



**Workforce Alliance Program Operations and Performance Committee
Meeting Agenda**

Thursday, November 6, 2025 • 11:30 a.m. - 12:30 p.m.

ZOOM Only: <https://us02web.zoom.us/j/86297021869>

1. **Welcome and Introductions:** Robyn Heinz, Co-Chair (11:30)
2. **Workforce Center Operations Update:** Denise Houston/Chad Pettera (11:35) (pp. 2-8)
The One-Stop Operator duties transition, Wichita Workforce Center operations and Request For Proposals (RFP) for the Workforce Center Leased Space will be discussed.
Recommended Action: Receive and file.
3. **Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Final Performance for Program Year 2024:** Denise Houston (11:45) (pp. 9-16)
Final reporting for performance for Program Year 2024 (PY24) will be presented and discussed.
Recommended Action: Take appropriate action.
4. **Addition to the Eligible Training Provider (ETP) List:** Janet Sutton (12:00) (pp. 17-18)
All programs on the Eligible Training Provider List must be approved. Butler Community College has requested the addition of three programs to the ETP List.
Recommended Action: Approve the initial programs as presented.
5. **Consent Agenda:** Robin Heinz, Co-Chair (12:15)
Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.
 - A. Meeting Minutes from September 4, 2025 (pp. 19-21)**Recommended Action:** Approve the consent agenda as presented.
6. **Adjourn** (12:30)

*The next Workforce Alliance Program Operations and Performance Committee Meeting
is scheduled for 11:30 a.m. on January 8, 2026*

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The Workforce Alliance is the Local Workforce Development Board for Local Area IV

Item

Workforce Centers Operations September Update

One Stop Operations Update

A staffing transition recently occurred within the One Stop Operator role. Lindsay McWilliams, the former One-Stop Operations Manager, has accepted a different position within Goodwill Industries. Workforce Alliance and Goodwill have collaboratively revised the job description for this function, and Goodwill is currently actively recruiting a suitable candidate for the updated role.

Workforce Alliance has received updated guidance from the Kansas Department of Commerce concerning the Work Authorization documentation requirements specified in TEGL 10-23, Change 2. This change is a result of a multi-state legal action:

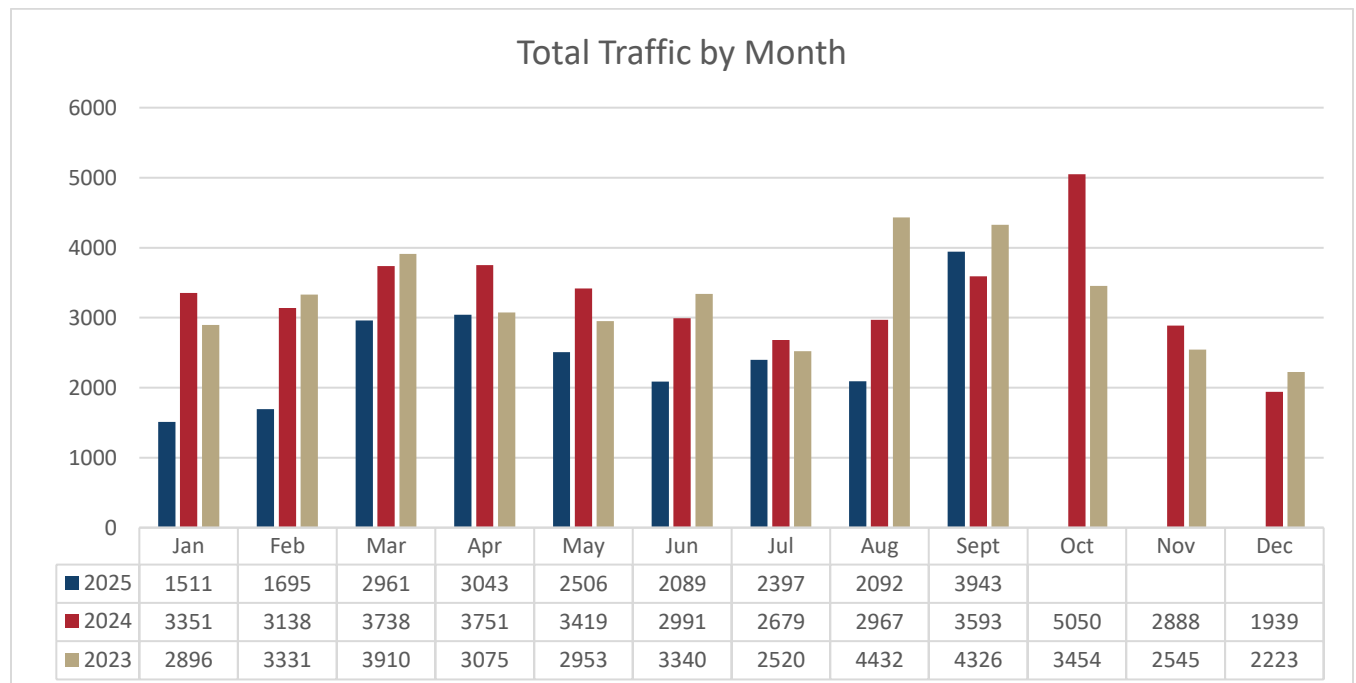
- A lawsuit was filed by 22 states in July 2025 seeking to halt enforcement of the guidance.
- A preliminary injunction was issued on September 10, 2025, temporarily impacting enforcement of TEGL 10-23, Change 2 across those 22 states.

Consequently, the Department of Labor, Employment and Training Administration Regional Office notified Kansas that enforcement of TEGL 10-23, Change 2 is currently on hold pending the final outcome of the injunction.

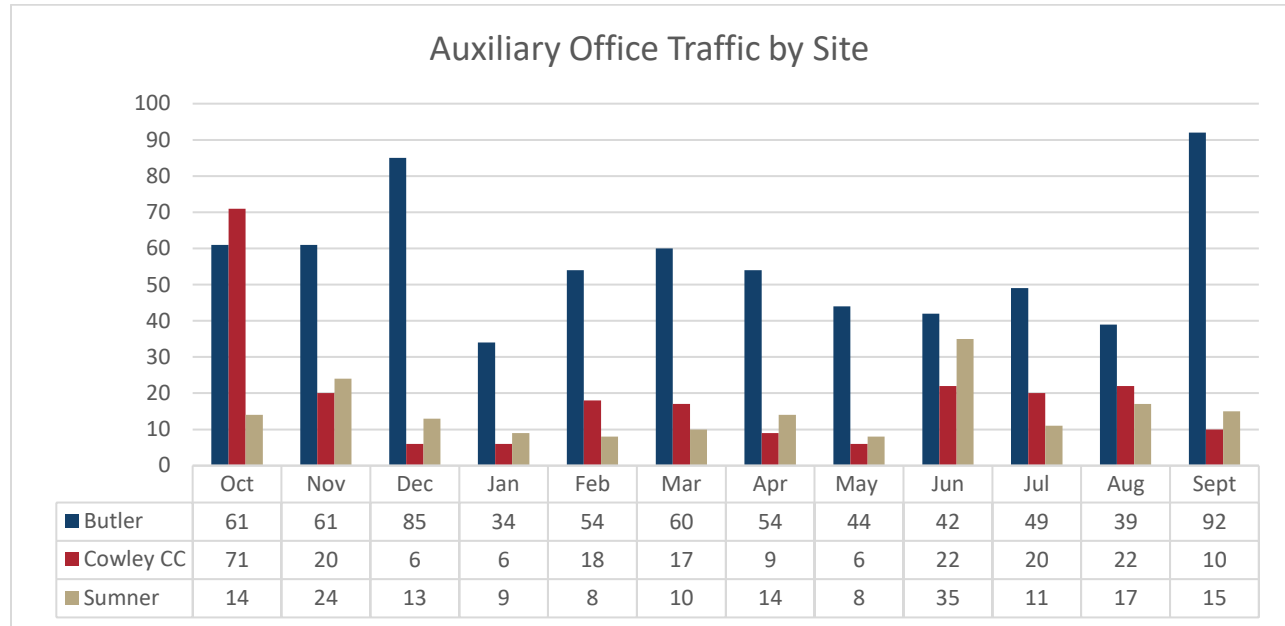
Workforce Centers have reverted to the prior process of requesting proof of Work Authorization documentation from customers seeking staff assisted services, but are not turning customers away if they do not have the documentation with them.

Job Seeker Traffic

The bar graph below provides a visual representation of job seeker traffic through September of 2025. Overall, job seeker engagement at all four centers is steady.

