



Workforce Alliance Program Operations and Performance Committee

Meeting Agenda

Thursday, January 8, 2026 • 11:30 a.m. - 12:30 p.m.

ZOOM Only: <https://us02web.zoom.us/j/84302426905>

1. **Welcome and Introductions:** Tony Naylor, Co-Chair (11:30)
 2. **Workforce Center Operations Update:** Denise Houston/Chad Pettera (11:35) (pp. 2-11)
 - A. One-Stop Operator Transition
 - B. Wichita Workforce Center Operations Report
 - C. Request For Proposals (RFP) for the Workforce Center Leased Space

Recommended Action: Receive and file.
 3. **Workforce Pell:** Janet Sutton (11:50) (p. 12)

Workforce Pell Grant is a new federal financial aid program that begins in July 2026 and will expand Pell Grant eligibility to students in high-quality, short-term education and training programs that prepare them for in-demand jobs. An update will be provided on how the WA plans to implement this program.

Recommended Action: Receive and file.
 4. **Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Performance for Program Year 2025:** Denise Houston (12:00) (pp. 13-22)
 - A. Current Performance Reporting for Program Year 2025 (PY25) will be presented and discussed.
 - B. Proposed Internal Corrective Action Plan for WIOA Performance

Recommended Action: Take appropriate action.
 5. **Additions to the Eligible Training Provider (ETP) List:** Janet Sutton (12:15) (pp. 23-24)

All programs on the Eligible Training Provider List must be approved. MedCertify.com has requested approval for 17 new programs.

Recommended Action: Approve the initial programs as presented.
 6. **Consent Agenda:** Tony Naylor, Co-Chair (12:25)

Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.

 - A. Meeting Minutes from November 6, 2025 (pp. 25-26)

Recommended Action: Approve the consent agenda as presented.
 7. **Adjourn** (12:30)
-

The next Workforce Alliance Program Operations and Performance Committee Meeting is scheduled for 11:30 a.m. on March 5, 2026.

 **KANSASWORKS.com** In Partnership with  **AmericanJobCenter**

The Workforce Alliance is the Local Workforce Development Board for Local Area IV

Item

Workforce Centers Operations October Update

One Stop Operations Update

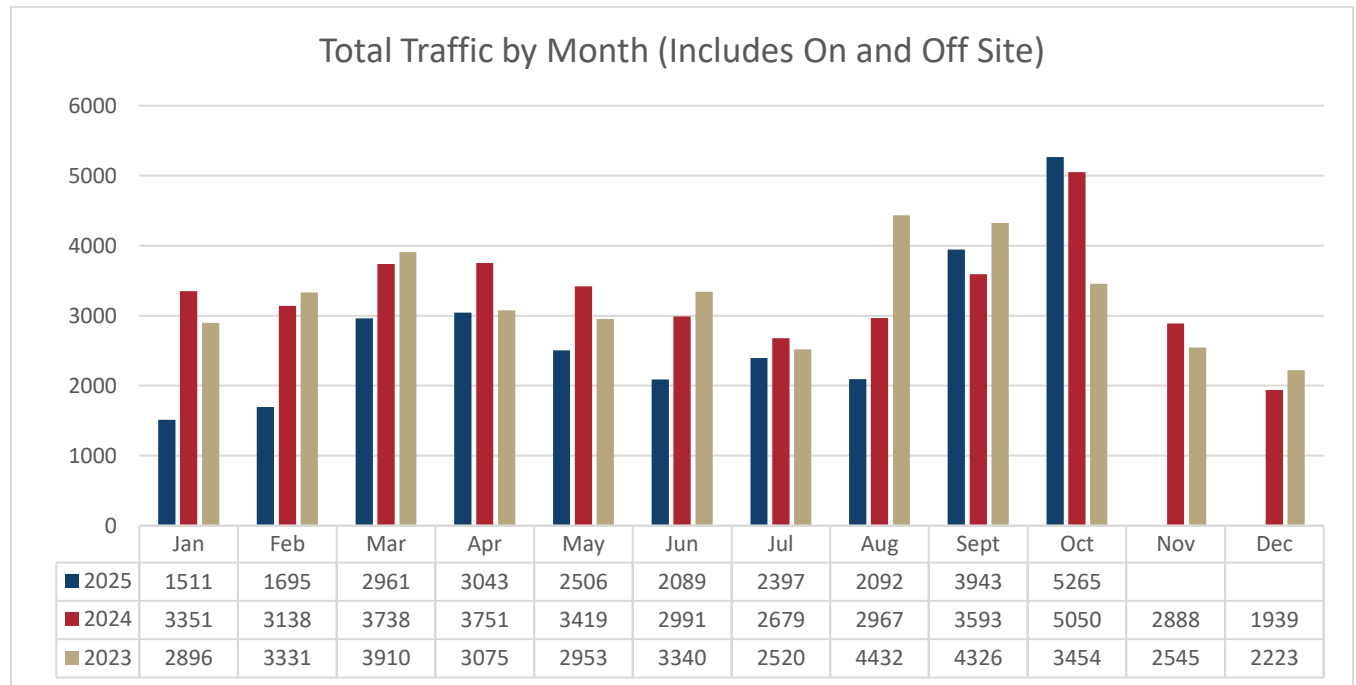
Workforce Alliance and Goodwill interviewed several candidates during the month of December for the revised One Stop Operations Coordinator role. This role was revised with Goodwill after the departure of the prior staff member. A candidate was offered the job and accepted, and began on January 5, 2026. Angela Slattery comes to the One Stop Operator role after holding several positions at AmeriCorps Community Engagement Institute. The first few weeks will include training, shadowing, and learning about the Workforce Development system.

In-service for all staff was conducted on October 13, 2025. The day focused on a variety of topics including time management, office etiquette, success stories, generations in the workplace, strategic planning, and phishing. The next staff in-service is scheduled for February 16, 2026.

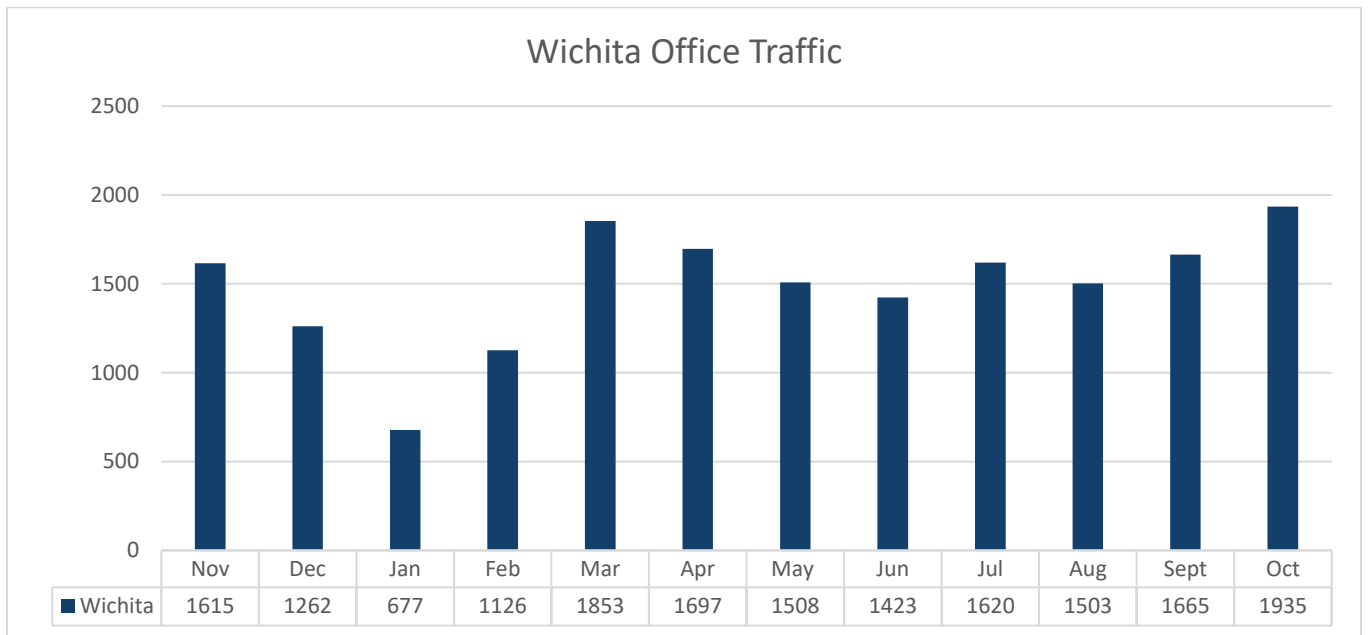
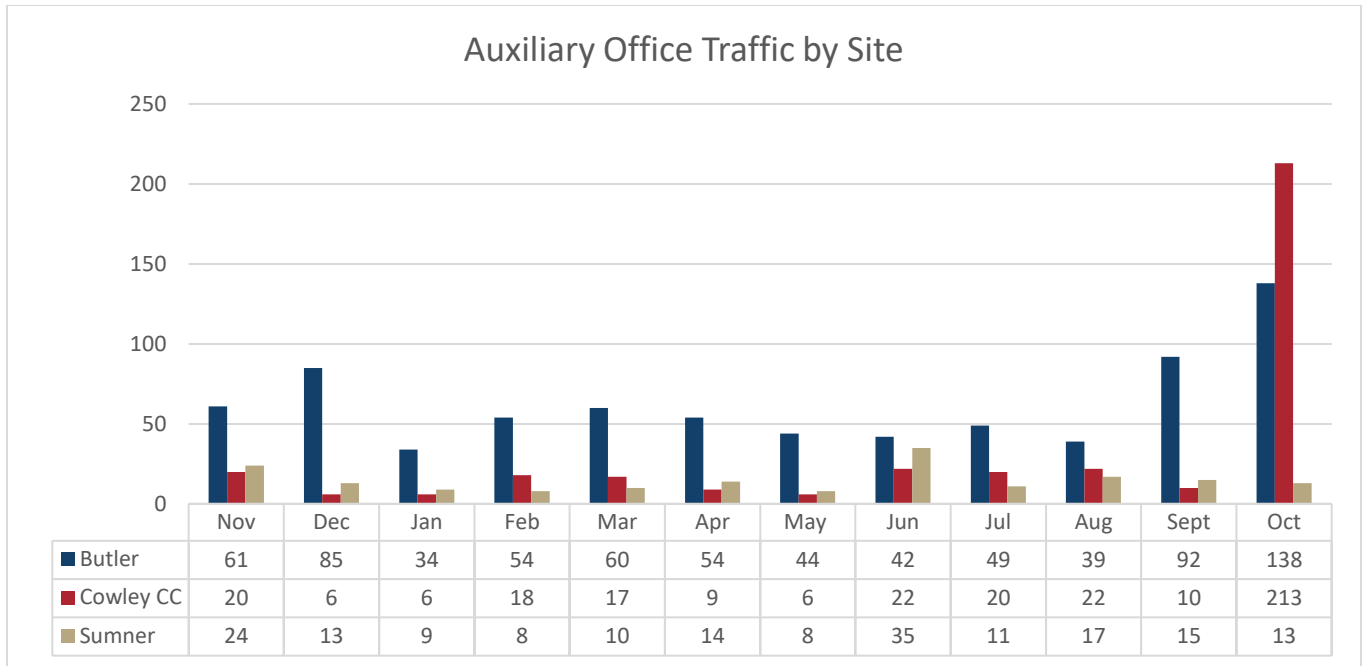
The Workforce Centers continue to operate under the process of requesting proof of Work Authorization documentation from customers seeking staff assisted services, but are not turning customers away if they do not have the documentation with them.

