



**Local Workforce Development Board (LWDB)
Youth Employment Committee Meeting Agenda**

Join Zoom Meeting: <https://us02web.zoom.us/j/89830586809>

Tuesday, November 15, 2022 • 11:30 a.m. – 1:00 p.m.

1. **Welcome, Introductions and Updates:** Amy Williams / Rod Blackburn (11:30)
 2. **Work-Based Learning (WBL) Project Update:** Keith Lawing (11:35) (pp. 2-9)
The Workforce Alliance hired two Work Based Learning Intermediaries as part of the WBL Pilot Project and an update will be provided on the Local Area IV and state-wide strategy.
Recommended action: Take appropriate action.
 3. **Roadtrip Nation – Leveraging Workforce Innovation & Opportunity Act (WIOA) and Work-Based Learning (WBL):** Keith Lawing (11:50) (pp. 10-14)
Workforce Alliance staff are developing plans to utilize the Road Trip Nation project to support outcomes for both WIOA Youth and the Work Based Learning project.
Recommended action: Take appropriate action.
 4. **2022 Youth Employment Project (YEP) / Helping Youth Prepare for Employment (HYPE) Outcomes:** Amanda Duncan / Chelsea Daniels (12:05) (pp. 15-21)
The final report and outcomes from YEP/HYPE activities in 2022 will be presented and discussed.
Recommended action: Take appropriate action.
 5. **2023 Helping Youth Prepare for Employment (HYPE) Work Plan and Goals:** Amanda Duncan (12:20)
The Committee will discuss goals and strategies for the 2023 work plan.
Recommended action: Take appropriate action.
 6. **Consent Agenda:** Amy Williams / Rod Blackburn (12:45)
Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.
 - A. Approval of the Minutes from the September 20, 2022 Meeting (pp. 22-24)
 - B. Program Year 2022 (PY 22) Budget (p. 25)
 - C. Workforce Innovation and Opportunity Act (WIOA) Performance Reports for Youth Program (pp. 26-30)**Recommended action:** Approve the consent agenda as presented.
 7. **Next Steps and Adjourn:** (1:00)
-

The next LWDB Youth Employment Committee Meeting is scheduled for Tuesday, February 21, 2023



**Kansas Association of
Workforce Boards**

Work Based Learning Initiative

Partners:

- **KAWB**
- **Kansas Department of Commerce**
- **Kansas Department of Education**



**Kansas Association of
Workforce Boards**

Work Based Learning Initiative

- **Year One Funding: 2020-2021: KSDE (Perkins)**
- **Year Two Funding: 2021-2022: KDC (WIOA)**
- **Year Three Funding: 2022-2023: State Budget**



Work Based Learning Initiative

2021-2022 School Year Summary



**Kansas Association of
Workforce Boards**

2021 – 2022 School Year

46,000

STUDENTS

engaged in a Work Based
Learning Experience

516

EMPLOYERS

engaged with districts in
WBL activities.

101

SCHOOLS

participating
across 28 districts



**Kansas Association of
Workforce Boards**

2021 – 2022 School Year

8861

Students in Career Preparation Experiences. (Internships, Clinical Rotations, Work Experiences, Youth Registered Apprenticeships, Employer Connected Projects, Entrepreneurship, and Service Learning).

9169

Students engaged in Career Exploration Experiences. (Job Shadows, Mock Interviews, Career Mentoring, Field Trips, and Employer Tours).

28,022

Students engaged in Career Awareness Experiences. (Guest Speakers, Career Fairs, Virtual Events, Field Trips, and Employer Tours).



**Kansas Association of
Workforce Boards**

Testimonials

- “The Work Based Learning Program has been a breath of fresh air to our community, essentially allowing professionals to pass along valuable knowledge and experience to students, and light a fire under them, while at the same time showing them how their education and training all time back to limitless opportunities in any field of study they’d want to pursue.”

-Scott Schecter, Eagle Precision AG

- “Work Based Learning provides students with an experience they simply cannot get in the classroom.”

-Cheryl Thies, Medicine Lodge HS

- “This program provides an opportunity for youth who are on the verge of stepping into adulthood, a way to test the waters before they are made to swim.”

-Doris Sorg, Director, Lincoln Library

- “I loved it! I got to clean headlights and get some real world vehicle experience. I would recommend work experience to help students further their career goals.”

