

1. **Welcome and Introductions**

Rod Blackburn welcomed attendees, asked for self-introductions, and called the meeting to order at 11:35 a.m.

2. **Approval of Minutes from September 17, 2014**

*Kathy Jewett (Mark Conway) moved to approve the minutes from the September 17, 2014 meeting. Motion adopted.*

3. **Workforce Center Updates**

**Wichita Workforce Center**

Chad Pettera provided an update on the expansion of the Wichita Workforce Center into the Dollar General Space directly north. The additional space will house all staff who see customers face to face. Tom Docking, WA legal counsel, reported current negotiations with the landlord were going well, costs had been agreed to and final review of terms was in process and expected to be complete in the next week. The document would amend current lease to include the additional space and cost associated. All collocated partners will see an increase to their monthly rent; the Workforce Alliance will see the most increase in costs.

*Conway (Gabe Schlickau) moved to authorize the Chief Executive Officer to enter into lease agreements for leased space at 2021 N. Amidon, Suite 1100, pending final legal counsel approval. Motion adopted.*

**Butler Workforce Center**

Pettera stated that construction is progressing however there are concerns regarding the original timeline for construction. All finishes will be similar to the Wichita Workforce Center. Pettera anticipates that the Butler Workforce Center open in the new location early January 2015.

The report was received and filed by the Committee.

4. **IT Server Upgrade Discussion and Discussion**

Matt Roberts reported that the server upgrade was complete. The transaction went well and staff saw little down time due to planning and bringing the system down at the end of the day or during nonworking hours. Roberts expressed appreciation for the new system and reported on the immediate improvements to the system

The report was received and filed by the Committee

5. **On the Job Training (OJT) Contracts**

Global Partner Solutions, PetroPower and PowderTech have applied for addition to the Eligible Training Provider List for On-the-Job Training.

- A. Global Partner Solutions provides engineering and drafting services; Company has been in business for 2+ years; current employment is 6 FTE. Anticipate hiring 40 FTE over next 12 months due to recent contracts and growth. The average wage range for these positions is \$33,200-\$104,000. Global Partner Solutions may have the capability to expand their engineering division as well, in

which case they will qualify for funding through the H 1 B Visa grant from the State.

- B. PetroPower provides installation and services building equipment; remote monitoring for oil and gas Industry. Company has been in business in Wichita area since 2009; current employment is 11 FTE. Anticipate hiring 10 FTE over next 24 months. The average wage range for these positions is \$50,000. PetroPower may have the capability to expand their engineering division as well, in which case they will qualify for funding through the H 1 B Visa grant from the State.
- C. PowderTech provides powder coating, metal coating, and allied services to manufacturers. Company has been in business for more than 11 years in Wichita; current employment is 26 FTE. Anticipate hiring 15-20 FTE over next 24 months. The average wage range for these positions is: \$50,000-\$65,000 for Engineers; \$10-16 per hour for Painters. PowderTech may have the capability to expand their engineering division as well, in which case they will qualify for funding through the H 1 B Visa grant from the State.

*Jewett (Sangita Richardson) moved to:*

1. *Approve the additions of Global Partner Solutions, PetroPowder, and PowderTech to the eligible training provider list for on-the-job training.*
2. *Approve exceptions to the OJT contracts with both companies, authorizing the Chief Executive Officer to approve as many placements and training plans funded with non-WIA dollars as grant funds allow. WIA funded OJT placements will remain limited to a maximum of five placements and/or \$40,000.*

*Motions adopted.*

## **6. Youth Program Corrective Action Plan**

Pettera reported the Youth Program has failed to meet Literacy/Numeracy performance measures goal and sanction level in Program Years 12 and 13 (PY12 or PY13). During this time period LAIV has met the Placement and Attainment Performance Measures. LAIV historically has been lower than the state in the Literacy/Numeracy measure, however, prior to PY12 and PY13 we had met the negotiated goals for this measure.

A draft copy of the corrective action plan was provided to the Committee. The plan addresses the issue, cause, action steps, improvement bench marks, and timeframe for correction with current progress. The KANSASWORKS State Workforce Board and Kansas Department of Commerce will receive a copy of the plan and will monitor progress.

The committee discussed the plan and agreed with staff's recommendation to appoint WIA Oversight/Youth Council to monitor the progress.

*Pat Jonas (Jewett) moved to approve the Corrective Action Plan and to appoint WIA Oversight/Youth Council to monitor progress. Motion adopted*



**7. 2015 Strategic Planning and WIOA Implementation**

Katie Givens reported staff have been researching and participating in webinars relating to the Workforce Innovation and Opportunity Act (WIOA). The KANSASWORKS State Workforce Board voted to become an early implementing state which would move up implementation dates by three to four months.

The WA will be issuing a Request for Proposal for 2015-2017 Strategic Planning which will incorporate WIOA planning.

The report was received and filed by the Committee

**8. Consent Agenda**

- Katie Givens discussed final performance for Program Year 2013 WIA performance. Local Area IV ended the year well, with the exception of Youth performance.
- Givens provided an update on the traffic at the Workforce Centers and Business Services, highlighting virtual traffic increases and good response to online resources and social media pages and traffic created through job fairs.
- Pettera provided a financial report in the packet, noting that the Dislocated Worker program needs enrollments.

**9. Unscheduled Topics**

None presented

**10. Adjourn**

Blackburn adjourned the meeting at 12:55 p.m.

**Attendance**

LWIB Executive Committee Members	Staff
Rod Blackburn, WB Construction ( <i>Chair</i> )	Katie Givens, WA
Mark Conway, Remediation Contractors ( <i>Immediate Past Chair</i> )	Chad Pettera, WA
Kathy Jewett, Kaman Composites ( <i>Vice Chair</i> )	Angie Duntz, WA
Pat Jonas, CPRF	Marcy Hall, WA
Sangita Richardson, Spirit Aerosystems	Lori Byers, WA
Gabe Schlickau, Black Hills Energy	Matt Roberts, WA
	Brian Schintgen, WA
Guests	Aletra Chaney, WA
Tom Docking, Attorney	Stacy Cotten, WA

*NOTE: All staff handouts referenced in these minutes are maintained in the master meeting files at the Workforce Alliance offices and are available upon request.*