

1. Welcome, Introductions and Announcements

Rod Blackburn welcomed attendees, asked for self introductions, and called the meeting to order at 10:00 a.m.

2. Public Comment

There was no public comment.

3. Workforce Innovation and Opportunity Act (WIOA)

Ron Painter, President of the National Association of Workforce Boards (NAWB), Skyped into the meeting to give an overview and update on WIOA. Both houses of Congress approved WIOA- the Senate by a vote of 95-3, the House by a vote of 415-6. WIOA contains several elements that NAWB and LWIB's advocated for during reauthorization. WIOA pushes for active boards, of a more manageable size, while maintaining local control. WIOA was about investment, more than a specific program. WIOA continues that investment, but goes further, making it investment through innovation. Innovation is a culture, not prescribed from the top down.

WIOA affirms the lesson learned through the recession- Incumbent worker training is a great strategy, and WIOA provides for this. The legislation changes the Youth funding formula, requiring 75% of funds be spent on out of school youth. Six million 16-24 year olds in the United States are out of school yet not in the labor force. WIOA also focuses on pay for performance. This will be different than the previous performance based contracts, and details of this will likely come out of the Rules and Regs process. The legislation also calls for Regression analysis while working with these high risk populations.

Some of the challenges of WIOA include the requirement for better LMI data, to create data-driven activities and outcomes. Customer choice will continue to be a challenge with the legislation, as will the designation of the Local Areas. While still designated by the Governor, there may be changes in this process. Planning will be an important new aspect in the legislation- Local Areas must be able to show that they are more connected and tied into economic development and working with their partners in the community.

Painter noted that Kansas Local Area IV is well thought of and spoken of in DC and the Workforce Community, and thanked the LWIB for their progressive nature and support of the current system and the new legislation.

4. Projects and Initiatives Update:

A. Wichita Workforce Center Update: Katie Givens briefly updated the Board on the new Wichita Workforce Center. Since the opening on June 9, the Center has served over 3,700 customers. A detailed report is included in the packet.

B. Butler Workforce Center: In May, the Workforce Alliance learned that the building housing the Butler Workforce Center in El Dorado had been sold. The landlord has asked the Center to relocate by the end of calendar year 2014. WA staff issued an RFP for leased space for the Butler Workforce Center. Seven proposals were received. Staff and a small group of LWIB members have reviewed and scored the proposals, and toured several of the facilities, narrowing it down to two finalists.

C. Staff requests authority to negotiate with the two finalists for accurate bids. The two bids will be presented to the LWIB Executive Committee for review and direction.

Richard Lopez (Jeff Longwell) moved to authorize staff to negotiate bids with the two finalists. Motion adopted.

- D. Youth Employment Update: Keith Lawing gave a brief overview of the Youth Employment report contained in the packet. 68 Youths were placed at 25 worksites over the summer. Ninety-eight youths were initially enrolled, however, 25 found employment through their own initiative. An end of summer celebration is planned for Friday August 8th at 11:30 a.m. to celebrate the success of this year's program. All members of the LWIB and Committees are invited to attend.
- E. RMCTE: Amanda Duncan noted the report of the Regional Manufacturing Council on Technical Education (RMCTE) reported was included in the packet.
- F. IT Services Discussion: The Workforce Alliance (WA) currently uses Cisco's security bundle for portions of IT security. The current license is expiring and renewal is required. These services were first implemented three years ago. The current Cisco security bundle includes internet traffic filtering, email filtering, and email encryption. Two renewal options are available. The first is a one year renewal of the above services at a cost of \$12,699.50. The other is a three year renewal at a cost of \$27,502.93. These security services are crucial for WA's business and the services we provide to maintain compliance and protection of WA's IT infrastructure.

Bob Giesen (John Weber) moved to approve a three year license renewal for \$27,502.93. Motion adopted.

5. Adoption of Program Year 2014 Budget

Chad Pettera reviewed the proposed Program Year 2014 budget and charts included in the packet. The LWIB is projected to carry over \$1,180,962 in Workforce Investment Act (WIA) funds from Fiscal Year 2013 (FY 13) into Program Year 2014 (PY 14), which runs from July 1, 2014- June 30, 2015. WIA revenue from new PY14 Allocations are projected by the Kansas Department of Commerce at \$4,740,317. This is an approximate increase of \$216,000 from the previous year overall, with the largest increase coming from Dislocated Worker funding. Direct client services budget totals \$2,065,957 or approximately 35 percent of the overall budget and includes:

- On-the-Job Training (OJT) \$145,000
- Youth Incentives \$6,000
- Education and Training \$1,714,957
- Supportive services \$200,000

The PY 14 budget has been reviewed, approved and adopted by the LWIB Finance Committee and the Executive Committee.

Suzie Ahlstrand (Kathy Jewett) moved to approve the Program Year 2014 budget as presented. Motion adopted.

6. Addendum to Memorandum of Understanding (MOU) for Partner Agencies

Partners of the One-Stop Workforce Centers in Local Area IV (Wichita Workforce Center) sign a Memorandum of Understanding (MOU) each year that lays out the parameters of how the partners will work together. The MOU also identifies how partners will be allocated the costs associated with operating the Workforce Centers.