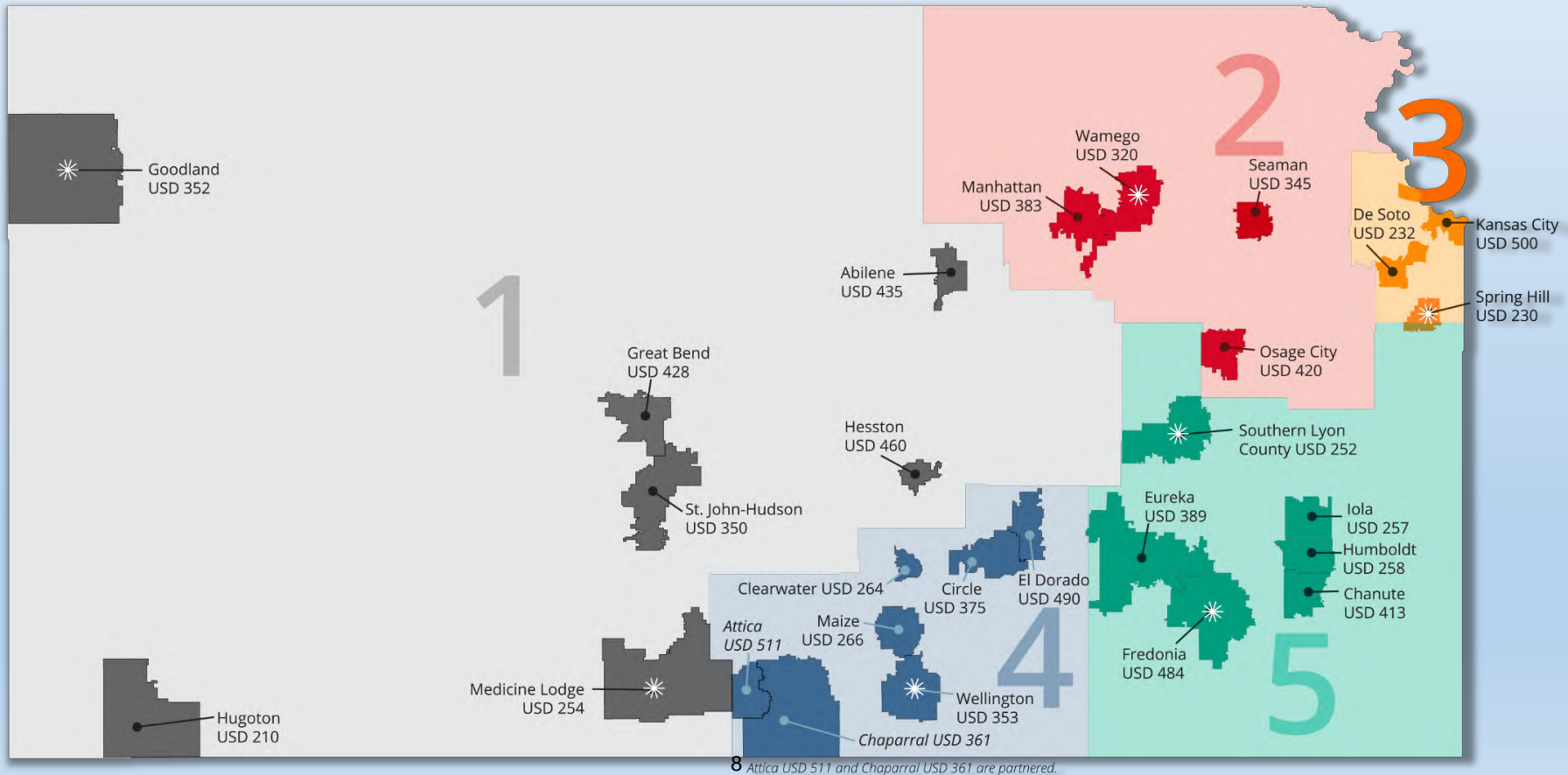
-Trenton Tharp, EHS Class of 2023, Work Experience Completed with Patrick Sampoll. Owner of Elite Body Shop in El Dorado Kansas





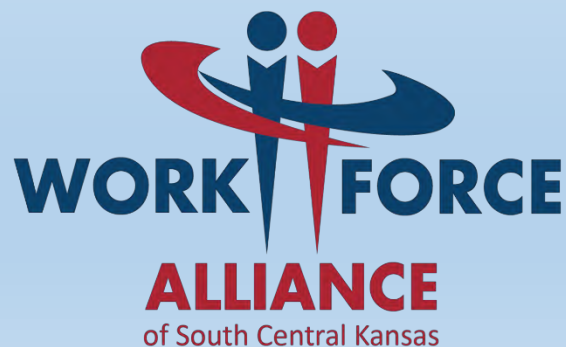
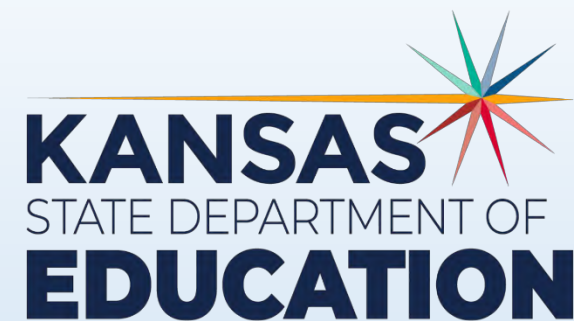
Kansas Association of
Workforce Boards

Our School Districts





Our Partners



November 15, 2022

Submitted By: Keith Lawing

Item

Roadtrip Nation – Leveraging Workforce Innovation & Opportunity Act (WIOA) and Work-Based Learning (WBL)

Background

One of the goals of the Roadtrip Nation (RTN) project is to help connect to area youth and increase awareness about the WIOA Youth program. The Workforce Alliance is also using RTN tools to support the Work Based Learning Intermediary initiative. A plan is being developed and actions are being taken to help the Workforce Alliance achieve goals and create outcomes for both of these programs and projects.

The Build Your Future [Build Your Future / Wichita \(roadtripnation.com\)](https://www.roadtripnation.com) Digital Community Hub is active and being utilized in area schools. A training session for staff from USD 259 and the Workforce Alliance was held on September 6th, and presentations have been made at the Kansas Association of Career and Technical Education, and the State Workforce Conference.

Analysis

Below is a summary of ideas and suggestions for how RTN can be utilized by WIOA Youth Participants and in the Work Based Learning Intermediary initiative. A final plan is being developed that will have identified measurables to track outcomes and overall impact for Program Year 2022 and Program Year 2023. This data will be shared with the Committee on a regular basis, and a final plan will be presented to the Committee in January.

