

**LWDB Program Operations and Performance Committee Special Meeting (via Conference Call) Agenda**

**Thursday, November 9, 2017**

**Pleased dial 316-771-6790 to be connected directly to the call  
10:00 a.m. – 10:20 a.m.**

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- 1. Welcome and Introductions:** Tony Naylor (10:00)
  - 2. Addition to Eligible Training Provider (ETP) List:** Denise Houston (10:05) (*pp.2-3*)  
*Staff will present Training Providers who have requested to be added to the Local Area IV Eligible Training Provider List.*  
***Recommended Action: Approve addition of Training Providers and initial programs as presented.***
  - 3. Approval of 05.04.2017 Meeting Minutes:** Tony Naylor (10:15) (*pp.4-5*)  
*Staff will present meeting minutes from the 05.04.2017 POP Committee meeting.*  
***Recommended Action: Approve Meeting Minutes as presented.***
  - 4. Adjourn:** Tony Naylor (10:20)
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*The next LWDB Program Operations and Performance Committee Meeting is scheduled for  
Thursday January 4, 2018 at 11:30 a.m.*

**Item**

The following additions are recommended for the Eligible Training Provider List.

**Background**

The Workforce Innovation and Opportunity Act (WIOA) provides an extraordinary opportunity for the public workforce system to transform and improve the quality of life for job seekers and workers through an integrated, job-driven system that links diverse talent to registered apprenticeships. Registered Apprenticeship is a proven workforce strategy that can help state and local workforce systems transform how they meet the needs of businesses and workers and fully achieve the vision for the workforce system under WIOA.

The critical strategies that are called for in WIOA, such as sector strategies and career pathways, are the heart of the apprenticeship model. The foundation of apprenticeship is deep industry engagement that can further the workforce system's efforts to support regional economies. Apprenticeship is an effective work-based learning approach that builds worker skills and establishes pathways to higher levels of employment and wages.

**Analysis**

Below is a list of pending initial programs to be added to the Eligible Training Provider (ETP) list for Registered Apprenticeship. Each apprenticeship that is listed is a new apprenticeship in Local Area IV.

Pending Initial Programs

Staff recommends approving the following:

- City of Augusta: 1 initial program
  - Electric Distribution Lineman
- Great Lakes Polymer Technologies: 1 initial program
  - Plastic Manufacturing Apprenticeship
- Independent Electrical Contractors: 1 initial program
  - Electrician Apprenticeship
- Martin Interconnect Services, Inc.: 1 initial program
  - Assembly Technician Apprenticeship

**Supports Strategic Goal**

- Workforce Innovation and Opportunity Act Implementation
- Regional Service Delivery Plan

**Recommended Action**

Approve the addition of Training Providers and initial programs as presented.

**WIOA Eligible Training Provider  
Programs Information  
November 2017**

<b>Provider Name</b>	<b>Program Name</b>	<b>Occupation/ Industry in Area IV</b>	<b>Length of Training</b>	<b>Approximate Cost Per Credit Hour In State</b>	<b>Approximate Total Program Cost</b>	<b>Type of Attainment</b>	<b>\$ Per Hr.</b>	<b>Recommended Action</b>
<b><i>Pending Initial Programs</i></b>								
City of Augusta	Electric Distrubtion Lineman	Construction	576 Credit/Curriculu m Hours	\$7.98	\$4,600.00	Apprenticeship Certification	\$34.43	Approve
Great Lakes Polymers Technologies	Plastic Manufacturing Apprenticeship	Advanced Manufactuing Advanced Materials Aerospace	144 Credit/Curriculu m Hours	\$19.87	\$2,860.00	Apprenticeship Certification	\$21.74	Approve
Independent Electrical Contractors	Electrician Apprenticeship	Construction	576 Credit/Curriculu m Hours	\$4.66	\$2,681.96	Apprenticeship Certification	\$25.20	Approve
Martin Interconnect Services, Inc.	Assembly Technician Apprenticeship	Advanced Manufactuing Advanced Materials Aerospace	144 Credit/Curriculu m Hours	\$10.00	\$1,440.00	Apprenticeship Certification	\$16.22	Approve



**LWDB Program Operations and Performance Committee Meeting Minutes  
May 4, 2017**

**1. Welcome and Introductions**

Robyn Heinz welcomed attendees, asked for self-introductions and called the meeting to order.

