



**Workforce Alliance (WA) Local Workforce Development Board (LWDB)
Executive Committee Meeting Agenda**

Join ZOOM Only Meeting: <https://us02web.zoom.us/j/83173066995>

Wednesday - April 12, 2023

11:30 a.m. – 1:00 p.m.

1. **Welcome and Introductions:** Melissa Musgrave (11:30)
2. **Contracts and Agreements:** Chad Pettera (11:35)
 - A. Accounting Services Contract - Allen, Gibbs & Houlik (AGH) (pp. 2-3)
 - B. Employer of Record Agreement (pp. 4-5)

Recommended Action: Approve the agreements as presented.
3. **Workforce Innovation & Opportunity Act (WIOA) Operations and Policy Modification:**
Chad Pettera and Denise Houston (11:45)
 - A. Career Services Agreement (pp. 6-10)
 - B. Supportive Services Policy (p. 11)

Recommended Action: Approve the policy modifications as presented.
4. **Workforce Alliance LWDB Committee Appointments:** Keith Lawing (11:55) (pp. 12-15)
LWDB member Alana McNary of Professional Engineering Consultants (PEC) has been nominated to serve on the Executive Committee. All board members are encouraged to serve on a board committee.

Recommended Action: Approve the nomination of Alana McNary to the Workforce Alliance LWDB Executive Committee.
5. **Strategic Plan Project Updates:** Keith Lawing (12:00) (pp. 16-21)
Updates on the Roadtrip Nation, Home Base Wichita and SNAP Education and Training projects will be provided.

Recommended Action: Take appropriate action.
6. **Consent Agenda and Committee Reports** (12:30)
 - A. Approval of Meeting Minutes for March 8, 2023 (p. 22)
 - B. Workforce Alliance Program Year 2022 Budget Update (p. 23)
 - C. One-Stop Operator / Operations Report (pp. 24-28)
 - D. On-the-Job Training Contracts – AeroMach Labs, Keycentrix and Creekstone Farms (pp. 29-31)
 - E. 2023 Jobs FORE Youth Golf Tournament (p. 32)
 - F. Registered Apprenticeship Report (pp. 33-34)
 - G. Communications Report (pp. 35-37)

Recommended Action: Approve the consent agenda as presented.
7. **Adjourn:** Melissa Musgrave (1:00)

*The next LWDB Executive Committee Meeting / Roundtable is scheduled for
Wednesday, May 10, 2023 at 11:30 a.m.*

April 12, 2023

Submitted By: Chad Pettera

Item

Accounting Services Contract

Background

The Workforce Alliance (WA) released a request for proposals (RFP) for accounting services on December 8, 2022. Notices were sent to the vendor list and the top 25 accounting firms in Wichita, and legal notice published in the Kansas Register. The RFP closed January 25, 2023 and only one response was received from Allen Gibbs and Houlik, LC (AGH).

Staff reviewed the proposal from AGH and found it to meet the terms and requests in the RFP, and the cost was in line with pricing expectations. Staff submitted a sole source request, due to only receiving one proposal, to the Kansas Department of Commerce (KDC). The sole source request was approved by KDC on March, 9, 2023.

Analysis

Staff has reviewed the RFP and submission to ensure it meets the requirements and has compiled a cost comparison. Below is a table with the cost breakdown of AGH’s proposal. Based on the cost comparison and past bids, WA staff believe the costs are reasonable. Costs do increase slightly each year. The term will be for five years with two annual extensions.

		AGH Proposed	Current
General Accounting Fees			
	AP/AR Process	\$5.95 each	\$4.75
	Monthly Reporting	\$2,750	\$2,200.00
	990 Annual Tax	\$2,750	\$2,100.00
	5500 Annual Per Plan	\$500	
	Annual Closesout	\$4,060	\$3,250.00
	1099	\$300/\$5	\$300/\$5
Payroll Fees			
	EE Payroll	\$2	\$1.60
	Direct Deposit File	\$12.50	\$10.00
	Payroll Tax Payments	\$12.50	\$10.00
	Payroll Tax Processing	\$155	\$125.00
	Annual W-2/W-3	\$375/\$3.75	\$300/\$3.00
	Annual Online Payroll	\$2/EE Month	\$1.00/EE Month
	ACA Monthly Tracking	\$62.50	\$50/\$1
	ACA Tracking EE	\$1.25/EE Month	
	ACA Annual Report	\$125	\$100/\$3
	ACA Annual Report	\$3.75/per form	
Hourly Rates			
	Staff	\$95-\$160	\$125
	Supervisor	\$161-\$225	\$200
	Manager	\$226-\$275	NA
	Officer	\$276-\$350	NA

April 12, 2023

Submitted By: Chad Pettera

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Authorize the President and CEO to enter into a new contract with Allen Gibbs and Houlik, LC for accounting services.

April 12, 2023

Submitted By: Chad Pettera

Item

Employer of Record Request for Proposals

Background

The Workforce Alliance (WA) is completing a request for proposal (RFP) process for employer of record services (EOR). The EOR provides the payroll and all associated fringe and liability coverage for participants that are placed in work experiences. The Workforce Innovation and Opportunity Act (WIOA) Youth and Senior Community Service Employment Program (SCSEP) programs are the primary programs that utilize the EOR but other programs may use the service based on programming.

The RFP was released on January 5, 2023 and closed on February 16, 2023. The Workforce Alliance sent out notices to local temporary labor service providers and posted the notice of the RFP in the Wichita Eagle and communicated it through contact lists maintained by the WA. The Workforce Alliance also hosted a pre-bid conference on January 26, 2023 in which one organization attended. The contract term is for three years with two annual extensions.

Analysis

Three proposals were received. The proposers were Manpower, The Arnold Group, and Elite Staffing. A staff taskforce of Denise Houston, KC Schumacher, Chip Reece, and Lori Schartz reviewed the proposals and prepared questions for which the proposers submitted written clarification.

Costs for services:

Wage Mark Up By Job Classification	Manpower	The Arnold Group	Elite Staffing
Office/Clerical	32%	40%	31%
Light Industrial	37%	44%	34%
Industrial/Landscaping	39%	-	36%
Other Services			
Criminal Background Check	\$7.50-\$15.00	Varies	Varies
Drug Test	\$7.50-\$30	\$18-\$45	\$14.99

Evaluation:

The Taskforce Scored the proposals based on 9 factors

	Manpower	The Arnold Group	Elite Staffing
Experience and Qualifications	200	190	140
Capacity	100	95	60
Ability to Place 16-21 Year Olds	75	78	94
Price	93	79	99
Services Available	69	74	45
Timing of Delivery	40	40	37
Technical Response	38	38	37

April 12, 2023

Submitted By: Chad Pettera

Completeness of Proposal	97	86	67
Financial Ability	100	95	100
Total	812	775	679

Recommended Action

Authorize the President/CEO to enter into a contract for Employer of Record Services contract with Manpower and The Arnold Group.

