

**LWDB Program Operations and Performance Committee
Meeting Agenda**

Wednesday, November 6, 2019 • 11:30 a.m.

300 W. Douglas Avenue, Suite 850 – R.H. Garvey Building

Conference call option or Zoom Room web meeting access is available upon request

1. **Welcome and Introductions:** Robyn Heinz (11:30)
 2. **Workforce Innovation & Opportunity Act (WIOA) Performance Reports:** Keith Lawing (11:35) (pp.2-8)
Program Year 2018 Workforce Innovation and Opportunity Act (WIOA) performance outcomes and for the first quarter of Program Year 2019 will be presented.
Recommended action: Take appropriate action.
 3. **WIOA Youth Program Operations** – Keith Lawing and Stacy Cotten (11:45) (p. 9)
Workforce Alliance staff are analyzing current operations for the WIOA Youth Program and examining strategies to improve performance and outcomes.
Recommended action: Provide input, oversight and provide recommendations to staff.
 4. **Pre-Employment Transition Services (Pre-ETS):** Keith Lawing and Stacy Cotten (12:00) - Handout
The Workforce Alliance is in a partnership with the Department of Children and Families to providework experience opportunities for youth with disabilities.
Recommended action: Receive and file.
 5. **Workforce Alliance Operations Task Forces:** Keith Lawing (12:10) (pp. 10-11)
The Workforce Alliance created task forces to review Request for Information responses and youth employment strategies.
Recommended action: Receive and file.
 6. **Consent Agenda:** Robyn Heinz (12:20)
Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.
 - A. Meeting Minutes from January 3, 2019 and March 7, 2019, Meeting Notes from May 2, 2019 and September 26, 2019 (pp. 12-22)
 - B. Workforce Center Operations/One-Stop Operator Report (pp. 23-29)
 - C. Helping Youth Prepare for Employment (HYPE) Report (pp. 30-31)**Recommended Action: Approve the consent agenda as presented.**
 7. **Adjourn (12:30)**
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*The next LWDB Program Operations and Performance Committee Meeting
is scheduled for 11:30 a.m. on Thursday, January 9, 2020.*

Item

Workforce Innovation and Opportunity Act (WIOA) Performance Reports

Background

Program Year 2018 information is final and Program Year 2019 performance is available for the first and second quarter.

Analysis

WIOA Adult, Dislocated Worker, and Youth (PY18)

Program Year 2018 began on July 1, 2018 and ended on June 30, 2019. The numbers presented are final.

The Adult Program annual performance for LAIV met the goal on Entered Employment 2nd Quarter and Entered Employment 4th Quarter. LAIV exceeded the goal for Credential Rate. LAIV did not meet the sanction level for Median Earnings.

The Dislocated Worker Program annual performance met the goal for Entered Employment 4th Quarter. LAIV exceeded the goal for Entered Employment 2nd Quarter, Median Earnings, and Credential Rate.

The Youth Program annual performance exceeded the goal for Placement in Employment, Education, or Training 2nd Quarter and Placement in Employment, Education, or Training 4th Quarter. LAIV did not meet the sanction level for Credential Rate. This is the second year that LAIV has not met the sanction level for Credential Rate.

Measureable Skills Gains and Median Earnings Youth continue to be in baseline status. Information is currently being reported but there are no goals for the measures. In the Adult program Measureable Skills Gains ended the year at 62.07%. The Dislocated Worker program ended at 71.43%. The Youth program ended at 67.65%. In the Youth program Median Earnings ended the year at \$2,410.76.

The State met or exceeded all measures for the Dislocated Worker and Youth programs. The State met the goal for Adult Entered Employment 2nd Quarter. The State exceeded the goal for Adult Entered Employment 4th Quarter and Credential Rate. The State did not meet the sanction level for Adult Median Earnings.

Wagner Peyser (PY18)

Local Area IV exceeded the goal for all three measures in PY18.

WIOA Adult, Dislocated Worker, and Youth (PY19)

Program Year 2019 began on July 1, 2019 and we have completed the first quarter. The 2nd Quarter has just begun.

The Adult Program projected first quarter performance for LAIV is to meet the goal on Entered Employment 2nd Quarter, Entered Employment 4th Quarter, and Median Earnings. LAIV is projected to not meeting the sanction level for Credential Rate. The Adult Program projected second quarter performance for LAIV is to meet the goal on Entered Employment 2nd Quarter and Credential Rate. LAIV is projected to not meet the sanction level for Entered Employment 4th Quarter and Median Earnings.

The Dislocated Worker Program projected first quarter performance is to exceed the goal for Entered Employment 2nd Quarter, Median Earnings, and Credential Rate. LAIV is projected to not meet the sanction level for Entered Employment 4th Quarter. The Dislocated Worker Program projected second quarter performance is to exceed the goal for Median Earnings. LAIV is projected to meet the goal on Entered Employment 2nd Quarter and Entered Employment 4th Quarter. LAIV is projected to not meet the sanction level for Credential Rate.

The Youth Program projected first quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2nd Quarter. LAIV is projected to not meet the sanction level for Credential Rate and Placement in Employment, Education, or Training 4th Quarter. Median Earnings for the first quarter is currently \$3,009.76. The Youth Program projected second quarter performance is to exceed the goal for Placement in Employment, Education, or Training 4th Quarter. LAIV is projected to not meet the sanction level for Credential Rate and Placement in Employment, Education, or Training 2nd Quarter. Median Earnings for the second quarter is currently \$2,647.66.

Information on Measureable Skills Gains is very limited for the first quarter.

Local Area IV is a little behind the State in second quarter performance. The State is meeting the goal on 3 measures, exceeding the goal on 5 measures, and not meeting the sanction level on 3 measures.

Wagner Peyser (PY19)

Local Area IV is projected to exceed the goal for Entered Employment 2nd Quarter and Median Earnings and meet the goal for Entered Employment 4th Quarter in the second quarter.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)

Recommended Action

Receive and file.

**WIOA Programs
Program Year 2018
Performance Report of LA IV
as of 10/07/2019**

Adult	Goal		PY18 1st Qtr July 18 - Sept 18		PY18 2nd Qtr Oct 18 - Dec 18		PY18 3rd Qtr Jan 19 - Mar 19		PY18 4th Qtr Apr 19 - June 19		PY18 Annual Report July 18 - June 19		*Reporting Period
	Sanction												
Employment Rate (2nd Qtr. after Exit)	78.7%		217	148		214		303		897		2068	4th Qtr= 04/01/18 to 06/30/18
	70.83%		78.62	75.90		70.86		76.13		75.38		78.42	Annual= 07/01/17 to 06/30/18
Employment Rate (4th Qtr. after Exit)	76.6%		130	200		199		150		704		2156	4th Qtr= 10/01/17 to 12/31/17
	68.94%		187	270		276		197		957		2813	Annual= 01/01/17 to 12/31/17
Earnings (Median Earnings 2nd Qtr. after Exit)	\$6,225.00												4th Qtr= 04/01/18 to 06/30/18
	\$5,602.50		\$4,494.00	\$5,313.25	N/A	\$4,932.46	N/A	4899.90	N/A	\$4,933.58	N/A	\$5,566.09	Annual= 07/01/17 to 06/30/18
Credential Attainment (Within 4 Qtrs. after Exit)	67.4%		3	26		9		2		40		422	4th Qtr= 10/01/17 to 12/31/17
	60.66%		4	33		10		3		83.33		564	Annual= 01/01/17 to 12/31/17
Measurable Skills Gain (Real Time Measure)	N/A		0	6		3		18		36		621	4th Qtr= 04/01/19 to 06/30/19
	N/A		25	19		20		36		58		911	Annual= 07/01/18 to 06/30/19
			0.00	31.58		15.00		50.00		62.07		68.17	

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	81.7%		28	33		27		21		110		278		4th Qtr= 04/01/18 to 06/30/18
	73.53%		75.68	84.62		79.41		95.45		82.71		85.80		Annual= 07/01/17 to 06/30/18
			37	41		30		32		142		364		4th Qtr= 10/01/17 to 12/31/17
	80.2%		67.27	77.36		81.08		82.05		77.17		83.11		Annual= 01/01/17 to 12/31/17
Earnings (Median Earnings 2nd Qtr. after Exit)	\$9,084.00													4th Qtr= 04/01/18 to 06/30/18
	\$7,275.60		\$9,270.73			\$9,562.23				\$10,554.30		\$10,118.14		Annual= 07/01/17 to 06/30/18
Credential Attainment (Within 4 Qtrs. after Exit)	69.0%		6	4		9		2		21		121		4th Qtr= 10/01/17 to 12/31/17
	62.10%		6	6		10		5		77.78		141		Annual= 01/01/17 to 12/31/17
Measurable Skills Gain (Real Time Measure)	N/A		0	0		4		4		20		103		4th Qtr= 04/01/19 to 06/30/19
	N/A		21	12		13		12		28		144		Annual= 07/01/18 to 06/30/19

Youth

Education and Employment Rate (2nd Qtr. after Exit)	72.6%		18	18		12		20		68		332		4th Qtr= 04/01/18 to 06/30/18
	65.34%		75.00	75.00		60.00		80.00		73.91		76.32		Annual= 07/01/17 to 06/30/18
			19	25		17		17		76		363		4th Qtr= 10/01/17 to 12/31/17
	67.4%		57.58	73.53		70.83		73.91		69.72		77.07		Annual= 01/01/17 to 12/31/17
Earnings (Median Earnings 2nd Qtr. after Exit)	N/A		\$2,782.80			\$2,234.80				\$2,410.76		\$3,277.79		4th Qtr= 04/01/18 to 06/30/18
	63.3%		5	6		6		6		23		177		Annual= 07/01/17 to 06/30/18
Credential Attainment (Within 4 Qtrs. after Exit)	56.97%		23	26		17		15		30.67		294		4th Qtr= 10/01/17 to 12/31/17
			6	0		10		16		46		254		Annual= 01/01/17 to 12/31/17
Measurable Skills Gain (Real Time Measure)	N/A		7.89	0.00		25.00		41.03		67.65		61.20		4th Qtr= 04/01/19 to 06/30/19
	N/A													Annual= 07/01/18 to 06/30/19

Summary LA IV

	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
Met Goal	1	2	1	2	1	1	3	2
Met Sanction	2	1	2	2	2	1	3	1
Did Not Meet Sanction	1	1	1	1	1	2	1	1

Summary Annual LA IV / State

	Program to Date	
	Adult	Youth
Met Goal	1	2
Met Sanction	2	1
Did Not Meet Sanction	1	1

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

*** No data showing in the quarter yet even though it is within the current reporting period.

* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

A full year of data will not be available for Employment Rate (4th Qtr.) and Credential Rate until the 2nd Qtr. of PY2018

**Wagner-Peyser
Program Year 2018
Performance Report of LAIV
as of 10/07/2019**

Job Service	Goal		PY18 1st Qtr July 18 - Sept 18		PY18 2nd Qtr Oct 18 - Dec 18		PY18 3rd Qtr Jan 19 - Mar 19		PY18 4th Qtr Apr 19 - June 19		*Reporting Period
	Sanction										
Employment Rate (2nd Qtr. after Exit)	67.9%		3047		2243		2202		1984		4th Qtr= 04/01/18 to 06/30/18
	61.11%	76.02%	4008	74.20%	3023	76.62%	2874	72.78%	2726	Annual= 07/01/17 to 06/30/18	
	68.2%		2254		2208		3022		2300	4th Qtr= 10/01/17 to 12/31/17	
Employment Rate (4th Qtr. after Exit)	61.38%	72.38%	3114	71.20%	3101	75.40%	4008	76.10%	3025	Annual= 01/01/17 to 12/31/17	
	\$4,701.00									4th Qtr= 04/01/18 to 06/30/18	
	\$4,230.90	\$5,525.47	N/A	\$5,386.19	N/A	\$6,327.96	N/A	\$5,950.37	N/A	Annual= 07/01/17 to 06/30/18	
Earnings (Median Earnings 2nd Qtr. after Exit)											

Wagner-Peyser	Goal		PY18 Annual Report July 18 - June 19		PY18 State / Annual Report July 18 - June 19		PY18 *Reporting Period	
	Sanction							
Employment Rate (2nd Qtr. after Exit)	67.9%		9516		21296	4th Qtr= 04/01/18 to 06/30/18		
	61.11%	75.12%	12668	72.14%	29521	Annual= 07/01/17 to 06/30/18		
	68.2%		9876		23391	4th Qtr= 10/01/17 to 12/31/17		
Employment Rate (4th Qtr. after Exit)	61.38%	74.04%	13339	71.39%	32767	Annual= 01/01/17 to 12/31/17		
	\$4,701.00					4th Qtr= 04/01/18 to 06/30/18		
	\$4,230.90	\$5,755.37	N/A	\$5,504.78	N/A	Annual= 07/01/17 to 06/30/18		
Earnings (Median Earnings 2nd Qtr. after Exit)								

Summary LA IV	Quarterly Local Area IV			
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Met Goal	3	3	3	3
Met Sanction				
Did Not Meet Sanction				

Summary Annual LA IV / State	Program to Date	
	LAIV	State
Met Goal	3	3
Met Sanction		
Did Not Meet Sanction		

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A full year of data will not be available for Employment Rate (4th Qtr.) until the 2nd Qtr. of PY2018

**WIOA Programs
Program Year 2019
Performance Report of LA IV
as of 10/07/2019**

Adult	Goal		PY19 1st Qtr July 19 - Sept 19		PY19 2nd Qtr Oct 19 - Dec 19		PY19 3rd Qtr Jan 20 - Mar 20		PY19 4th Qtr Apr 20 - June 20		PY19 Annual Report July 19 - June 20		PY19 State / Annual Report July 19 - June 20	*Reporting Period
	Sanction													
Employment Rate (2nd Qtr. after Exit)	78.7%		228		238						483		1041	2nd Qtr= 10/01/18 to 12/31/18
	70.83%		74.75		74.14						46.58		39.27	Annual= 07/01/18 to 06/30/19
	76.6%		212		269						497		1096	2nd Qtr= 04/01/18 to 06/30/18
	68.94%		305		398						1336		2955	Annual= 01/01/18 to 12/31/18
Earnings (Median Earnings 2nd Qtr. after Exit)	\$6,225.00		\$5,676.48		\$5,417.55						\$5,465.84		\$5,835.05	2nd Qtr= 10/01/18 to 12/31/18
Credential Attainment (Within 4 Qtrs. after Exit)	67.4%		1		6						17		377	Annual= 07/01/18 to 06/30/19
Measurable Skills Gain (Real Time Measure)	60.66%		4		9						31		540	2nd Qtr= 04/01/18 to 06/30/18
	N/A		1		0						1		29	Annual= 01/01/18 to 12/31/18
	N/A		32		25						33		368	2nd Qtr= 10/01/19 to 12/31/19
			3.13		0.00						3.03		7.88	Annual= 07/01/19 to 06/30/20

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	81.7%		22		24						48		98	2nd Qtr= 10/01/18 to 12/31/18
	73.53%		88.00		80.00						57.83		37.12	Annual= 07/01/18 to 06/30/19
	80.2%		24		17						42		118	2nd Qtr= 04/01/18 to 06/30/18
	72.18%		35		22						112		293	Annual= 01/01/18 to 12/31/18
Earnings (Median Earnings 2nd Qtr. after Exit)	\$8,084.00		\$10,155.54		\$9,221.63						\$9,373.54		N/A	2nd Qtr= 10/01/18 to 12/31/18
Credential Attainment (Within 4 Qtrs. after Exit)	69.0%		3		4						16		97	Annual= 07/01/18 to 06/30/19
Measurable Skills Gain (Real Time Measure)	62.10%		4		7						22		121	2nd Qtr= 04/01/18 to 06/30/18
	N/A		2		0						2		11	Annual= 01/01/18 to 12/31/18
	N/A		18		15						18		79	2nd Qtr= 10/01/19 to 12/31/19
			11.11		0.00						11.11		13.92	Annual= 07/01/19 to 06/30/20