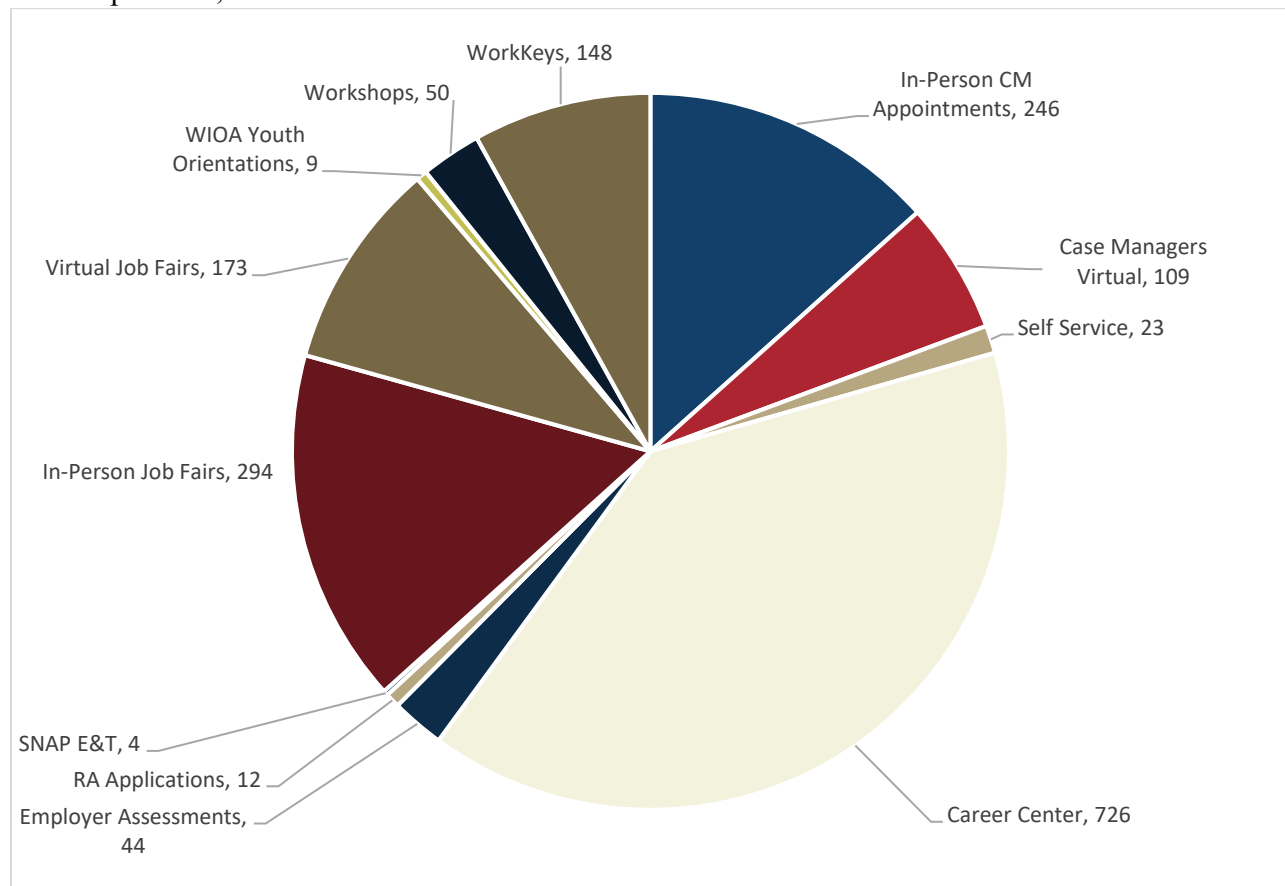


This bar graph offers a breakdown of the job seeker traffic by Area IV's Auxiliary Offices in Butler, Sumner, and Cowley counties.

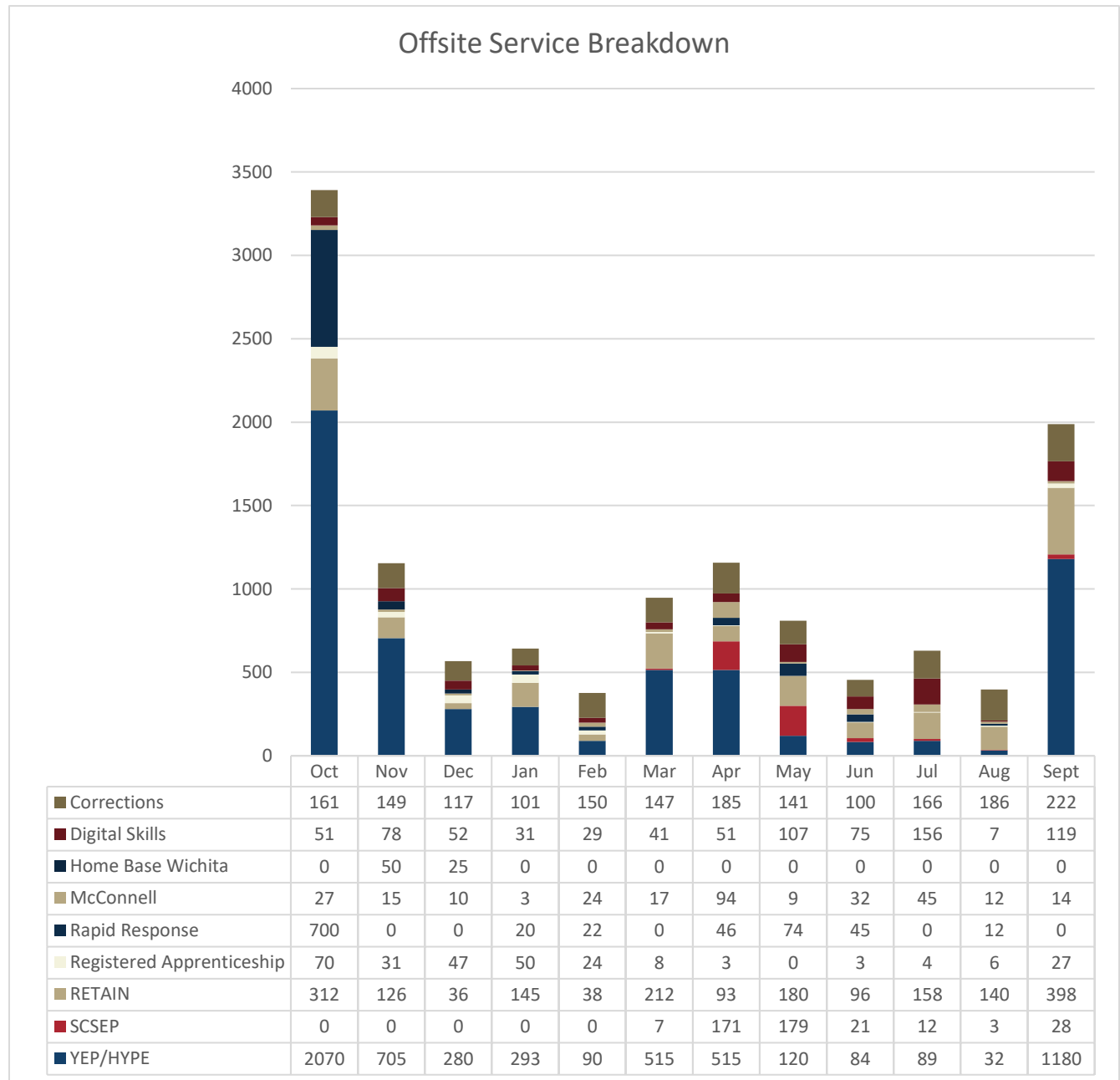


Job Seeker Services

This pie chart offers a breakdown of the comprehensive job seeker services provided by Area IV's One Stop Center, the Wichita Workforce Center.



This graph offers a breakdown of the comprehensive offsite services provided by Area IV.