Roadtrip Nation (RTN) tools will be offered to those WIOA Youth customers needing additional guidance to determine a career path

1. Roadtrip Nation Experience - Virtual Classroom
 - a. Case Managers will create a virtual RTN classroom
 - b. RTN classroom link/instructions will be sent to customers with an interest in additional career exploration to complete the experience
2. Entrepreneurship: Youth identified for Entrepreneurial Skills Training on the OA/ISS
 - a. Youth with entrepreneurship as an identified element, will be required to complete the Roadtrip Nation Classroom Experience
 - b. Youth will conduct an interview with someone in their area of choice
 - c. Youth will be encouraged to use the RTN site for the below general resources
3. General Resources for all youth ([Build Your Future | Wichita \(roadtripnation.com\)](https://www.roadtripnation.com)):
 - a. Explore Careers
 - i. Watch recorded interviews of individuals in the career area they have identified an interest in
 - b. Career Stories
 - i. Hear stories from people who have been in their shoes
 - c. Find Training & Job Opportunities
 - i. Take the next step to their career path
 - d. Prospective Students and Career Seekers
 - i. RoadTrip/Watch: Watch stories from people like them and watch other RoadTrip Films
 - ii. Choose Wichita Section
 1. Encourage Youth to Make a Life in Wichita: “Wichita #Relentlessly Original”
 2. Find Jobs in Wichita: Apply for local jobs
4. Student Resources [Roadtrip Nation for Students & Career Seekers | Roadtrip Nation](https://www.roadtripnation.com)

November 15, 2022

Submitted By: Keith Lawing

- a. WATCH: RTN documentaries
- b. EXPLORE: Start Your Roadtrip
 - i. Interest Inventory

Having USD 259 as one of the leading partners on the Road Trip Nation project will help accelerate opportunities to support the Work Based Learning Intermediary project. Some examples include but are not limited to the following.

- Expose the RTN website and videos with community leaders to high school students in line with current career goals and interest.
- Use the RTN lesson plan as a prerequisite for WBL work experience opportunities and internships
- Ask students to interview local people in occupations and careers of interest as a WBL activity or assignment.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Receive and file



South Central Kansas Roadtrippers



Aubrie

From: Wichita, KS

Age: 19

Schooling/Org: Currently studying biomedical engineering at Wichita State University Tech (WSU Tech) and currently works at the WSU Tech Transfer & Commercialization Office

Aubrie comes from a big family in South Central Kansas and she's eager to see what her home state has to offer her. She's currently studying biomedical engineering and works for the Wichita State Tech Transfer and Commercialization Office. She would love to build prosthetic limbs for athletes that need them someday, but she's also open to a wide variety of other career opportunities.



Austin

From: Hillsboro, KS, currently resides in Wichita, KS

Age: 19

Schooling/Org: Currently studying mechanical engineering at Wichita State University (WSU)

Austin spent his youth in Hillsboro putting together Lego sets. This love of construction and design really stuck with him. Currently, he's studying mechanical engineering to see how he can turn his passion for creativity and problem solving into a lucrative career. He also possesses an innately entrepreneurial spirit, and he'd love to build a product or business of his own someday. He's eager to talk to people from all walks of life.



Gary

From: Wichita, KS

Age: 18

Schooling/Org: Currently studying aerospace engineering at Wichita State University (WSU) and currently interning for Airbus

Gary is a first generation college student and current aerospace engineering major at Wichita State University. His parents work for airplane manufacturers themselves and he's open to following in their footsteps. He's also currently interning for Airbus. Still, he wants to make sure he explores all his options. He wants to talk to people from a wide array of industries to discover paths he may not even know are available to him yet.



Hannah

From: Wichita, KS

Age: 21

Schooling/Org: Currently studying forensic science at Wichita State University (WSU)

Hannah is currently studying forensic science at Wichita State, but her time in the lab has left her curious about more hands-on careers. She's thinking about pursuing a career in health care, particularly cardiology or anesthesiology. Ultimately, she hopes to talk to professionals both inside and outside the medical field to get a better idea of the opportunities South Central Kansas has in store for her.



Mirza

From: Pakistan, currently resides in Wichita, KS

Age: 25

Schooling/Org: Pursuing a Master's In Computer Science from Wichita State University (WSU)

Originally from Pakistan, Mirza has a background in electronics engineering and is currently pursuing a master's in computer science. She's excited about a career in IT because she thinks it allows her to utilize her technical skills in a wide variety of different industries. As she sets out across Wichita and the surrounding regions, she's as eager to see what she can do for her community as she is to learn what her community can do for her.

BROOKINGS

The Avenue

How private sector summer employment programs are expanding benefits for young people

Alicia Sasser Modestino and Joseph McLaughlin Monday, July 18, 2022

As we move into late July, cities across the country are ramping up their summer youth employment programs (SYEPs) to help connect young people to the labor market.

Summer jobs programs are typically one of a city or county's highest-profile youth employment programs. They usually last five to seven weeks and provide work opportunities to teens and young adults who might otherwise struggle to find jobs. They offer a paycheck, employment experience, and other organized activities in the service of multiple goals: increasing participants' income, developing young people's skills and networks to improve their labor market prospects, and offering constructive activities to promote positive behavior. Most SYEP positions are subsidized and in the public and nonprofit sectors, although some cities also secure unsubsidized and private sector placements

Our new research on Boston's summer jobs program adds to the growing evidence base of the benefits of SYEPs—most notably around crime and academic outcomes. This new research focuses specifically on youth in private sector job placements, and finds positive effects on attendance, course performance, test scores, high school graduation rates, and postsecondary enrollment.

Although not all youth benefit equally from SYEPs, they can provide transformative experiences that help level the playing field for marginalized groups. And since young people sign up in large numbers (programs are often oversubscribed), they offer a tremendous opportunity to reach many young people when they are receptive and need labor market guidance.

Success depends upon strong outreach to area businesses and high school students

Since SYEPs enroll young people of varying ages, skills, and readiness, programs do their best to make good matches between participants and work sites. Younger teens and those with less work experience typically work in subsidized public and nonprofit organizations. Private sector placements are reserved for older teens, such as juniors or seniors in high school, and sometimes require interviews akin to those for internships or entry-level jobs. Private sector employers often pay the wages themselves, which enables programs to expand the scale and scope of employment experiences without overreaching financially.

