



1. **Welcome and Introductions**

Rod Blackburn welcomed attendees, asked for self-introductions, and called the meeting to order at 11:30 a.m.

2. **Butler Workforce Center Request for Proposals for Leased Space**

Chad Pettera and Katie Givens presented an update on the status of the Butler Workforce Center RFP Process. The Center is being forced to relocate, due to the sale of the current building by the building owners. A Request for Proposals (RFP) was issued on April 25, 2014, and closed on May 28, 2014. A total of seven proposals were received and reviewed by a task force. Members of the task force included Carol Lee, Kansas Department of Commerce; David Alfaro, Butler County Economic Development Director; Mayor Michael Fagg, City of El Dorado; and Rod Blackburn, LWIB Chairman.

After initial scoring, four sites were selected for tours. The tours were held on July 14, 2014 and attended by task force members, as well as Workforce Alliance and Kansas Department of Commerce staff. Following the tours, two sites were selected as finalists and presented to the Local Workforce Investment Board (LWIB) for consideration on July 17, 2014. The LWIB directed staff to negotiate with the two finalists for final costs for the lease and for building improvements. Layouts of the two facilities have been prepared by staff, and the final bids are:

- 615 N Main:
Square Foot 2,740 / Price Per Square Foot with requested improvements \$22.44
- 524 N Main:
Square Foot 2,433 / Price Per Square Foot with requested improvements \$22.06

Of the two sites, staff recommends 524 N. Main. The overall cost of the facility will be lower, there will be access to shared rooms available in the future for events, the build out can mirror the new Wichita Workforce Center, and the Mental Health Association will be located in the same facility for customer access and for shared building maintenance. Finally, this location has access to better parking, and the building has better street visibility.

Kathy Jewett (Mark Conway) moved to authorize the Chief Executive Officer to enter into a lease agreement for the Butler Workforce Center, to be located at 524 N. Main St, El Dorado. Motion adopted.

3. **Unscheduled topics**

No unscheduled topics were reported.

4. **Adjourn**

Blackburn adjourned the meeting at 11:40 a.m.



Attendance

LWIB Executive Committee Members	Guests
Rod Blackburn, WB Construction (<i>Chair</i>)	None
Mark Conway, Remediation Contractors (<i>Immediate Past Chair</i>)	Staff
Kathy Jewett, Kaman Composites (<i>Vice Chair</i>)	Keith Lawing, WA
Pat Jonas, CPRF	Kelly Bergeron, WA
Tony Naylor, WEJATC (<i>WIA Oversight/YC Chair</i>)	Katie Givens, WA
Sangita Richardson, Spirit Aerosystems	Chad Pettera, WA

NOTE: All staff handouts referenced in these minutes are maintained in the master meeting files at the Workforce Alliance offices and are available upon request.