



## LWDB One-Stop Advisory Council Agenda

October 3, 2019 - 11:30 a.m.

NexStep Alliance, City Center, 301 S. Grove Bldg. B

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1. Welcome and Introductions: Tisha Cannizzo (11:30 a.m.)
2. WIOA Implementation (11:40 a.m.)
  - A. Monthly Reporting: Tisha Cannizzo (*pp.3-4*)
  - B. One-Stop Infrastructure Cost Sharing Budget: Chad Pettera (*pp. 5*)
3. Partner 4 Work Dislocated Worker Grant: Amanda Duncan (11:45 a.m.)
4. HYPE Summer Results: Amanda Duncan (11:50 a.m.)
5. Workforce System Mapping: Tisha Cannizzo (11:55 a.m.)
6. Advisory Council Partner Updates: Tisha Cannizzo (12:30 pm)  
*Time is reserved on the agenda for Council partners to provide updates and share news and activities that impact the workforce system.*
7. Consent Agenda: Tisha Cannizzo (12:50 pm)  
*Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.*
  - A. Meeting Minutes from 8/1/19 (*pp. 6-8*)  
***Recommended Action: Approve consent agenda as presented.***
8. Announcements
9. Adjourn: Tisha Cannizzo (1:00 pm)
10. Optional Tour of NexStep Alliance



## Workforce Center of South Central Kansas Monthly Reporting Form

<b>Reporting Partner Organization</b>	<b>Contact Name</b>
<b>Contact Email</b>	<b>Reporting Month/Year</b>

**Partner Referral Instructions:** Record the number of referrals you sent to each organization listed. If an individual was referred to multiple programs, tabulate them for each program.

Referred clients to these programs	# of indiv. referred
WIOA Adult, DW, Youth-Workforce Alliance	
Job Corps-Flint Hills Job Corps	
Native American Programs-American Indian Council	
National Farmworkers-SER Corporation of Kansas	
Veteran's Programs - Kansas Department of Commerce	
Wagner Peyser - Kansas Department of Commerce	
Senior Community Service Program-Workforce Alliance	
Senior Community Service Program-SER National	
Trade Adjustment Act-Kansas Department of Commerce	
Adult Education-Butler Community College	
Adult Education Cowley-Community College	
Adult Education-NexStep/WATC	
Adult Education-Wichita Indochinese Center	
Vocational Rehabilitation Kansas-DCF	
Carl D Perkins-Butler Community College	
Carl D Perkins-Cowley Community College	
Carl D Perkins-Wichita Area Technical College	
Community Services Block Grant-City of Wichita	
Community Services Block Grant-Mid Kansas Community Action	
Unemployment Insurance-Kansas Department of Labor	
Non-WIOA community partners	
<b>Total Number of Referrals Made</b> (may be more than the number of customers served if multiple referrals were made for each individual)	

**Client Barrier Instructions:** Record the number of barriers per individual. Each individual is recorded once, for each barrier they have, in the month they are served.

Barriers represented by the individuals identified above	# of individuals
Displaced Homemakers (someone who was taking care of family and lost income through divorce, death of a spouse, etc.)	
Low-Income Individuals (receiving SNAP, TANF, Supplemental Security Income, etc.)	
Indians, Alaska Natives, and Native Hawaiians	
Individuals with Disabilities	
Older Individuals (55+)	
Ex-Offenders	
Homeless Individuals	
Foster Care Individuals	
English Language Learners	
Migrant and Seasonal Farmworkers	
Single Parents	
Long-Term Unemployed (27 weeks or longer)	
Veterans	
Individuals within 2 years of Exhausting Lifetime Eligibility under Title IV of the Social Security Act	
<b>Number of Barriers Served</b> (could be more than the number of people served when individuals have more than one barrier)	

**Infrastructure Cost Activity Reporting Instructions:** Please identify any services/activities you've provided in the last month to offset infrastructure costs. Please provide as much detail as possible with regard to time invested, # of staff involved and # of customers served.