Youth

Education and Employment Rate (2nd Qtr. after Exit)	72.6%		15		8						25		191	2nd Qtr= 10/01/18 to 12/31/18
	65.34%		78.95		57.14						65.79		43.21	Annual= 07/01/18 to 06/30/19
	67.4%		11		19						36		198	2nd Qtr= 04/01/18 to 06/30/18
	60.66%		20		25						78		480	Annual= 01/01/18 to 12/31/18
Earnings (Median Earnings 2nd Qtr. after Exit)	N/A		\$3,009.76		\$2,647.66						\$2,992.41		N/A	2nd Qtr= 10/01/18 to 12/31/18
Credential Attainment (Within 4 Qtrs. after Exit)	63.3%		4		9						29		171	Annual= 07/01/18 to 06/30/19
Measurable Skills Gain (Real Time Measure)	56.97%		15		22						64		301	2nd Qtr= 04/01/18 to 06/30/18
	N/A		0		0						0		20	Annual= 01/01/18 to 12/31/18
	N/A		28		28						31		230	2nd Qtr= 10/01/19 to 12/31/19
			0.00		0.00						0.00		8.70	Annual= 07/01/19 to 06/30/20

Summary LA IV

	1st Qtr		2nd Qtr		3rd Qtr		4th Qtr	
	Adult	Youth	Adult	Youth	Adult	Youth	Adult	Youth
Met Goal	3	1		1				
Met Sanction	3		2					
Did Not Meet Sanction	1	2	2	2				

Summary Annual LA IV / State

	Program to Date		
	Adult	Youth	State
Met Goal	2		3
Met Sanction		1	1
Did Not Meet Sanction	4	2	7

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* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs
Program Year 2019
2nd Quarter Performance Report
Comparison of Local Areas as of 10/07/2019**

Adults	Report Period*	Goal	LA IV South Central Kansas 6 Counties	LA I Western Kansas 62 Counties	LA II North East Kansas 17 Counties	LA III Kansas City Area 3 Counties	LA V South East Kansas 17 Counties	State
		Sanction						
Employment Rate (2nd Qtr. after Exit)	10/01/18 to 12/31/18	78.7%						
		70.83%	74.14	87.76	80.95	58.86	68.60	70.98
Employment Rate (4th Qtr. after Exit)	04/01/18 to 06/30/18	76.6%						
		68.94%	67.59	93.18	67.86	60.53	66.14	66.71
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/18 to 12/31/18	\$6,225.00						
		\$5,602.50	\$5,417.55	\$7,800.00	\$8,214.22	\$6,248.45	\$5,596.29	\$5,940.60
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/18 to 06/30/18	67.4%						
		60.66%	66.67	89.29	88.00	82.50	65.71	80.00
Measurable Skills Gain (Real Time Measure)	10/01/19 to 12/31/19	N/A						
		N/A	0.00	0.00	0.00	0.00	0.00	0.00

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	10/01/18 to 12/31/18	81.7%						
		73.53%	80.00	100.00	^^^	39.13	66.67	67.16
Employment Rate (4th Qtr. after Exit)	04/01/18 to 06/30/18	80.2%						
		72.18%	77.27	83.33	^^^	63.64	60.00	71.08
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/18 to 12/31/18	\$8,084.00						
		\$7,275.60	\$9,221.63	\$8,936.85	^^^	\$13,160.20	\$8,929.77	\$9,182.74
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/18 to 06/30/18	69.0%						
		62.10%	57.14	83.33	^^^	94.44	100.00	86.05
Measurable Skills Gain (Real Time Measure)	10/01/19 to 12/31/19	N/A						
		N/A	0.00	0.00	^^^	0.00	0.00	0.00

Youth

Education and Employment Rate (2nd Qtr. after Exit)	10/01/18 to 12/31/18	72.6%						
		65.34%	57.14	100.00	86.67	72.34	40.00	68.70
Education and Employment Rate (4th Qtr. after Exit)	04/01/18 to 06/30/18	67.4%						
		60.66%	76.00	96.00	71.43	60.87	57.89	73.33
Earnings (Median Earnings 2nd Qtr. after Exit)	10/01/18 to 12/31/18	N/A						
		N/A	\$2,647.66	\$1,832.64	\$4,732.20	\$3,212.09	\$1,758.88	\$2,848.35
Credential Attainment (Within 4 Qtrs. after Exit)	04/01/18 to 06/30/18	63.3%						
		56.97%	40.91	81.25	78.26	61.54	66.67	65.17
Measurable Skills Gain (Real Time Measure)	10/01/19 to 12/31/19	N/A						
		N/A	0.00	0.00	0.00	0.00	0.00	0.00

Quarterly Summary - All 5 Local Areas / State

	LA IV			LA I			LA II		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal		1	1	4	4	3	3	^^	3
Met Sanction	2	2						^^	
Did Not Meet Sanction	2	1	2				1	^^	

	LA III			LA V			State		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal	2	2		1	2	1	1	2	2
Met Sanction			3				2		1
Did Not Meet Sanction	2	2		3	2	2	1	2	

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^^^ No data showing in the quarter yet even though it is within the current reporting period.

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**Wagner-Peyser
Program Year 2019
Performance Report of LAIV
as of 10/07/2019**

Job Service	Goal		PY19 1st Qtr July 19 - Sept 19		PY19 2nd Qtr Oct 19 - Dec 19		PY19 3rd Qtr Jan 20 - Mar 20		PY19 4th Qtr Apr 20 - June 20		*Reporting Period
	Sanction										
Employment Rate (2nd Qtr. after Exit)	67.9%		1758		1515						2nd Qtr= 10/01/18 to 12/31/18
	61.11%		2524		2101						Annual= 07/01/18 to 06/30/19
	68.2%		2128		1834						2nd Qtr= 04/01/18 to 06/30/18
	61.38%		2877		2728						Annual= 01/01/18 to 12/31/18
Earnings (Median Earnings 2nd Qtr. after Exit)	\$4,701.00										2nd Qtr= 10/01/18 to 12/31/18
	\$4,230.90		N/A		N/A			N/A		N/A	Annual= 07/01/18 to 06/30/19

Wagner-Peyser	Goal		PY19 Annual Report July 19 - June 20		PY19 State / Annual Report July 19 - June 20		PY19 *Reporting Period	
	Sanction							
Employment Rate (2nd Qtr. after Exit)	67.9%		3439		8429		2nd Qtr= 10/01/18 to 12/31/18	
	61.11%		9048		23611		Annual= 07/01/18 to 06/30/19	
	68.2%		4110		9240		2nd Qtr= 04/01/18 to 06/30/18	
	61.38%		10264		25659		Annual= 01/01/18 to 12/31/18	
Earnings (Median Earnings 2nd Qtr. after Exit)	\$4,701.00						2nd Qtr= 10/01/18 to 12/31/18	
	\$4,230.90		N/A		N/A		Annual= 07/01/18 to 06/30/19	

Summary LA IV	Quarterly Local Area IV			
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Met Goal	3	2		
Met Sanction		1		
Did Not Meet Sanction				

Summary Annual LA IV / State	Program to Date	
	LAIV	State
Met Goal	1	1
Met Sanction		
Did Not Meet Sanction	2	2

***** The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

November 6, 2019

Submitted By: Keith Lawing

Item

Workforce Innovation and Opportunity Act (WIOA) Youth Program Operations

Background

When WIOA was adopted in 2014 it impacted a number of performance measurements and also guidelines for the youth program. The most significant of these for the Workforce Alliance (WA) was the change to serving 75 percent of out of school youth as opposed to 70 percent in school youth, and adding a work experience requirement to operations. While a number of changes were implemented, performance in the youth program is below expectations, as is the number of youth being served. The specific area of concern in performance is the youth credential rate which has not meet expected outcomes for two years in a row. The number of youth currently enrolled in WIOA is 45, down from 68 at this time last year.

Analysis

WA staff are reviewing all aspects of WIOA youth program operations. A site visit to Local Area III (Kansas City) was conducted to examine their Youth operations, and current partnerships are being analyzed.

There is an emerging consensus around a couple of issues. One is the need to place a greater focus on employment goals as opposed to education goals. It appears this is an underlying message from Congress in the changes under WIOA. Another strategy being considered is to target older youth in the 18 to 21 age range with barriers such as coming out of foster care, juvenile justice and lack of work experience.

Staff want to get input from the POP Committee on these issues, and these topics will also be addressed by the Youth Employment Task Force created by the WA Local Workforce Development Board.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth employment opportunities to help develop the workforce of the future.
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Generate revenue to increase community impact of WIOA and the WA.

Recommended Action

Provide input, oversight and recommendations to staff.

November 6, 2019

Submitted By: Keith Lawing

Item

Workforce Alliance (WA) Task Operations Task Forces

Background

Since the Workforce Alliance (WA) Strategic Plan will be updated in 2020, and a new Local Area Plan is also required, staff are reviewing a number of WA operations. In addition, due to decreased Workforce Innovation and Opportunity Act (WIOA) funding, an analysis has been initiated on the WIOA programs and functions at the workforce center. The WA is also looking at the service delivery model for Cowley and Sumner Counties and recently released a Request for Information (RFI) to determine if there are better options available.

Analysis

At the October 23, 2019 WA Local Workforce Development Board (LWDB) meeting, two task forces were created. The Youth Employment Task Force will review the results from the 2019 Helping Youth Prepare for Employment (HYPE) project, the WA's Youth Employment Project (YEP) strategies, WIOA youth operations and the partnership with the Kansas Department of Children and Families to implement Pre-ETS. This task force will provide a recommendation to the LWDB at its January 22, 2020 meeting.

The second task force will review the responses to the RFI on employment services in Cowley and Sumner Counties. Even though the WA has offices in Winfield and Wellington, the number of employers and job seekers served is far below expectations. There are a couple factors in this: one is the WA can only staff these office part time thus limiting the ability to establish a consistent presence; and second, high turnover of staff working from these locations.

The RFI is seeking options on how the WA can better serve these two counties. There were two responses, one from Cowley Community College and one from the Sumner County Economic Development Council. They are both attached. This task force will provide a recommendation to the LWDB at its January 22, 2020 meeting on next steps to develop a more effective service delivery model.

Membership of both of these task forces are also attached to this report.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth employment opportunities to help develop the workforce of the future.
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)

Recommended Action

Receive and file.



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

**Workforce Alliance
Local Workforce Development Board (LWDB)**

Youth Employment Task Force:

- Tyrone Baker, YMCA
- Laura Barker, USD 259
- Ebony Clemons-Ajibolade, LWDB/Evergy
- Michele Gifford, LWDB/Textron Aviation
- Jennifer Hughes, LWDB/Global Partner Solutions
- Pat Jonas, LWDB/CPRF
- Kris Langrehr, LWDB/Ascension Via Christi Health
- Jim Means, USD 259
- Samantha Meeds, Spirit AeroSystems
- Erica Ramos, LWDB/Kansas Department of Commerce
- Sally Stang, City of Wichita
- John Weber, LWDB/Senior Care Advisors

Request for Information (RFI) Sumner/Cowley Counties Task Force:

- Rob Blackburn, LWDB/Partners in Education
- Robyn Heinz, LWDB/Vornado Air
- Gabe Schlickau, LWDB/Meritrust Credit Union
- Commissioner Wayne Wilt, Chief Elected Officials Board (CEOB)/Cowley County, invited
- Councilmember Jill Kuehny, Chief Elected Officials Board (CEOB)/City of Caldwell/Sumner County, invited

LWDB Program Operations and Performance Committee Meeting Minutes
January 3, 2019

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and asked for self-introductions. Kyle Ellison with Real Men Real Heroes was introduced as a newly appointed member of the Committee.

2. Additions to the Eligible Training Provider (ETP) List

Staff recommends the Medical Insurance Billing and Coding Specialist training program at Wichita Technical Institute (WTI) as an additions to the ETP List. A request to add this program was initially brought before the Committee on September 6th and recommendation to the Committee was deferred pending additional information as to its cost and availability of other programs. Several similar programs are offered online; however, Butler Community College is the nearest training provider for in person training. Jim Means asked if customers interested in the program are counseled as to other options and paths. Workforce Professionals at the Workforce Center are trained to provide options based on the needs of each customer. The Committee was advised that this program can be reviewed again in a year and a determination made as to maintaining it on the list based on its performance.

Tony Naylor (Kerri Falletti) made a motion to approve the addition of initial program, Medical Insurance Billing and Coding Specialist at Wichita Technical Institute to the ETP List. Motion Adopted.

3. Registered Apprenticeship (RA) Policy Modification

To assist in expanding registered apprenticeship opportunities staff are recommending modifications to the existing policy in order to provide for flexibility and to promote consistency with the policies of other programs. The intent of the policy is to increase the number of smaller companies participating in RA program and to certify different job codes/programs that have not traditionally been included in RA programs (ie., information technology and aerospace suppliers). The policy also provides for financial incentives to employers create new apprenticeship program registrations and for enrollments in a new apprenticeship program. Matt Peterson asked about the process for RA certifications. Tony Naylor explained that there are approximately 300 certified RA programs in the state and certification process can be quite involved. The Workforce Alliance can provide direct assistance to employers to simplify this process. Upon approval the policy modification will be presented to the full Local Workforce Development Board (LWDB) at its January 23rd meeting.

Matt Peterson (Robyn Heinz) made a motion to approve the proposed modification to the Registered Apprenticeship Policy. Tony Naylor, Wichita Electrical Training Center and Andrew Chance, Iron Workers Local 24 abstained from the vote. Motion Adopted.

4. Review of Workforce Innovation and Opportunity Act (WIOA) Youth Performance

Based on a request from the Committee at its last meeting on November 1st, a plan was presented to address performance outcomes in the Workforce Innovation and Opportunity Act (WIOA) Youth Program operations; staff reviewed the performance measures and the issues surrounding them. There were many changes to performance measures under WIOA. The participants counted in the Entered Employment measures changed in addition to the quarters that were

measured. For in school Youth there was additional criteria added to the Credential measure. Local Area IV struggled with the Credential measure even before the additional criteria was added.

Education and Employment Rate measures look at entering employment or education in the 2nd and 4th Quarters after exit. This is a change from the prior measures which looked at 1st and 3rd quarters after exit. For Education and Employment 2nd Quarter was 65.15% and 4th Quarter 66.15%. With additional supports provided after exit, participants may have been more successful in meeting this measure. Supports could include addressing barriers to employment such as childcare, transportation, and soft skills to ensure employment and employment retention.

For the Youth Credential Measure for Program Year 2017 there were 34 participants who were negative for this measure. Of those 34 participants only two of them attained a high school diploma, GED, or credential and were negative because they did not gain employment. 25 of them were employed in one of the necessary quarters and would have been positive if they had attained a high school diploma, GED, or credential. It appears at this time, the issue with meeting the measure does not have to do with gaining employment, but with gaining the necessary credential.

Staff has evaluated the issues and proposed recommendations to address performance issues by offering and encouraging follow-up services for all participants, ensuring consistent contact is made with participants during program, looking at revisions to Incentive Policy to encourage performance achievement, ensuring referrals and enrollments are appropriate for the program and being strategic about the number of activities participants are involved in at any one time. Staff are currently receiving training on implementing these changes and although it will take time to see the benefits of these changes in the KansasWorks formal monthly reporting, staff should be able to determine differences resulting from these changes and will report findings to the Committee as they become available.

Robyn Heinz (Kerri Falletti) made a motion to approve the proposed plan to address performance outcomes in the WIOA Youth Program operations. Motion Adopted.

