

WORKFORCE CENTERS
of South Central Kansas
KANSASWORKS.COM
LWDB Executive Committee Meeting Minutes
January 10, 2018

1. Welcome and Introductions

Gabe Schlickau welcomed Committee Members, asked for self-introductions and called the meeting to order.

2. Workforce Alliance Bylaws and Articles of Incorporation:

The Kansas Department of Commerce (KDC) expressed concerns that the WA's governing structure is out of compliance with WIOA. It has been determined that the best course of action is modification of the articles of incorporation and the by-laws to re-establish the Local Workforce Development Board (LWDB) as the governing body for Workforce Alliance Inc. At its December 13, 2017 meeting, the Executive Committee reviewed and approved changes to the Bylaws and Articles of Incorporation pending legal review. Foulston Siefkin submitted amended Articles of Incorporation and Bylaws to the legal team at KDC for review to ensure that the proposed amendments meet the needs of KDC and are in compliance with WIOA. The Committee will continue to be updated on any progress as soon as it occurs. The goal is to finalize the change with the full board on January 24.

Report was received and filed.

3. Strategic Planning 2018-2020 Update

Wichita State University (WSU) facilitated the WA's 2018-2020 strategic planning sessions that included members of the LWDB, partners, stakeholders and WA staff. Sessions addressed the following issues: Youth Employment Strategies, Leveraging Resources and Aligning Services with Workforce Center Partners, Skills Training and Work-Based Learning Models, and Employment and Training Needs. Misty Bruckner and Lisa Dotson with WSU presented outcomes from these sessions in order to facilitate discussion to create strategic goals for the WA. The possible goals they presented were:

- Provide leadership on true collaborative partnerships
- Promote technical professions, address perceptions, and connect to youth in middle schools
- Address barriers to employment for youth
- Develop gateway classes for transferable skills to address the agility of market demands
 - Identify points of resistance
 - Use employment trends for planning
 - Develop more agile education systems
- Retain trained workforce to meet employment demands of the future

Many Board Members feel like funds are watered down between organizations and agencies doing similar things and that if organizations could work together to separate some of those activities and concentrate funds accordingly, the outcomes would be more successful. The Committee requested that WSU identify activities for each of the goals and then further identify how success can be defined, measured and evaluated for those activities. They also requested that the goal "Develop Gateway Classes" be better defined. WSU will also provide information obtained from their research on workforce trends and data. The LWDB and its committees will review a draft strategic plan for approval so that the plan can be adopted at the LWDB meeting on January 24, 2018.

Report was received and filed.

4. Consent Agenda and Committee Reports

Minutes from the December 13, 2017 meeting, Workforce Center operations update, and budget report were distributed to the Committee for review.

XLT Ovens submitted an application to be retained on the On-the-Job Training (OJT) Eligible Training Provider (ETP) list; they were originally added to the list in 2015. Pioneer Balloon submitted an OJT contract application on January 9 after the consent agenda had already been prepared and distributed for this meeting. Kathy Jewett declared a conflict of interest and abstained from voting.

In regard to Additions to the ETP List, request was made to add WhiteLine Commercial Drivers License (CDL) Training for the CDL Training Program and Sheet Metal Workers Local 29 JATC for Sheet Metal Apprenticeship.

Due to a finding from a review by the US Department of Labor (DOL), the Local Plan lacked required details of the provision for the 14 WIOA Youth Elements in the Area. Staff drafted a change to the Local Plan, sent it to DOL for review and posted it for public comment. As no comments were received, staff requests the proposed change be sent it to DOL for final approval to close out the finding.

Jennifer Hughes (John Weber) moved to approve the consent agenda with the addition of the Pioneer Balloon OJT Contract application. Motion Adopted. (Kathy Jewett abstained.)

5. Other Business

- A. Senator Jerry Moran visited the Workforce Center on January 3rd. The Senator met with board members and staff and then toured the center. He spoke with several staff members and a job seeker as well as addressed the press for a brief interview.
- B. The Statewide Job Fair will be held on March 8th at multiple locations throughout the state including the Wichita and Butler Workforce Centers from 2 to 6 PM.

6. Adjourn (12:30)

Kathy Jewett (John Weber) moved to adjourn the meeting. Motion accepted.

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Present Committee Members

Gabe Schlickau, Chair
Jennifer Hughes, Vice Chair
Rod Blackburn
Kathy Jewett
Patrick Jonas
Mayor Jeff Longwell
John Weber

Staff/Guests

Keith Lawing
Amanda Duncan
Chad Pettera
Marla Canfield
Katie Givens
Denise Houston
Wendy Inzunza
Shirley Lindhorst
George Marko
Erica Ramos
Aaron Plume
Tisha Cannizzo, Eckerd Connects
Misty Bruckner, Wichita State University
Lisa Dodson, Wichita State University