Boston's Private Industry Council (PIC), the city's workforce development board and where one of the authors of this piece works, operates the private sector arm of the Boston summer jobs program, brokering about 1,300 internships. The PIC works closely with Boston Public Schools (BPS) to recruit and prepare students for summer internships, and conducts extensive outreach with area employers to secure hiring commitments for the summer.

The work begins each fall with PIC career specialists conducting outreach in 31 BPS high schools, working with roughly 2,600 students to prepare them for a summer internship with a private sector firm through a series of work-readiness workshops and career exploration activities. At the same time, the PIC employer engagement team secures hiring commitments from nearly 70 top employers, which range from Fortune 500 companies to hospitals to technology

startups. Top employers have included Massachusetts General Hospital, Brigham and Women's Hospital, the Dana-Farber Cancer Institute, State Street Corporation, John Hancock Financial Services, the Federal Reserve Bank of Boston, and Vertex Pharmaceuticals.

To broker the placements, PIC staff prepare students to interview with employers aligned to their interests and skillsets, and employers make the final decision of whether to offer a position. Students who are not placed in a private sector internship can seek subsidized employment through the PIC or the city's publicly funded SYEP—most likely at a community-based nonprofit. PIC staff will also coach students through the process of applying for jobs outside of their network of employers.

In addition to covering youth wages, private sector internships expose students to a greater variety of industries—such as health care, finance, real estate, insurance, and life sciences—compared to jobs sponsored by publicly funded SYEPs and those that teens find on their own, which are typically in retail, accommodations, and food services. Students usually work 30 to 35 hours per week for six weeks from early July through mid-August, and are paid at least the Massachusetts state minimum wage.

To ensure firms are providing meaningful employment experiences, the PIC encourages employers to use the Massachusetts Work-Based Learning Plan. The plan prompts employers to develop a job description, lays out basic performance expectations (such as punctuality, communication, and initiative), lists a variety of skills that are more specific to particular workplaces and careers, and provides a structure for supervisors to assess participants against those expectations and skills at the beginning and end of the summer.

The PIC's summer internships show multiple academic benefits for participants

Previous evaluations on summer jobs programs focused on subsidized jobs in the public and nonprofit sector. In our new research, we sought to better understand the impacts of the PIC program and how it compares to Boston’s publicly funded SYEP.

Our study shows that participating in a PIC-brokered private sector internship is associated with improvements in attendance, course performance, and high school graduation rates that are similar in magnitude to publicly funded SYEPs. PIC participants attended two additional school days, were less likely to fail a course after participating in the program, and were more likely to score as “proficient” on statewide high school exams than the comparison group. All of these factors help contribute to PIC participants being 5.4 percentage points more likely to graduate from high school on-time relative to their peers—similar to the impacts of publicly funded SYEPs on youth, which have been documented using experimental studies based on lottery assignment.

Unlike the subsidized jobs program, however, participation in the PIC program is also associated with improvements related to postsecondary education. PIC participants were more likely to take the SAT than their peers, although there was no significant difference in test scores. PIC participants were also 6.1 percentage points more likely to enroll in any postsecondary institution relative to the comparison group, and they were more likely to enroll in four-year institutions than two-year institutions. At this point, we don’t know whether these differential impacts are associated with greater exposure to careers and/or different mentors through the PIC program—fodder for future research.

Because youth are not assigned by lottery, we might be concerned about which youth actually benefit from this program. Although PIC participants are more likely to be older students in grades 11 or 12, they are no more advantaged than the general BPS population, and a greater proportion of them are non-white, low-income, or male—characteristics that are less correlated with attending college. In fact, we find that PIC participants who attend traditional BPS schools

experience a bigger boost in college enrollment than those attending the city's prestigious exam schools. This suggests the program's impacts may stem from connecting less-advantaged students to occupations and industries that require postsecondary education.

Why we should invest in high-quality summer jobs programs

In any summer jobs program, unsubsidized private sector positions are a valuable complement to subsidized placements in public and nonprofit entities. They offer a broader set of opportunities for the most work-ready young people, and because employers pay the wages, they allow for program growth with lower costs.

However, developing private sector placements and preparing young people for those placements is a high-touch endeavor compared to the process cities typically use to place young people in subsidized positions—which is already a fairly complicated logistical process. In Boston, the PIC's capacity to act as an intermediary between the SYEP and private sector employers is key to keeping employers coming back summer after summer. Other research identified both program design and organizational capacity—such as staff with the right skills and adequate information management systems—as central to the success of any summer jobs program.

SYEPs are popular with city leaders, teens, and their families, and the evidence base for their effectiveness is growing. With additional federal funding available through the American Rescue Plan Act, local governments can invest in the organizational capacity necessary to provide a strong backbone for these programs and attract new private sector partners, especially given the historically tight labor market, with employers struggling to fill entry-level positions. For the private sector, partnering with SYEPs to provide youth with high-quality opportunities can be a win-win for employers seeking to fill jobs in the near term while building a more diverse workforce for the future.

You Could Be Training Your Future Employees-For Free

Objectives

- To engage, prepare and empower WIOA Young Adult Work Experience participants to meet the growing demands of a global economy.
- To provide positive work experiences with committed role models.
- To develop supported team relationships between employers, WIOA Young Adult Work Experience staff and worksites to enhance business goals and to support participant's success in future employment opportunities.
- To facilitate opportunities for participants to explore career opportunities.
- To provide a safe work environment in compliance with WIOA Young Adult Work Experience Policies, Worker's Compensation, and State and Federal Child Labor Laws.

The WIOA Young Adult Work Experience internships/work experience/summer employment opportunities are on-the-job, work-based, employment activities. It is designed to support business needs of the worksite and support participants in developing self-esteem, life strategies, career pathways and marketable job skills. The goal of WIOA Young Adult Work Experience is to help participants gain an understanding of workplace culture and requirements, to have a successful learning experience, and to enhance their potential of future success in the workforce.