Job Seeker Traffic

The bar graph below provides a visual representation of job seeker traffic through October of 2025. Overall, job seeker engagement at all four centers is steady.

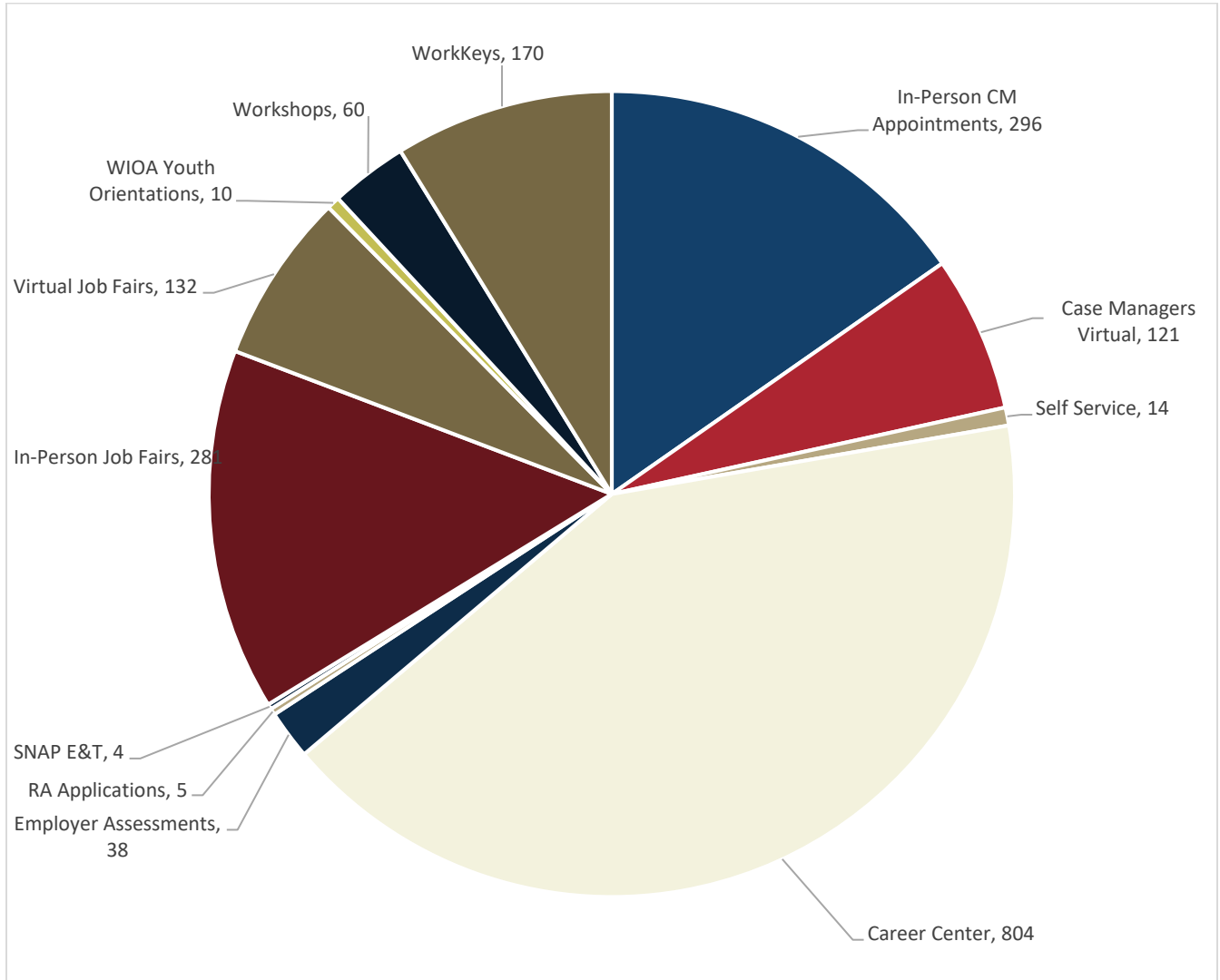


This bar graph offers a breakdown of the job seeker traffic by Area IV's Auxiliary Offices in Butler, Sumner, and Cowley counties. In person job fairs in Butler and Cowley Counties increased traffic at those sites in October.

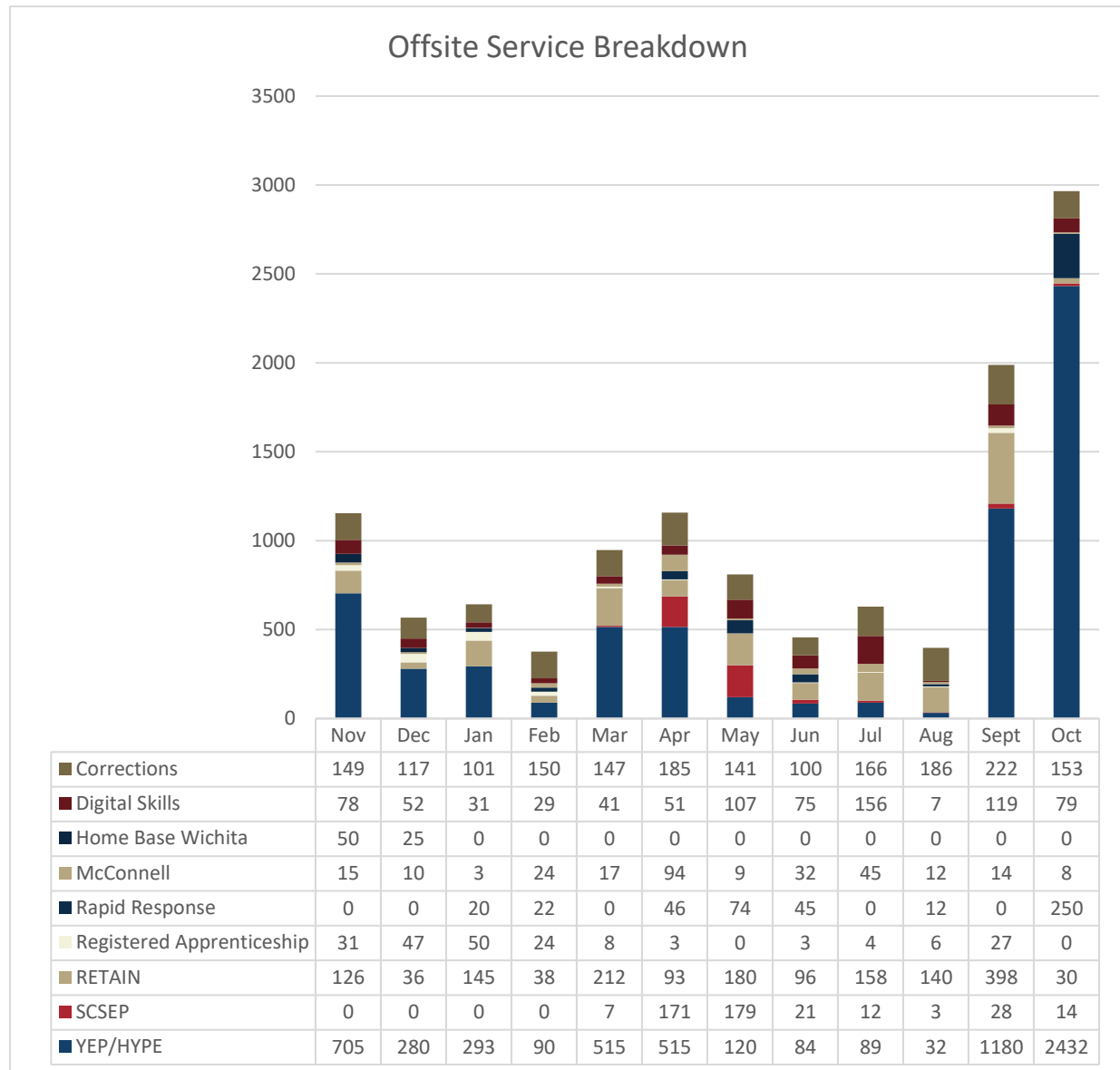


Job Seeker Services

This pie chart offers a breakdown of the comprehensive job seeker services provided by Area IV's One Stop Center, the Wichita Workforce Center.



This graph offers a breakdown of the comprehensive offsite services provided by Area IV.

