



**Workforce Alliance Program Operations and Performance Committee  
Meeting Agenda**

Wichita Workforce Center • 2021 N Amidon, #1100  
Thursday, November 7, 2024 • 11:30 a.m. - 12:30 p.m.

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1. **Welcome and Introductions:** Robyn Heinz, Co-Chair (11:30)
  2. **Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Performance for Program Year 2023 Final Reports:** Denise Houston (11:35) (pp. 2-9)  
The final performance reports for WIOA programs for Program Year 2023 will be reviewed.  
**Recommended Action:** Receive and file.
  3. **Local Area IV Registered Apprenticeship Report:** Amanda Duncan (11:45) (p. 10)  
*Expansion of Registered Apprenticeship is a long-standing priority of the Workforce Alliance. A report on current activities will be presented and reviewed.*  
**Recommended Action:** Receive and file.
  4. **Fall 2024 Skills Training Report:** Janet Sutton (12:00) - Attachment  
*The Workforce Alliance releases two training reports a year to track trends, review funding levels and identify leveraged resources supporting jobs seekers and employers in Local Area IV.*  
**Recommended Action:** Approve draft report and forward to Workforce Alliance Board of Directors.
  5. **Workforce Center Operations / One-Stop Operator Report:** Denise Houston / Lindsay McWilliams (12:10) (pp. 11-18)  
*The most current report on Workforce Center operations and One-Stop Operator activities will be presented for review.*  
**Recommended Action:** Receive and file.
  6. **Monitoring Reports:** Chad Pettera (12:20)
    - A. WIOA Youth Program (pp. 19-20 and Attachment)
    - B. U.S. Department of Labor Key Provisions Review (pp. 21-22)**Recommended Action:** Receive and file.
  7. **Consent Agenda:** Robyn Heinz (12:25)  
*Members of the Committee may request discussion on any of the action items at the meeting or the items may be accepted as presented in a single motion.*
    - A. Meeting Minutes from September 5, 2024 (pp. 23-24)**Recommended Action:** Approve the consent agenda as presented.
  8. **Adjourn** (12:30)
- 

The next Workforce Alliance Program Operations and Performance Committee Meeting  
is scheduled for 11:30 a.m. on January 9, 2025

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The Workforce Alliance is the Local Workforce Development Board for Local Area IV

## **Item**

Workforce Innovation & Opportunity Act (WIOA) Performance Reports

## **Background**

Program Year 2023 (PY23) ended on June 30, 2024 and is now final. Performance reports for Program Year 2024 will be provided at the next meeting.

## **Analysis**

### WIOA Adult, Dislocated Worker, and Youth (PY23)

The Adult Program annual performance exceeded the goal for Median Earnings. LAIV met the goal for Entered Employment 2<sup>nd</sup> Quarter and Entered Employment 4th Quarter. LAIV did not meet the sanction level for Credential Rate. There were no participants in the Measurable Skills Gain measure for PY23.

The Dislocated Worker Program annual performance exceeded the goal for Entered Employment 2<sup>nd</sup> Quarter, Entered Employment 4th Quarter, Median Earnings and Measurable Skills Gain. LAIV did not meet the sanction level for Credential Rate.

The Youth Program annual performance exceeded the goal for Placement in Employment, Education, or Training 2<sup>nd</sup> Quarter, Placement in Employment, Education, or Training 4th Quarter, Median Earnings, Credential Rate, and Measurable Skills Gain.

LAIV and the State were fairly close in annual performance. The State did better on the Credential Rate for the Adult and Dislocated Worker programs than LAIV. LAIV exceeded the goal for ten measures, met the goal for two measures, and did not meet the sanction level for two measures. The State exceeded the goal for twelve measures and met the goal for three measures.

### Wagner Peyser (PY23)

Wagner-Peyser annual performance exceeded the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter and Median Earnings.

### Effectiveness in Serving Employers for WIOA and Wagner-Peyser (PY23)

The Effectiveness in Serving Employers measure is still in baseline status. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV was very close to the State for all programs for the Retention rate. Adult Retention rate was 70.19%, Dislocated Worker Retention rate was 82.13%, Youth Retention rate was 63.64%, and Wagner-Peyser Retention rate was 71.96%. Statewide Employer Penetration rate was 5.72%. Statewide Repeat Business Customers rate was 47.86%.

WIOA Average Indicator Scores (PY23)

For Average Indicator Score LAIV exceeded the goal for Employment 2nd Quarter, Employment 4<sup>th</sup> Quarter, Median Earnings and Measurable Skills Gain, and met the goal for Credential Rate.

For Average Program Score LAIV exceeded the goal for the Dislocated Worker and Youth Programs and met the goal for the Adult program.

For Average Indicator Score the State exceeded the goal for Employment 2nd Quarter, Employment 4<sup>th</sup> Quarter, Median Earnings and Measurable Skills Gain, and met the goal for Credential Rate.

For Average Program Score the State exceeded the goal for the Adult, Dislocated Worker and Youth Programs.

Senior Community Service Employment Program (PY23)

Annual performance information is available for the Senior Community Service Employment Program but is not yet final. LAIV projected annual performance is to exceed the goal for Service Level and Employment Rate 4th Quarter and meet the goal for Service to Most in Need and Employment Rate 2nd Quarter. LAIV is projected to not meet the sanction level for Community Service. There is a reporting issue with Median Earnings that DOL is working to fix in their reporting system. Information on that measure is not available at this time.

**Recommended Action**

*Receive and file*

**WIOA Programs  
Program Year 2023  
Performance Report of LA IV  
as of 09/04/2024**

Adult	Goal	PY23 1st Qtr July 23 - Sept 23		PY23 2nd Qtr Oct 23 - Dec 23		PY23 3rd Qtr Jan 24 - Mar 24		PY23 4th Qtr Apr 24 - June 24		PY23 Annual Report July 23 - June 24		PY23 State / Annual Report July 23 - June 24		*Reporting Period
	Sanction													
<b>Employment Rate</b> <i>(2nd Qtr. after Exit)</i>	<b>76.00%</b>		96		73		109		165		445		1156	4th Qtr= 04/01/23 to 06/30/23
	<b>68.40%</b>	73.28	131	59.35	123	64.50	169	69.04	239	68.89	646	74.63	1549	Annual= 07/01/22 to 06/30/23
<b>Employment Rate</b> <i>(4th Qtr. after Exit)</i>	<b>71.90%</b>		82		101		95		75		345		1016	4th Qtr= 10/01/22 to 12/31/22
	<b>64.71%</b>	75.23	109	67.79	149	72.52	131	62.60	120	70.26	491	77.26	1315	Annual= 01/01/22 to 12/31/22
<b>Earnings</b> <i>(Median Earnings 2nd Qtr. after Exit)</i>	<b>\$6,784.00</b>													4th Qtr= 04/01/23 to 06/30/23
	<b>\$6,105.60</b>	\$7,715.91	N/A	\$7,984.03	N/A	\$7,467.91	N/A	\$7,450.00	N/A	\$7,789.58	N/A	\$8,456.34	N/A	Annual= 07/01/22 to 06/30/23
<b>Credential Attainment</b> <i>(Within 4 Qtrs. after Exit)</i>	<b>76.50%</b>		2		4		1		1		9		377	4th Qtr= 10/01/22 to 12/31/22
	<b>68.85%</b>	40.00	5	66.67	6	20.00	5	100.00	1	56.25	16	79.20	476	Annual= 01/01/22 to 12/31/22
<b>Measurable Skills Gain</b> <i>(Real Time Measure)</i>	<b>64.10%</b>		0		0		0		0		0		254	4th Qtr= 04/01/24 to 06/30/24
	<b>57.69%</b>	~~~~	0	~~~~	0	~~~~	0	~~~~	0	~~~~	0	69.02	368	Annual= 07/01/23 to 06/30/24

**Dislocated Workers**

<b>Employment Rate</b> <i>(2nd Qtr. after Exit)</i>	<b>77.00%</b>		77		49		36		48		212		314	4th Qtr= 04/01/23 to 06/30/23
	<b>69.30%</b>	90.59	85	79.03	62	85.71	42	96.00	50	88.70	239	87.47	359	Annual= 07/01/22 to 06/30/23
<b>Employment Rate</b> <i>(4th Qtr. after Exit)</i>	<b>78.00%</b>		112		107		77		50		343		420	4th Qtr= 10/01/22 to 12/31/22
	<b>70.20%</b>	90.32	124	84.92	126	90.59	85	80.65	62	87.50	392	87.50	480	Annual= 01/01/22 to 12/31/22
<b>Earnings</b> <i>(Median Earnings 2nd Qtr. after Exit)</i>	<b>\$9,653.00</b>													4th Qtr= 04/01/23 to 06/30/23
	<b>\$8,687.70</b>	\$13,982.81	N/A	\$12,571.49	N/A	\$15,150.35	N/A	\$13,730.58	N/A	\$13,722.39	N/A	\$13,052.22	N/A	Annual= 07/01/22 to 06/30/23
<b>Credential Attainment</b> <i>(Within 4 Qtrs. after Exit)</i>	<b>86.90%</b>		11		6		3		4		25		77	4th Qtr= 10/01/22 to 12/31/22
	<b>78.21%</b>	73.33	15	54.55	11	75.00	4	100.00	4	75.76	33	86.52	89	Annual= 01/01/22 to 12/31/22
<b>Measurable Skills Gain</b> <i>(Real Time Measure)</i>	<b>58.10%</b>		0		0		0		4		7		134	4th Qtr= 04/01/24 to 06/30/24
	<b>52.29%</b>	0.00	2	0.00	1	0.00	9	44.44	9	70.00	10	89.93	149	Annual= 07/01/23 to 06/30/24