Expectations of the Employer

- Provide a meaningful work-based training experience to assigned participants in a safe working environment.
- Provide participants with supervision at all times. Participants should be provided with their supervisor's phone number and office location on the first day. In the event the participant's direct supervisor will be late, absent, or out of the office, participants shall be provided a secondary contact, their location, and phone number.
- Review approved job description and develop an appropriate training plan to support specific goals and skill attainment. Encourage participants to ask for clarification if needed, inform supervisor if the tasks are too easy or too difficult, and ask for additional work if needed. Additional responsibilities outside of the scope of the approved job description shall require prior written approval from the WIOA Young Adult Work Experience Program Manager.
- Provide appropriate orientation including workplace culture and a review of the worksite's policies and procedures. Ensure the participant knows where the safety equipment is located, including a first aid kit.
- Regularly monitor participant's progress and provide ongoing feedback; complete reviews and surveys as requested.
- Know and follow the procedures for on-the-job accidents (see section on Accidents on the Job).
- If corrective action is necessary, review disciplinary procedures and contact WIOA Young Adult Work Experience staff for assistance.

Internship/Work Experience

Internships/Work experiences are for participants 16 years or older. Participants are allowed up to 500 total hours of work experience at assigned worksites.

Summer Employment Opportunity

Summer employment opportunities are for participants 16 years or older. Participants are allowed up to 500 total hours of work experience at assigned worksites. Summer employment opportunities shall only occur during the months of June, July, and August.

Worksite Placement

Job placement is a critical part of the internship/work experience/summer employment opportunity process. Participants are placed at a worksite by comparing skills and interests with the worksite job requirements, location and schedule. The WIOA Young Adult Work Experience's placement process attempts to place participants best suited to each position, but circumstances may dictate alternative matches.



Workforce Innovation and Opportunity Act (WIOA) - Young Adult Work Experience

The Workforce Innovation and Opportunity Act (WIOA) Young Adult Program offers free education and employment services to young adults, 16-24, who have a desire to become self-sufficient but face significant barriers in making a successful transition to adulthood; entering the workforce, higher education, or advanced training.

- No cost to employers! 500-hour work experience, all wages, Worker's compensation, and insurance covered by the Workforce Center.
- Employee has an assigned case manager who conducts follow up and tracks their work experience.
- Job coaching available.

For more information contact John Grant at 316-771-6644 or at jgrant@workforce-ks.com



Equal Opportunity Employer/Program - Auxiliary aids and services are available upon request to individuals with disabilities. Any individual with a disability may request accommodations by contacting the Workforce Centers, 316-771-6800, TDD: 711 or 1-800-766-3777, (admin@workforce-ks.com). Requests should be made at least five (5) working days in advance of the event

WORKFORCE CENTERS

of South Central Kansas

KANSASWORKS.COM

Local Workforce Development Board (LWDB) Youth Employment Committee Meeting Minutes September 20, 2022 – 11:30 AM

1. Welcome and Introductions

The LWDB Youth Employment Committee assembled via ZOOM. Keith Lawing introduced long-time LWDB Member Rod Blackburn as the new co-chair for the Committee replacing Jennifer (Hughes) Jackson whose board term ended on June 30, 2022; Amy Williams will continue to act as the other co-chair. Other Committee member changes include the departure of Cowley College president Dr. Dennis Rittle, who accepted another position out of state and the addition of new LWDB Member Alana McNary with BG Products. Lawing introduced new Workforce Alliance (WA) WIOA Youth Program Supervisor KC Schumacher who replaced Stacy Cotten in that position. He also introduced Work-Based Learning Intermediaries Holly Westmoland and Marqus Wilson. Co-Chair Rod Blackburn asked Committee members for self-introductions and called the meeting to order.

2. Workforce Innovation and Opportunity Act (WIOA) Youth Program Performance for Program Year 2021 (PY21)

An update on performance for the WIOA Youth Program for PY21 was provided. PY21 began on July 1, 2021 and ended on June 30, 2022. All data entry has been completed and performance for PY21 is final. The Youth Program annual performance exceeded the goal for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter, Credential Rate, Median Earnings and Measurable Skills Gain. Local Area IV (LAIV) exceeded the State in annual performance. LAIV exceeded the goal for all five measures and the State exceeded the goal for three measures, met the goal for one measure, and did not meet the sanction level for the Measurable Skills Gain. For the Average Indicator Score, LAIV exceeded the goal for Employment 2nd Quarter, Median Earnings, Credential Rate, and Measurable Skills Gain and met the goal for Employment 4th Quarter. LAIV exceeded the goal for the Adult and Youth programs and met the goal for the Dislocated Worker program. No corrective action is indicated or required from the reporting. Overall, the program met 122% of the goals; exceeding some of the actual goals. The first quarter reporting for PY 22 will be complete at the end of this month and will be reported at the next Committee meeting.

Staff were asked to explain to the Committee what the most challenging operational elements of the WIOA Youth program are and how Committee members can assist in addressing those challenges. Low enrollment numbers is the biggest challenge. Schumacher is reaching out to community partners to build new relationships and to rekindle old ones. Staff are also looking at how they are reaching out to referrals and to improve follow up after the initial contact in order to increase retention in the program. Committee members can help staff by getting the word out into the community of the services the WA can provide 16 to 24 year-olds. Staff are available to meet with new contacts to review the referral process and are open to ideas on how to improve outreach to increase participation. Staff are discussing making changes to the intake process and possibly offering group orientations as well as in-person and virtual outreach. The program works with out-of-school youth; it is difficult to reach this population. Blackburn pointed out that these youth were once in school and that improving the contact while they are still in school would be beneficial and encouraged visits with school counselors to form close relationships. Having the new WBL intermediaries work directly in the schools will improve this communication. Youth are confused on the multitude of options that they have and need direction. The use of Xello in the schools to identify areas of study for students based on their interests is important so that this information can be leveraged by youth programs to provide targeted outreach. Staff will follow up with Committee members after the meeting on information regarding the WIOA Youth program and the referral process.