5. Youth Employment Project (YEP) Update

Keith Lawing provided an update on the Youth Employment Project (YEP) and planning for 2019 implementation. YEP will now be part of the Helping Youth Prepare for Employment (HYPE) Network, a collaboration of community partners including the WA, the City of Wichita, the Greater Wichita YMCA, Wichita State University, USD 259 and other school districts throughout the region. Program enhancements for 2019 include formal establishment of the HYPE network, creation of youth ambassador positions to assist with outreach and awareness to young adults, Younger Teen Pilot Project focuses on career awareness and engagement of 14-15 year olds who are typically unable to obtain employment due to child labor laws and program expansion through the region to additional counties, school districts and high schools. Funding commitments from Sedgwick County, and anticipated funding from the City of Wichita and Bank of America, will be used to help create a joint marketing and outreach campaign to increase the number of employers and youth participating in 2019.

6. Consent Agenda and Committee Reports

Meeting minutes from the November 11, 2018 meeting, Workforce Innovation & Opportunity Act (WIOA) Performance Reports and a Senior Community Service Employment Program (SCSEP) policy modification were distributed to the Committee for review. The SCSEP policy



modification allows for a one time, one year extension to the current 48 month limit for participants that meet certain barrier categories ie., severe disability, frail, 75 or older, meets Social Security age requirements but does not receive Social Security benefits, lives in an area of persistent unemployment and has severely limited employment prospects, limited English proficient, or low literacy skills.

Kerri Falletti (Robyn Heinz) made a motion to approve the Consent Agenda as presented.

7. Additional Topics

- The annual Statewide Job Fair will be held on Thursday, March 7th from 2:00 to 6:00 PM at the Wichita Workforce Center (25 employers) and the El Dorado Train Depot (15 employers).

8. Adjourn (12:35)

Present Committee & Board Members

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

Andrew Chance

Kyle Ellison

Kerri Falletti

Jim Means

Matt Peterson

Monica Stewart, Ex-Officio

Steve Porter, Ex-Officio

Staff/Guests

Keith Lawing

Denise Houston

Shirley Lindhorst

George Marko

Chad Pettera

Tisha Cannizzo, Eckerd Connects

LWDB Program Operations and Performance Committee Meeting Minutes
March 7, 2019

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and asked for self-introductions.

2. Workforce Innovation and Opportunity Act (WIOA) Monitoring Reports

The POP Committee will begin reviewing and become a part of the internal monitoring process. This new process will be a new internal control firewall measure to assist in establishing oversight and firewalls as part of the push from the U.S. Department of Labor. The internal monitoring team will produce reports that will be submitted for review and action by the POP Committee on a regular basis. Chad Pettera, WA CFO/COO reviewed reports to date with the Committee in detail. Most the actions taken to address areas of concern are related to additional training opportunities for staff. The POP Committee will also report any recommendations and actions to the Executive Committee and the Local Workforce Development Board. This fiscal year to date the monitors have released three reports: Career Center File Monitoring, WIOA Youth Program Monitoring and Kansas Health Professional Opportunity Program (KHPOP).

In October 2018, the monitoring team reviewed career center activity and participant files and identified two primary areas of concern: Program Eligibility (WIOA services provided prior to eligibility, timely eligibility approval and data validation inconsistencies) and Basic Career Services (WIOA services provided with WA eligibility and selective service requirements). Monitors made 12 recommendations to the program operations teams and actions taken to date were reviewed with the Committee. A new check-in system and staff dedicated to providing workshops are new actions that will address some customer flow issues.

In December 2018, the Monitoring Team conducted a review of the WIOA Youth Program. The monitors found three primary areas of concern: clarification of School Status at Enrollment, providing all 14 WIOA Youth Elements and insufficient program documentation. Monitors made eight recommendations to the youth operations and actions implemented to date were reviewed by the Committee. Updated forms and possible contract changes are some of the actions being taken to address the concerns. Some of these actions may address the current Corrective Action Plan the Committee is overseeing in regard to WIOA performance measures of Youth Education and Employment Rate and Credential Attainment.

In February 2019, the Monitoring Team conducted a review of KHPOP. Pettera provided an overview of the KHPOP program, which provides training to low income job seekers interested in health professions from CNA to LPN certifications. The monitors found two primary areas of concern: inaccurate documentation of services and inadequate contacts and errors in calculating low income status. Monitors made five recommendations to the program operations team; these recommendations were delivered in early March, and WA staff has is preparing a response and will update the Committee at its next meeting. The Senior Community Service Employment Program (SCSEP) is the next program to be monitored.

Tony Naylor asked what staff is responsible for preparing these reports. The WA's Compliance & Oversight Specialist and Technical Assistants are preparing these reports. Staff requested that Committee members provide recommendations and input to staff that they feel are necessary.

Committee was asked to provide oversight and provide recommendations to staff.

3. Local Workforce Development Board (LWDB) and Committee Members Conflict of Interest Forms

In the past, all LWDB members have been required to sign Conflict of Interest forms. As a result of firewall and monitoring discussions with the Kansas Department of Commerce, all non-LWDB committee members will now also be required to sign Conflict of Interest forms. The forms have been updated due to this change and all LWDB and non-LWDB committee members will be required to sign new Conflict of Interest forms. The LWDB and Committee Member Conflict of Interest Policy lays out the requirements concerning conflict of interest. LWDB and Committee members should avoid all conflict of interest, both actual and perceived. Individuals who violate this policy will face disciplinary action and be terminated from the Board or Committee. Denise Houston, WA Director of Training and Policy, reviewed the form with Committee Members as to items that constitute a conflict of interest and asked that they sign the forms.

Staff will be obtaining signatures on the revised Conflict of Forms from all LWDB and committee members.

4. Youth Employment Project (YEP) Update

Amanda Duncan provided an update on the Youth Employment Project (YEP) and planning for 2019 implementation. YEP will now be part of an umbrella network called the Helping Youth Prepare for Employment (HYPE), a collaboration of community partners including the WA, the City of Wichita, the Greater Wichita YMCA, Wichita State University, USD 259 and other school districts throughout the region. The HYPE collaboration uses the same certifications in order to be consistent and identifiable to employers. Participant data is being collected from each of the partners and Wichita State University is responsible for aggregating this data. Program enhancements for 2019 include formal establishment of the HYPE network, creation of youth ambassador positions to assist with outreach and awareness to young adults. There will also be a focus on career awareness and engagement of 14-15 year olds who are typically unable to obtain employment due to child labor laws and program expansion through the region to additional counties, school districts and high schools. These youth will attend educational sessions and workshops as well as tour businesses to order to promote career exploration; youth will be paid for their participation. Staff are visiting schools in the region to promote HYPE. A manufacturing job fair is scheduled for April and the goal is to place 150 youth in work experiences.

5. Consent Agenda and Committee Reports

Approval of the meeting minutes from the January 3, 2019 meeting will be deferred to the next meeting. WIOA Performance Reports and Workforce Centers Operations Report were presented to the committee for review.

The WA is meeting performance goals on all measures except the WIOA Adult Earnings and Youth Education and Employment Rate and Credential Attainment, which is currently being addressed by a corrective action plan previously approved by the Committee. The other local areas in Kansas will be consulted as to performance at its next call.

6. Additional Topics

- The annual Statewide Job Fair is today Thursday, March 7th from 2:00 to 6:00 PM at the Wichita Workforce Center (62 employers) and the El Dorado Train Depot (15 employers).



WORKFORCE CENTERS

of South Central Kansas

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- The Construction Job Fair on February 23rd was well-attended and many qualified job seekers were in attendance.

7. Adjourn (12:45)

Present Committee & Board Members

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

Andrew Chance

Jon Cressler for Michelle Ruder, Ex-Officio

Jim Means

Dave Mullins for Steve Porter, Ex-Officio

Matt Peterson

Kim Moore, Ex-Officio

Staff/Guests

Keith Lawing

Sarah DeLuna

Amanda Duncan

Denise Houston

Shirley Lindhorst

Chad Pettera

Erica Ramos

Tisha Cannizzo, Eckerd Connects

LWDB Program Operations and Performance (POP) Committee Meeting Notes
May 2, 2019

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and asked for self-introductions. A quorum was not present.

2. Workforce Innovation and Opportunity Act (WIOA) Monitoring Reports – Follow Up Actions

One of the responsibilities of the Workforce Alliance (WA) Local Workforce Development Board (LWDB) is to monitor program operations. The POP Committee reviewed Internal Monitoring Reports in March for Career Center, WIOA Youth and Kansas Health Professions Opportunity Project (KHPOP). Workforce Center staff has continued to review the reports and implement changes in process to address the issues identified in the reports. Monitoring staff is currently reviewing the Senior Community Service Employment Program (SCSEP) and will have a report for the next POP Committee meeting. Processes that have changed since the last meeting:

Career Center File Monitoring - The Workforce Center now has a Workshop Coordinator that conducts workshops for resumes and online application assistance; which allows staff to register customers for those group sessions and reduce the need for one-on-one staff services. The Workshop Coordinator can hold workshops based on current customer demand on a more frequent occurrence to smaller groups. A dedicated staff member has been assigned the primary duty of approving basic career service eligibility. Trainings for staff have been conducted on performance and self-attestation. Veterans Preference referrals occur at the check-in desk and those eligible are assigned directly to DVOPs (Disabled Veteran's Outreach Program Specialists). Additionally, staff have received training on how to handle challenges in regard to selective service requirements.

WIOA Youth Program Monitoring - Staff trainings and reviews of case files corrections and updates continue. In addition, training and informational sessions were held with contracted and potential contractors, which could result in additional services for participants and will be helpful in contract amendments to be processed for the new fiscal year beginning on July 1, 2019. Matt Peterson asked who the contractors are and it was explained that they are community organizations such as WSU, local community colleges, counseling programs, tutoring services, etc. that provide WIOA mandated services that the WA is not allowed to perform and must put out for bid.

A report on KHPOP Monitoring was released just prior to the last POP Committee meeting; staff had not yet had time to respond to areas of concern. Actions and planned activities of the KHPOP Team include developing and conducting staff trainings on all KHPOP protocols and requirements, enforcing the Contact Protocol and the Closure of Service Protocol; ensuring staff make adequate contact attempts with customers on their caseloads, improving documentation for eligibility and low income calculations, and improving review of staff case loads to ensure that services are appropriately and accurately entered as well as adequately provided, *Committee was asked to provide oversight and provide recommendations to staff.*

3. **Demand Occupations List**

An ongoing function of the Workforce Alliance (WA) Local Workforce Development Board (LWDB) is to annually review the Demand Occupations List for Local Area IV. Staff has researched current labor market trends, surveyed staff, employers, Board members, and reviewed sector career maps, Kansas Department of Labor data and a report on individuals currently in training to determine occupations in demand for the area. For Program Year 2019 (PY 19), staff recommends retaining all the current occupations on the approved training list. Staff also recommends adding Supply Chain Managers, Software Developers, Chefs and Head Cooks, and Emergency Medical Technicians/Paramedics to the list. The occupations proposed all have increasing growth projections through 2026. The results of the surveys indicates that the majority of respondents would like to keep the occupations currently on the list. There were several suggestions on occupations to add to the list; those suggestions were evaluated when making the recommendation of additions to the list. Matt Peterson asked staff consider positions that would report to a Supply Chain Manager such as an analyst or specialist as in his role in Human Resources, he sees a large demand for that role. Dr. Monica Stewart added that WSU offers a supply chain training program and agrees that an analyst/specialist position is in demand. As a quorum was not present, Co-Chair Naylor requested that the Committee members present make a recommendation to recommend to the LWDB Executive Committee the adoption of the Demand Occupation List for Program Year 2019 with the possible addition of a Supply Chain/Logistics Analyst/Specialist occupation

The Committee members present agreed to recommend to the LWDB Executive Committee the adoption of the Demand Occupation List for Program Year 2019 with the possible addition of a Supply Chain/Logistics Analyst/Specialist occupation.

4. **Workforce Innovation & Opportunity Act (WIOA) Performance Reports -WIOA Adult, Dislocated Worker, and Youth (PY18)**

Program Year 2018 began on July 1, 2018 and the fourth quarter has just begun. Fourth quarter numbers are very preliminary and some data is not available yet. Performance has been consistent throughout the year. For the 4th quarter in LAIV, all measures are being met or exceeded except for the following: Adult Credential Rate and Median Earnings, Dislocated Worker Credential Rate and Youth Credential Rate. Measurable Skills Gain data has begun to be entered; the numbers will continue to increase more data is entered.

LA IV's annual PY18 performance is good thus far and is very close with overall State performance. Performance numbers will be final in September. LA IV is projected to meet or exceed the goal on all measures but two (Adult Median Earnings and the Youth Credential Attainment). The State is projected to meet or exceed the goal in all measures but the same two measures. The Committee will be updated at its next meeting; numbers should improve in some areas as there will be more data. Matt Peterson asked how median earnings is calculated and what staff feels is the issue is with the meeting that measure. Under the Workforce Investment Act (WIA) the measure was an average total earnings worked in a quarter and was changed to median earnings under WIOA, which is the middle wage between the highest wage and the lowest wage. No consideration is given to full-time/part-time employment, benefits, etc. Committee members questioned how meaningful that data is. Kim Moore asked what is considered to be a credential in the Youth Credential Attainment measure. Staff responded that credentials includes GEDs, high school diplomas, nationally recognized licenses and certifications, registered apprenticeship certifications, etc. Kansas Local Areas (LA's) have designated staff to be members of a Performance Work Group that meets regularly to discuss



performance issues. One benefit of the group is to discuss ideas with LA's that are meeting sanction levels about possible ways to improve outcomes in those areas that are not. Staff feels that the LA's that are meeting sanction levels are not doing anything significantly different than LA IV, but have taken some ideas into consideration. LA IV serves a higher population of high school dropouts than the other LA's and feel this contributes the most to not meeting the sanction. *Report was received and filed.*

5. Consent Agenda and Committee Reports

As a quorum was not present, approval of the meeting minutes from the January 3, 2019 and March 7, 2019 meeting is deferred to the next meeting. The Workforce Centers Operations Report was presented to the committee for review. Matt Peterson asked about the different levels of the WorkReady certificate and what they mean. Staff explained that employers have different test result requirements based on the position they are trying to fill and an applicant must meet that level in order to be considered for employment.

Report was received and filed.

6. Adjourn (12:15)

Present Committee & Board Members

Tony Naylor, Co-Chair
Kerri Falletti
Matt Peterson
Steve Porter, Ex-Officio
Kim Moore, Ex-Officio
Monica Stewart, Ex-Officio

Staff/Guests

Stacy Cotten
Amanda Duncan
Denise Houston
Shirley Lindhorst
Chad Pettera

LWDB Program Operations and Performance (POP) Committee Meeting Notes
September 26, 2019

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and asked for self-introductions. New Committee member, Justin Albert with Spirit Aerosystems was introduced. A quorum was not present.

2. Senior Community Service Employment Program (SCSEP) Overview

Chip Reese, SCSEP Program Manager provided the Committee with an overview of the program. As the new supervisor of the SCSEP program, he has worked to increase enrollments, better identify barriers and increase community service hours. The program serves unemployed individuals that are 55 and older in a seven county area including Sedgwick, Harvey, Butler, Cowley, Sumner, Harper and Kingman. The purpose of the program is to provide work training opportunities to overcome skills and employment gaps with the goal of obtaining unsubsidized employment. SCSEP places participants with host agency partners (non-profits (501c3)) or public agencies as a volunteer for a guaranteed 20 hours per week and pays the participant a wage. These partnerships provide participants with the valuable training they need to improve their employability, while providing valuable assistance to the agencies involved. Challenges of the SCSEP program include unique barriers to employment, skills gaps, transportation in rural communities and lack or deficiency of computer skills. SCSEP can assist participants with one on one application assistance and Workforce Center resources such as the business team, job fairs, computer workshops, and mock interviews. It can also provide supportive services such as transportation. 75 people are currently participating in the program.

