

# WORKFORCE CENTERS

of South Central Kansas

## KANSASWORKS.COM

### Local Workforce Development Board Meeting Minutes

January 24, 2018

#### 1. **Welcome and Introductions**

Gabe Schlickau welcomed Board members, asked for self-introductions and called the meeting to order.

#### 2. **Public Comment**

No new public comment requests have been received.

#### 3. **Workforce Alliance Bylaws and Articles of Incorporation**

Last year, the Kansas Department of Commerce (KDC) expressed concerns that the governing structure for the Workforce Alliance is out of compliance with the Workforce Innovation and Opportunity Act (WIOA). It was determined that the best course of action is the modification of the articles of incorporation and the by-laws to re-establish the Local Workforce Development Board (LWDB) as the governing body for Workforce Alliance, Inc. WA Inc. would become the Community Impact Committee (CIC) focusing on raising revenue with no decision-making authority. At its January 10, 2018 meeting, the Executive Committee reviewed and approved changes to the Bylaws and Articles of Incorporation pending legal review. The amended Articles of Incorporation and Bylaws have been reviewed by the legal team at KDC and WA counsel and both have indicated that the amendments are in compliance with WIOA and Kansas state statutes. Additionally, Section 4.13, Committees, of the bylaws was revised to better define the role of the LWDB's Executive Committee. Gary Plummer asked for clarification about the Chief Elected Officials Board (CEOB) and its role in the LWDB. Lawing explained that each county was asked to provide two representatives (Mayor or County Administrator) to serve on the CEOB to meet twice a year and their responsibility include appointing LWDB members.

*Sheree Utash (Falletti) moved to adopt the revised Workforce Alliance Bylaws and Articles of Incorporation. Motion Adopted.*

#### 4. **Workforce Alliance Strategic Planning 2018-2020**

The Workforce Alliance (WA) adopted a two-year strategic plan to guide actions and produce outcomes for the years 2015 through 2017. The Board reviewed the outcomes for each goal of the 2015-2017 Workforce Alliance Strategic Plan, and was invited to participate in a series of strategic planning sessions facilitated by Wichita State University to help develop the 2018-2020 Workforce Alliance Strategic Plan. Misty Bruckner and Lisa Dodson with Wichita State University provided a review of the discussions from the planning sessions and then introduced the goals that resulted from these discussions. Tactics to address each of the goals were outlined and a Work Plan will be developed that will break down assignments and timelines to use in evaluating the progress made on achieving each goal. The formal strategic plan will be available in February.

The proposed goals are:

- A. Expand youth employment opportunities to help develop the workforce of the future.
- B. Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)

It was noted the Workforce Centers in Kansas' five Local Areas are not marketed consistently across the state. The Kansas Department of Commerce is working with the Local Areas to identify as a single brand as related to WIOA requirements. A workgroup has been formed and they will meet to make progress on this issue.

- C. Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- D. Generate revenue to increase community impact of WIOA and Workforce Centers in South Central Kansas

*Tony Naylor (Weber) moved to adopt the Workforce Alliance Strategic Plan for 2018-2020. Motion Adopted.*

**5. Consent Agenda and Committee Reports**

10.18.2017 meeting minutes, budget report, LWDB Committee reports, and Workforce Center operations report were distributed to the Committee for review with no changes requested. An update on WIOA Implementation Infrastructure Cost Sharing was provided. The Executive Committee approved the Infrastructure Cost Sharing Memorandum of Understanding Attachment at their January 13, 2018 meeting. Cost sharing is required under WIOA for all WA required partners. All required partners have agreed to pay their fair share of infrastructure costs except the City of Wichita. Currently, costs will be based on the number of partner program participants and in-kind services provided by the partner can count toward their share.

*Ron Ratzlaff (Naylor) moved to approve the recommendations as presented in the consent agenda. Motion Adopted.*

**6. Additional Topics**

- A. Gabe Schlickau and Keith Lawing are members of the Wichita Regional Chamber's Advanced Manufacturing Talent Pipeline Team, which is tasked with addressing the urgent need for skilled workers. This team will identify short-term and long-term priorities. These priorities will be shared with the Board when complete.
- B. Representative Ron Estes visited the Workforce Center on August 3<sup>rd</sup> last year. Senator Jerry Moran visited the Workforce Center on January 3<sup>rd</sup> and visited with board members, staff and job seekers. Candidates for Governor and Congress will be invited to the Workforce Center in the coming months.
- C. Gabe Schlickau, Jennifer Hughes, Katie Givens, Michele Gifford, Stephanie Harder (Textron Aviation) and Lisa Harms (Textron Aviation) attended the Kansas Workforce Summit January 17-18 in Topeka. The Workforce Alliance was awarded a performance award at the summit's banquet. Schlickau noted that the urgent need for skilled workers in this region is far greater than in other regions.
- D. Gabe Schlickau, Jennifer Hughes and Keith Lawing will attend the National Association of Workforce Professionals in Washington DC on March 25<sup>th</sup> through March 27<sup>th</sup>. Arrangements are being made with Senators Roberts' and Moran's offices as well as Representative Ron Estes' office to meet with their staff about workforce issues in Kansas.
- E. The Wichita City Council has asked the Workforce Alliance to provide a funding plan for the Youth Employment Project (YEP)
- F. Board member Rod Blackburn and Katie Givens are representing Local Area IV in advising the Kansas State Workforce Board in the development of their strategic plan.
- G. The 6th annual Job FORE Youth Golf Tournament will be held Thursday, April 26<sup>th</sup> at Hidden Lakes Golf Course in Derby. Board members were encouraged to participate by entering a team or becoming a sponsor.
- H. Pat Jonas reported that REAP was a sponsor of a South Central Delegation event on January 4<sup>th</sup> and that he appreciated the opportunity to present information on disability language being introduced for pending legislation.
- I. Suzanne Scott with Spirit Aerosystems announced that the Wichita Eagle would be running an article in their January 25<sup>th</sup> issue addressing the urgent need for skilled workers in the region in light of Spirit's announcement that they would be hiring an additional 1,000 workers.

**7. Adjourn (11:15)**

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Present LWDB Members

Gabe Schlickau, Chair  
Jennifer Anderson  
Ebony Clemons-Ajibolade  
Kerri Falletti  
Laura Hands  
Jennifer Hughes, Vice Chair via Phone  
Kathy Jewett via Phone  
B.J. Moore  
Tony Naylor  
Gary Plummer  
Erica Ramos  
Ronald Ratzlaff  
Gabe Schlickau  
Suzanne Scott  
John Weber  
Dr. Sherry Utash

Guests

Peter Bodyk  
Misty Bruckner  
Lisa Dodson  
Kimberly Moore  
Tiffani Price

Staff

Keith Lawing  
Chad Pettera  
Tisha Cannizzo  
Angie Duntz  
Shirley Lindhorst  
Wendy Inzunza