



**Local Workforce Development Board (LWDB)  
One-Stop Advisory Council (OSAC)  
Meeting Minutes  
June 7, 2018**

**1. Welcome and Introductions**

Tisha Cannizzo welcomed attendees, asked for self-introductions and called the meeting to order.

**2. Adult Education Panel Discussion**

Chris Stanyer, NexStep Alliance; Sherry Watkins, Butler Community College and Tiffani Price, Butler Community College comprised a panel to discuss Adult Education topics. Some of the key themes of this discussion were:

- Connecting Adult Education students to STEM careers is a challenge that the schools are addressing.
- There is a disconnect to skills training.
- Participants are counseled that a GED is a high school diploma in Kansas and that is not the “end game” to long-term employment and earning a sustainable wage as a high school diploma alone does not necessarily prepare them for skills training or college level courses.
- Need to identify and leverage resources to overcome barriers such as transportation, child care, finances, language, family support and working while attending school.
- Approximately 30% of these adult education students are age 16 to 21 and 50% 22 to 40.
- Butler Community College staff are trained in workforce services and the Workforce Alliance is collocated at NexStep.
- A best practice is for partners to share case management so that there are multiple people serving one customer.
- Job seekers are searching for a fast credential in order to begin earning more money more quickly.
- There is a need to mitigate the frustration for job seekers and provide motivation for working beyond the GED. Work with business and industry to demonstrate possibilities.

**3. Workforce Innovation and Opportunity Act (WIOA) Implementation - One-Stop Infrastructure Cost Sharing**

Workforce Innovation and Opportunity Act (WIOA) Implementation - One-Stop Infrastructure Cost Sharing

Partners must share in the infrastructure costs of the One-Stop’s in Local Area IV as required by WIOA. Partner cost sharing totals for Program Year 2017 are based on the number of participants served in the local area. Cost sharing totals cannot be finalized until all participant counts are submitted. An addendum to the Memorandum of Understanding (MOU) between each partner defines their infrastructure cost-sharing responsibility; a new MOU is in development and will be issued for Program Year 2018. Council Members were asked to review their current MOU’s and suggest any changes or adjustments that need to be made prior

to the signing of the MOU. Staff would like to have any comments or suggested changes to the MOU Submitted to staff by June 30. The Council was provided with a list of available in-kind services and encouraged to make suggestions for others. Additionally, a list of in-kind services provided year to date was provided to the Council for review. Members were asked to provide any missing or incorrect information to Tisha Cannizzo or Chad Pettera. An updated budget was also provided and will be complete as soon as remaining partners provide their information. Cannizzo will send a copy of the Partner Referral Guide to all. Report was received and filed.

#### 4. **Advisory Council Partner Updates**

Council members provided updates about their organization's news and activities:

- A. Department of Children and Families – Tom Buell has been selected to be the new regional director. Keith Lawing asked Bodyk to extend an invitation to the new director to attend the next meeting or visit the Workforce Center.
- B. NexStep Alliance/Goodwill – The annual Cajun Fest at RiverFest will take place 6/7. Proceeds support Goodwill job training and education programs.
- C. Workforce Alliance -
  1. A Fair Chance Employer Forum was held on 5/4. 40 employers participated and a panel of employers that support fair chance hiring practices discussed topics regarding the hiring of ex-offenders. Lisa Small, Director for the Smart Justice program with the Los Angeles Chamber of Commerce was the guest speaker. A Second Chance Job Fair is scheduled on 7/12 at the Wichita Workforce Center. Aletra Chaney-Profit will sending invitations and information to partners.
  2. The next 5<sup>th</sup> Friday breakfast for WA staff and partners is scheduled for 6/29; Mayor Longwell will be the guest speaker. Partners are encouraged to attend these meetings that occur on the 5<sup>th</sup> Friday of the year and reminders/invitations will be sent to all partners.
  3. Katie Givens provided an update on the Youth Employment Project. Essential Skills Workshops are being provided, job placements with employers are being made. A resume booster, food handlers class was offered and well-attended. Manufacturing interview day was a huge success with Spirit Aerosystems, Textron Aviation and Cox Machine hiring 85 youth.
  4. The WA has arranged a visit with Federal Reserve members from Oklahoma and they will be meeting at and touring the NexStep Alliance on 6/15.
  5. Vice President Katie Givens has resigned her position; her last day is 6/27. Lawing thanked her for her valuable contributions to the Workforce Alliance over the last 10 years.

#### 5. **Consent Agenda**

Meeting minutes from the 4/5/18 OSAC meeting and April's Workforce Center Operations report were distributed to the Council for review with no changes requested. The Operations Report included an update on the My ReEmployment Plan and Workforce Center extended hours. The Kansas Department of Commerce is piloting the My Reemployment Plan, which requires job seekers receiving unemployment benefits at eight weeks to visit a workforce center for employment assistance. Operating hours for the Wichita Workforce Center changed in April of 2017 to allow for earlier opening and later closing times in an effort to assist already



employed individuals searching for better job opportunities to more conveniently use the center's services.

*Chris Stanyer (Sherry Watkins) moved to approve the consent agenda as presented. Motion Adopted.*

**6. Announcements**

The next OSAC meeting is scheduled for Thursday, 8/2 at the Wichita Workforce Center. The 10/4 meeting will take place in Wellington at the new Cowley College campus. The 12/6 meeting is scheduled at the Department of Children and Families located at 2601 S. Oliver in Wichita.

**7. Adjourn (12:55)**

Council Members

Rod Blackburn  
Peter Bodyk  
Erin George  
Erica Ramos  
Chris Stanyer  
Sherry Watkins

Staff/Guests

Keith Lawing  
Chad Pettera  
Katie Givens  
Wendy Boatright  
Aletra Chaney-Profit  
Tisha Cannizzo  
Sarah DeLuna  
Mickayla Fink  
Denise Houston  
Wendy Inzunza  
Shirley Lindhorst  
George Marko  
Matt Peterson  
Tiffani Price