



**LWDB Program Operations and Performance Committee
Meeting Agenda**

Thursday, January 7, 2021 • 11:30 a.m.

Zoom Meeting: <https://us02web.zoom.us/j/85224435705>

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- 1. Welcome and Introductions:** Tony Naylor and Robyn Heinz (11:30)
To facilitate the implementation of the 2020-2022 Workforce Alliance Strategic Plan the committee structure has been modified and new members appointed to standing committees.
 - 2. Workforce Innovation & Opportunity Act (WIOA) Performance for Program Year 2020 (PY20):**
Denise Houston (11:40) (pp. 3-12)
An update on performance for Program Year (PY20) will be presented.
Recommended action: Take appropriate action.
 - 3. Trade Adjustment Assistance and Dislocated Worker Training Report:** Denise Houston (11:55)
(pp. 13-21)
The report on participants active in TAA and DW training will be presented and discussed.
Recommended action: Receive and file.
 - 4. Additions to the Eligible Training Provider (ETP) List:** Denise Houston (12:10) (pp. 22-27)
Additions to the Eligible Training Provider List from Butler Community College will be presented to the Committee for approval.
Recommended action: Approve the initial program to the Eligible Training Provider (ETP) list as presented.
 - 5. Consent Agenda:** Tony Naylor (12:30)
Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.
 - A. Meeting Minutes from November 5, 2020 (pp. 28-30)
 - B. Workforce Services Delivery in Cowley County Update (pp. 31-32)**Recommended Action: Approve the consent agenda as presented.**
 - 6. Adjourn (12:45)**
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*The next LWDB Program Operations and Performance Committee Meeting
is scheduled for 11:30 a.m. on March 4, 2021*

Workforce Alliance

Strategic Plan 2020-2022

Vision, Mission, and Strategies



Mission:

"Growing the regional economy through a skilled workforce"

Vision:

"Supporting and advancing a competitive workforce in South Central Kansas"

STRATEGIC PLAN GOALS 2020-2022

Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Enhance youth employment opportunities by expanding partnerships with businesses, schools, and other community organizations

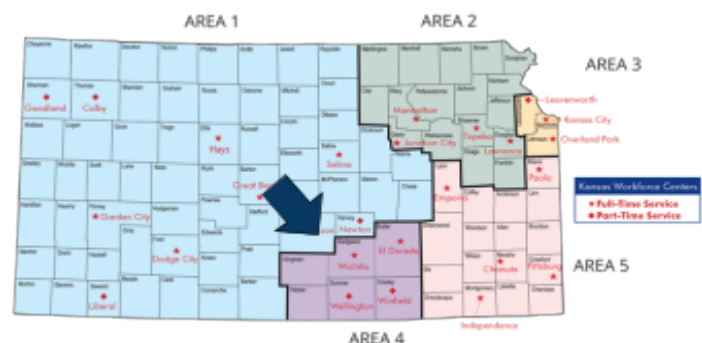
Increase the awareness of workforce programs and services throughout South Central Kansas

Expand the community impact of the Workforce Alliance through higher level of board member participation

Continue to increase non-WIOA funding

Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

The Workforce Alliance of South Central Kansas (WA) serves as the Local Workforce Development Board (LWDB) for a six county region, including Wichita, the largest city in Kansas. The WA operates three American Job Centers (AJCs), serving 50,000 job seekers and 750 employers annually. These centers are located in El Dorado, Wellington, and Wichita. The primary function of the LWDB is to ensure that workforce funds and operations are invested in workforce development activities that address the needs of employers and job seekers in South Central Kansas.



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Item

Performance Reports for Program Year 2020

Background

Program Year 2020 (PY20) began on July 1, 2020. The second quarter of the program year is almost complete.

Analysis

Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth (PY20)

The Adult Program projected second quarter performance is to meet the goal for Median Earnings. Local Area IV (LAIV) is projected to not meet the sanction level for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, Credential Rate, and Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

The Dislocated Worker Program projected second quarter performance is to exceed the goal for Entered Employment 2nd Quarter. LAIV is projected to meet the goal for Median Earnings. LAIV is projected to not meet the sanction level for Entered Employment 4th Quarter, Credential Rate, and Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

The Youth Program projected second quarter performance is to exceed the goal for Credential Rate. LAIV is projected to not meet the sanction level for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter, Median Earnings, and Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

Local Area IV is a little behind the State in annual performance so far. Local Area IV is projected to exceed the goal for three measures, meet the goal for two measures, and not meet the sanction level for 10 measures. The State is projected to exceed the goal for five measures and not meet the sanction level for 10 measures.

Wagner Peyser (PY20)

Wagner-Peyser projected second quarter performance is to exceed the goal for Median Earnings. LAIV is projected to meet the goal for Entered Employment 2nd Quarter and Entered Employment 4th Quarter.

Effectiveness in Serving Employers for WIOA and Wagner-Peyser (PY20)

The Effectiveness in Serving Employers measure is still in baseline status. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate. Adult Retention rate is 51.17%, Dislocated Worker Retention rate is 56.94%, Youth

Retention rate is 47.06%, and Wagner-Peyser Retention rate is 53.16%. Statewide Employer Penetration rate is 4.10%. Statewide Repeat Business Customers rate is 33.64%.

WIOA Average Indicator Scores (PY20)

For Average Indicator Score, Local Area IV is projected to meet the goal for Median Earnings and Credential Rate, and not meet the sanction level for Employment 2nd Quarter, Employment 4th Quarter, and Measurable Skills Gain.

For Average Program Score, Local Area IV is projected to not meet the sanction level for the Adult, Dislocated Worker, and Youth Programs.

Senior Community Service Program (PY20)

Second quarter information is not yet available for the Senior Community Service Program. LAIV projected first quarter performance is to exceed the goal for Service to Most in Need, Employment Rate 2nd Quarter, and Employment Rate 4th Quarter. LAIV is projected to not meet the sanction level for Service Level, Community Service, and Median Earnings. The lower than usual Service Level and Community Service measures are a direct result of COVID-19. These two measures evaluate the number of participants in the program and the hours those participants are in training at a host agency site. These measures have taken a significant hit since participants have been on paid sick leave almost exclusively since March 2020.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Recommended Action: Receive and file.

**WIOA Programs
Program Year 2020
Performance Report of LA IV
as of 12/02/2020**

Adult		Goal		PY20 1st Qtr July 20 - Sept 20	PY20 2nd Qtr Oct 20 - Dec 20	PY20 3rd Qtr Jan 21 - Mar 21	PY20 4th Qtr Apr 21 - June 21	PY20 Annual Report July 20 - June 21	PY20 State / Annual Report July 20 - June 21	*Reporting Period	
		Sanction									
Employment Rate	(2nd Qtr. after Exit)	76.00%	124	80				257		908	2nd Qtr= 10/01/19 to 12/31/19
	Qtr. after Exit)	68.40%	71.26	61.54	130			55.63	53.95	1683	Annual= 07/01/19 to 06/30/20
Employment Rate	(4th Qtr. after Exit)	74.00%	161	121				365		1175	2nd Qtr= 04/01/19 to 06/30/19
	Qtr. after Exit)	66.60%	62.89	64.36	188			48.73	51.81	2268	Annual= 01/01/19 to 12/31/19
(Median Earnings 2nd Qtr. after Exit)	Earnings	\$5,751.00									2nd Qtr= 10/01/19 to 12/31/19
	\$5,175.90	\$6,045.15	N/A	\$5,578.66	N/A	N/A	N/A	\$5,681.40	\$6,212.74	N/A	Annual= 07/01/19 to 06/30/20
Credentia Attainment (Within 4 Qtrs. after Exit)		74.60%	7	14				33		508	2nd Qtr= 04/01/19 to 06/30/19
		67.14%	70.00	66.67	21			66.00	79.13	642	Annual= 01/01/19 to 12/31/19
Measurable Skills Gain (Real Time Measure)		53.20%	3	0				3		83	2nd Qtr= 10/01/20 to 12/31/20
		47.88%	6.52	0.00	40			6.12	18.65	145	Annual= 07/01/20 to 06/30/21

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	82.50%		23		20							53		142		2nd Qtr= 10/01/19 to 12/31/19
	74.25%		76.67		83.33							62.35		58.92		Annual= 07/01/19 to 06/30/20
Employment Rate (4th Qtr. after Exit)	79.00%		15		10							45		167		2nd Qtr= 04/01/19 to 06/30/19
	71.10%		78.95		66.67							51.14		57.59		Annual= 01/01/19 to 12/31/19
Earnings (Median Earnings 2nd Qtr. after Exit)	\$9,100.00															2nd Qtr= 10/01/19 to 12/31/19
	\$8,190.00		N/A		\$8,646.67		N/A		N/A			\$12,249.90		\$9,181.20		Annual= 07/01/19 to 06/30/20
Credentia Attainment (Within 4 Qtrs. after Exit)	78.60%		4		2							12		84		2nd Qtr= 04/01/19 to 06/30/19
	70.74%		100.00		66.67							20		96		Annual= 01/01/19 to 12/31/19
Measurable Skills Gain (Real Time Measure)	69.30%		3		0							3		18		2nd Qtr= 10/01/20 to 12/31/20
	62.37%		5.88		0.00							5.77		16.82		Annual= 07/01/20 to 06/30/21

Youth

Education and Employment Rate (2nd Qtr. after Exit)	72.50%		11		5							19		160		2nd Qtr= 10/01/19 to 12/31/19
	65.25%		91.67		62.50							76.00		48.78		Annual= 07/01/19 to 06/30/20
Education and Employment Rate (4th Qtr. after Exit)	69.10%		9		6							26		197		2nd Qtr= 04/01/19 to 06/30/19
	62.19%		81.82		60.00							63.41		54.42		Annual= 01/01/19 to 12/31/19
Earnings (Median Earnings 2nd Qtr. after Exit)	\$4,145.00															2nd Qtr= 10/01/19 to 12/31/19
	\$3,730.50		N/A		\$2,287.44		N/A		N/A			\$2,637.28		\$2,651.46		Annual= 07/01/19 to 06/30/20
Credentia Attainment (Within 4 Qtrs. after Exit)	59.00%		4		6							24		146		2nd Qtr= 04/01/19 to 06/30/19
	53.10%		44.44		66.67							66.67		63.48		Annual= 01/01/19 to 12/31/19
Measurable Skills Gain (Real Time Measure)	57.60%		0		0							0		12		2nd Qtr= 10/01/20 to 12/31/20
	51.84%		0.00		0.00							0.00		9.45		Annual= 07/01/20 to 06/30/21

Summary LA IV

		1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
		Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
		1	2	1	1				
	Met Goal								
	Met Sanction	2	2	1	1				
	Did Not Meet Sanction	2	1	4	4				

Summary Annual LA IV / State

		Program to Date	
		Adult	Youth
		1	2
	Met Goal		
	Met Sanction	1	1
	Did Not Meet Sanction	4	2

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

*** No data showing in the quarter yet even though it is within the current reporting period.

* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs
Program Year 2020
2nd Quarter Performance Report
Comparison of Local Areas as of 12/02/2020**

Adults	Report Period*	Goal	LA IV South Central Kansas 6 Counties	LA I Western Kansas 62 Counties	LA II North East Kansas 17 Counties	LA III Kansas City Area 3 Counties	LA V South East Kansas 17 Counties	State
		Sanction						
Employment Rate (2nd Qtr. after Exit)	10/01/19 to 12/31/19	76.00%						
		68.40%	61.45	93.55	71.43	61.18	57.35	63.94
Employment Rate (4th Qtr. after Exit)	04/01/19 to 06/30/19	74.00%						
		66.60%	64.36	86.00	77.46	54.19	59.72	62.94
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/19 to 12/31/19	\$5,751.00						
		\$5,175.90	\$5,578.66	\$6,431.03	\$7,281.21	\$7,348.17	\$5,878.78	\$6,470.91
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/19 to 06/30/19	74.6%						
		67.14%	66.67	91.43	75.38	86.57	66.67	79.90
Measurable Skills Gain (Real Time Measure)	10/01/20 to 12/31/20	53.20%						
		47.88%	0.00	1.94	4.48	31.94	4.69	8.93