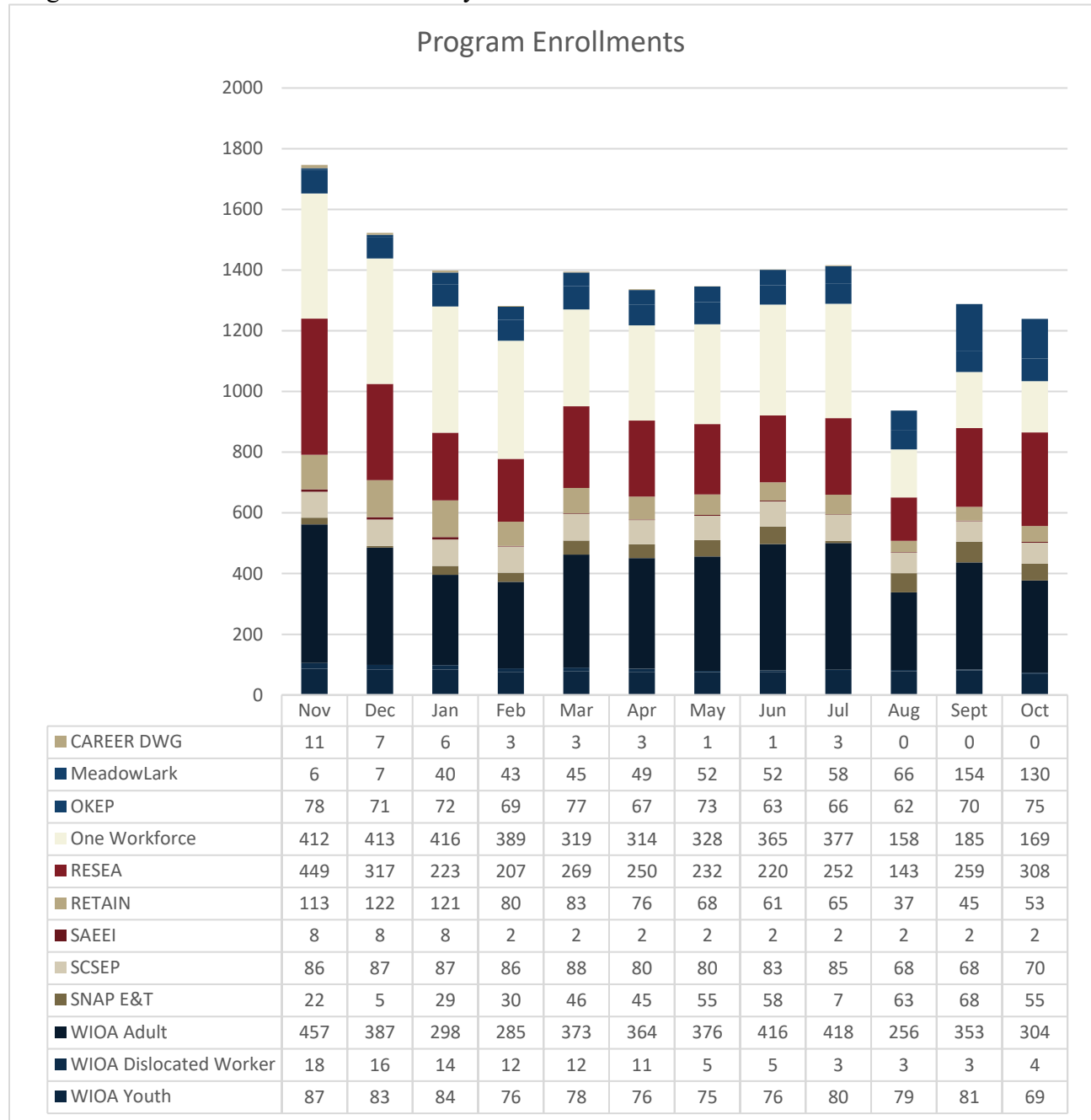


Throughout the last year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engages with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

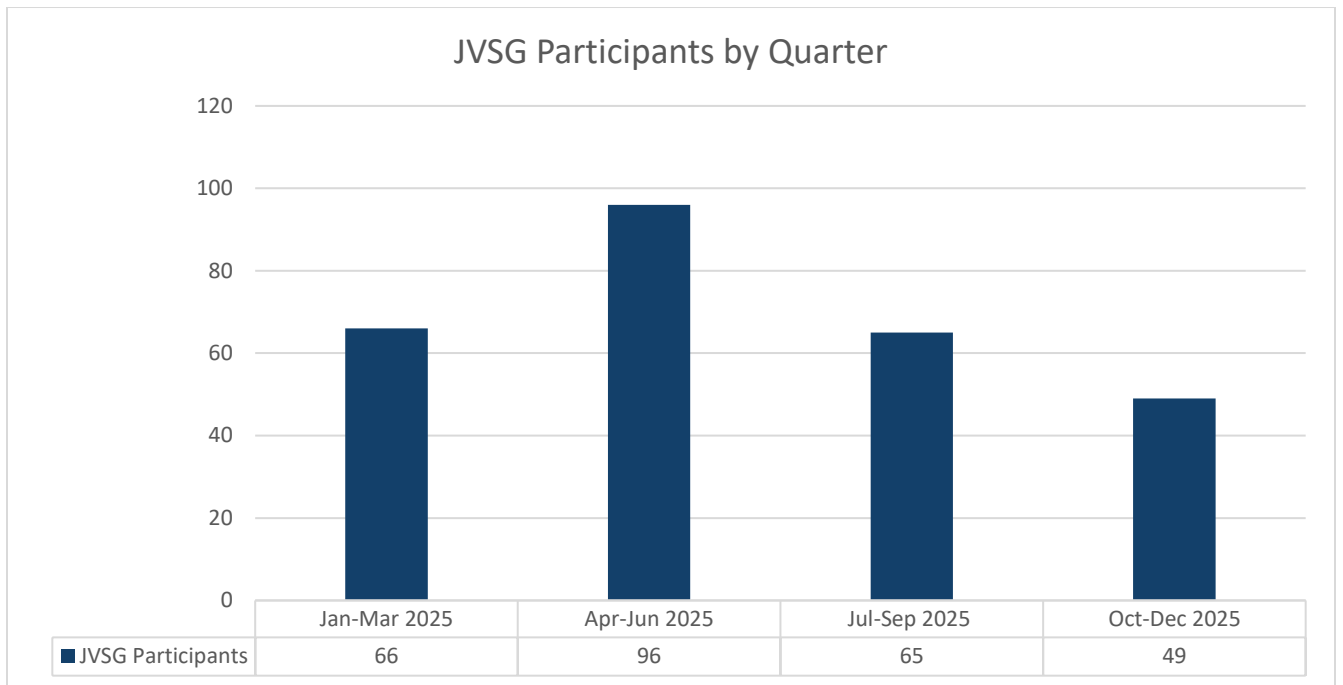
Program Enrollments

Program enrollments have remained steady in 2025.



Program Enrollment Glossary

- CAREER DWG= Comprehensive and Accessible Reemployment Through Equitable Employment Recovery National Dislocated Worker Grant
- MeadowLARK= Leading Apprenticeship Results in Kansas
- OKEP=Older Kansans Employment Program
- RESEA= Reemployment Services and Eligibility Assessment
- RETAIN=Retaining Employment and Talent After Injury/Illness Network
- SAEI= State Apprenticeship Equity, Expansion, and Innovation
- SCSEP= Senior Community Service Employment Program
- SNAP E&T= Supplement Nutrition Assistance Program Employment and Training
- WIOA= Workforce Innovation and Opportunity Act

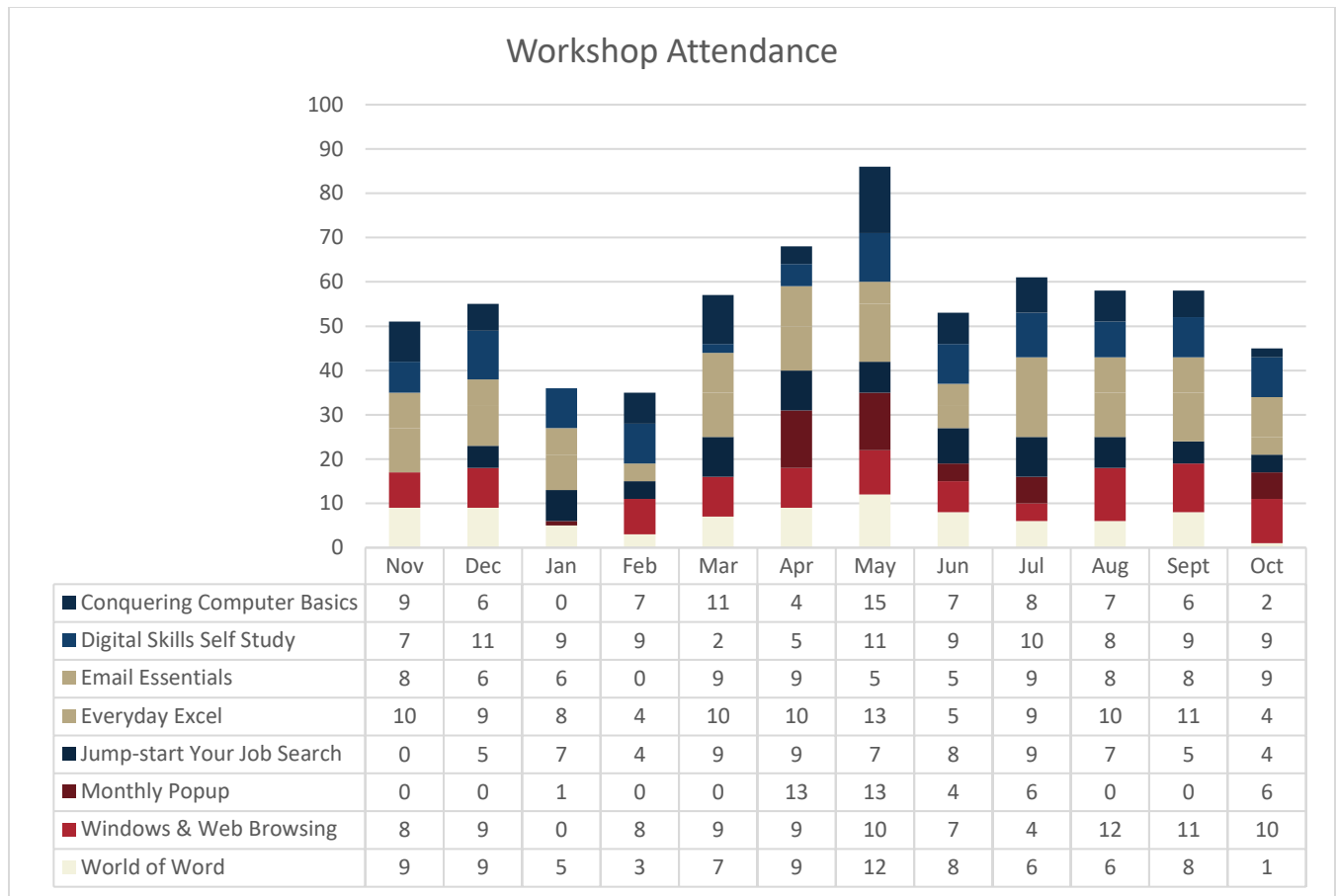


Community Outreach & Workshops

In October, WA staff advanced digital inclusion through 12 workshops, taught on and off-site, for 93 in person participants. 51 new learners enrolled in online training, and outreach efforts across 4 community events connected 71 community members to digital skills services and programs. Additionally, the WA recorded workshops views increased by 21%, and watch time increased by 50%. In total, 215 people benefited from digital skills services in October, reflecting steady engagement and growing community impact.

