



**LWIB Executive Committee  
Meeting Agenda  
August 20, 2014  
11:30 a.m.**

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1. Welcome and Introductions: Rod Blackburn, Chair (11:30)
  2. Approval of Minutes from June 18 and August 12, 2014: Rod Blackburn (11:35) (pp. 2-5)  
**Recommended action: approve the minutes from June 18 and August 12, 2014.**
  3. Employer of Record Service Provider for Program Operations: Chad Pettera (11:40) (p. 6)  
**Recommended action: authorize the Chief Executive Officer to enter into an agreement with Manpower for Employer of Record Services.**
  4. Additions to the Eligible Training Provider List: Chad Pettera (11:55) (pp. 7-8)  
**Recommended action: approve the list and modifications as presented.**
  5. Butler Workforce Center Update: Chad Pettera (12:10)  
Staff will provide an update on the activities and timelines of the Butler Workforce Center.  
**Recommended action: receive and file.**
  6. Cohort Training Class Purchase for the Kansas Health Profession Opportunity Project (KHPOP): Chad Pettera (12:20) (p. 9)  
Staff will present a request to purchase an accelerated training opportunity through KHPOP funds for CNA's, CMA's and HHA's.  
**Recommended action: Authorize the Chief Executive Officer to enter into a contract with Allied Health for the Training Cohort.**
  7. On-the Job Training Contract: Nitride Solutions: Amanda Duncan (12:35) (p. 10)  
Staff will present an extension of an OJT contract with Nitride Solutions.  
**Recommended action: Approve the extension of Nitride Solutions contract for on-the-job training, authorizing the Chief Executive Officer to approve as many placements and training plans funded with non-WIA dollars as grant funds allow per state approval. WIA funded OJT placements will remain limited to a maximum of five placements and/or \$40,000.**
  8. Consent Agenda: Rod Blackburn (12:45)  
Members of the Executive Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.
    - A. WIA Adult, Dislocated Worker, Senior, and Youth Business
      1. WIA/WP Performance Update (pp. 11-12)
      2. Workforce Center Operations Update (pp. 13-14)
      3. Business Services Update (pp. 15-18)
    - B. Workforce Alliance Staff Reports (handouts)
      1. Financial Update
      2. 2014 Youth Employment Initiative Update**Recommended action: approve the recommended actions as presented.**
  9. Unscheduled Topics: LWIB Executive Committee Members (12:50)
  10. Adjourn: Rod Blackburn (1:00)
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*The next LWIB Executive Committee meeting is scheduled for 11:30 a.m. on  
Wednesday, September 17, 2014.*





































The Workforce Centers offered 20 Workkeys testing sessions in July. The total number of scheduled participants (347) increased over the previous month of June 2014. The charts below detail the information on testing and certificates awarded.

<b>Workkeys Testing 2014</b>				
<b>Month</b>	<b>Testing Sessions Offered</b>	<b>Total Participants Scheduled</b>	<b>Total Participants Tested</b>	<b>Attendance Rate</b>
January	27	293	154	52.5%
February	24	290	169	88.9%
March	23	286	197	68.8%
April	24	184	111	60.3%
May	19	195	124	63.6%
June	19	207	117	56.5%
July	20	347	188	54.2%
<b>Totals</b>	<b>156</b>	<b>1,802</b>	<b>1,060</b>	<b>58.8%</b>

<b>Workkeys Certificates Awarded 2014</b>						
<b>Month</b>	<b>Bronze</b>	<b>Silver</b>	<b>Gold</b>	<b>Platinum</b>	<b>Total Certificates</b>	<b>Certificate Award Rate</b>
January	16	84	39	0	139	90.2%
February	20	114	28	1	163	96.4%
March	22	107	58	1	188	95.4%
April	10	65	31	0	106	95.4%
May	19	55	40	1	115	92.7%
June	15	54	40	1	110	94.0%
July	28	101	42	0	171	91.0%
<b>Total</b>	<b>130</b>	<b>580</b>	<b>278</b>	<b>4</b>	<b>992</b>	<b>93.6%</b>

**Recommended Action**  
 Receive and file