**Youth**

<b>Education and Employment Rate</b> <i>(2nd Qtr. after Exit)</i>	<b>72.30%</b>		10		7		7		11		26		174	4th Qtr= 04/01/23 to 06/30/23
	<b>65.07%</b>	83.33	12	70.00	10	63.64	11	100.00	11	76.47	34	77.33	225	Annual= 07/01/22 to 06/30/23
<b>Education and Employment Rate</b> <i>(4th Qtr. after Exit)</i>	<b>69.40%</b>		9		10		11		6		31		159	4th Qtr= 10/01/22 to 12/31/22
	<b>62.46%</b>	100.00	9	66.67	15	73.33	15	66.67	9	73.81	42	73.61	216	Annual= 01/01/22 to 12/31/22
<b>Earnings</b> <i>(Median Earnings 2nd Qtr. after Exit)</i>	<b>\$3,050.00</b>													4th Qtr= 04/01/23 to 06/30/23
	<b>\$2,745.00</b>	\$2,554.64	N/A	\$6,942.40	N/A	\$3,183.56	N/A	\$5,272.04	N/A	\$6,122.17	N/A	\$5,452.09	N/A	Annual= 07/01/22 to 06/30/23
<b>Credential Attainment</b> <i>(Within 4 Qtrs. after Exit)</i>	<b>66.30%</b>		2		7		1		4		14		77	4th Qtr= 10/01/22 to 12/31/22
	<b>59.67%</b>	100.00	2	100.00	7	33.33	3	80.00	5	82.35	17	60.16	128	Annual= 01/01/22 to 12/31/22
<b>Measurable Skills Gain</b> <i>(Real Time Measure)</i>	<b>49.20%</b>		0		5		5		6		20		161	4th Qtr= 04/01/24 to 06/30/24
	<b>44.28%</b>	0.00	25	21.74	23	26.32	19	37.50	16	74.07	27	62.65	257	Annual= 07/01/23 to 06/30/24

**Summary LA IV**

	1st Qtr			2nd Qtr			3rd Qtr			4th Qtr		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal	2	3	3	1	3	2	2	3	2	2	4	3
Met Sanction	1	0	0	1	0	2	0	0	0	1	0	1
Did Not Meet Sanction	1	2	2	2	2	1	2	2	3	1	1	1

**Summary Annual LA IV / State**

	Program to Date			
	Adult	DW	Youth	State
Met Goal	1	4	5	12
Met Sanction	2	0	0	3
Did Not Meet Sanction	1	1	0	0

