



**Workforce Alliance (WA) Local Workforce Development Board (LWDB)
Meeting Agenda**



Wednesday, October 25, 2023 • 10:00 AM to 11:30 AM

Wichita Workforce Center, 2021 N. Amidon, Suite 1100

Mission—Supporting and advancing a competitive workforce in South Central Kansas

1. **Welcome, Introductions and Public Comment:** Jeff Longwell (10:00)
 2. **2023 Workforce Innovation Conference:** Alana McNary (10:05)
A number of WA Board members and staff attended the Workforce Innovation Conference in Manhattan, Kansas on October 2nd and 3rd and will share their takeaways from the event.
Recommended action: *Receive and file.*
 3. **Community Impact Project Updates:** Keith Lawing (10:15) (pp. 2-13)
 - A. *Home Base Wichita*
 - B. *MeadowLARK: ACTION ITEM-*
 - C. *Youth Employment: YEP and Work Based Learning*
 - D. *Roadtrip Nation – Paths Across Kansas*
 - E. *SNAP E&T Pilot Project*
 - F. *One Workforce Grant and Future of Work Project***Recommended action:** *Take appropriate action.*
 4. **Workforce Alliance Committee and Task Force Appointments:** Keith Lawing (10:45) (pp. 14-17)
The Workforce Alliance has a number of standing committees to oversee operations and provide governance. New appointments will be made and a special task force created. Board members interested in serving on a committee should inquire with the CEO.
Recommended action: *Approve the Committee and Task Force appointments as presented.*
 5. **Consent Agenda:** Jeff Longwell (11:00)
The action items in the following reports have been reviewed, discussed and acted upon at the Committee level. Members of the LWDB may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.
 - A. *Approval of Meeting Minutes from July 26, 2023 (pp. 18-21)*
 - B. *Workforce Alliance Program Year 2023 (PY23) Budget Update (p. 22)*
 - C. *LWDB Executive Committee Actions (p. 23)*
 - D. *2024 LWDB Meetings/Workforce Centers Calendar (p. 24)*
 - E. *Workforce Alliance Operations / One-Stop Operator Report (pp. 25-30)*
 - F. *Project Reports- Fair Chance, Registered Apprenticeship and Communications (pp. 31-37)*
 - G. *2023 Jobs FORE Youth Golf Tournament presented by Integra Technologies - Final Report (pp. 38-40)***Recommended action:** *Approve the recommendations as presented in the consent agenda.*
 6. **Adjourn** (11:30)
-

The next LWDB meeting will be on January 24, 2024 at 10:00 a.m.

 **KANSASWORKS.com** In Partnership with  **AmericanJobCenter**

October 25, 2023

Submitted by: Keith Lawing

Item:

Community Impact Project Updates

Background:

The Workforce Alliance (WA) is engaged in a number of community impact projects consistent with the 2023-2025 strategic goals. A summary of the status of the projects will be shared with the Board.

Analysis:

Through the MeadowLARK the WA is able to support the expansion of Registered Apprenticeship by serving as an Intermediary. The WA Executive Committee approved the attached policy.

In partnership with CD&H Inc. in El Dorado, the WA is submitting standards to the Kansas Apprenticeship Council (KAC) to create a Registered Apprenticeship for Construction Craft Labor.

CD&H is an industrial contractor specializing in services for the civil, petrochemical, chemical and refining industries. They offer pipeline services, heavy civil construction, structural steel fabrication and erection, pipe fabrication, metal and wood frame building construction, utility infrastructure, terminal services, tank services, excavation, hydro excavation, facility maintenance, and more. [Industrial Construction Contractors in Kansas and Oklahoma - CD&H Inc. \(cdh-inc.com\)](http://cdh-inc.com)

Recommended Action: *Approve the Workforce Alliance to submit RA standards to the KAC on behalf of CD&H.*



Registered Apprenticeship Intermediary Policy

The Workforce Alliance of South Central Kansas (WA) will serve as an intermediary for registered apprenticeship (RA) programs for individual employers or consortiums of employers for occupations within the nine industries identified by the State of Kansas: Advanced Manufacturing, Construction, Energy, Finance & Business, Healthcare, Hospitality, IT, Telecommunications, and Transportation. Other industries may be considered based on local demand as requested by employers.

As an intermediary, the WA assumes full responsibility for the development, registration and administration of apprenticeships program as requested by participating employers. This includes providing services to businesses to assist with program development and responsibility for collection and maintenance of required documentation from participating employers and apprentices. Programs are submitted for approval to the Kansas Apprenticeship Council.

When considering RA programs to develop, the WA will only pursue RA programs as requested and in partnership with employer(s), will not compete with existing RA programs that are managed by an active intermediary or labor union, and or fall under a collective bargaining agreement. Referrals to those existing programs/partners will be provided should employers be interested. Each RA program developed will be presented to the Workforce Alliance Board or Executive Committee for approval.

Current regulations (29 CFR 29.4) state that apprenticeable occupations are specified by industry and must:

1. Involve skills that are customarily learned in a practical way through a structured, systematic program of on-the-job supervised learning;
2. Be clearly identified a commonly recognized throughout an industry;
3. Involve the progressive attainment of manual, mechanical or technical skills and knowledge which, in accordance with the industry standard for the occupation, would require the completion of at least 2,000 hours of on-the-job learning to attain; and
4. Require at least 144 hours of related instruction to supplement the on-the-job learning.

The WA will focus RA program development in occupations that meet the above requirements and fall within the demand industries identified by the State of Kansas. The WA can add to this list based on request from employers and approval from the Board of Directors if warranted by local economic conditions. The WA will only support RA programs with wage scales that meet or exceed the local areas self-sufficiency rate.

The qualifications for an apprentice will vary depending on the occupation, but at a minimum, an apprentice must be at least 16 year of age, employed to learn an apprenticeable occupation, have a High School Diploma or GED, and are eligible to live and work in the US. Additional qualifications will be determined by participating employers.

The WA will focus efforts to develop RA programs within the six-county region that comprises Local Workforce Development Area IV in South Central Kansas and will only operate outside LAIV based on cooperation with the State of Kansas and corresponding Local Area.



Registered Apprenticeship Intermediary Policy

Funding may exist to help cover the cost of related training instruction (RTI). The WA is committed to providing financial assistance when available; however, employers and/or apprentices should be prepared to cover all of the fees and equipment associated with RTI. The WA also strongly prefers to sponsor programs in which the Apprentice is paid for RTI hours.

Likewise, the WA will utilize grant funding when available to offset the costs associated with intermediary duties. However, when funding is not available, fees will be assessed based on the number of apprentices enrolled and cost of providing administrative services.



Registered Apprenticeship Standards



(Insert Company Logo)

O*NET-SOC Code(S): _____ **RAPIDS Code(S):** _____



Developed in Cooperation with
Kansas Department of Commerce
Registered Apprenticeship

Approved by the
Kansas Department of Commerce
Registered Apprenticeship

Registered By: _____
(For Government Use Only)

Certified by: _____
(For Government Use Only)

Signed: _____

Signed: _____

(Sign here for National or Local Standards of Apprenticeship)

(Sign here for National Guidelines Standards of Apprenticeship)

Title: _____

Title: _____

Kansas Department of Commerce

Date: _____

Check here to indicate these are revised standards

Number: _____

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SECTION I – STANDARDS OF APPRENTICESHIP 29 CFR § 29.5

A. Responsibilities of the sponsor: _____

must conduct, operate, and administer this program in accordance with all applicable provisions of Title 29 Code of Federal Regulations (CFR) parts 29 and 30, and all relevant guidance issued by the Kansas Department of Commerce. The sponsor must fully comply with the requirements and responsibilities listed below and with the requirements outlined in the document “Requirements for Apprenticeship Sponsors Reference Guide.”

Sponsors shall:

- Ensure adequate and safe equipment and facilities for training and supervision and provide safety training for apprentices on-the-job and in related instruction.
- Ensure there are qualified training personnel and adequate supervision on the job.
- Ensure that all apprentices are under written apprenticeship agreements incorporating, directly or by reference, these standards and the document “Requirements for Apprenticeship Sponsors,” and that meets the requirements of Title 29, CFR part 29.7. Form ETA 671 may be used for this purpose and is available upon logging into RAPIDS.
- Register all apprenticeship standards with the Kansas Department of Commerce, including local variations, if applicable.
- Submit apprenticeship agreements within 45 days of enrollment of apprentices.
- Arrange for periodic evaluation of apprentices’ progress in skills and technical knowledge, and maintain appropriate progress records.
- Notify the Kansas Department of Commerce within 45 days of all suspensions for any reason, reinstatements, extensions, transfers, completions and cancellations with explanation of causes. Notification may be made in RAPIDS or using the contact information in Section K.
- Provide each apprentice with a copy of these standards, Requirements for Apprenticeship Sponsors Reference Guide, and Appendix A, any applicable written rules and polices, and require apprentices to sign an acknowledgment of their receipt. If the sponsor alters these standards or any Appendices to reflect changes it has made to the apprenticeship program, the sponsor will obtain approval of all modifications from the Registration Agency, then provide apprentices a copy of the updated standards and Appendices and obtain another acknowledgment of their receipt from each apprentice.

B. Minimum Qualifications - 29 CFR §29.5(b)(10)

An apprentice must be at least ____ years (Enter an age of at least 16 years) of age, except where a higher age is required by law, and must be employed to learn an apprenticeable occupation. Please include any additional qualification requirements as appropriate(optional):

- There is an educational requirement of _____.
- There is a physical requirement of _____.
- The following aptitude test(s) will be administered _____.
- A valid driver’s license is required.
- Other

C. Apprenticeship Approach and Term - 29 CFR § 29.5(b)(2)

The apprenticeship program(s) will select an apprenticeship training approach. See Appendix A to select approach.

D. Work Process Schedule and Related Instruction Outline - 29 CFR § 29.5(b)(4)

Every apprentice is required to participate in related instruction in technical subjects related to the occupation. Apprentices will will not (*select one*) be paid for hours spent attending related instruction classes. Insert Work Process Schedule and Related Instruction Outline at Appendix A.

E. Credit for Previous Experience – 29 CFR § 29.5(b)(12)

Apprentice applicants seeking credit for previous experience gained outside the apprenticeship program must furnish such transcripts, records, affidavits, etc. that may be appropriate to substantiate the claim. _____ will evaluate the request for credit and make a determination during the apprentice’s probationary period.