Due to the relocation of the Wichita Workforce Center, the MOU has been updated and now shall include the cost of copiers and copy services. In previous years and locations, the larger partners have maintained their own independent copier and associated services contracts. Currently all partners are utilizing WA's copiers and services through DOS. Therefore, the MOU needs to be amended to include this cost in order to allocate the expenses. The costs shall be allocated by the number of full time employees.

Jeff Longwell (Richard Lopez) moved to approve the Addendum to the Memorandum of Understanding. Motion adopted.

7. Adoption of Program Year 2014 Demand Occupations

Kelly Bergeron reviewed the report included in the packet, noting that one addition was requested for the list, the addition of diesel mechanics. Additionally, Registered Apprenticeship will now be listed as "Registered Apprenticeship" instead of individual programs. The Demand Occupations Task Force, the WIA Oversight Committee, and the Executive Committee have all reviewed and approved these recommendations.

Giesen (Alicia Holloway) moved to approve the Program Year 2014 Demand Occupations List as presented.

8. Consent Agenda and Committee Reports

A. Approval of Minutes from April 17, 2014

Pat Jonas (Longwell) moved to approve the minutes from the April 17, 2014 meeting as presented. Motion approved.

B. On-the-Job Training (OJT) Contracts

1. Approval of Additions to the Eligible Training Provider List for On-the-Job Training

Duncan requested the LWIB consider two new OJT contracts, one with Hunter Health Clinic and one with Flight Safety International-Learjet Learning Center. Both contracts will utilize WIA Adult/Dislocated Worker funding for placements at a maximum of \$4,500 per trainee. The Flight Safety Contract will also utilize H1B OJT Grant funding for Engineers at a maximum of \$25,000 per trainee. Hunter Health Clinic will additionally utilize KHPOP funding at \$4,500 per trainee.

Suzie Ahlstrand (Gabe Schilckau) moved to approve the addition of Flight Safety International – Learjet Learning Center and Hunter Health Clinic to the eligible training provider list for on-the-job training.

Additionally, moved to approve an exception to the OJT contracts with both companies, authorizing the Chief Executive Officer to approve as many placements and training plans funded with non-WIA dollars as grant funds allow per state approval. WIA funded OJT placements will remain limited to a maximum of five placements and/or \$40,000.

2. Approval of Contract Modification with GKN Aerospace

The Workforce Alliance has had an OJT contract with GKN Aerospace since 2011. The latest contract was approved in 2013. GKN has reached the limit of \$40,000 in OJT funds during Program Year 2013. Staff recommends modifying the contract with GKN for \$40,000 in additional OJT funds for Program Year 2014 due to hiring needs of the company and increased workload.

Suzie Ahlstrand (Gabe Schlickau) moved to approve the contract modification to allow additional WIA funded OJT placements at GKN, limited to a maximum of five placements and/or \$40,000 for PY 2014, and as many placements and training plans funded with non-WIA dollars as grant funds allow. Motion adopted.

C. LWIB Committee Reports

Keith Lawing noted that reports of the work of the Committee and Task Forces are included in the packet on page 19.

D. Staff Reports

Lawing noted that a financial report and upcoming events are listed in the packet on pages 20-21.

E. Workforce Centers Operations Update

Katie Givens noted the handout included with the packet, and referenced the Wichita Workforce Center updated provided earlier in the meeting.

F. Business Services Update

Lawing noted that a report of the activities of the Business Services team is included in the packet.

G. WIA/WP Performance Update

Rod Blackburn noted that the yearend performance included in the packet is an example of the ongoing struggle Local Area IV has battled historically in the Youth category. Staff noted that best practices from other Local Areas are being researched and policy changes may be brought before the Board to encourage continued Youth engagement in the program.

9. Adjourn

Blackburn adjourned the meeting at 11:25 a.m.



ATTENDANCE

Present LWIB Members

Rod Blackburn, Chair
Suzie Ahlstrand
Mike Beene
Brett Flashbarth
Bob Giesen
Pat Hanrahan
Alex Harb
Alicia Holloway
Kathy Jewett
Pat Jonas
Dr. Tony Kinkel

Jeff Longwell
Richard Lopez
Steve Porter
Ron Ratzlaff
Catrina Red Willow
Gabe Schlickau
Mary Kay Vaughn
John Weber
Kriste Weber
Debora Weve

Absent LWIB Members

Dave Alfaro
Lisa Barnes
Tim Chase
Linda Coleman
Mark Conway
Kerri Falletti
Dr. Karla Fisher
Nikki Freeman
Bob Giesen
Pat Hanrahan
Shelley Hansel
Phillip Hayes
Robyn Heinz
Arthur Hoopes
Jennifer Hughes
Ben Mabry
Mike Magennis
Jeff McCausland
Brad Mears
Tony Naylor
Sangita Richardson
Gabe Schlickau

Guests

Dennis Cooper, Kansas Department of
Commerce
Ron Painter, NAWB (by Skype)

Staff

Keith Lawing
Kelly Bergeron
Lori Byers
Amanda Duncan
Katie Givens
Diann Gregg
Aletra Peeples
Chad Pettera
Matt Roberts

NOTE: All staff handouts referenced in these minutes are maintained in the master meeting file at the Workforce Alliance office and are available upon request.