April 12, 2023

Submitted By: Chad Pettera

Item

Workforce Innovation and Opportunity Act (WIOA) Career Services Agreement

Background

The Workforce Alliance (WA) has been a provider of career services since 2009 after drastic funding cuts in the federal Workforce Investment Act allocations to Local Area IV. With the passage of the Workforce Innovation and Opportunity Act (WIOA), for WA to continue to be the provider of career services, firewalls and conflicts of interests had to be implemented through an agreement agreed to by the WA, Chief Elected Officials Board (CEOB), and the Governor of Kansas. In September 2021, during a WIOA Key Provisions Review by the US Department of Labor (USDOL), it was determined WA was not in compliance and a new agreement would need to be implemented.

Analysis

WA worked with the Kansas Department of Commerce (KDC) to develop an agreement to implement firewalls and mediate conflicts of interest to allow WA to continue to be a provider of WIOA Title I Career Services. WA was under the impression that the career services agreement that was developed by WA and the KDC was reviewed by USDOL. WA was notified in the Fall of 2022 that USDOL had not reviewed the agreement and in fact was requesting some changes to the agreement.

An updated career services agreement with the changes highlighted is enclosed. The changes add some clarification into what partners and programs are responsible for what actions and add a little more detail. No other changes were requested. This new agreement was submitted to USDOL in February and was approved.

Recommended Action:

Approve the WIOA Career Services Agreement and authorize the necessary signatures from the Local Workforce Development Board (LWDB).

WIOA Career Services Agreement for KS LA IV

This is an agreement between the Workforce Alliance of South Central Kansas (WA) serving as the Local Workforce Development Board (LWDB) for Kansas Local Area IV (LAIV), the Chief Elected Officials Board (CEOB) for LAIV, and the State of Kansas for the provision of allowing the LWDB to provide Career Services. The LWDB employs a President and Chief Executive Officer that has the responsibility for the day-to-day administration of the Workforce Innovation and Opportunity Act in LAIV.

This agreement outlines WA's the duties/responsibilities required to serve as the Career Services Provider and will be continually reviewed/monitored for compliance with the duties outlined below. This signed agreement is effective January 1, 2021 and will be reviewed annually at the by the LWDB and CEOB. Any revisions will result in a modification of this agreement signed by all parties.

CONFLICTS OF INTEREST, FIREWALLS AND INTERNAL CONTROLS

For the purpose of this agreement, the following applies:

- a) Conflict of Interest – Every board member must sign the Conflict of Interest and Code of Conduct Policy form. All employees must sign the Personnel, Code of Conduct and Business Ethics Handbook Acknowledgement page that states they have read the handbook and agree to comply with the policies contained within the document.
- b) Firewall – The One Stop Operator which is a separate entity procured and contracted with by the LWDB and CEOB and is responsible for the **operations (was Delivery of Career Services)** and of the One Stop Center (American's Job Center or AJC) coordination of the delivery of Career Services and has functional supervision duties of staff delivering Career Services. The One Stop Operator ensures Career Services are delivered as defined by WIOA. The One Stop Operator reports on activity and performance to the LWDB and CEOB at each scheduled meeting. The WA Director of Integrated Services formally supervises the American Job Center WIOA Title I staff responsible for implementing Basic Career Services and the WA Director of Training and Policy formally supervises WA staff providing Individualized Career Services that involve case management services for **WIOA Title I (added Title I)**
- c) Internal Control -To the extent possible, WA segregates duties within the provision of Career Services. WA Workforce Professionals conduct eligibility determinations for Adult and Dislocated Worker programs; which is then reviewed and approved or denied by a WA supervisor. **WA (changed from identifying specific positions to WA)** and Kansas Department of Commerce

LAIV Regional Operations Manager all work together under the direction (*changed from oversight*) of the One Stop Operator to oversee and coordinate all American Job Center staff who provide Career Services

SERVICES, DUTIES AND RESPONSIBILITIES

The One Stop Operator oversees and directs the coordination for the provision of career services in a blended model utilizing American's Job Center staff. The One Stop Operator also coordinates the provision of applicable partner services to avoid duplication and redundancy, but not to the sole benefit of achieving a single partner's program objectives.

Basic Career Services (Title I)-Provided by AJC staff

- Eligibility Determination
- Outreach, Intake, Orientation
- Initial assessment of skill levels & supportive service needs
- Job search assistance (self-directed and staff assisted)
- Placement assistance
- Career counseling
- Providing inf on in-demand sectors, occupations, or nontraditional employment
- Provision of referrals and associated coordination of activities with other programs and services
- Provision of workforce and labor market employment statistics information
- Provision of info on job vacancies
- Provision of info on job skills necessary to fill vacancies
- Provision of info on local demand occupations, with earnings, skills requirements, and opportunities for advancement for those jobs
- Provision of performance and program cost info for providers of education and training
- Provision of info on local performance
- Provision of info on availability of supportive services or assistance
- Referral to supportive services
- Provision of information and meaningful assistance filing for UI
- Assistance establishing eligibility for financial aid

Individualized Career Services (Title I)-Provided by AJC Staff

- Comprehensive and specialized assessments (diagnostic testing, assessment tools, in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals).
- Development of an individualized employment plan:
 - Employment Goals
 - Achievement Objectives
 - Services need to achieve goals

- Group and/or individual counseling and mentoring
- Career planning and case management
- Short-term pre-vocational services (learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, professional conduct, etc.
- Internships/Work Experiences, linked to careers.
- Workforce preparation activities (basic academic skills, critical thinking skills, digital literacy skills, self-management skills, working with others, utilizing resources, preparing for transition into and completion of PSE, training or employment.
- Financial literacy services
- Out-of-area job search and relocation assistance
- English language acquisition and integration into education/training programs

Follow-up Services (Title I)-Provided by AJC Staff

- Provided as appropriate placed into unsubsidized employment for up to 12 months after the first day of employment and involves counseling about the workplace.

MONITORING

- Provision of WIOA Title I career services is monitored bi-annually by independent third party procured by the LWDB and the CEOB. The LWDB and CEOB receive the reports issued from the independent contracted monitor.
- Monitoring reviews conducted by the Kansas Department of Commerce Workforce Compliance and Oversight (WCO).
- All (expanded to be all partners) career services delivered through the comprehensive AJC are also reviewed during the One-Stop Certification process every three years.
- Monitoring and audit reports are reviewed at LWDB and CEOB meetings.
- The One Stop Operator issues reports on the delivery services to the LWDB and CEOB on a regular basis. A reporting template has been developed and includes items such as traffic, services provided, updates on partners, assessments conducted, and other items the LWDB and/or CEOB request (added this sentence).
- Performance reports are delivered to the LWDB and CEOB for discussion and review at their regularly scheduled meetings.

CEOB RESPONSIBILITIES

- Serve as grant recipient and assume fiscal liability for grant funds for WIOA Title I adult, dislocated worker and youth activities; as well as other such appropriate federal workforce funds as may be awarded.
- Approve budgets for carrying out the responsibilities of the LWDB.
- Appoint members to LWDB.
- Review program oversight and evaluation through different monitoring and reporting provided and act to address any deficiencies.
- Review Policies approved by the LWDB.