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

~~~~ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2023  
Performance Report of LAIV  
as of 09/04/2024**

| Wagner-Peyser                                                   | Goal       | PY23<br>1st Qtr<br>July 23 - Sept 23 |      | PY23<br>2nd Qtr<br>Oct 23 - Dec 23 |      | PY23<br>3rd Qtr<br>Jan 24 - Mar 24 |      | PY223<br>4th Qtr<br>Apr 24 - June 24 |      | *Reporting Period             |
|-----------------------------------------------------------------|------------|--------------------------------------|------|------------------------------------|------|------------------------------------|------|--------------------------------------|------|-------------------------------|
|                                                                 | Sanction   |                                      |      |                                    |      |                                    |      |                                      |      |                               |
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>          | 66.50%     |                                      | 1723 |                                    | 1056 |                                    | 1764 |                                      | 1057 | 4th Qtr= 04/01/23 to 06/30/23 |
|                                                                 | 59.85%     | 77.96%                               | 2210 | 55.43%                             | 1905 | 75.87%                             | 2325 | 73.76%                               | 1433 | Annual= 07/01/22 to 06/30/23  |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>          | 64.90%     |                                      | 1742 |                                    | 1608 |                                    | 1684 |                                      | 1084 | 4th Qtr= 10/01/22 to 12/31/22 |
|                                                                 | 58.41%     | 80.17%                               | 2173 | 78.21%                             | 2056 | 76.03%                             | 2215 | 75.28%                               | 1440 | Annual= 01/01/22 to 12/31/22  |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i> | \$5,653.00 |                                      | N/A  |                                    | N/A  |                                    | N/A  |                                      | N/A  | 4th Qtr= 04/01/23 to 06/30/23 |
|                                                                 | \$5,087.70 | \$8,882.27                           |      | \$9,325.76                         |      | \$9,589.07                         |      | \$9,137.42                           |      | Annual= 07/01/22 to 06/30/23  |

| Wagner-Peyser                                                   | Goal       | PY23<br>Annual Report<br>July 23 - June 24 |      | PY23<br>State / Annual Report<br>July 23 - June 24 |       | *Reporting Period             |
|-----------------------------------------------------------------|------------|--------------------------------------------|------|----------------------------------------------------|-------|-------------------------------|
|                                                                 | Sanction   |                                            |      |                                                    |       |                               |
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>          | 66.50%     |                                            | 5057 |                                                    | 10209 | 4th Qtr= 04/01/23 to 06/30/23 |
|                                                                 | 59.85%     | 76.54%                                     | 6607 | 72.88%                                             | 14008 | Annual= 07/01/22 to 06/30/23  |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>          | 64.90%     |                                            | 4614 |                                                    | 8553  | 4th Qtr= 10/01/22 to 12/31/22 |
|                                                                 | 58.41%     | 76.04%                                     | 6068 | 71.84%                                             | 11905 | Annual= 01/01/22 to 12/31/22  |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i> | \$5,653.00 |                                            | N/A  |                                                    | N/A   | 4th Qtr= 04/01/23 to 06/30/23 |
|                                                                 | \$5,087.70 | \$9,327.49                                 |      | \$8,246.70                                         |       | Annual= 07/01/22 to 06/30/23  |

| Summary LA IV         | Quarterly Local Area IV |         |         |         |
|-----------------------|-------------------------|---------|---------|---------|
|                       | 1st Qtr                 | 2nd Qtr | 3rd Qtr | 4th Qtr |
| Met Goal              | 3                       | 2       | 3       | 3       |
| Met Sanction          |                         |         |         |         |
| Did Not Meet Sanction |                         | 1       |         |         |

| Summary Annual LA IV / State | Program to Date |       |
|------------------------------|-----------------|-------|
|                              | LAIV            | State |
| Met Goal                     | 3               | 3     |
| Met Sanction                 |                 |       |
| Did Not Meet Sanction        |                 |       |

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\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Effectiveness in Serving Employers  
Program Year 2023  
Performance Report of LAIV  
as of 09/03/2024**

Retention is the only measure that varies across WIOA / Wagner Peyser performance reports. The top table is a breakdown of the annual Retention performance percentages for Local Area IV and the State. The bottom chart reflects the statewide performance percentages for the 2 other employer based performance measures (Employer Penetration Rate & Repeat Business Customers Rate).

|                                                                                 | Goal     | PY23<br>Annual Report / LAIV<br>July 23 - June 24 |      | PY23<br>Annual Report / State<br>July 23 - June 24 |      | *Reporting Period            |
|---------------------------------------------------------------------------------|----------|---------------------------------------------------|------|----------------------------------------------------|------|------------------------------|
|                                                                                 | Sanction |                                                   |      |                                                    |      |                              |
| <i>*No Goals / Sanctions set at this time*</i>                                  |          |                                                   |      |                                                    |      |                              |
| <b>Retention - Adult</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>             | N/A      |                                                   | 259  |                                                    | 753  | Annual= 01/01/22 to 12/31/22 |
|                                                                                 | N/A      | 70.19%                                            | 369  | 70.64%                                             | 1066 |                              |
| <b>Retention - Dislocated Worker</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i> | N/A      |                                                   | 285  |                                                    | 349  | Annual= 01/01/22 to 12/31/22 |
|                                                                                 | N/A      | 82.13%                                            | 347  | 82.51%                                             | 423  |                              |
| <b>Retention - Youth</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>             | N/A      |                                                   | 21   |                                                    | 86   | Annual= 01/01/22 to 12/31/22 |
|                                                                                 | N/A      | 63.64%                                            | 33   | 54.09%                                             | 159  |                              |
| <b>Retention - Wagner Peyser</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>     | N/A      |                                                   | 3390 |                                                    | 5919 | Annual= 01/01/22 to 12/31/22 |
|                                                                                 | N/A      | 71.96%                                            | 4711 | 67.34%                                             | 8790 |                              |

|                                                                                                                               | Goal     | PY23<br>State / Annual Report<br>July 23 - June 24 |        | *Reporting Period            |
|-------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------|--------|------------------------------|
|                                                                                                                               | Sanction |                                                    |        |                              |
| <b>Employer Penetration Rate</b><br><i>(% of Employers using WIOA Core Services)</i>                                          | N/A      |                                                    | 5725   | Annual= 07/01/22 to 06/30/23 |
|                                                                                                                               | N/A      | 5.72%                                              | 100062 |                              |
| <b>Repeat Business Customers Rate</b><br><i>(% of Employers that used WIOA Core Serv. more than once in the last 3 years)</i> | N/A      |                                                    | 4370   | Annual= 07/01/22 to 06/30/23 |
|                                                                                                                               | N/A      | 47.86%                                             | 9131   |                              |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs  
Program Year 2023  
Performance Throughout the Program Year  
Local Area IV  
as of 09/03/2024**

| Local Area IV Performance Through PY 2023 |                    |                |                    |                |                    |                |                         |
|-------------------------------------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW     | Performance / Goal | Title I Youth  | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 68.89%             | 90.64%         | 88.70%             | 115.19%        | 76.47%             | 105.77%        | 103.87%                 |
|                                           | 76.00%             |                | 77.00%             |                | 72.30%             |                |                         |
| Employment 4th Quarter After Exit         | 70.26%             | 97.72%         | 87.50%             | 112.18%        | 73.81%             | 106.35%        | 105.42%                 |
|                                           | 71.90%             |                | 78.00%             |                | 69.40%             |                |                         |
| Median Earnings 2nd Quarter After Exit    | \$7,789.58         | 114.82%        | \$13,722.39        | 142.16%        | \$6,122.17         | 200.73%        | 152.57%                 |
|                                           | \$6,784.00         |                | \$9,653.00         |                | \$3,050.00         |                |                         |
| Credential Attainment Rate                | 56.25%             | 73.53%         | 75.76%             | 87.18%         | 82.35%             | 124.21%        | 94.97%                  |
|                                           | 76.50%             |                | 86.90%             |                | 66.30%             |                |                         |
| Measurable Skill Gains                    | 0.00%              | ^^^^           | 70.00%             | 120.48%        | 74.07%             | 150.55%        | 135.52%                 |
|                                           | 64.10%             |                | 58.10%             |                | 49.20%             |                |                         |
| <b>Average Program Score</b>              | <b>90.00%</b>      | <b>94.18%</b>  | <b>90.00%</b>      | <b>115.44%</b> | <b>90.00%</b>      | <b>137.52%</b> |                         |

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**WIOA Programs  
Program Year 2023  
Performance Throughout the Program Year  
Statewide  
as of 09/03/2024**

| Overall State Performance Through PY 2023 |                    |                |                    |                |                    |                |                         |
|-------------------------------------------|--------------------|----------------|--------------------|----------------|--------------------|----------------|-------------------------|
| Indicator / Program                       | Performance / Goal | Title I Adults | Performance / Goal | Title I DW     | Performance / Goal | Title I Youth  | Average Indicator Score |
| Employment 2nd Quarter After Exit         | 74.63%             | 98.20%         | 87.47%             | 113.60%        | 77.33%             | 106.96%        | 106.25%                 |
|                                           | 76.00%             |                | 77.00%             |                | 72.30%             |                |                         |
| Employment 4th Quarter After Exit         | 77.26%             | 107.45%        | 87.50%             | 112.18%        | 73.61%             | 106.07%        | 108.57%                 |
|                                           | 71.90%             |                | 78.00%             |                | 69.40%             |                |                         |
| Median Earnings 2nd Quarter After Exit    | \$8,456.34         | 124.65%        | \$13,052.22        | 135.21%        | \$5,452.09         | 178.76%        | 146.21%                 |
|                                           | \$6,784.00         |                | \$9,653.00         |                | \$3,050.00         |                |                         |
| Credential Attainment Rate                | 79.20%             | 103.53%        | 86.52%             | 99.56%         | 60.16%             | 90.74%         | 97.94%                  |
|                                           | 76.50%             |                | 86.90%             |                | 66.30%             |                |                         |
| Measurable Skill Gains                    | 69.02%             | 107.68%        | 89.93%             | 154.78%        | 62.65%             | 127.34%        | 129.93%                 |
|                                           | 64.10%             |                | 58.10%             |                | 49.20%             |                |                         |
| <b>Average Program Score</b>              | <b>90.00%</b>      | <b>108.30%</b> | <b>90.00%</b>      | <b>123.07%</b> | <b>90.00%</b>      | <b>121.97%</b> |                         |

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)



**Senior Community Service Employment Program (SCSEP)  
Program Year 2023  
Performance Report of LAIV  
as of 09/03/2024 (Updated Quarterly)**

\*Numbers pulled from GPMS site reporting\*

| SCSEP Measure                                                                      | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Goal           | PY23<br>1st Qtr<br>July 23 to<br>Sept 23 |       | PY23<br>2nd Qtr<br>Oct 23 to<br>Dec 23 |       | PY23<br>3rd Qtr<br>Jan 24 to<br>Mar 24 |       | PY23<br>4th Qtr<br>Apr 24 to<br>June 24 |       | PY23<br>YTD<br>July 23 to<br>June 24 |       |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------|-------|----------------------------------------|-------|----------------------------------------|-------|-----------------------------------------|-------|--------------------------------------|-------|
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Sanction       |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
| <b>Service Level</b>                                                               | The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>125.0%</b>  |                                          | 71    |                                        | 77    |                                        | 75    |                                         | 80    |                                      | 110   |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>112.5%</b>  | 84.5%                                    | 84    | 91.7%                                  | 84    | 89.3%                                  | 84    | 95.2%                                   | 84    | 131.0%                               | 84    |
| <b>Community Service</b>                                                           | The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period                                                                                                                                                                                                                                                                                                                                                                                                                | <b>70.0%</b>   |                                          | 14285 |                                        | 14078 |                                        | 12709 |                                         | 12549 |                                      | 53621 |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>63.0%</b>   | 62.3%                                    | 22932 | 61.4%                                  | 22932 | 55.4%                                  | 22932 | 54.7%                                   | 22932 | 58.5%                                | 91728 |
| <b>Service to Most In Need</b>                                                     | Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period | <b>3.07%</b>   |                                          | 215   |                                        | 235   |                                        | 231   |                                         | 251   |                                      | 343   |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>2.8%</b>    | 3.03%                                    | 71    | 3.05%                                  | 77    | 3.08%                                  | 75    | 3.14%                                   | 80    | 3.06%                                | 112   |
| <b>Employment Rate<br/>(2nd Qtr. after Exit)</b>                                   | The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>30.5%</b>   |                                          | 2     |                                        | 6     |                                        | 1     |                                         | 3     |                                      | 12    |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>27.5%</b>   | 50.0%                                    | 4     | 40.0%                                  | 15    | 16.7%                                  | 6     | 20.0%                                   | 15    | 30.0%                                | 40    |
| <b>Employment Rate<br/>(4th Qtr. after Exit)</b>                                   | The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>26.6%</b>   |                                          | 2     |                                        | 2     |                                        | 2     |                                         | 5     |                                      | 11    |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>23.9%</b>   | 50.0%                                    | 4     | 20.0%                                  | 10    | 50.0%                                  | 4     | 33.3%                                   | 15    | 33.3%                                | 33    |
| <b>Earnings<br/>(Median Earning 2nd Qtr.<br/>after Exit)</b>                       | The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$3,332</b> |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$2,999</b> | \$0                                      | N/A   | \$0                                    | N/A   | \$0                                    | N/A   | \$0                                     | N/A   | \$0                                  | N/A   |
| <b>Effectiveness in Serving<br/>Employers, Participants,<br/>and Host Agencies</b> | Average annual ACSI for employers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>85.8%</b>   |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>77.2%</b>   | ~~~~                                     |       | ~~~~                                   |       | ~~~~                                   |       | ~~~~                                    |       | ~~~~                                 |       |
|                                                                                    | Average annual ACSI for participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>86.9%</b>   |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>78.2%</b>   | ~~~~                                     |       | ~~~~                                   |       | ~~~~                                   |       | ~~~~                                    |       | ~~~~                                 |       |
|                                                                                    | Average annual ACSI for host agencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>83.3%</b>   |                                          |       |                                        |       |                                        |       |                                         |       |                                      |       |
|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>75.0%</b>   | ~~~~                                     |       | ~~~~                                   |       | ~~~~                                   |       | ~~~~                                    |       | ~~~~                                 |       |

| Summary           | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | YTD |
|-------------------|-------------|-------------|-------------|-------------|-----|
| Met Goal          | 2           | 1           | 2           | 2           | 2   |
| Met Sanction      | 1           | 1           |             |             | 2   |
| Did Not Meet Goal | 3           | 4           | 4           | 4           | 2   |

Bold Numbers = Official numbers and will not change

~~~~ = Information is not available



Registered Apprenticeship Report  
As of 10/31/2024  
[LAIV Registered Apprenticeship Information](#)

A strategic priority for the Workforce Alliance (WA) is to expand the use of Registered Apprenticeship (RA), both in traditional fields and for new and emerging occupations. The ‘earn and learn’ model benefits both employers and job seekers.