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	10/01/19 to 12/31/19	82.50%						
		74.25%	83.33	100.00	~~~~	52.17	80.00	71.43
Employment Rate (4th Qtr. after Exit)	04/01/19 to 06/30/19	79.00%						
		71.10%	66.67	100.00	~~~~	55.81	72.73	64.47
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/19 to 12/31/19	\$9,100.00						
		\$8,190.00	\$8,646.67	\$8,330.83	~~~~	\$12,351.10	\$6,241.96	\$8,772.06
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/19 to 06/30/19	78.60%						
		70.74%	66.67	80.00	~~~~	100.00	100.00	91.30
Measurable Skills Gain (Real Time Measure)	10/01/20 to 12/31/20	69.30%						
		62.37%	0.00	0.00	~~~~	15.79	0.00	3.45

Youth

Education and Employment Rate (2nd Qtr. after Exit)	10/01/19 to 12/31/19	72.50%						
		65.25%	62.50	57.14	44.44	61.11	72.73	59.70
Education and Employment Rate (4th Qtr. after Exit)	04/01/19 to 06/30/19	69.10%						
		62.19%	60.00	85.00	61.90	50.00	47.62	58.77
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/19 to 12/31/19	\$4,145.00						
		\$3,730.50	\$2,287.44	\$4,441.45	\$2,729.11	\$1,669.64	\$2,034.51	\$2,600.00
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/19 to 06/30/19	59.00%						
		53.10%	66.67	62.50	71.43	64.71	85.71	68.25
Measurable Skills Gain (Real Time Measure)	10/01/20 to 12/31/20	57.60%						
		51.84%	0.00	0.00	4.00	11.76	0.00	3.57

Quarterly Summary - All 5 Local Areas / State

	LA IV			LA I			LA II		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal		1	1	4	3	3	3	^^	1
Met Sanction	1	1			1		1	^^	
Did Not Meet Sanction	4	3	4	1	1	2	1	^^	4

	LA III			LA V			State		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal	2	2	1	1	1	2	2	2	1
Met Sanction					2			1	
Did Not Meet Sanction	3	3	4	4	2	3	3	2	4

The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met,exceeded, or was below the goal or sanction level.

~~~~ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2020  
Performance Report of LAIV  
as of 11/02/2020**

| <b>Wagner-Peyser</b>                                      | <b>Goal</b>       |                   | <b>PY20<br/>1st Qtr<br/>July 20 - Sept 20</b> |      | <b>PY20<br/>2nd Qtr<br/>Oct 20 - Dec 20</b> |      | <b>PY20<br/>3rd Qtr<br/>Jan 21 - Mar 21</b> |  | <b>PY20<br/>4th Qtr<br/>Apr 21 - June 21</b> |  | <b>*Reporting Period</b>      |
|-----------------------------------------------------------|-------------------|-------------------|-----------------------------------------------|------|---------------------------------------------|------|---------------------------------------------|--|----------------------------------------------|--|-------------------------------|
|                                                           | <b>Sanction</b>   | <b>70.60%</b>     |                                               |      |                                             |      |                                             |  |                                              |  |                               |
| <b>Employment Rate<br/>(2nd Qtr. after Exit)</b>          | <b>63.54%</b>     | <b>73.85%</b>     | 1573                                          | 2130 | 1108                                        | 1727 |                                             |  |                                              |  | 2nd Qtr=10/01/19 to 12/31/19  |
| <b>Employment Rate<br/>(4th Qtr. after Exit)</b>          | <b>69.80%</b>     | <b>71.66%</b>     | 1679                                          | 2343 | 1442                                        | 2126 |                                             |  |                                              |  | Annual= 07/01/19 to 06/30/20  |
| <b>Earnings<br/>(Median Earnings 2nd Qtr. after Exit)</b> | <b>\$5,356.00</b> | <b>\$5,662.00</b> | N/A                                           | N/A  | N/A                                         | N/A  |                                             |  |                                              |  | 2nd Qtr= 04/01/19 to 06/30/19 |
|                                                           | <b>\$4,820.40</b> |                   |                                               |      |                                             |      |                                             |  |                                              |  | Annual= 01/01/19 to 12/31/19  |
|                                                           |                   |                   |                                               |      |                                             |      |                                             |  |                                              |  | 2nd Qtr=10/01/19 to 12/31/19  |
|                                                           |                   |                   |                                               |      |                                             |      |                                             |  |                                              |  | Annual= 07/01/19 to 06/30/20  |

| <b>Summary LA IV</b>         | <b>Quarterly Local Area IV</b> |                |                |                |
|------------------------------|--------------------------------|----------------|----------------|----------------|
|                              | <b>1st Qtr</b>                 | <b>2nd Qtr</b> | <b>3rd Qtr</b> | <b>4th Qtr</b> |
| <b>Met Goal</b>              | 3                              |                |                |                |
| <b>Met Sanction</b>          |                                | 3              |                |                |
| <b>Did Not Meet Sanction</b> |                                |                |                |                |

\*\*\*\*\* The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs**  
**Program Year 2020**  
**Performance Throughout the Program Year**  
**Local Area IV**  
**as of 12/02/2020**

| Local Area IV Performance Through PY 2020 |                    |                |                    |            |                    |               |                         |
|-------------------------------------------|--------------------|----------------|--------------------|------------|--------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 55.63%             | 73.20%         | 62.35%             | 75.58%     | 76.00%             | 104.83%       | 84.53%                  |
|                                           | 76.00%             |                | 82.50%             |            | 72.50%             |               |                         |
| Employment 4th Quarter After Exit         | 48.73%             | 65.85%         | 51.14%             | 64.73%     | 63.41%             | 91.77%        | 74.12%                  |
|                                           | 74.00%             |                | 79.00%             |            | 69.10%             |               |                         |
| Median Earnings 2nd Quarter After Exit    | \$5,681.40         | 98.79%         | \$12,249.90        | 134.61%    | \$2,637.28         | 63.63%        | 99.01%                  |
|                                           | \$5,751.00         |                | \$9,100.00         |            | \$4,145.00         |               |                         |
| Credential Attainment Rate                | 66.00%             | 88.47%         | 60.00%             | 76.34%     | 66.67%             | 113.00%       | 92.60%                  |
|                                           | 74.60%             |                | 78.60%             |            | 59.00%             |               |                         |
| Measurable Skill Gains                    | 6.12%              | 11.50%         | 5.77%              | 8.33%      | 0.00%              | 0.00%         | 6.61%                   |
|                                           | 53.20%             |                | 69.30%             |            | 57.60%             |               |                         |
| Average Program Score                     | 90.00%             | 67.56%         | 90.00%             | 71.92%     | 90.00%             | 74.64%        |                         |

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)



**WIOA Programs**  
**Program Year 2020**  
**Performance Throughout the Program Year**  
**Statewide**  
**as of 12/02/2020**

| Overall State Performance Through PY 2020 |                          |                |                          |               |                          |               |                         |
|-------------------------------------------|--------------------------|----------------|--------------------------|---------------|--------------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal       | Title I Adults | Performance / Goal       | Title I DW    | Performance / Goal       | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 53.95%<br>76.00%         | 70.99%         | 58.92%<br>82.50%         | 71.42%        | 48.78%<br>72.50%         | 67.28%        | 69.90%                  |
| Employment 4th Quarter After Exit         | 51.81%<br>74.00%         | 70.01%         | 57.59%<br>79.00%         | 72.90%        | 54.42%<br>69.10%         | 78.76%        | 73.89%                  |
| Median Earnings 2nd Quarter After Exit    | \$6,212.74<br>\$5,751.00 | 108.03%        | \$9,181.20<br>\$9,100.00 | 100.89%       | \$2,651.46<br>\$4,145.00 | 63.97%        | 90.96%                  |
| Credential Attainment Rate                | 79.13%<br>74.60%         | 106.07%        | 87.50%<br>78.60%         | 111.32%       | 63.48%<br>59.00%         | 107.59%       | 108.33%                 |
| Measurable Skill Gains                    | 18.65%<br>53.20%         | 35.06%         | 16.82%<br>69.30%         | 24.27%        | 9.45%<br>57.60%          | 16.41%        | 25.24%                  |
| <b>Average Program Score</b>              | <b>90.00%</b>            | <b>78.03%</b>  | <b>90.00%</b>            | <b>76.16%</b> | <b>90.00%</b>            | <b>66.80%</b> |                         |

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

## Performance Through PY Year – Calculation Key

| Local Area IV Performance Through PY 2017 |                      |                |                    |            |                    |               |                         |
|-------------------------------------------|----------------------|----------------|--------------------|------------|--------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal   | Title I Adults | Performance / Goal | Title I DW | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | A 72.27%<br>B 78.70% | 91.83%         | 75.00%<br>83.00%   | 90.36%     | 65.15%<br>74.00%   | 88.04%        | 90.08%                  |
| Employment 4th Quarter After Exit         | 72.34%<br>70.80%     | 102.18%        | 78.00%<br>75.30%   | 103.59%    | 66.15%<br>71.40%   | 92.65%        | 99.47%                  |
| Median Earning 2nd Quarter After Exit     | \$5,235<br>\$6,097   | 85.86%         | \$9,607<br>\$7,685 | 125.01%    | X<br>X             | N/A           | 105.43%                 |
| Credential Attainment Rate                | 83.02%<br>54.80%     | 151.50%        | 66.67%<br>54.30%   | 122.78%    | 24.07%<br>60.60%   | 39.72%        | 104.67%                 |
| Average Program Score                     | 90.00%               | 107.84%        | 90.00%             | 110.43%    | 90.00%             | 73.47%        |                         |

**A** = Performance / Goal Actual Rate

**B** = Performance / Goal Target Rate

1. Take **Actual Rate** / **Target Rate** = Percentage Rate/s for Title I Programs Adult, DW, Youth (i.e.  $72.27\% / 78.70\% = 91.83\%$ ). Complete this for each indicator in each program to obtain all initial percentage rates (indicated by purple box above).

2. Average Program Score – To figure the Average Program Score:

Add the percentage totals for each Title I program column (i.e. Adult  $91.83\% + 102.18\% + 85.86\% + 151.50\% = 431.37\%$ ). Then divide the total by the number of program indicators for each program (i.e. Adult  $431.37\% / 4 = 107.84\%$ ).

3. Average Indicator Score – To figure the Average Indicator Score:

Add the percentage totals for each Indicator / Program row (i.e. Employment 2nd Quarter After Exit  $91.83\% + 90.36\% + 88.04\% = 270.23\%$ ). Then divide the total by the number of Title I Programs in the indicator (i.e. Employment 2nd Quarter After Exit  $270.23\% / 3 = 90.08\%$ ).

*All Actual Rate / Target Rate percentages pulled from WIOA Annual Performance Reports – Local Area/WIB & Statewide*

**WIOA Effectiveness in Serving Employers**  
**Program Year 2020**  
**Performance Report of LAIV**  
**as of 12/02/2020**

Retention is the only measure that varies across WIOA / Wagner Peyser performance reports. The top table is a breakdown of the annual Retention performance percentages for Local Area IV and the State. The bottom chart reflects the statewide performance percentages for the 2 other employer based performance measures (Employer Penetration Rate & Repeat Business Customers Rate).

| *No Goals / Sanctions set at this time*                       | Goal     | PY20<br>Annual Report / LAIV<br>July 20 - June 21 |      | PY20<br>Annual Report / State<br>July 20 - June 21 |       | *Reporting Period            |
|---------------------------------------------------------------|----------|---------------------------------------------------|------|----------------------------------------------------|-------|------------------------------|
|                                                               | Sanction |                                                   |      |                                                    |       |                              |
|                                                               |          |                                                   |      |                                                    |       |                              |
| Retention - Adult<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 51.17%                                            | 263  | 50.31%                                             | 815   | Annual= 01/01/19 to 12/31/19 |
|                                                               | N/A      |                                                   | 514  |                                                    | 1620  |                              |
| Retention - Dislocated Worker<br>(2nd & 4th Qtrs. After Exit) | N/A      | 56.94%                                            | 41   | 59.83%                                             | 143   | Annual= 01/01/19 to 12/31/19 |
|                                                               | N/A      |                                                   | 72   |                                                    | 239   |                              |
| Retention - Youth<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 47.06%                                            | 16   | 40.50%                                             | 98    | Annual= 01/01/19 to 12/31/19 |
|                                                               | N/A      |                                                   | 34   |                                                    | 242   |                              |
| Retention - Wagner Peyser<br>(2nd & 4th Qtrs. After Exit)     | N/A      | 53.16%                                            | 3101 | 50.46%                                             | 7226  | Annual= 01/01/19 to 12/31/19 |
|                                                               | N/A      |                                                   | 5833 |                                                    | 14321 |                              |

|                                                                                                                               |          | PY20<br>State / Annual Report<br>July 20 - June 21 |       | *Reporting Period            |
|-------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------|-------|------------------------------|
|                                                                                                                               | Goal     |                                                    |       |                              |
|                                                                                                                               | Sanction |                                                    |       |                              |
| <b>Employer Penetration Rate</b><br><i>(% of Employers using WIOA Core Services)</i>                                          | N/A      |                                                    | 3683  | Annual= 07/01/19 to 06/30/20 |
|                                                                                                                               | N/A      | 4.10%                                              | 89811 |                              |
| <b>Repeat Business Customers Rate</b><br><i>(% of Employers that used WIOA Core Serv. more than once in the last 3 years)</i> | N/A      |                                                    | 2812  | Annual= 07/01/19 to 06/30/20 |
|                                                                                                                               | N/A      | 33.64%                                             | 8358  |                              |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Senior Community Service Employment Program (SCSEP)**  
**Program Year 2020**  
**Performance Report of LAIV**  
**as of 12/02/2020 (Updated Quarterly)**

| SCSEP Measure                                                              | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Goal     |  | PY20<br>1st Qtr<br>July 20 to<br>Sept 20 |       | PY20<br>2nd Qtr<br>Oct 20 to<br>Dec 20 |       | PY20<br>3rd Qtr<br>Jan 21 to<br>Mar 21 |  | PY20<br>4th Qtr<br>Apr 21 to<br>June 21 |     | PY20<br>YTD<br>July 20 to<br>June 21 |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|------------------------------------------|-------|----------------------------------------|-------|----------------------------------------|--|-----------------------------------------|-----|--------------------------------------|
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Sanction |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
| <b>Service Level</b>                                                       | The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions                                                                                                                                                                                                                                                                                                                                                                                                                               | 150.0%   |  | 70                                       | 62    |                                        |       |                                        |  |                                         |     | 72                                   |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 135.0%   |  | 83.3%                                    | 73.8% | 84                                     |       |                                        |  |                                         |     | 85.7%                                |
| <b>Community Service</b>                                                   | The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period                                                                                                                                                                                                                                                                                                                                                                                                                | 76.0%    |  | 616                                      | 0     |                                        |       |                                        |  |                                         |     | 616                                  |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 68.4%    |  | 8.4%                                     |       | 7377                                   | 22932 |                                        |  |                                         |     | 30309                                |
| <b>Service to Most In Need</b>                                             | Average number of barriers per participant. The total number of the following characteristics: severe disability, frail: age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period | 2.79%    |  | 218                                      | 193   |                                        |       |                                        |  |                                         |     | 224                                  |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2.51%    |  | 3.11%                                    | 3.11% | 70                                     | 62    |                                        |  |                                         |     | 3.11%                                |
| <b>Employment Rate</b><br>(2nd Qtr. after Exit)                            | The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 32.0%    |  | 5                                        | 0     |                                        |       |                                        |  |                                         |     | 5                                    |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 28.8%    |  | 33.3%                                    |       | 15                                     | 0     |                                        |  |                                         |     | 33.3%                                |
| <b>Employment Rate</b><br>(4th Qtr. after Exit)                            | The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 28.1%    |  | 7                                        |       |                                        |       |                                        |  |                                         |     | 7                                    |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 25.3%    |  | 41.2%                                    |       | 17                                     | 0     |                                        |  |                                         |     | 41.2%                                |
| <b>Earnings</b><br>(Median Earning 2nd Qtr. after Exit)                    | The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$3,431  |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$3,088  |  | \$1,345                                  |       | N/A                                    | N/A   |                                        |  |                                         | N/A | N/A                                  |
| <b>Effectiveness in Serving Employers, Participants, and Host Agencies</b> | Average annual ACSI for employers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 85.8%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 77.2%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            | Average annual ACSI for participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 81.2%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 73.1%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            | Average annual ACSI for host agencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 81.9%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 73.7%    |  |                                          |       |                                        |       |                                        |  |                                         |     |                                      |

| Summary           |  |  |  | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | YTD |
|-------------------|--|--|--|-------------|-------------|-------------|-------------|-----|
| Met Goal          |  |  |  | 3           |             |             |             | 3   |
| Met Sanction      |  |  |  |             |             |             |             |     |
| Did Not Meet Goal |  |  |  | 3           | 1           |             |             | 1   |

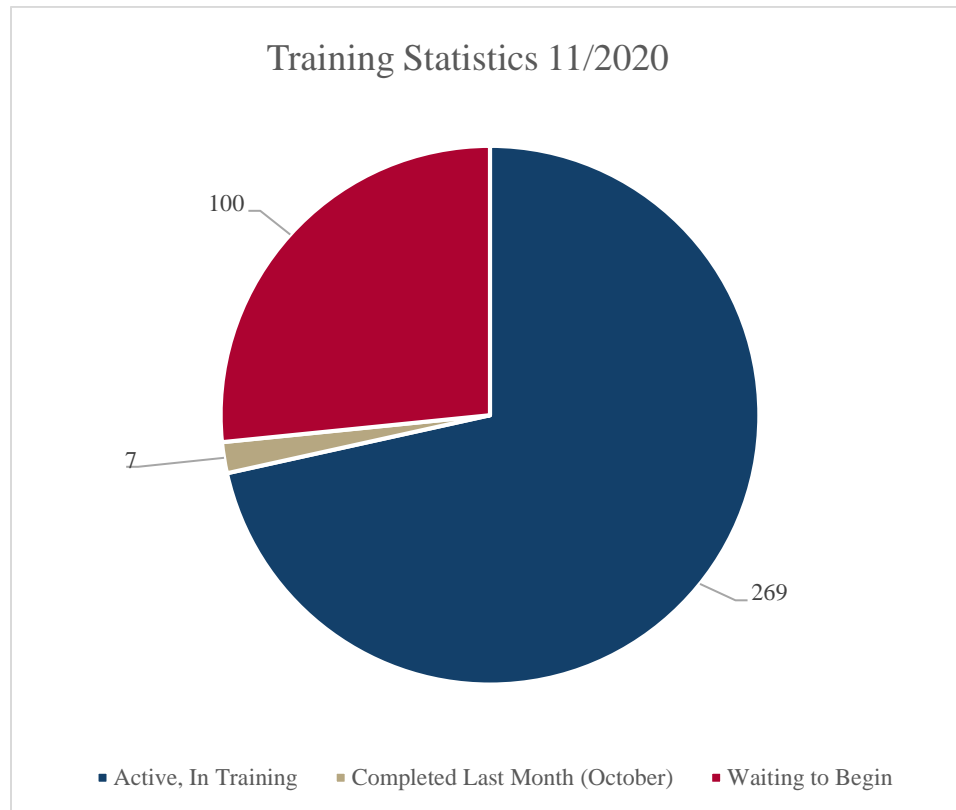
Bold Numbers = Official numbers and will not change  
 ~~~~ = Information is not available

