

LWDB Program Operations and Performance (POP) Committee Meeting Minutes
November 5, 2020

1. Welcome and Introductions

The LWDB Program Operations and Performance Committee assembled via Zoom. Co-Chair Tony Naylor welcomed Committee members and called the meeting to order.

2. Workforce Center Operations

Workforce Center services had been expanded to provide more in-person services to customers during the summer, after ceasing in-person services during the initial outbreak of COVID in March. However, due to the rise in COVID-19 cases, all services will again be provided to customers virtually except for critical in-person support such as Trade Adjustment Assistance (TAA) program enrollments and other critical employment services. Workkeys testing will only be scheduled if specifically requested by an employer and Imagine Academy will no longer be scheduled. The Workforce Centers will no longer allow walk-in customer access for self-service use of technology and equipment except on a very limited basis for those that absolutely need the access to obtain a job. The Butler and Wellington centers will be closed and staff will assist customers virtually. This operational model will continue through the end of January and be reassessed at that time. Customers have adapted to being assisted virtually and the number of customers served has increased and at the same levels as before the pandemic. Virtual videos and workshops are available on YouTube. Board members were encouraged to offer suggestions for workshop topics. Board members were also asked to consider volunteering their human resources staff for the Practice Make Progress program that assists customers with mock interviews and resume assistance. The monthly statewide virtual job fairs continue and there were two during the month of October; between the two job fairs, 35 employers and over 1,200 job seekers attended. Virtual job fairs are planned to continue through March of next year.

Report was received and filed.

3. Workforce Investment & Opportunity Act (WIOA) Performance Reports for PY 19

Program Year 2019 (PY19) performance ended on June 30, 2020; performance numbers are set and final and were reported to the Committee. Local Area IV (LAIV) ended the year strong with most measures and programs meeting the sanction level or exceeding the goals.

For WIOA Adult, Dislocated Worker, and Youth, performance for the Adult Program exceeded the goal for Credential Rate and, met the sanction level for Entered Employment 2nd Quarter and Entered Employment 4th Quarter. LAIV did not meet the sanction level for Median Earnings. For the Dislocated Worker Program performance exceeded the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, Credential Rate and Median Earnings. Youth Program performance exceeded the goal for Placement in Employment, Education, or Training 2nd Quarter and met the sanction level for Placement in Employment, Education, or Training 4th Quarter, but did not meet the sanction level for Credential Rate. The Youth Credential Rate has made huge progress over the last year due to the corrective action plan requested and developed by the Committee. LAIV is behind the State in projected annual performance. LAIV exceeded the goal for six measures, met the goal for three measures, and did not meet the sanction level for two measures. The State exceeded the goal for eight measures and met the sanction level for three measures.

In the comparison of annual performance with other LA's, LAIV and V did not meet the measure for Youth Credential Attainment; LA IV did not meet the measure for Adult Earnings, which is a result of clients having high barriers to employment, ie, low income, receiving public assistance, basic skills deficient, etc. These clients are attaining employment just not quite at the wage sufficient to meet this goal.

For Wagner Peyser, LAIV exceeded the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter, and Median Earnings.

WIOA Program Performance Throughout the Program Year report is the report that indicates whether a Local Area's performance meets certain measures or if possible sanctions or corrective action plans are required. LAIV met or exceeded all measures for this report.

The Effectiveness in Serving Employers measure is still in baseline status and there are no goals that need to be met at this time. LAIV is very close to the State for all programs for the Retention rate.

The Senior Community Service Employment Program (SCSEP) performance reporting for the year ended September 30, 2020. The program exceeded the goal for Service to Most in Need, Employment Rate 2nd Quarter After Exit, Employment Rate 4th Quarter After Exit, and Median Earnings and met the sanction level for Service Level. LAIV did not meet the sanction level for Community Service. This is a direct result of COVID-19 as SCSEP participants have been on paid sick leave for the majority of the time since March 2020.

Report was received and filed.