The WA is an approved intermediary under the Meadowlark Grant, with eight approved programs and six employers, CDH, Inc., Don Hattan Dealerships, UV&S, Cox Machine, ISG Tech, F&H Insulation, and eight active apprentices:

| Employer       | Occupation                  | Status   | Active Apprentices |
|----------------|-----------------------------|----------|--------------------|
| CDH            | Construction Craft Laborer  | Approved | 2                  |
| Cox Machine    | Router Operator             | Approved | 1                  |
| Cox Machine    | Machine Operator            | Approved | 1                  |
| Don Hattan     | Automotive Mechanic         | Approved | 3                  |
| ISG Tech       | Service Technician 1        | Approved | Pending            |
| UV&S           | Computer Support Specialist | Approved | 1                  |
| F&H Insulation | Coatings                    | Approved | Pending            |
| F&H Insulation | Insulation Worker           | Approved | Pending            |

Below is the status on employer activity through the WA intermediary for October:

| Employer               | Occupation               | Status           |
|------------------------|--------------------------|------------------|
| AAR Component Services | Mechanic 1               | In Development   |
| Child Start            | Early Childhood Educator | Submitted to KAC |
| Yingling Aviation      | A & P Mechanic           | In Development   |
| YMCA                   | Early Childhood Educator | In Development   |

Currently there are 24 Registered Apprenticeship (RA) sponsors/Intermediaries active in LAIV, totaling 50 approved RA programs. The WA accepts onsite applications for six RA programs. In October 2024, 16 individuals engaged in the RA application process, resulting in 8 completed applications delivered to RA program sponsors for consideration, details are below:

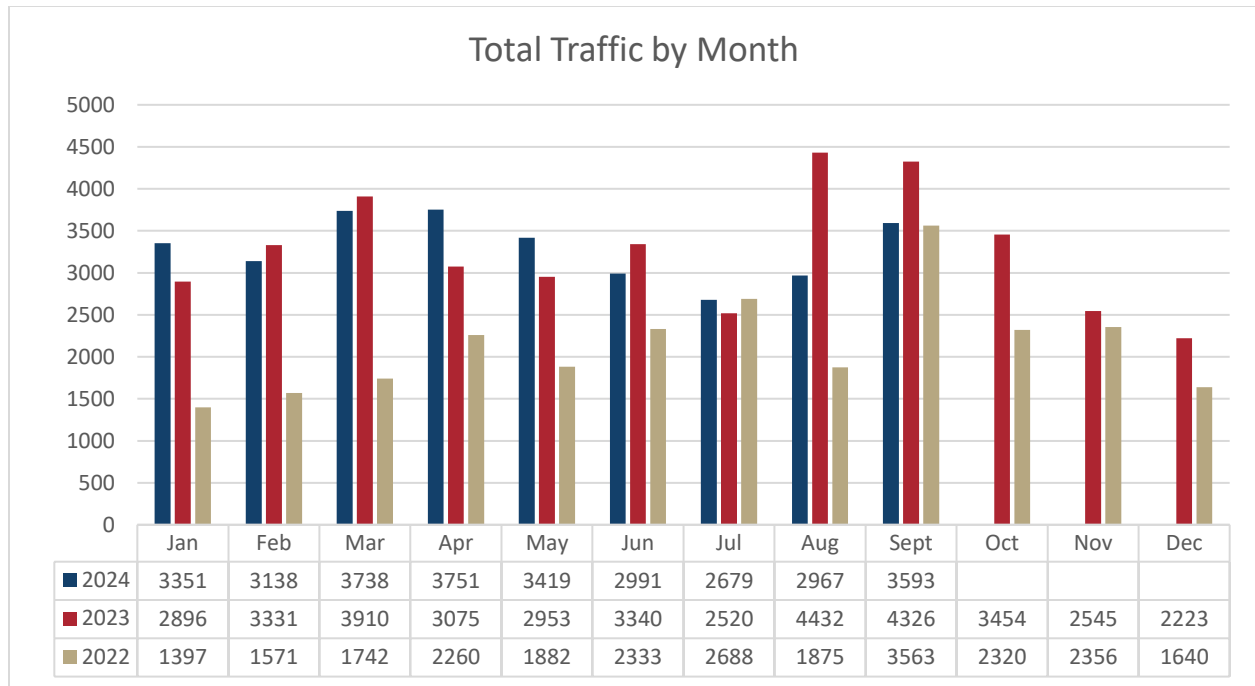
| RA Application and Prescreen Activity |                             |                     |                       |
|---------------------------------------|-----------------------------|---------------------|-----------------------|
| 2024                                  | Applications and Prescreens | Completed Referrals | Completion Percentage |
| January                               | 16                          | 6                   | 38%                   |
| February                              | 15                          | 7                   | 47%                   |
| March                                 | 15                          | 4                   | 27%                   |
| April                                 | 17                          | 10                  | 58%                   |
| May                                   | 20                          | 10                  | 50%                   |
| June                                  | 11                          | 5                   | 45%                   |
| July                                  | 12                          | 3                   | 25%                   |
| August                                | 17                          | 15                  | 88%                   |
| September                             | 17                          | 5                   | 29%                   |
| October                               | 16                          | 8                   | 50%                   |
| <b>Totals</b>                         | <b>156</b>                  | <b>72</b>           | <b>46%</b>            |

**Item**

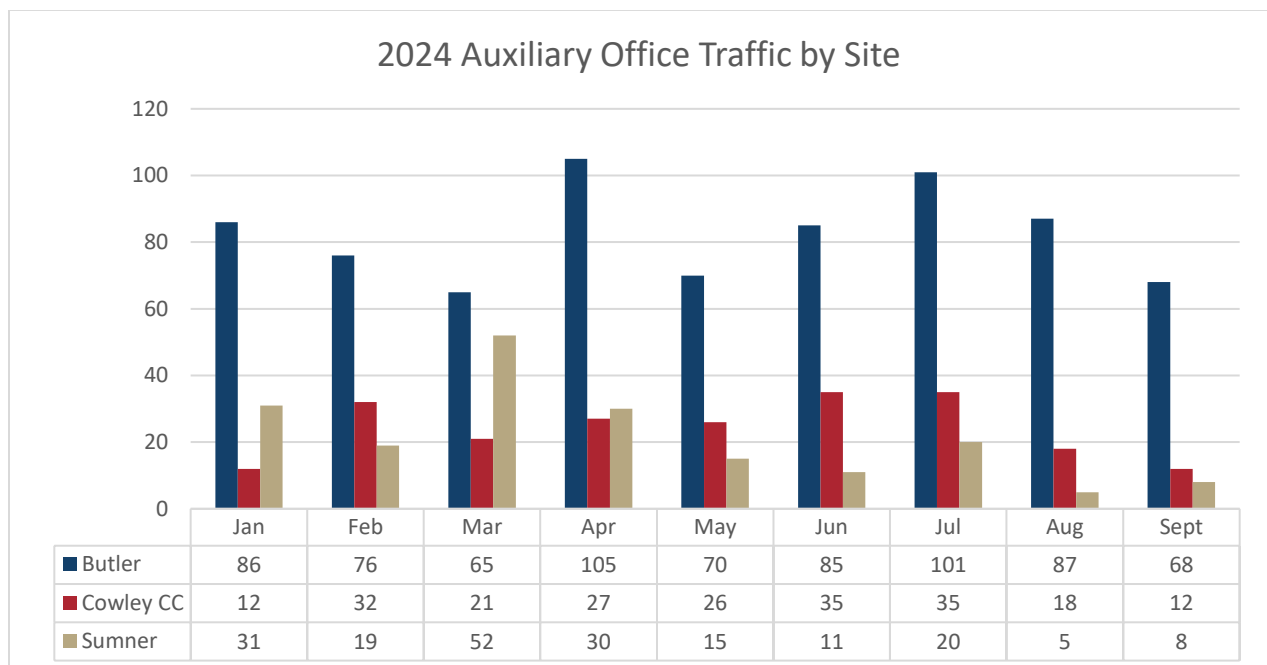
Workforce Centers Operations September Update

**Job Seeker Traffic**

The bar graph below provides a visual representation of jobseeker traffic through September of 2024. The August traffic data has been updated with offsite traffic numbers that were unavailable at the time of the prior report. Overall, job seeker engagement at all four centers is steady.

