

1. Welcome and Introductions

Keith Lawing welcomed attendees on the conference call, and asked for self-introductions.

Rod Blackburn called the meeting to order at 11:05 a.m.

2. Wichita Workforce Center Expansion Lease

Chad Pettera reported a change in negotiations with the building owner on costs and that an agreed upon cost per square foot which equals a total of 24,086 square feet had been reached. The cost will increase \$1 per square foot compared to the current lease on the new space, but remain at the same for the existing space.

The Workforce Alliance will have the most significant cost increase, due to the fact the space will be occupied by staff of the Workforce Alliance; currently monthly costs for the Wichita Workforce center is \$18,040 and would increase to approximately \$30,095 with the additional square footage.

Kathy Jewett (Mark Conway) moved to authorize the President/CEO to enter into a lease amendment to the Wichita Workforce Center pending final legal review. Motion adopted

3. Incentive Policy

Katie Givens presented an addition to the Incentive Policy. The change would provide additional opportunities for youth participants to earn a monetary incentive based following through with testing and increasing levels through online testing or tutoring. Gift card would be purchased and kept on hand for Case Managers to use at the time of testing.

Blackburn stated that this would be beneficial to the corrective action plan and the follow through of youth coming into test; also that if this is successful it should be duplicated for other measures in the Youth Program.

Givens stated WIA Oversight/Youth Council should review the policy changes and incorporate into their monitoring of the Youth Program corrective action plan.

John Weber (Sangita Richardson) moved to Authorize WIA Oversight/Youth Council to approve Incentive Policy changes upon review. Motion adopted.

4. Unscheduled Topics

Givens stated that there would not be foreseeable action items for the December 17, 2014 Executive Committee Meeting and it would likely be cancelled.

5. Adjourn

Blackburn adjourned the meeting at 11:35 a.m.



Attendance

LWIB Executive Committee Members	Staff
Rod Blackburn, WB Construction (<i>Chair</i>)	Keith Lawing, WA
Mark Conway, Remediation Contractors (<i>Immediate Past Chair</i>)	Chad Pettera, WA
Kathy Jewett, Kaman Composites (<i>Vice Chair</i>)	Katie Givens, WA
Sangita Richardson, Spirit Aerosystems	Brian Schintgen, WA
John Weber, YMCA	Lori Byers, WA
Guests	Stacy Cotten, WA
Justin Powell, Kansas Department of Commerce	

NOTE: All staff handouts referenced in these minutes are maintained in the master meeting files at the Workforce Alliance offices and are available upon request.