Report was received and filed.

3. Youth Employment Project (YEP)/Helping Youth Prepare for Employment (HYPE) 2022 Draft Annual Report

Reports on each of the Camp HYPE's that took place over the summer were provided to Committee members for review. The final report on activities for HYPE/YEP is being prepared and staff hope to have final numbers by the end of the month. Preliminary numbers show overall 3,166 youth were served. 1,048 participants attended workshops. Approximately 2,000 badges were awarded and 681 certificates were earned. Total employment numbers are still being reported and collected; that number currently stands at about 80. 92 youth participated in Camp HYPE. 226 employers were engaged, nine job fairs were held and attended by 1,800 students. 176 employers took part in 38 events in 10 districts. The Camp HYPE's were very successful in creating career awareness for some students. Some of the camps were held at community partner locations such as Groover Labs and the Urban League. Aletra Chaney Profit stated that Butler Community College (BCC) would like to become reengaged in HYPE/YEP and with the schools in Butler County. Staff had an initial meeting with BCC regarding this and will follow up. BCC is open to ideas for trying to connect high school students that due to age cannot participate in an internship and could possibly partner with HYPE/YEP to provide an experiential learning opportunity. WA staff recently participated in a USD 259 Senior Job Fair for those students who had not yet identified their next steps post-graduation in order to learn about available options. The WA had a booth to speak to them about referrals to the WIOA Youth program, getting into an opportunity through YEP or potential post-secondary education with WA partners. This provided a good connection to students who WA staff would not have had otherwise. Staff are currently looking to replicate this model in other schools in the region. Staff will provide a draft HYPE/YEP plan for 2023 to members at the next meeting in November. A priority of the plan is to implement the HYPE/YEP model in Butler, Cowley and Sumner counties.

Report was received and filed.

4. Work-Based Learning (WBL) Project Update

All five of the local workforce boards in Kansas have received grant funding over the last couple of years to hire a WBL Intermediary to work with designated schools that have applied to be recognized as a WBL school and expand career awareness. This year, the local areas have received funding from the State of Kansas. Chelsea Daniel, Youth Work Experience Coordinator is working with WBL staff in the other Local Areas in preparing a training program for all of the WBL intermediaries across the state and will focus on how to leverage the WIOA Youth and Business Services programs in partnerships with the schools. The intermediaries will be working in the schools to assist students with resumes and provide workshops to make them work ready, connect them to businesses and get them jobs and work experiences. They will facilitate the partnership between schools and businesses by providing outreach to businesses on how they can provide work experiences such as internships and job shadowing that will inspire youth and help them figure out what they want to do for a career. Data collection to help measure the success of the WBL program will be important in order to obtain additional funding from the legislature next year. All intermediaries statewide share the same job description and goals. The goals are to coordinate facility tours, job or career fairs, speakers into the classroom, industry professionals to mentor students as well as setting up job shadowing, paid or unpaid internships and tracking referrals to the WIOA Youth program across the state. First quarter reporting will occur in two weeks and that report will be shared with Committee members at its next meeting in November. Total number of students served, number of schools and school districts, number of employers engaged and what industry or pathway they are engaged in.

Report was received and filed.

5. **Consent Agenda**

Minutes from the May 17, 2022 meeting, the WA budget for Program Year 2022 and an update on the Jobs FORE Youth Golf Tournament were presented to the Committee for review and/or approval. The budget highlighted the line items that support WA Youth program operations - wages, work experience, incentives, occupational training and supportive services. LWDB and Committee meeting schedules are being drafted for 2023. The current schedule for the Committee is to meet every other month beginning in January. This was problematic in March due to Spring Break. The proposed calendar would have the Committee meeting every other month beginning in February. Lawing asked if there were any feedback regarding this change; no feedback was provided. An email regarding this change will be sent to all Committee members.

Aletra Chaney-Profit (Mim McKenzie) moved to approve the Consent Agenda. Motion was adopted

6. **Next Steps**

- Staff will follow up with Committee members after the meeting on information regarding the WIOA Youth program and the referral process.
- Staff will provide a draft HYPE/YEP plan for 2023 to members at the next meeting in November.
- HYPE/YEP staff follow up with Butler Community College on their engagement in the program.
- First quarter WIOA Youth program performance and WBL data reporting at the next meeting.

7. **Adjournment**

The meeting was adjourned at 12:27 PM.

Attendees:

LWDB Youth Employment Committee Members

Rod Blackburn, Partners in Education
Cody Griffin, WSU Tech
Aletra Chaney-Profit, Butler Community College
Debbie Kennedy, Wichita Children's Home
Mim McKenzie, YMCA

Staff/Guests

Chelsea Daniel
Amanda Duncan
Denise Houston
Keith Lawing
KC Schumacher
Holly Westmoland
Marqus Wilson
Shirley Lindhorst
Maria Bocco-Oyler, Kansas Department of
Children and Families