Additional requirements for an apprentice to receive credit for previous experience (optional):

F. Probationary Period – 29 CFR § 29.5 (b)(8) and (20)

Every applicant selected for apprenticeship will serve a probationary period which may not exceed 25 percent of the length of the program or 1 year whichever is shorter. Insert probationary period at Appendix A.

G. Ratio of Apprentices to Journeyworkers - 29 CFR § 29.5 (b)(7)

Every apprenticeship program is required to provide an apprenticeship ratio of apprentices to journeyworkers for adequate supervision. Insert ratio at Appendix A.

H. Apprentice Wage Schedule - 29 CFR § 29.5 (b)(5)

Apprentices must be paid a progressively increasing schedule of wages based on either a percentage or a dollar amount of the current hourly journeyworker wage rate. Insert the progressive wage schedule at Appendix A.

I. Equal Employment Opportunity and Affirmative Action

1. Equal Opportunity Pledge - 29 CFR §§ 29.5(b)(21) and 30.3(c)(1)

_____ will not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 40 years old or older.

_____ will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, part 30.

[Optional] The equal opportunity pledge applies to the following additional protected bases (as applicable per the sponsor’s state or locality):

2. Affirmative Action Program - 29 CFR §§ 29.5(b)(21), 30.4, and 30.10

_____ acknowledges that it will adopt an affirmative action plan in accordance with 29 Title CFR § 30.4-30.9 (required for sponsors with five or more registered apprentices by two years from the date of the sponsor’s registration or by two years from the date of registration of the program’s fifth (5th) apprentice). Information and technical assistance materials relating to the creation and maintenance of an affirmative action plan will be made available on the Office of Apprenticeship’s website.

3. Selection Procedures - 29 CFR § 30.10

Every sponsor will adopt selection procedures for their apprenticeship programs, consistent with the requirements set forth in 29 CFR § 30.10(b). See Appendix A to enter your selection procedures for each occupation for which the sponsor intends to train apprentices.

J. Complaint Procedures - 29 CFR §§ 29.5(b)(22), 29.7(k), 29.12, and 29 CFR § 30.14

If an applicant or an apprentice believes an issue exists that adversely affects the apprentice's participation in the apprenticeship program or violates the provisions of the apprenticeship agreement or standards, the applicant or apprentice may seek relief. Nothing in these complaint procedures precludes an apprentice from pursuing any other remedy authorized under another Federal, State, or local law. Below are the methods by which apprentices may send a complaint.:

- 1. Complaints regarding discrimination.** Complaints must contain the complainant's name, address, telephone number, and signature, the identity of the respondent, and a short description of the actions believed to be discriminatory, including the time and place. Generally, a complaint must be filed within 300 days of the alleged discrimination. Complaints of discrimination should be directed to the following contact (To be completed by Sponsor):

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

- 2. Other General Complaints.** The sponsor will hear and attempt to resolve the matter locally if written notification from the apprentice is received within ___ days of the alleged violation(s). The sponsor will make such rulings as it deems necessary in each individual case within ___ days of receiving the written notification. Any complaint described in that cannot be resolved by the program sponsor to the satisfaction of all parties may be submitted to the Registration Agency. Complaints may be filed with the Registration Agency at (To be completed by SAA):

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

K. Registration Agency General Contact Information 29 CFR § 29.5(b)(17)

The Registration Agency is the Kansas Department of Commerce. General inquiries, notifications and requests for technical assistance may be submitted to the Registration Agency using the contact information below (To be completed by SAA).

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

L. Reciprocity of Apprenticeship Programs 29 CFR § 29.13 (a)(7)

States must accord reciprocal approval for Federal purposes to apprentices, apprenticeship programs and standards that are registered in other States by the Office of Apprenticeship or a Registration Agency if such reciprocity is requested by the apprenticeship program sponsor.

Program sponsors seeking reciprocal approval must meet the wage and hour provisions and apprentice ratio standards of the reciprocal State.

SECTION II - APPENDICES AND ATTACHMENTS

Appendix A – Work Process Schedule, Related Instruction Outline, Apprentice Wage Schedule, Ratio of Apprentices to Journeyworkers, Type of Occupation, Term of Apprenticeship, Selection Procedures, and Probationary Period

Appendix B – ETA 671 - Apprenticeship Agreement and Application for Certification of Completion of Apprenticeship (To be completed after registration)

Appendix C – Affirmative Action Plan (Required within two years of registration unless otherwise exempt per 29 CFR §30.4(d))

Appendix D – Employer Acceptance Agreement (For programs with multiple employers only)

SECTION III - SIGNATURES

OFFICIAL ADOPTION OF APPRENTICESHIP STANDARDS

The undersigned sponsor hereby subscribes to the provision of the Apprenticeship Standards formulated and registered by _____ on this _____ day of _____, _____.

The signatories acknowledge that they have read and understand the document titled "Requirements for Apprenticeship Sponsors Reference Guide," and that the provisions of that document are incorporated into this agreement by reference unless otherwise noted.

Signature of Sponsor (designee)

Signature of Sponsor (designee)

Printed Name

Printed Name

SECTION IV - DISCLOSURE AGREEMENT (Optional)

I, _____, acting on behalf of _____ authorize the Kansas Department of Commerce to share the Work Process Schedule and Related Instruction Outline in Appendix A with other potential apprenticeship sponsors.

Signature

Date

Printed Name

GET HIRED! JOB FAIR



1 - 5PM **Veteran/Military**
1:30 - 5PM **General Public**



Wichita Workforce Center



ORGANIZING SPONSORS



REGISTRATION REQUIRED

CONNECT TO

Highly-qualified veterans and other top candidates

MEET

EEO & Affirmative Action plan requirements for OFCCP

REGISTER



gethiredwichita.com

ADVERTISE.

Billboards
Multiple Websites
Social Media
Radio ★
Television

\$300

PROMOTE.

Military Installations and Workforce Centers in surrounding states (including McConnell AFB, VA Medical Centers and National Guard Armories.)



*Employer Registration
deadline is 11/06/23*

Onsite at the Wichita Workforce Center =

- ★ Wifi Access
- ★ Power at every booth
- ★ 6ft table with two chairs
- ★ Easier loading, unloading, staging

11/14

11/15

11/16

*Advanced
Manufacturing
& Aviation*

*Municipalities
Transportation*

Open Industry

CONTACT.

316.771.6815

gethiredwichita@workforce-ks.com

Equal Opportunity Employer/Program – Auxiliary aids and services are available upon request to individuals with disabilities. Any individual with a disability may request accommodations by contacting the Workforce Centers at 316-771-6800, TDD: 711 or 1-800-766-3777, (admin@workforce-ks.com).

October 25, 2023

Submitted by: Keith Lawing

Item:

Workforce Alliance Committee and Task Force Appointments

Background:

The Workforce Alliance (WA) has a number of standing committees to oversee operations and provide governance. A summary of the committees and current members is attached. Chairman Longwell is appointing new members to the committees and creating a special task force. All Board members are invited to serve on a committee and if interested should inquire with the CEO.

Analysis:

Appointments to WA Standing Committees:

Executive Committee

- Laura Breese, Spirit AeroSystems

Youth Employment Committee

- Jordan Buxton, Circle Public Schools Board of Education (invited)
- Jakobe Davidson, Spirit AeroSystems

WA Funding Strategy Task Force

One of the primary strategic goals for the Workforce Alliance (WA) is to generate funds to leverage and align with the Workforce Innovation and Opportunity Act (WIOA) resources to create significant community impact. Non-WIOA revenues comprise approximately 60 percent of the current budget, but a number of the funding streams will come to an end after 2024. While there are several funded projects that will continue beyond 2024, it will be critical to identify and pursue additional funding opportunities during calendar year 2024.

A Funding Strategy Task Force is being created and given the following assignment, and directed to report back recommendations at the January 24 Board meeting. WA Board Vice Chair Alana McNary will lead the Task Force.

- Identify opportunities for the WA to generate revenue from state government, local government, philanthropy, community-based organizations, and or employers to create community impact beyond WIOA and support 2023-2025 Strategic Goals.

Recommended Action: Approve the Committee and Task Force appointments as presented.



Local Workforce Development Board (LWDB) Committees & Task Forces July 2023

LWDB Executive Committee

The Committee provides leadership to the LWDB and other standing committees and task forces. The Executive Committee is empowered to act on behalf of the entire LWDB when action by the LWDB is not possible due to timing of full Board meetings and action is required, or as delegated by an approved motion from the LWDB. In addition, the Executive Committee is responsible for tasking the committees of the LWDB, and setting the agenda for LWDB meetings. The LWDB Executive Committee is appointed by the Local Workforce Development Board (LWDB) Chair.

Purpose -

- Identify and assess workforce issues and needs of business and the community and endeavor to establish partnerships to align Workforce Alliance services to meet the community’s workforce needs.
- Solicit input and participation from the public and private sectors for joint planning and the provision of services to the residents of the Local Area IV.
- Provide overall policy guidance and oversight on the use of funds and on the approach to delivery of services.
- Establish a committee structure that ensures adequate review of proposals, oversight of program operations, long-range planning, and outreach to the business community.
- Act on behalf of the Board as needed.

Members -

Jeff Longwell, Eck Auto Group (LWDB Chair)
Rod Blackburn, Partners in Education (LWDB, Youth Employment Committee Co-Chair)
Michele Gifford, Textron Aviation (LWDB)
Commissioner Jim Howell, Sedgwick County (CEOB)
Kathy Jewett, HR Consultant/NAWB (LWDB)
Patrick Jonas, Cerebral Palsy Research Foundation (LWDB)
Alana McNary, Professional Engineering Consultants (LWDB Vice Chair/Finance Chair)
Melissa Musgrave, Airbus (LWDB Immediate Past Chair)
Tony Naylor, Wichita Electrical Joint Apprenticeship & Training (LWDB, POP Committee Co-Chair)
Gabe Schlickau, CoBank (LWDB)
Amy Williams, Spirit AeroSystems (Employer Partner/Youth Employment Committee Co-Chair)



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Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

LWDB Program Operations and Performance (POP) Committee

The Program Operations and Performance Committee (POP) oversees program operations, reviews performance, approves Eligible Training Providers for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth programs, and reviews industries and occupations for training in Local Area IV. The Committee is appointed by the LWDB chair.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Purpose - To advise the LWDB and Executive Committee on WIOA Adult, Dislocated Worker, Mature Worker and Youth programs, initiatives, and performance.