January 8, 2026

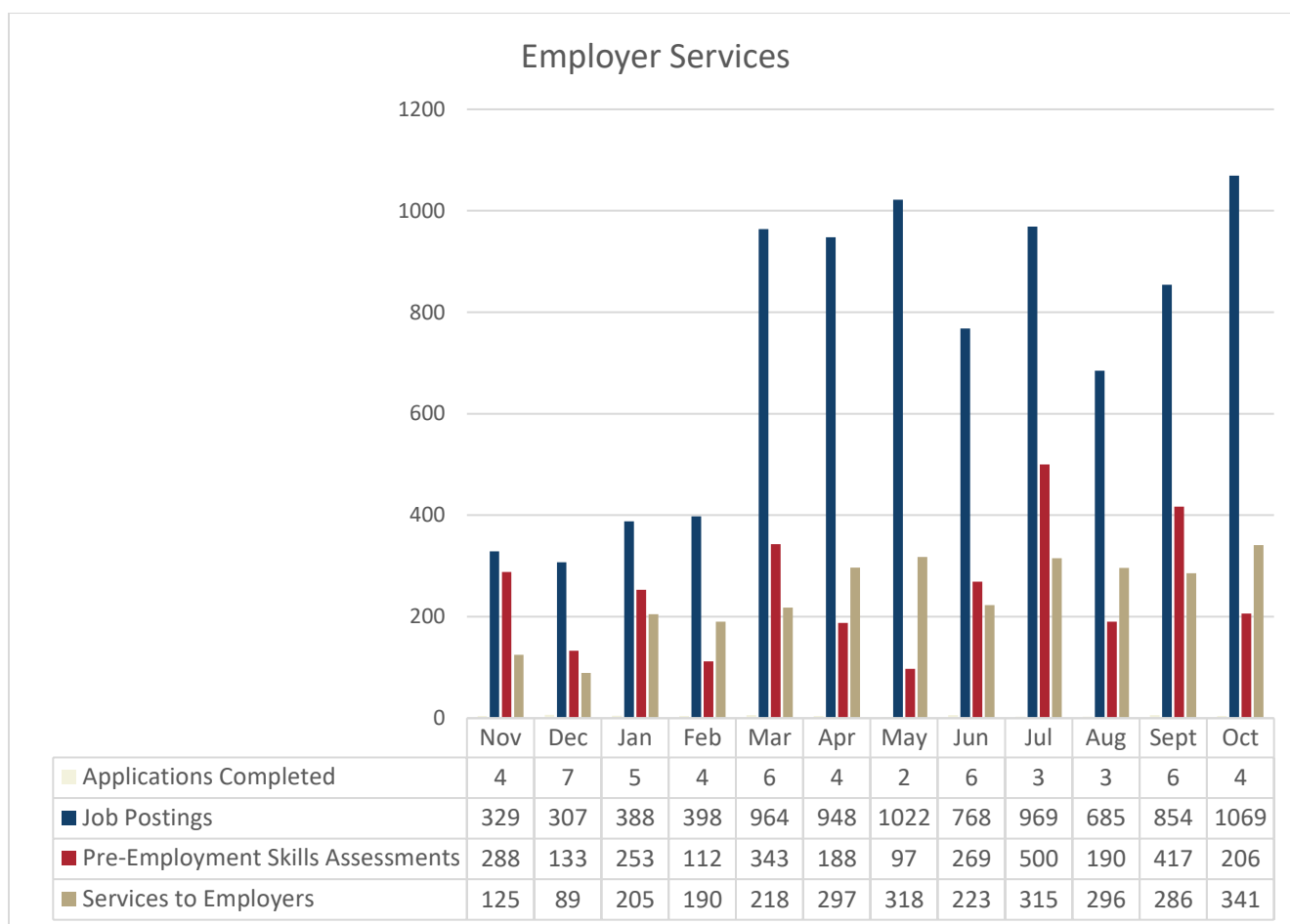
Submitted By: Denise Houston



Employer Services Overview

October saw an increase of 25.2% in job postings in Local Area IV compared to September.

This is an increase year over year. There were 1,069 total job postings across the 6-county radius for October. On a statewide level, there were 33,536 active positions available for job seekers to browse. Additionally, the system recorded a pool of 11,921 resumes for employers to consider during their recruitment efforts.

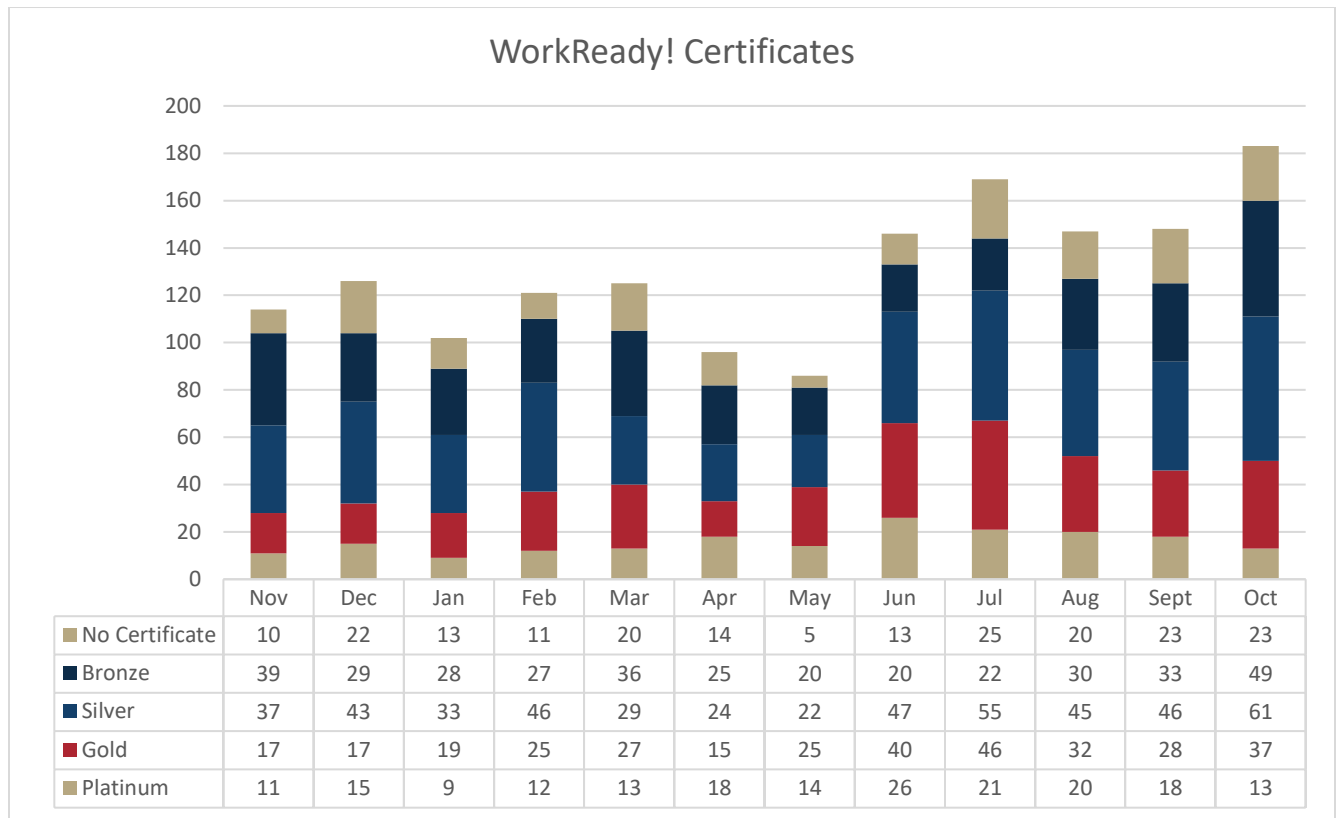


Job Fairs

In October, the Workforce Centers coordinated and hosted five job fairs achieving success in bridging connections between local job seekers and businesses. Collectively, these events engaged a total of 492 candidates with representatives from 60 diverse companies.

Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)

The Workforce Center has maintained a steady pool of applicants ready to take the WorkKeys Assessment. A total of 14 sessions were offered during the month of October, with 248 job seekers scheduled to complete. Local Area IV saw a decrease in attendance rate, sitting at 73.8%, with it being at 76.7% in the previous month. A total of 183 participants completed the assessment, and an 87.4% award rate was documented.



Recommended Action

Receive and file.

Item

Leased Space Request for Proposals (RFP) for the Wichita Workforce Center

Background

The Workforce Alliance (WA) released a Request for Proposals (RFP) for leased space for the Wichita Workforce Center location. A taskforce of WA Board members and staff was appointed to review proposals and make recommendations to the Executive Committee.

Analysis

The RFP was issued on September 24, 2025, with a closing date of October 30, 2025. WA received five proposals. The RFP Review Taskforce convened multiple times and conducted tours of all proposed properties. Upon completion of the evaluation process, the proposals were ranked as follows:

| Address | Score | Ranking |
|-----------------|--------------|----------------|
| 2021 N Amidon | 6030 | 1 |
| 238 N Mead | 5480 | 2 |
| 4729 S Palisade | 5370 | 3 |
| 260 N Rock Road | 3240 | 4 |
| 1919 N Amidon | 3430 | 5 |

The taskforce authorized staff to begin negotiations with the highest-ranked proposer to request updates and modifications to the facility. Staff plans to take a recommendation to the Executive Committee on January 14, 2026.