In partnership with the LWDB:

- Participate in the development of the Regional and Local Area Plan.
- Conduct oversight of One-Stop delivery system, youth activities, and employment and training activities.
- Select One-Stop operator(s) and eligible service providers and oversee compliance and continued improvement (may subsequently terminate these for cause).
- Agree on Memorandums of Understanding between the Local Board and the Workforce Development Partners in LAIV
- Negotiate and reach agreement on performance standards and any additional local performance measures.
- Certify the Comprehensive and affiliate (added affiliate locations) One Stop American's Job Centers every three years.

In partnership with the Governor of Kansas:

- Agree on whether the LWDB may serve as the Provider of Career Services.
- Provide technical assistance and recommend best practices in service delivery.
- Negotiate waiver requests as needed.

SIGNATURES

April 12, 2023

Submitted By: Denise Houston

Item

Proposed Policy Revisions

Background

Staff is requesting the following policy revisions to address high barriers customers' needs and as part of continuous improvement. The proposed revisions are as follows:

Adult, Dislocated Worker, and Youth Supportive Services Policies

- Add option for Uber under Supportive Services Transportation
 - Uber would only be an option under the following circumstances:
 - Customer does have a vehicle or access to a vehicle
 - The regular bus or paratransit is not an option due to time of day or location
 - Uber rides would only be available for required training dates or employment
 - Uber rides would be limited to two months
 - Uber rides would be set up by Senior Staff for specific dates and times to pick up and drop off customers at training or employment

Supports Strategic Goal:

- Meet or exceed the negotiated performance of Workforce Innovation and Opportunity Act (WIOA) Title I programs to maximize community impact
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Approve the proposed policy changes as presented.

April 12, 2023

Submitted By: Keith Lawing

Item

Workforce Alliance LWDB Executive Committee Appointment

Background

The Local Workforce Development Board (LWDB) can establish standing committees to provide information and assist the LWDB in carrying out its responsibilities under the Workforce Innovation and Opportunity Act (WIOA). Currently, the Board has the following standing committees: Executive Committee, Program Operations and Performance Committee, Youth Employment Committee and Finance Committee. The purpose and membership of each committee is attached.

Analysis

LWDB member Alana McNary of Professional Engineering Consultants (PEC) has been nominated to serve on the Executive Committee. Board members are encouraged to serve on a committee to help support Workforce Alliance operations.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Expand the community impact of the Workforce Alliance through higher levels of board member participation
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Approve the nomination as presented to the Workforce Alliance LWDB Executive Committee.



Local Workforce Development Board (LWDB) Committees & Task Forces September 2022

LWDB Executive Committee

The Committee provides leadership to the LWDB and other standing committees and task forces. The Executive Committee is empowered to act on behalf of the entire LWDB when action by the LWDB is not possible due to timing of full Board meetings and action is required, or as delegated by an approved motion from the LWDB. In addition, the Executive Committee is responsible for tasking the committees of the LWDB, and setting the agenda for LWDB meetings. The LWDB Executive Committee is appointed by the Local Workforce Development Board (LWDB) Chair.

Purpose -

- Identify and assess workforce issues and needs of business and the community and endeavor to establish partnerships to align Workforce Alliance services to meet the community’s workforce needs.
- Solicit input and participation from the public and private sectors for joint planning and the provision of services to the residents of the Local Area IV.
- Provide overall policy guidance and oversight on the use of funds and on the approach to delivery of services.
- Establish a committee structure that ensures adequate review of proposals, oversight of program operations, long-range planning, and outreach to the business community.
- Act on behalf of the Board as needed.

Members -

Melissa Musgrave, Airbus, Chair/Finance Chair (LWDB)
Rod Blackburn, Partners in Education (LWDB)
Michele Gifford, Textron Aviation (LWDB)
Commissioner Jim Howell, Sedgwick County (CEOB)
Kathy Jewett, XLT Ovens (LWDB)
Patrick Jonas, Cerebral Palsy Research Foundation (LWDB)
Jeff Longwell, Eck Auto Group (LWDB)
Tony Naylor, Wichita Electrical Apprenticeship, POP Committee Co-Chair (LWDB)
Matt Peterson, Cargill (LWDB)
Gabe Schlickau, CoBank, Immediate Past Chair (LWDB)
Amy Williams, Spirit AeroSystems (Employer Partner)



LWDB Program Operations and Performance (POP) Committee

The Program Operations and Performance Committee (POP) oversees program operations, reviews performance, approves Eligible Training Providers for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth programs, and reviews industries and occupations for training in Local Area IV. The Committee is appointed by the LWDB chair.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Purpose - To advise the LWDB and Executive Committee on WIOA Adult, Dislocated Worker, Mature Worker and Youth programs, initiatives, and performance.

Members -

Tony Naylor, WEJTC, POP Co-Chair (LWDB)
Robyn Heinz, Vornado Air, POP Co-Chair (LWDB)
Justin Albert, Spirit AeroSystems (Employer Partner)
Kami Moore, Cowley College (LWDB/WIOA Title II)
John Clark, Plumbers & Pipefitters 441 (LWDB)
Dan Decker, Kansas Department of Children and Families (LWDB/WIOA Title IV)
Alex Munoz, Creekstone Farms (LWDB)
Erica Ramos, Kansas Department of Commerce (LWDB/WIOA Title III)
Laura Ritterbush, Goodwill / NexStep Alliance (LWDB)

LWDB Finance Committee

The Finance Committee oversees Workforce Innovation and Opportunity Act (WIOA) funds from the U.S. Department of Labor. Funding streams include Adult, Dislocated Worker, Youth, Senior Employment, grants and special projects. The Committee also reviews annual A-133 Audits and fiscal monitoring reports. The Finance Committee is appointed by the LWDB Chair.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Purpose -

- Develop an operating budget for the LWDB on an annual basis.
- Oversee and review audits of WIOA funds.
- Oversee and review procurements and the RFP process for the LWDB.
- Identify sources of revenue.



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

Members -

Jeff Longwell, Eck Auto Group, Committee Chair / LWDB Vice Chair
Russell Kennedy, IBEW 271 (LWDB)
Kim Krull, Butler Community College (LWDB)
Commissioner Greg Thompson, City of Winfield (CEOB)

LWDB Youth Employment Committee

The role of the Youth Employment Committee is to support the operations of the Workforce Alliance Youth Employment Project (YEP) and to identify and create partnerships to sustain and expand the Helping Youth Prepare for Employment (HYPE) initiative, and leverage the WIOA Youth program to help improve outcomes.

Membership - Membership is not exclusive to the Local Workforce Development Board (LWDB) members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

Members -

Amy Williams, Spirit AeroSystems, Co-Chair
Rod Blackburn, Partners in Education, Co-Chair (LWDB)
Laura Barker, USD 259
Aletra Chaney-Profit, Butler Community College
Michele Gifford, Textron Aviation (LWDB)
Cody Griffin, WSU Tech
Debbie Kennedy, Wichita Children’s Home
Mim McKenzie, YMCA
Alana McNary, PEC (LWDB)
Sally Stang, City of Wichita (LWDB)

April 12, 2023

Submitted By: Keith Lawing

Item

Strategic Plan Project Update

Background

The long-standing operational philosophy of the Workforce Alliance (WA) is to leverage funds and align services to have community impact beyond the annual allocation of federal funds from the Workforce Innovation and Opportunity Act (WIOA). To help determine priorities and develop plans to create community impact above and beyond the annual WIOA allocations, the WA Board conducts strategic planning on a regular basis.