The goal of the Workforce Alliance Local Workforce Development Board is to leverage resources and align services to increase the community impact of the annual Federal allocation from WIOA. At the direction of the LWDB, staff and Workforce Center partners seek opportunities to secure grants and collaborate on training projects to bring more funding to the region. The result is job seekers in Local Area IV have access to a number of different employment and training programs.

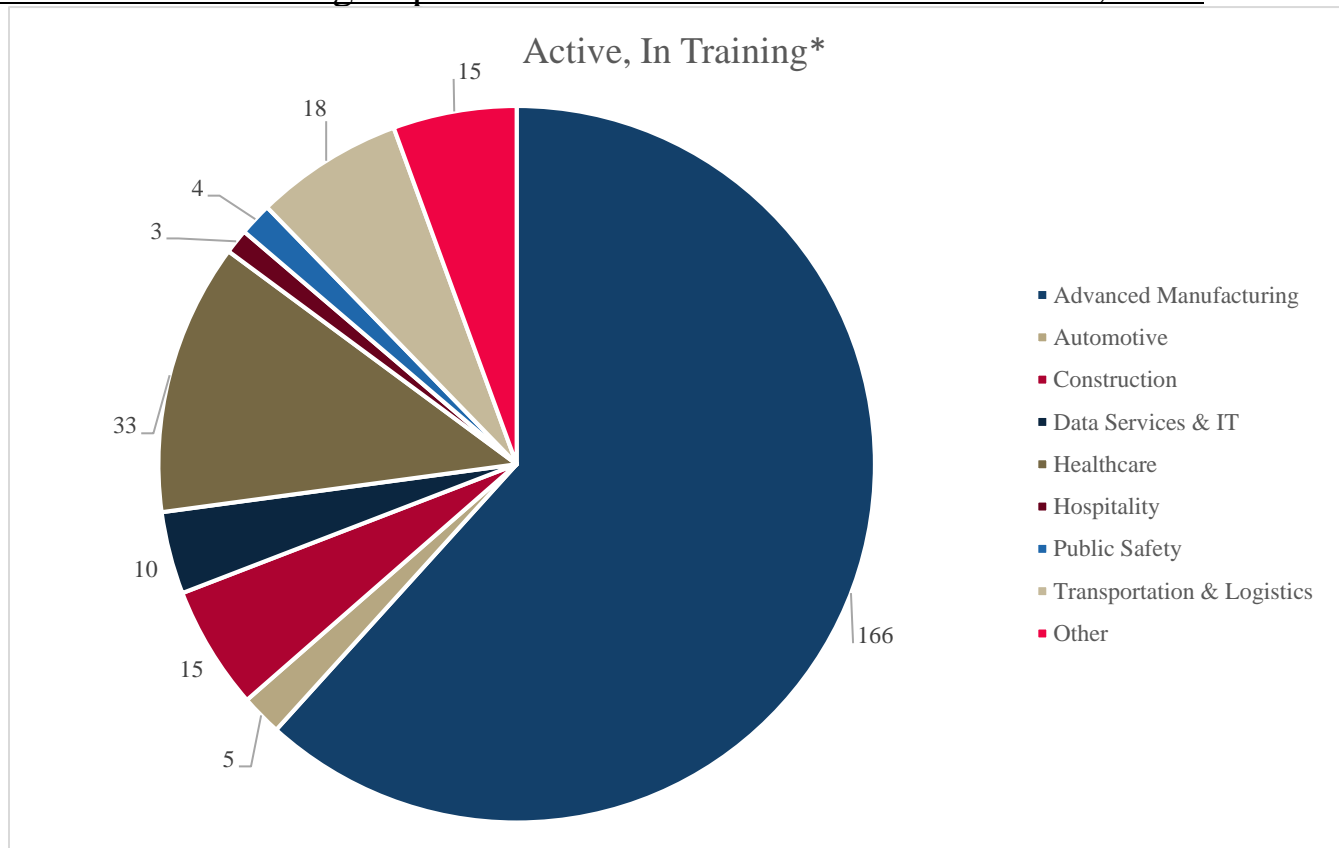
Below are graphs reporting current statistics by sectors, training providers, leveraged funds, and expended funds for the following training programs:

- WIOA Dislocated Worker
- Pell Grants
- Trade Adjustment Assistance (TAA)
- Partner4Work Dislocated Worker Grant
- National Dislocated Worker Grant-Aviation

Graphs include active, completed, and participants waiting to begin training by demand occupations.