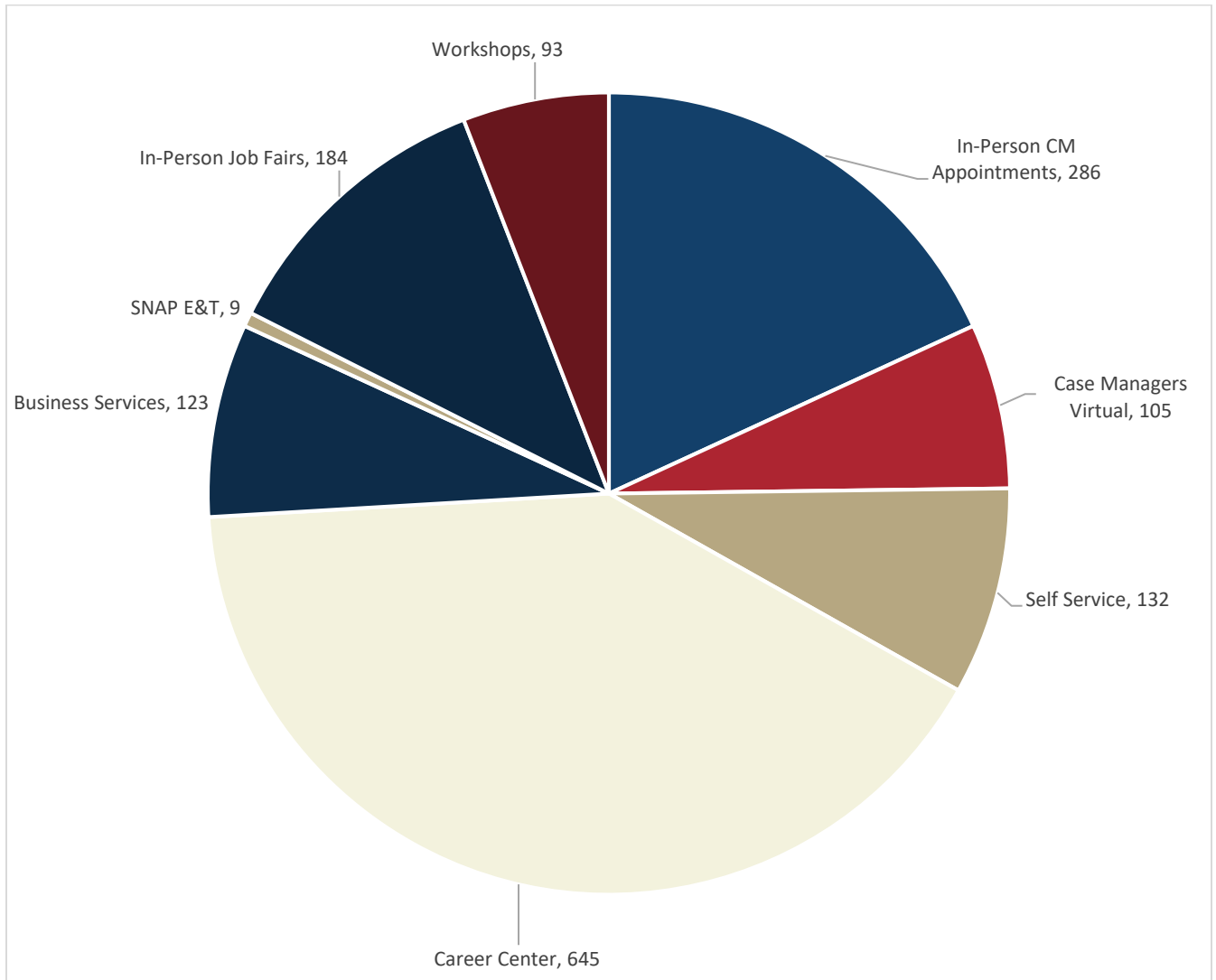


This bar graph offers a breakdown of the job seeker traffic by Area IV's Auxiliary Offices in Butler, Sumner, and Cowley counties.

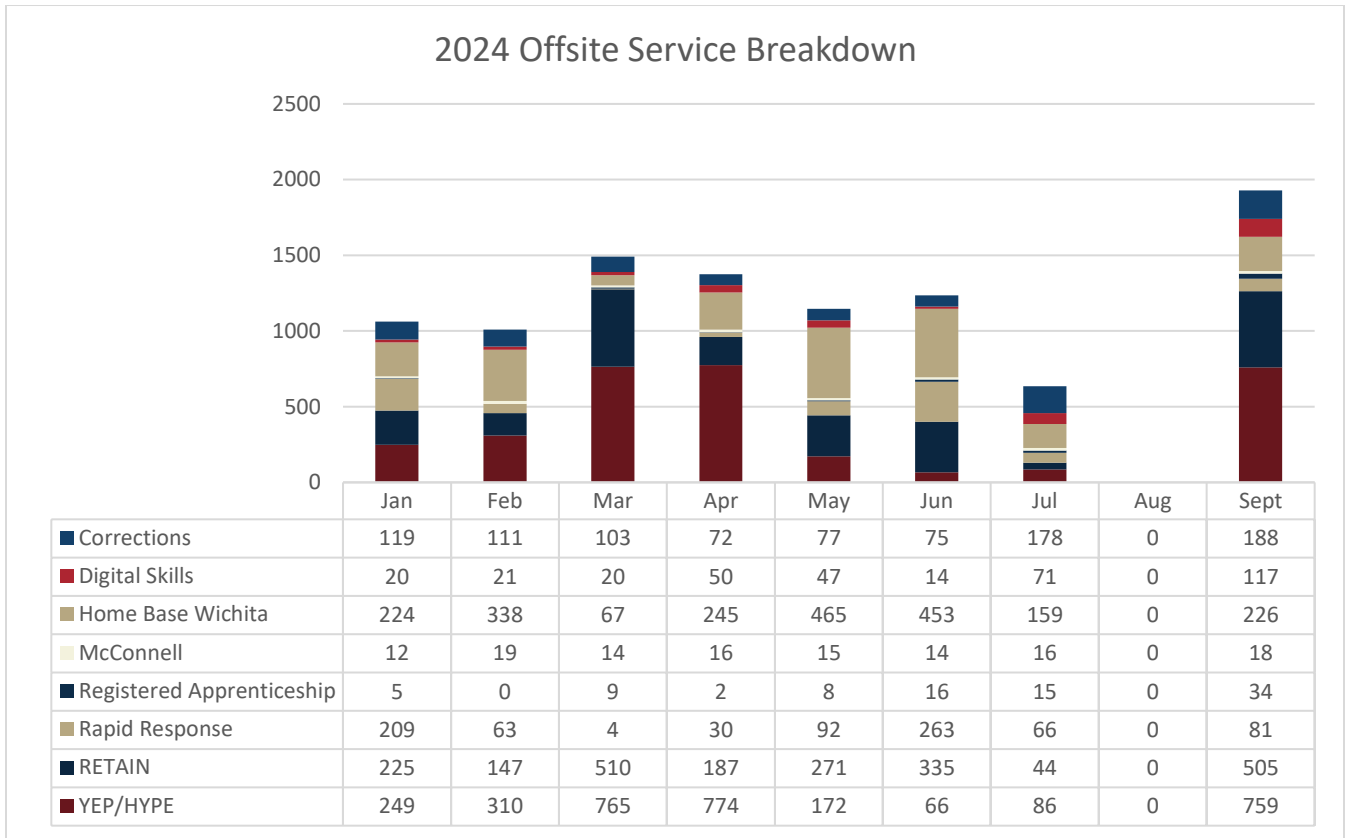


**Job Seeker Services**

This pie chart offers a breakdown of the comprehensive job seeker services provided by Area IV's One Stop Center, the Wichita Workforce Center.



This graph offers a breakdown of the comprehensive offsite services provided by Area IV. Offsite traffic data was unavailable for August due to a reporting issue.



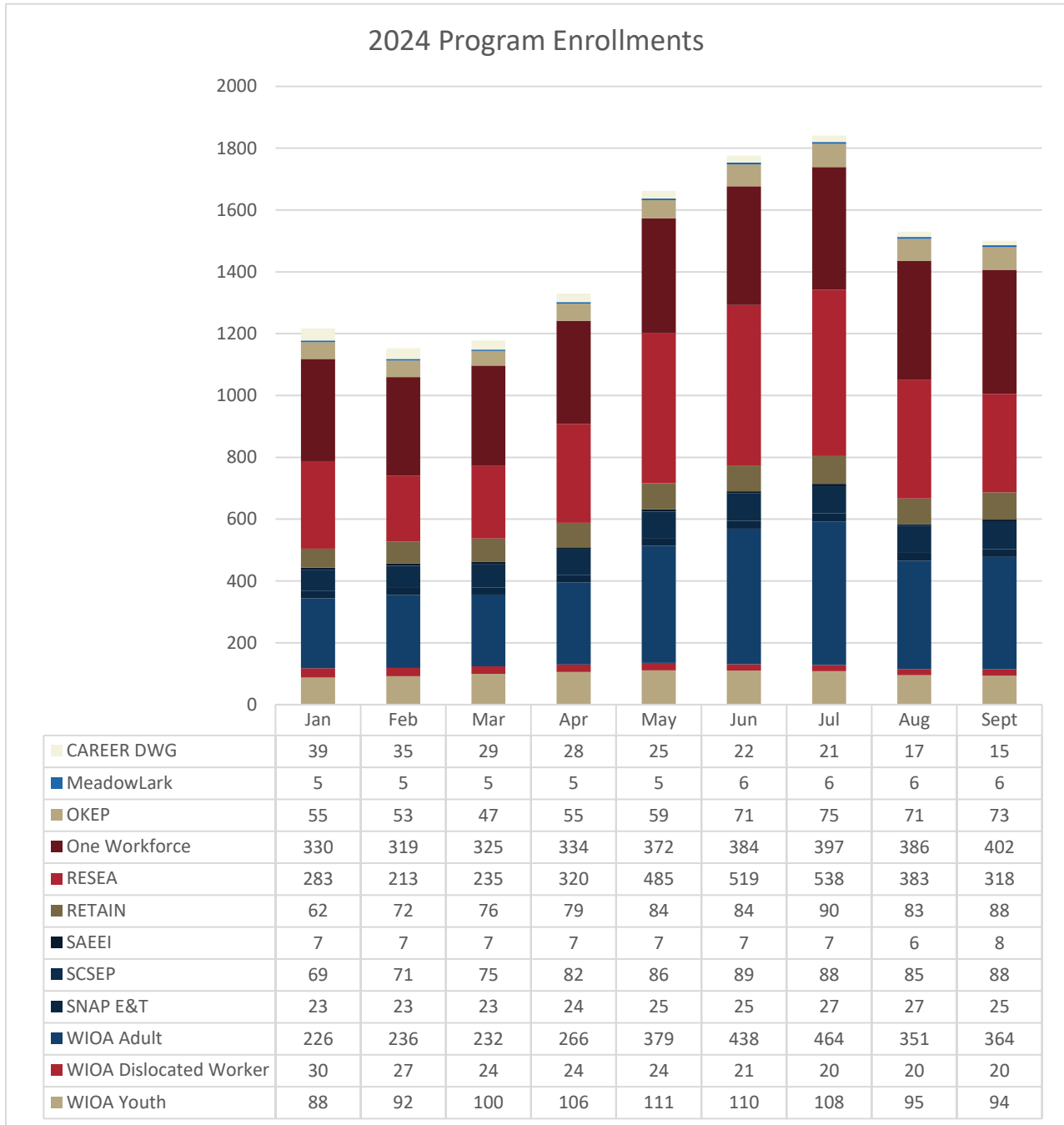
Throughout the last year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engage with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