3. Workforce Innovation and Opportunity Act (WIOA) Monitoring Reports - Senior Community Service Employment Program (SCSEP)

One of the responsibilities of the Workforce Alliance (WA) Local Workforce Development Board (LWDB) is to monitor program operations. The POP Committee reviewed Internal Monitoring Reports in March for Career Center, WIOA Youth and Kansas Health Professions Opportunity Project (KHPOP). Workforce Center staff has continued to review the reports and implement changes in process to address the issues identified in the reports. Monitoring staff have now reviewed the Senior Community Service Employment Program (SCSEP). Monitoring staff reviewed eight files and only found minor issues to report: Data in the customer file should match data in the Data Management System (DMS), a supportive service exceeded the monthly limit for an occurrence of slightly higher mileage reported than documented and the Host Agency Handbook did not provide any mechanism for follow up to safety concerns. All instances were corrected quickly with additional training and minor changes in procedures. The Monitor commends the excellent work being done by the new SCSEP supervisor and his staff. It is recommended that the SCSEP team be acknowledged for their remarkable improvement over past reviews and their current demonstrated excellence, as this monitoring review was exemplary. Staff is re-evaluating the frequency of monitoring for each program as it might not be necessary to perform once a year, but will be on-going.

4. Workforce Center Operations

George Marko presented the Workforce Center Operation Report for August. The Kansas Department of Commerce has placed a customer service kiosk in workforce centers around the state. Staff actively direct customers to complete the survey when they visit. There has been less traffic to the center believed to be the result of the strong economy. The Get Hired! Job Fair was held on September 5th and feedback is being obtained from employers and will be shared with the Committee at a later date. The Practice Makes Progress (PMP) has had an increase in participation; it provides an opportunity for employers in the region to volunteer their services in reviewing resumes and conducting mock

interviews for job seekers. Committee members were encouraged to contact the center if they are interested in volunteering or know someone in their organization that might have an interest. Staff were asked why the number of applications at the Butler Workforce Center is so high and it was explained that some large employers use that center for the application process for their open positions and that sometimes multiple applications are processed for the same job seeker. Microsoft's Imagine Academy continues to be successful and provides customers with an opportunity obtain certificates for their knowledge of Microsoft's suite of products. Currently, there is no way to know if the certifications obtained have been successful in gaining or improving employment.

5. Workforce Innovation & Opportunity Act (WIOA) Performance Reports -WIOA Adult, Dislocated Worker, and Youth (PY18)

Annual performance results for Program Year 2018 information was final as of June 30, 2019 and will be reported the U.S. Department of Labor. Local Area IV (LA IV) met or exceeded all measures except for WIOA Adult Median Earnings and the Youth Program Credential Rate. This is the second year that LAIV has not met the sanction level for Credential Rate. The State met or exceeded all measures except for Adult Median Earnings. Local Area IV exceeded the goal for all three measures in PY18 for Wagner Peyser programs. The WA has sent staff members to visit with the WIOA youth program staff in Local Area III (Kansas City area) who are meeting the Credential Rate measure to see if there are any program differences that can be implemented in LA IV to improve performance for this measure. Reasons why this area may perform better on this measure possible demographic/barrier differences, the fact that they do not serve in-school youth and referrals from LAIV partners are not always appropriate as this measure changed when WIOA was implemented and affects how referrals should now be managed. Re-education of partners is necessary. Outcomes from this trip will be shared with the Committee at its next meeting. Performance reporting for Program Year 2019 has begun and is very preliminary; the Committee will be updated when data becomes available.

6. Consent Agenda and Committee Reports

Minutes from the January 3, 2019 and March 7, 2019 meetings and meeting notes from the May 2, 2019 were presented to the Committee for review. As no quorum was present approval of the minutes will be tabled until the next meeting in November.

7. Adjournment

The meeting was adjourned at 11:45.

Present Committee & Board Members

Tony Naylor, Co-Chair
Robyn Heinz, Co-Chair
Justin Albert

Staff/Guests

Amanda Duncan
Denise Houston
Shirley Lindhorst
George Marko
Chad Pettera
Chip Reese

Peter Bodyk, Kansas Dept. of Children & Families
Tisha Cannizzo, Eckerd Connects

Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

Item

Consent Agenda

Background

One-Stop Operator and Workforce Centers Operations Update

One Stop Operator Report - September**A. Administers and oversees the Integrated Service Delivery Plan**

1. Working with Keith Lawing, George Marko and Erica Ramos to evaluate our current staffing structure, work flow and how we serve customers to update the Integration Delivery Plan.

B. Coordinate partner services and activities to encourage efficiency and customer service

1. The One Stop Operator coordinates the following meetings with internal staff:
 - a. Think Tank Meetings – Center supervisors who meet biweekly. We met September 12 and 19. Conversations recently have been about giving front-line staff an opportunity to review supervisors to help supervisors improve how they are supporting staff.
 - b. Center Leadership Meetings – These meetings include the senior leaders officed in the Workforce Center. We met September 10 and 24 this month and talked about how to increase eligibilities for the 1) Partners for Work grant, 2) staffing changes, 3) increased recruitment techniques for workshops and 4) decreased funding for training.
2. One Stop Advisory Committee – Scheduled for 10/1/19.
3. Partner Collaboration Meetings – This monthly meeting is an opportunity to connect with community partners. It consists of a tour of the Workforce Center and meeting with Center supervisors to learn more about each program and discuss how to collaborate on services. Participants in September included Thrift on Woodlawn, who partners with Working Men of Christ to provide job training and two representatives with DCF. Dustin Costello, Regional Resources Coordinator with DCF, has been very helpful in bringing supervisors from a variety of DCF programs, to help us build relationships with DCF.

C. Developing and providing staff development opportunities for the one stop partners

1. Friday Morning Meetings – Time is set aside every Friday morning at 8-9 am for a variety of staff learning/communication opportunities. In September we:
 - a. 1st Friday – Enjoyed some friendly competition by having staff participate in one of our United Way games. This is a win/win. It provides a team bonding activity, improves staff morale and supports the United Way.
 - b. 2nd Friday – Comcare presented about their services to the community.
 - c. 3rd Friday – We planned tours to our Affiliate Offices for staff who may need to provide assistance to those staff.
 - d. 4th Friday – Workforce Alliance and the Department of Commerce Agency meetings
2. The Training Team has been working on the agenda for the Columbus Day Staff In-Service. There will be speakers to address areas of mental health, including 1) how to de-escalate an upset customer, 2) the relationship between unresolved childhood trauma and adult soft skills in the work-place and 3) ways to identify symptoms of mental illness and how avoid triggers. We've also been discussing the need for supervisor training for staff who have been promoted.

D. Assist in the development of policies and processes to support the LWDB**E. Ensure Workforce Alliance One Stops are certified as required by the US Department of Labor**

1. The Wichita and three affiliate centers were certified in the summer of 2018.

F. Ensure access to career, training and employment services

1. The One Stop Operator is reviewing customer evaluations and bringing results to the Think Tank Meeting to allow supervisors to address concerns and recognize good customer service.

G. Ensure access to data, information and analysis for the local labor market**H. Coordinate with core leadership initiatives and activities**

Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

1. In the many meetings between varying levels of leadership, we continue to discuss how we can improve communication between different groups.

I. Provide access to Eckerd U and instruction.

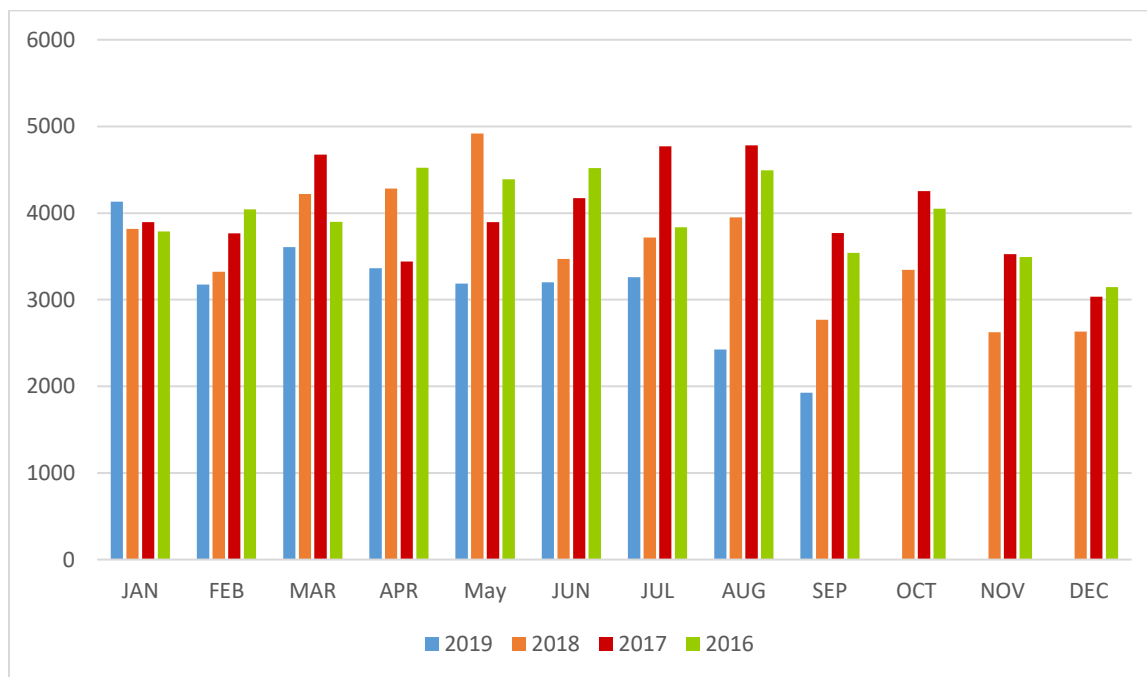
1. The One Stop Operator is working with the Training Team to identify Eckerd U material to be used while the system is still available.

Workforce Centers Operations Update - September

Practice Makes Progress

On September 17th, the center held mock interviews, and served 19 customers! This has by far been the best turn out. All four volunteers showed up and began taking customers early. As a result we were able to see all 19 customers that came in for mock interviews. Compared to September 3, the workforce center staff and volunteers had 5 jobseeker signups for the resume review portion of the PMP program. Unfortunately, no one showed and all volunteers either cancelled or no showed.

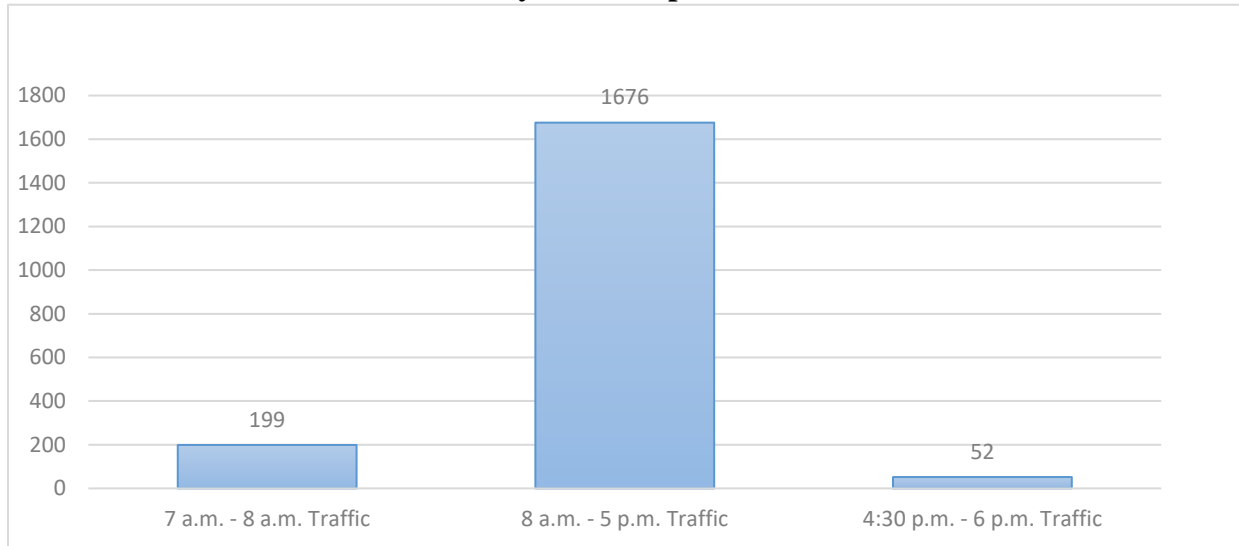
Total Traffic September 2019



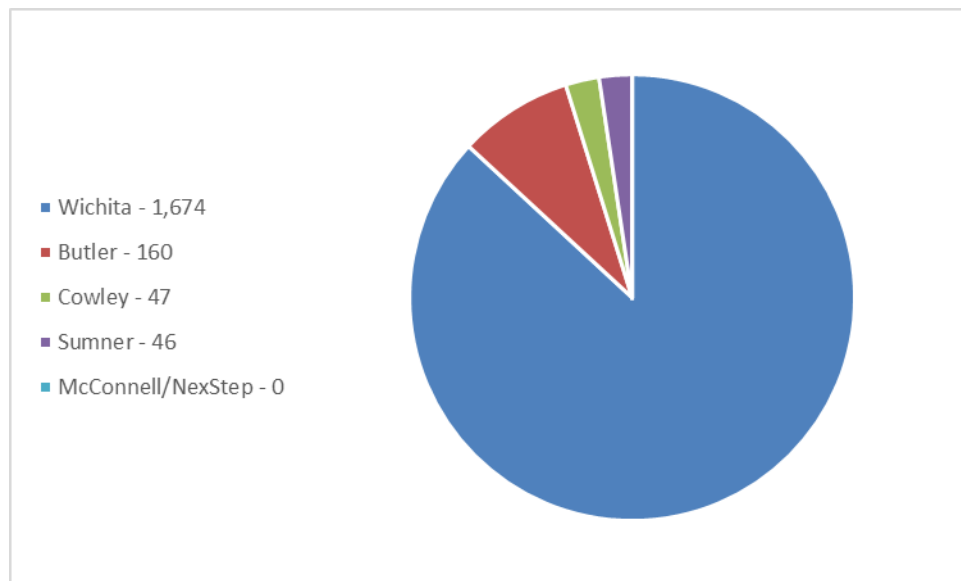
Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

Traffic by Hours September 2019



Office Traffic Breakdown – September 2019



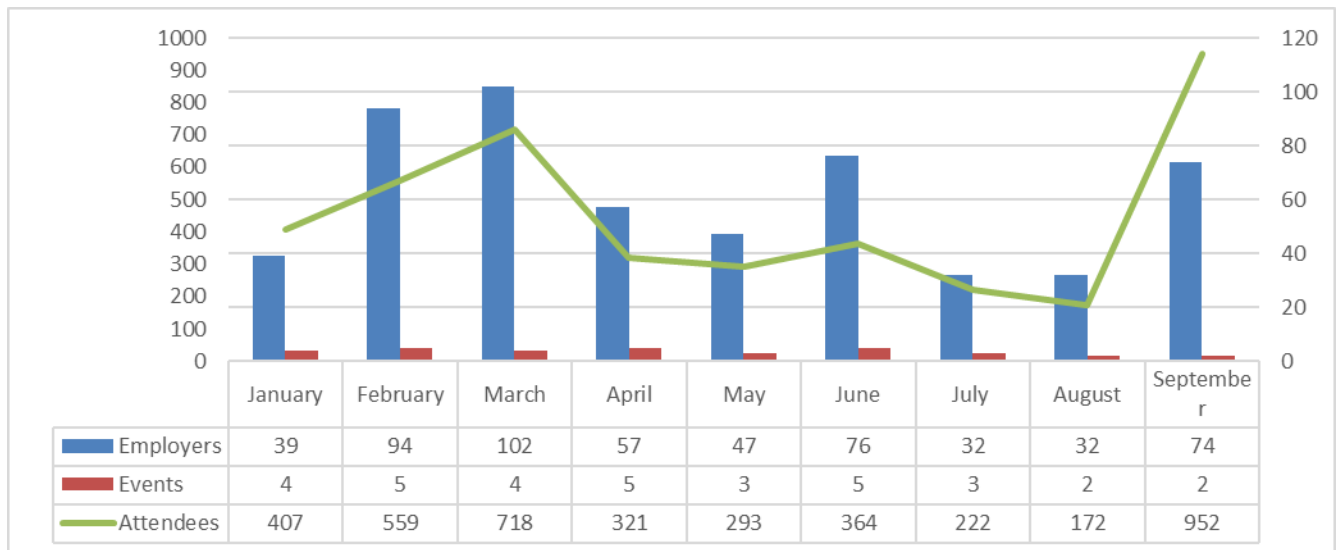
Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