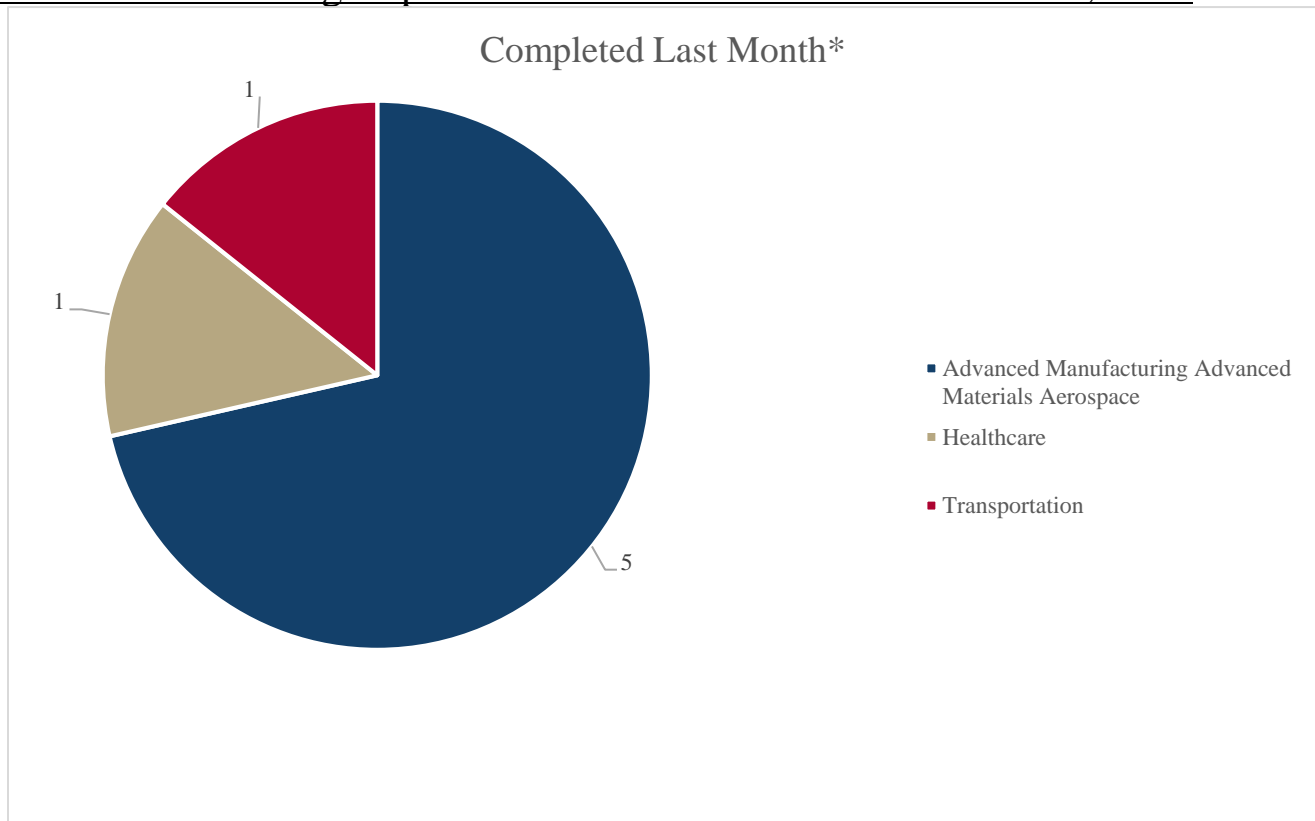


| Training Statistics November 2020 | |
|-------------------------------------|-----|
| Active, In Training | 269 |
| Completed Last Month (October 2020) | 7 |
| Waiting to Begin | 100 |



*Chart displays only those Occupations with participants

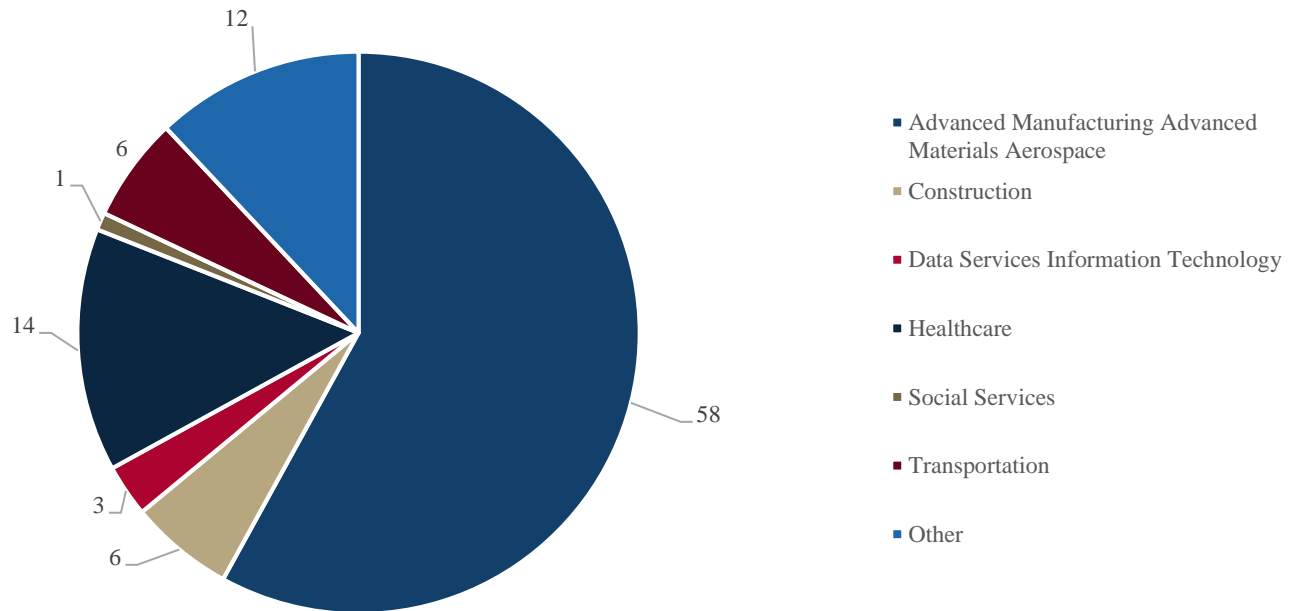
| Active, In Training | |
|---|------------|
| Advanced Manufacturing, Advanced Materials, Aerospace | 166 |
| Agriculture | 0 |
| Automotive | 5 |
| Construction | 15 |
| Data Services Information Technology | 10 |
| Educational Services | 0 |
| Healthcare | 33 |
| Hospitality | 3 |
| Oil, Gas, Energy | 0 |
| Public Safety | 4 |
| Social Services | 0 |
| Transportation & Logistics | 18 |
| Other | 15 |
| --Accounting: 3 | |
| --Management: 3 | |
| Total | 269 |



*Chart displays only those Occupations with participants

| Completed Last Month (October 2020) | |
|---|----------|
| Advanced Manufacturing, Advanced Materials, Aerospace | 5 |
| Agriculture | 0 |
| Construction | 0 |
| Data Services Information Technology | 0 |
| Educational Services | 0 |
| Healthcare | 1 |
| Oil, Gas, Energy | 0 |
| Public Safety | 0 |
| Social Services | 0 |
| Transportation & Logistics | 1 |
| *Other | 0 |
| Total | 7 |