Members -

Tony Naylor, Wichita Electrical Joint Apprenticeship & Training (LWDB, POP Co-Chair)
Robyn Heinz, Vornado Air (LWDB, POP Co-Chair)
Justin Albert, Spirit AeroSystems (Employer Partner)
Kami Moore, Cowley College (LWDB/WIOA Title II)
John Clark, Plumbers & Pipefitters 441 (LWDB)
Alex Munoz, Creekstone Farms (LWDB)
Erica Ramos, Kansas Department of Commerce (LWDB/WIOA Title III)
Laura Ritterbush, Goodwill / NexStep Alliance (LWDB)

LWDB Finance Committee

The Finance Committee oversees Workforce Innovation and Opportunity Act (WIOA) funds from the U.S. Department of Labor. Funding streams include Adult, Dislocated Worker, Youth, Senior Employment, grants and special projects. The Committee also reviews annual A-133 Audits and fiscal monitoring reports. The Finance Committee is appointed by the LWDB Chair.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Purpose -

- Develop an operating budget for the LWDB on an annual basis.
- Oversee and review audits of WIOA funds.
- Oversee and review procurements and the RFP process for the LWDB.
- Identify sources of revenue.

Members -

Alana McNary, Professional Engineering Consultants (Committee Chair / LWDB Vice Chair)
Russell Kennedy, IBEW 271 (LWDB)
Kim Krull, Butler Community College (LWDB)
Commissioner Greg Thompson, City of Winfield (CEOB)



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LWDB Youth Employment Committee

The role of the Youth Employment Committee is to support the operations of the Workforce Alliance Youth Employment Project (YEP) and to identify and create partnerships to sustain and expand the Helping Youth Prepare for Employment (HYPE) initiative, and leverage the WIOA Youth program to help improve outcomes.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Members -

Amy Williams, Spirit AeroSystems, Co-Chair (Employer Partner)
Rod Blackburn, Partners in Education, Co-Chair (LWDB)
Laura Barker, USD 259
Aletra Chaney-Profit, Butler Community College
Caitlyn Gregory, Textron Aviation
Cody Griffin, WSU Tech
Debbie Kennedy, Wichita Children's Home
Mim McKenzie, YMCA
Alana McNary, Professional Engineering Consultants, (LWDB Vice Chair/Finance Chair)
Sally Stang, City of Wichita (LWDB)

Workforce Alliance (WA) Local Workforce Development Board (LWDB) Meeting Minutes
July 26, 2023

1. Welcome and Introductions

The LWDB assembled in person and via Zoom; Chair Jeff Longwell called the meeting to order.

2. Public Comment

No requests for public comment were received.

3. Changing of the Guard and Workforce Alliance Board Member Updates

The current terms of the Board Chair and Vice Chair ended on June 30. WA Board members serve for three year terms; terms are staggered so approximately one-third of terms are up for appointment each year. The WA Board chair serves two years, with a vice-chair succeeding as chair. Melissa Musgrave has been the WA Board chair since July 1, 2021 and Jeff Longwell was appointed vice chair in April of 2022. The new term for the WA Board Chair and Vice Chair are from July 2023 to the July 2025 meeting. Jeff Longwell is prepared to serve as WA Board Chair. Alana McNary of PEC was asked and has accepted to serve as Vice Chair. Three new members were appointed and introduced (Cheryl Childers, Cox Machine; Eric Hunt, Kansas Department of Children and Families and Kevin Hunt, Spirit AeroSystems). Reappointments include- Ebony Clemons-Ajibolade, Evergy; Cornell Beard, International Association of Machinists Lodge 70; Marcus Curran, Sheet Metal Workers Local Union #29; Michele Gifford, Textron Aviation; Dr. Kimberly Krull, Butler Community College; Alex Munoz, Creekstone Farms and Dr. Sheree Utash, WSU Tech. Board members whose terms expired are Bill Cantwell, Spirit AeroSystems; Dan Decker, Kansas Dept. of Children and Families; Laura Hands, Koch and Matt Peterson, Cargill. The Chair will be reviewing committee assignments; board members interested in serving on a committee, were asked to contact the Chair or staff.

Rod Blackburn (Robyn Heinz) moved to approve the appointment of Jeff Longwell as Chair of the WA Board, and Alana McNary as Vice Chair of the WA Board for two year terms. Motion adopted.

4. City to City Trip to Colorado Springs

The WA was a sponsor of the annual City to City visit led by the Wichita Regional Chamber of Commerce. This year the trip was to Colorado Springs, Colorado. Board member Cheryl Childers and staff members Amanda Duncan and Katie Dawes attended and shared some of their experiences on the trip. Vice Chair Alana McNary also attended. Attendees flew on a tanker and on a refueling mission. The trip highlighted connections to the military and Wichita's ties to McConnell. Workforce was a common thread in most every conversation. The WA was the lunch sponsor for the trip and staff shared information on the Youth Employment Project and Home Base Wichita, services for connecting veterans and transitioning military to make their home in Wichita. The region has a very high population of military and military connected individuals due to their five military bases. Wichita has opportunities to recruit military from there to this area due to the high cost of living in Colorado Springs. There are also opportunities to attract military spouses to the area.

5. Workforce Alliance 2023 - 2025 Strategic Plan

WA Board members, community partners and staff have been in the process of updating the 2023 – 2025 strategic plan since November of last year. A series of five sessions were held to connect Board members to community partners and subject matter experts in discussions focusing on the current strategic goals, youth employment, federal and state policy issues, labor market information and economic forecasting and local boards making community impact beyond Workforce Innovation and Opportunity Act (WIOA) funding. These conversations led to the proposed three primary strategic goals for 2023 through 2025 (Exceed Workforce Innovation and Opportunity Act (WIOA) Performance Goals in Program and One-Stop Operations, Leverage Resources and Align Services to Create Community Impact Beyond Annual

WIOA Allocations and Support Youth Employment and Career Awareness through Work-Based Learning and Applied Learning Models). The plan will guide operations and projects for WA staff and community partners. Also included in the plan is a list of the organization's core values: collaboration, job quality, access and opportunity, digital literacy, applied learning and employer-led sector strategies with diversity, equity and inclusion as an emphasis. WA staff will keep the Board updated on outcomes and develop key metrics to track progress for reporting.

The WA is working on a few new activities in keeping with elements of the new strategic plan. The WA is assisting Integra Technologies with their submittal for federal CHIPS Act funding. If successful, the WA will be managing a workforce development plan on behalf of Integra. Additionally, the State of Kansas received a grant of over \$6 million for Registered Apprenticeship (RA) expansion strategy; each local area will receive an allocation of those funds. The WA will become an RA intermediary and serve as an administrator. There are upcoming municipal elections for mayor, city council and school board members; after the primary elections, staff intend to invite candidates running in the final elections to visit and tour the workforce center. Board members will be invited to those visits. It was agreed that reaching out to current and potential policymakers was a good idea and there will be no partiality.

Gabe Schlickau (Cheryl Childers) moved to adopt the 2023-2025 Workforce Alliance Strategic Goals as presented. Motion adopted.

6. Workforce Alliance Program Year 2023 (PY23) Budget Presentation

Chad Pettera presented the proposed budget for PY23 for review and approval. The LWDB Finance Committee reviewed the proposed budget at its meeting on May 31st. Funding for WIOA Title I programs at the federal level will have an \$75.4 million increase for PY23 or roughly 1.6%. For Kansas, total WIOA allocations are decreasing by about 8.8%. Local Area IV will see a decrease of about \$284,000. Share of allocations is based on a formula using census data (population underserved individuals, etc.) A list of other planned revenue sources was reviewed. These funds are obtained by staff to augment WIOA funding. These funds are currently around \$6 million, but continue to grow as other funds are brought in and leveraged into operations that assist in supporting WIOA outcomes. The status of the current program budget is good, with 44% of the budget remaining. Funds can be carried over for two years and are needed due to the timing of receiving annual allocations. There is flexibility to move funds between the WIOA Adult and Dislocated Worker (DW) programs as needed; due to less demand for DW, some funds are being removed to the Adult program. Changes to this year's budget include adding an Information Technology line item; these expenses are typically in the Supplies or Contracts line, but will now be tracked separately. The budget is increasing from around \$9 million dollars to almost \$10.5 million. Naylor asked how the WA budget is doing in regard to proportion of overhead versus direct client service expenses. Pettera responded that the State goal is 35% and the WA budget is over that. Blackburn acknowledged staff for increasing non-WIOA funding to its high level and noted it is much higher than many workforce boards.

Tony Naylor (Robyn Heinz) moved to adopt the Program Year 2023 (PY23) budget as presented. Motion adopted.

7. Community Impact Project Updates

Lawing presented slides with updates on some current WA projects that relate to the strategic plan and budget that were adopted (Home Base Wichita, Youth Employment Project, Talent Roadmap Leadership Coalition formed from the Deloitte Future of Work Project, SNAP Education and Training and Roadtrip Nation). The presentation will be sent to all board members after the meeting and posted to the website with other meeting documents.

Home Base Wichita, a program currently funded with American Rescue Plan funds from the City of Wichita assists military-connected individuals with employment opportunities. Attend and host events to make these individuals aware of the benefits of living and working in this region. The program also provides on-the-job training funds for eligible individuals. The goal is to achieve 100 placements by the

end of the year and it has been a challenge thus far and outreach is ramping up to increase numbers. There is one year remaining on this program and staff have a goal of placing at least 10 people a month.

Camp HYPE, career camps targeting 14 to 15 year old youth, was able to increase the number of participants this year and increased the number of career awareness camps that were offered. Staff are working with Wichita Public Schools to expand the model next year. A full report of outcomes will be presented at next board meeting in October.

Work-Based Learning (WBL) project is in second year of direct funding from the State of Kansas. WA WBL intermediaries work in high schools to connect students to WBL opportunities and the WIOA Youth program. The WA received \$170,000 of this funding. Some outcomes were reviewed and numbers continue to increase and momentum is building. 22,000 youth participated in WBL activities across the state. A major goal is to increase referrals to the WIOA Youth Program.