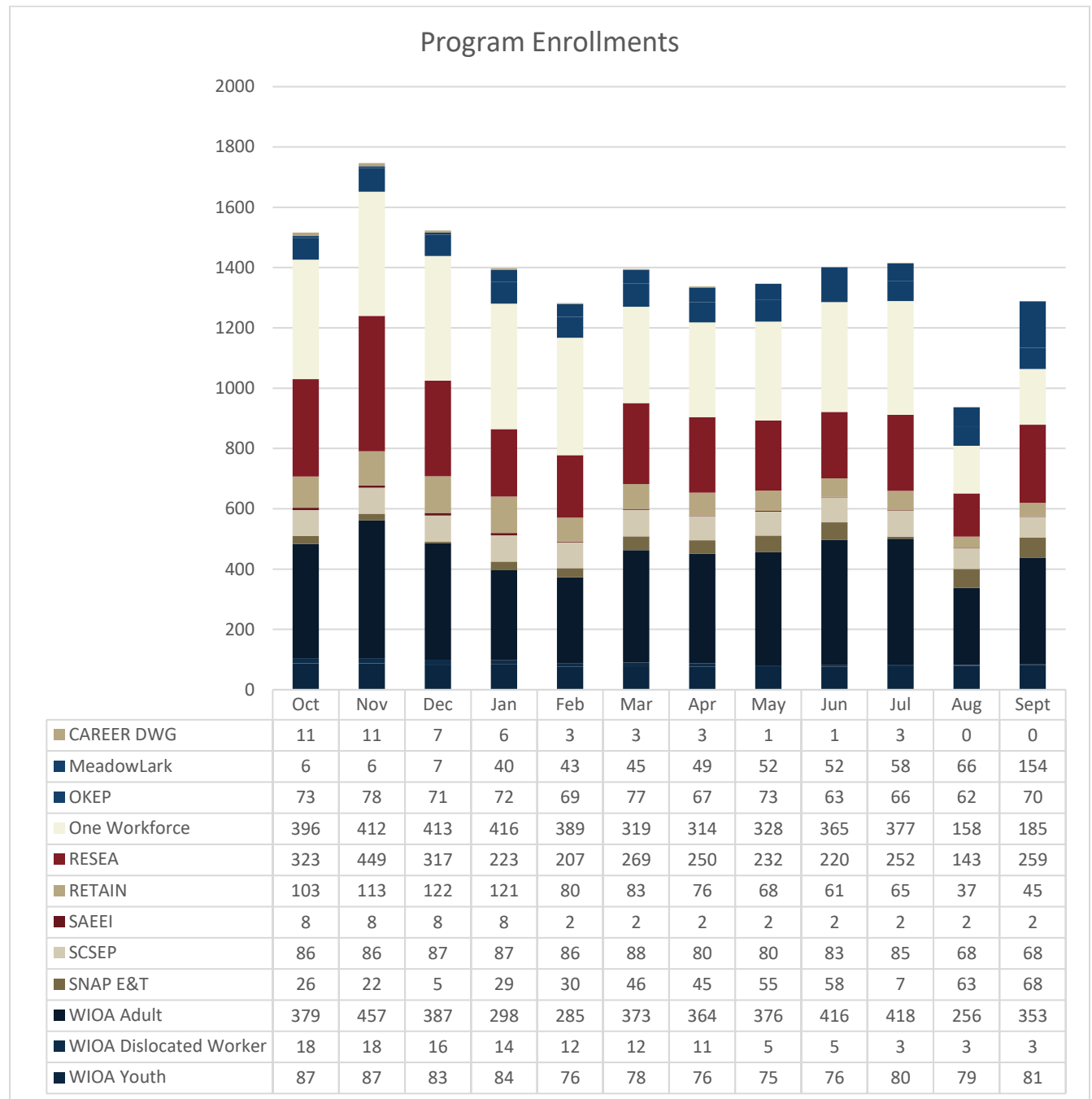


Throughout the last year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engages with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

Program Enrollments

Program enrollments have remained steady in 2025.

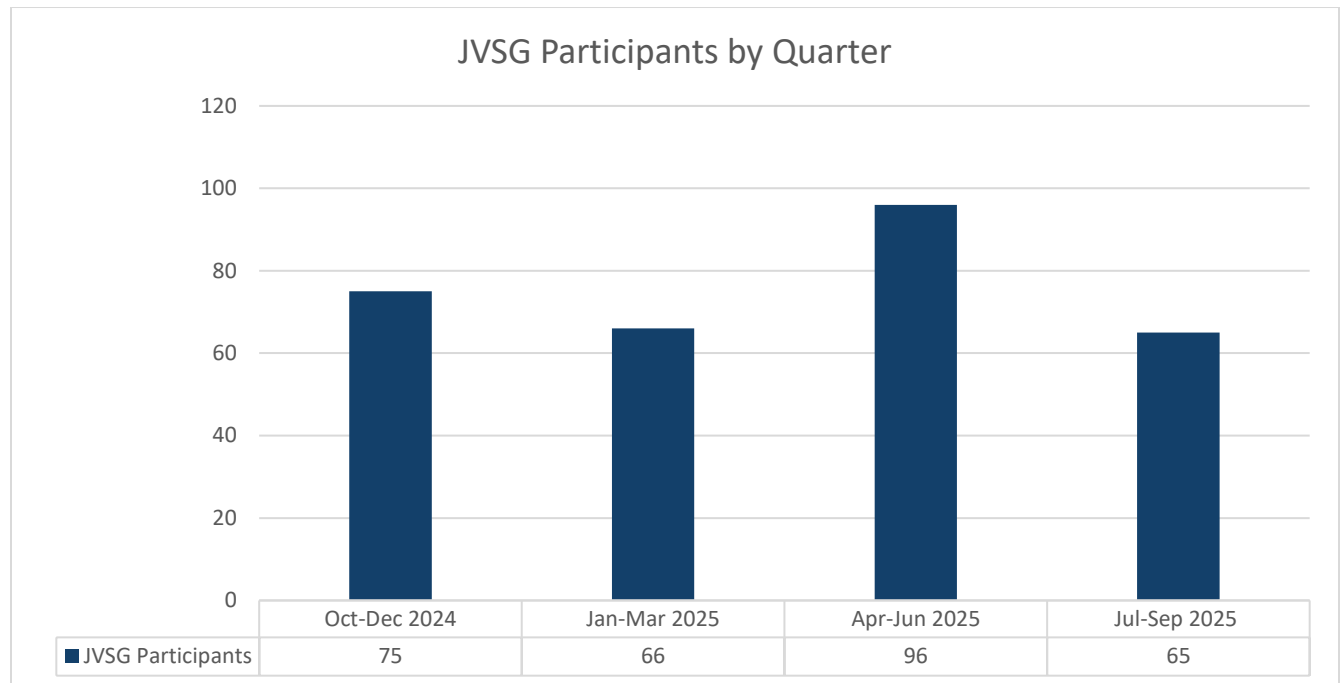


Program Enrollment Glossary

- CAREER DWG= Comprehensive and Accessible Reemployment Through Equitable Employment Recovery National Dislocated Worker Grant
- MeadowLARK= Leading Apprenticeship Results in Kansas
- OKEP=Older Kansans Employment Program
- RESEA= Reemployment Services and Eligibility Assessment
- RETAIN= Retaining Employment and Talent After Injury/Illness Network
- SAAEI= State Apprenticeship Equity, Expansion, and Innovation
- SCSEP= Senior Community Service Employment Program
- SNAP E&T= Supplement Nutrition Assistance Program Employment and Training
- WIOA= Workforce Innovation and Opportunity Act