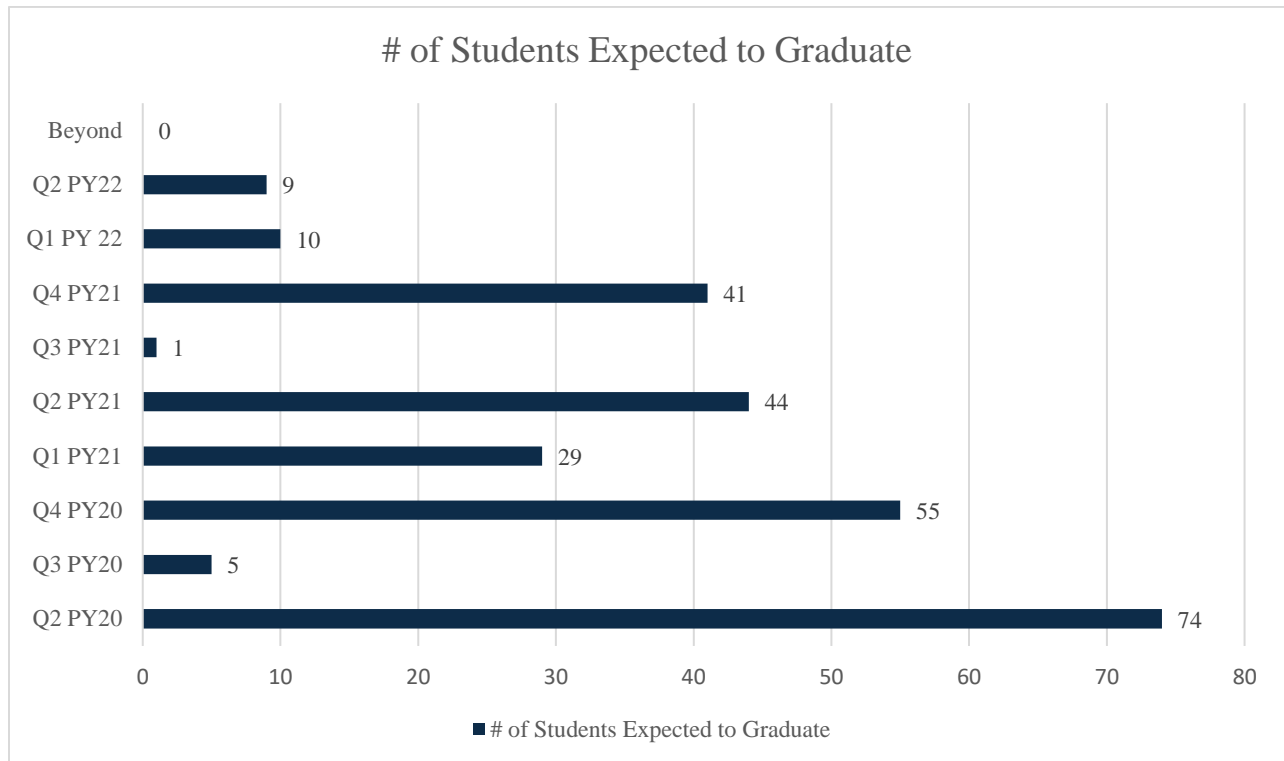
Waiting To Begin*



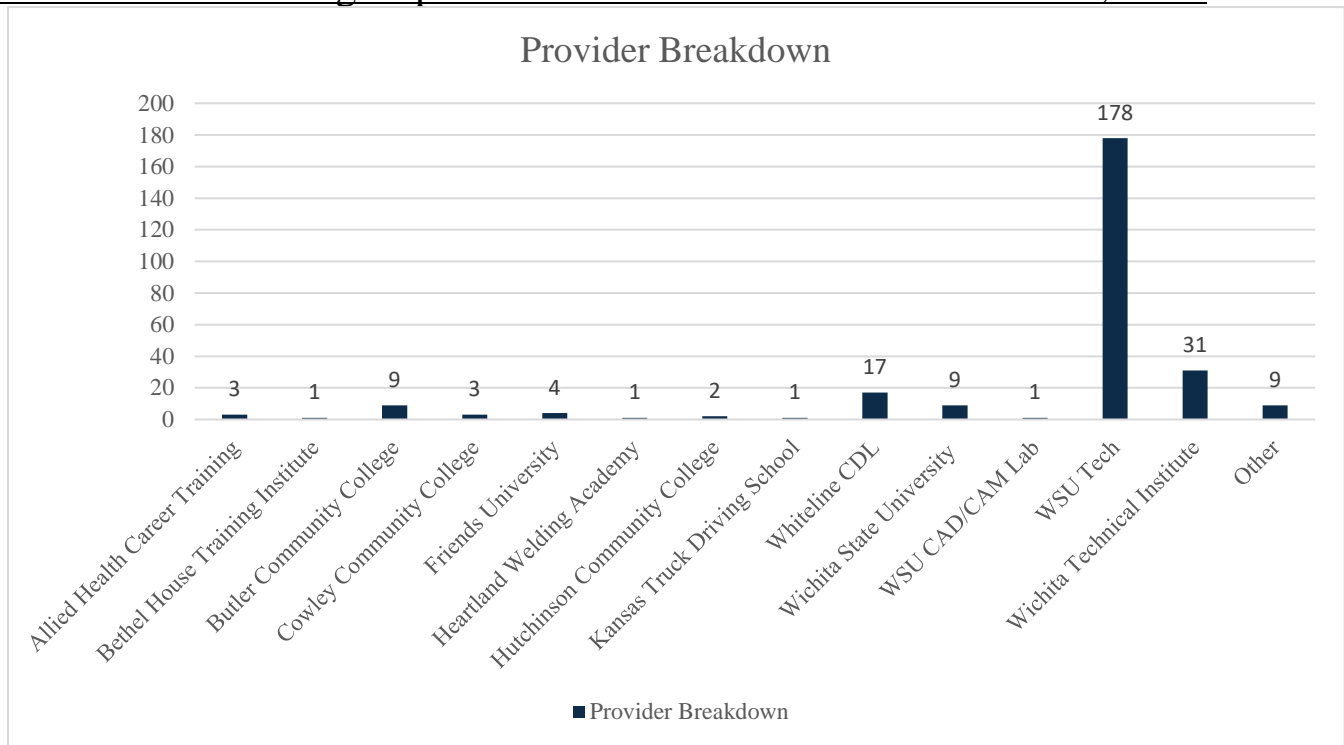
*Chart displays only those Occupations with participants

| Waiting to Begin** | |
|---|------------|
| Advanced Manufacturing, Advanced Materials, Aerospace | 58 |
| Agriculture | 0 |
| Construction | 6 |
| Data Services, Information Technology | 3 |
| Educational Services | 0 |
| Healthcare | 14 |
| Hospitality | 0 |
| Oil, Gas, Energy | 0 |
| Public Safety | 0 |
| Social Services | 1 |
| Transportation | 6 |
| Other | 12 |
| Total | 100 |

**Eligibility has been determined for funding support; participants are waiting on training program to begin (scheduled to start within the next 90 days).



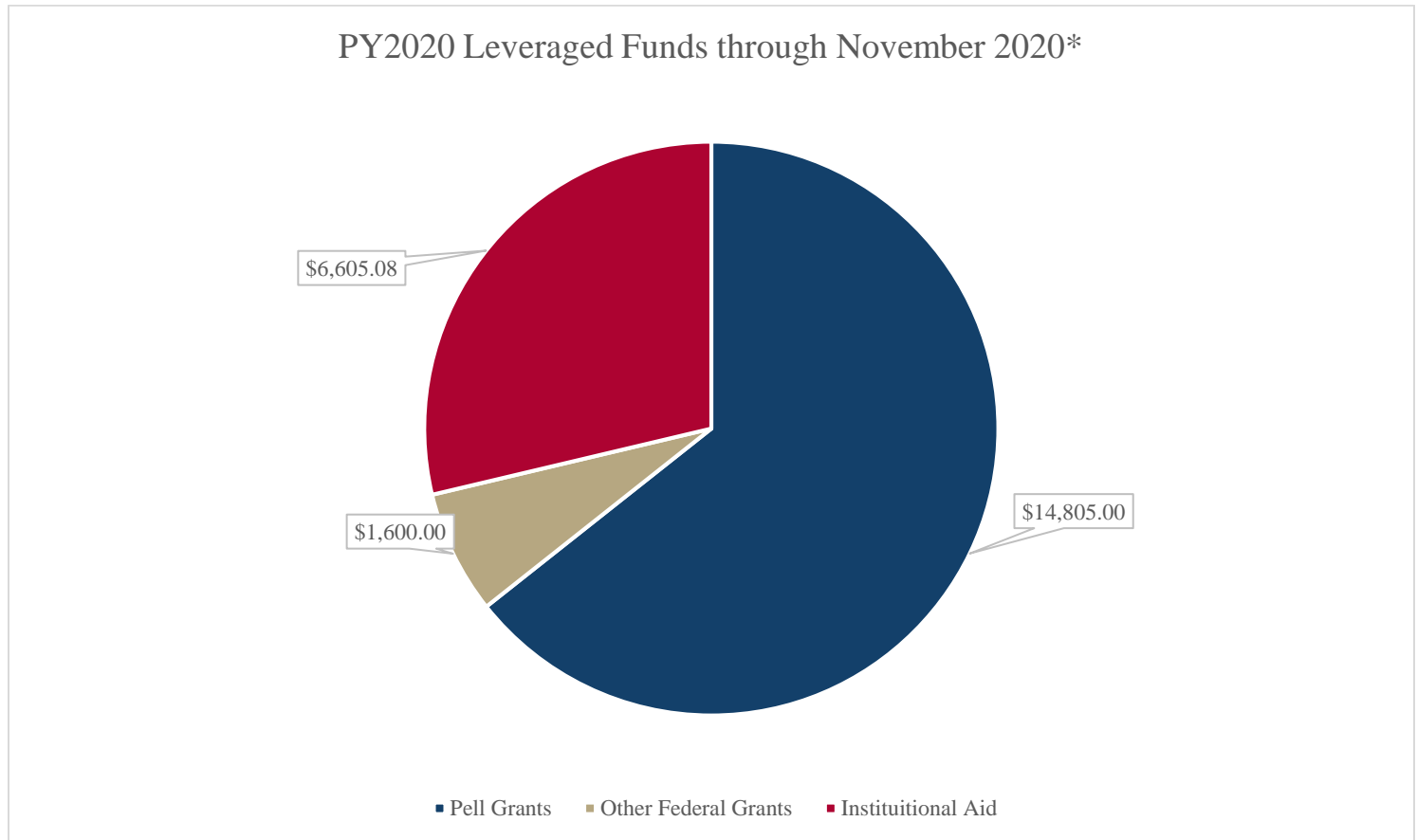
| | Q2
PY20 | Q3
PY20 | Q4
PY20 | Q1
PY21 | Q2
PY21 | Q3
PY21 | Q4
PY21 | Q1
PY22 | Q2
PY22 | Beyond |
|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Number of
Students
Expected to
Graduate | 74 | 5 | 55 | 29 | 44 | 1 | 41 | 10 | 9 | 0 |



| Participants Per Provider | |
|---------------------------------|------------|
| Allied Health Career Training | 3 |
| Bethel House Training Institute | 1 |
| Butler Community College | 9 |
| Cowley Community College | 3 |
| Friends University | 4 |
| Heartland Welding Academy | 1 |
| Hutchinson Community College | 2 |
| Kansas Truck Driving School | 1 |
| Whiteline CDL | 17 |
| Wichita State University | 9 |
| WSU CAD/CAM Lab | 1 |
| WSU Tech | 178 |
| Wichita Technical Institute | 31 |
| Other | 9 |
| Total | 269 |

Leveraged Funds

A total of \$23,010.08 has been leveraged in Local Area IV so far in Program Year 2020 by TAA and WIOA participants. The breakdown of the information is as follows:



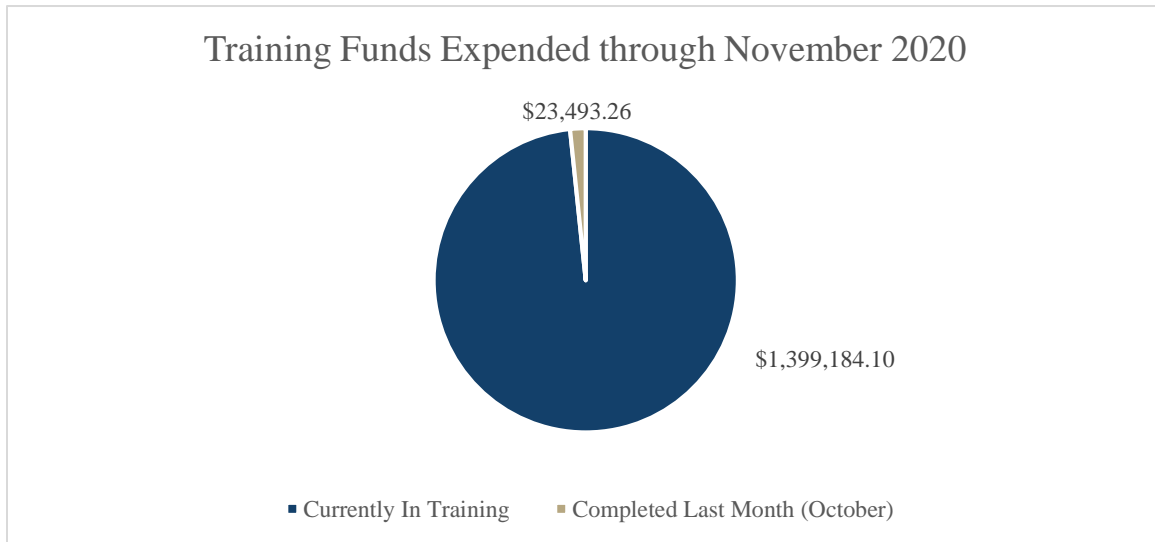
*Chart displays only those items with values

| Program Year Leveraged Funds to Date | | | | | |
|--------------------------------------|----------------------|-----------|-------------------|---------------------|------------------|
| Pell Grants | Other Federal Grants | State Aid | Institutional Aid | Other Financial Aid | Total Assistance |
| \$14,805.00 | \$1,600.00 | \$0.00 | \$6,605.08 | \$0.00 | \$23,010.08 |

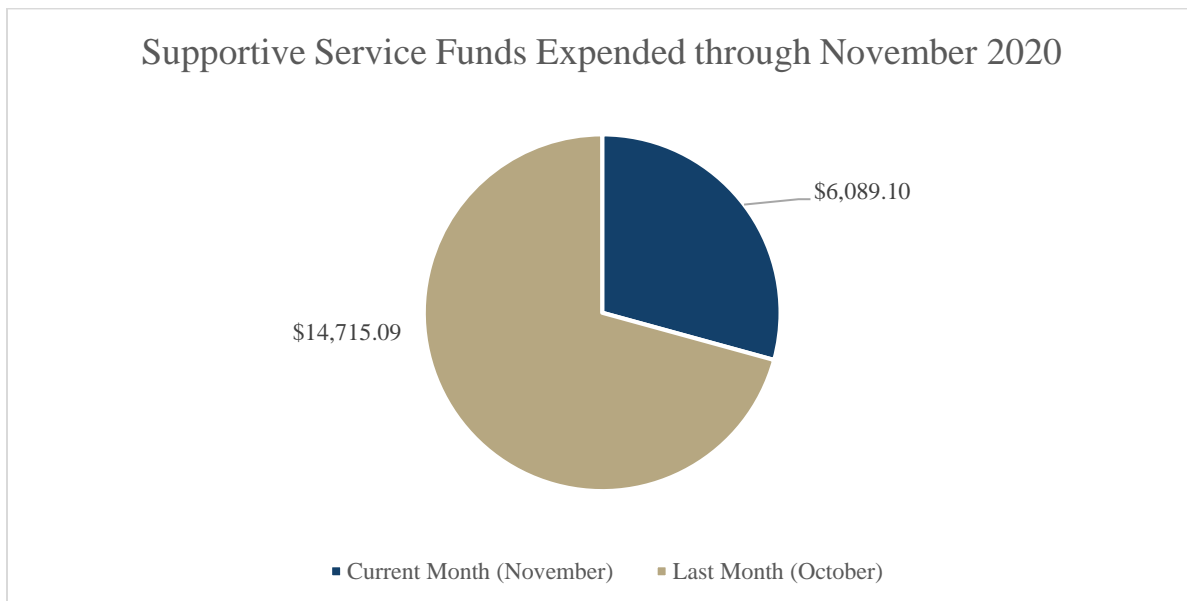
Participants are co-enrolled in WIOA and are leveraging training funds from different funding streams and resources such as Pell Grants

Funds Expended on Training

A total of \$1,422,677.30 in training dollars has been expended on customers currently in training and those who completed in the last month. A total of \$20,804.19 in supportive service dollars has been expended on training customers in the previous and current month. The breakdown of the information is as follows:



| Funds Expended on Training | | |
|----------------------------|-----------------------|--------------------------------|
| | Currently in Training | Completed Last Month (October) |
| Training Funds | \$1,399,184.10 | \$23,493.26 |



| Funds Expended on Supportive Services | | |
|---------------------------------------|---------------|----------------------|
| | Current Month | Last Month (October) |
| Supportive Service Funds | \$6,089.10 | \$14,715.09 |

Item

The following additions are recommended for the Eligible Training Provider List (ETP).