Workforce Alliance Consolidated Budget PY22

July 2022 - June 2023

WIOA					Community Impact Funds				Expenditures Through 08/30/2022 Consolidated			
Category	Budget	August Expenditures	YTD Expenditures	% Budget Remaining	Budget	August Expenditures	YTD Expenditures	% Budget Remaining	Budget	August Expenditures	YTD Expenditures	% Budget Remaining
Wages	\$ 2,120,500	\$ 156,361	\$ 303,772	86%	\$ 1,118,202	\$ 95,990	\$ 185,519	83%	\$ 3,238,702	\$ 252,351	\$ 489,291	85%
Fringe	\$ 547,814	\$ 35,673	\$ 70,533	87%	\$ 308,717	\$ 21,693	\$ 45,291	85%	\$ 856,531	\$ 57,366	\$ 115,824	86%
Facilities	\$ 291,550	\$ 54,756	\$ 134,988	54%	\$ 159,953	\$ 5,978	\$ 12,289	92%	\$ 451,503	\$ 60,734	\$ 147,277	67%
Contract/Pro Fees	\$ 104,780	\$ 12,703	\$ 32,007	69%	\$ 123,410	\$ 20,207	\$ 27,377	78%	\$ 228,190	\$ 32,910	\$ 59,384	74%
Supplies/Equipment	\$ 82,510	\$ 7,284	\$ 11,860	86%	\$ 69,115	\$ 11,653	\$ 12,445	82%	\$ 151,625	\$ 18,937	\$ 24,305	84%
Outreach/Cap Building	\$ 40,645	\$ 1,077	\$ 6,720	83%	\$ 75,198	\$ 12,986	\$ 13,028	83%	\$ 115,843	\$ 14,063	\$ 19,748	83%
Travel/Conferences	\$ 274,324	\$ 1,079	\$ 2,032	99%	\$ 35,734	\$ 2,475	\$ 2,931	92%	\$ 310,058	\$ 3,554	\$ 4,963	98%
Grants Awarded	\$ -	\$ 9,591	\$ 9,591	#DIV/0!	\$ 190,500	\$ 3,054	\$ (34,746)	118%	\$ 190,500	\$ 12,645	\$ (25,155)	113%
Staff Development	\$ 23,000	\$ -	\$ -	100%	\$ 16,250	\$ -	\$ -	100%	\$ 39,250	\$ -	\$ -	100%
Misc	\$ -	\$ -	\$ -	0%	\$ 40,000	\$ -	\$ -	100%	\$ 40,000	\$ -	\$ -	100%
Work Experience	\$ 978,047	\$ 33,218	\$ 56,581	94%	\$ 276,653	\$ 17,462	\$ 14,284	95%	\$ 1,254,699	\$ 50,680	\$ 70,865	94%
On The Job Training	\$ -	\$ -	\$ -	-	\$ 426,800	\$ 14,646	\$ 20,347	95%	\$ 426,800	\$ 14,646	\$ 20,347	95%
Incentives	\$ 25,000	\$ -	\$ -	100%	\$ 10,000	\$ 1,225	\$ 8,645	75%	\$ 35,000	\$ 1,225	\$ 8,645	75%
Occupational Training	\$ 307,066	\$ 4,963	\$ 5,203	98%	\$ 1,034,833	\$ 5,586	\$ 5,060	100%	\$ 1,341,899	\$ 10,549	\$ 10,263	99%
Supportive Services	\$ 55,000	\$ 2,318	\$ 1,245	98%	\$ 217,500	\$ 10,614	\$ 11,851	95%	\$ 272,500	\$ 12,932	\$ 13,096	95%
Total	\$ 4,850,236	\$ 319,023	\$ 634,532	87%	\$ 4,102,864	\$ 223,569	\$ 324,321	92%	\$ 8,953,100	\$ 542,592	\$ 958,853	89%

Analysis

Budget: The PY22 budget with expenditures through the end of the July 2022. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY22 budget allocates 37% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 8% for the month of July. Accruals for which WA is waiting final invoices has created the negative expenditures in the grants awarded line item. The budget has 95% remaining..

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Receive and file.

Item

Workforce Innovation and Opportunity Act (WIOA) Youth Performance Reports

Background

Program Year 2022 (PY22) began on July 1, 2022. The first quarter is complete and we are midway through the second quarter. While it is midway through the second quarter, it is still very early in the program year for performance.

Analysis

WIOA Youth (PY22)

The Youth Program projected first quarter performance is to exceed the goal for Placement in Employment, Education, or Training 4th Quarter, Credential Rate, and Median Earnings. Local Area IV (LAIV) is projected to not meet the sanction level for Placement in Employment, Education, or Training 2nd Quarter and Measurable Skills Gain. The low numbers in Measurable Skills Gain are a data entry issue.

The Youth Program projected second quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2nd Quarter and Median Earnings. LAIV is projected to not meet the sanction level for Placement in Employment, Education, or Training 4th Quarter, Credential Rate, and Measurable Skills Gain. The low numbers in Measurable Skills Gain are a data entry issue.

LAIV is projected to do a little better than the State in annual performance. LAIV is projected to exceed the goal for two measures, meet the goal for one measure, and not meet the sanction level for two measures. The State is projected to exceed the goal for one measure and not meet the sanction level for four measures.

WIOA Average Indicator Scores (PY22)

For Average Indicator Score LAIV is projected to exceed the goal for Median Earnings, meet the goal for Credential Rate, and not meet the sanction level for Employment 2nd Quarter, Employment 4th Quarter, and Measurable Skills Gain

For Average Program Score LAIV is projected to not meet the sanction level for the Adult, Dislocated Worker, and Youth programs.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Recommended Action: Receive and file.