4. Training Report

The report on participants active in training was discussed and an update on enrollments from workers impacted by the layoffs due to the 737 Max production pause was provided. Job seekers in Local Area IV have access to a number of different employment and training programs due to grants and other funds that are leveraged with the annual WIOA federal allocations, which brings more funding to the region. The report includes graphs representing current statistics by sectors, training providers, occupations, leveraged funds, and expended funds for training programs administered through the Workforce Centers of South Central Kansas which include: WIOA Adult, WIOA Dislocated Worker, WIOA Youth, Kansas Health Professions Opportunity Project (KHPOP), Pell Grants, Trade Adjustment Assistance (TAA), Kansas Advanced Manufacturing Program (KAMP), United Way Healthcare, Registered Apprenticeship, Retaining Employment and Talent After Injury/Illness Network (RETAIN) and Partner4Work Dislocated Worker Grant. The majority of people in training are in advanced manufacturing, registered apprenticeship and healthcare programs. A historical summary of training funds invested in area schools was also included. Jeff Longwell asked if all of the educational institutions that received funds were on this report. Institutions that receive the majority of funds are included; however, staff will look into adding others for future reports. Longwell also asked if the funding included on the summary are public or private. Most are public with the exception of United Way's PCA grant and staff announced that the WA was just awarded \$125,000 Digital Divide grant from the National Fund.

Reports were received and filed.

5. Addition to the Eligible Training Provider (ETP) List from Butler Community College

An addition to the Eligible Training Provider List from Butler Community College (BCC) for a Facility Management Certification program was presented to the Committee for approval. At the last Committee meeting, staff recommended to not approve this certification as the program did not match an occupation on the Occupations Approved for Training list. John Cressler, BCC had requested that the program be reconsidered for approval as BCC has found strong demand for this certification in other regions. Staff reviewed labor market information and Cressler provided some supporting documentation to staff, which was provided to the Committee for review. Staff recommended to approve this program for the ETP list.

Tony Naylor (Robyn Heinz) moved to approve the initial program to the Eligible Training Provider (ETP) list as presented.

6. Consent Agenda and Committee Reports

Meeting minutes from May 7, 2020 and meeting notes from September 3, 2020, WIOA Youth Report, the one-stop operator report for September, the Regional Workforce/Employment Economic

update and an update on workforce services delivery in Cowley County were presented to the Committee for review and/or approval.

A WIOA Youth Program report was provided to the Committee; it was created as part of the corrective actions the Committee had requested from staff.

A Workforce Alliance (WA) report on how businesses and the economy are being impacted in the region during the Boeing 737 Max lay-offs and the COVID-19 health crisis was provided and discussed. This report is updated on a regular basis and is distributed to board members and partners.

Last year, the LWDB Executive Committee appointed a task force to review and analyze workforce center services in Cowley and Sumner County and a Request for Information (RFI) was released to determine options for service delivery models and partnerships for employment and training services. The Kansas Department of Commerce determined that the WA must do a formal procurement and a Request For Proposals (RFP) was released; one response was received from Cowley College. A request for sole source procurement approval was submitted to the Kansas Department of Commerce and was approved. The plan is to have a contract in place for Cowley services effective January 2, 2021.

Robyn Heinz (Kerri Falletti) moved to approve the approval of the Consent Agenda as presented. Motion adopted.

7. Announcements

- A. New LWDB member Ashley Scheideman with FlagshipKansas.Tech was introduced to attendees.
- B. November is Registered Apprenticeship month; Tony Naylor was featured on this week's Building You segment on KWCH highlighting registered apprenticeship opportunities. A link to that story will be sent out to all LWDB members.
- C. WSU has a rapid COVID testing lab available to employers. The WA staff will be using the lab and information will be sent out LWDB members.

8. Adjournment

The meeting was adjourned at 12:28.

Present Committee & Board Members

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

Justin Albert

Kerri Falletti

Matt Peterson

Steve Porter

Monica Stewart

Jeff Longwell

Alex Munoz

Erica Ramos

Asley Scheideman

Jeff Townsend

Staff/Guests

Keith Lawing

Denise Houston

Shirley Lindhorst

George Marko

Chad Pettera

Tisha Cannizzo, Eckerd Connects

John Cressler, Butler Community College