Background

All programs on the Eligible Training Provider List must be approved by the Committee.

Analysis

Staff created labor market reports for the occupations related to the programs under review. That information can be reviewed by accessing this link:

https://workforce-ks.com/Documents/1.7.21POPCCommitteeMeetingAddendum_EMSiOccupationReportsforBCCETPAdditions.pdf. Based on the data, staff recommends approving the programs below.

Pending Initial Programs

Butler Community College - 75 initial programs from three different online vendors

- Air Conditioning & Heat Pumps
- AutoCAD 2021 Certified User with AutoCAD 3D 2021
- AutoCAD 3D 2021
- Automotive Technology Level 1
- Automotive Technology Level 2
- Automotive Technology Level 3
- Biofuel Production Operations
- Certificate in Medical Billing & Coding (including Voucher)
- Certificate in Medical Billing & Coding with MS Office 2016
- Certified Electronic Health Records Specialist
- Certified Electronic Health Records Specialist
- Certified Ethical Hacker
- Certified Medical Office Manager (Including Voucher)
- Certified Network Defender
- Certified Physical Therapy Aide
- Certified Protection Officer
- Chemical Plant Operations
- Clinical Medical Assistant (including Voucher)
- Complete IT Training Series + Live Labs
- Comprehensive Medical Coding Training
- CompTIA A+ 220-1001 and CompTIA A+220-1002 with Live Labs
- CompTIA Complete Cybersecurity Career Pathway Bundle
- CompTIA IT Certification Training Series with Labs
- CompTIA IT Fundamentals
- CompTIA Linux+
- CompTIA Project+
- CompTIA Project+
- CompTIA™ A+ Certification Training
- CompTIA™ A+ Certification Training
- CompTIA™ Security+ Certification Training
- CompTIA™ Security+ Certification Training
- Computer Hacking Forensics Investigator
- Cybersecurity & Forensics Certificate Series
- Dental Assistant (including Voucher)

- Dental Office Manager
- EC-Council Certified Security Analyst (Voucher Included)
- Electrical Technician
- Engineering Technician
- Food and Customer Service Skills Training
- Fundamentals of Engineering: Chemical Review Program
- Fundamentals of Engineering: Electrical Review Program
- Fundamentals of Engineering: FE Civil Review Program
- Fundamentals of Engineering: Mechanical Review Program
- Healthcare IT Technician
- HVAC/R Simulations for Field Technicians
- HVAC/R Technician (Voucher Included)
- HVAC/R Controls/Building Automation System
- Information Security Training (Vouchers Included)
- Information Security Training
- IT Cybersecurity Certificate Series
- Mechanical Industrial Training Series
- Medical Office Assistant
- Medical Office Manager (CPPM) (Vouchers Included)
- Medical Records Technician (EHR) Training Online
- Medical Transcription (including Voucher)
- Medium / Heavy Diesel Automotive Technician Level 1
- Medium / Heavy Diesel Automotive Technician Level 2
- Medium / Heavy Diesel Automotive Technician Level 3
- Network Administrator Program
- Oracle SQL and PL/SQL + Python Developer
- Oracle SQL and PL/SQL +Python Developer +Java Programmer
- Oracle SQL and PL/SQL Developer
- Oracle SQL and PL/SQL Developer + Java Programmer
- Oracle SQL and PL/SQL Developer with Crystal Reports
- Pharmacology
- Pharmacy Calculations
- Pharmacy Technician + Externship (including Voucher)
- Phlebotomy Technician + Externship (including Voucher)
- Professional Cooking
- Python Developer
- Restaurant Management
- SSCP Systems Security Certified Practitioner
- The Complete Web Developer Package
- Web Design Professional

Supports Strategic Goals

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Recommended Action

Approve the initial programs as presented.

WIOA Eligible Training Provider
Programs Information
January 2021

| Provider Name | Online Platform | Program Name | Occupation/
Industry in Area
IV | Length of
Training | Approximate
Cost Per
Credit Hour In
State | Approximate
Total
Program Cost | Type of
Attainment | \$ Per
Hr. | ONET
Projected
Growth
2018-2028 | Recommended Action |
|---------------|-----------------|--------------|---------------------------------------|-----------------------|--|--------------------------------------|-----------------------|---------------|--|--------------------|
|---------------|-----------------|--------------|---------------------------------------|-----------------------|--|--------------------------------------|-----------------------|---------------|--|--------------------|

Pending Initial Programs

| | | | | | | | | | | |
|--------------------------|------------|---|---|------------------|---------|------------|---------------------------|---------|------------------------------------|--|
| Butler Community College | JER ONLINE | Air Conditioning & Heat Pumps | Construction | 250 Course Hours | \$5.18 | \$1,295.00 | Certificate of Completion | \$25.13 | 6% Growth | Approve |
| Butler Community College | ED2GO | AutoCAD 2021 Certified User with AutoCAD 3D 2021 | Advanced Manufacturing/Advanced Materials/Aerospace | 240 Course Hours | \$13.73 | \$3,295.00 | Certificate of Completion | \$24.36 | 3% Growth | Approve |
| Butler Community College | ED2GO | AutoCAD 3D 2021 | Advanced Manufacturing/Advanced Materials/Aerospace | 85 Course Hours | \$19.94 | \$1,685.00 | Certificate of Completion | \$24.36 | 3% Growth | Approve |
| Butler Community College | ED4CAREER | Automotive Technology Level 1 | Automotive | 180 Course Hours | \$5.55 | \$1,000.00 | Certificate of Completion | \$18.16 | -6% Decline ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 84 job postings and only 68 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED4CAREER | Automotive Technology Level 2 | Automotive | 180 Course Hours | \$5.55 | \$1,000.00 | Certificate of Completion | \$18.16 | -6% Decline ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 84 job postings and only 68 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED4CAREER | Automotive Technology Level 3 | Automotive | 180 Course Hours | \$5.00 | \$900.00 | Certificate of Completion | \$18.16 | -6% Decline ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 84 job postings and only 68 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED2GO | Biofuel Production Operations | Oil/Gas/Energy | 400 Course Hours | \$6.49 | \$2,595.00 | Certificate of Completion | \$46.15 | 3% Growth | Approve |
| Butler Community College | JER ONLINE | Certificate in Medical Billing & Coding (Including Voucher) | Healthcare | 650 Course Hours | \$3.99 | \$2,599.00 | Certification | \$17.68 | 4% Growth | Approve |
| Butler Community College | JER ONLINE | Certificate in Medical Billing Coding with MS Office 2016 | Healthcare | 800 Course Hours | \$3.50 | \$2,799.00 | Certification | \$17.68 | 4% Growth | Approve |
| Butler Community College | ED2GO | Certified Electronic Health Records Specialist | Healthcare | 134 Course Hours | \$13.39 | \$1,795.00 | Certificate of Completion | \$24.81 | 5% Growth | Approve |
| Butler Community College | ED2GO | Certified Electronic Health Records Specialist | Healthcare | 194 Course Hours | \$11.83 | \$2,295.00 | Certificate of Completion | \$24.81 | 5% Growth | Approve |
| Butler Community College | ED2GO | Certified Ethical Hacker | Data Services Information Technology | 100 Course Hours | \$28.95 | \$2,895.00 | Certification | \$38.24 | -8% Decline ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | JER ONLINE | Certified Medical Office Manager (Including Voucher) | Healthcare | 750 Course Hours | \$5.32 | \$3,995.00 | Certification | \$41.36 | 11% Growth | Approve |
| Butler Community College | ED2GO | Certified Network Defender | Data Services Information Technology | 100 Course Hours | \$28.95 | \$2,895.00 | Certification | \$34.99 | 6% Growth | Approve |
| Butler Community College | ED2GO | Certified Physical Therapy Aide | Healthcare | 190 Course Hours | \$10.50 | \$1,995.00 | Certification | \$11.60 | 21% Growth | Approve |
| Butler Community College | ED2GO | Certified Protection Officer | None | 50 Course Hours | \$17.00 | \$850.00 | Certificate of Completion | \$13.12 | 6% Growth | Would recommend approval based on wage and growth projections. However, this occupation is not approved for training in Local Area 4 so it would not be funded here. |