**Program Enrollments**

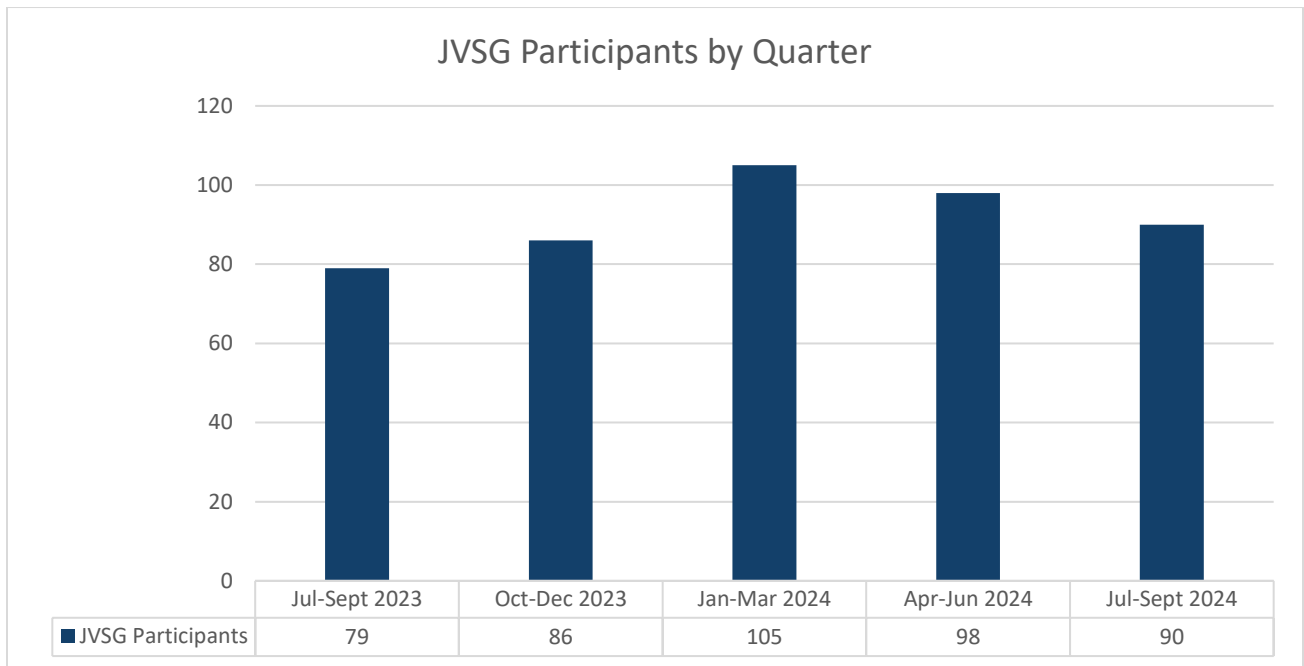
Program enrollments have remained steady in 2024. There was an increase in enrollments in May, June, and July. However, program enrollments have returned to average levels the last two

months.



**Program Enrollment Glossary**

- CAREER DWG=Comprehensive and Accessible Reemployment Through Equitable Employment Recovery National Dislocated Worker Grant
- MeadowLARK=Leading Apprenticeship Results in Kansas
- OKEP=Older Kansans Employment Program
- RESEA=Reemployment Services and Eligibility Assessment
- RETAIN=Retaining Employment and Talent After Injury/Illness Network
- SAEEI=State Apprenticeship Equity, Expansion, and Innovation
- SCSEP=Senior Community Service Employment Program
- SNAP E&T=Supplement Nutrition Assistance Program Employment and Training
- WIOA=Workforce Innovation and Opportunity Act

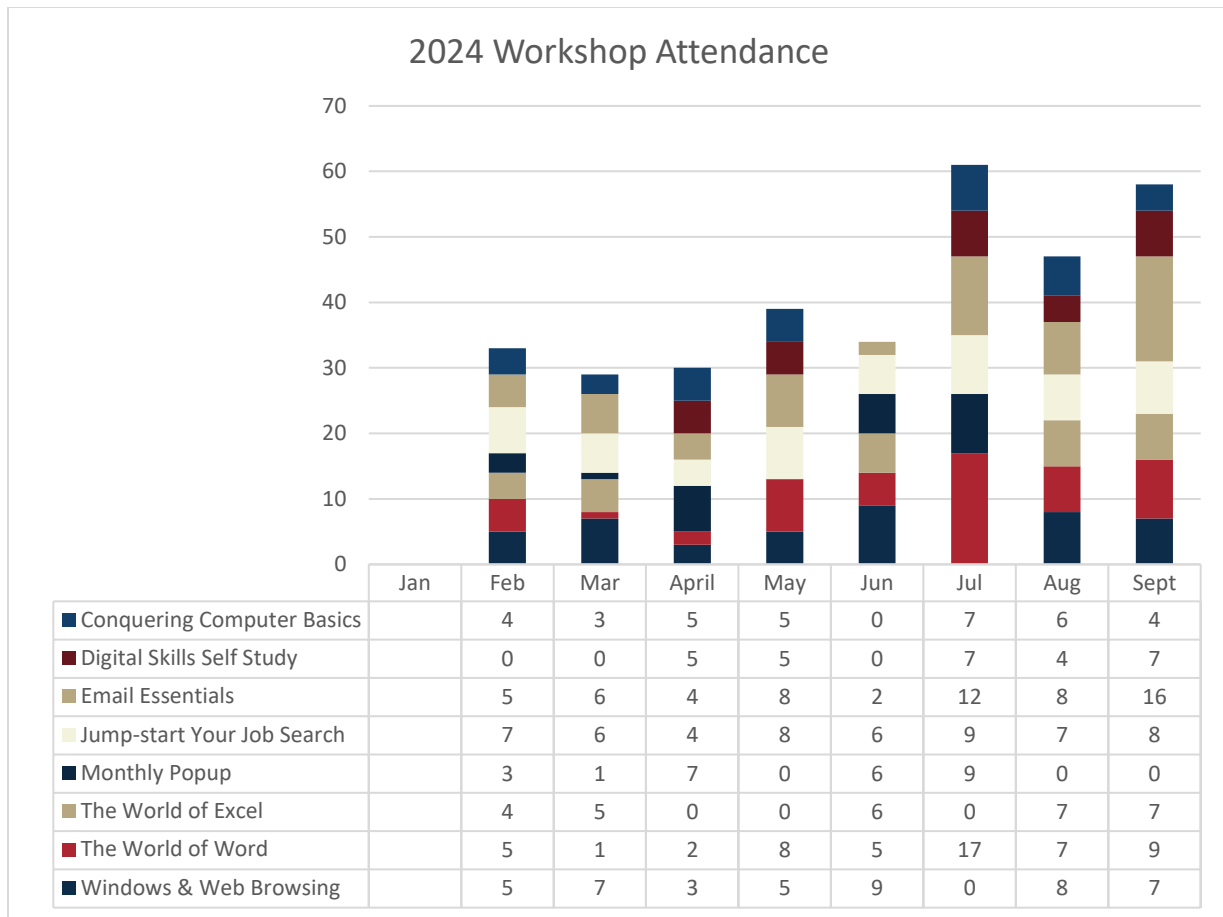


**Community Outreach & Workshops**

In September, the Community Outreach and Skills Department focused on expanding partnerships and advocating for equity in workforce development. The team strengthened relationships with four community organizations, fostering collaborative efforts to enhance service delivery and broaden community impact.

Additionally, team members attended the "Shift Towards an Equitable Future" conference, hosted by the National Fund in Memphis, Tennessee. This national event provided valuable insights and strategies for building more inclusive and equitable workforce practices, reinforcing the department's commitment to fostering accessible and fair opportunities for all.