All the proposers have been notified of their ranking and the taskforce's direction.

Recommended Action

Receive and file.

January 8, 2026

Submitted By: Janet Sutton

Item

Workforce Pell

Background

In 2025, legislation was adopted that included changes to the Federal Pell Grant Program to allow students to use Pell Grant funds to access short-term high-quality eligible workforce programs that will increase their skills and ultimately lead to in-demand, high-wage jobs. The Workforce Pell program is set to be operational on July 1, 2026, and could have an impact on how Local Workforce Boards implement Workforce Innovation and Opportunity Act funding (WIOA).

Analysis

The state of Kansas is organizing a work group to analyze Workforce Pell and its potential impact. The work group will include representatives from the Local Workforce Boards, the Kansas Department of Commerce and the Kansas Board of Regents. Final regulations are currently being negotiated on the federal level; however, the following requirements are evident from the legislation:

Program Requirements

State governors are responsible for determining whether training programs meet the following requirements:

- Programs must be between 150 and 599 clock hours and between eight and 15 weeks
- Programs must be run by accredited institutions of higher education and have been offered for at least one year prior to being approved as a short-term Pell program.
- For-profit programs at accredited IHEs are eligible.
- Programs must prepare students for high-skill, high-wage, or in-demand industry sectors or occupations, as determined by state workforce boards, and meet the hiring requirements of employers.
- Programs must lead to a recognized postsecondary credential that is stackable, meaning it can lead to an associate or bachelor's degree, and portable across more than one employer.
- Programs must have a 70% completion rate and a 70% job placement rate.
- Programs must increase participants' earnings above and beyond what they would have earned if they hadn't participated in the program. This metric is measured by comparing the cost of the program with the median annual earnings of program completers three years prior who received federal student aid and subtracting 150% of the federal poverty line.

Student Eligibility

- Students will need to complete a Free Application for Federal Student Aid (FAFSA) to access Workforce Pell and be eligible for a Pell Grant based on their Student Aid Index.
- Students may not receive a regular Pell Grant and a Workforce Pell grant concurrently though students may receive a Workforce Pell if they have already completed an associate or bachelor's degree, if they have unused Pell eligibility.
- Once prorated, Workforce Pell grants may fall below the \$740 minimum grant of base Pell program.

WA staff have been discussing options for engagement with this new legislation, including meetings with current and prospective Eligible Training Providers to gauge interest and provide guidance on program development and implementation.

Recommended Action

Receive and file.

Item

Workforce Innovation & Opportunity Act (WIOA) Performance Reports

Background

Program Year 2025 (PY25) began on July 1, 2025. The first quarter of the program year has ended and the second quarter just completed on December 31, 2025.

Analysis

WIOA Adult, Dislocated Worker, and Youth (PY25)

The Adult Program projected first quarter performance is to meet the goal for Measurable Skills Gain and not meet the sanction level for Entered Employment 2nd Quarter, Entered Employment 4th Quarter and Median Earnings. There were no participants in the Credential Rate measure for the first quarter.

The Dislocated Worker Program projected first quarter performance is to exceed the goal for Entered Employment 4th Quarter and Median Earnings, meet the goal for Entered Employment 2nd Quarter, and not meet the sanction level for Credential Rate. There were no participants in the Measurable Skills Gains measure for the first quarter.

The Youth Program projected first quarter performance is to exceed the goal for Placement in Employment, Education, or Training 4th Quarter and Credential Rate, meet the goal for Median Earnings, and not meet the sanction level for Measurable Skills Gain and Placement in Employment, Education, or Training 2nd Quarter.

Workforce Alliance and the State are close in projected annual performance. Workforce Alliance is projected to exceed the goal for three measures, meet the goal for two measures and not meet the sanction level for nine measures. The State is projected to exceed the goal for two measures and meet the goal for one measure, and not meet the sanction level for 12 measures.

Wagner Peyser (PY25)

Wagner-Peyser projected first quarter performance is to exceed the goal for Entered Employment 4th Quarter, and meet the goal for Entered Employment 2nd Quarter and Median Earnings. Wagner-Peyser projected annual performance is to meet the goal for Median Earnings and not meet the sanction level for Entered Employment 2nd Quarter and Entered Employment 4th Quarter.

Effectiveness in Serving Employers for WIOA and Wagner-Peyser (PY25)

The Effectiveness in Serving Employers measure is still in baseline status. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. Workforce Alliance is fairly close to the State for all programs for the Retention rate. Adult Retention rate is 49.34%, Dislocated Worker Retention

rate is 70%, Youth Retention rate is 33.33%, and Wagner-Peyser Retention rate is 50.50%. Statewide Employer Penetration rate is 3.29%. Statewide Repeat Business Customers rate is 35.32%.

WIOA Average Indicator Scores (PY25)

For Average Indicator Score Workforce Alliance is projected to exceed the goal for Measurable Skills Gain, meet the goal for Credential Rate, and not meet the sanction level for Employment 2nd Quarter, Employment 4th Quarter, and Measurable Skills Gains.

For Average Program Score Workforce Alliance is projected to meet the goal for the Dislocated Worker Program and not meet the sanction level for the Adult and Dislocated Youth Programs.

For Average Indicator Score the State is projected to exceed the goal for Median Earnings, and not meet the sanction level for Employment 2nd Quarter, Employment 4th Quarter, Credential Rate and Measurable Skills Gain.

For Average Program Score the State is projected to not meet the sanction level for the Adult, Dislocated Worker and Youth Programs.

Senior Community Service Employment Program (PY25)

Workforce Alliance projected first quarter performance is to exceed the goal for Service to Most in Need, Employment Rate 2nd Quarter, Employment Rate 4th Quarter, and Median Earnings, meet the goal for Community Service, and not meet the sanction level for Service Level.

Recommended Action: Receive and file.

**WIOA Programs
Program Year 2025
Performance Report for Workforce Alliance
as of 12/09/2025**

| Adult | Goal | PY25 1st Qtr July 25 - Sept 25 | | PY25 2nd Qtr Oct 25 - Dec 25 | | PY25 3rd Qtr Jan 26 - Mar 26 | | PY25 4th Qtr Apr 26 - June 26 | | PY25 Annual Report July 25 - June 26 | | PY25 State / Annual Report July 25 - June 26 | | *Reporting Period |
|--|-------------------|--------------------------------------|-----|------------------------------------|-----|------------------------------------|-----|-------------------------------------|-----|--|------|--|------|-------------------------------|
| | Sanction | July 25 - Sept 25 | | Oct 25 - Dec 25 | | Jan 26 - Mar 26 | | Apr 26 - June 26 | | July 25 - June 26 | | July 25 - June 26 | | |
| Employment Rate <i>(2nd Qtr. after Exit)</i> | 79.00% | 62.88 | 188 | 61.99 | 181 | | | | | 45.45 | 514 | 47.15 | 869 | 2nd Qtr= 10/01/24 to 12/31/24 |
| | 71.10% | | 299 | | 292 | | | | | | 1131 | | 1843 | Annual= 07/01/24 to 06/30/25 |
| Employment Rate <i>(4th Qtr. after Exit)</i> | 78.50% | 63.41 | 175 | 66.67 | 202 | | | | | 48.38 | 566 | 50.64 | 990 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 70.65% | | 276 | | 303 | | | | | | 1170 | | 1955 | Annual= 01/01/24 to 12/31/24 |
| Earnings <i>(Median Earnings 2nd Qtr. after Exit)</i> | \$8,600.00 | \$7,569.76 | N/A | \$7,232.48 | N/A | | N/A | | N/A | \$7,140.28 | N/A | \$7,291.91 | N/A | 2nd Qtr= 10/01/24 to 12/31/24 |
| | \$7,740.00 | | | | | | | | | | | | | Annual= 07/01/24 to 06/30/25 |
| Credential Attainment <i>(Within 4 Qtrs. after Exit)</i> | 76.50% | ~~~~ | 0 | 0.00 | 0 | | | | | 0.00 | 0 | 48.40 | 106 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 68.85% | | 0 | | 1 | | | | | | 2 | | 219 | Annual= 01/01/24 to 12/31/24 |
| Measurable Skills Gain <i>(Real Time Measure)</i> | 68.00% | 66.67 | 2 | 0.00 | 0 | | | | | 66.67 | 2 | 10.81 | 36 | 2nd Qtr= 10/01/25 to 12/31/25 |
| | 61.20% | | 3 | | 2 | | | | | | 3 | | 333 | Annual= 07/01/25 to 06/30/26 |

Dislocated Workers

| | | | | | | | | | | | | | | |
|--|--------------------|-------------|-----|------------|-----|--|-----|--|-----|-------------|-----|-------------|-----|-------------------------------|
| Employment Rate <i>(2nd Qtr. after Exit)</i> | 86.00% | 85.71 | 6 | 80.00 | 4 | | | | | 81.25 | 13 | 60.82 | 149 | 2nd Qtr= 10/01/24 to 12/31/24 |
| | 77.40% | | 7 | | 5 | | | | | | 16 | | 245 | Annual= 07/01/24 to 06/30/25 |
| Employment Rate <i>(4th Qtr. after Exit)</i> | 87.00% | 87.50 | 7 | 80.00 | 4 | | | | | 72.00 | 18 | 58.50 | 117 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 78.30% | | 8 | | 5 | | | | | | 25 | | 200 | Annual= 01/01/24 to 12/31/24 |
| Earnings <i>(Median Earnings 2nd Qtr. after Exit)</i> | \$12,000.00 | \$13,349.76 | N/A | \$8,451.20 | N/A | | N/A | | N/A | \$13,854.85 | N/A | \$13,494.45 | N/A | 2nd Qtr= 10/01/24 to 12/31/24 |
| | \$10,800.00 | | | | | | | | | | | | | Annual= 07/01/24 to 06/30/25 |
| Credential Attainment <i>(Within 4 Qtrs. after Exit)</i> | 86.90% | 0.00 | 0 | 50.00 | 1 | | | | | 70.00 | 7 | 69.41 | 59 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 78.21% | | 1 | | 2 | | | | | | 10 | | 85 | Annual= 01/01/24 to 12/31/24 |
| Measurable Skills Gain <i>(Real Time Measure)</i> | 80.00% | ~~~~ | 0 | ~~~~ | 0 | | | | | ~~~~ | 0 | 25.93 | 14 | 2nd Qtr= 10/01/25 to 12/31/25 |
| | 72.00% | | 0 | | 0 | | | | | | 0 | | 54 | Annual= 07/01/25 to 06/30/26 |