**WIOA Eligible Training Provider
Programs Information
January 2021**

| | | | | | | | | | |
|--------------------------|------------|---|---|------------------|---------|------------|---------------------------|---------------------------------------|--|
| Butler Community College | ED2GO | Chemical Plant Operations | Oil/Gas/Energy | 400 Course Hours | \$6.49 | \$2,595.00 | Certificate of Completion | -3% Decline
ONET, 2% Growth EMSI | Approve |
| Butler Community College | JER ONLINE | Clinical Medical Assistant (including Voucher) | Healthcare | 340 Course Hours | \$11.75 | \$3,995.00 | Certification | 10% Growth | Approve |
| Butler Community College | JER ONLINE | Complete IT Training Series + Live Labs | Data Services Information Technology | 400 Course Hours | \$4.99 | \$1,995.00 | Certificate of Completion | 11% Growth | Approve |
| Butler Community College | JER ONLINE | Comprehensive Medical Coding Training | Healthcare | 140 Course Hours | \$9.28 | \$1,299.00 | Certificate of Completion | 5% Growth | Approve |
| Butler Community College | JER ONLINE | CompTIA A+ 220-1001 and CompTIA A+220-1002 with Live Labs | Data Services Information Technology | 40 Course Hours | \$14.98 | \$599.00 | Certificate of Completion | 11% Growth | Approve |
| Butler Community College | JER ONLINE | CompTIA Complete Cybersecurity Career Pathway Bundle | Data Services Information Technology | 200 Course Hours | \$12.50 | \$2,499.00 | Certificate of Completion | 12% Growth | Approve |
| Butler Community College | JER ONLINE | CompTIA IT Certification Training Series with Labs | Data Services Information Technology | 150 Course Hours | \$8.63 | \$1,295.00 | Certificate of Completion | 12% Growth | Approve |
| Butler Community College | ED2GO | CompTIA IT Fundamentals | Data Services Information Technology | 100 Course Hours | \$8.95 | \$895.00 | Certification | 11% Growth | Approve |
| Butler Community College | ED2GO | CompTIA Linux+ | Data Services Information Technology | 75 Course Hours | \$17.27 | \$1,295.00 | Certification | 6% Growth | Approve |
| Butler Community College | ED2GO | CompTIA Project+ | Data Services Information Technology | 100 Course Hours | \$14.95 | \$1,495.00 | Certificate of Completion | 12% Growth | Approve |
| Butler Community College | ED2GO | CompTIA Project+ | Data Services Information Technology | 100 Course Hours | \$16.95 | \$1,695.00 | Certification | 12% Growth | Approve |
| Butler Community College | ED2GO | CompTIA™ A+ Certification Training | Data Services Information Technology | 290 Course Hours | \$5.84 | \$1,695.00 | Certificate of Completion | 11% Growth | Approve |
| Butler Community College | ED2GO | CompTIA™ A+ Certification Training | Data Services Information Technology | 290 Course Hours | \$6.88 | \$1,995.00 | Certification | 11% Growth | Approve |
| Butler Community College | ED2GO | CompTIA™ Security+ Certification Training | Data Services Information Technology | 80 Course Hours | \$18.69 | \$1,495.00 | Certificate of Completion | 29% Growth | Approve |
| Butler Community College | ED2GO | CompTIA™ Security+ Certification Training | Data Services Information Technology | 80 Course Hours | \$21.19 | \$1,695.00 | Certification | 29% Growth | Approve |
| Butler Community College | ED2GO | Computer Hacking Forensics Investigator | Data Services Information Technology | 100 Course Hours | \$25.95 | \$2,895.00 | Certification | 9% Growth | Approve |
| Butler Community College | ED2GO | Cybersecurity & Forensics Certificate Series | Data Services Information Technology | 50 Course Hours | \$24.00 | \$1,200.00 | Certificate of Completion | 9% Growth | Approve |
| Butler Community College | JER ONLINE | Dental Assistant (including Voucher) | Healthcare | 270 Course Hours | \$14.80 | \$3,995.00 | Certificate of Completion | -2% Decline
ONET, 6% Growth EMSI | Approve |
| Butler Community College | ED2GO | Dental Office Manager | Healthcare | 410 Course Hours | \$9.74 | \$3,995.00 | Certificate of Completion | 7% Growth | Approve |
| Butler Community College | ED2GO | EC-Council Certified Security Analyst (Voucher included) | Data Services Information Technology | 100 Course Hours | \$28.95 | \$2,895.00 | Certification | 29% Growth | Approve |
| Butler Community College | ED2GO | Electrical Technician | Advanced Manufacturing/Advanced Materials/Aerospace | 120 Course Hours | \$16.63 | \$1,995.00 | Certificate of Completion | -2% Decline
ONET, 4% Growth EMSI | Approve |
| Butler Community College | ED2GO | Engineering Technician | Advanced Manufacturing/Advanced Materials/Aerospace | 330 Course Hours | \$6.04 | \$1,995.00 | Certificate of Completion | -2% Decline
ONET, -4% Decline EMSI | While the data shows a small decline, the demand shows 61 job postings and only 34 hires. Would recommend approval based on unfilled job openings.
Would recommend approval based on wage and growth projections. However, this occupation is not approved for training in Local Area 4 so it would not be funded here. |
| Butler Community College | ED2GO | Food and Customer Service Skills Training | None | 120 Course Hours | \$7.08 | \$850.00 | Certificate of Completion | 4% Growth | Approve |
| Butler Community College | JER ONLINE | Fundamentals of Engineering: Chemical Review Program | Advanced Manufacturing/Advanced Materials/Aerospace | 100 Course Hours | \$13.95 | \$1,395.00 | Certificate of Completion | 5% Growth | Approve |

**WIOA Eligible Training Provider
Programs Information
January 2021**

| | | | | | | | | | | |
|--------------------------|------------|--|---|------------------|---------|------------|---------------------------|---------|--|--|
| Butler Community College | JER ONLINE | Fundamentals of Engineering: Electrical Review Program | Advanced Manufacturing/Advanced Materials/Aerospace | 100 Course Hours | \$13.95 | \$1,395.00 | Certificate of Completion | \$40.35 | 9% Growth | Approve |
| Butler Community College | JER ONLINE | Fundamentals of Engineering: FE Civil Review Program | None | 100 Course Hours | \$13.95 | \$1,395.00 | Certificate of Completion | \$36.31 | 6% Growth | Would recommend approval based on wage and growth projections. However, this occupation is not approved for training in Local Area 4 so it would not be funded here. |
| Butler Community College | JER ONLINE | Fundamentals of Engineering: Mechanical Review Program | Advanced Manufacturing/Advanced Materials/Aerospace | 100 Course Hours | \$13.95 | \$1,395.00 | Certificate of Completion | \$36.34 | 7% Growth | Approve |
| Butler Community College | MedCerts | Healthcare IT Technician | Data Services Information Technology | 384 Course Hours | \$10.42 | \$4,000.00 | Certificate of Completion | 21.69 | 11% Growth | Approve |
| Butler Community College | ED2GO | HVAC/R Simulations for Field Technicians | Construction | 18 Course Hours | \$27.50 | \$495.00 | Certificate of Completion | \$25.13 | 6% Growth | Approve |
| Butler Community College | ED2GO | HVAC/R Technician (Voucher Included) | Construction | 162 Course Hours | \$17.87 | \$2,895.00 | Certification | \$25.13 | 6% Growth | Approve |
| Butler Community College | ED2GO | HVAC/R Controls/Building Automation System | Construction | 90 Course Hours | \$41.06 | \$3,695.00 | Certificate of Completion | \$25.13 | 6% Growth | Approve |
| Butler Community College | ED2GO | Information Security Training (Vouchers Included) | Data Services Information Technology | 300 Course Hours | \$10.98 | \$3,295.00 | Certification | \$41.32 | 29% Growth | Approve |
| Butler Community College | ED2GO | Information Security Training | Data Services Information Technology | 300 Course Hours | \$5.98 | \$1,795.00 | Certificate of Completion | \$41.32 | 29% Growth | Approve |
| Butler Community College | JER ONLINE | IT Cybersecurity Certificate Series | Data Services Information Technology | 100 Course Hours | \$13.00 | \$1,300.00 | Certificate of Completion | \$34.11 | 9% Growth | Approve |
| Butler Community College | JER ONLINE | Mechanical Industrial Training Series | Advanced Manufacturing/Advanced Materials/Aerospace | 37 Course Hours | \$13.38 | \$495.00 | Certificate of Completion | \$25.53 | 7% Growth | Approve |
| Butler Community College | ED4CAREER | Medical Office Assistant | Healthcare | 270 Course Hours | \$5.55 | \$1,500.00 | Certificate of Completion | \$14.81 | 10% Growth | Approve |
| Butler Community College | ED2GO | Medical Office Manager (CPM) (Vouchers Included) | Healthcare | 555 Course Hours | \$7.19 | \$3,995.00 | Certification | \$41.36 | 11% Growth | Approve |
| Butler Community College | JER ONLINE | Medical Records Technician (EHR) Training Online | Healthcare | 220 Course Hours | \$6.81 | \$1,499.00 | Certificate of Completion | \$24.81 | 5% Growth | Approve |
| Butler Community College | JER ONLINE | Medical Transcription (Including Voucher) | Healthcare | 500 Course Hours | \$4.39 | \$2,199.00 | Certificate of Completion | \$15.64 | 0% Growth | Approve |
| Butler Community College | ED4CAREER | Medium / Heavy Diesel Automotive Technician Level 1 | Advanced Manufacturing/Advanced Materials/Aerospace | 210 Course Hours | \$5.71 | \$1,200.00 | Certificate of Completion | \$21.59 | 2% Growth | Approve |
| Butler Community College | ED4CAREER | Medium / Heavy Diesel Automotive Technician Level 2 | Advanced Manufacturing/Advanced Materials/Aerospace | 210 Course Hours | \$5.71 | \$1,200.00 | Certificate of Completion | \$21.59 | 2% Growth | Approve |
| Butler Community College | ED4CAREER | Medium / Heavy Diesel Automotive Technician Level 3 | Advanced Manufacturing/Advanced Materials/Aerospace | 210 Course Hours | \$5.71 | \$1,200.00 | Certificate of Completion | \$21.59 | 2% Growth | Approve |
| Butler Community College | ED4CAREER | Network Administrator Program | Data Services Information Technology | 525 Course Hours | \$20.19 | \$2,600.00 | Certificate of Completion | \$34.99 | 6% Growth | Approve |
| Butler Community College | ED2GO | Oracle SQL and PL/SQL + Python Developer | Data Services Information Technology | 275 Course Hours | \$6.53 | \$1,795.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET: -2% Decline
EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED2GO | Oracle SQL and PL/SQL +Python Developer +Java Programmer | Data Services Information Technology | 375 Course Hours | \$6.92 | \$2,595.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET: -2% Decline
EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |

**WIOA Eligible Training Provider
Programs Information
January 2021**

| | | | | | | | | | | |
|--------------------------|------------|--|--------------------------------------|------------------|---------|------------|---------------------------|---------|---------------------------------------|--|
| Butler Community College | ED2GO | Oracle SQL and PL/SQL Developer | Data Services Information Technology | 120 Course Hours | \$8.29 | \$995.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED2GO | Oracle SQL and PL/SQL Developer + Java Programmer | Data Services Information Technology | 220 Course Hours | \$8.16 | \$1,795.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED2GO | Oracle SQL and PL/SQL Developer with Crystal Reports | Data Services Information Technology | 220 Course Hours | \$8.61 | \$1,895.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED4CAREER | Pharmacology | Healthcare | 225 Course Hours | \$5.33 | \$1,200.00 | Certificate of Completion | \$16.32 | 4% Growth | Approve |
| Butler Community College | ED4CAREER | Pharmacy Calculations | Healthcare | 225 Course Hours | \$5.33 | \$1,200.00 | Certificate of Completion | \$16.32 | 4% Growth | Approve |
| Butler Community College | JER ONLINE | Pharmacy Technician + Externship (including Voucher) | Healthcare | 300 Course Hours | \$11.65 | \$3,495.00 | Certification | \$16.32 | 4% Growth | Approve |
| Butler Community College | JER ONLINE | Phlebotomy Technician + Externship (including Voucher) | Healthcare | 160 Course Hours | \$21.84 | \$3,495.00 | Certification | \$15.67 | 12% Growth | Approve |
| Butler Community College | ED4CAREER | Professional Cooking | Hospitality | 270 Course Hours | \$4.44 | \$1,200.00 | Certificate of Completion | \$12.07 | 11% Growth | Approve |
| Butler Community College | ED2GO | Python Developer | Data Services Information Technology | 155 Course Hours | \$6.42 | \$995.00 | Certificate of Completion | \$38.24 | -8% Decline
ONET, -2% Decline EMSI | While the data shows a small decline, the demand shows 28 job postings and only 4 hires. Would recommend approval based on unfilled job openings |
| Butler Community College | ED2GO | Restaurant Management | None | 100 Course Hours | \$9.95 | \$995.00 | Certificate of Completion | \$26.68 | 4% Growth | Approve |
| Butler Community College | ED2GO | SSCP Systems Security Certified Practitioner | Data Services Information Technology | 80 Course Hours | \$19.94 | \$1,595.00 | Certificate of Completion | \$41.32 | 29% Growth | Approve |
| Butler Community College | JER ONLINE | The Complete Web Developer Package | Data Services Information Technology | 110 Course Hours | \$3.61 | \$397.00 | Certificate of Completion | \$29.21 | 10% Growth | Approve |
| Butler Community College | ED4CAREER | Web Design Professional | Data Services Information Technology | 450 Course Hours | \$5.55 | \$2,500.00 | Certificate of Completion | \$29.21 | 10% Growth | Approve |

LWDB Program Operations and Performance (POP) Committee Meeting Minutes

November 5, 2020

1. Welcome and Introductions

The LWDB Program Operations and Performance Committee assembled via Zoom. Co-Chair Tony Naylor welcomed Committee members and called the meeting to order.

