



**LWDB Program Operations and Performance Committee Meeting – Meeting Minutes**  
March 1, 2018

**1. Welcome and Introductions**

Tony Naylor welcomed Committee members, asked for self-introductions and called the meeting to order.

**2. WIOA Implementation**

**A. Workforce Innovation Fund (WIF) Project**

In 2016, The Kansas Department of Commerce received a Workforce Innovation Fund (WIF) grant to connect job seekers to WIOA programs and provide employers with funds for On-the-Job (OJT) Training that target participants who have multiple barriers to employment. Promoting participants to employers to place participants in OJT has been challenging; job seeker referrals to WIF OJT are steady.

Staff are in the process of writing a policy on Transitional Jobs/Work Experience for WIOA Adult and Dislocated Worker Programs. This policy will leverage the WIF OJT program alongside the WIOA Adult and Dislocated Worker Programs and allow participants to have a quality work experience while they are waiting an OJT placement and allow a business to try out a potential employee without risk and pursuing the opportunity for OJT based on the success of the work experience placement and the need for continued training as a direct hire to their business. The Committee was asked to recommend the LWDB Executive Committee approve this policy at its March 14, 2018 meeting.

*Jim Means (Kerri Falletti) moved to recommend to the Local Workforce Development Board's (LWDB) Executive Committee that a Transitional Jobs/Work Experience policy be implemented. Motion Adopted.*

**B. Performance Update**

States and Local Areas will be negotiating performance for program years 2018 and 2019 over the next several months. The first step in the negotiation process is for the State to negotiate performance levels with their applicable Department of Labor regional office. Then, the State and Local Areas will negotiate local area performance levels based on the State performance goals. Once negotiated levels of performance are agreed upon, the State must incorporate the negotiated levels of performance into its Combined State Plan.

State negotiated levels of performance must be agreed upon no later than June 30, 2018. The local board, the chief elected official, and the Governor must negotiate and reach agreement on local levels of performance based on the States negotiated levels of performance no later than September 30, 2018.

Determination of financial sanctions based on performance will occur only after two years of complete data are available for inclusion in the statistical adjustment model and after the model has been utilized to set targets for two full program years.

**3. Senior Community Service Employment Program (SCSEP) Update**

An overview of the SCSEP program was provided. SCSEP is the only federal program targeted to help older workers who cannot obtain employment due to employment barriers such as lack of computer knowledge, little experience, and lack of employable skills. The program enables low-income seniors to earn and learn while working in local programs serving their community. The U.S. Department of Labor has awarded the Workforce Alliance (WA) with funding for SCSEP for the past 8 years.

4. **Approval of the 11.2.17 Meeting Summary and the 11.9.17 Special Meeting via Conference Call Minutes**

The 11.2.17 meeting summary and the 11.9.17 special meeting via conference call meeting minutes and Workforce Center operations report were distributed to the Committee for review with no changes requested.

*Kerri Falletti (Jim Means) moved to approve the meeting minutes as presented. Motion Adopted.*

5. **Additional Topics**

- A responsibility of the Local Workforce Development Board Chair, Gabe Schlickau, is to nominate and appoint members of Local Area IV Workforce Alliance Committees as appropriate. Committee Members were informed that if they do not wish to continue their membership on the Committee, are interested in participating in another Committee or have recommendations for new members, to contact Keith Lawing.
- The My Reemployment Plan Program is scheduled to begin in April. Under this program, jobseekers who are receiving unemployment benefits will be required to visit the Workforce Center for employment assistance. This program will increase traffic to the workforce center and staff is addressing the how this increase will be managed.
- The Statewide Job Fair will be March 8, 2018 at the Wichita and El Dorado Workforce Centers
- The 6<sup>th</sup> annual Jobs FORE Youth golf tournament to raise funds for the Youth Employment Project (YEP) is scheduled for April 26 at Hidden Lakes. Sponsors and teams are needed.

6. **Adjourn (12:45)**

*Present Committee & Board Members*

Tony Naylor, Co-Chair  
Kerri Falletti  
Sue Givens  
Jim Means  
Matt Peterson, LWDB/Cargill  
Erica Ramos, LWDB/KS Dept. of Commerce

*Staff*

Keith Lawing  
Gary Brown  
Marla Canfield  
Stacy Cotten  
Amanda Duncan  
Angie Duntz  
Denise Houston  
Wendy Inzunza  
Shirley Lindhorst  
George Marko  
Chad Pettera  
Chip Reese

*Guests*

Peter Bodyk, DCF  
Tisha Cannizzo, Eckerd Connects  
Dave Mullins, Hutchinson Community College