Youth

| | | | | | | | | | | | | | | |
|--|-------------------|------------|-----|------------|-----|--|-----|--|-----|------------|-----|------------|-----|-------------------------------|
| Education and Employment Rate <i>(2nd Qtr. after Exit)</i> | 78.00% | 70.00 | 7 | 85.00 | 17 | | | | | 64.29 | 27 | 47.14 | 132 | 2nd Qtr= 10/01/24 to 12/31/24 |
| | 70.20% | | 10 | | 20 | | | | | | 42 | | 280 | Annual= 07/01/24 to 06/30/25 |
| Education and Employment Rate <i>(4th Qtr. after Exit)</i> | 78.00% | 87.50 | 7 | 60.00 | 3 | | | | | 41.86 | 18 | 53.04 | 157 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 70.20% | | 8 | | 5 | | | | | | 43 | | 296 | Annual= 01/01/24 to 12/31/24 |
| Earnings <i>(Median Earnings 2nd Qtr. after Exit)</i> | \$4,500.00 | \$4,970.88 | N/A | \$7,102.95 | N/A | | N/A | | N/A | \$5,157.20 | N/A | \$5,326.70 | N/A | 2nd Qtr= 10/01/24 to 12/31/24 |
| | \$4,050.00 | | | | | | | | | | | | | Annual= 07/01/24 to 06/30/25 |
| Credential Attainment <i>(Within 4 Qtrs. after Exit)</i> | 66.30% | 100.00 | 4 | 33.33 | 1 | | | | | 73.68 | 14 | 60.34 | 105 | 2nd Qtr= 04/01/24 to 06/30/24 |
| | 59.67% | | 4 | | 3 | | | | | | 19 | | 174 | Annual= 01/01/24 to 12/31/24 |
| Measurable Skills Gain <i>(Real Time Measure)</i> | 51.20% | 12.50 | 2 | 0.00 | 0 | | | | | 27.27 | 3 | 17.33 | 26 | 2nd Qtr= 10/01/25 to 12/31/25 |
| | 46.08% | | 16 | | 8 | | | | | | 11 | | 150 | Annual= 07/01/25 to 06/30/26 |

| Quarterly Summary for Workforce Alliance | 1st Qtr | | | 2nd Qtr | | | 3rd Qtr | | | 4th Qtr | | |
|--|---------|----|-------|---------|----|-------|---------|----|-------|---------|----|-------|
| | Adult | DW | Youth | Adult | DW | Youth | Adult | DW | Youth | Adult | DW | Youth |
| Met Goal | | 2 | 2 | | | 2 | | | | | | |
| Met Sanction | 1 | 1 | 1 | | 2 | | | | | | | |
| Did Not Meet Sanction | 3 | 1 | 2 | 5 | 2 | 3 | | | | | | |