Infrastructure Activities/Services provided	Date	Cost

July 2017- June 2018						
KS LAIV One Stop Budget by Partner						
Partner		Annual Costs		Paid YTD	InKind	Balance
American Indian Council	\$	8,461	\$	7,965.72	\$ -	\$ 496
Flint Hills Job Corps	\$	12,326	\$	13,251.03	\$ -	\$ (925)
Kansas Department of Commerce	\$	252,772	\$	244,504.08	\$ -	\$ 8,268
Allied Health Training	\$	14,066	\$	14,065.70	\$ -	\$ -
Workforce Alliance	\$	378,192	\$	370,267.59	\$ -	\$ 7,925
SER- Local	\$	32			\$ 500.00	\$ (468)
SER- National	\$	4,086	\$	361.00	\$ -	\$ 3,725
Kansas Dept of Labor	\$	56,062	\$	-	\$ -	\$ 56,062
Butler Community College	\$	1,756	\$	-	\$ 500.00	\$ 1,256
Cowley Community College	\$	605	\$	-	\$ -	\$ 605
WATC/Goodwill	\$	2,594	\$	-	\$ 2,594.00	\$ 0
Kansas Dept of Child/Fam	\$	9,169	\$	-	\$ 200.00	\$ 8,969
City of Wichita	\$	802	\$	-	\$ 500.00	\$ 302
Total	\$	740,925	\$	650,415	\$ 4,294	\$ 86,216
July 2017- June 2018 In-Kind Services						
Partner		Activity		Date	Amount	
SER-Local		Staff Training		9/29/2017	\$500	
Butler Community College		Staff Training		10/9/2017	\$500	
City of Wichita		Information Session		6/8/2018	\$500	
NexStep/Goodwill/WATC		WorkKeys Session		Multiple	\$2,594	
Kansas Dept of Children & Families		Job Fair Assistance		Oct-17	\$200	

July 2018- June 2019						
KS LAIV One Stop Budget by Partner						
Budget Not Final - Missing Participant Counts						
Partner	Annual Costs	Paid YTD*	InKind	Balance		
American Indian Council	\$ 8,731	\$ 7,965.72	\$ -	\$	765	
Flint Hills Job Corps	\$ 12,713	\$ 12,201.72	\$ -	\$	511	
Kansas Department of Commerce	\$ 259,254	\$ 173,780.88	\$ -	\$	85,474	
Workforce Alliance	\$ 386,192	\$ 336,214.04	\$ -	\$	49,978	
SER- Local	\$ 32	\$ -	\$ 300.00		(268)	
SER- National	\$ 4,086	\$ 3,405.30	\$ -	\$	681	
Kansas Dept of Labor	\$ 56,062	\$ -	\$ 1,234.00	\$	54,828	
Butler Community College	\$ 1,756	\$ -	\$ 2,075.00	\$	(319)	
Cowley Community College	\$ 605	\$ -	\$ -	\$	605	
WATC/Goodwill	\$ 2,594	\$ -	\$ -	\$	2,594	
Kansas Dept of Child/Fam	\$ 9,169	\$ -	\$ 650.00	\$	8,519	
City of Wichita	\$ 802	\$ -	\$ 500.00	\$	302	
Total	\$ 741,997	\$ 533,568	\$ 4,759	\$	203,671	
July 2018- June 2019 In-Kind Services						
Partner	Activity	Date	Amount			
Butler Community College	Assist with El Dorado Job Fair	11/29/2018	\$	500.00		
Butler Community College	YEP room rental at BCC	12/8/2019	\$	250.00		
Butler Community College	Augusta Job Fair	2/28/2019	\$	200.00		
Butler Community College	Job Fair Assistance	3/7/2019	\$	350.00		
Butler Community College	Mock Interviews	3/8/2019	\$	125.00		
Butler Community College	Mock Interviews	4/5/2019	\$	125.00		
Butler Community College	Youth Employment	4/13/2019	\$	250.00		
Butler Community College	Mock Interviews	4/19/2019	\$	125.00		
Butler Community College	Mock Interviews	4/5/2019	\$	150.00		
City of Wichita	WFC Staff training	1/11/2019	\$	500.00		
NexStep/Goodwill/WSU Tech						
Kansas Dept. of Children & Fa	WFC Staff training	7/6/2018	\$	500.00		
Kansas Dept. of Children & Fa	Mock Interviews	3/15/2019	\$	150.00		
SER	Job Fair Assistance	3/7/2019	\$	150.00		
SER	Mock Interviews	4/5/2019	\$	150.00		
Kansas Dept. of Labor	Mailing	3/4/2019		\$684		
Kansas Dept. of Labor	Staff Development	4/26/2019		\$500		
Kansas Dept. of Labor	Mock Interviews	3/4/2019		\$50		
* Through 6/30/2019 but not final for FY						

\* Through 6/30/2019 but not final for FY



**Local Workforce Development Board (LWDB)**  
**One-Stop Advisory Council (OSAC)**  
**Meeting Minutes**  
August 1, 2019

**1. Welcome and Introductions (11:35 am)**

Tisha Cannizzo welcomed attendees, asked for self-introductions, and called the meeting to order.

**2. Census 2020 (11:37 am)**

Wendy Stark from The League of Kansas Municipalities provided an overview of the importance of the national census as it helps determine not only government representation, but also funding allocations. She shared that 2020 will be the first year completing the census questionnaire online or by phone will be options. Paper forms will be available as well until 4/1/20. Stark discussed the formation of “Complete Count Committees” across the state to help encourage all people, especially those in hard-to-count populations, to respond. Kansas is hiring 4500 part-time enumerators for the census and those positions are open now. The League of Kansas Municipalities is providing community outreach and education as well as tools and funds to help communities spread the word about responding to the census.