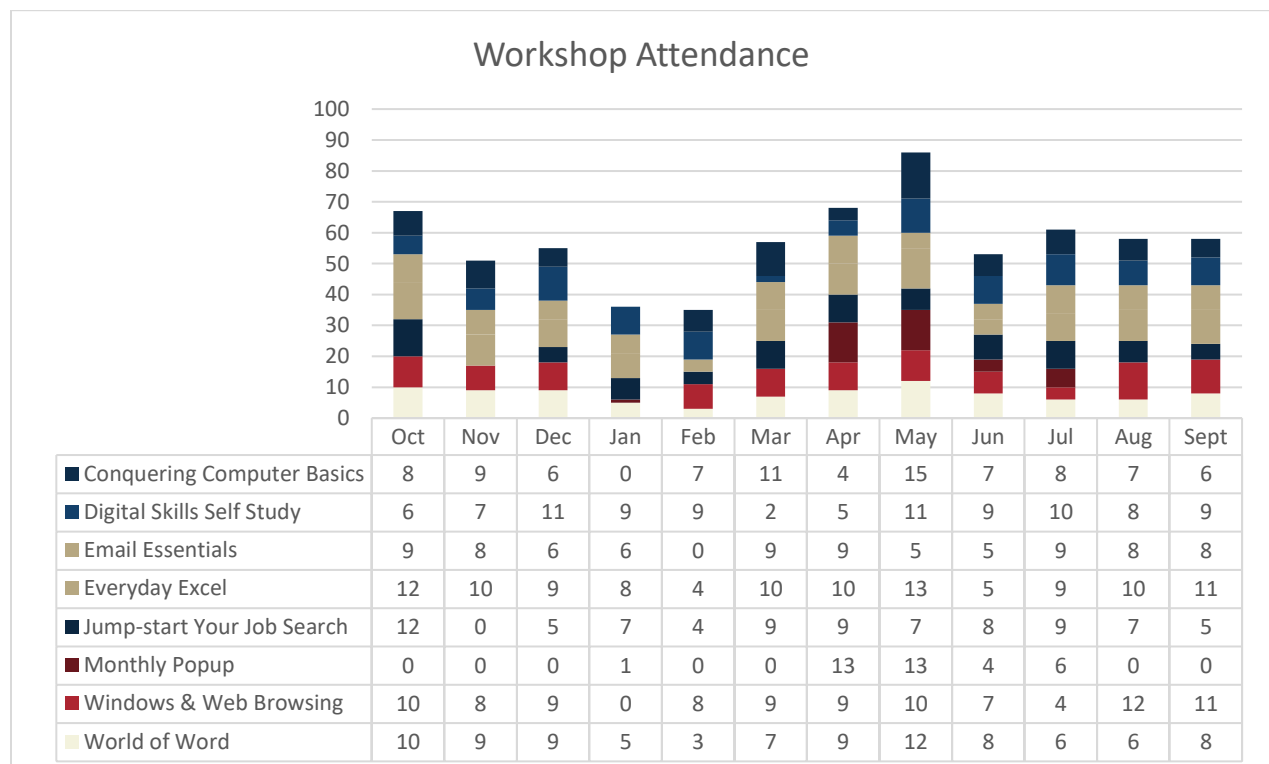
November 6, 2025

Submitted By: Denise Houston



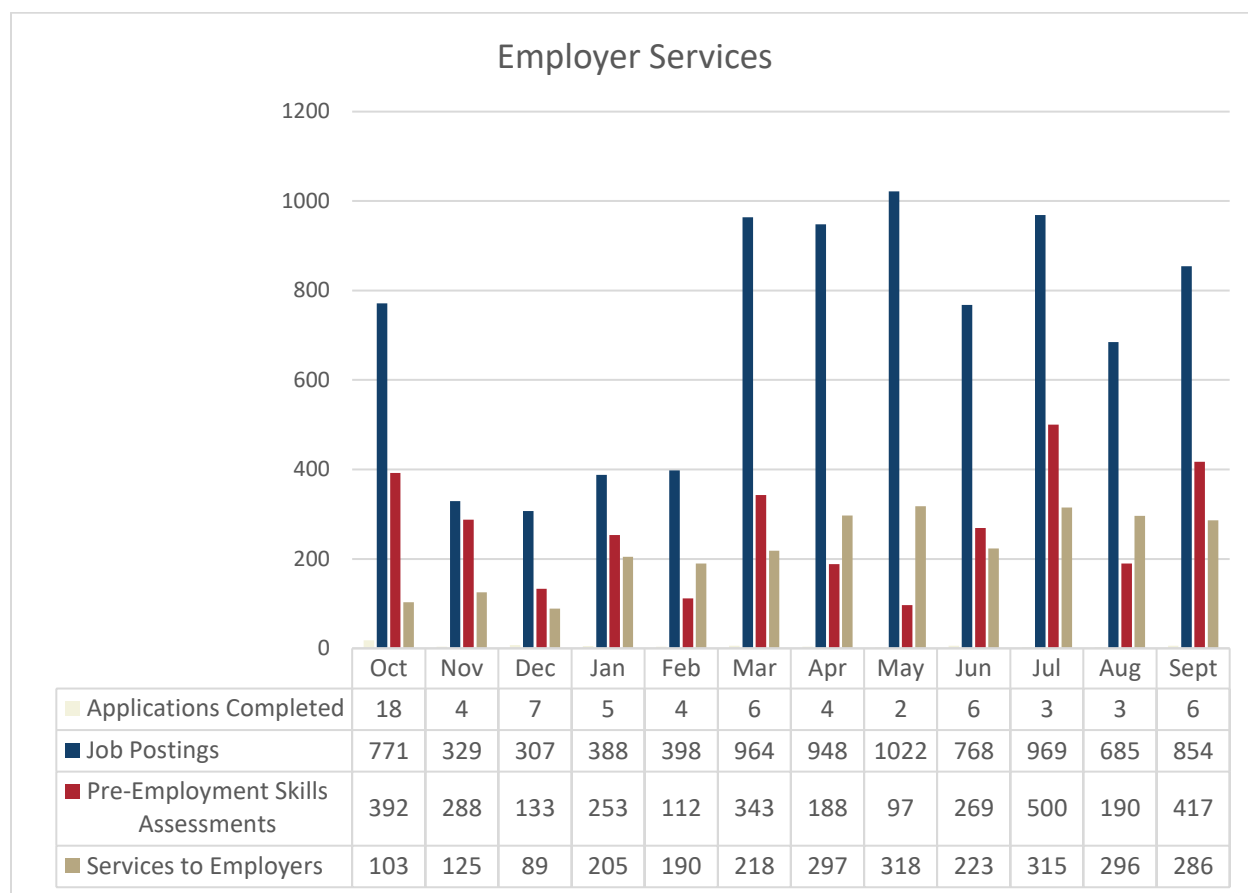
Community Outreach & Workshops

In September, WA staff delivered a total of 12 workshops both on and offsite, serving 83 in-person participants. An additional 60 individuals enrolled in online digital skills training to build their competencies through self-paced learning. WA staff also participated in 2 community outreach events, connecting with 93 individuals and introducing them to digital skills training opportunities. Altogether, 236 individuals engaged with services, reflecting continued demand for both in-person and online digital skills support.



Employer Services Overview

September saw an increase of 24.7% in job postings in Local Area IV compared to August. This is an increase year over year. There were 854 total job postings across the 6-county radius for September. On a statewide level, there were 32,631 active positions available for job seekers to browse. Additionally, the system recorded a pool of 12,085 resumes for employers to consider during their recruitment efforts.



Job Fairs

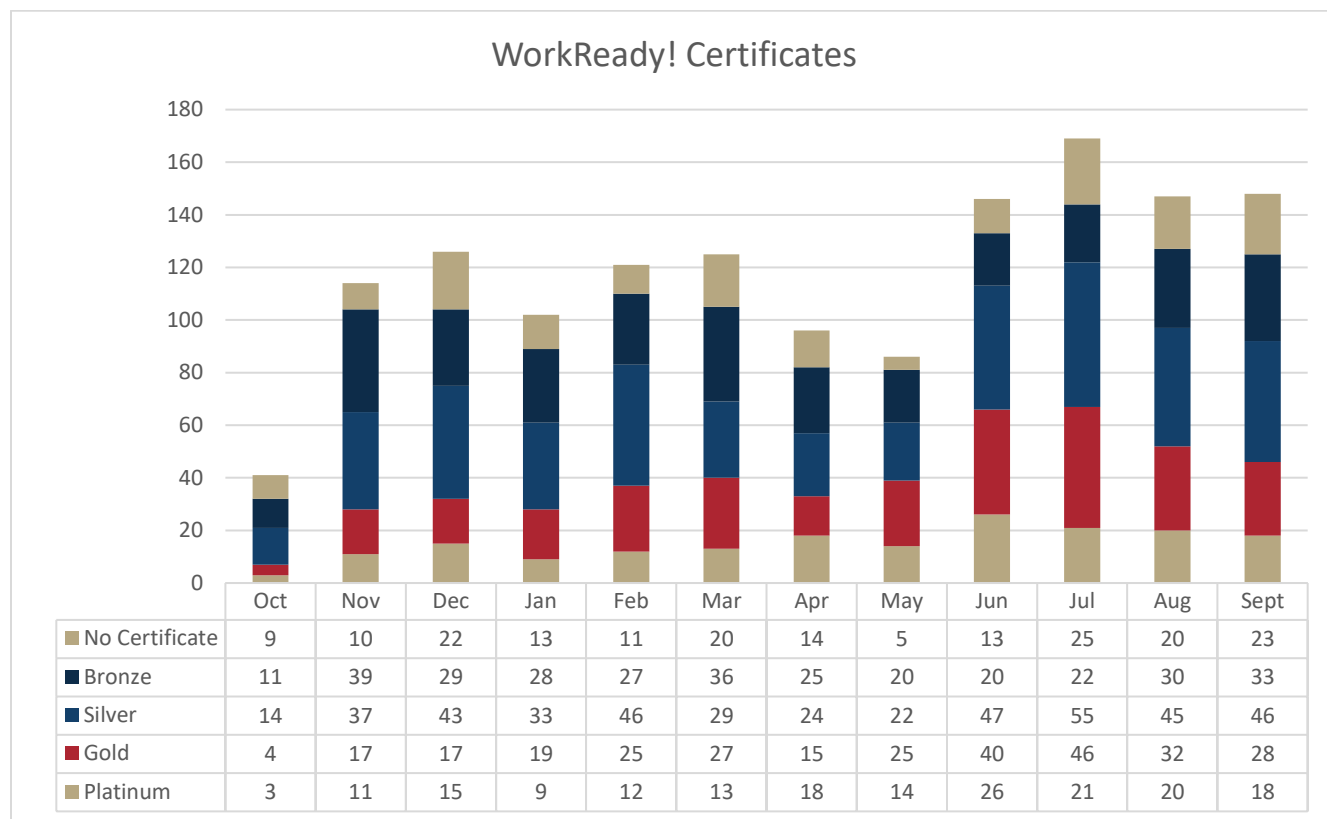
In September, the Workforce Centers coordinated and hosted two single employer job fairs, bringing in 292 in-person attendees. Additionally, six Area IV based employers participated in the KANSASWORKS statewide virtual job fair. Of the 167 unique attendees, 161 accounted for 319 booth visits across the Area IV based employers.