| Annual Summary for Workforce Alliance / State | Program to Date | | | |
|---|-----------------|----|-------|-------|
| | Adult | DW | Youth | State |
| Met Goal | | 1 | 2 | 2 |
| Met Sanction | 1 | 1 | | 1 |
| Did Not Meet Sanction | 4 | 2 | 3 | 12 |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

~~~~ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2025  
Performance Report for Workforce Alliance  
as of 12/09/2025**

| Wagner-Peyser                                     |            | PY25 1st Qtr<br>July 25 - Sept 25 |      | PY25 2nd Qtr<br>Oct 25 - Dec 25 |      | PY25 3rd Qtr<br>Jan 26 - Mar 26 |     | PY25 4th Qtr<br>Apr 26 - June 26 |     | *Reporting Period             |
|---------------------------------------------------|------------|-----------------------------------|------|---------------------------------|------|---------------------------------|-----|----------------------------------|-----|-------------------------------|
|                                                   | Goal       |                                   |      |                                 |      |                                 |     |                                  |     |                               |
|                                                   | Sanction   |                                   |      |                                 |      |                                 |     |                                  |     |                               |
| Employment Rate<br>(2nd Qtr. after Exit)          | 72.10%     | 66.59%                            | 879  | 68.89%                          | 961  |                                 |     |                                  |     | 2nd Qtr= 10/01/24 to 12/31/24 |
|                                                   | 64.89%     |                                   | 1320 |                                 | 1395 |                                 |     |                                  |     | Annual= 07/01/24 to 06/30/25  |
| Employment Rate<br>(4th Qtr. after Exit)          | 69.00%     | 69.27%                            | 924  | 71.54%                          | 890  |                                 |     |                                  |     | 2nd Qtr= 04/01/24 to 06/30/24 |
|                                                   | 62.10%     |                                   | 1334 |                                 | 1244 |                                 |     |                                  |     | Annual= 01/01/24 to 12/31/24  |
| Earnings<br>(Median Earnings 2nd Qtr. after Exit) | \$8,700.00 | \$8,200.73                        | N/A  | \$8,316.48                      | N/A  |                                 | N/A |                                  | N/A | 2nd Qtr= 10/01/24 to 12/31/24 |
|                                                   | \$7,830.00 |                                   |      |                                 |      |                                 |     |                                  |     | Annual= 07/01/24 to 06/30/25  |

| Wagner-Peyser                                     |            | PY25<br>Annual Report<br>July 25 - June 25 |      | PY25<br>State / Annual Report<br>July 25 - June 26 |       | *Reporting Period             |
|---------------------------------------------------|------------|--------------------------------------------|------|----------------------------------------------------|-------|-------------------------------|
|                                                   | Goal       |                                            |      |                                                    |       |                               |
|                                                   | Sanction   |                                            |      |                                                    |       |                               |
| Employment Rate<br>(2nd Qtr. after Exit)          | 72.10%     | 49.70%                                     | 2755 | 47.09%                                             | 6423  | 2nd Qtr= 10/01/24 to 12/31/24 |
|                                                   | 64.89%     |                                            | 5534 |                                                    | 13639 | Annual= 07/01/24 to 06/30/25  |
| Employment Rate<br>(4th Qtr. after Exit)          | 69.00%     | 49.89%                                     | 2642 | 46.88%                                             | 6035  | 2nd Qtr= 04/01/24 to 06/30/24 |
|                                                   | 62.10%     |                                            | 5296 |                                                    | 12874 | Annual= 01/01/24 to 12/31/24  |
| Earnings<br>(Median Earnings 2nd Qtr. after Exit) | \$8,700.00 | \$8,316.48                                 | N/A  | \$7,653.23                                         | N/A   | 2nd Qtr= 10/01/24 to 12/31/24 |
|                                                   | \$7,830.00 |                                            |      |                                                    |       | Annual= 07/01/24 to 06/30/25  |

| Quarterly Summary for Workforce Alliance | Quarterly |         |         |         |
|------------------------------------------|-----------|---------|---------|---------|
|                                          | 1st Qtr   | 2nd Qtr | 3rd Qtr | 4th Qtr |
| Met Goal                                 | 1         | 1       |         |         |
| Met Sanction                             | 2         | 2       |         |         |
| Did Not Meet Sanction                    |           |         |         |         |

| Annual Summary for Workforce Alliance / State | Program to Date |       |
|-----------------------------------------------|-----------------|-------|
|                                               | Local           | State |
| Met Goal                                      |                 |       |
| Met Sanction                                  | 1               |       |
| Did Not Meet Sanction                         | 2               | 3     |

\*\*\*\*\* The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures



**WIOA Effectiveness in Serving Employers**  
**Program Year 2025**  
**Performance Report for Workforce Alliance**  
**as of 12/09/2025**

Retention is the only measure that varies across WIOA / Wagner Peyser performance reports. The top table is a breakdown of the annual Retention performance percentages for the Local Board Workforce Alliance. The bottom chart reflects the statewide performance percentages for the 2 other employer based performance measures (Employer Penetration Rate & Repeat Business Customers Rate).

|                                                               |          | PY25<br>Annual Report<br>Workforce Alliance<br>July 25 - June 26 |      | PY25<br>Annual Report<br>State<br>July 25 - June 26 |      | *Reporting Period            |
|---------------------------------------------------------------|----------|------------------------------------------------------------------|------|-----------------------------------------------------|------|------------------------------|
| *No Goals / Sanctions set at this time*                       | Goal     |                                                                  |      |                                                     |      |                              |
|                                                               | Sanction |                                                                  |      |                                                     |      |                              |
| Retention - Adult<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 49.34%                                                           | 374  | 49.17%                                              | 592  | Annual= 01/01/24 to 12/31/24 |
|                                                               | N/A      |                                                                  | 758  |                                                     | 1204 |                              |
| Retention - Dislocated Worker<br>(2nd & 4th Qtrs. After Exit) | N/A      | 70.00%                                                           | 14   | 65.22%                                              | 105  | Annual= 01/01/24 to 12/31/24 |
|                                                               | N/A      |                                                                  | 20   |                                                     | 161  |                              |
| Retention - Youth<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 33.33%                                                           | 11   | 41.00%                                              | 82   | Annual= 01/01/24 to 12/31/24 |
|                                                               | N/A      |                                                                  | 33   |                                                     | 200  |                              |
| Retention - Wagner Peyser<br>(2nd & 4th Qtrs. After Exit)     | N/A      | 50.50%                                                           | 1877 | 49.48%                                              | 4192 | Annual= 01/01/24 to 12/31/24 |
|                                                               | N/A      |                                                                  | 3717 |                                                     | 8472 |                              |

|                                                                                                                               |     | PY25<br>State / Annual Report<br>July 25 - June 26 |          | *Reporting Period            |
|-------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------|----------|------------------------------|
|                                                                                                                               |     | Goal                                               | Sanction |                              |
| <b>Employer Penetration Rate</b><br><i>(% of Employers using WIOA Core Services)</i>                                          | N/A |                                                    | 3404     | Annual= 07/01/24 to 06/30/25 |
|                                                                                                                               | N/A | 3.29%                                              | 103497   |                              |
| <b>Repeat Business Customers Rate</b><br><i>(% of Employers that used WIOA Core Serv. more than once in the last 3 years)</i> | N/A |                                                    | 2928     | Annual= 07/01/24 to 06/30/25 |
|                                                                                                                               | N/A | 35.32%                                             | 8290     |                              |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs**  
**Program Year 2025**  
**Performance Throughout the Program Year**  
**Workforce Alliance**  
**as of 12/09/2025**

| Workforce Alliance Performance Through PY 2025 |                    |                |                    |               |                    |               |                         |
|------------------------------------------------|--------------------|----------------|--------------------|---------------|--------------------|---------------|-------------------------|
| Indicator / Program                            | Performance / Goal | Title I Adults | Performance / Goal | Title I DW    | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit              | 45.45%             | 57.53%         | 81.25%             | 94.48%        | 64.29%             | 82.42%        | 78.14%                  |
|                                                | 79.00%             |                | 86.00%             |               | 78.00%             |               |                         |
| Employment 4th Quarter After Exit              | 48.38%             | 61.63%         | 72.00%             | 82.76%        | 41.86%             | 53.67%        | 66.02%                  |
|                                                | 78.50%             |                | 87.00%             |               | 78.00%             |               |                         |
| Median Earnings 2nd Quarter After Exit         | \$7,140.28         | 83.03%         | \$13,854.85        | 115.46%       | \$5,157.20         | 114.60%       | 104.36%                 |
|                                                | \$8,600.00         |                | \$12,000.00        |               | \$4,500.00         |               |                         |
| Credential Attainment Rate                     | 0.00%              | NA             | 70.00%             | 80.55%        | 73.68%             | 111.13%       | 95.84%                  |
|                                                | 76.50%             |                | 86.90%             |               | 66.30%             |               |                         |
| Measurable Skill Gains                         | 66.67%             | 98.04%         | 0.00%              | NA            | 27.27%             | 53.26%        | 75.65%                  |
|                                                | 68.00%             |                | 80.00%             |               | 51.20%             |               |                         |
| <b>Average Program Score</b>                   | <b>90.00%</b>      | <b>75.06%</b>  | <b>90.00%</b>      | <b>93.31%</b> | <b>90.00%</b>      | <b>83.02%</b> |                         |

Indicator / Program totals will meet sanction by achieveing 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**WIOA Programs**  
**Program Year 2025**  
**Performance Throughout the Program Year**  
**Statewide**  
**as of 12/09/2025**

| Overall State Performance Through PY 2025 |                    |                |                    |               |                    |               |                         |
|-------------------------------------------|--------------------|----------------|--------------------|---------------|--------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW    | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 47.15%             | 59.68%         | 60.82%             | 70.72%        | 47.14%             | 60.44%        | 63.61%                  |
|                                           | 79.00%             |                | 86.00%             |               | 78.00%             |               |                         |
| Employment 4th Quarter After Exit         | 50.64%             | 64.51%         | 58.50%             | 67.24%        | 53.04%             | 68.00%        | 66.58%                  |
|                                           | 78.50%             |                | 87.00%             |               | 78.00%             |               |                         |
| Median Earnings 2nd Quarter After Exit    | \$7,291.91         | 84.79%         | \$13,494.45        | 112.45%       | \$5,326.70         | 118.37%       | 105.20%                 |
|                                           | \$8,600.00         |                | \$12,000.00        |               | \$4,500.00         |               |                         |
| Credential Attainment Rate                | 48.40%             | 63.27%         | 69.41%             | 79.87%        | 60.34%             | 91.01%        | 78.05%                  |
|                                           | 76.50%             |                | 86.90%             |               | 66.30%             |               |                         |
| Measurable Skill Gains                    | 10.81%             | 15.90%         | 25.93%             | 32.41%        | 17.33%             | 33.85%        | 27.39%                  |
|                                           | 68.00%             |                | 80.00%             |               | 51.20%             |               |                         |
| <b>Average Program Score</b>              | <b>90.00%</b>      | <b>57.63%</b>  | <b>90.00%</b>      | <b>72.54%</b> | <b>90.00%</b>      | <b>74.33%</b> |                         |

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**Senior Community Service Employment Program (SCSEP)**  
**Program Year 2025**  
**Performance Report for Workforce Alliance Area**  
**as of 12/09/2025 (Updated Quarterly)**

| SCSEP Measure                                                                      | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Goal           | PY25<br>1st Qtr<br>July 25 to<br>Sept 25 |       | PY25<br>2nd Qtr<br>Oct 25 to<br>Dec 25 |       | PY25<br>3rd Qtr<br>Jan 26 to<br>Mar 26 |     | PY25<br>4th Qtr<br>Apr 26 to<br>June 26 |     | PY25<br>YTD<br>July 26 to<br>June 26 |       |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------|-------|----------------------------------------|-------|----------------------------------------|-----|-----------------------------------------|-----|--------------------------------------|-------|
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Sanction       |                                          |       |                                        |       |                                        |     |                                         |     |                                      |       |
| <b>Service Level</b>                                                               | The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>127.3%</b>  |                                          | 72    |                                        | 71    |                                        |     |                                         |     |                                      | 82    |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>114.6%</b>  | 87.8%                                    | 82    | 86.6%                                  | 82    |                                        |     |                                         |     | 100.0%                               | 82    |
| <b>Community Service</b>                                                           | The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period                                                                                                                                                                                                                                                                                                                                                                                                                | <b>62.8%</b>   |                                          | 13570 |                                        | 0     |                                        |     |                                         |     |                                      | 13570 |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>56.5%</b>   | 60.7%                                    | 22364 | N/A                                    | 22386 |                                        |     |                                         |     | 30.3%                                | 44750 |
| <b>Service to Most In Need</b>                                                     | Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period | <b>3.10%</b>   |                                          | 223   |                                        | 220   |                                        |     |                                         |     |                                      | 256   |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>2.79%</b>   | 3.10%                                    | 72    | 3.10%                                  | 71    |                                        |     |                                         |     | 3.12%                                | 82    |
| <b>Employment Rate<br/>(2nd Qtr. after Exit)</b>                                   | The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>44.1%</b>   |                                          | 5     |                                        | 3     |                                        |     |                                         |     |                                      | 8     |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>39.7%</b>   | 71.4%                                    | 7     | 30.0%                                  | 10    |                                        |     |                                         |     | 47.1%                                | 17    |