Analysis

An update on several projects supporting the goals of the 2020-2022 Strategic Plan are now underway and updates are below.

Home Base Wichita (formerly Vets ICT)

The WA received \$705,000 in America Rescue Plan Act funds from the City of Wichita to support the Home Base Wichita Initiative, a project designed to help attract and connect transitioning military personnel and families to employment and career opportunities in South Central Kansas. The WA collaborated with the Wichita Regional Chamber of Commerce, Greater Wichita Partnership, Greater Wichita Veterans Advocacy Board and regional employers to develop this strategy.

After an extended planning period the project is ready to launch, a website has been developed [Home - Home Base Wichita](#) and the strategy for using on-the-job training funds to assist small businesses hire veterans is now in place. A press release is attached.

Roadtrip Nation (RTN)– Project Wichita Update

The Build Your Future [Build Your Future / Wichita \(roadtripnation.com\)](#) Digital Community Hub is active and being utilized in area schools, and as a tool to help support the Workforce Innovation and Opportunity Act (WIOA) Youth program. A training session for staff from USD 259 and the Workforce Alliance was held last fall and the WA is actively using the Hub in the WIOA Youth Program.

The filming for the RTN documentary is completed and expected to air nationally on PBS in September or October. It will go to 40-60 million households, and there will also be 50+ short-form video assets that can be integrated into the Build Your Future Digital Community Hub and made available to workforce-focused partners across the region. Plans are now in development to host a “watch-party” in partnership with area schools to help promote the project and increase its usage as a career awareness tool in schools all across the region and state of Kansas.

The WA is one of several Workforce Boards partnering with RTN and one of the of the five Roadtrippers, Gary Tran, attended the NAWB Forum in Washington DC and was part of a panel discussion about the project. He was very impressive and a clip from the film was shown and that will be shared at the Executive Committee meeting.



April 12, 2023

Submitted By: Keith Lawing

Youth Employment: YEP/HYPE and Work Based Learning

On April 1, Manufacturing Interview Day was held at the USD 259 Future Ready Center. There were 106 students in attendance interviewing for jobs with Spirit AeroSystems, Cox Machine and Integra Technologies. Textron Aviation will also be hiring high school interns this summer and are now in the process of interviewing candidates.

Once again there will be a series of Career Exploration Camps for 14 and 15-year-olds as part of the YEP / HYPE work plan. Students will learn about a career field they are interested in and will be paid a stipend of up to \$200.00 based on punctuality, attendance, and participation.

Below is a list of the camps confirmed and now being planned.

- **Camp HYPE: Trade Skills Dates: June 5th- June 8th** (* - Trade Skills Camp HYPE is for ages 14-18)
Held at the workforce center at 2021 N. Amidon #1100 Wichita, KS 67203
- **Camp HYPE: Textron Aviation: June 19th- June 22nd**
Held at the workforce center at 2021 N. Amidon #1100 Wichita, KS 67203
- **Camp HYPE: Healthcare sponsored by Ascension Via Christi June 26th- June 29th**
Held at Urban League: 2418 E 9th St N, Wichita, KS 67214
- **Camp HYPE: Spirit AeroSystems: July 10th- July 13th**
Held at the workforce center at 2021 N. Amidon #1100 Wichita, KS 67203
- **Camp HYPE: Technology sponsored by FlagshipKansas: July 17th- July 20th**
Held at Groover Labs: 334 St Francis, Wichita, KS 67202
- **Camp HYPE: McConnell AFB: August 7th- August 10th**
Held McConnell Airforce base Youth Center: 53280 Topeka St # 221, McConnell AFB, KS 67221
- **Camp HYPE Money Career\$: TBD**
- **Camp HYPE Public Safety Careers: TBD**



April 12, 2023

Submitted By: Keith Lawing

One Workforce Grant and Deloitte Future of Work Project

The One Workforce Grant is active and seeking more employer partners and growing the number of skills training scholarships at area education partners. An update will be provided at the Board meeting.

To advance the issues from the Deloitte Future of Work Project a Talent Roadmap Leadership Coalition has been created. The purpose of the Coalition is to advance strategies and actions from the Deloitte study on the Future of Work. A key strategy is to create an active, effective and ongoing feedback loop between employers in key industry sectors and local education and training providers. Blow is a summary of an event to target Advanced Manufacturing. Similar sessions are being planned for Healthcare and Data / IT.

**Talent
Roadmap**
MANUFACTURING WORKSHOP



Workforce demands continue to affect local employers, while at the same time skills and capabilities are evolving and employees have more agency in the workplace. These changes have led the Partnership to activate an initiative as part of the Talent Roadmap: Building a community that defies expectation.

The initiative connects industry and education leaders so there is a tightening of a feedback loop that allows workers to have skills needed and employers can efficiently and effectively hire those skilled workers as the economy grows.

This week, the Partnership hosted a manufacturing talent workshop where more than 100 local CEOs, HR and education leaders strategized on how to break through tight-talent pools, ease hiring pressure and prepare current and up-and-coming talent. With an estimated 2,500 new, advanced manufacturing jobs to fill soon, the Partnership's efforts to strengthen the feedback loop is pivotal as our community explores untapped and unique talent sources to meet the growing demand.

April 12, 2023

Submitted By: Keith Lawing



Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Expand the community impact of the Workforce Alliance through higher levels of board member participation
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Receive and file



Home Base Wichita is an innovative hiring initiative in South Central Kansas, to recruit Military-Connected Individuals (MCIs) with specific skills and talents for jobs in the region, in alignment with needs of local employers.

Why Home Base Wichita? Companies with an effective military employment strategy have greater success in hiring highly skilled individuals, are more efficient, and have lower turnover. **Home Base Wichita** strives to provide this strategy for South Central Kansas.

Home Base Wichita defines MCIs as the following:

- **Transitioning Military:** Currently serving in the military within 18 months of a defined future service end date
- **Veteran:** Previously served on active duty, Guard or Reserve for any length of time, at any point in the past
- **National Guard/Reserve:** Currently serving in the National Guard or Reserve of any branch; drills one weekend per month and two consecutive weeks per year; can be called to active duty by the State or Federal Government
- **Military Spouse:** Married to a service member of any branch, Active Duty, Guard or Reserve
- **Student Veteran:** Within 18 months from graduation date/ready to work date; possesses skills from military service and educational programs; served in any branch as Active Duty, Guard, or Reserve

Home Base Wichita utilizes a Retain, Regain, and Attract Strategy:

- **Retain:** Engage with MCIs in the South Central Kansas region and give them a reason to stay
- **Regain:** Locate transitioning military who left Kansas and give them a reason to come back home
- **Attract:** Locate transitioning military at US Military installations across the United States and overseas who have specific skills, and attract them to South Central Kansas with viable career opportunities

Home Base Wichita assists businesses to recruit MCIs with the skills needed for the workforce by engaging:

- Military bases within Kansas and across the United States
- Military spouse groups within the military bases
- Kansas Army and Air National Guard units
- Student Veteran Associations at universities
- Specialized Veteran employment and hiring groups

Employers participating in **Home Base Wichita** will benefit from regional recruitment efforts and technical assistance for retention, military-ready culture creation, and ad hoc MCI consultation services.