Business Report September 2019

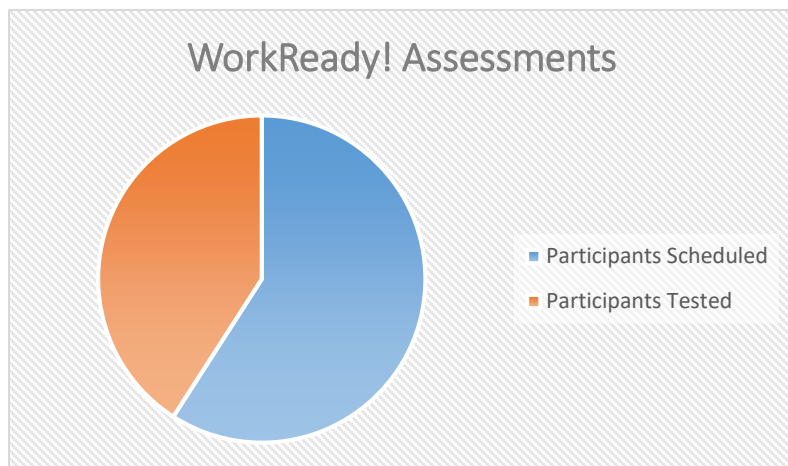
In September the Business Services team conducted 2 job fairs that served 74 employers and provided opportunities to 952 jobseekers. The Workforce Center of South Central Kansas in partnership with the Workforce Alliance, Kansas Department of Commerce, and **KANSASWORKS** hosted the annual Get Hired Job Fair on September 5th. For the first 30 minutes the annual event emphasized the connections of hiring professionals to highly-qualified Veterans, Active Duty, Guard & Reserve and their families seeking employment opportunities in Kansas. The Job Fair then opened to the general public for the remainder of the time. Workforce Center staff were available to assist in connecting those seeking employment with businesses who have job/career openings. Organizing sponsors included but we not limited to; INTRUST Bank Arena, Workforce Centers of South Central Kansas, **KANSASWORKS**, XLT Ovens, HM Dunn AeroSystems, Fidelity Bank, Spirit AeroSystems. Results of the Job Fair included 919 Job Seekers, 122 service members and 70 employers in attendance. Additionally, the Spirit AeroSystems Workforce AID in partnership with Hutchinson Community College and the Workforce Centers of South Central Kansas enrolled 82 job seekers in the Aerospace Structures Basic Certificate through 180 Skills online training program.

Total Job Fair Traffic 2019



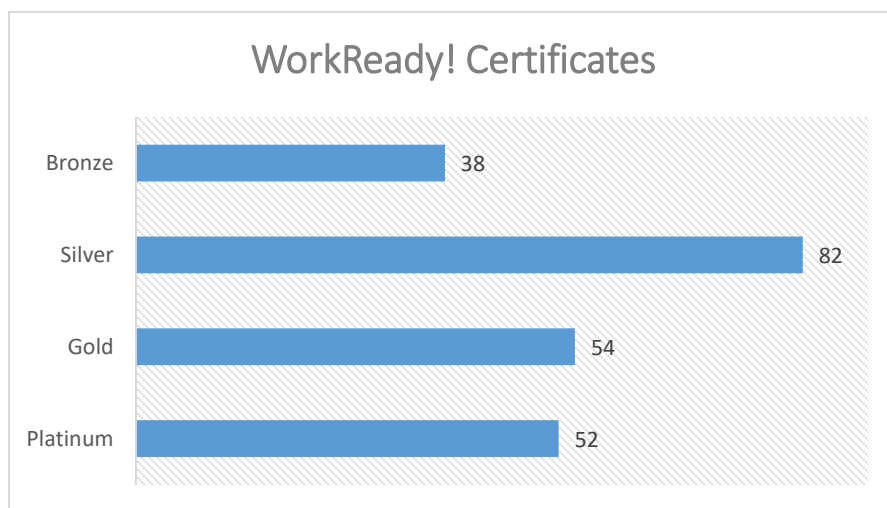
Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo



WorkReady! Testing September 2019
23 - Testing Sessions
69.2 % - % Attendance Rate

WorkReady! Certificates September 2019
216 - Certificates Awarded
91.5% - % Award Rate

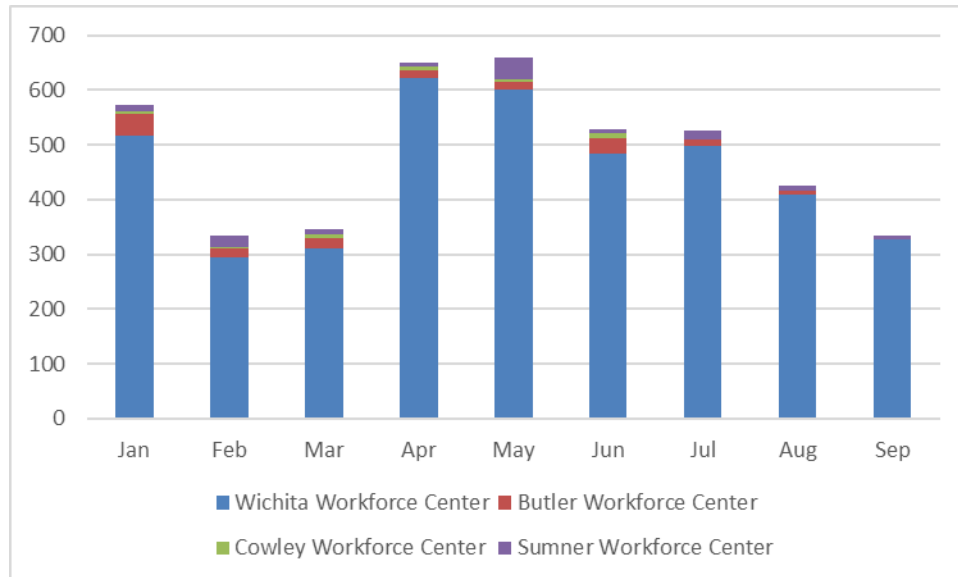


September 2019
 282 – Pre-Employment Skills Assessments Administered
 115 - Prescreens & Applications Received
 157 - Services to Employers
 333 - Job Postings

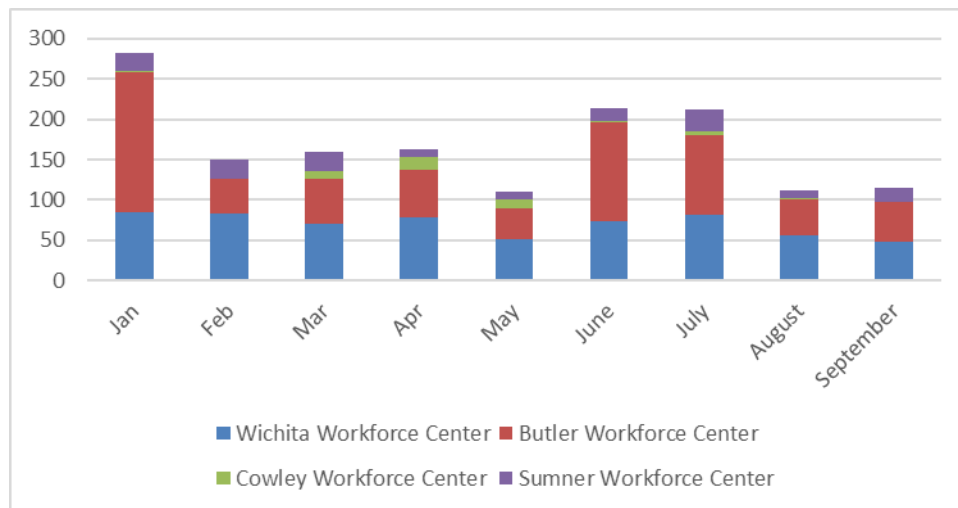
Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

Job Postings by Office - 2019

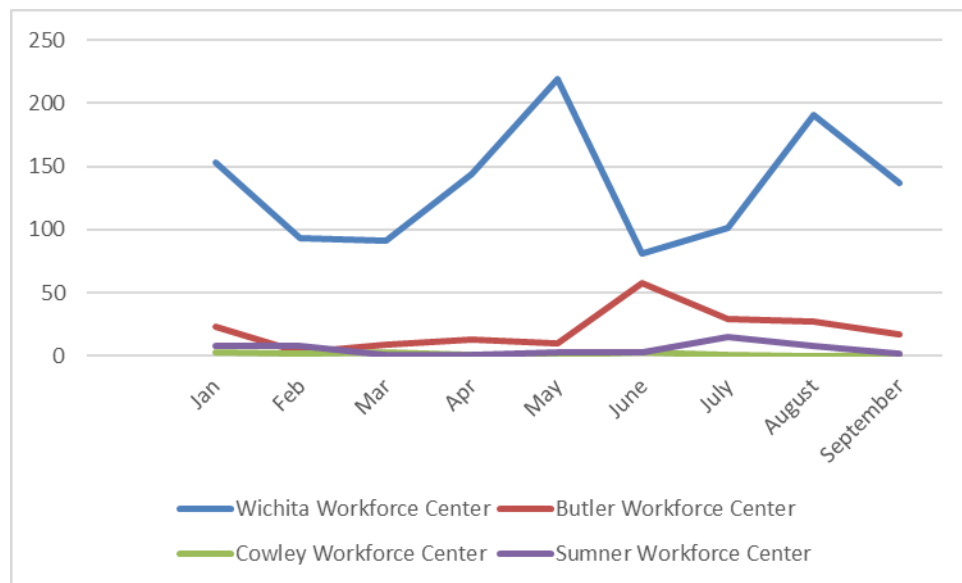


Applications Completed by Office – 2019



Date: November 6, 2019

Submitted By: George Marko and Tisha Cannizzo

Number of Services Provided to Employers by Office – 2019

Common Services include - Available One-Stop Services, Available Training Services, General Marketing Information, Job Fairs, Job Order Activities, Job Seeker Outreach Activities, Job Service Activities, Recruitment Assistance, Registered Apprenticeship, Strategic Planning Activities, and Rapid Response Assistance.

Recommended Action

Receive and File.

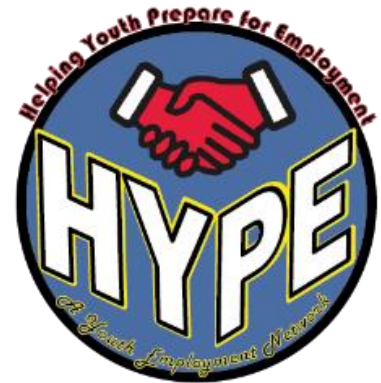
Item

Helping Youth Prepare for Employment (HYPE) Report

Background

The Youth Employment Project (YEP) is an initiative operated by the Workforce Alliance since 2009. It is designed assist young adults in finding a first job or work experience opportunity. Services through YEP include assistance in resume creation, job search, preparing for interviews as well as education on soft skills, customer service and financial literacy.

In 2019, the Helping Youth Prepare for Employment, a Youth Employment Network, (HYPE) was formally established through collaboration of community partners including the Workforce Alliance of South Central Kansas, the City of Wichita, the Greater Wichita YMCA, USD 259 and Wichita State University. These partners all have well established youth employment programs and work together to achieve significant community impact. The outcomes from YEP are shared with HYPE partners for a total community impact measure, which is tabulated and reported by Wichita State University. That report is attached along with the complete 2019 Youth Employment Project (YEP) report.



Participants

The 2019 HYPE results are attached, and 1,210 young adults were able to obtain a first job or earn a valuable work experience opportunity. There were 221 employers engaged. The report also includes demographic information for nearly 1,000 of the HYPE participants.

As part of HYPE, a pilot project was launched to target 14-15 year olds. In past years the Workforce Alliance noted a significant number of this age group interested in employment, but few employers willing to hire youth under 16. To help address this issue, and to combine the desire to work with a career exploration strategy, the HYPE partners launched “Camp HYPE” and selected North High School as the base for designing the pilot project. The pilot was successful and a report is attached.

Outreach

Outreach sessions were conducted with area high schools and community partners. In total, 47 outreach sessions were held at 25 high schools in 15 school districts across 7 counties. These sessions were attended by 2,478 young adults. This is a 34% increase in number of sessions held and a 131.3% increase in youth attendance at outreach events over 2018 totals.

Youth Essential Skills Certificate and Workshops

The Youth Essential Skills Certificate (ESC) was created to help address the issue of “soft skills” or work ethic. The curriculum includes workplace etiquette, customer service, money handling and financial literacy. Young adults earned an electronic badge through the Credly system for each workshop they attended, and were awarded the ESC credential if they completed the entire series of YEP workshops. The ESC Workshop series was offered 30 times from January through July 2018, a 30% increase in number of workshops compared to 2018; 437 participants attended YEP Workshops

November 6, 2019

Submitted By: Keith Lawing

and 1,311 badges awarded for workshop participation. In total, 275 participants earned a Youth Essential Skills Certificate.

DollarWi\$e

DollarWi\$e is a financial education initiative sponsored by the United States Conference of Mayors, offered to cities across America that have made a commitment to increasing access to financial education for young adults; Wichita has participated since 2009. The program is comprised of online tutorials offered weekly for six weeks over the summer months. Prizes are awarded weekly, drawn from a pool of individuals across the nation who complete the corresponding week's module. In 2019, a national winner was selected from Wichita. The prize was awarded by the Mayor in September 2019.

Job Fairs

On 2019, 10 job fairs were held to give YEP participants the opportunity to apply for jobs with local employers (40% increase). In total, 133 employers (66% increase) and 529 young adults (56% increase) attended one of the 2018 YEP hiring events,

Job Placements

Through YEP there were 1,034 job placements (63% increase over 2018). A list of participating employers is attached. The majority of job placements were tailored as needed by the employer and included temporary and part-time jobs. Wages were either subsidized through YEP or directly funded by the employer, and some participants found employment outside of the program after completing a workshop and self-reported their jobs.

At the Mayor's Press Briefing on September 12, 2019, Bank of America Market President Shawn Lancelot pledged support for HYPE in 2020. It will be important to secure additional funding commitments in order to maintain the outcomes from this year or to increase the impact of the initiative. Other funders in 2019 include:

- City of Wichita - \$25,000
- Sedgwick County - \$25,000
- Emprise Bank - \$2,500
- Workforce Alliance
- Jobs FORE Youth

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth employment opportunities to help develop the workforce of the future.
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Generate revenue to increase community impact of WIOA and the WA.

Recommended Action

Receive and file.

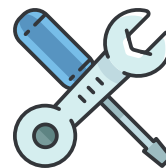
HYPE - 2019 Program Report



In 2019, the Helping Youth Prepare for Employment (HYPE), a Youth Employment Network, was formally established through collaboration of community partners including the City of Wichita, the Greater Wichita YMCA, Wichita Public Schools and the Workforce Alliance of South Central Kansas. These partners are joining forces to leverage resources and align services to achieve significant community impact. Data was collected by Wichita State University's Public Policy and Management Center to produce the 2019 Program Report.