November 6, 2025

Submitted By: Denise Houston

Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)

The Workforce Center has maintained a steady pool of applicants ready to take the WorkKeys Assessment. A total of 9 sessions were offered during the month of September, with 193 job seekers scheduled to complete. Local Area IV saw an increase in attendance rate, sitting at 76.7%, with it being at 72.8% in the previous month. A total of 135 participants completed the assessment, and an 91.2% award rate was documented.



Recommended Action

Receive and File.

Item

Workforce Innovation & Opportunity Act (WIOA) Performance Reports

Background

Program Year 2024 (PY24) ended on June 30, 2025. PY24 performance is now final.

Analysis

WIOA Adult, Dislocated Worker, and Youth (PY24)

The Adult Program annual performance exceeded the goal for Measurable Skills Gain and met the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter and Median Earnings. LAIV did not meet the sanction level for Credential Rate.

The Dislocated Worker Program annual performance exceeded the goal for Entered Employment 4th Quarter and Median Earnings, and met the goal for Entered Employment 2nd Quarter. LAIV did not meet the sanction level for Credential Rate and Measurable Skills Gains.

The Youth Program annual performance exceeded the goal for Placement in Employment, Education, or Training 4th Quarter and Measurable Skills Gain, and met the goal for Placement in Employment, Education, or Training 2nd Quarter, Median Earnings and Credential Rate.

LAIV and the State were close in annual performance. LAIV exceeded the goal for five measures, met the goal for seven measures and did not meet the sanction level for three measures. The State exceeded the goal for four measures and met the goal for eleven measures.

Wagner Peyser (PY24)

Wagner-Peyser annual performance exceeded the goal for Entered Employment 4th Quarter, Entered Employment 2nd Quarter and Median Earnings.

Effectiveness in Serving Employers for WIOA and Wagner-Peyser (PY24)

The Effectiveness in Serving Employers measure is still in baseline status. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate. Adult Retention rate is 69.43%, Dislocated Worker Retention rate is 88.89%, Youth Retention rate is 59.46%, and Wagner-Peyser Retention rate is 72.54%. Statewide Employer Penetration rate is 5.51%. Statewide Repeat Business Customers rate is 50.31%.

WIOA Average Indicator Scores (PY24)

For Average Indicator Score LAIV exceeded the goal for Measurable Skills Gain, met the goal for Employment 2nd Quarter, Employment 4th Quarter, and Median Earnings and did not meet the sanction level for Credential Rate.

For Average Program Score LAIV met the goal for the Youth Program and did not meet the sanction level for the Adult and Dislocated Worker Programs.

For Average Indicator Score the State exceeded the goal for Median Earnings, met the goal for Employment 2nd Quarter, Employment 4th Quarter, Credential Rate and Measurable Skills Gain.

For Average Program Score the State exceeded the goal for the Dislocated Worker program and met the goal for the Adult and Youth Programs.

Senior Community Service Employment Program (PY24)

LAIV annual performance exceeded the goal for Service to Most in Need, Employment Rate 4th Quarter, and Median Earnings and met the goal for Employment Rate 2nd Quarter. Performance negotiations for SCSEP for PY24 nationwide did not include goals for Service Level and Community Service. Goals for those two measures will return in PY25.

Recommended Action

Take appropriate action.

**WIOA Programs
Program Year 2024
Performance Report of LA IV
Final**

Adult			PY24 1st Qtr July 24 - Sept 24		PY24 2nd Qtr Oct 24 - Dec 24		PY24 3rd Qtr Jan 25 - Mar 25		PY24 4th Qtr Apr 25 - June 25		PY24 Annual Report July 24 - June 25		PY24 State / Annual Report July 24 - June 25		*Reporting Period
		Goal													
		Sanction													
Employment Rate <i>(2nd Qtr. after Exit)</i>	79.00%	261	169	195	194	820	1451	4th Qtr= 04/01/24 to 06/30/24							
	39.50%	73.73	354	63.77	265	70.65	276	64.03	303	68.40	1198	71.70	2023	Annual= 07/01/23 to 06/30/24	
Employment Rate <i>(4th Qtr. after Exit)</i>	78.50%	103	164	244	166	678	1360	4th Qtr= 10/01/23 to 12/31/23							
	39.25%	62.80	164	68.62	239	68.93	354	62.64	265	66.30	1022	70.20	1936	Annual= 01/01/23 to 12/31/23	
Earnings <i>(Median Earnings 2nd Qtr. after Exit)</i>	\$8,600.00							4th Qtr= 04/01/24 to 06/30/24							
	\$4,300.00	\$8,814.98	N/A	\$7,643.20	N/A	\$5,972.05	N/A	\$7,131.37	N/A	\$7,464.00	N/A	\$8,196.00	N/A	Annual= 07/01/23 to 06/30/24	
Credential Attainment <i>(Within 4 Qtrs. after Exit)</i>	76.50%	3		0		0		0		3		255	4th Qtr= 10/01/23 to 12/31/23		
	39.25%	50.00	6	0.00	2	~~~~	0	0.00	2	30.00	10	71.40	357	Annual= 01/01/23 to 12/31/23	
Measurable Skills Gain <i>(Real Time Measure)</i>	68.00%	0	0	0	3	3	3	277	4th Qtr= 04/01/25 to 06/30/25						
	34.00%	~~~~	0	~~~~	0	0.00	3	100.00	3	100.00	3	75.50	367	Annual= 07/01/24 to 06/30/25	

Dislocated Workers

Employment Rate (2nd Qtr. after Exit)	86.00%		33		18		7		3		61		146		4th Qtr= 04/01/24 to 06/30/24
	43.00%	86.84	38	78.26	23	87.50	8	60.00	5	82.40	74	83.00	176		Annual= 07/01/23 to 06/30/24
Employment Rate (4th Qtr. after Exit)	87.00%		38		47		33		18		136		242		4th Qtr= 10/01/23 to 12/31/23
	43.50%	90.48	42	94.00	50	86.84	38	78.26	23	88.90	153	86.00	281		Annual= 01/01/23 to 12/31/23
Earnings (Median Earnings 2nd Qtr. after Exit)	\$12,000.00														4th Qtr= 04/01/24 to 06/30/24
	\$6,000.00	\$15,692.96	N/A	\$18,649.91	N/A	\$14,601.85	N/A	\$12,068.79	N/A	\$15,758.00	N/A	\$14,829.00	N/A		Annual= 07/01/23 to 06/30/24
Credential Attainment (Within 4 Qtrs. after Exit)	86.90%		0		0		0		0		0		65		4th Qtr= 10/01/23 to 12/31/23
	43.45%	0.00	1	0.00	2	0.00	1	0.00	1	0.00	5	86.70	75		Annual= 01/01/23 to 12/31/23
Measurable Skills Gain (Real Time Measure)	80.00%		0		0		0		0		1		162		4th Qtr= 04/01/25 to 06/30/25
	40.00%	0.00	6	0.00	4	~~~~	0	~~~~	0	25.00	4	89.50	181		Annual= 07/01/24 to 06/30/25

