

**LWDB Program Operations and Performance (POP) Committee Meeting Minutes**  
January 7, 2021

**1. Welcome and Introductions**

The LWDB Program Operations and Performance Committee assembled via Zoom. Co-Chair Tony Naylor welcomed Committee members and called the meeting to order. Implementation of the 2020-Workforce Alliance (WA) strategic plan has begun and CEO Keith Lawing and LWDB Chair Gabe Schlickau have been working to restructure the LWDB committees and change some of the membership. LWDB members Jennifer Anderson, John Clark and Alex Munoz have agreed to serve on the POP Committee and they introduced themselves. An LWDB Youth Employment Committee has been formed as well as an Outreach and Communications Task Force.

**2. Workforce Investment & Opportunity Act (WIOA) Performance Reports for PY20**

Program Year 2020 (PY20) began on July 1, 2020. The second quarter of the program year is almost complete. At this point in the Program Year, Local Area IV (LAIV) and other local areas are experiencing some areas of performance that are not meeting sanctioned levels as a result of economic impacts due to COVID and in this region the halt in production of the 737 Max will have an impact on this program year and next program year.

For WIOA Adult, Dislocated Worker, and Youth (PY20), the Adult Program projected 2nd quarter performance is to meet the goal for Median Earnings. LAIV is projected to not meet the sanction level for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, Credential Rate, and Measurable Skills Gain. The Dislocated Worker Program projected second quarter performance is to exceed the goal for Entered Employment 2nd Quarter. LAIV is projected to meet the goal for Median Earnings. LAIV is projected to not meet the sanction level for Entered Employment 4th Quarter, Credential Rate, and Measurable Skills Gain. The Youth Program projected 2nd quarter performance is to exceed the goal for Credential Rate. LAIV is projected to not meet the sanction level for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter, Median Earnings, and Measurable Skills Gain. Measurable Skills Gain has been included on previous reports over the last couple of years; however, it has never had goals associated with it until the beginning on PY20. Most local areas including LAIV, typically wait until the end of the year to enter the data for this measure; therefore, the zeros or low numbers for this measure on the report do not reflect actual performance just unentered data. Data will be entered in real time in order to give the Committee an accurate picture of how this measure is doing as the program year progresses. Of note, the goal for the Youth Credential Attainment measure for the 2<sup>nd</sup> quarter was met; this measure has been a struggle over the last couple of years. The Committee requested and enacted a corrective action plan approximately a year ago to improve performance for this measure. As a result, staff have instituted changes that has resulted in meeting this goal.

Currently, LAIV is slightly behind the State in annual performance. The State is projected to exceed the goal for five measures and not meet the sanction level for 10 measures. Both the State and LA IV are struggling with employment measures due to the current economic situation. There was and continues to be concern going into PY20 that the current economic crisis would have an impact on outcomes. Staff will continue to monitor these measures closely and there is a possibility that goals can be renegotiated toward the end of the year.

Wagner-Peyser projected 2nd quarter performance is to exceed the goal for Median Earnings. LAIV is projected to meet the goal for Entered Employment 2nd Quarter and Entered Employment 4th Quarter.

For the Performance Throughout the Program Year report, which is the indicator for sanctions and corrective action plans, the Average Indicator Score indicates that LAIV is projected to meet the goal for Median Earnings and Credential Rate, and not meet the sanction level for Employment 2nd Quarter, Employment 4th Quarter, and Measurable Skills Gain. The Average Program Score indicates that

LAIV is projected to not meet the sanction level for the Adult, Dislocated Worker, and Youth Programs.

The Effectiveness in Serving Employers measure is still in baseline data gathering status. The Retention rate is calculated at the local level and the Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate.

For the Senior Community Service Employment Program (SCSEP), 2nd quarter information is not yet available. LAIV projected first quarter performance is to exceed the goal for Service to Most in Need, Employment Rate 2nd Quarter, and Employment Rate 4th Quarter. LAIV is projected to not meet the sanction level for Service Level, Community Service, and Median Earnings. The Service Level and Community Service measures are lower than usual, which is a direct result of COVID-19; participants have been on paid sick leave almost exclusively since March 2020. These two measures evaluate the number of participants in the program and the hours those participants are in training at a host agency site; therefore, these measures have been greatly affected.

Robin Heinz congratulated staff on the improvement in performance on the Youth Credential Attainment measure.

*Report was received and filed.*

### **3. Trade Adjustment Assistance (TAA) and Dislocated Worker (DW) Training Report**

A report on participants active in the TAA and DW program training as of November 30, 2020 was presented. Staff are currently working with large number of participants interested in attending spring semester programs that begin in January. The report includes graphs representing current statistics by sectors, training providers, occupations, leveraged funds, and expended funds for training programs administered. Numbers will continue to be updated and reported to the Committee at future meetings. Staff have seen an increase in requests for supportive services such as rent and utility assistance in the DW program over the last couple of months.

*Report was received and filed.*

### **4. Additions to the Eligible Training Provider (ETP) List from Butler Community College**

Butler Community College (BCC) submitted 75 programs from three different online platforms were presented to the Committee for approval for addition to the ETP list. Staff presented information on each of the programs and included projected growth data from labor market resource, O\*NET, which is not typically included on ETP reports. Based on the data, staff suggested approving most of the programs; however there were a few programs where O\*NET indicated a decline in demand for that occupation and in those situations EMSi, a new labor market tool, was used along with current job openings in the area to determine a final suggestion to add all of the programs to the ETP list. Staff had provided Committee members with a link to view the EMSi data. Jennifer Anderson asked for clarification as to whether a program could be on the ETP list and not be eligible for WIOA funding. Programs on the ETP list are statewide and anyone from any local area can go to any eligible training provider or program listed on the ETP list. There are some programs on this statewide list that are not currently listed on the occupation approved for training in LAIV and therefore, would not be eligible to be paid for with WIOA funds, but the occupation may be in demand in another local area and that local area could use their funds to pay for that training. The ETP list and the occupations approved for training list, which is approved by a local area's LWDB every year, determine whether or not a participant's training can be paid with WIOA funds.

*Robyn Heinz (Jennifer Anderson) moved to approve the initial programs to the Eligible Training Provider (ETP) list as presented.*

### **5. Consent Agenda and Committee Reports**

Minutes from the November 5, 2020 meeting and an update on workforce services delivery in

A summary of the proposal and the scope of services in the agreement was provided to the Committee. Cowley College is in the process of hiring an individual to staff the new office and the WA will train that person to provide workforce center services.

*Kerri Falletti (Robyn Heinz) moved to approve the approval of the Consent Agenda as presented. Motion adopted.*

**6. Announcements**

A. No other announcements were provided.

**7. Adjournment**

The meeting was adjourned at 12:11.

*Present Committee & Board Members*

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

Justin Albert

Jennifer Anderson

John Clark

Kerri Falletti

Alex Munoz

*Staff/Guests*

Tisha Cannizzo

Denise Houston

Kristina Langrehr, LWDB

Shirley Lindhorst

George Marko

Tisha Cannizzo, Eckerd Connects