**WIOA Youth Program
Program Year 2022
Performance Report of LA IV
as of 11/03/2022**

Youth	Goal	PY22 1st Qtr July 22 - Sept 22		PY22 2nd Qtr Oct 22 - Dec 22		PY22 3rd Qtr Jan 23 - Mar 23		PY22 4th Qtr Apr 23 - June 23		PY22 Annual Report July 22 - June 23		PY22 State / Annual Report July 22 - June 23		*Reporting Period
	Sanction													
Education and Employment Rate (2nd Qtr. after Exit)	72.30% 65.07%	50.00 50.00	2 4	100.00 100.00	6 6					70.59 70.59	12 17	54.89 54.89	101 184	2nd Qtr= 10/01/21 to 12/31/21 Annual= 07/01/21 to 06/30/22
Education and Employment Rate (4th Qtr. after Exit)	69.40% 62.46%	83.33 83.33	5 6	60.00 60.00	3 5					61.90 61.90	13 21	62.05 62.05	121 195	2nd Qtr= 04/01/21 to 06/30/21 Annual= 01/01/21 to 12/31/21
Earnings (Median Earnings 2nd Qtr. after Exit)	\$3,050.00 \$2,745.00	\$4,628.89 \$4,628.89	N/A N/A	\$3,109.70 \$3,109.70	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	\$4,322.36 \$4,322.36	N/A N/A	\$3,901.55 \$3,901.55	N/A N/A	2nd Qtr= 10/01/21 to 12/31/21 Annual= 07/01/21 to 06/30/22
Credential Attainment (Within 4 Qtrs. after Exit)	66.30% 59.67%	80.00 80.00	4 5	25.00% 25.00%	1 4					71.43 71.43	10 14	51.37 51.37	74 146	2nd Qtr= 04/01/21 to 06/30/21 Annual= 01/01/21 to 12/31/21
Measurable Skills Gain (Real Time Measure)	49.20% 44.28%	0.00 0.00	0 11	0.00 0.00	0 11					0.00 0.00	0 11	6.47 6.47	9 139	2nd Qtr= 10/01/22 to 12/31/22 Annual= 07/01/22 to 06/30/23

Summary LA IV	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	LAIV Annual	State Annual
	Youth	Youth	Youth	Youth	Youth	Youth
Met Goal	3	2			2	1
Met Sanction	0	0			1	0
Did Not Meet Sanction	2	3			2	4

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs
Program Year 2022
Performance Throughout the Program Year
Local Area IV
as of 11/03/2022**

Local Area IV Performance Through PY 2022							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	52.46%	69.03%	70.14%	91.09%	70.59%	97.63%	85.92%
	76.00%		77.00%		72.30%		
Employment 4th Quarter After Exit	58.51%	81.38%	66.29%	84.99%	61.90%	89.19%	85.19%
	71.90%		78.00%		69.40%		
Median Earnings 2nd Quarter After Exit	\$7,505.60	110.64%	\$10,990.03	113.85%	\$4,322.36	141.72%	122.07%
	\$6,784.00		\$9,653.00		\$3,050.00		
Credential Attainment Rate	82.50%	107.84%	62.07%	71.43%	71.43%	107.74%	95.67%
	76.50%		86.90%		66.30%		
Measurable Skill Gains	12.50%	19.50%	0.00%	0.00%	0.00%	0.00%	6.50%
	64.10%		58.10%		49.20%		
Average Program Score	90.00%	77.68%	90.00%	72.27%	90.00%	87.26%	

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

WIOA Programs
Program Year 2022
Performance Throughout the Program Year
Statewide
as of 11/03/2022

Overall State Performance Through PY 2022							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	52.99%	69.72%	67.61%	87.81%	54.89%	75.92%	77.82%
	76.00%		77.00%		72.30%		
Employment 4th Quarter After Exit	57.18%	79.53%	64.70%	82.95%	62.05%	89.41%	83.96%
	71.90%		78.00%		69.40%		
Median Earnings 2nd Quarter After Exit	\$7,680.49	113.21%	\$10,968.34	113.63%	\$3,901.55	127.92%	118.25%
	\$6,784.00		\$9,653.00		\$3,050.00		
Credential Attainment Rate	69.08%	90.30%	75.76%	87.18%	51.37%	77.48%	84.99%
	76.50%		86.90%		66.30%		
Measurable Skill Gains	17.50%	27.30%	21.05%	36.23%	6.47%	13.15%	25.56%
	64.10%		58.10%		49.20%		
Average Program Score	90.00%	76.01%	90.00%	81.56%	90.00%	76.78%	

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

Performance Through PY Year – Calculation Key

Local Area IV Performance Through PY 2017							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	A 72.27%	91.83%	75.00%	90.36%	65.15%	88.04%	90.08%
	B 78.70%		83.00%		74.00%		
Employment 4th Quarter After Exit	72.34%	102.18%	78.00%	103.59%	66.15%	92.65%	99.47%
	70.80%		75.30%		71.40%		
Median Earning 2nd Quarter After Exit	\$5,235	85.86%	\$9,607	125.01%	X	N/A	105.43%
	\$6,097		\$7,685		X		
Credential Attainment Rate	83.02%	151.50%	66.67%	122.78%	24.07%	39.72%	104.67%
	54.80%		54.30%		60.60%		
Average Program Score	90.00%	107.84%	90.00%	110.43%	90.00%	73.47%	

A = Performance / Goal Actual Rate

B = Performance / Goal Target Rate

1. Take **Actual Rate** / **Target Rate** = Percentage Rate/s for Title I Programs Adult, DW, Youth (i.e. 72.27% / 78.70% = 91.83%). Complete this for each indicator in each program to obtain all initial percentage rates (indicated by purple box above).

2. Average Program Score – To figure the Average Program Score:

Add the percentage totals for each Title I program column (i.e. Adult 91.83% + 102.18% + 85.86% + 151.50% = 431.37%). Then divide the total by the number of program indicators for each program (i.e. Adult 431.37% / 4 = 107.84%).

3. Average Indicator Score – To figure the Average Indicator Score:

Add the percentage totals for each Indicator / Program row (i.e. Employment 2nd Quarter After Exit 91.83% + 90.36% + 88.04% = 270.23%). Then divide the total by the number of Title I Programs in the indicator (i.e. Employment 2nd Quarter After Exit 270.23% / 3 = 90.08%).

All Actual Rate / Target Rate percentages pulled from WIOA Annual Performance Reports – Local Area/WIB & Statewide