Youth

Education and Employment Rate (2nd Qtr. after Exit)	78.00%		3		10		6		3		25		195		4th Qtr= 04/01/24 to 06/30/24
	39.00%	75.00	4	71.43	14	75.00	8	75.00	4	71.40	35	73.90	264		Annual= 07/01/23 to 06/30/24
Education and Employment Rate (4th Qtr. after Exit)	78.00%		6		15		8		11		41		194		4th Qtr= 10/01/23 to 12/31/23
	39.00%	75.00	8	78.95	19	88.89	9	78.57	14	80.40	51	73.80	263		Annual= 01/01/23 to 12/31/23
Earnings (Median Earnings 2nd Qtr. after Exit)	\$4,500.00														4th Qtr= 04/01/24 to 06/30/24
	\$2,250.00	\$1,886.89	N/A	\$3,005.71	N/A	\$5,785.23	N/A	\$3,249.69	N/A	\$3,310.00	N/A	\$4,265.00	N/A		Annual= 07/01/23 to 06/30/24
Credential Attainment (Within 4 Qtrs. after Exit)	66.30%		3		5		2		1		12		92		4th Qtr= 10/01/23 to 12/31/23
	33.15%	60.00	5	50.00	10	66.67	3	25.00	4	52.20	23	53.60	168		Annual= 01/01/23 to 12/31/23
Measurable Skills Gain (Real Time Measure)	51.20%		3		4		1		2		18		157		4th Qtr= 04/01/25 to 06/30/25
	25.60%	15.79	19	20.00	20	6.25	16	11.76	17	69.20	26	63.20	248		Annual= 07/01/24 to 06/30/25

Summary LA IV

	1st Qtr			2nd Qtr			3rd Qtr			4th Qtr		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal	1	3	0	0	2	1	0	2	3	1	1	1
Met Sanction	3	0	3	3	1	3	3	1	1	3	2	2
Did Not Meet Sanction	0	2	2	1	2	1	1	1	1	1	1	2

Summary Annual LA IV / State

	Program to Date			
	Adult	DW	Youth	State
Met Goal	1	2	2	4
Met Sanction	3	1	3	11
Did Not Meet Sanction	1	2	0	0