The Roadtrip Nation (RTN) project includes a Build Your Future website and PBS documentary funded by the WA and other community partners. The two part documentary will begin airing late September. The purpose of the RTN project is to promote career awareness and retain talent in Kansas. The WA is planning a launch party to promote the film and website tools. The associated career awareness tools that are on the RTN website will be promoted to students and teachers.

The WA has entered in to an agreement Department of Children and Families (DCF) to be an intermediary in an initial operational model for SNAP (AKA food stamps) Education & Training (E&T) project. The goal is to use non-federal funding for allowable SNAP E&T services and supports, which are then eligible for a 50 percent reimbursement through the State's SNAP E&T program. The WA and DCF are receiving assistance and support from United States Department of Agriculture (USDA) on administration and operations and are working with community partners to evolve to an Intermediary 50/50 model after October 1, 2023.

As discussed at the last Executive Committee meeting, Brookings is launching a Growth Intermediary Practitioner Network. It is an 18-month collaborative learning network that seeks to inform and learn from the work of Growth Intermediaries in eight regions. The Chamber has taken the lead on the application and it has been submitted. If accepted, Brookings would provide funding, support, technical assistance and tools to assist in developing strategies on how resources can be better utilized to actively engage the community to improve wages, employment participation and diversity in the region. Committee members will be notified if the application is successful.

Report was received and filed.

8. **Consent Agenda**

Approval of the minutes from the January 25, 2023 meeting, WA Operations/One-Stop Operator report, project updates for Fair Chance, Registered Apprenticeship and Communications, Demand Occupations List for PY23, Career Pathways for 2nd Quarter 2023, addition to On-the-Job Training Eligible Training Provider List for Ember Audio Visual, WIOA Youth contracts for Heartland Welding and Cerebral Palsy Research Foundation (CPRF), and an update on the 2023 Jobs FORE Youth Golf Tournament were provided to board members for review and or approval. Staff presented WIOA youth service contracts for Cerebral Palsy Research Foundation (CPRF) and Heartland Welding Academy for review and approval. CPRF provides occupational skills training for WIOA youth and costs for those trainings are increasing July 1, 2023. Heartland provides two welding training options for eligible WIOA Youth; the contract has an annual extension available and prices have increased.

Rod Blackburn (Tony Naylor) moved to approve the recommendations as presented in the consent agenda. Pat Jonas, CPRF, abstained from the vote. Motion adopted.

9. **Additional Topics/Announcements**

The 2023 Jobs FORE Youth Golf Tournament is scheduled for Thursday, September 21st at Hidden Lakes Golf Course. Sponsorship/Team Registration information was provided and board members were encouraged to sponsor or participate in the event.

10. Meeting was adjourned at 11:33.

Present LWDB Members

- Cornell Beard via Zoom
- Rod Blackburn
- Cheryl Childers
- John Clark via Zoom
- Marcus Curran
- Robyn Heinz
- Eric Hunt
- Pat Jonas
- Russell Kennedy
- Dr. Kim Krull via Zoom
- Jeff Longwell
- Melissa Musgrave
- Tony Naylor
- Erica Ramos
- Laura Ritterbush
- John Rolfe
- Gabe Schlickau
- Dr. Sheree Utash via Zoom

Guests & Staff

- Katie Dawes via Zoom
- Amanda Duncan
- Keith Lawing
- Shirley Lindhorst
- Mary Mann
- George Marko
- Chad Pettera
- Jennifer Baysinger, Senator Roger Marshall's Office
- Commissioner Jim Howell, Sedgwick County (CEOB) via Zoom
- Commissioner Greg Thompson, City of Winfield (CEOB)

Workforce Alliance Consolidated Budget PY23

July 2023 - June 2024

Expenditures Through 8/31/2023

Category	WIOA					Community Impact Funds					Consolidated			
	Budget	August Expenditures	YTD Expenditures	% Budget Remaining		Budget	August Expenditures	YTD Expenditures	% Budget Remaining		Budget	August Expenditures	YTD Expenditures	% Budget Remaining
Wages	\$ 1,978,521	\$ 129,612	\$ 245,528	88%		\$ 1,744,000	\$ 169,102	\$ 328,993	81%		\$ 3,722,521	\$ 298,714	\$ 574,521	85%
Fringe	\$ 465,593	\$ 26,781	\$ 53,180	89%		\$ 432,966	\$ 35,028	\$ 73,051	83%		\$ 898,559	\$ 61,809	\$ 126,231	86%
Facilities	\$ 274,601	\$ 35,108	\$ 105,176	62%		\$ 145,450	\$ 16,396	\$ 31,614	78%		\$ 420,051	\$ 51,504	\$ 136,790	67%
Contract/Pro Fees	\$ 174,983	\$ 4,513	\$ 19,065	89%		\$ 184,451	\$ 3,666	\$ 7,626	96%		\$ 359,434	\$ 8,179	\$ 26,691	93%
Supplies/Equipment	\$ 56,330	\$ -	\$ 2,568	95%		\$ 44,285	\$ 1,014	\$ 6,877	84%		\$ 100,615	\$ 1,014	\$ 9,445	91%
IT	\$ 251,899	\$ (1,753)	\$ 734	100%		\$ 43,500	\$ -	\$ 6,246			\$ 295,399	\$ (1,753)	\$ 6,980	98%
Outreach/Cap Building	\$ 50,330	\$ 60	\$ (1,352)	103%		\$ 102,498	\$ 5,205	\$ 26,590	74%		\$ 152,828	\$ 5,265	\$ 25,238	83%
Travel/Conferences	\$ 55,603	\$ 799	\$ 3,974	93%		\$ 33,243	\$ 1,634	\$ 2,175	93%		\$ 88,845	\$ 2,433	\$ 6,149	93%
Grants Awarded	\$ 118,536	\$ 21,881	\$ 25,378	79%		\$ 153,000	\$ -	\$ -	100%		\$ 271,536	\$ 21,881	\$ 25,378	91%
Staff Development	\$ 20,950	\$ -	\$ 177	99%		\$ 23,950	\$ -	\$ (95)	100%		\$ 44,900	\$ -	\$ 82	100%
Indirect	\$ -	\$ 11,035	\$ 23,987	#DIV/0!		\$ -	\$ 11,114	\$ 25,609	#DIV/0!		\$ -	\$ 22,149	\$ 49,596	#DIV/0!
Misc/Dep/Int	\$ -	\$ -	\$ -	0%		\$ 27,050	\$ -	\$ -	100%		\$ 27,050	\$ -	\$ -	100%
Work Experience	\$ 818,752	\$ 76,937	\$ 178,070	78%		\$ 475,350	\$ 111,225	\$ 90,106	81%		\$ 1,294,102	\$ 188,162	\$ 268,176	79%
On The Job Training	\$ -	\$ -	\$ -			\$ 579,803	\$ 16,989	\$ 22,905	96%		\$ 579,803	\$ 16,989	\$ 22,905	96%
Incentives	\$ 2,000	\$ 100	\$ (27)	101%		\$ 242,000	\$ 15,525	\$ 20,200			\$ 244,000	\$ 15,625	\$ 20,173	92%
Occupational Training	\$ 127,294	\$ 3,407	\$ 4,284	97%		\$ 1,353,383	\$ 32,550	\$ 125,835	91%		\$ 1,480,677	\$ 35,957	\$ 130,119	91%
Supportive Services	\$ 111,346	\$ 1,082	\$ 3,571	97%		\$ 365,000	\$ 9,242	\$ 18,281	95%		\$ 476,346	\$ 10,324	\$ 21,852	95%
Total	\$ 4,506,737	\$ 309,562	\$ 664,313	85%		\$ 5,949,928	\$ 428,690	\$ 786,013	87%		\$ 10,456,665	\$ 738,252	\$ 1,450,326	86%

Analysis

Budget: The PY23 budget with expenditures through the end of the August 2023. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY23 budget allocates 39% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 32% through the month of August. The budget has 86% remaining after two months of the fiscal year which is 3% over the planned budget.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Receive and file.

October 25, 2023

Submitted by: Keith Lawing

Item:

Workforce Alliance (WA) Local Workforce Development Board (LWDB) Executive Committee Actions

Background:

The LWDB Executive Committee provides leadership to the LWDB and other standing committees and task forces. The Executive Committee is empowered to act on behalf of the entire LWDB when action by the LWDB is not possible due to timing of full Board meetings and action is required, or as delegated by an approved motion from the LWDB. In addition, the Executive Committee is responsible for tasking the committees of the LWDB, and setting the agenda for LWDB meetings. The LWDB Executive Committee is appointed by the LWDB Chair.

Analysis:

Since the last LWDB meeting on July 26, 2023 the Executive Committee has taken the following actions:

September 13, 2023

Approved:

- Subrecipient Monitoring and Limited English Proficiency Policy changes.
- Proposed agreement for Workforce Alliance to continue to provide Workforce Innovation and Opportunity Act (WIOA) Career Services.
- On-the-Job (OJT) Contracts for Advanced Catastrophe Technologies, Center Industries, Cox Machine, Harlow Aerostuctures, High Touch Technologies, IdeaTek and Land O'Lakes Purina Feed.
- Workforce Innovation and Opportunity Act (WIOA) Youth Contract Amendment with Cerebral Palsy Research Foundation (CPRF).
- Amendments to Sub-Recipient Contracts.

October 11, 2023

Approved:

- Registered Apprenticeship (RA) Intermediary Policy - The WA is preparing to become an intermediary organization for Registered Apprenticeship programs through the MeadowLARK grant.
- Proposed updates to the WA Procurement Policy to comply with new federal rules will be reviewed for approval.
- On-the-Job (OJT) Contracts for AGCO, City of Augusta and Omni Aerospace.

Recommended Action: Adopt the actions of the LWDB Executive Committee as presented.