**3. WIOA Implementation (11:59 am)**

- a. Cannizzo provided a rough draft of the spreadsheet that will be used to report cost sharing activities to partners and requested feedback. Partners agreed it was sufficient.
- b. Chad Pettera discussed the partners’ cost sharing activities; he will have a final report for PY18 at the next meeting. He requested that the partners look over the existing report and let him know if there are any additions or changes that need to be made.
  - i. DOL Unemployment requested that they be credited for the mailing they provided in the amount of \$648
  - ii. Chris Stanyer from Goodwill/NexStep Alliance has information to add from WSU Tech
  - iii. SER also has activities to add to the report

**4. Partner4Work Dislocated Worker Grant (12:05 pm)**

Amanda Duncan from the Workforce Alliance presented information on the Partner4Work grant funded through a partnership with Midwest Urban Strategies. The million-dollar grant is spread among seven partner boards with the goal of assisting people who have lost jobs due to automation or technology. The grant will serve 167 people in the 10 county labor shed around the Wichita metro area by providing money for OJT, Registered Apprenticeship, and traditional training. Duncan clarified that automation does not have to be a “robot replaced the worker” situation; it could be a result of more people shopping online or even one receptionist that was displaced because the company purchased an automated phone system. The grant runs through December 2020; referrals are welcome, and customers should have documentation of a lay-off. The grant will fund non-Pell eligible training programs. Questions should be directed to Duncan, referrals to Kelly Meier at the Wichita Workforce Center.

**5. HYPE Pilot Project (12:14 pm)**

Duncan discussed the Camp HYPE (Helping Youth Prepare for Employment) project that

occurred over the summer. The program targeted 14 & 15 year olds and included a week of workshops and employer tours. There were over 70 applicants; students completed interviews to narrow the pool to 20 person cohorts. The first cohort was hosted at North High School. The workshops were held in the morning, and the company tours were in the afternoon. The second cohort was hosted at Evergreen Community Center. Students toured the facilities of Westar Energy, Spirit AeroSystems, Hutton Construction, Emprise Bank, and more. At the end of the sessions, students also earned their food handler cards. The project was funded through raised funds and will likely continue next summer. The program may expand to serve more youth and include campus, hotel, or health care facilities as funds allow.

#### **6. Providing Services to Rural Communities (12:34 pm)**

Chris Stanyer of Goodwill/NexStep Alliance opened a discussion about what the partners can do to reach out to rural communities. He indicated that the LearnIT Lab is out in 23 communities. It was agreed that the demand for services in rural areas exists. The Workforce Center is working with KanOkla to provide and utilize their internet services. They are also sending out Requests for Information regarding the Winfield and Wellington locations. Hays, KS has a **KANSASWORKS** bus that travels the area. Management will be looking to see how the outreach is going with that. Nicole Castellanos with the American Indian Council indicated that they do outreach through schools and events within the rural communities. After the discussion, it was suggested that the council come up with an action plan or framework for serving rural areas.

#### **7. Advisory Council Partner Updates (12:48 pm)**

Partners were invited to provide updates on projects or needs in their organizations:

- American Indian Council
  - Deadline for tuition assistance is 8/23
- DOL Unemployment
  - Department of Labor and Department of Revenue will hold a presentation on withholding and sales tax for employers
- Goodwill/NexStep Alliance
  - SB199 (AOK to Work) passed and will go into effect in January. Bill signing on 9/17/19. Any approved pathways will qualify for AOK to Work.
- Cowley Community College
  - Starting Adult Basic Education classes
  - Attended 2<sup>nd</sup> Chance Pell (for inmates) meeting in Topeka. They will be opening up to receive letters of intent from schools wanting to participate in 2<sup>nd</sup> Chance Pell. They may only award 3 or 4 schools in Kansas, but there is currently legislation in the works to remove the Pell barrier for inmates anyway.
- Workforce Centers
  - 5<sup>th</sup> Friday breakfast is 8/30
  - Get Hired Job Fair is 9/5 from 2-pm at Intrust Bank Arena. The first 30 minutes of the job fair is exclusively for Veterans and spouses. Working with Urban League to provide Job Fair preparation workshops for their customers. Flyers are coming; pre-registration is suggested

#### **8. Consent Agenda (12:48 pm)**

Minutes from the June 6<sup>th</sup> One Stop Advisory Council meeting were presented for review. No changes were requested.

*Jennifer Anderson (Chris Stanyer) moved to approve the consent agenda as presented. Motion adopted.*

**9. Announcements**

The next OSAC meeting is scheduled for Thursday, October 4<sup>th</sup> at the NexStep Alliance City Center Campus.

**10. Adjourn (12:51 pm)**



*Council Members*

Jennifer Anderson  
Carolyn Benitez  
Nicole Castellanos  
Chris Stanyer  
Nicole Strukhoff  
Sherry Watkins

*Staff/Guests*

Tisha Cannizzo  
Amanda Duncan  
George Marko  
Chad Pettera  
Wendi Stark  
Janet Sutton