2. Workforce Center Operations

Workforce Center services had been expanded to provide more in-person services to customers during the summer, after ceasing in-person services during the initial outbreak of COVID in March. However, due to the rise in COVID-19 cases, all services will again be provided to customers virtually except for critical in-person support such as Trade Adjustment Assistance (TAA) program enrollments and other critical employment services. Workkeys testing will only be scheduled if specifically requested by an employer and Imagine Academy will no longer be scheduled. The Workforce Centers will no longer allow walk-in customer access for self-service use of technology and equipment except on a very limited basis for those that absolutely need the access to obtain a job. The Butler and Wellington centers will be closed and staff will assist customers virtually. This operational model will continue through the end of January and be reassessed at that time. Customers have adapted to being assisted virtually and the number of customers served has increased and at the same levels as before the pandemic. Virtual videos and workshops are available on YouTube. Board members were encouraged to offer suggestions for workshop topics. Board members were also asked to consider volunteering their human resources staff for the Practice Make Progress program that assists customers with mock interviews and resume assistance. The monthly statewide virtual job fairs continue and there were two during the month of October; between the two job fairs, 35 employers and over 1,200 job seekers attended. Virtual job fairs are planned to continue through March of next year.

Report was received and filed.

3. Workforce Investment & Opportunity Act (WIOA) Performance Reports for PY 19

Program Year 2019 (PY19) performance ended on June 30, 2020; performance numbers are set and final and were reported to the Committee. Local Area IV (LAIV) ended the year strong with most measures and programs meeting the sanction level or exceeding the goals.

For WIOA Adult, Dislocated Worker, and Youth, performance for the Adult Program exceeded the goal for Credential Rate and, met the sanction level for Entered Employment 2nd Quarter and Entered Employment 4th Quarter. LAIV did not meet the sanction level for Median Earnings. For the Dislocated Worker Program performance exceeded the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, Credential Rate and Median Earnings. Youth Program performance exceeded the goal for Placement in Employment, Education, or Training 2nd Quarter and met the sanction level for Placement in Employment, Education, or Training 4th Quarter, but did not meet the sanction level for Credential Rate. The Youth Credential Rate has made huge progress over the last year due to the corrective action plan requested and developed by the Committee. LAIV is behind the State in projected annual performance. LAIV exceeded the goal for six measures, met the goal for three measures, and did not meet the sanction level for two measures. The State exceeded the goal for eight measures and met the sanction level for three measures.

In the comparison of annual performance with other LA's, LAIV and V did not meet the measure for Youth Credential Attainment; LA IV did not meet the measure for Adult Earnings, which is a result of clients having high barriers to employment, ie, low income, receiving public assistance, basic skills deficient, etc. These clients are attaining employment just not quite at the wage sufficient to meet this goal.

For Wagner Peyser, LAIV exceeded the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, and Median Earnings.

WIOA Program Performance Throughout the Program Year report is the report that indicates whether a Local Area's performance meets certain measures or if possible sanctions or corrective action plans are required. LAIV met or exceeded all measures for this report.

The Effectiveness in Serving Employers measure is still in baseline status and there are no goals that need to be met at this time. LAIV is very close to the State for all programs for the Retention rate.

The Senior Community Service Employment Program (SCSEP) performance reporting for the year ended September 30, 2020. The program exceeded the goal for Service to Most in Need, Employment Rate 2nd Quarter After Exit, Employment Rate 4th Quarter After Exit, and Median Earnings and met the sanction level for Service Level. LAIV did not meet the sanction level for Community Service. This is a direct result of COVID-19 as SCSEP participants have been on paid sick leave for the majority of the time since March 2020.

Report was received and filed.

4. Training Report

The report on participants active in training was discussed and an update on enrollments from workers impacted by the layoffs due to the 737 Max production pause was provided. Job seekers in Local Area IV have access to a number of different employment and training programs due to grants and other funds that are leveraged with the annual WIOA federal allocations, which brings more funding to the region. The report includes graphs representing current statistics by sectors, training providers, occupations, leveraged funds, and expended funds for training programs administered through the Workforce Centers of South Central Kansas which include: WIOA Adult, WIOA Dislocated Worker, WIOA Youth, Kansas Health Professions Opportunity Project (KHPOP), Pell Grants, Trade Adjustment Assistance (TAA), Kansas Advanced Manufacturing Program (KAMP), United Way Healthcare, Registered Apprenticeship, Retaining Employment and Talent After Injury/Illness Network (RETAIN) and Partner4Work Dislocated Worker Grant. The majority of people in training are in advanced manufacturing, registered apprenticeship and healthcare programs. A historical summary of training funds invested in area schools was also included. Jeff Longwell asked if all of the educational institutions that received funds were on this report. Institutions that receive the majority of funds are included; however, staff will look into adding others for future reports. Longwell also asked if the funding included on the summary are public or private. Most are public with the exception of United Way's PCA grant and staff announced that the WA was just awarded \$125,000 Digital Divide grant from the National Fund.

Reports were received and filed.

5. Addition to the Eligible Training Provider (ETP) List from Butler Community College

An addition to the Eligible Training Provider List from Butler Community College (BCC) for a Facility Management Certification program was presented to the Committee for approval. At the last Committee meeting, staff recommended to not approve this certification as the program did not match an occupation on the Occupations Approved for Training list. John Cressler, BCC had requested that the program be reconsidered for approval as BCC has found strong demand for this certification in other regions. Staff reviewed labor market information and Cressler provided some supporting documentation to staff, which was provided to the Committee for review. Staff recommended to approve this program for the ETP list.

Tony Naylor (Robyn Heinz) moved to approve the initial program to the Eligible Training Provider (ETP) list as presented.

6. Consent Agenda and Committee Reports

Meeting minutes from May 7, 2020 and meeting notes from September 3, 2020, WIOA Youth Report, the one-stop operator report for September, the Regional Workforce/Employment Economic

update and an update on workforce services delivery in Cowley County were presented to the Committee for review and/or approval.

A WIOA Youth Program report was provided to the Committee; it was created as part of the corrective actions the Committee had requested from staff.

A Workforce Alliance (WA) report on how businesses and the economy are being impacted in the region during the Boeing 737 Max lay-offs and the COVID-19 health crisis was provided and discussed. This report is updated on a regular basis and is distributed to board members and partners.

Last year, the LWDB Executive Committee appointed a task force to review and analyze workforce center services in Cowley and Sumner County and a Request for Information (RFI) was released to determine options for service delivery models and partnerships for employment and training services. The Kansas Department of Commerce determined that the WA must do a formal procurement and a Request For Proposals (RFP) was released; one response was received from Cowley College. A request for sole source procurement approval was submitted to the Kansas Department of Commerce and was approved. The plan is to have a contract in place for Cowley services effective January 2, 2021.

Robyn Heinz (Kerri Falletti) moved to approve the approval of the Consent Agenda as presented. Motion adopted.

7. Announcements

- A. New LWDB member Ashley Scheideman with FlagshipKansas.Tech was introduced to attendees.
- B. November is Registered Apprenticeship month; Tony Naylor was featured on this week's Building You segment on KWCH highlighting registered apprenticeship opportunities. A link to that story will be sent out to all LWDB members.
- C. WSU has a rapid COVID testing lab available to employers. The WA staff will be using the lab and information will be sent out LWDB members.

8. Adjournment

The meeting was adjourned at 12:28.

Present Committee & Board Members

Tony Naylor, Co-Chair
Robyn Heinz, Co-Chair
Justin Albert
Kerri Falletti
Matt Peterson
Steve Porter
Monica Stewart
Jeff Longwell
Alex Munoz
Erica Ramos
Asley Scheideman
Jeff Townsend

Staff/Guests

Keith Lawing
Denise Houston
Shirley Lindhorst
George Marko
Chad Pettera

Tisha Cannizzo, Eckerd Connects
John Cressler, Butler Community College

January 7, 2021

Submitted By: Keith Lawing

Item

Workforce Center Service Delivery in Cowley County

Background

The Executive Committee appointed a Cowley/Sumner County service delivery task force to review and analyze workforce center services in Cowley and Sumner County. The task force met on December 16, 2019. A Request for Information (RFI) was released to determine options for service delivery models and partnerships for employment and training services. One response was received from Cowley Community College.

WA staff worked with KDC on a sole source request after the RFI process, and that request was denied and the WA released a Request for Proposals (RFP) for access to Workforce Innovation and Opportunity Act (WIOA). WA released an RFP and it has closed and one proposal was received.

The RFP requested options to increase access to WIOA services in Cowley County including Basic and Individualized Career Services, Business Services, and provide referrals to WA for those needing training services and eligible youth. The partnership with the Sumner County Economic Development Commission was expanded to address employment and training services in Sumner County.

Analysis

Cowley Community College (CCC) submitted a proposal; WA staff developed a scope of services; and an 18-month agreement has been approved and initiated on January 1, 2021. A summary of the proposal and the scope of services in the agreement is below. The budget is \$79,960 and the contract has options to extend for three annual periods.

CCC Proposal Summary

| | QTR 1 | QTR 2 | QTR 3 | QTR 4 | QTR 5 | QTR 6 |
|----------------------------------|-------|-------|-------|-------|-------|-------|
| In Person Employer Contacts | 24 | 48 | 72 | 96 | 120 | 144 |
| Adult/DW OJT Referrals | 1 | 3 | 4 | 5 | 6 | 7 |
| New Employer Engagements | 3 | 6 | 9 | 12 | 15 | 18 |
| Pre-Employment Skills Assessment | 12 | 24 | 36 | 48 | 60 | 72 |
| Pre-Screens/Applications | 12 | 24 | 36 | 48 | 60 | 72 |
| WorkKeys Referrals | 3 | 6 | 12 | 18 | 25 | 30 |
| New Participants Enrolled | 30 | 70 | 130 | 200 | 260 | 325 |
| Workshop Attendees | 10 | 30 | 55 | 90 | 120 | 150 |
| Services Provided in KansasWorks | 90 | 210 | 550 | 725 | 1000 | 1300 |
| Training Referrals | 5 | 15 | 30 | 40 | 50 | 60 |

Scope of ServicesWA Responsibilities

- Provide Policies, Procedures, and forms to CCC
- Provide training and on-going support for staff development
- Monitor activities, and provide reports and technical assistance
- Approve eligibilities of WIOA participants
- Assume case management of eligible individuals referred for training services

January 7, 2021

Submitted By: Keith Lawing

- f. Process invoices and issue payment upon approval; WA will have 30 days to process invoices or return for corrections or questions
- g. Provide access to Data Management Systems
- h. Provide outreach materials
- i. Ensure the One Stop Operator is available to CCC
- j. Provide information on other programs, and accept referrals from CCC

CCC Responsibilities

- a. Open an office in Arkansas City with regular hours that are accessible to customers
 - i. The office must be ADA accessible
 - ii. The office must provide access to customers to receive Basic Career Services, including staff assisted and self service
 - iii. The office must have technology allowing customers to conduct job search activities
 - iv. Coordinate design and delivery of services with the One Stop Operator
- b. Hire staff for the office and provide career and business services (as further defined below)
- c. Participate in staff development opportunities as expected by the WA
- d. Conduct outreach in Cowley County to promote office and WIOA services
- e. Co-brand outreach material with WA and CCC
- f. Conduct Intake and WIOA Eligibility according to WIOA and policies/procedures of the WA
- g. Maintain participant files as required by WA Policies
- h. Enter participant and business data into data management systems as provided by the WA. Data entry must be kept current and cannot lag more than 48 hours; timeframes may be shortened at reporting deadlines or in certain circumstances
- i. Maintain participant and business confidentiality
- j. Ensure conflict of interests are minimized and reported promptly to WA
- k. Submit monthly reports on services and outcomes to George Marko at GMarko@Workforce-ks.com and the One Stop Operator, Tisha Cannizzo, at TCannizzo@Workforce-ks.com

Supports Strategic Goals:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact.
- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas

Recommended Action

Receive and file.