For a Limited Time
Businesses that hire an eligible veteran through Home Base Wichita and provide on-the-job training can qualify for up to \$2,500* in reimbursement per hire for training costs
Veteran must be Unemployed or Underemployed. Contractual obligations apply. Co-Enrollment with other workforce grant programs is permitted.

For more information, please visit www.homebasewichita.com or contact Julie Sanders, Director of Military Employment Strategy 316-771-6638 or jsanders@workforce-ks.com



Home Base Wichita is a partnership initiative of:



Greater Wichita
Partnership

Equal Opportunity Employer/Program –Auxiliary aids and services are available upon request to individuals with disabilities. Any individual with a disability may request accommodations by contacting the Workforce Centers at 316-771-6800, TDD: 711 or 1-800-766-3777, or admin@workforce-ks.com.



Media Contact:

Amanda Duncan
amandaduncan@workforce-ks.com
316-640-4125

Home Base Wichita Encourages a Post-Military Career in Wichita and Surrounding Region



An innovative strategy designed to recruit people leaving the military to Wichita has launched. The initiative, Home Base Wichita, led by the Workforce Alliance of South Central Kansas and partners including the Greater Wichita Partnership, the Greater Wichita Area Veterans Advocacy Board, and the Wichita Regional Chamber of Commerce, received initial funding through the City of Wichita as part of an economic recovery strategy for small business and individuals impacted by COVID-19.

Julie Sanders, a veteran who has worked in businesses throughout Wichita, is leading the effort, serving as Director of Military Employment Strategy at the Workforce Alliance. In this role, she will work with businesses seeking skilled employees who are leaving the military, as well as their spouses, veterans, and other military connected individuals. A key goal of Home Base Wichita is to help grow the Wichita Regional economy by expanding the labor pool.

"It is estimated 26,000 people who transition from Active Duty every year in the Midwest. Wichita and the surrounding regions are well-positioned to be the home of choice for anyone who wants to build a post-military career," Sanders said. With the influx of cybersecurity firms as well as aviation, manufacturing, and healthcare industries, individuals with military experience and security clearances are a prime target for employers in the region. "The program focuses on recruiting and retaining transitioning military and their spouses to come to Wichita," Sanders said. The program assists veterans from all branches of the military, National Guard, and Reserve.

Home Base Wichita created a website to appeal to veterans and military connected individuals, while also providing resources for local employers to find and retain employees with key skill sets already in place based on military service. Training funds, up to \$2,500 per hire, are also available to assist small business in hiring qualified veterans. Details are available at www.homebasewichita.com.

"We are excited to participate in Home Base Wichita as an expanded strategy of Choose Wichita, highlighting the Wichita region as a destination of choice following service for military men and women and their families," Jeff Fluhr, Greater Wichita Partnership said.

WORKFORCE CENTERS
of South Central Kansas
KANSASWORKS.COM

Workforce Alliance Local Workforce Development Board (LWDB)
Executive Committee Meeting Minutes
March 8, 2023 – 11:30 AM

1. **Welcome and Introductions**

The Workforce Alliance (WA) LWDB Executive Committee assembled via ZOOM. Chair Melissa Musgrave welcomed Committee members. The meeting was called to order.

1. **On-the-Job Training (OJT) Contract for the Eligible Training Provider List (ETP)**

Phillips Southern Electric Co., Inc. has submitted an application to be added to the Eligible Training Provider (ETP) list for On-the-Job Training (OJT). Phillips Southern is a highway infrastructure electrical contractor located in Sedgwick County with 55 employees. The application is for the positions of Heavy Equipment Operator, Commercial Drivers License, Licensed Electrical and Crane Operator and each position has a different training length and requirements. All positions pay at least an entry level wage of \$15.60 an hour with full benefits and they anticipate hiring an additional 25 staff this year. All funding streams are available and appropriate based on occupation and new hire eligibility requirements; staff have identified some candidates that in particular qualify for the new Home Base Wichita OJT funding. Rod Blackburn was interested in what kind of curriculum was being used in their training (apprenticeship, etc.) particularly since the positions are so diverse as well as if it is a union or non-union business. Staff will get more information to address these questions and report back to the Committee. The company does not yet have training plans to meet the criteria for Home Base Wichita and staff are working them to develop that.

Rod Blackburn (Kathy Jewett) moved to approve the addition of Phillips Southern Electric Co., Inc. to the On-the-Job (OJT) Eligible Training (ETP) list as presented.

2. **Meeting Minutes from October 12, 2022 and December 14, 2022**

Kathy Jewett (Jeff Longwell) moved to approve the minutes from the October 12, 2022 and December 14, 2022 meetings as presented.

3. **Adjournment**

The meeting was adjourned at 11:42 PM.

Attendees:

LWDB Executive Committee Members

Rod Blackburn
Michele Gifford
Kathy Jewett
Jeff Longwell
Melissa Musgrave
Matt Peterson
Gabe Schlickau

Staff/Guests

Amanda Duncan
Shirley Lindhorst
George Marko
Chad Pettera
Tisha Cannizzo, Eckerd Connects
Erica Ramos, LWDB

