

LWDB Program Operations and Performance (POP) Committee Meeting Minutes
March 5, 2020

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and asked for self-introductions. A quorum was not present.

2. Report on Workforce Center Operations

There was a significant increase in traffic at the Wichita Workforce Center, which was driven not only by the usual beginning of the year job search activities, but also from the layoffs associated with the halt in production of the 737 Max. The workforce centers conducted six large Rapid Response meetings at Century II to help educate and guide individuals that were laid off from Spirit AeroSystems. In January, seven companies conducted layoffs and 1,261 new jobseekers were provided Rapid Response services. Justin Albert, Spirit Aerosystems thanked WA staff for their efforts and had received very positive feedback from job seekers about the assistance they received.

Traffic counts are low at the El Dorado, Wellington and Winfield centers. Traffic at the El Dorado center is sufficient to allocate two staff members and the RETAIN grant is being administered from that location. Matt Peterson asked what the status was of looking at service delivery options in Cowley and Sumner counties. A public meeting is scheduled at Strother Field in Cowley County on March 11, 2020 and one for Sumner County is tentatively scheduled for March 31, 2020.

A list of required Workforce Innovation and Opportunity Act (WIOA) partners was presented. The Kansas Department of Labor's Unemployment Compensation program has been providing services at the Wichita Workforce Center to assist those affected by the recent lay-offs, which has been a tremendous help to managing the increased traffic of those job seekers. Memorandums of Understanding (MOUs) with WIOA required partners will expire December of 2020 and new MOUs will need to be signed by all partners. Current MOUs have been signed with all required partners except for Kansas Department of Children & Families' (DCF) Vocational Rehabilitation (VR) Services. Peter Bodyk, KS DCF reported that Mike Donnelly is no longer the director of VR services; Dan Decker is the new director and will begin his duties on March 23, 2020. DCF attorneys recently returned revised MOU's to the Workforce Alliance (WA) for comment and changes. Bodyk encouraged WA staff to send responses to Peg Spencer, who is the acting director.

Report was received and filed.

3. Additions to the Eligible Training Provider (ETP) List

Additions to the ETP List were recommended to the Committee for approval. Staff recommends approving six Butler Community College programs: Engineering Technology (AAS), Engineering Technology (AS), Engineering Technology (Certificate), Engineering Technology-Drafting Certificate), Engineering Technology-Industrial Controls (Certificate) and Engineering Technology-Manufacturing (Certificate); two WSU Tech programs: Aviation Sheet Metal Assembly and IT Essentials; and Kansas Truck Driving School's CDL Class A Training Program. Matt Peterson asked how programs are chosen for approval to the list and if there could be a problem if there were too many programs offered. Programs are based on consumer choice and additional programs that have been vetted and meet the required criteria provide more opportunities to those seeking training. Jon Cressler, Butler Community College and Dr. Monica Stewart, WSU Tech abstained from the vote.

Matt Peterson (Justin Albert) moved to recommend approval of the initial programs to the Executive Committee for approval at its March 11, 2020 meeting. Motion approved.

4. Adult Education Provider Review

The State of Kansas recently released a new Request For Proposals (RFP) for adult education providers that spans the next Workforce Innovation & Opportunity Act (WIOA) grant cycle. The State is requesting feedback from the Local Workforce Development Boards (LWDBs) on the local area's Adult Education provider applications. LWDB Chair Jennifer Hughes appointed Tisha Cannizzo, One-Stop Operator with

Eckerd Connects, and Matt Peterson with Cargill, LWDB member and Program Operations and Performance Committee member, to be the representatives for Local Area IV that will review applications to provide adult education services over the next grant cycle. The applications are due to the Kansas Board of Regents on March 13, 2020 and they will distribute them to Local Areas for input soon after. Naylor thanked Peterson for his service to the LWDB in accepting this appointment.

5. Consent Agenda and Committee Reports

Meeting Minutes from January 9, 2020 as well as the Workforce Innovation and Opportunity Act (WIOA) performance reports, third party monitoring agreement, one-stop operator report and Workforce Alliance strategic planning update were presented to the Committee for review.

Performance reports were presented to the Committee for review. In addition to the standard monthly performance reporting, KansasWorks has begun tracking two new employer related measures. The Effectiveness in Serving Employers measure is still in baseline status and Kansas recently began tracking and reporting on this measure. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate. Adult Retention rate is 63.73%, Dislocated Worker Retention rate is 79.38%, Youth Retention rate is 44.44%, and Wagner Peyser Retention rate is 66.70%. Statewide Employer Penetration rate is 4.96%. Statewide Repeat Business Customers rate is 34.46%. There have been some challenges to the accuracy of KansasWorks in reporting these measures. As these measures are in baseline status, there may be changes in the future.

WIOA added additional performance goals based on overall program performance and overall measure performance across programs. Average Indicator Scores are determined by looking at the overall performance of a specific program and the overall performance of a specific measure across program. The goal for each is 100% and the sanction level is 90%.

The Workforce Alliance (WA) Local Workforce Development Board (LWDB) adopts a strategic plan every two years and will engage in the strategic planning process in 2020. A Request For Proposal (RFP) for facilitation services was released and the Odenthal Group was selected. Stan Odenthal will attend the Executive Committee meeting on March 11, 2020 to begin the planning process. Dates are being considered for the planning sessions and LWDB members and community partners will be invited to attend. The goal is to adopt the new plan at the LWDB meeting on July 22, 2020.

Tony Naylor (Jim Means) moved to approve the consent agenda as presented. Motion approved.

6. Adjournment

The meeting was adjourned at 12:10.

Present Committee & Board Members

Tony Naylor, Co-Chair

Justin Albert

Jon Cressler for Michelle Ruder

Jim Means

Matt Peterson

Steve Porter

Dr. Monica Stewart

Staff/Guests

Peter Bodyk, Dept. of Children & Families

Shirley Lindhorst

Denise Houston

George Marko

Tisha Cannizzo, Eckerd Connects