**2. WIOA Implementation**

Regional Planning: A requirement of WIOA is for workforce boards that operate in the same labor market to conduct regional planning. The State of Kansas designates South Central Kansas as Region II which contains all of the counties in Local Area IV and four counties in Local Area I. A regional draft plan has been put online for public comment. One focal point of the regional plan is consistency of delivery of services throughout the region.

One Stop Operator: The Workforce Alliance (WA) and Eckerd Youth Alternatives have both agreed to a contract, and are preparing the transition of Eckerd Youth Alternatives into the Workforce Center. Eckerd Youth Alternatives has also posted a One Stop Operator position, and interviews will be held on May 15, 2017. Eckerd Youth Alternatives has agreed to in-kind contributions that will include online training for staff on WIOA and customer service, and resources and training for staff during the bi-annual staff development days.

*Report was received and filed.*

**3. Demand Occupation List Review**

Staff reviewed the proposed Demand Occupation List. The WA is aligning the Demand Occupation List with the Blueprint for Regional Economic Growth (BREG) study which is focused on growing the region's economy. Staff also provided labor market information regarding WIOA Participants, training by industry, and occupations with most vacancies in Local Area IV. Carpentry as well as Hospitality and Retail were mentioned by the Committee as occupations that should be considered for the Demand Occupation List. These occupations will be researched by staff and will be considered for the Demand Occupation List in the future.

*Kerri Falletti (Jon Cresler) moved to approve and recommend to the LWDB Executive Committee the adoption of the Demand Occupation List for Program Year 2017. Motion Adopted.*

**4. Eligible Training Provider (ETP) List Additions**

Staff presented initial programs for approval. Programs presented are from employers who are currently on the ETP list and align with the Demand Occupation List. Employers requesting program approvals include Allied Health Career Training, LLC, Butler Community College, and We Care Online. Innovative Academic Solutions also requested a program to be added to the ETP list. However, staff recommends denying this program as they are not approved by the Kansas State Board of Regents, a requirement for the ETP list for healthcare programs.

*Rod Blackburn (Falletti) moved to approve the initial programs as presented. Motion Adopted. Cresler Abstained.*

5. **System Update**

Staff gave an update on the new Workforce Center (WFC) hours of operations. On April 3, 2017, the WFC changed the Wichita office operation hours to Monday through Thursday 7 a.m. to 6 p.m. and Friday 8 a.m. to Noon. Productivity has increased since this change has been implemented, and Friday afternoons will still be utilized. For example, two youth job fairs have already been scheduled for Friday afternoons.

Staff provided the Committee with KANSASWORKS State Board performance reports for review. Performance reports for Local Area IV will in the future align with State Board reports for consistency.

*Report was received and filed.*

6. **Consent Agenda**

Meeting minutes from March 2, 2017 were reviewed with no changes requested.

The Workforce Centers began Microsoft Word 2013 workshops in January, and Microsoft Excel 2013 workshops in March. The Kansas Board of Regents has partnered with the Workforce Centers through Microsoft Imagine Academy to provide Microsoft Certifications for those who successfully pass the certification test. To date, 22 have been awarded certifications in South Central Kansas. Microsoft PowerPoint 2013 workshops will begin in June 2017.

The Youth Employment Project (YEP) is in full gear with outreach and recruitment of youth as well as employers. The goal for YEP 2017 is to provide 500 work experience opportunities for youth in the community. YEP is a partnership with the Workforce Alliance and community organizations to further the advancement and success of young adults in Local Area IV. To date, over 100 Essential Skills Certificates have been awarded to youth, outreach efforts have reached over 500 youth, resulting in over 200 youth applying to participate in YEP. Over 100 employers have committed to accepting a youth for the fall, and two job fairs will be held exclusively for youth. Bank of America Foundation has awarded the Workforce Alliance with a forty thousand dollar grant to help advance the Youth Employment Project.

PY16 budget updates were distributed to Committee members for review.

*Falletti (Cresler) moved to approve the consent agenda as presented. Motion Adopted.*

7. **Adjourn (12:30)**

Present Committee Members

Robyn Heinz, Co-Chair  
Kerri Falletti  
Sarah Robinson

LWDB Members

Rod Blackburn

Guests

Jon Cresler

Staff

Keith Lawing  
Amanda Duncan  
Katie Givens  
Chad Pettera  
Denise Houston  
Rachel Campbell  
Aletra Chaney