**Workforce Alliance of South Central Kansas
Proposed Meeting Schedule and Paid Holidays
January - December 2024**

Local Workforce Development Board

10:00 a.m. (Quarterly – 4th Wednesday)

Wednesday, January 24, 2024

Wednesday, April 24, 2024

Wednesday, July 24, 2024

Wednesday, October 23, 2024

Executive Committee

11:30 a.m. (Monthly - Second Wednesday)

Wednesday, January 10, 2024

Wednesday, February 14, 2024

Wednesday, March 13, 2024

Wednesday, April 10, 2024

Wednesday May 8, 2024

Wednesday, June 12, 2024

Wednesday, July 10, 2024

Wednesday, August 14, 2024

Wednesday, September 11, 2024

Wednesday, October 9, 2024

Wednesday, November 13, 2024

Wednesday, December 11, 2024

Program Operations and Performance Committee

11:30 a.m. (Bi-Monthly - First Thursday)

Thursday, January 4, 2024

Thursday, March 7, 2024

Thursday, May 2, 2024

Thursday, July 11, 2024 *

Thursday, September 5, 2024

Thursday, November 7, 2024

Youth Employment Committee

11:30 a.m. (Bi-Monthly - 3rd Tuesday)

Tuesday, February 20, 2024

Tuesday, April 16, 2024

Tuesday, June 18, 2024

Tuesday, August 20, 2024

Tuesday, October 15, 2024

Tuesday, December 17, 2024

The following holidays will be observed by WA and State of Kansas Staff. The Workforce Centers will be closed on these days:

New Year's Day

Monday, January 1, 2024

Martin Luther King, Jr. Day

Monday, January 15, 2024

Memorial Day

Monday, May 27, 2024

Juneteenth

Wednesday, June 19, 2024

Independence Day

Thursday, July 4, 2024

Labor Day

Monday, September 2, 2024

Veterans Day

Monday, November 11, 2024

Thanksgiving Day

Thursday, November 28 & Friday, November 29, 2024

Christmas

Wednesday, December 25, 2024

The following holidays will be in-service days for WA and State of Kansas Staff:

President's Day

Monday, February 19, 2024

Columbus Day

Monday, October 14, 2024

** Exceptions to Recurring Meeting Dates Due to Holidays*

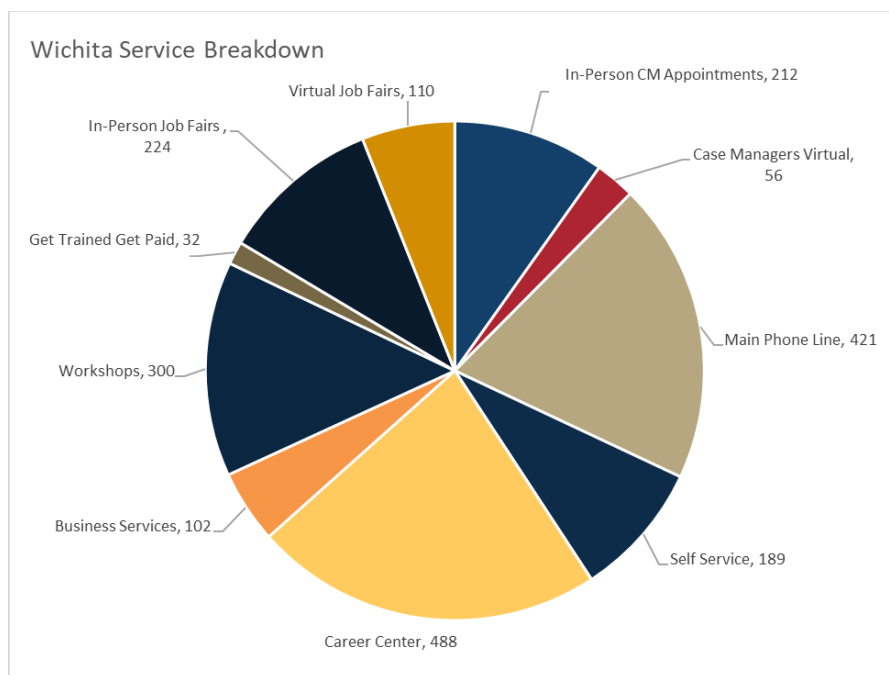
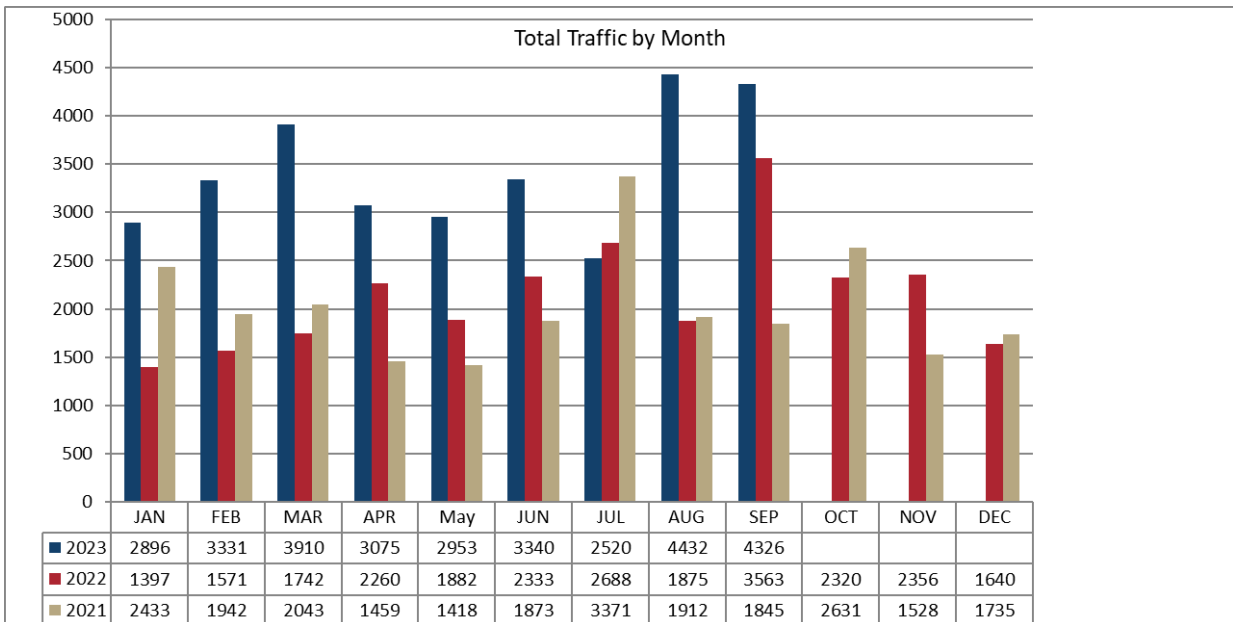
Item

Workforce Centers Operations September Update

Job Seeker Traffic

The bar graph below provides a visual representation of jobseeker traffic in 2023. It reveals that job seeker engagement at all four centers consistently exceeds the levels observed in the preceding two years. However, it is important to note that jobseeker traffic remains below the levels seen before the onset of the pandemic. This positive trend underscores a continued expansion in job seeker participation.

The accompanying pie chart offers a comprehensive breakdown of the comprehensive services provided by Area IV's Comprehensive One Stop Center, the Wichita Workforce Center.



October 25, 2023

Submitted By: George Marko

Job Seeker Services

Throughout the year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engaged with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

Over the course of the year, the Career Center has served a total of 6,318 customers. Among these, 3,050 have benefited from individual appointments, and a total of 5,361 appointments have been scheduled, highlighting the significant engagement levels.

The data also indicates that 774 appointments were canceled, representing 12.88% to 18.96% of scheduled appointments across the months, which were efficiently rescheduled. Additionally, 985 appointments resulted in no-shows, reflecting 14.80% to 23.55% of appointments.

As of September 25, the Career Center transitioned primarily to a walk-in appointment structure. Walk-in appointments were accommodated throughout the day, with staff members exclusively scheduling appointments for follow-up customers at 8 am, 3 pm, and 4 pm. This transition marked a strategic shift in service delivery aimed at boosting jobseeker participation at the center, while also further reducing cancellation and no-show rates.

Workshops

Throughout 2023, the Workforce Center witnessed fluctuations in online engagement on its YouTube channel. From a modest start in January, the total views gradually escalated, reaching a peak of 20.6K in March, and then following a varied pattern through the year. In September, the total views dipped to 1.3K.

The year began with 240 unique viewers in January, and by March, this number had increased to an impressive 13.6K. Despite some ebb and flow, September still saw 882 unique viewers. This consistent presence of unique viewers demonstrates the value the content provides to a growing audience.

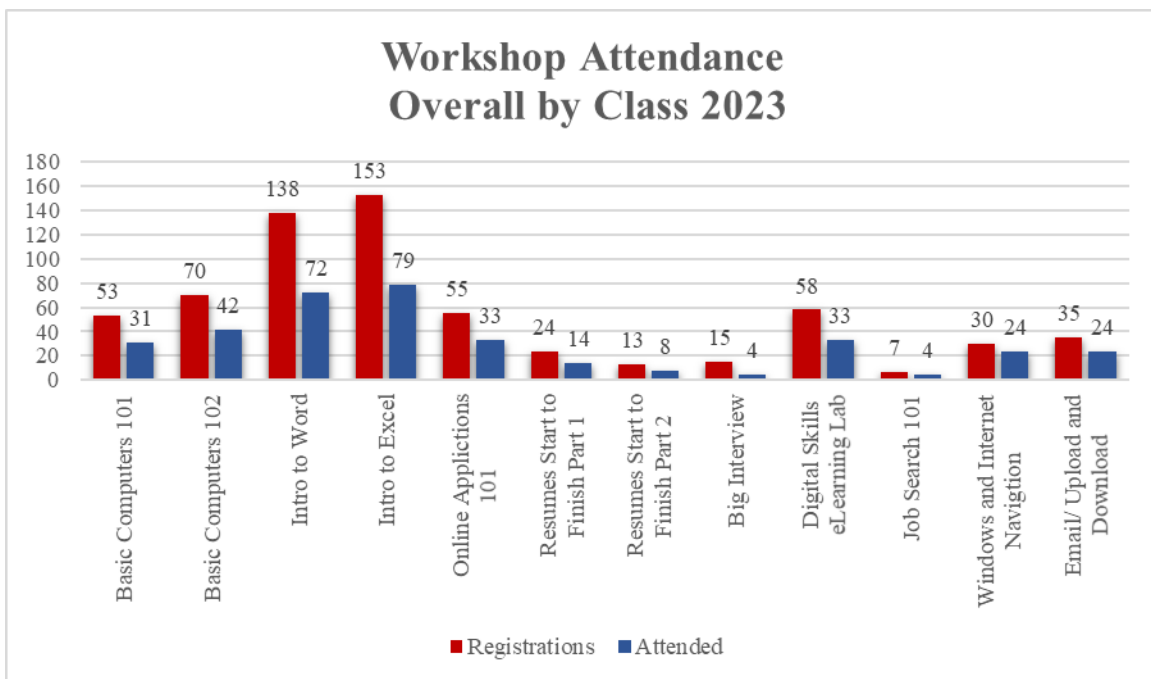
Returning viewers, those who continue to find value in the Workforce Center's workshops, remained engaged throughout the year. In September, there were 101 returning viewers, a testament to the quality of the content.