Workforce Alliance Consolidated Budget PY22

July 2022 - June 2023

Expenditures Through 2/28/2023

Category	WIOA				Community Impact Funds				Consolidated			
	Budget	Feb Expenditures	YTD Expenditures	% Budget Remaining	Budget	Feb Expenditures	YTD Expenditures	% Budget Remaining	Budget	Feb Expenditures	YTD Expenditures	% Budget Remaining
Wages	\$ 2,120,500	\$ 146,261	\$ 1,258,590	41%	\$ 1,379,202	\$ 102,805	\$ 876,593	36%	\$ 3,499,702	\$ 249,066	\$ 2,135,183	39%
Fringe	\$ 547,814	\$ 37,259	\$ 287,181	48%	\$ 372,862	\$ 19,173	\$ 175,977	53%	\$ 920,676	\$ 56,432	\$ 463,158	50%
Facilities	\$ 291,550	\$ 59,230	\$ 286,965	2%	\$ 196,153	\$ 6,496	\$ 41,233	79%	\$ 487,703	\$ 65,726	\$ 328,198	33%
Contract/Pro Fees	\$ 265,284	\$ 18,193	\$ 164,385	38%	\$ 208,751	\$ 14,851	\$ 66,224	68%	\$ 474,035	\$ 33,044	\$ 230,609	51%
Supplies/Equipment	\$ 82,510	\$ 5,991	\$ 49,785	40%	\$ 78,450	\$ 10,244	\$ 35,673	55%	\$ 160,960	\$ 16,235	\$ 85,458	47%
Outreach/Cap Building	\$ 40,645	\$ 3,624	\$ 32,395	20%	\$ 90,548	\$ 4,199	\$ 109,282	-21%	\$ 131,193	\$ 7,823	\$ 141,677	-8%
Travel/Conferences	\$ 48,720	\$ 7,895	\$ 31,760	35%	\$ 38,334	\$ 2,720	\$ 22,429	41%	\$ 87,054	\$ 10,615	\$ 54,189	38%
Grants Awarded	\$ 88,100	\$ 13,170	\$ 83,844	5%	\$ 193,500	\$ 2,711	\$ 118,519	39%	\$ 281,600	\$ 15,881	\$ 202,363	28%
Staff Development	\$ 16,600	\$ -	\$ 7,750	53%	\$ 19,450	\$ -	\$ 2,316	88%	\$ 36,050	\$ -	\$ 10,066	72%
Misc/Dep/Int	\$ -	\$ -	\$ -	0%	\$ 51,050	\$ -	\$ 31,165	39%	\$ 51,050	\$ -	\$ 31,165	39%
Work Experience	\$ 978,047	\$ 57,673	\$ 433,137	56%	\$ 276,653	\$ 19,685	\$ 140,474	49%	\$ 1,254,699	\$ 77,358	\$ 573,611	54%
On The Job Training	\$ -	\$ -	\$ -	-	\$ 476,800	\$ 6,029	\$ 124,152	74%	\$ 476,800	\$ 6,029	\$ 124,152	74%
Incentives	\$ 25,000	\$ -	\$ 500	98%	\$ 10,000	\$ 50	\$ 8,995	-	\$ 35,000	\$ 50	\$ 9,495	73%
Occupational Training	\$ 307,066	\$ 10,517	\$ 53,070	83%	\$ 1,459,216	\$ 22,584	\$ 281,803	81%	\$ 1,766,282	\$ 33,101	\$ 334,873	81%
Supportive Services	\$ 55,000	\$ 6,480	\$ 24,966	55%	\$ 317,500	\$ 22,097	\$ 81,770	74%	\$ 372,500	\$ 28,577	\$ 106,736	71%
Total	\$ 4,866,836	\$ 366,293	\$ 2,714,328	44%	\$ 5,168,469	\$ 233,644	\$ 2,116,605	59%	\$ 10,035,305	\$ 599,937	\$ 4,830,933	52%

Analysis

Budget: The PY22 budget with expenditures through the end of the February 2023. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY22 budget allocates 37% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 24% through the month of February. The budget has 52% remaining with a budget expectation of 33% remain. Outreach and/Capacity Building is on track for WIOA, but over spend for CIF, but CIF funds overall are adequate.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Receive and file.

Item

Workforce Centers Operations March Update

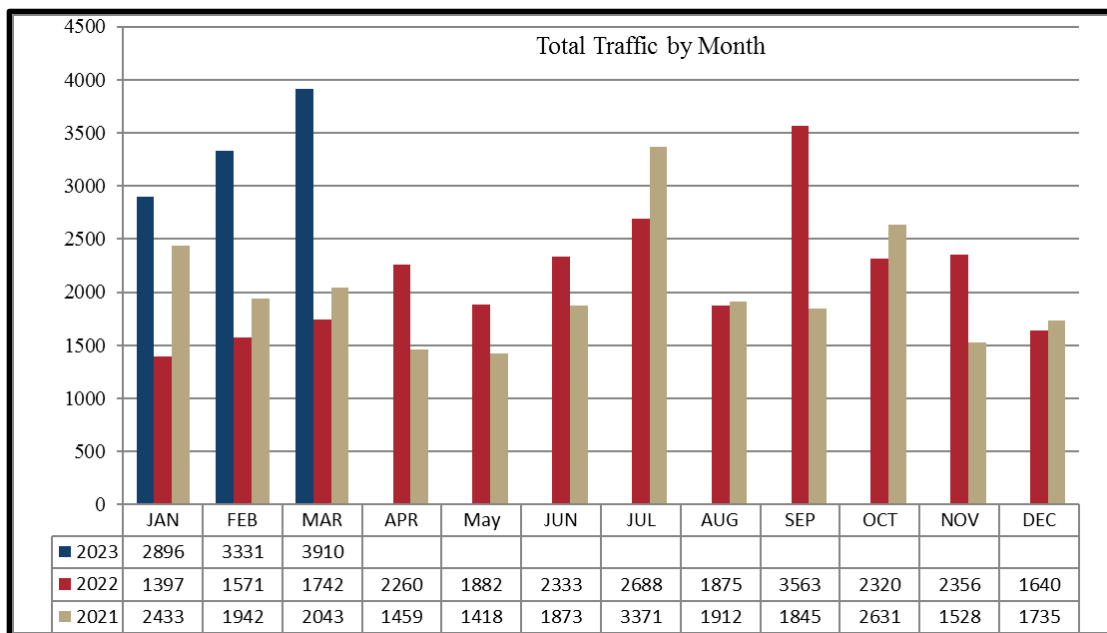
Background

Operating Hours:

- Wichita Workforce Center - Monday–Thursday 7 am–6 pm, Friday 9 am – noon
- Butler Workforce Center (El Dorado) – Monday-Thursday 8 am – 5 pm
- Sumner Workforce Center (Wellington) – Monday and Wednesday 8 am – 5 pm
- Cowley Workforce Center (Cowley College, Ark City) - Monday-Friday 8 am-5 pm

Total Customer Traffic

Across all Centers, traffic was up in the first quarter of 2023, with 3,910 individuals served in March. That number includes job seekers who received resume assistance, took pre-employment assessments, attended workshops, participated in job fairs and youth who engaged in workshops and other events in the community, just to name a few. That represents the highest count of individuals served in one month since January 2019. The bar graph below illustrates how traffic has changed monthly since January 2021.