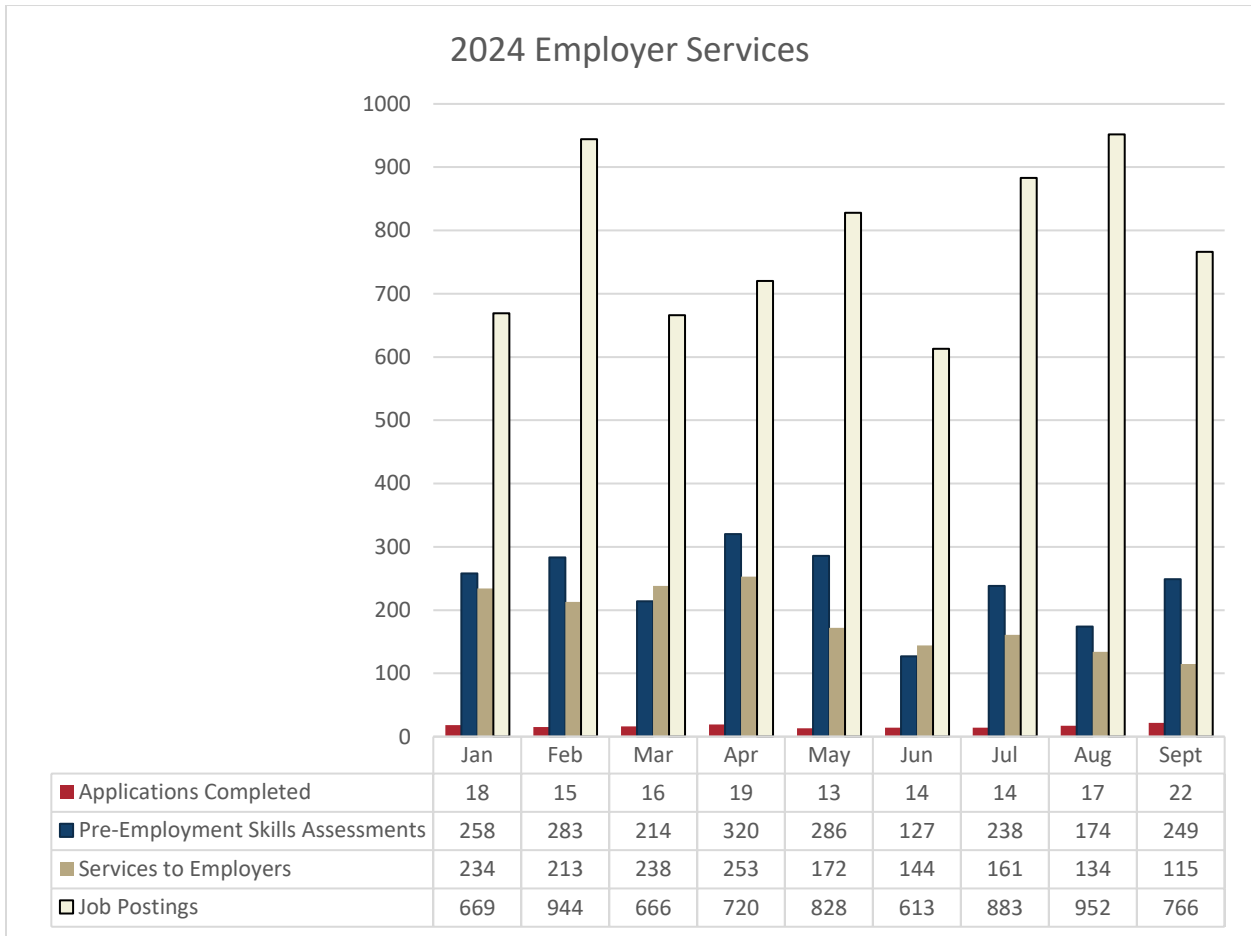
These initiatives underscore the department’s dedication to community engagement and equity, laying the groundwork for impactful partnerships and future growth.



**Employer Services Overview**

September saw a decrease of 19.5% in job postings in Local Area IV compared to August. There were 766 total job openings across the 6-county radius for September. On a statewide level, there were 39,857 active positions available for job seekers to browse. Additionally, the system recorded a pool of 10,372 resumes for employers to consider during their recruitment efforts.



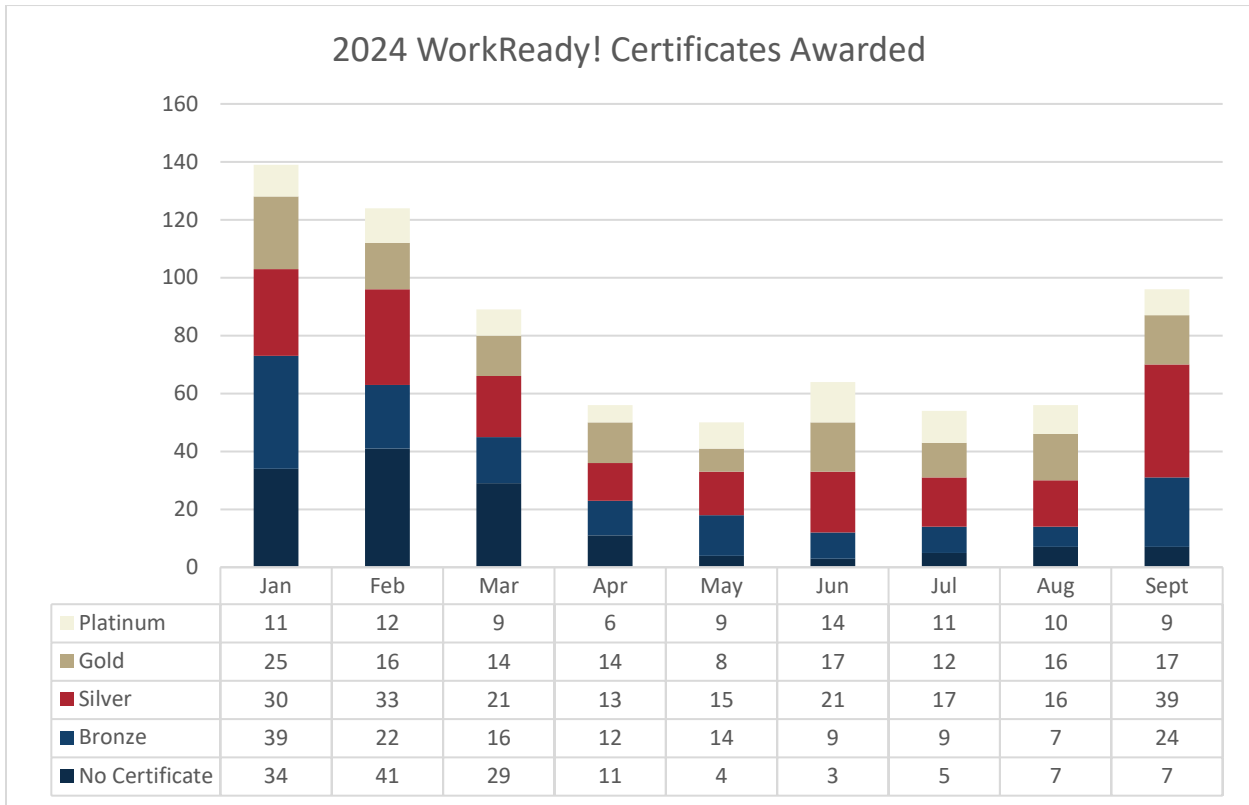


**Job Fairs**

In September, our Workforce Centers coordinated 6 employer hiring events, achieving remarkable success in bridging connections between local job seekers and local businesses. Collectively, these events engaged a total of 211 candidates with representatives from 41 diverse companies, underscoring the vitality and reach of our initiatives.

**Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)**

The Workforce Center has maintained a steady pool of applicants ready to take the WorkKeys Assessment. A total of 12 sessions were offered during the month of September, with 144 job seekers scheduled to complete. Local Area IV saw a slight increase in the attendance rate, sitting at 66.7%, with it being at 60.2% in the previous month. A total of 96 participants completed the assessment, and a 92.7% award rate was documented.



**One Stop Operator Update**

Lindsay continues to familiarize herself with processes and procedures around the Workforce Center. In September she is working to establish a core team of staff dedicated to front desk coverage, ensuring consistent and high-quality service for all customers. By streamlining the check-in process and redefining the responsibilities assigned to front desk personnel, she has enhanced the overall process. Lindsay has also worked closely with the Career Center supervisors to reinforce oversight and accountability, ensuring team performance and data collection are well-managed. Additionally, she is working with the Career Center staff to look at potential training opportunities to enhance the services provided.

**Recommended Action**

*Receive and File.*

**Item:**

Workforce Innovation and Opportunity (WIOA) Youth Program Monitoring Report

**Background:**

The WA Monitor conducted a monitoring of the Sub-Recipient Contract with Cerebral Palsy Research Foundation and the WIOA Youth Program in 2024. Attached is the report as well as a response from WA on actions taken to correct areas of concern and findings.

**Analysis:**

Findings/Areas of Concern and Responses:

1. Finding- A Client Status Sheet and Objective Assessment/Individual Service Strategy were not actually signed by the client and the staff had the client sign a single unattached page with only the signature line
  - a. Response: This finding appears to have occurred before the WIOA Youth Team began using the LAIV Registration Form for customer eligibility.
    - i. Resolution: The Youth Program Intake Protocol and the Youth Objective Assessment & Individual Service Strategy Protocol have been updated to reflect the use of the Registration form and clarify that signatures must appear with the completed forms.
2. Finding- A file did not document a need for subsistence assistance under supportive services, and yet these were provided to this client without completing a new OA/ISS.
  - a. Response:  
Resolution: Staff training will be provided and a new OA/ISS was completed.
3. Finding—All WIOA Youth Program elements are not being offered to participants in accordance with regulations.
  - a. Response: WIOA Youth Program staff explain that frequently elements are offered but declined by the customer especially when it comes to comprehensive guidance and counseling.
    - i. Resolution: Staff believe the re-inclusion of the Youth Pre-Enrollment Assessment form will help support the rationale for elements that are offered but declined. Additionally, the Youth Objective Assessment & Individual Service Strategy protocol and Youth OA ISS Case Note Template have been updated with guidance on documenting declined elements.
4. Finding- The WA is not offering mental health services training to the contractor in accordance with the contract requirements
  - a. Response: WA intends to invite CPRF to any training sessions, including mental health training, applicable to the WIOA Youth program overall; however, there have been no trainings provided by the WA that are specifically Youth focused.
    - i. Resolution: The WA is in the process of obtaining a Learning Management System that includes training on a variety of topics. Once on-boarded, the LMS will be leveraged to provide access to training on a variety of Youth-related topics.
5. Area of Concern: The Customer Photograph/Video Consent Form has been dropped from the collection, as well as the Youth Pre-Enrollment Assessment form.

November 7, 2024

Submitted by: Chad Pettera and Janet Sutton

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- a. Response: The removal of the Customer Photograph/Video Consent Form and Youth Pre-Enrollment Assessment form were oversights that likely occurred during the switch to DocuSign.
  - i. Resolution: Instead of adding an additional release to the packet of documents, WFC593-0417 Youth Program Releases has been amended to include a publicity clause. The Youth Pre-Enrollment Assessment form has been added to the Youth enrollment document package in DocuSign.
  