3,252
Young Adults Served



1,210
Jobs Reported



45%
Increase in Participation from 2018



221
Employers Engaged



800
New Participants



10
Job Fairs attended by
133 employers

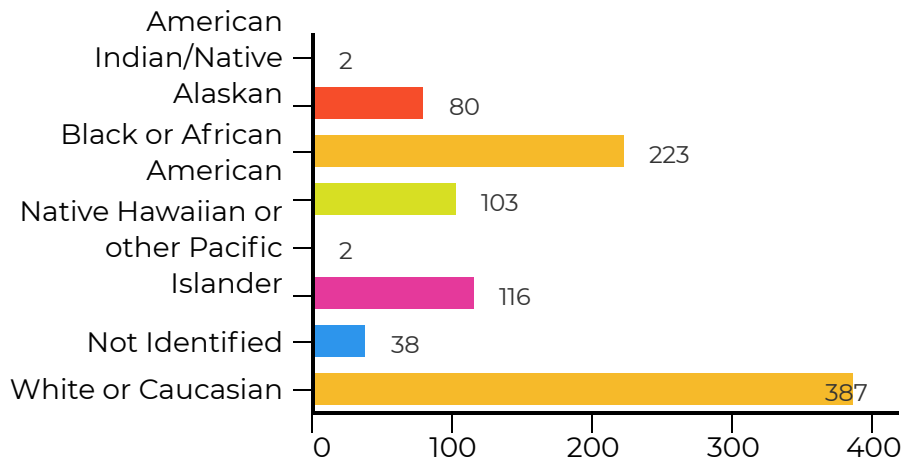


\$1,403,600

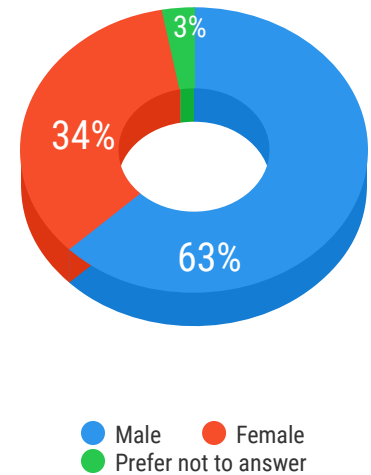
> wages paid

Young Adult Demographics | 968 participants

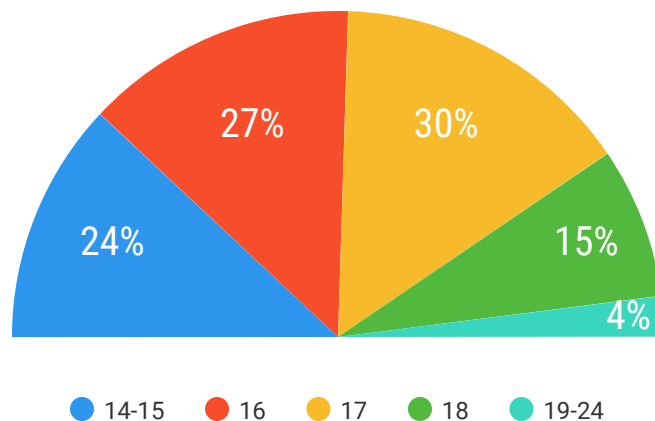
Race



Gender



Age



Education



94%
Attending School

High Schools

28

GED Programs

5

School Districts

15

College or Technical Schools

13

233

Participants reported receiving Free or Reduced lunches

336

Participants reported no work history



2019 Youth Employment Project

Final Report

October 11, 2019

The Youth Employment Project (YEP) is an initiative to assist young adults in finding a first job or work experience opportunity. Services through YEP include assistance in resume creation, job search, preparing for interviews as well as education on soft skills, customer service and financial literacy.

In 2019, the Helping Youth Prepare for Employment (HYPE), a Youth Employment Network, was formally established through collaboration of community partners including the Workforce Alliance of South Central Kansas, the City of Wichita, the Greater Wichita YMCA, USD 259 and Wichita State University. These partners all have well established youth employment programs and work together to achieve significant community impact. The outcomes from YEP are shared with HYPE partners for a total community impact measure, which is tabulated and reported by Wichita State University, full 2019 HYPE Report is available [here](#).



Participants

The 2019 YEP served 3,076 young adults and engaged 347 employers, a 71.7% increase in total youth and 116.8% increase in employers engaged compared to 2018 totals.

Outreach

Outreach sessions were conducted with area high schools and community partners. In total, 47 outreach sessions were held at 25 high schools in 15 school districts across 7 counties. These sessions were attended by 2,478 young adults. This is a 34.0% increase in number of sessions held and a 131.3% increase in youth attendance at outreach events over 2018 totals.

Youth Essential Skills Certificate and Workshops

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awarded for workshop participation. In total, 275 participants earned a Youth Essential Skills Certificates.

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YEP Job Fairs

On 2019, 10 job fairs were held to give YEP participants the opportunity to apply for jobs with local employers (40% increase). In total, 133 employers (66% increase) and 529 young adults (56% increase) attended one of the 2018 YEP hiring events,

Job Placements

The final outcomes for YEP 2019 includes 1,034 job placements (63% increase over 2018). A list of participating employers is attached. The majority of job placements were tailored as needed by the employer and included temporary and part-time jobs. Wages were either subsidized through YEP or directly funded by the employer, and some participants found employment outside of the program after completing a workshop and self-reported their jobs.

Additionally, 170 employers engaged with YEP by hiring young adults for temporary and or part-time jobs in 2019.

YEP 2019 Goals and Outcomes at a Glance

Measure	2019 YTD as of 7/15/19	2019 Goal	2018 Actual
Total Young Adults Served	3,076	2,000	1,791
Workshop Participation	437	1,000	727
Badges Awarded	1,311	2,000	1,630
ESC Certificates Earned	275	500	348
Total Employment	1,034	1,000	687
Employers Engaged	347	175	160
Job Fairs	10	6	5
Job Fair Attendance by Young Adults	598	600	529
Job Fair Attendance by Employers	133	100	80
Events (Outreach, Job Fair, Workshop)	63	60	47
School Engaged	28 schools in 15 districts	25 schools in 15 districts	13 high schools in 6 school districts
Counties Engaged	7	6	5

2019 YEP Employment Outcomes

Employment Type	Total
Employer Funded	
YEP Employer Reported	963
Youth Self-Reported	28
Subsidized	
WIOA	17
Pre-ETS	23
YEP Subsidized	3
Total	1,034

2019 YEP Employer Participation

A total of 170 employers hired young adults through YEP 2019, including 127 sponsoring employers who directly hired or funded positions, 21 employers who hired youth that participated in the program but the employers were not affiliated with a YEP job fair, and 17 employers who provided a placement site for youth that was subsidized through agency funds. In addition, 6 community agencies partnered to support the program. This is a 6% increase compared to the number of companies that hired from the program in over 2018.

Employer Sponsors (Direct Hire or Financial Sponsors)

Aerie (Towne East)	Derby Police Department
Aeropostale (Towne East)	Derby Recreation Center
All City Barbershop	Dollar Tree Stores (Wichita – multiple locations)
American Eagle (Towne East)	Drury Lane
Andover Public Library	El Dorado Correctional Facility
Anthony Community Care	Emprise Bank
Arby's	Famous Footwear (Towne East)
Bank of America	Finish Line (Towne East)
Braum's (Wichita – multiple locations)	Foot Locker (Towne East)
Build-a-Bear (Towne East)	Fuzion Barber Shop
Butler Electric Coop	Gamestop (Towne East)
Butler County	Gander Outdoors
Butler County Sheriff's Department	Gap (Bradley Fair)
Butler Community College	GNC (Towne East)
Candyopolis (Towne East)	Goodwill (Wichita – multiple locations)
Chick-fil-A (Wichita – multiple locations)	Greater Wichita Partnership
Church's Chicken	Greater Wichita YMCA
City of Anthony	Hamilton Relay
City of Attica	Harper Industries
City of Augusta	High Touch Technologies
City of Derby	Hollister (Town East)
City of Haysville	Hospital District #6 Harper County
City of Wellington	Hot Topic (Towne East)
City of Wichita	Hutton
Claire's (Towne East)	Icing (Towne East)
Computer Depot	Interim Healthcare
Consolidated Electrical Distributors	Journey's (Towne East)
Corizon Health	Journey's Kidz (Towne East)
Cornerstone Data	JunkPro
Cox Communications	Justice (Towne East)
Cox Machine (Harper)	Kansas Department of Transportation
Cox Machine (Wichita)	Keller Williams
Delta Dental of Kansas	KETCH
Derby Chamber of Commerce	

Kids's Foot Locker (Towne East)
 Klean Kut
 Koch Industries
 Lane Bryant (Towne East)
 Lane Enterprises
 Leading Technology Composites
 Manpower
 Maurices (Towne East)
 McAlister's Deli
 McDonalds (Wichita – multiple locations)
 Men's Warehouse (Towne East)
 Meritrust Credit Union
 Netapp
 Non-Profit Chamber of Service
 NORC
 PacSun (Towne East)
 Purfume Gallery (Towne East)
 Pizza Hut
 Powell Technical Services
 Price Optical
 Profillment
 Rock River Rapids
 Rommey Farms
 Rue 21 (Towne East)
 Safe Streets
 The Salvation Army – Camp Hiawatha
 Sedgwick County
 Sedgwick County Department of Corrections
 Sedgwick County Sheriff's Department
 Sedgwick County Zoo

Sherwin Williams
 Shoe Dept. Encore (Towne East)
 Sonic (Multiple Locations)
 Specs (Towne East)
 Spirit AeroSystems
 Starbucks (Wichita – Multiple Locations)
 Street Skinz (Towne East)
 Superstar Sports (Towne East)
 Textron Aviation
 Thrift on Woodlawn
 Tilly's (Towne East)
 Top Early Learning Center
 US Air Force/McConnell AFB
 US Census Bureau
 USD 259 Wichita Public Schools
 USD 260 Derby Public Schools
 USPS
 Vintage Stock (Towne East)
 Wal-Mart (Wichita – multiple locations)
 Wendy's
 Westar Energy/Evergy
 Wichita Business Journal
 Wichita Regional Chamber of Commerce
 Wichita State University
 Wichita Transit
 Wildcat Construction
 Windsor (Towne East)
 Workforce Alliance of South Central Kansas
 WSU Tech
 Zumiez (Towne East)

Employer Partners (Agency Subsidized Placement)

American Legion
 Andover Vet Clinic
 Augusta Historical Museum
 Blue Sky Ranch
 Clearwater Public Library
 College Hill Coffee
 Cowley County Historical Museum
 Exploration Place

Forever Young
 Fusionz Barber Shop
 Hired Man's Grocery
 Meineke
 Mulvane Library
 The Taco Shop
 Wellington Public Library
 Wichita Workforce Center

Supporting Community Partners

Envision
Harper County Transition to Career Program
Evergreen Neighborhood Resource Center

Real Men Real Heroes
The Urban League of Kansas
WSU Haysville

Self-Reported Employers of YEP Participants

Academy Sports
Andy's Frozen Custard
Best Buy
Broadway Home Medical
The Children's Place
Countryside Pet Resort
Fastenal

Freddy's Frozen Custard
Hardee's
IHOP
Independent Landscaping
Joann Fabric
Pizza Hut
Roller City

Sutherlands
Terradyne Country Club
Texas Roadhouse
The UPS Store
Valence Surface Technologies
Waste Management
Wholesale Fireworks

The following Ad ran in the Wichita Business Journal on September 16, 2019

In 2019, 3,321 young adults participated in youth employment through activities through Helping Youth Prepare for Employment (HYPE), a network of youth employment service providers including the Greater Wichita YMCA's Job Prep, the City of Wichita's Way to Work, and the Workforce Alliance's Youth Employment Project, in partnership with USD 259 and Wichita State University. The participants completed workshops on professional etiquette, job search and interview techniques and financial literacy.

A total of 1,210 young adults gained employment with 221 employers this summer.

Thank you to the following employers and partners for making 2019 our biggest year yet!

Employer Sponsors (Direct Hire or Financial Sponsor)

Arco (Source East)	Enterprise Depot	Harrison's Bicycles	McDonald's *	Sprint Next Business
Armstrong's (Source East)	Consolidated Electrical Distributors	Harper Industries	Merch Worldsource (Source East)	Starbucks
All City Barber Shop	Cosmos Health	High Touch Technologies	Merchand Credit Union	Stevens (Source East)
American Eagle (Source East)	Convenience Data	Holbrook (Source East)	MetLife	Superman Sports (Source East)
Anderson Public Library	Cost Communications	Hospital District PH Harper County	Mon-Fri's Chamber of Silence	Tanner's Antiques
Anthony Community Care	Cost Merchants (Source East)	HSR Tools (Source East)	MSBC	Thrifty on Main Street
Arly's	Cost Merchants (Wichita)	Hutton	Pauline (Source East)	Uly's (Source East)
Bank of America	Della Dental of Kansas	Idag (Source East)	Pauline Gallery (Source East)	Top Early Learning Center
Baxter's *	Dental Chair Dental Commerce	Interior Photographs	Pawson Hair	US Air Force/McConnell AFB
Build-a-Bear (Source East)	Dental Radiol Dept.	Jacques's (Source East)	Powell Technical Services	US Career Center
Bulter Electric Co-op	Dental Radiol Center	Jacques's Hair (Source East)	Price Optical	USD 250 Wichita Public Schools
Bulter County	Dental Tech Services *	Jacques's	Profilbert	USD 250 Derby Public Schools
Bulter County Sheriff's Dept.	Derry Farm	Jacques's (Source East)	Rock Star Dental	USPS
Bulter Community College	Diamond Commercial Facility	Kansas Dept of Transportation	Ramsey's Fitness	Verano Book (Source East)
Canopyville (Source East)	Large on East	Kristen Williams	Ram 21 (Source East)	Walmart *
Chick-B-A *	Carroll's Restaurant (Source East)	KITCH	Sale Systems	Walmart
Church's Children	Chick's Food Locker (Source East)	Kirk's Food Locker (Source East)	The Salvation Army - Camp Howard	Walmart Supercenter
City of Anthony	Chick's Restaurant	Knox Gas	Sedgwick County	Wichita Business Journal
City of Atoka	Chick's Restaurant	South Industries	Sedgwick County Department of Corrections	Wichita Regional Chamber of Commerce
City of Augusta	Chick's Restaurant	South Industries	Sedgwick County Sheriff's Department	Wichita State University
City of Derby	Chick's Restaurant	South Industries	Sedgwick County Zoo	Wichita Transit
City of Emporia	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention
City of Garden City	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention
City of Haysville	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention
City of Wellington	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention
City of Wichita	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention
Classen (Source East)	Chick's Restaurant	South Industries	Shelton's Williams	Wichita Convention

Employer Partners (Agency Subsidized Placement)

21st Street Barber School	City of Wichita City Manager's Office	Community Values, Inc.	Arden's Catering	The Salvation Army
Advanced Learning Library	City of Wichita Engineering Public Works	Consumer Credit Counseling Services, Inc.	ARP Youth Success Group - Flow Life	Stirling, Inc.
Allison Library	City of Wichita	Courtesy County Historical Museum	Egypted Recreation Center	Stylian Village, Inc.
American Legion	City of Wichita Housing & Community Services	Foreign Film and Media	Kansas Strong, KDCBF	Summit and Irons
Anderson Vet Clinic	City of Wichita Kansas Resource	Greengrass Recreation Center	KANWILL	Tabernacle Bible Church
Armed Forces Retirement Home, Inc.	City of Wichita IT/IS	Greengrass Neighborhood Resource Center	Melvin Green Community	The Taco Shop
Cooperative Health	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Therapy Sports Management
The Anderson League	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	United Methodist Open Door, Inc.
Aspen Historical Museum	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library
Blue Sky Ranch	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library
Boys and Girls Club of South	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library
Central Kansas	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library
CARIN Health	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library
City of Wichita Area 5 Cultural Services	City of Wichita Municipal Court	Greengrass Recreation Center	Melvin Green Community	Wichita Public Library



And a very special thank you to:

BANK OF AMERICA

* Multiple Locations

Workforce Alliance YEP 2019 Participant Demographics

In 2019, 792 of the 3,076 young adults who participated in YEP through the Workforce Alliance formally registered for the program. Data been compiled on those participants and is listed below:

Age	Participants	Percentage
14	44	5.55%
15	63	7.94%
16	208	26.23%
17	278	35.06%
18	150	18.92%
19	32	4.04%
20	4	.5%
21	4	.5%
22	4	.5%
23	5	.63%
24	1	.13%

Gender	Participants	Percentage
Female	229	28.88%
Male	535	67.47%
Prefer not to Answer	28	3.66%

Race	Participants	Percentage
American Indian or Alaska Native	19	2.40%
Asian or Asian Americas	76	9.60%
Black or African American	113	14.27%
Ethnic Hispanic or Latino	103	13.01%
More than One Race	96	12.12%
Native Hawaiian or Pacific Islander	2	0.25%
Not Identified or Prefer not to Answer	38	4.80%
White or Caucasian	345	43.56%

YEP Participant Residence by Zip Code		
Zip Code	Participants	Percentage
67207	54	6.81%
67217	54	6.81%
67212	47	5.93%
67205	46	5.80%
67216	46	5.80%
67218	40	5.04%
67208	34	4.29%
67203	32	4.04%
67214	32	4.04%
67226	29	3.66%
67060	28	3.53%
67204	27	3.40%
67037	25	3.15%
67211	21	2.65%
67220	21	2.65%
67213	18	2.27%
67219	16	2.02%
67206	15	1.89%
67209	15	1.89%
67235	14	1.77%
67042	13	1.64%
67101	13	1.64%
67210	11	1.39%
67230	11	1.39%
67002	10	1.26%
All Other*	121	15.26%

Yep Participants by County		
County	Participants	Percentage
Butler	35	4.42%
Cowley	10	1.26%
Elk	1	.13%
Harper	*	*
Harvey	11	1.39%
Leavenworth	1	.13%
Marion	1	.13%
Sedgwick	702	88.64%
Wyandotte	1	.13%
Out of State	8	1.01%

*Data from YEP Activities Harper County was incomplete

*All Other includes zip codes with less than 1% of total participants, including 67025, 67110, 67114, 67215, 67013, 67152, 67202, 67147, 67120, 67228, 67004, 67005, 67010, 67026, 67039, 67108, 67146, 66842, 67030, 67052, 67133, 67135, 67149, 20019, 20841, 30314, 55927, 64133, 64804, 66027, 66102, 66203, 66207, 67001, 67017, 67019, 67023, 67053, 67062, 67067, 67117, 67119, 67140, 67144, 67156, 67157, 67201, 67227, 67316, 67349, 73717, 76060

YEP Participant Previous Participation History

Participation	Participants	Percentage
First Time YEP Participant in 2019	731	92.29%
Returning YEP Participant	44	5.55%
Previous Participant with HYPE Partner	17	2.14%

YEP Participant Barriers to Employment

Barrier*	Participants	Percentage
Have never been employed or limited work history	336	42.42%
Family receives Free/Reduced Lunch	233	29.42%
Family receives Supplemental Nutrition Assistance Program (SNAP)	47	5.93%
Need assistance to access transportation	29	3.66%
Disability	25	3.16%
Family receives Social Security Disability Income (SSDI)	22	2.78%
Foster Child	21	2.65%
Family receives Temporary Assistance for Needy Families (TANF)	18	2.27%
Pregnant or Parenting Teen	14	1.77%
Offender	13	1.64%
High School Drop Out	8	1.01%
Homeless	3	0.38%
Substance Abuse	3	0.38%
Refugee	1	0.12%

*Participants could select more than one barrier to employment, if applicable. On average, there were 1.16 barriers to employment per participant.

YEP Participant Employment Area of Interest*

Industry**	Participants	Percentage
Banking or Finance	166	20.96%
Clerical or /Office	154	19.44%
Construction	144	18.18%
Customer Service or Retail	239	30.185
Food Service or Hospitality	170	21.46%
Healthcare	134	16.92%
Information Technology	225	28.41%
Janitorial or Maintenance	91	11.49%
Manufacturing	328	41.41%
Other	56	7.07%

*Participants could select more than one area of interest if applicable. On average, there were 2.3 areas of interest per participant.

**Participants could write-in industries not listed. Those received include the following in descending order, and account for less than 1% of participants per industry: Agriculture, Athletics, Botany, Childcare, Cosmetology, Criminal Justice/Law, Film/TV, Education, Entrepreneur, Human Resources, Human Services, Legal, Military, Public Safety, Veterinary, and Zoology.

YEP Participants School Education Level Data

School Status	Participants	Percentage
Attending College	24	3.03%
Attending High School	702	88.63%
Attending GED	7	.88%
Attending Middle School	15	1.89%
Not Attending School	44	5.55%

Participation by High School

School	Participants	Percentage
Wichita Southeast	79	9.97%
Haysville Campus	66	8.33%
Wichita North	52	6.57%
Wichita East	37	4.67%
Wichita Heights	35	4.42%
Wichita South	30	3.79%
Kapaun Mt. Carmel	29	3.66%
Bishop Carroll	27	3.41%
Wichita West	27	3.41%
Maize	23	2.90%
Wichita Northeast	23	2.90%
Maize Complete	21	2.65%
Wichita Northwest	19	2.40%
Gateway	16	2.02%
Maize South	16	2.02%
Goddard	10	1.26%
Mulvane	9	1.14%
Other*	131	16.54%

Participation by GED Provider

Provider	Participants	Percentage
KANSEL	1	.13%
LAYCC Career Academy	1	.13%
NAU GED	1	.13%
NexStep Alliance	3	.38%
Wichita Learning Center	1	.13%

Other high schools, which represent less than 1% of the total per school include the following in descending order: Valley Center, Goddard Eisenhower, Newton, Oxford Jr/ Sr High, Wellington, Andover Central, Circle, El Dorado, Andover, Cheney, Flinthills, Trinity Academy, Andale, Argonia, Belle Plaine, Central of Burden, Douglass, Eureka, Leavenworth, Rose Hill, Sunrise Christian Academy, Baxter Springs, Bluestem, Clearwater, Salina Central, Sedgwick, The Independent School, Wichita Alternative, Winfield, Alva High School, Chester Lewis, Derby, Garden Plain, Goddard Academy, Gordon Parks, Heritage Academy, Hesston, Homeschool, Kansas State School for the Blind, Raytown, Remington, Shawnee Mission North, Smokey Valley Virtual Charter School, South Haven, Sowers Alternative, Triton, Udall, West Elk

Participation by College

School	Participants	Percentage
Butler Community College	4	.50%
Conception Seminary College	1	.13%
Fort Hays State University	1	.13%
Kansas state university	3	.38%
University of Kansas	1	.13%
University Of Louisiana at Monroe	1	.13%
University of Maryland College Park	1	.13%
University of Minnesota	1	.13%
Wichita State University	6	.75%
WSU Tech	5	.63%

YEP Participant Feedback

A follow-up survey was emailed to all Workforce Alliance YEP participants with a valid email address, including those who attended YEP outreach sessions, workshops and job fairs. Only 28 surveys were completed (decrease of 51% compared to 2018) Comments are below and overall feedback was very positive. All comments received are below:

- The manufacturing internship interviews were not well advertised in my school or area so more advertising in the northwest Wichita area. Overall, my internship was an amazing learning experience that I hope to be apart of again.
- First of all, I want to say thank you YEP program so much because this program is beneficial. It provided us with a motive for working in professional people. I had a chance to meet a lot of beautiful and successful people. I feel so thankful because they taught me and gave me a lot of valuable experiences. I did have a fantastic summer. Working at Textron Aviation through this program helps me know where I should decide to go after graduating high school. I had an enjoyable experience and really hope to have a chance to reach this program next summer. Thank you!
- The interviews were very helpful at giving in insight as to what the job was about
- I loved the workshop, and the manufacturing day job fair was an amazing opportunity that allowed me to get my foot in the door of the aerospace industry.
- I enrolled then was never responded to
- Have appt times so kids don't have to stand in those super long lines to apply
- Give advise on resumes and do mock interviews.
- The whole process was fast and easy, I would like to have shorter lines but that's understandable.
- It was a great experience and there isn't a whole lot I would change
- The workshop helped me get this job
- Thanks for helping kids with jobs, this is the second job I have found after going thru a workshop with you guys at the workforce center
- It is fine
- This specific email was the only one about jobs and I wanted a part-time that lasted longer than summer
- Lashona was great during class and thought us well
- It is a great program!



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

Camp HYPE 2019 Summary

As part of the Helping Youth Prepare for Employment (HYPE) strategic initiative, a pilot project was launched to target 14-15 year olds. In past years the Workforce Alliance noted a significant number of this age group interested in employment, but few employers willing to hire youth under 16. To help address this issue, and to combine the desire to work with a career exploration strategy, the HYPE partners launched “Camp HYPE” and selected North High School as the base for designing the pilot project.

There were two sessions of week-long camps developed to accommodate between 15 and 20 youth. The WA assigned two staff and USD 259 provided two Externs to support the camps. The format was to have the participants engage in classroom style activities in the morning and each afternoon take site visits to different employers representing key employment sectors in the Wichita area. Wichita Transit provided busses for Camp HYPE, and the YMCA hosted the youth on the last day of the camps for a pool party.

The youth were challenged to treat the experience like a job. To simulate a true employment opportunity if the youth successfully met the obligations of Camp Hype they would be “paid” up to \$250. There were 40 participants selected of the 56 that applied. The selection criteria included completing an online application, having a record of good attendance in school and being involved in extracurricular activities and/or their community.

Overall Camp HYPE was a tremendous success. The youth were engaged, enthused and participated at a high level. Absences were minimal, and all excused. A detailed summary is below. The HYPE partners (WA, USD 259, City of Wichita and Greater YMCA) would like to repeat and expand the Camp HYPE model in 2020 if resources can be found for this initiative. If the project is implemented in 2020 here are a few suggestions.

- Utilize neighborhood centers instead of the high schools, as students do not want to return to school during the summer. Additionally, it exposes them to the assistance community centers can provide.
- Include the Advanced Learning Library on the tour list. A majority of the participants said they had never been to the library.
- Participants were interested in hearing from employers who are currently hiring. (Fast food, retail, recreation, etc.) Try to work in an employer visit to discuss summer opportunities and how to obtain a positions. Examples: Freddy’s, McDonald’s, Spangles, Goodwill, and Starbucks.



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

Camp HYPE Dates and Locations:

June 10-15: 22 participants and classroom sessions held at North High School from 9am-4pm.

July 15-19: 18 participants and classroom sessions held at the Evergreen Neighborhood Center from 9am-4pm. The youth were asked to meet every morning at 8:30 at North High and taken to Evergreen by Wichita Transit. Feedback from the first session led to the location change, and the participants reported to prefer not being in school for the Camp HYPE sessions. Gave it a different feeling and not a "school" activity.

Activity Summary:

Participants attended workshops in the morning, covering various employment skills. Topics covered resumes, interview skills, applications, a proper introduction, etc. All participants also received their food handler's card. The participants were provided an Essential Skills certificate, showing they are job ready.

Breakfast was provided every day and included fruit, muffins, granola bars, and juices. Lunch was provided each day by Chick-fil-A, McAllister's, Jason's Deli, and Little Caesar's. Hutton Construction provided lunch for both camps in advance of the worksite tour they hosted.

In the afternoon, participants visited and got to tour a number of employers to learn about career paths and expose them to future opportunities.

The following employer sites were toured:

- Spirit AeroSystems
- Textron Aviation
- Netapp
- Hutton Construction
- Westar Energy
- Emprise Bank
- Meritrust Credit Union
- YMCA (North branch in June, South Branch in July)
- Wichita City Hall
- Wichita Workforce Center

Participants were informed about the Way to Work, Job Prep, and Youth Employment Project programs and how to apply for each.



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

All participants who attended the full week were paid \$250. There were two in the first camp who did not participate in the full week and received \$200. The second camp had full participation.

Participant Feedback:

- "It was a great experience!"
- "It was awesome to meet the Mayor!"
- "Overall you guys are good teachers."
- "Thank you for the impactful speeches you provide. I want you to know that you made an impact on how I will direct myself in high school. Thank you again."
- "Throughout the week all of the staff did an amazing job of teaching us and working with us. They brought us their own perspectives and ideas, which really helped enhance the lessons."
- "Awesome job! No improvements needed!"
- "Let us come back next year!"
- "Would recommend adding more activities to involve everyone."
- "It was all good."

Chad Pettera VP/COO
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Request for Information Regarding Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Program Operations in Sumner and Cowley Counties in Kansas

In accordance with the details provided in the Request for Information, Cowley College would like to submit a proposal that will specifically address the Workforce Alliance's current strategic goals to:

- Expand youth employment opportunities to help develop the workforce of the future
- Strengthen relations with WIOA partners, community organization and education/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers in South Central Kansas

Cowley College Contact Information:

Michelle Schoon
125 S. 2nd
Cowley College
620-441-5204,

OPE # is 00190200
KSOEHRRWWW
Federal ID: 480735167
Duns #: 073306979

About Cowley College:

Cowley College is a two-year public institution that has been serving South-Central Kansas for 98 years. Cowley College has the authority of the State of Kansas to operate in Cowley County, Sumner County, and in Western Chautauqua County, to provide both credit and non-credit learning opportunities for community stakeholders.

In addition to the main campus in Arkansas City, Cowley College currently serves students at nine different locations, with four major sites, including Wichita, Mulvane, Winfield, and, the most recent facility being a newly constructed campus in Wellington. The College currently serves an approximate student headcount of 2500 and an approximate full-time equivalency of 1700 students each semester, in addition to non-credit offerings through Cowley Golden Tigers, Workforce and Community Education, and Adult Education.

Cowley College, as an accredited Adult Education provider, is committed to increasing the skills and credential attainment of the region's limited English proficient job seekers, and meeting the skill needs

of its employers. To prepare individuals to be ready to compete successfully in today's global economy, Cowley College has a focus on connecting workers with a career pathway that integrate English language and postsecondary occupational learning, contextualizes language acquisition in career and technical education, and provides work readiness training in high-demand occupations.

Cowley College has a history of providing one-stop services for business and industry partners, having had a center at Strother Field for many years. The College has also worked with the Workforce Alliance to provide workshops and job fairs for the area. Cowley provides a number of training programs that are on the Local Area IV Approved Training list and is an Eligible Training Provider for both Adult and Youth Services. A signed Memorandum of Agreement is currently in place with the Workforce Alliance and Cowley College Adult Education, which are WIOA-mandated One Stop System Partners. Cowley College has had the fortune to provide Local Workforce Development Board representation for Local Area IV Adult Education providers as well as Higher Education for the past two years.

Proposal - Workforce and Career Center:

Through a collaboration with Cowley College and the Workforce Alliance of South Central Kansas, the College would like to propose the establishment of a Workforce and Career Center at the Cowley College Campus in Arkansas City and also the Cowley College Sumner Campus in Wellington. This would serve to provide much needed workforce services to both counties with a greatly reduced amount of investment by the Workforce Alliance. This collaboration would fill an ever growing need for career services on the college campuses as well as provide a more visible presence to the community of jobseekers and employers.

Cowley County Site Proposal:

The Cowley County site will be located in the lower level of Galle-Johnson Hall on the main campus in Arkansas City, KS. This building currently houses the administrative offices of the College and is one of the most established buildings on campus with the most foot traffic. The lower level currently houses the Workforce and Community Education (WCE) office, the Cowley Military Coordinator, the ROTC Military Advisor, Admissions staff, and a testing lab. The College intends to offer two offices for the Career Center's full-time use with the option of a third office if needed. A shared classroom is conveniently located in the same area, and will be available for meetings and/or trainings during afternoons and evenings. A lobby is located outside of the offices that could be used for job searching, resume writing, or any other services deemed necessary. A computer testing lab is also co-located in this space and can be used for WorkReady! or any other testing need. Larger spaces are available on campus for hiring events or classes. The Adult Education office is located in close proximity to this site and students can be directed to these services if needed.