In September, 23 new subscribers were added, bringing the total subscriber count to 956. Showcasing the center's capacity to attract and retain subscribers, ensuring a sustained impact in the region.

Despite the recent decline in views, the Workforce Center remains an invaluable resource for partner agencies and job seekers. With a diverse selection of over 70 workshops, the center continues to serve as a support hub, equipping the community with the skills they need to succeed in the modern workforce.

Top Viewed Videos	January	February	March	April	May	June	July	August	September
IntroductionTo Workforce Centers and Services	79	53	109	20	35	22	18	21	22
Attitude Determines Altitude	71	34	36	22	44	53	32	20	5
Creating Resumes Using Templates	61	32	24	16	39	24	74	114	113
Starting Off Right	36	30	47	30	63	69	30	7	1
WorkKeys NCRC (National Career Readiness Certificate)	28	39	44	30	24	31	23	39	28
Basic Computers 101- Part 1		1,305	14, 132	2,118	1,498	2,748	886	223	83
Basic Computers 101- Part 2		251	2,716	286	199	411	112	32	11
Basic Computers 102-Part 2		105	797	66	36	73	41	20	6
Basic Computers 102-Part 3		97	1,562	93	37	77	36	33	15
Basic Computers 102- Part 1		58	487	59	37	52	32	0	0
Onet Online and Career Pathways									31

These numbers below reflect the overall attendance rate at in-person workshops for the year is 54%, it's important to note that the Workforce Center continues to be a vital resource for those seeking to enhance their skills.



One Stop Operator Update

Will Dorr started as the One Stop Operator (OSO) for Local Area IV on September 11. Since then, the OSO has visited and reviewed all three Affiliate sites and nine of the eleven Access Points with those three remaining to be completed by the end of the month. The OSO has reached out to begin a monthly zoom meeting with the One Stop Operators in all of the other Local Areas across Kansas in order to coordinate resources and share best practices. The OSO attended the Workforce Innovation Conference in Manhattan, KS and learned about the apprenticeship program resources available in the State of Kansas. The OSO has met with many partners for collaboration meetings, including the American Indian Council, Kansas Department for Children and Families, the United Way, Cowley County Community College,

October 25, 2023

Submitted By: George Marko

Wichita Public Library, and Wichita State University. The OSO has also established new partner collaborations with Eckerd Connects Functional Family Therapy Program and Comcare co-located at United Methodist Open Door. This includes presentations to the new partners by the staff about programs for their client population and setting up referrals. The OSO is leading the twice monthly all supervisors meeting, the weekly center supervisor meeting, the weekly all staff meeting. The OSO also facilitated the October 9 in service staff development day. The OSO is meeting with the program supervisors individually to increase his program knowledge and further collaboration within the Workforce and with our partners. The OSO is organizing and leading the One Stop Advisory Council meeting on Wednesday, October 25 at 3:00pm to include a presentation by our partner International Rescue Committee, the Business Services program, and the Veterans program as well as a roundtable for partner collaboration.

Business Services Overview

In the current reporting period, Area IV has actively managed its engagement with the KansasWorks platform, where a total of 370 job openings were posted. This figure reflects a notable 41% decrease compared to the previous month, August. On a statewide level, Kansas currently presents a healthy inventory of 52,374 active job positions, and the KansasWorks platform presents a notable pool of 9,172 active resumes for employers to view.

Job Fairs and Employer Engagement

During September, our region successfully hosted four job fairs, which collectively attracted the participation of 330 job seekers and 24 employers. Of particular note is the consistent success of multi-employer job fairs, drawing an average of 82 job seekers during September. Although job seeker participation has yet to return to pre-pandemic levels, employers continue to express their satisfaction with the quality of applicants provided by our workforce centers.

Business Services Representatives were engaged in community activities throughout the month of September, attending three Chamber of Commerce events associated with the annual Business Expo held at Century II. This outreach led to over 15 new businesses reaching out to our department to explore Workforce Center Services, including On-the-job Training opportunities and participation in job fairs.

Child Care Connections Meetings

During the reporting period, the Workforce center facilitated two Creative Child Care Connections Meetings, with the aim of addressing the childcare needs of the workforce. The first meeting, held on September 13th, saw participation from two employers. The second meeting, on September 27th, had one employer in attendance. Unfortunately, none of the three employers who participated completed the Qualtrics Survey, a valuable data collection tool. In response to the participation numbers, the Workforce center has adjusted their approach for the upcoming month. Only one Creative Child Care Connection meeting is scheduled for October, and the invitation has been updated to better serve its purpose and encourage greater participation from local employers.

Home Base Wichita

In an effort to link military connected individuals with suitable employment opportunities, the Workforce center conducted a thorough review of the 458 jobs tagged for Home Base Wichita. Notable employers and their job offerings include:

- Cox Machine: Offering 21 job positions.
- Creekstone Farms: Offering 20 job positions.

- Integra Tech: Offering 14 job positions.
- International Rescue Committee: Offering 10 job positions.
- Harlow Aerostructures, Youngers & Sons, and Phillips Southern: Offering 4 job positions each.
- Aero-Mach Labs, Land O’Lakes – Purina Animal Nutrition, and Keycentrix: Offering 2 job positions each.
- High touch, Novacoast, and RnD Underground: Offering 1 job position each.

To ensure that smaller employers receive the attention they deserve, the Workforce center is working on updating their job listings to bring them to the top of search results. This initiative aims to promote inclusivity and encourage a more balanced representation of employment opportunities in the region for military connected individuals.

Business Services Lab

The Business Services Lab has continued to see consistent traffic. A total of 90 job seekers completed pre-screening assessments and paper applications during the month of September. Employers have consistently expressed satisfaction with the results of utilizing pre-screening assessments to assist with their hiring decisions.

Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)

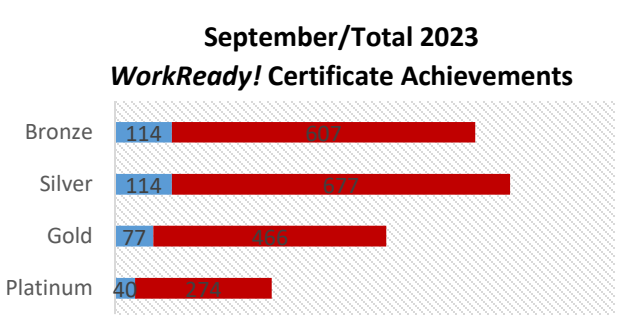
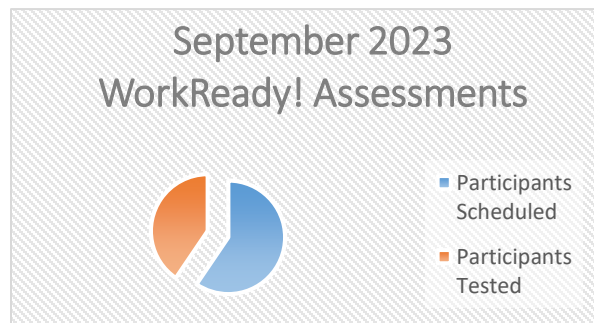
The workforce centers observed a slight decrease in the rate of certificates awarded to individuals who underwent testing in September. Nevertheless, the number of participants scheduled for testing increased substantially, rising from 459 in August to 602 in September. Of the 410 individuals tested, an impressive 84% successfully passed. This trend underscores our unwavering commitment to providing individuals with the essential skills and certifications needed for success in today's job market.

WorkReady! Certificates
September Certificates Awarded - 345
Award Rate – 84.1%

2023 Certificates Awarded – 2,024
Award Rate – 86.7%

WorkReady! Testing
September Testing Sessions - 30
Attendance Rate – 68.1%

2023 Testing Sessions – 209
Attendance Rate – 61.0%



	September	2023 Totals
<i>Pre-Employment Skills Assessments Administered</i>	207	2,224
<i>Applications Completed</i>	13	323
<i>Services to Employers</i>	176	1,957
<i>Job Postings</i>	370	5,249

Recommended Action

Receive and File.



Corrections Workforce Partnership Report

October 4, 2023

Since 2016, the Workforce Alliance of South-Central Kansas (WA), the Kansas Department of Corrections (KDOC) and Sedgwick County Department of Corrections (SCDOC) have formally partnered to in the Kansas Offender Risk Reduction and Reentry Plan (KOR3P), which includes various strategies to provide risk reduction and reentry programs, services and interventions.

The WA has been contracted to provide an Offender Workforce Development Specialist (OWDS) to assist with job readiness for individuals referred by KDOC and SCDOC and desires to continue and build on this partnership. Quarter 3 2023 Program Outcomes are below:

Quarter 3 2023	Sedgwick County Department of Corrections	Wichita Parole Office	Total
Employment Lab Attendees	58	0	58
Workshop Attendees	0	0	0
Direct Referrals*	44	4	49
Individual Employment Services Provided	260	61	321
Appointments scheduled/NS or cancel	58/36	6/03	64/39
Individuals Entering Employment**	71	2	73
Entered Employment Rate	70%	50%	60%
Employment Retention: 6 Months	74%	72%	73%
Employment Retention: 12 Months	65%	69%	67%
Average Wage: 6 months	\$16.59	\$17.62	\$17.11
Average Wage: 12 months	\$12.25	\$15.15	\$13.70

**Total number of appointments held, does not count no show/reschedules*

***Includes referrals from previous quarter who gained employment this quarter*

In third quarter of 2023 there are no drastic changes in any of the numbers seen so far this year. 2023 wages remain higher than 2022. Retention and employment rates are similar as well. There is a steady referral process at Probation and attendance at employment lab remains strong. At Parole, the numbers remain lower due to the new referral process. Discussions have begun as to how to utilize the OWDS Program Coordinator to serve the populations at Parole. Possibilities include workshops, employment lab, a day at Work Release, or any other suggestions that would benefit the clients.