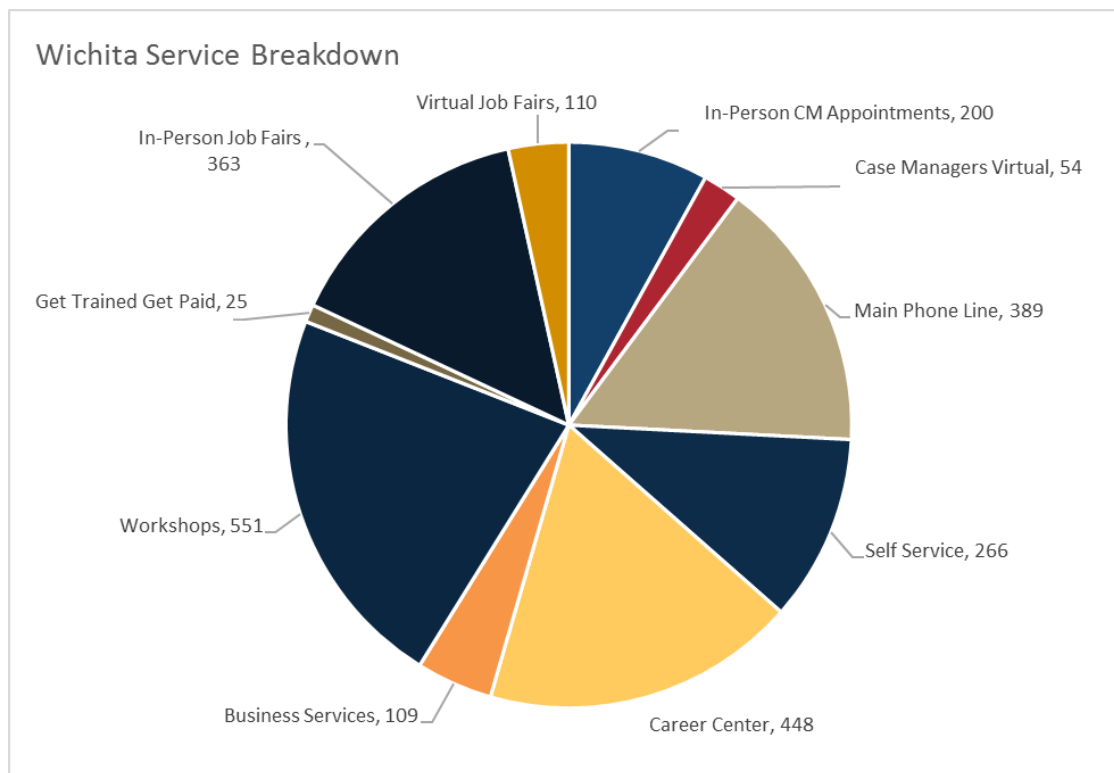


Wichita Workforce Center Customer Counts

The pie chart below represents the services provided through Area IV’s comprehensive center, the Wichita Workforce Center. The Workshop category includes customers who came in for WorkKeys assessments, RESEA orientations as well as in person workshops. Case Management appointments, both in person and virtual, represents appointments for Trade Adjustment Assistance (TAA), Jobs for Veterans State Grant (JVSG), WIOA Youth, Adult and special grant training programs.

April 12, 2023

Submitted By: Tisha Cannizzo and George Marko



Job Seeker Services

As Career Center staff met to help job seekers with resumes, mock interviews, job search activities and assisted with unemployment insurance questions, some of the successes they experienced included:

- Assisted more customers each month in 2023 than in 2022 months while having fewer staff,
- Continued to develop and strengthen community partnerships to streamline the referral process to the Career Center,
- Found fewer errors with customer documentation when doing audits on accounts,
- 28 customers who received services in the Career Center left comments on the Customer Satisfaction Survey with an average satisfaction rating of 4.89 out of 5.

Some highlights of first quarter activities outside of the Wichita Workforce Center include:

- Butler Workforce Center – Assisted with Holly Frontier Sinclair hiring in February. 111 individuals received assistance during the 3-week process which included 15 WorkKeys sessions.
- Sumner Workforce Center – The office is staffed 10-12 days per month. During which consistent traffic has increased to about 20 job seekers and two WorkKeys sessions are facilitated.
- Cowley College – The staff at Cowley College hosted two job fairs in the first quarter. In January Cowley College saw about 50 job seekers and in March Southwestern College, partnered with Cowley College and Cowley First, saw 158 job seekers.
- Corrections Partnership – For the first quarter of 2023, 426 services were provided to 124 individuals onsite at Parole and Probation. 75 individuals gained employment with an average wage of \$14.00 per hour.

April 12, 2023

Submitted By: Tisha Cannizzo and George Marko

Below is a breakdown of job seeker traffic numbers in multiple locations within Local Area IV. The difference in the numbers for these two charts for the Wichita Workforce Center is that the Career Center staff work with customers in more ways than one on one appointments. Those staff are returning MRP phone calls, which take considerable time and they facilitate group activities, both inside and outside of the Workforce Center.

One on One Job Seeker Services	Wichita	Butler	Sumner
# Walk In Customers	83	60	18
# Phone Appointments	76	15	2
# Zoom Appointments	19	0	0
# In Person Appointments	460		
# Customers Booked	568		
Total Customers Served	446	75	20

Workforce Center	# Job Seekers Served												Total
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Wichita	67 9	63 2	77 3										2,084
Butler	11 0	16 4	75										349
Cowley	16	10	3										29
Sumner	19	22	20										61
Corrections	10 9	12 0	14 0										369
McConnell	31	32	33										96

Workshops

YouTube workshops have continued to be a strong resource for partner agencies and job seekers in 2023. In late February views for computer workshops began an unexpected climb exponentially and peaked on March 6. Below is a list of the most frequently watched YouTube videos, followed by attendance data on live workshops facilitated at the Wichita Workforce Center.

2023 Top Viewed Workshop Videos	Jan	Feb	Mar
Total Views	513	2,400	20,600
Starting Off Right	36	30	47
Attitude Determines Altitude	71	34	36
Intro to the Workforce Center and Services	79	53	109
WorkKeys National Career Readiness Certificate	28	39	44
Creating a Resume Using Templates	61	32	24
Basic Computers 101-Part 1		1,305	14,132
Basic Computers 101-Part 2		251	2,716

April 12, 2023

Submitted By: Tisha Cannizzo and George Marko

Basic Computers 102-Part 1		58	487
Basic Computers 102-Part 2		105	797
Basic Computers 102-Part 3		97	1,562

In House Workshops	March Registered	March Attended	2023 Attended
Basic Computers 101	4	3	10
Basic Computers 102	14	7	23
Intro to Word	17	12	28
Intro to Excel	14	8	27
Online Applications 101	11	6	11
Job Search 101	5	3	3
Resumes Start to Finish (Part 1)	7	2	9
Resumes Start to Finish (Part 2)	2	1	4
Big Interview	1	0	2
Digital Skills E-Learning Lab	15	11	16
TOTAL	90	53	133

One Stop Operator Update

Partner meetings returned to the Wichita Workforce Center in 2023. The meeting structure was designed to provide an opportunity for non-profit and government service agencies to connect at an introductory level and increase engagement and strategic collaboration as each organization is interested and able.

- Workforce 101 – monthly - single exposure event for any service organization staff member who wishes to learn more about Workforce Center services.
- Workforce Partner Collaboration Meeting – every other month - large, inclusive meeting to develop relationships and to learn about programs and services to benefit all organizations.
- Access Point – every other month – strategic meetings of committed partner organizations to develop integrated relationships to best serve individuals in need of higher paying jobs.
- WIOA Partners - Twice a year to discuss MOU agreements.

Partner Meeting Participation								
Month	Workforce 101		Partner		Access Point		WIOA	
	Partners	Workforce	Partners	Workforce	Partners	Workforce	Partners	Workforce
December-22			37	19				
January-23	10	1			22	13		
February-23	6	1	29	11				
March-23	11	1			14	10		

Business Services

Area IV posted 612 jobs in KansasWorks this month, which is a 12% increase from the month of February. State-wide, there is currently 55,477 open positions, with 8,502 active resumes in KansasWorks, which is fewer open positions (57,453) and more active resumes (7,920) than the prior month.