Cowley College proposes that the Workforce and Career Center be staffed by at least one full-time Workforce Alliance Staff Member for an average of five days per week. This person would be expected to provide basic and individualized career services to eligible job seekers. It is intended that business services could be provided to community employers as part of collaboration between Workforce Alliance Staff and Cowley Workforce and Community Education staff in order to prevent duplication of services.

Sumner County Site Proposal:

The Cowley College Sumner Workforce and Career Center will be located in the lower level of the Short General Education Building in Wellington. The proposed location includes a four-office suite that has adjacent classroom space for meetings and workshops. It is intended that the office suite will include an office for Workforce Alliance staff as well as Cowley Workforce and Community Education staff. The space can be arranged as needed to best serve clients. Adult Education is conveniently located adjacent to the office suite and will allow a testing lab to be used for WorkReady! tests and other needs. Larger meeting spaces and computer labs will be available throughout the building for events as well.

As with the Cowley College main campus Workforce and Career Center, we would propose that the Sumner County site be staffed by at least one full-time Workforce Alliance Staff Member for an average of five days per week. That person would fulfill the same role as above and also work with Workforce and Community Education staff to provide services.

Cowley College Provisions:

As part of this collaboration, Cowley College intends to provide the spaces mentioned previously along with the following to be considered as in-kind contributions:

- Phones
- Internet
- IT Support
- Building Security
- Cowley College Email
- Building Maintenance and Cleaning
- Staffing Support
- Signage
- Partnership Marketing

Cost Associated:

It is the intent of Cowley College to create this collaboration of services with a minimal amount of impact on an already limited budget. In order to be fair and transparent to other community partners that occupy campus space, the College is recommending that the Workforce Alliance allow a yearly minimum rental fee of \$6,000.00 per campus site per year, depending on amount of space utilized. Full-time Workforce Alliance staff would be expected to be paid as per usual for their job duties and to be considered Workforce Alliance staff.

- Due to the nature of this Request for Information, this proposal is subject to negotiation by the Workforce Alliance of South Central Kansas and Cowley College.

Benefits:

It is expected that this collaboration will result in mutual benefits for both parties. The Workforce Alliance will be able to continue to serve Cowley and Sumner Counties, while greatly reducing the impact on the operating budget. College students and community stakeholders alike will be able to access and receive services that may have been unknown to them previously. This will only serve to

increase the number of WIOA participants and outcomes, thereby strengthening workforce funding. Cowley College will be taking a more active role in supporting and maintaining the strength of Local Area IV and the South Central Kansas Workforce Alliance, and this will be an important step to cement the partnership between Cowley College and the Workforce Alliance for years to come.

Conclusion:

The partnership between Cowley College (CC) and the Workforce Alliance of South Central Kansas (WA-SCK) would seek to accelerate credential attainment and career entry by lower-skilled adults and out-of-school youth through a mixture of program alignment, services and programs, coordinated case management and supportive services, career pathways aligned with employer demand, and increased systems capacity.

Clients, employers and workers alike, cannot afford the time or endurance required to negotiate multiple points of entry or ill-coordinated services and opportunities. Frustration with availability and depth of support and a lack of interconnection between support entities often leads partners to dissatisfaction and an unwillingness to seek further services. The efficient and responsive system that will be created by the Workforce Alliance & Career Center will clearly identify who is available to help with which issues, and ensure clients can readily access this help.

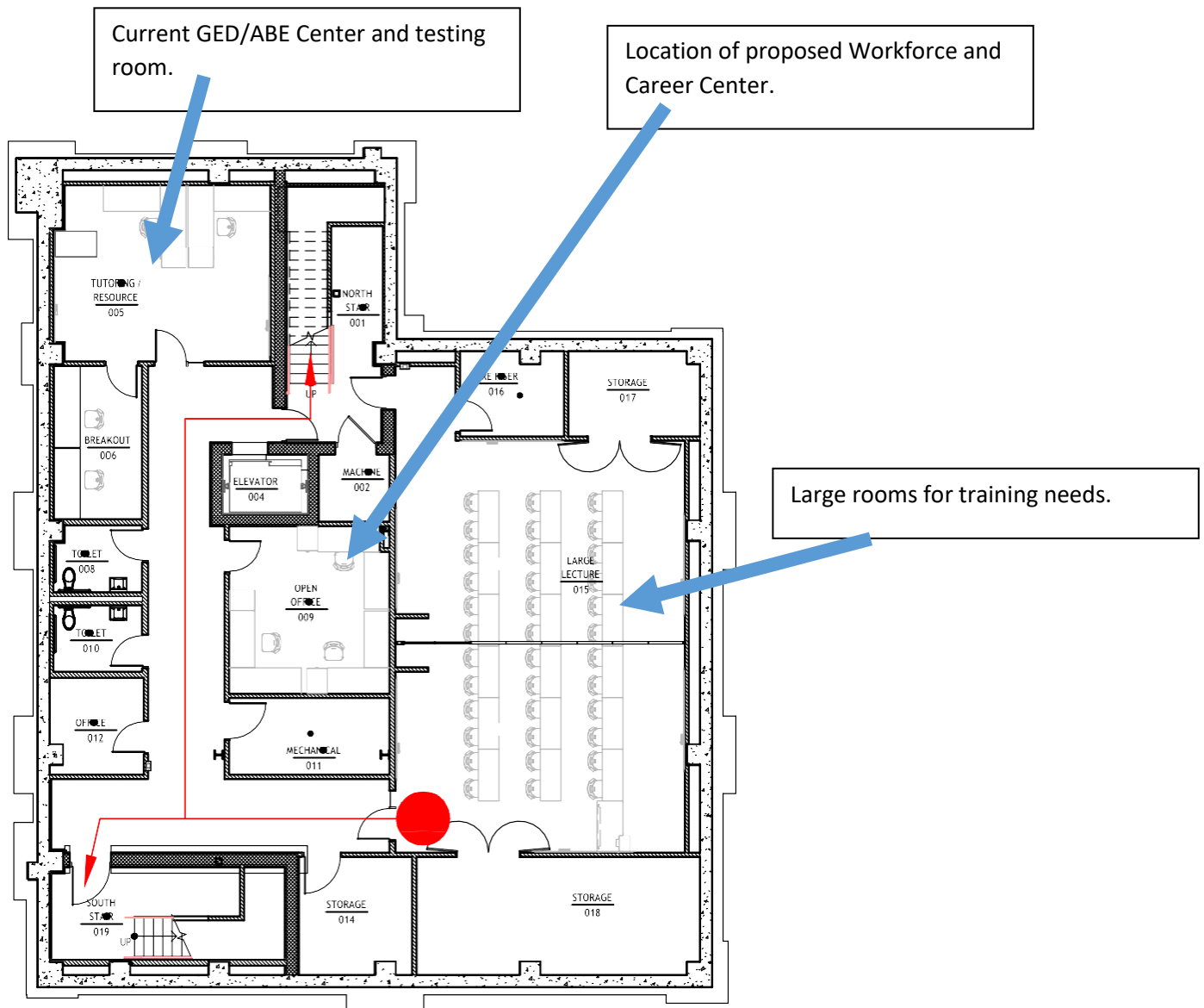
The collaborative partnership would increase education attainment and employment outcomes through new operating efficiencies gained through CC/WA-SCK program alignment; programs and services designed to address the specific needs of sub-populations in Cowley and Sumner counties, and career pathways aligned with identified employer needs. Additionally, the partnership would further increase efficiencies and eliminate redundancies through the collaboration of CC, WA-SCK, to design of a multi-sector partner network across workforce development, education, economic development, and employers.

Attachments:

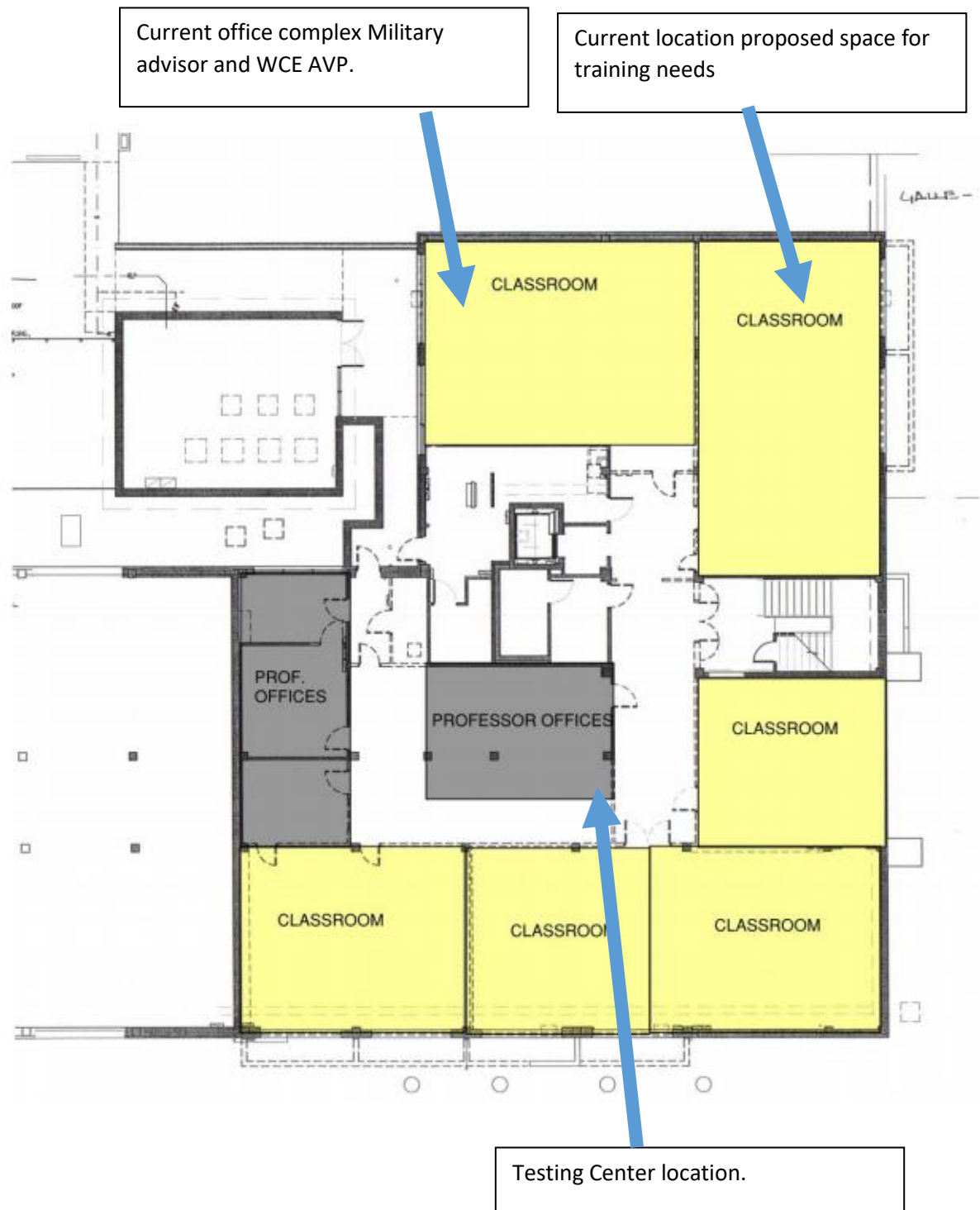
Sumner County Site Proposal Short Education Center Lower Level

Cowley County Site Proposal Galle-Johnson Hall Lower Level

Sumner Short Education Center Lower Level.



Galle-Johnson Hall Lower Level (Blueprint sketch not current)



**ESTABLISHING A JOINT PROJECT
BETWEEN THE
SUMNER COUNTY ECONOMIC DEVELOPMENT COMMISSION
AND
WORKFORCE ALLIANCE OF SOUTH CENTRAL KANSAS, Inc.**

SCEDC strives to improve the quality of life for people of all ages, regardless of disability or personal barriers. SCEDC operates programs that include Community Employment, Education Services, Organizational Employment, Business Retention and Recruitment, Entrepreneurship.

WASCK is dedicated to an economically vital, competitive, and sustainable South Central Kansas community. A primary objective of WASCK is to assist in efforts to foster workforce development through job creation and retention. In an increasingly globalized business environment, economic growth and job creation are accomplished through a variety of means.

WASCK and SCEDC work in concert within the community to develop a more sustainable and competitive workforce through the various programs and initiatives currently operated and in development. WASCK and SCEDC also work to provide a positive and attractive quality of life for all citizens.

For the last four years, SCEDC and Workforce Alliance of South Central Kansas, Inc. have partnered in collocating to develop strong and desirable workforce by partnering to provide education and training and other services.

Originally, the collocation started at 123 N. Jefferson in Wellington. In October of 2016, the collocating relocated to 314 N. Washington in Wellington. This move provided much needed space for a lab for the Work Keys testing, additional individual office space, and meeting space to name a few.

At the same time of the move, SCEDC was taking on a large effort for business retention in Sumner County by supporting the opportunity for Cowley College to build a physical campus in Wellington. WASCK played a pivotal role in the success of this project by providing information related to workforce needs, on the job training, internships, etc.

The partnership has expanded to include employer visits, meeting with site selectors and developers, meetings with realtors, and relationships with city governments within the county. The ability to have had Jennie Heersche and now Lacey Keleher join meetings or conference calls has significantly impacted decisions of whether a company looks at Sumner County for location as well as providing business retention strategies.

To continue the success of this partnership, SCEDC will:

- Provide a staff member to check in job seekers, provide assistance to job seekers, with the proper training, administer the Work Keys testing once trained. All training of SCEDC member will be paid for by SCEDC in partnership with WASCK.
- Provide two offices within the Facility of approximately with basic office furniture, and general office equipment for WASCK's use.

- SCEDC staff would, with training provide by WASCK, be able to perform the same services as a Workforce Professional assistant
- SCEDC would partner with all the school districts that provide youth employment and create a YEP program for Sumner County in partnership with WASCK
- Provide open office area for public access computers of approximately 2 computers, 2 desks, and additional office equipment necessary for public use.
- Provide a lab for Work Keys testing or any additional testing needed by WASCK
- Provide access to the conference room within the Facility for WASCK to perform its functions.
- Maintain the Facility in acceptable condition levels for the industry.
- Oversee and maintain IT operations at the Facility.
- Provide IT support for the IT equipment provide by WASCK at the Facility.
- Provide internet and phone service at the Facility along with other utilities.
- Provide a calendar of events, agency closings, and class start dates for scheduling purposes.

WASCK's responsibilities will include:

WASCK will:

- Collocate WASCK or partner staff at the Facility on a regular and routine basis.
- Provide career services in regulation and compliance with the Workforce Investment and Opportunity Act.
- Coordinate staffing (SCEDC, partners, and WASCK staff) to ensure oversight of the visitors using resource room/equipment provided by WASCK, and to ensure usage of equipment and supplies is appropriate for services provided by SCEDC and/or WASCK.
- Provide computers and telephones for staff use at the Facility.
- Provide computers and telephone(s) for visitors to use for career development.
- Assist SCEDC with IT support of equipment used by WASCK at the Facility.
- In coordination with partner staff, will provide career services orientations and program overviews to adult basic education students.
- Provide a calendar of events, agency closings, and workshop dates for scheduling purposes.
- Reimburse SCEDC an amount of \$1,100.00 per month for the cost of maintaining the Facility.
- Maintain comprehensive general liability insurance, including damage to property, in the amount of at least \$1,000,000 combined single limit, naming SCEDC as additional insured, and insuring both SCEDC and WASCK against any liability arising out of WASCK's presence at the Facility and its surrounding areas.

The partnership and collocation of WASCK and SCEDC ensures the continued success and growth of Sumner County.