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

~~~~ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2024  
Performance Report of LAIV  
Final**

|                      |                                                          | PY24<br>1st Qtr<br>July 24 - Sept 24 |             | PY24<br>2nd Qtr<br>Oct 24 - Dec 24 |             | PY24<br>3rd Qtr<br>Jan 25 - Mar 25 |            | PY24<br>4th Qtr<br>Apr 25 - June 25 |            | *Reporting Period                    |
|----------------------|----------------------------------------------------------|--------------------------------------|-------------|------------------------------------|-------------|------------------------------------|------------|-------------------------------------|------------|--------------------------------------|
|                      |                                                          | Goal                                 | Sanction    |                                    |             |                                    |            |                                     |            |                                      |
| <b>Wagner-Peyser</b> | <b>Employment Rate</b><br>(2nd Qtr. after Exit)          | 72.10%                               |             | 1465                               |             | 1329                               |            | 963                                 |            | 4th Qtr= 04/01/24 to 06/30/24        |
|                      |                                                          | 64.89%                               | 76.02%      | 1927                               | 74.96%      | 1773                               | 72.30%     | 1332                                | 72.90%     | 1240<br>Annual= 07/01/23 to 06/30/24 |
|                      | <b>Employment Rate</b><br>(4th Qtr. after Exit)          | 69.00%                               |             | 1489                               |             | 1028                               |            | 1411                                |            | 4th Qtr= 10/01/23 to 12/31/23        |
|                      |                                                          | 62.10%                               | 76.32%      | 1951                               | 71.29%      | 1442                               | 73.18%     | 1928                                | 72.15%     | 1774<br>Annual= 01/01/23 to 12/31/23 |
|                      | <b>Earnings</b><br>(Median Earnings 2nd Qtr. after Exit) | \$8,700.00                           |             |                                    |             |                                    |            |                                     |            | 4th Qtr= 04/01/24 to 06/30/24        |
|                      |                                                          | \$7,830.00                           | \$10,096.15 | N/A                                | \$10,036.94 | N/A                                | \$8,221.00 | N/A                                 | \$8,429.90 | N/A<br>Annual= 07/01/23 to 06/30/24  |

|                      |                                                          | PY24<br>Annual Report<br>July 24 - June 25 |            | PY24<br>State / Annual Report<br>July 24 - June 25 |            | *Reporting Period                      |
|----------------------|----------------------------------------------------------|--------------------------------------------|------------|----------------------------------------------------|------------|----------------------------------------|
|                      |                                                          | Goal                                       | Sanction   |                                                    |            |                                        |
| <b>Wagner-Peyser</b> | <b>Employment Rate</b><br>(2nd Qtr. after Exit)          | 72.10%                                     |            | 4668                                               |            | 9765<br>4th Qtr= 04/01/24 to 06/30/24  |
|                      |                                                          | 64.89%                                     | 74.40%     | 6274                                               | 69.00%     | 14146<br>Annual= 07/01/23 to 06/30/24  |
|                      | <b>Employment Rate</b><br>(4th Qtr. after Exit)          | 69.00%                                     |            | 5213                                               |            | 10499<br>4th Qtr= 10/01/23 to 12/31/23 |
|                      |                                                          | 62.10%                                     | 73.50%     | 7096                                               | 68.70%     | 15272<br>Annual= 01/01/23 to 12/31/23  |
|                      | <b>Earnings</b><br>(Median Earnings 2nd Qtr. after Exit) | \$8,700.00                                 |            |                                                    |            |                                        |
|                      |                                                          | \$7,830.00                                 | \$9,229.00 | N/A                                                | \$8,114.00 | N/A<br>Annual= 07/01/23 to 06/30/24    |

| <b>Summary LA IV</b>  | Quarterly Local Area IV |         |         |         |
|-----------------------|-------------------------|---------|---------|---------|
|                       | 1st Qtr                 | 2nd Qtr | 3rd Qtr | 4th Qtr |
| Met Goal              | 3                       | 3       | 2       | 2       |
| Met Sanction          | 0                       | 0       | 1       | 1       |
| Did Not Meet Sanction | 0                       | 0       | 0       | 0       |

| <b>Summary Annual LA IV / State</b> | Program to Date |       |
|-------------------------------------|-----------------|-------|
|                                     | LAIV            | State |
| Met Goal                            | 3               | 0     |
| Met Sanction                        | 0               | 3     |
| Did Not Meet Sanction               | 0               | 0     |

\*\*\*\* The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Effectiveness in Serving Employers**  
**Program Year 2024**  
**Performance Report of LAIV**  
**as of 10/06/2025**

Retention is the only measure that varies across WIOA / Wagner Peyser performance reports. The top table is a breakdown of the annual Retention performance percentages for Local Area IV and the State. The bottom chart reflects the statewide performance percentages for the 2 other employer based performance measures (Employer Penetration Rate & Repeat Business Customers Rate).

| *No Goals / Sanctions set at this time*                       | Goal     | PY24<br>Annual Report / LAIV<br>July 24 - June 25 |      | PY24<br>Annual Report / State<br>July 24 - June 25 |       | *Reporting Period            |
|---------------------------------------------------------------|----------|---------------------------------------------------|------|----------------------------------------------------|-------|------------------------------|
|                                                               | Sanction |                                                   |      |                                                    |       |                              |
|                                                               |          |                                                   |      |                                                    |       |                              |
| Retention - Adult<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 69.43%                                            | 486  | 70.26%                                             | 893   | Annual= 01/01/23 to 12/31/23 |
|                                                               | N/A      |                                                   | 700  |                                                    | 1271  |                              |
| Retention - Dislocated Worker<br>(2nd & 4th Qtrs. After Exit) | N/A      | 88.89%                                            | 120  | 85.31%                                             | 209   | Annual= 01/01/23 to 12/31/23 |
|                                                               | N/A      |                                                   | 135  |                                                    | 245   |                              |
| Retention - Youth<br>(2nd & 4th Qtrs. After Exit)             | N/A      | 59.46%                                            | 22   | 53.89%                                             | 97    | Annual= 01/01/23 to 12/31/23 |
|                                                               | N/A      |                                                   | 37   |                                                    | 180   |                              |
| Retention - Wagner Peyser<br>(2nd & 4th Qtrs. After Exit)     | N/A      | 72.54%                                            | 3914 | 69.18%                                             | 7563  | Annual= 01/01/23 to 12/31/23 |
|                                                               | N/A      |                                                   | 5396 |                                                    | 10933 |                              |

|                                                                                                                               |          | PY24<br>State / Annual Report<br>July 24 - June 25 |        | *Reporting Period            |
|-------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------|--------|------------------------------|
|                                                                                                                               | Goal     |                                                    |        |                              |
|                                                                                                                               | Sanction |                                                    |        |                              |
| <b>Employer Penetration Rate</b><br><i>(% of Employers using WIOA Core Services)</i>                                          | N/A      |                                                    | 5707   | Annual= 07/01/23 to 06/30/24 |
|                                                                                                                               | N/A      | 5.51%                                              | 103497 |                              |
| <b>Repeat Business Customers Rate</b><br><i>(% of Employers that used WIOA Core Serv. more than once in the last 3 years)</i> | N/A      |                                                    | 4390   | Annual= 07/01/23 to 06/30/24 |
|                                                                                                                               | N/A      | 50.31%                                             | 8726   |                              |

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**WIOA Programs**  
**Program Year 2024**  
**Performance Throughout the Program Year**  
**Local Area IV**  
**Final**

| Local Area IV Performance Through PY 2024 |                    |                |                    |               |                    |               |                         |
|-------------------------------------------|--------------------|----------------|--------------------|---------------|--------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW    | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 68.40%             | 86.58%         | 82.40%             | 95.81%        | 71.40%             | 91.54%        | 91.31%                  |
|                                           | 79.00%             |                | 86.00%             |               | 78.00%             |               |                         |
| Employment 4th Quarter After Exit         | 66.30%             | 84.46%         | 88.90%             | 102.18%       | 80.40%             | 103.08%       | 96.57%                  |
|                                           | 78.50%             |                | 87.00%             |               | 78.00%             |               |                         |
| Median Earnings 2nd Quarter After Exit    | \$7,464.00         | 86.79%         | \$15,758.00        | 131.32%       | \$3,310.00         | 73.56%        | 97.22%                  |
|                                           | \$8,600.00         |                | \$12,000.00        |               | \$4,500.00         |               |                         |
| Credential Attainment Rate                | 30.00%             | 39.22%         | 0.00%              | 0.00%         | 52.20%             | 78.73%        | 39.32%                  |
|                                           | 76.50%             |                | 86.90%             |               | 66.30%             |               |                         |
| Measurable Skill Gains                    | 100.00%            | 147.06%        | 25.00%             | 31.25%        | 69.20%             | 135.16%       | 104.49%                 |
|                                           | 68.00%             |                | 80.00%             |               | 51.20%             |               |                         |
| <b>Average Program Score</b>              | <b>90.00%</b>      | <b>88.82%</b>  | <b>90.00%</b>      | <b>72.11%</b> | <b>90.00%</b>      | <b>96.41%</b> |                         |

Indicator / Program totals will meet sanction by achieveing 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**WIOA Programs**  
**Program Year 2024**  
**Performance Throughout the Program Year**  
**Statewide**  
**as of 10/01/2025**

| Overall State Performance Through PY 2024 |                    |                |                    |                |                    |               |                         |
|-------------------------------------------|--------------------|----------------|--------------------|----------------|--------------------|---------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW     | Performance / Goal | Title I Youth | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 71.70%             | 90.76%         | 83.00%             | 96.51%         | 73.90%             | 94.74%        | 94.00%                  |
|                                           | 79.00%             |                | 86.00%             |                | 78.00%             |               |                         |
| Employment 4th Quarter After Exit         | 70.20%             | 89.43%         | 86.10%             | 98.97%         | 73.80%             | 94.62%        | 94.34%                  |
|                                           | 78.50%             |                | 87.00%             |                | 78.00%             |               |                         |
| Median Earnings 2nd Quarter After Exit    | \$8,196.00         | 95.30%         | \$14,829.00        | 123.58%        | \$4,265.00         | 94.78%        | 104.55%                 |
|                                           | \$8,600.00         |                | \$12,000.00        |                | \$4,500.00         |               |                         |
| Credential Attainment Rate                | 71.40%             | 93.33%         | 86.70%             | 99.77%         | 53.60%             | 80.84%        | 91.32%                  |
|                                           | 76.50%             |                | 86.90%             |                | 66.30%             |               |                         |
| Measurable Skill Gains                    | 75.50%             | 111.03%        | 89.50%             | 111.88%        | 63.20%             | 123.44%       | 115.45%                 |
|                                           | 68.00%             |                | 80.00%             |                | 51.20%             |               |                         |
| <b>Average Program Score</b>              | <b>90.00%</b>      | <b>95.97%</b>  | <b>90.00%</b>      | <b>106.14%</b> | <b>90.00%</b>      | <b>97.68%</b> |                         |

Indicator / Program totals will meet sanction by achieveing 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**Senior Community Service Employment Program (SCSEP)**  
**Program Year 2024**  
**Performance Report of LAIV**  
**Final**

| SCSEP Measure                                                              | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Goal     | PY24<br>1st Qtr<br>July 24 to<br>Sept 24 |       | PY24<br>2nd Qtr<br>Oct 24 to<br>Dec 24 |       | PY24<br>3rd Qtr<br>Jan 25 to<br>Mar 25 |       | PY24<br>4th Qtr<br>Apr 25 to<br>June 25 |       | PY24<br>YTD<br>July 24 to<br>June 25 |       |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------------|-------|----------------------------------------|-------|----------------------------------------|-------|-----------------------------------------|-------|--------------------------------------|-------|
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Sanction |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