6. Area of Concern: The enrollment case notes do not clearly document the applicant's need for WIOA assistance to obtain self-sufficiency.
  - a. Response: The removal of the verbiage from the case note template was an oversight.
    - i. Resolution: Clear standard language has been added to the enrollment case note template that WIOA Youth staff will utilize moving forward.

***Recommended Action***

*Receive and File*

**Item**

U.S. Department of Labor (USDOL) Workforce Innovation and Opportunity Act (WIOA) Key Provisions Review

**Background**

Local Area IV (LAIIV) had a Workforce Innovation and Opportunity Act (WIOA) Key Provisions review was completed in August 2020 from the US Department of Labor (DOL) Chicago Field Office. The monitoring report identified 10 findings to resolve. WA received notice from DOL that the findings have all be resolved and the monitoring report is now closed. The findings and resolutions in the report were.

**Analysis**

**Finding #1-** The Wichita Workforce Center is Non-Compliant. DOL did not feel all the required services are being provided through the comprehensive one-stop center. DOL cited Temporary Assistance for Needy Families (TANF), Vocational Rehabilitation (VR), and National Farmworker Jobs Program (NFJP).

**Resolution-** WA revised the MOU to better document the services and how they are provided.

**Finding #2-** Non-Compliant Memoranda of Understanding (MOU). DOL cited as not having MOU's with VR, TANF, Senior Community Service Employment Program (SCSEP), Trade Adjustment Assistance (TAA), and Unemployment Insurance (UI).

DOL did not agree that the design of the local area one stop delivery system was very well described in the MOU or the locations of services. This will be addressed with the next round of MOU's that will have to be completed prior to July 1, 2021.

**Resolution-** WA revised the completed new MOU's in 2021.

**Finding #3-** Non-Compliant One-Stop Operator Procurement. DOL issued guidance through an FAQ on their website dated May 3, 2017 stating the RFP's must list a funding range for RFP's. WA released the One Stop Operator RFP on November 17, 2016, prior to the FAQ being published. DOL is allowing WA to fix this when new procurement is initiated in early 2021.

**Resolution-** WA completed a new One Stop Operator Procurement.

**Finding #4-** The LWDB is functioning without a Budget. Staff will resubmit the current budget to DOL.

**Resolution-** WA submitted the LWDB Budget.

**Finding #5-** Single Entity Performing Multiple Roles in the Absence to Required Agreements. WA has been working on this issue for a long time, and has not made much progress with the Kansas Department of Commerce (KDC) in addressing this issue. WA will be requesting technical

assistance from KDC and DOL to determine what next steps and agreements need to be established to satisfy the firewall issues related to WIOA and single entity providing multiple roles.

**Resolution-** WA and KDC worked on an agreement with DOL. That agreement was completed in 2021.

**Finding #6-** Non-compliant local WDB Monitoring and Oversight. WA has been providing program monitoring, but needs to expand the monitoring to other aspects and will also need to review the contract for Monitoring Services to examine expanding the scope to further reduce conflicts of interest. WA must also do a better job of following up and resolving monitoring findings. WA will also have to review and update its Monitoring Policy to ensure it is in full compliance with WIOA and the State Monitoring Policy.

**Resolution-** WA completed a new procurement for a new monitoring agreement with an independent monitor. That Contract was finished in June 2024.

**Finding #7-** Lack of Internal Controls around Dual Case Management System. WA must develop and issue a policy regarding co-enrollment and ensure services are consistent for all programs to ensure correct data and performance.

**Resolution-** WA revised its co-enrollment policy to address the concerns.

**Finding #8-** Non-Compliant Local Priority of Service Policy. WA must revise its Priority of Service Policy to remove priority categories from career services level of services and apply it at individualized career services level.

**Resolution-** WA revised its Priority of Service Policy.

**Finding #9-** Lack of Documentation of Training Suitability. DOL felt in several files there was lacking assessment information to determine suitability for participants to participate in training services. WA is reviewing assessments and case notes and will conducting training for all staff.

**Resolution-** WA submitted documents to prove suitability.

**Finding #10-** Improper Eligibility Determination. In one case file DOL reviewed, they could not find supporting material for the eligibility criteria of “unlikely to return to previous occupation or industry”. WA staff reviewed the file and the support for the eligibility criteria and will be submitted to DOL. WA staff feels there is adequate documentation to resolve this finding.

**Resolution-** WA submitted documents to prove eligibility.

### **Recommended Action**

*Receive and file*



**Workforce Alliance Program Operations and Performance (POP) Committee  
Meeting Minutes  
September 5, 2024**

**1. Welcome and Introductions**

The Workforce Alliance (WA) Program Operations and Performance (POP) Committee assembled virtually via Zoom. Co-Chair Tony Naylor welcomed Committee members and called the meeting to order.

**2. Workforce Innovation & Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Program Performance for Program Year 2023**

Performance reporting for Program Year 2023 (PY23) has officially ended as of June 30, 2024; Program Year 2024 (PY24) began on July 1, 2024. Closeout is ongoing in order to complete all data entry by the end of August.

The Adult and Dislocated Worker Programs annual performance are projected to exceed and meet goals for all measures. The sanction level for Credential Rate has been a bit of a struggle throughout the year; however, should be met when all data is entered. The Youth Program annual performance is projected meet or exceed all goals. LAIV and the State are very close in projected annual performance.

Wagner-Peyser annual performance is projected to meet or exceed all goals.

The Effectiveness in Serving Employers measure is still in baseline status. The Retention rate is calculated at the local level, while the Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State in performance for all programs. The Department of Labor will be focusing on the Retention rate moving forward; staff are unsure as to whether the other measures will continue to be required.

For the Senior Community Service Employment Program (SCSEP) LAIV is projected to meet and exceed all goals except for the sanction level for Community Service. There is a reporting issue with Median Earnings that DOL is working to fix in their reporting system; information on that measure will be available at a later time.

There are new goals for PY24, there are some significant increases in some the goals and staff will be carefully monitoring progress throughout the new year.

*Report was received and filed.*

**3. Workforce Center Operations / One-Stop Operator Report**

Lindsay McWilliams with Goodwill, the new One-Stop Operator (OSO), provided a report on workforce center data and activities and also discussed plans for implementing strategies to enhance operations, strengthen partner support and improve customer experience. Lawing asked Houston and McWilliams to create a glossary for the acronyms of the programs included in the report for the Committee.

McWilliams provided an overview of what she has been responsible so far in her new role and some plans for the future. She has been facilitating all staff, supervisor and center leadership meetings. The role of OSO collaborates closely with Career Center supervisors to identify training opportunities, enhance procedures, and continuously improve customer satisfaction. She is working toward a more professional appearance of the Workforce Center by implementing a new policy to maintain tidy workspaces and organize the front lobby and staff desks. The Center has transitioned to an appointment-only model on Fridays, providing dedicated time for morning team meetings and ensuring a more predictable schedule for customers. Customer wait times have been reduced and a self-check-in kiosk was introduced at the front desk to improve check-in times. The OSO is also responsible for organizing the in-service staff training days, which feature training sessions and team-building activities for all Center Staff. Plans are underway to refresh and reconfigure the lobby by the end of October. The new design will showcase a

dedicated space to highlight employers and include a prominent job board that will serve as a key feature for all Center visitors. Partner engagement and development will be a focus; McWilliams is in process of developing “Collaboration In Action” meetings between mandated partners and the WA to foster stronger collaboration and synergy.

*Report was received and filed.*

#### **4. External Monitoring Report**

The WA has a contract with Regier, Carr and Monroe, LLP (RCM) to provide external monitoring services for WIOA programs as an internal firewall to reduce conflicts of interest. Monitoring is performed every six months; the RCM report for the monitoring period of January - June 2023 was presented. RCM noted no compliance issues and no findings in this report.

*Report was received and filed.*

#### **5. Consent Agenda**

Meeting minutes from May 2, 2024, were presented to the Committee for review and/or approval.

*John Clark (Robyn Heinz) moved to approve the Consent Agenda as presented. Motion adopted.*

#### **6. Announcements**

- The WA will be hosting an Open House at the Wichita Workforce Center on October 29<sup>th</sup> from 3:30 to 5:30 PM. The event is to celebrate operating ten years at its current location as well as the new one-stop operator partnership with Goodwill.
- November is Registered Apprenticeship Month. The WA will be hosting some promotional and awareness events. The WA will host a Registered Apprenticeship Lunch and Learn on September 10<sup>th</sup> at the Workforce Center.
- A planning session is scheduled for 2025 Youth Employment Project activities at the Workforce Center to set some goals and develop key strategies for implementation. Committee members were encouraged to attend.
- The State’s Workforce Innovation Conference in Salina is October 1<sup>st</sup> and 2<sup>nd</sup>. Committee members can attend if interested.

#### **7. Adjournment**

The meeting was adjourned at 12:02.

#### *Present Committee Members*

*Tony Naylor, Co-Chair*

*Justin Albert*

*John Clark*

*Robyn Heinz*

*Alex Munoz*

#### *Staff/Guests*

*Amanda Duncan*

*Denise Houston*

*Keith Lawing*

*Shirley Lindhorst*

*Chad Pettera*

*Janet Sutton*

*Lindsay McWilliams, Goodwill*

*Joel Leiva, SER Corporation*