

WORKFORCE CENTERS
of South Central Kansas
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Workforce Alliance Local Workforce Development Board (LWDB)
Executive Committee Meeting Minutes
March 8, 2023 – 11:30 AM

1. **Welcome and Introductions**

The Workforce Alliance (WA) LWDB Executive Committee assembled via ZOOM. Chair Melissa Musgrave welcomed Committee members. The meeting was called to order.

2. **On-the-Job Training (OJT) Contract for the Eligible Training Provider List (ETP)**

Phillips Southern Electric Co., Inc. submitted an application to be added to the Eligible Training Provider (ETP) list for On-the-Job Training (OJT). Phillips Southern is a highway infrastructure electrical contractor located in Sedgwick County with 55 employees. The application is for the positions of Heavy Equipment Operator, Commercial Drivers License, Licensed Electrical and Crane Operator and each position has a different training length and requirements. All positions pay at least an entry level wage of \$15.60 an hour with full benefits and they anticipate hiring an additional 25 staff this year. All funding streams are available and appropriate based on occupation and new hire eligibility requirements; staff have identified some candidates that in particular qualify for the new Home Base Wichita OJT funding. Rod Blackburn was interested in what kind of curriculum was being used in their training (apprenticeship, etc.) particularly since the positions are so diverse as well as if it is a union or non-union business. Staff will get more information to address these questions and report back to the Committee. The company does not yet have training plans to meet the criteria for Home Base Wichita and staff are working them to develop that.

Rod Blackburn (Kathy Jewett) moved to approve the addition of Phillips Southern Electric Co., Inc. to the On-the-Job (OJT) Eligible Training (ETP) list as presented.

3. **Meeting Minutes from October 12, 2022 and December 14, 2022**

Kathy Jewett (Jeff Longwell) moved to approve the minutes from the October 12, 2022 and December 14, 2022 meetings as presented.

4. **Adjournment**

The meeting was adjourned at 11:42 PM.

Attendees:

LWDB Executive Committee Members

Rod Blackburn
Michele Gifford
Kathy Jewett
Jeff Longwell
Melissa Musgrave
Matt Peterson
Gabe Schlickau

Staff/Guests

Amanda Duncan
Shirley Lindhorst
George Marko
Chad Pettera
Tisha Cannizzo, Eckerd Connects
Erica Ramos, LWDB