Services are still not being offered at the Wichita Work Release Facility but the employment lab is available to the Work Release clients who are housed at the Residential Facility.

Annual cumulative numbers for 2023 are below based on data available.

2023 Summary	Sedgwick County Department of Corrections	Wichita Parole Office	Total
Employment Lab Attendees	155	0	155
Workshop Attendees	0	0	0
Direct Referrals*	172	22	194
Individual Employment Services Provided	965	240	1205
Individuals Entering Employment**	214	15	156
Entered Employment Rate	65.5%	68%	66.75%
Employment Retention: 6 Months	77%	94%	85.5%
Employment Retention: 12 Months	66%	79.5%	72.75%
Average Wage: 6 months	\$15.55	\$15.94	\$15.75
Average Wage: 12 months	\$13.18	\$14.83	\$14.00

**Total number of appointments held, does not count no show/reschedules*

***Includes referrals from 2022 who gained employment in 2023*



Registered Apprenticeship Report
As of 9/5/2023
[LAIV Registered Apprenticeship Information](#)

A strategic priority for the Workforce Alliance (WA) is to expand the use of Registered Apprenticeship (RA), both in traditional fields and for new and emerging occupations. The ‘earn and learn’ model benefits both employers and job seekers.

There are 25 Registered Apprenticeship (RA) sponsors and 2 SAEI Intermediaries active in LAIV, totaling 46 approved RA programs. The WA accepts onsite applications for five RA programs. In August 2023, 13 individuals engaged in the RA application process, resulting in 6 completed applications delivered to RA program sponsors for consideration, details are below:

RA Application and Prescreen Activity			
2023	Applications and Prescreens	Completed Referrals	Completion Percentage
January	31	8	26%
February	25	4	16%
March	23	18	78%
April	31	11	35%
May	29	20	69%
June	19	10	53%
July	11	6	55%
August	13	6	46%
Totals	182	83	46%

In LAIV, there are currently 538 active apprentices enrolled in 46 RA programs (last updated 8/1/23):

RA Sponsor	Active Apprentices
Butler Rural Electric	2
City of Augusta	3
City of Wellington	2
City of Winfield	3
Cox Machine	1
Ferroloy	0
FlagshipKansas.Tech*	3
Independent Electrical Contractors	43
InterHab**	11
Ironworkers JAC	10
Metal Finishing	12
Plumbers & Pipefitters of Kansas	226
Sedgwick County Electric Cooperative	2
Sheet Metal Workers JAC	23
Spirit AeroSystems	44
Wichita Electrical JAC	151
WSU Tech	2
Total	538

*Intermediary for tech occupations, active employers include Emprise Bank, KaaS, Novacoast, UV&S

**Intermediary for direct care occupations, active employers include Goodwill of Kansas and Flint Hills



Registered Apprenticeship Report
As of 9/5/2023

[LAIV Registered Apprenticeship Information](#)

Ongoing RA Activity

Employer	Occupation	Status
Aero Metal Alliance	NC Machinist	In Development
Bombardier	A&P Technician	Submitted to KAC for final approval
CDH, Inc.	Construction Craft Laborer	In Development
Galaxy Tool	CNC Machinist	In Development
Silgan Dispensary	Assembly Maintenance Technician	In Development
Wescon Controls	CNC Operator	In Development

Approved:

- Contribution Consulting—Customer Service Representative

Other Activity

- Attended Sheet Metal JATC Apprentice Banquet
- FlagshipKansas.Tech SAEI Audit

The WA works in partnership with





Communications Reports
As of 10/01/23

1. Building You

In September 2020, the Workforce Alliance and KWCH launched [Building You](#), a weekly feature story about jobs and the economy that airs each Wednesday at 4:00 pm. Additionally, *Building You* includes a Job of the Day highlighted on the 4 pm newscast and featured on the KWCH website with a link on how to access the job postings and other available jobs through the Workforce Center and Kansasworks.com. The Job of the Day segment also appears again on the KWCH morning newscast the following day. The Workforce Alliance provides content and leads for these features in strategic partnership with employers and partners who utilize the Workforce Center, and posts *Building You* and Job of the Day links on social media platforms.

October 23 Building You Stories

9/19/23 [Remote Online Initiative Project kicks off to help professionals in the remote work field](#)

October 23 Job of the Day		
Date	Job Title	Employer
10/2/23	Direct Support Professional-Full Time	Starkey Inc.
10/3/23	Residential Behavioral Health Specialist	Mental Health Association of South Central Kansas
10/4/23	SOC Analyst I	Novacoast
10/5/23	Customer Service Representative	Marriott International Wichita Engagement Center
10/6/23	Driver	St. Francis Ministries
10/9/23	Customer Service Representative	Intrust Bank
10/10/23	ARPA Buyer - FINANCE	Sedgwick County
10/11/23	Payroll Specialist	Wichita State University
10/12/23	Buyer	Omni Aerospace, Inc
10/13/23	Accounts Associate	Kanza Cooperative Association
10/16/23	Equipment Operator II (J) - Street Maintenance	City of Wichita
10/17/23	Public Works Tech I or II	City of Park City
10/18/23	Street Operator	City of Derby
10/19/23	Heavy Equipment Operators	Superior Excavating, LLC
10/20/23	Heavy Equipment Operator	City of Haysville
10/23/23		
10/24/23		
10/25/23		
10/26/23		
10/27/23		
10/30/23		
10/31/23		

2. Digital Media Report

The Workforce Alliance uses website and social media platforms to interact, inform, and educate the public on upcoming events and workforce development resources.

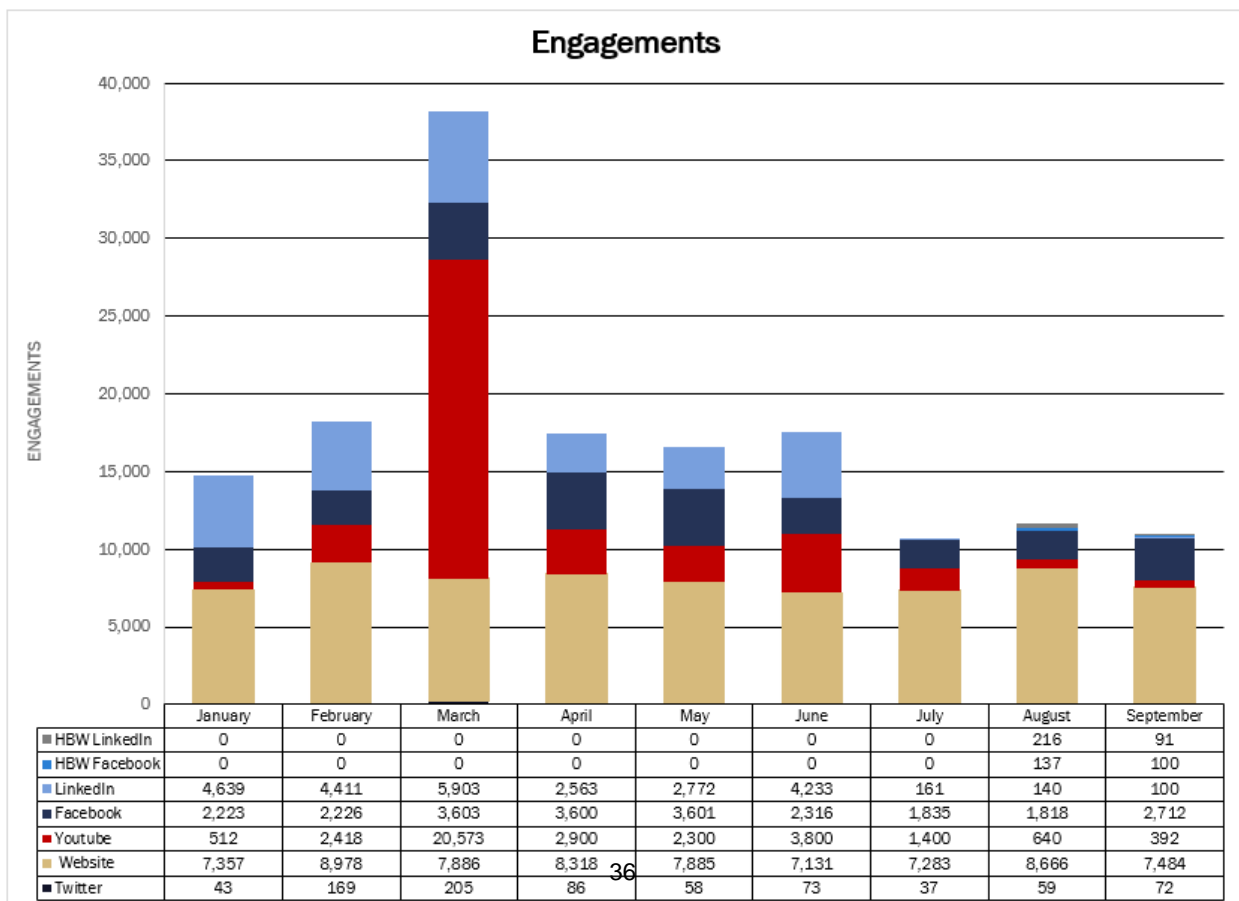
The digital traffic and impact numbers are broken down into the following key areas:

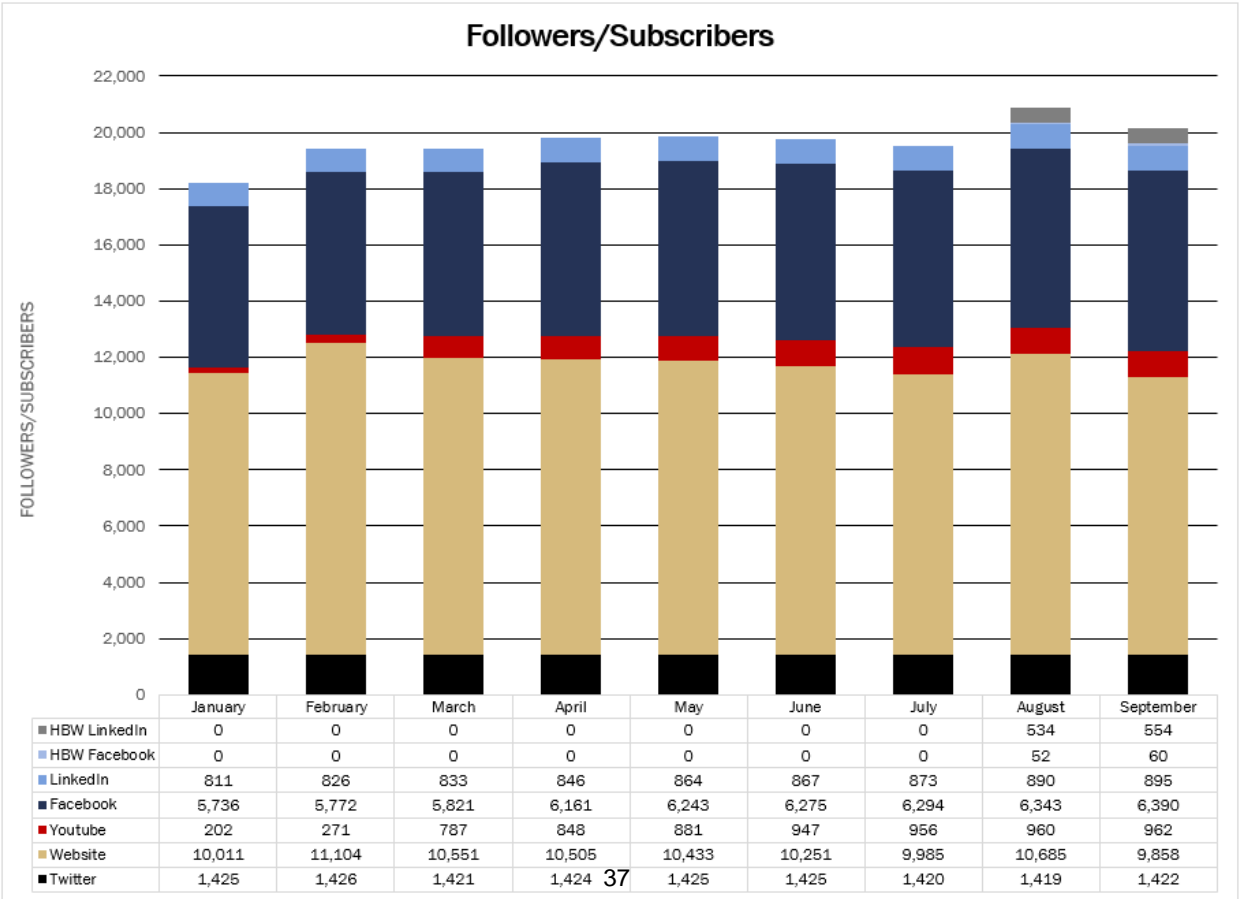
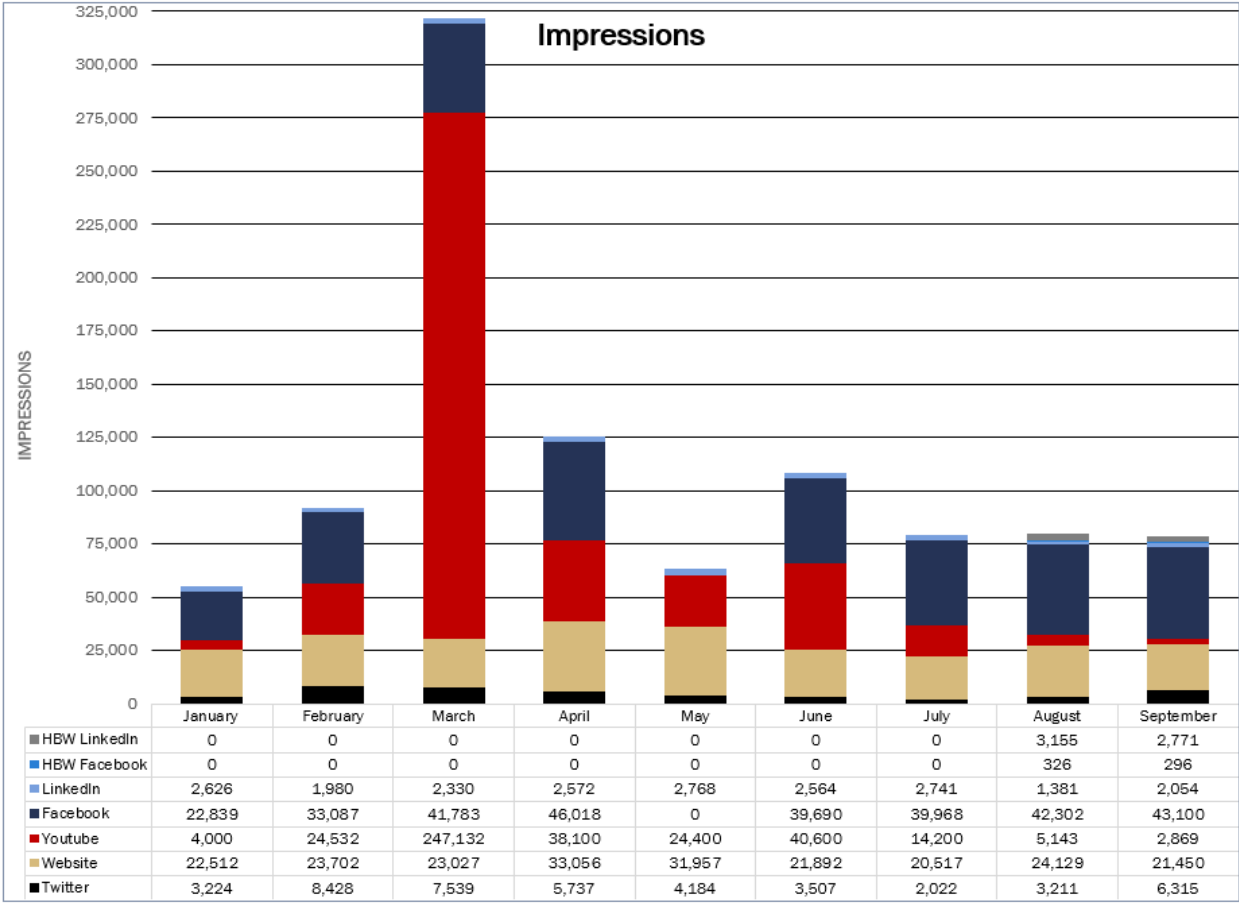
- Engagements - measures the total number of public interactions including shares, likes and comments
- Total Impressions - the number of times content is displayed to a user
- Followers – unique users who subscribe to receive updates

The data collected is from the platforms with the highest utilization:

- Facebook at <https://www.facebook.com/WorkforceCenter>
- Home Base Wichita Facebook at <https://www.facebook.com/HomeBaseWichita>
- YouTube at <https://www.youtube.com/c/Workforce-ks>
- Twitter at <https://twitter.com/workforcecenter>
- LinkedIn at <https://www.linkedin.com/workforce-centers-of-south-central-kansas/>
- Home Base Wichita LinkedIn at <https://www.linkedin.com/company/home-base-wichita/>
- Workforce Alliance Website at www.workforce-ks.com

The month of September saw a decrease in engagements on all platforms excluding Facebook and Twitter. Impression numbers decreased overall except on LinkedIn, Facebook, and Twitter. Increased followers were gained on all platforms other than the website.





October 25, 2023

Submitted By: Keith Lawing

Item

2023 Jobs FORE Youth Golf Tournament

Background

Since 2013, the Workforce Alliance has coordinated a golf tournament every year to raise funds for youth employment services and programs.

Analysis

The 11th annual Jobs FORE Youth Golf Tournament presented by Integra Technologies was held Thursday, September 21st at Hidden Lakes Golf Course in Derby.

This year’s event was the most successful ever with 36 teams and 144 players. Due to the generosity of many community organizations, over \$23,000 was raised and is now available to support youth internships and work experiences in South Central Kansas.

The following is a final list of sponsors and team registrations:

2023 Jobs FORE Youth Tournament Sponsors & Teams

Title Sponsor		Sponsorship Level
Integra Technologies		\$5,000.00
<i>Total</i>		\$5,000.00
Registration Sponsor		Sponsorship Level
Meritrust Credit Union		\$1,500.00
<i>Total</i>		\$1,500.00
Event Sponsors		Sponsorship Level
AGH		\$1,250.00
Black Hills Energy		\$1,250.00
Bombardier - See Teams Below		
CPRF		\$1,250.00
IBEW		\$1,250.00
KWCH		In-Kind
Manpower		\$1,250.00
NECA		\$1,250.00
NIAR		\$1,250.00
Plumbers & Pipefitters		\$1,250.00
Spirit		\$1,250.00
Textron Aviation		\$1,250.00
<i>Total</i>		\$12,500.00
Prize Sponsors		Sponsorship Level
Butler County Economic Development		\$500.00
Eck Auto Group		Donated

October 25, 2023

Submitted By: Keith Lawing

Vornado	Donated
<i>Total</i>	<i>\$500.00</i>
Beverage Cart Sponsors	
	Sponsorship Level
FORVIS	\$500.00
PEC	\$500.00
<i>Total</i>	<i>\$1,000.00</i>
Hole Sponsors	
	Sponsorship Level
Ascension Via Christi	\$350.00
Assisted Living Locators	\$350.00
Dondlinger Construction	\$350.00
Foulston Attorneys	\$350.00
KAKE	\$350.00
Goodwill	\$350.00
WMA	\$350.00
WSU Tech	\$350.00
<i>Total</i>	<i>\$2,800.00</i>
Total Sponsorships	
	\$23,300.00
Team Registrations	
Airxcel	\$600.00
Berry Companies	\$600.00
Bombardier #1	\$600.00
Bombardier #2	\$600.00
Bombardier #3	\$600.00
Bombardier #4	\$600.00
Center Industries	\$600.00
Delta Dental	\$600.00
Envision	\$600.00
GMLV	\$600.00
Greater Wichita Partnership	\$600.00
IBEW #2	\$600.00
IBEW #3	\$600.00
IBEW #4	\$600.00
IBEW #5	\$600.00
IBEW #6	\$600.00
KS Building Trades	\$600.00
Morris Laing	\$600.00

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PEC	\$600.00
PYXIS	\$600.00
Remediation Contractors	\$600.00
SPEEA	\$600.00
WSU Tech	\$600.00
<i>Total</i>	<i>\$13,800.00</i>
GRAND TOTAL	\$37,100.00

Recommended Action

Receive and file.