| <b>Service Level</b>                                                       | The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A      |                                          | 81    |                                        | 76    |                                        | 71    |                                         | 77    |                                      | 117   |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | N/A      | 97.6%                                    | 83    | 91.6%                                  | 83    | 85.5%                                  | 83    | 92.8%                                   | 83    | 141.0%                               | 83    |
| <b>Community Service</b>                                                   | The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period                                                                                                                                                                                                                                                                                                                                                                                                                | N/A      |                                          | 14911 |                                        | 13608 |                                        | 12447 |                                         | 14088 |                                      | 55058 |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | N/A      | 65.9%                                    | 22643 | 60.1%                                  | 22653 | 55.0%                                  | 22645 | 62.2%                                   | 22640 | 60.8%                                | 90581 |
| <b>Service to Most In Need</b>                                             | Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period | 3.10%    |                                          | 253   |                                        | 237   |                                        | 227   |                                         | 242   |                                      | 372   |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2.79%    | 3.12%                                    | 81    | 3.12%                                  | 76    | 3.20%                                  | 71    | 3.14%                                   | 77    | 3.18%                                | 117   |
| <b>Employment Rate</b><br>(2nd Qtr. after Exit)                            | The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 42.0%    |                                          | 5     |                                        | 4     |                                        | 5     |                                         | 6     |                                      | 20    |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 37.8%    | 50.0%                                    | 10    | 33.3%                                  | 12    | 41.7%                                  | 12    | 37.5%                                   | 16    | 40.0%                                | 50    |
| <b>Employment Rate</b><br>(4th Qtr. after Exit)                            | The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 20.8%    |                                          | 1     |                                        | 2     |                                        | 3     |                                         | 3     |                                      | 9     |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 18.7%    | 16.7%                                    | 6     | 13.3%                                  | 15    | 30.0%                                  | 10    | 25.0%                                   | 12    | 20.9%                                | 43    |
| <b>Earnings</b><br>(Median Earning 2nd Qtr. after Exit)                    | The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$3,338  |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$3,004  | \$2,565                                  | N/A   | \$4,275                                | N/A   | \$3,378                                | N/A   | \$3,780                                 | N/A   | \$3,780                              | N/A   |
| <b>Effectiveness in Serving Employers, Participants, and Host Agencies</b> | Average annual ACSI for employers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | N/A      |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | N/A      | ^^^^                                     |       | N/A                                    |       | N/A                                    |       | N/A                                     |       | N/A                                  |       |
|                                                                            | Average annual ACSI for participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 84.6%    |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 76.1%    | N/A                                      |       | N/A                                    |       | N/A                                    |       | N/A                                     |       | N/A                                  |       |
|                                                                            | Average annual ACSI for host agencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 83.8%    |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 75.4%    | N/A                                      |       | N/A                                    |       | N/A                                    |       | N/A                                     |       | N/A                                  |       |

| Summary           | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | YTD |
|-------------------|-------------|-------------|-------------|-------------|-----|
| Met Goal          | 2           | 2           | 3           | 3           | 3   |
| Met Sanction      | 0           | 0           | 1           | 0           | 1   |
| Did Not Meet Goal | 2           | 2           | 0           | 1           | 0   |

Bold Numbers = Official numbers and will not change  
 ^^^^^ = Information is not available



**Item**

Recommended Addition to the Eligible Training Provider List

**Background**

All programs on the Eligible Training Provider List must be approved. The ETP list is state-wide, and the policy governing it does not require programs to meet a wage requirement nor appear on Demand Occupation lists within all or any local areas.

**Analysis**

Pending Initial Programs

Butler Community College has three programs pending Local Board approval. Two are online courses focused on Data Science and AI: “Python for Machine Learning & Data Science” and “Data Science & Artificial Intelligence.” Both courses are affiliated with the general Data Scientist occupation code which, according to ONET indicates an average wage of \$53.04/per in Kansas and a project growth rate of 34%.

The third program is Introduction to Floor Covering. This is a one-week, 40-hour intensive bootcamp designed to jumpstart a career in floor covering. This occupation has an average wage of \$23.71/hour but is showing a 17% decline in Kansas over the next 10 years.

**Recommended Action**

*Approve the initial programs as presented.*

**WIOA Eligible Training Provider  
Programs Information  
November 2025**

| Provider Name                          | Program Name                               | Demand Occupation/<br>Industry in Area IV | Length of<br>Training | Approximate<br>Cost Per Credit<br>Hour In State | Approximate<br>Total Program<br>Cost | Type of<br>Attainment         | Avg.<br>Wage<br>Per Hr. | ONET<br>Projected<br>Growth<br>2022-2032 | Recommended Action |
|----------------------------------------|--------------------------------------------|-------------------------------------------|-----------------------|-------------------------------------------------|--------------------------------------|-------------------------------|-------------------------|------------------------------------------|--------------------|
| <b><i>Pending Initial Programs</i></b> |                                            |                                           |                       |                                                 |                                      |                               |                         |                                          |                    |
| Butler Community College               | Python for Machine Learning & Data Science | N/A                                       | 36 weeks              |                                                 | \$2,095.00                           | IHE Certificate of Completion | \$53.04                 | 34%                                      | Approve            |
| Butler Community College               | Data Science & Artificial Intelligence     | N/A                                       | 36 weeks              |                                                 | \$4,495.00                           | IHE Certificate of Completion | \$53.04                 | 34%                                      | Approve            |
| Butler Community College               | Introduction to Floor Covering             | N/A                                       | 1 week/40 hours       |                                                 | \$1,995.00                           | IHE Certificate of Completion | \$23.71                 | -17%                                     | Approve            |



**Workforce Alliance Program Operations and Performance (POP) Committee  
Meeting Minutes  
September 4, 2025**

**1. Welcome and Introductions**

The Workforce Alliance (WA) Program Operations and Performance (POP) Committee assembled virtually via Zoom. Co-Chair Tony Naylor welcomed Committee members and called the meeting to order.

**2. Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Performance for Program Year 2024 (PY24)**

Denise Houston reported on WIOA program performance for PY24. Performance reporting for the program year ended June 30, 2025; data entry must be finalized by September 12th.

The data shows that Local Area IV will not meet the sanction level for the Adult program; the State numbers are similar. Underperformance might be related to the increased goals set by US DOL for PY24 and PY25, which the State had expressed concerns about early on. Data for Adult credential and measurable skills gain is still being reviewed to make sure everything is entered and accurate.

For the Dislocated Worker (DW) program, employment measures are on track to exceed goals in the fourth quarter; records are being reviewed to possibly improve credential and measurable skills gain numbers. There are challenges in meeting performance goals for Adult and DW programs, particularly due to small participant numbers since even a few negative outcomes on individual cases affect overall metrics. It was asked if staff feel it is just the low participant numbers that are affecting the inability to meet the goals or if other factors are possible. Staff feel this is the main issue and noted that while participant counts in WIOA training are very low, most customer training is funded by grants outside of WIOA.

For the Youth program, the credential attainment numbers are expected to increase but the median earnings goal; which is one of the measures that had the highest goal increase, will not be met. The State is on track to meet most Youth goals for PY24, with the exception of credential and measurable skills gain measures.

After data is finalized, the state will run a statistical adjustment model to determine if any goals need to be revised. If after the model is run and goals are still not met, it will be the first time in Kansas in several years; therefore, although there will probably be discussions statewide, corrective action plans will probably not be required unless goals continue to be unmet the next year. The problem is statewide and not just in this Local Area. Corrective action as a Local Area is an option and this will be discussed at the next meeting after the final numbers are available.

The Senior Community Service Employment Program (SCSEP) is meeting or exceeding goals for the program year; this program also had a large increase in goals, but have had successful outcomes.

*Report was received and filed.*

**3. Work Documentation Requirements**

The federal Employment and Training Administration issued guidance for new work authorization verification requirements for staff-assisted WIOA services in workforce centers and must be implemented by September 8th. All customers can no longer attest that they are eligible to receive services and must provide documents showing they are legally authorized to work in the U.S. according to I-9 requirements (passport, work authorization card, or green card, etc.) before receiving services. Those without documentation can only access self-service facilities and attend job fairs. Workforce Center staff will enter documentation into KansasWorks database and will then monitor expiration dates of these documents each time the customer is assisted. All protocols have been updated and staff have received training. Outreach began a month ago to the public through email, website and social media making people aware of the new requirements. Staff rolled the new requirements out to the public on September

2<sup>nd</sup> ahead of the implementation deadline. Information was created and is available to provide customers on what documents can meet requirements and how and where to obtain them. Staff will be tracking the impacts of the new requirements on service delivery to include the number of customers that have to be turned away and report back to Committee members at the next meeting. There may be potential impacts on services and customer access such as workshops and pre-employment testing. Performance could also be impacted if less customers can be served.

*Report was received and filed.*

#### **4. New Employment and Training Grant Projects**

Amanda Duncan provided an update on the two new grant employment and training programs: EPA Brownfields Job Training Program and Homeless Veterans' Reintegration Program (HVRP). The \$500,000 EPA training grant is for two-years to serve 90 unemployed or underemployed individuals annually in Sedgwick County to gain certifications to work in environmental and construction occupations. HVRP is a three-year, \$1.5 million grant to serve 130 veterans experiencing or at risk for homelessness or any veteran who is transitioning from a correctional or mental health facility in Wichita or Sedgwick County. It provides case management, training services and wrap around support services and is capped at \$4,000 per participant. Both programs began accepting referrals on September 2<sup>nd</sup> and are part of long-standing federal initiatives, with potential for future funding if performance standards are met.

*Report was received and filed.*

#### **5. Addition to the Eligible Training Provider (ETP) List**

Butler Community College has requested the addition of their Professional Dog Grooming Certification program to the ETP List. All programs on the ETP List must be approved. The ETP list is state-wide, and the policy governing it does not require programs to meet a wage requirement nor appear on Demand Occupation lists within all or any local areas.

The program includes an online, self-paced theory portion and a hands-on practice portion. Customers completing training will receive an AKC industry recognized credential. The program leads to an occupation with 14% projected growth in the next 10 years though the median wage falls below Local Area IV's self-sufficient wage at just \$13.45/hour. The occupation is also not on the WA demand occupation list. Staff recommend approval of the program for the ETP list, noting it is a statewide list and other local areas may be able to fund the training. Committee members shared positive insights about the pet industry's growth and potential demand; some also felt the wage may be underestimated. Staff clarified that adding a program to the ETP list does not automatically mean funding for training would be provided in LAIV but could be eligible in another Local Area. It was noted that the agenda indicated that this was a "Receive and File" item; however, the item does require action as noted on the agenda report, to "Approve the initial program as presented".

*Marcus Curran (Robyn Heinz) moved to approve the initial program as presented. Motion adopted.*

#### **6. Consent Agenda**

Meeting minutes from March 6, 2025 and notes from the May 1, 2025 meeting were presented for review and approval. Houston presented the July operations report, highlighting increased customer traffic over last month and increased workshop participation; program enrollments are holding steady. It was noted there could be potential impacts to customer traffic and program participant numbers due to the new documentation requirements.

*Alex Munoz (Robyn Heinz) moved to approve the Consent Agenda as presented. Motion adopted.*

#### **7. Announcements**

- A job fair for the new Gilley's, a part of the new entertainment district including a casino in Park City is scheduled at the Workforce Center on September 12-13, they are expecting to hire 300-350 people.

- The annual Jobs FORE Youth golf tournament is scheduled for September 25<sup>th</sup> in Derby; teams and hole sponsorships are still available.

## **8. Adjournment**

The meeting was adjourned at 12:20.

### *Present Committee Members*

*Robyn Heinz, Co-Chair*

*Tony Naylor, Co-Chair*

*Justin Albert*

*Marcus Curran*

*Kami Moore*

*Alex Munoz*

*Erica Ramos*

### *Staff/Guests*

*Amanda Duncan*

*Denise Houston*

*Shirley Lindhorst*

*Janet Sutton*