| <b>Employment Rate<br/>(4th Qtr. after Exit)</b>                                   | The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>21.8%</b>   |                                          | 3     |                                        | 3     |                                        |     |                                         |     |                                      | 6     |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>19.6%</b>   | 25.0%                                    | 12    | 18.8%                                  | 16    |                                        |     |                                         |     | 21.4%                                | 28    |
| <b>Earnings<br/>(Median Earning 2nd Qtr.<br/>after Exit)</b>                       | The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$3,388</b> |                                          |       |                                        |       |                                        |     |                                         |     |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$3,049</b> | \$5,802                                  | N/A   | \$6,296                                | N/A   |                                        | N/A |                                         | N/A | \$6,296                              | N/A   |
| <b>Effectiveness in Serving<br/>Employers, Participants,<br/>and Host Agencies</b> | Average annual ACSI for employers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>N/A</b>     |                                          |       |                                        |       |                                        |     |                                         |     |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>N/A</b>     | N/A                                      |       | N/A                                    |       | N/A                                    |     | N/A                                     |     | N/A                                  |       |
|                                                                                    | Average annual ACSI for participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>84.6%</b>   |                                          |       |                                        |       |                                        |     |                                         |     |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>76.1%</b>   | N/A                                      |       | N/A                                    |       | N/A                                    |     | N/A                                     |     | N/A                                  |       |
|                                                                                    | Average annual ACSI for host agencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>83.8%</b>   |                                          |       |                                        |       |                                        |     |                                         |     |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>75.4%</b>   | N/A                                      |       | N/A                                    |       | N/A                                    |     | N/A                                     |     | N/A                                  |       |

| Summary for Workforce Alliance Area Quarterly / YTD |  | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | YTD |
|-----------------------------------------------------|--|-------------|-------------|-------------|-------------|-----|
| Met Goal                                            |  | 4           | 2           |             |             | 4   |
| Met Sanction                                        |  | 1           |             |             |             | 1   |
| Did Not Meet Goal                                   |  | 1           | 3           |             |             | 1   |

Bold Numbers = Official numbers and will not change

^^^ = Information is not available

## Item

### Proposed Internal Corrective Action Plan for WIOA Performance

Staff completed a review and analysis of the Program Year 2024 performance measures in which the sanction level was not met in our local area. The performance measures this applies to are Adult Credential Rate, Dislocated Worker (DW) Credential Rate, and DW Measurable Skills Gain. After review and analysis, the following issues were identified as contributing factors:

- Small number of participants in a measure during the program year
  - This applies to all three performance measures. Adult Credential Rate had 10 participants, DW Credential Rate had five participants, and DW Measurable Skills Gain had four participants. This is not a reflection of the actual number of participants who were in training during the time period as many participants were in training funded by other grants.
- Adult Credential Rate
  - The majority of the participants in this measure were co-enrolled from the MUS Pathway Home grant. These participants did not receive training under the Adult program. However, their demographics at enrollment showed they were participating in GED or High School completion thru the corrections system at enrollment. That factor is what included them in the Credential Rate measure. These participants did not complete their GED or High School Diploma before releasing from the facility and did not participate in further training in the program.
- Dislocated Worker Credential Rate
  - Participants experienced personal hardship situations and were unable to complete training even with the offer of supports and supportive services
  - Participants were co-enrolled from the Trade Adjustment Assistance program. Staff were unable to verify if customer successfully completed training and obtain verification of completion.
- Dislocated Worker Measurable Skills Gain
  - Participants did not attain a skills gain during the time period of this measure. Many of them did have skills gains and credentials before or after the time period.

Based on the review, staff proposes the following Corrective Action Plan:

- Increase number of participants enrolled and receiving training services in the Adult and DW programs
  - Co-enroll participants in DW program, if eligible, at the Basic Career Services level
  - Braid and leverage funds by co-enrolling participants in all programs in which they are eligible and spread training costs across all programs
- Increased communication and collaboration when participants are participating in training prior to enrollment and release from correctional facility
  - Kansas has a new Pathway Home grant set to begin in January 2026. As part of this new grant, staff will need to coordinate with the corrections system to ensure participants who were in GED or High School completion programs

January 8, 2026

Submitted By: Denise Houston

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have completed that training or are enrolled in completion programs post release.

- Additional training opportunities will be available for all Pathway Home participants in addition to GED or High School completion
- Ensure demographics are entered correctly at the time of enrollment.
  - Staff will verify participants are currently in a GED or High School completion program at the time of enrollment and demographics are entered correctly into KANSASWORKS.
- Staff will obtain credentials from participants as soon as they are awarded to ensure outcomes can be entered correctly.

**Recommended Action**

*Take appropriate action*

**Item**

Recommended Addition to the Eligible Training Provider List

**Background**

All programs on the Eligible Training Provider List must be approved. The ETP list is state-wide, and the policy governing it does not require programs to meet a wage requirement nor appear on Demand Occupation lists within all or any local areas.

**Analysis**

Pending Initial Programs

A new training provider, MedCertify.com, has requested approval for 17 new programs. MedCertify.com is based in Louisville, KY and offers online learning with on-demand lectures, learning labs, and opportunities to interact with live subject matter experts.

The programs presented for approval vary in industry from healthcare to business to IT. All programs are fully online. Many, if not all programs include a fee for certification testing. Most of the occupations associated with the training programs exceed the current self-sufficient wage and show projected growth in our area.

**Recommended Action**

*Approve the initial program as presented.*

**WIOA Eligible Training Provider  
Programs Information  
January 2026**

| Provider Name                          | Program Name                                                     | Demand Occupation/<br>Industry in Area IV | Length of<br>Training | Approximate<br>Cost Per Credit<br>Hour In State | Approximate<br>Total Program<br>Cost | Type of<br>Attainment  | Avg.<br>Wage<br>Per Hr. | ONET<br>Projected<br>Growth<br>2022-2032 | Recommended Action |
|----------------------------------------|------------------------------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------------------|--------------------------------------|------------------------|-------------------------|------------------------------------------|--------------------|
| <b><i>Pending Initial Programs</i></b> |                                                                  |                                           |                       |                                                 |                                      |                        |                         |                                          |                    |
| MedCertify.com LLC                     | Associate Professional in Human Resources                        | N/A                                       | 12 wks/120 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$22.48                 | -6%                                      | Approve            |
| MedCertify.com LLC                     | Business Administration                                          | N/A                                       | 18 wks/180 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$13.94                 | -10%                                     | Approve            |
| MedCertify.com LLC                     | Certified Associate in Project Management                        | N/A                                       | 12 wks/120 hrs        |                                                 | \$2,500.00                           | Industry Certification | \$41.50                 | 4%                                       | Approve            |
| MedCertify.com LLC                     | Clinical Medical Assistant                                       | Healthcare                                | 22 wks/220 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$18.79                 | 13%                                      | Approve            |
| MedCertify.com LLC                     | CompTIA Security+                                                | Data Services/IT                          | 10 wks/100 hrs        |                                                 | \$3,000.00                           | Industry Certification | \$47.80                 | 24%                                      | Approve            |
| MedCertify.com LLC                     | Cyber Security Professional                                      | Data Services/IT                          | 25 wks/250 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$47.80                 | 24%                                      | Approve            |
| MedCertify.com LLC                     | EKG Technician                                                   | Healthcare                                | 22 wks/220 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$33.76                 | 2%                                       | Approve            |
| MedCertify.com LLC                     | Information Technology Specialist                                | Data Services/IT                          | 24 wks/240 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$24.46                 | 3%                                       | Approve            |
| MedCertify.com LLC                     | Logistics Specialist                                             | Advanced Manufacturing                    | 24 wks/240 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$24.73                 | 30%                                      | Approve            |
| MedCertify.com LLC                     | Medical Administrative Assistant                                 | Healthcare                                | 18 wks/180 hrs        |                                                 | \$2,800.00                           | Industry Certification | \$19.01                 | 6%                                       | Approve            |
| MedCertify.com LLC                     | Medical Administrative Assistant w/<br>Electronic Health Records | Healthcare                                | 24 wks/240 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$23.40                 | 7%                                       | Approve            |
| MedCertify.com LLC                     | Medical Administrative Assistant with<br>Billing & Coding        | Healthcare                                | 24 wks/240 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$19.01                 | 6%                                       | Approve            |
| MedCertify.com LLC                     | Medical Billing & Coding Assistant                               | Healthcare                                | 18 wks/180 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$21.71                 | -1%                                      | Approve            |
| MedCertify.com LLC                     | Medical Mental Health Technician                                 | N/A                                       | 22 wks/220 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$17.81                 | 2%                                       | Approve            |
| MedCertify.com LLC                     | Pharmacy Technician                                              | Healthcare                                | 18 wks/180 hrs        |                                                 | \$4,500.00                           | Industry Certification | \$18.85                 | 9%                                       | Approve            |
| MedCertify.com LLC                     | Phlebotomy Technician                                            | Healthcare                                | 14 wks/140 hrs        |                                                 | \$3,200.00                           | Industry Certification | \$18.43                 | 7%                                       | Approve            |
| MedCertify.com LLC                     | Project Management Professional                                  | N/A                                       | 12 wks/120 hrs        |                                                 | \$3,500.00                           | Industry Certification | \$41.50                 | 4%                                       | Approve            |





**Workforce Alliance Program Operations and Performance (POP) Committee**  
**Meeting Minutes**  
November 6, 2025

**1. Welcome and Introductions**

The Workforce Alliance (WA) Program Operations and Performance (POP) Committee assembled virtually via Zoom. Co-Chair Robyn Heinz welcomed Committee members, asked for introductions and called the meeting to order.

**2. Workforce Center Operations Update**

The One-Stop Operator duties transition, Wichita Workforce Center operations and Request For Proposals (RFP) for the Workforce Center Leased Space was discussed.

Chad Pettera provided an update on the Wichita Workforce Center RFP for lease space. The RFP closed a couple of weeks ago and the task force will have its first meeting on November 7<sup>th</sup>. Five proposals were received, including one for the current space. The task force will tour the spaces next week to evaluate criteria such as location, price, layout, renovations and ADA compliance to provide direction to staff regarding possible negotiations or signing a lease in order to bring to the executive committee for action at their meeting in December. It was required by regulations to request bids for leased space upon the expiration of the current lease.

Denise Houston shared that there has been a staffing change in regard to Goodwill's One Stop Operator role as Lindsay McWilliams' has departed that position. Staff worked with Goodwill to revise the position description and they are actively recruiting to fill the position. An update will be provided when a new candidate is hired.

Committee members were informed at the last meeting that the U.S. Department of Labor had required and directed Workforce Center staff to collect work authorization documents from customers seeking assistance and services. Staff did implement the requirement on September 10<sup>th</sup>.; however, staff have since been notified by the Department of Commerce that this requirement will not be enforced due to a lawsuit filed by 22 states so that a stay has been extended to all states until the lawsuit is resolved. Staff have decided to continue to collect these documents, but not turning any customers away should they not possess the documentation. Staff noticed that for the most part that the majority of customers did have the required documentation, so there were not many turned away.

Houston presented the September operations report, which showed strong traffic numbers and higher traffic is anticipated for October due to recent layoffs at Johnson Controls. Alex Munoz asked if staff have a feel for why traffic numbers for 2025 are less than the past two years. Houston stated that partly relates to fewer job fairs held for some of that period due to staff turnover; job fairs significantly impact traffic numbers. Career services and workshops have seen an increase in customers. Employer services has 854 job postings and 32,631 active positions open in KansasWorks, job fairs attracted 292 attendees, and Workkeys assessments will increase over the next three months due to Spirit Aerosystems undergoing a fairly significant hiring push.

*Report was received and filed.*

**3. Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Final Performance for Program Year 2024 (PY24)**

Houston presented the final performance report for PY24. The Adult credential, Dislocated Worker credential, and Dislocated Worker measurable skills gains measures did not meet the required levels. Houston explained that low participation was a key factor affecting these outcomes. Internally, staff will be developing a corrective action plan to address these issues even though technically they are not required to do so; they will be looking at all factors that may be affecting this measure and ways to address and improve outcomes. The plan will be discussed with Committee members at a future meeting. The State did meet the sanction level for all of those measures. The Youth program met or exceeded all measures,

while Wagner-Peyser exceeded local area goals but was in the yellow for the state. The Senior Community Service Employment Program (SCSEP) met or exceeded all of the goals  
*Report was received and filed.*

**4. Additions to the Eligible Training Provider (ETP) List**

Butler Community College has requested the addition of three programs to the ETP List. All programs on the ETP List must be approved. The ETP list is state-wide, and the policy governing it does not require programs to meet a wage or growth requirement nor appear on Demand Occupation lists within all or any local areas. Two are online courses focused on Data Science and AI; both courses are affiliated with the general Data Science occupation code in ONET, which indicates an average wage of \$53.04/per and a projected growth rate of 34% over the next 10 years. The third program is Introduction to Floor Covering, which is a one-week, 40-hour intensive bootcamp designed to jumpstart a career in floor covering. This occupation has an average wage of \$23.71/hour but is showing a 17% decline in Kansas over the next 10 years. Staff clarified that adding a program to the ETP list does not automatically mean funding for training would be provided in LAIV but could be eligible in another Local Area.

*Marcus Curran (Alex Munoz) moved to approve the initial programs as presented. Motion adopted.*

**5. Consent Agenda**

Meeting minutes from September 4, 2025 were presented for review and approval.

*Marcus Curran (Alex Munoz) moved to approve the Consent Agenda as presented. Motion adopted.*

**6. Adjournment**

The meeting was adjourned at 12:00.

*Present Committee Members*

*Robyn Heinz, Co-Chair*

*Marcus Curran*

*Kami Moore*

*Alex Munoz*

*Staff/Guests*

*Denise Houston*

*Shirley Lindhorst*

*Chad Pettera*

*Janet Sutton*