April 12, 2023

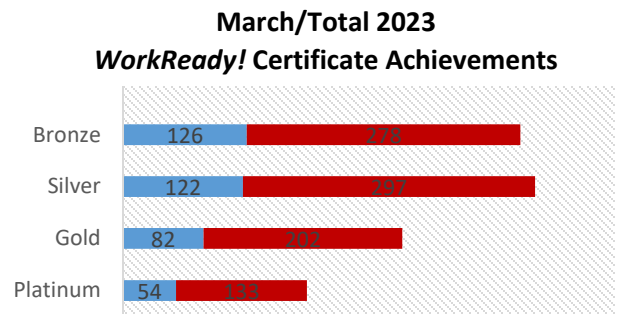
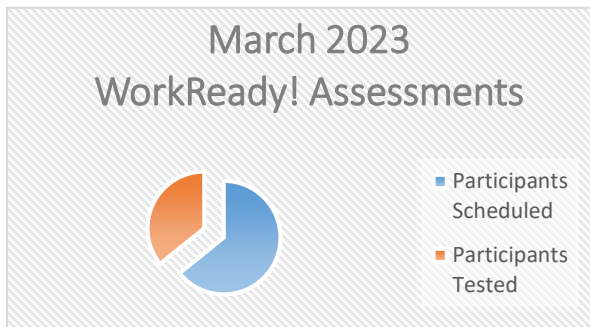
Submitted By: Tisha Cannizzo and George Marko

472 job seekers attended 8 different job fairs in March while 60 employers participated. In March Business services has conducted bi-weekly multi-employer job fairs in addition to 6 other virtual, single employer, and community events. Job fairs are exhibiting consistent jobseeker traffic by averaging 68 participants through the first quarter of 2023. Jobseeker participation is lower compared to pre-pandemic numbers; however, employer feedback has been positive stating that the quality of the applicants is high.

The center experienced a slight decrease in WorkReady! certificates award rate to the individuals that tested in the month of March. However, there was an increase in the number of participants scheduled from 306 in January, 604 in February, and now 802 in March. With testing 447 people, about 86% percent passed. Testing numbers were largely increased due to Spirit’s hiring event February 11, 2023 in which they made over 700+ offers.

<u>WorkReady! Certificates</u>
<i>March Certificates Awarded - 384</i>
<i>Award Rate – 85.9%</i>
<i>2023 Certificates Awarded – 910</i>
<i>Award Rate – 88.7%</i>

<u>WorkReady! Testing</u>
<i>March Testing Sessions - 36</i>
<i>Attendance Rate – 55.7%</i>
<i>2023 Testing Sessions – 83</i>
<i>Attendance Rate – 59.9%</i>



	March	2023 Totals
<i>Pre-Employment Skills Assessments Administered</i>	174	512
<i>Applications Completed</i>	30	176
<i>Services to Employers</i>	222	699
<i>Job Postings</i>	612	1822

Recommended Action
Receive and File.

Item

On-the-Job Training (OJT) Contracts for the Eligible Training Provider List (ETP)

Background

1. Approval of Addition to the ETP List for OJT

The following employer has submitted an application to be added to the ETP list for OJT.

Employer:	Aero-Mach Labs, Inc.
Company Description:	Repair, overhaul and exchange of aircraft instruments and fuel system components.
Location:	Wichita, Sedgwick County
Occupation(s):	Avionics Electronics Technician, Electrical/Mechanical/Software Design,
Training Length:	Approximately 6 months to a year
Average Wage Range:	Entry level - \$15.60 to \$17.00
Benefits:	Full benefit package
Comments:	<p>Aero-Mach Labs is an FAA certified repair station (NJ2R044L) for instruments classes 1 through 4 and accessories class 2 and 3. Our teams of hand-picked service specialists work in one of the largest most advanced repair stations in the country.</p> <p>Our skill sets include project management, electrical/mechanical/software design, DO-160 testing, DO-178 software development/testing, rapid prototyping, 3-D modeling with AutoCAD Inventor, high quality accelerated life testing (HALT) highly accelerated stress screening (HASS) and collaborative development/design experience with a variety of countries and OEM's.</p> <p>Aero-Mach is a military relay and solenoid/actuator manufacturer for aerospace and ground power applications.</p>
OJT Funding Streams <i>subject to availability</i>	All Funding streams are available and appropriate based on occupation and new hire eligibility requirements.

Recommended Action

Approve addition of **Aero-Mach Labs, Inc.** to OJT ETP list.

April 12, 2023

Submitted By: Mary Mann

Item

On-the-Job Training (OJT) Contracts for the Eligible Training Provider List (ETP)

Background

1. *Approval of Addition to the ETP List for OJT*

The following employer has submitted an application to be added to the ETP list for OJT.

Employer:	Keycentrix
Company Description:	Technology Company for pharmacy software development and support.
Location:	Wichita, Sedgwick County
Occupation(s):	Software Developer, Database Developer, Quality Assurance Analyst
Training Length:	Approximately 6 months to a year
Average Wage Range:	Entry level - \$18.00
Benefits:	Full benefit package
Comments:	<p>There are currently three candidates engaged in OJT through One Workforce. Two Product Support Engineers and one Key IT Engineer.</p> <p>Keycentrix has received around \$70,000 in reimbursements through One Workforce.</p> <p>The current WBL Contract is set to expire on April 30, 2023.</p>
OJT Funding Streams <i>subject to availability</i>	All Funding streams are available and appropriate based on occupation and new hire eligibility requirements.

Recommended Action

Approve continuation of **Keycentrix**. on OJT ETP list.

Item

On-the-Job Training (OJT) Contracts for the Eligible Training Provider List (ETP)

Background

1. Approval of Addition to the ETP List for OJT

The following employer has submitted an application to be added to the ETP list for OJT.

Employer:	Creekstone Farms Premium Beef LLC
Company Description:	Agriculture/Food Processing – Beef Production
Location:	Arkansas City, Cowley County
Occupation(s):	Bone Grind Operator, Control Systems Technician, Distribution Center Systems Support Technician and Refrigeration Technician
Training Length:	Approximately 1 year
Average Wage Range:	Entry level - \$18.00
Benefits:	<ul style="list-style-type: none"> • Medical, dental and vision insurance • 401k plan with company match 401k plan with Company match
Comments:	<p>Headquartered in Arkansas City KS, Creekstone Farms Premium Beef LLC has been in business for 19 years utilizing their state-of-the-art processing facility to deliver consistently high-quality products. Creekstone Farms is one of the few branded programs that is certified by the USDA ensuring superior products through more stringent guidelines and on-going inspections.</p> <p>Creekstone Farms has been reimbursed for four Incumbent Worker Trainings (\$8386.10) with one IWT still active.</p> <p>The current WBL Contract is set to expire on May 3, 2023.</p>
OJT Funding Streams <i>subject to availability</i>	All Funding streams are available and appropriate based on occupation and new hire eligibility requirements.

Recommended Action

Approve continuation of **Creekstone Farms Premium Beef LLC** on OJT ETP list.

April 12, 2023

Submitted By: Keith Lawing

Item

2023 Jobs FORE Youth Golf Tournament

Background

Since 2013, the Workforce Alliance has coordinated a golf tournament every year to raise funds for youth employment services and programs.

Analysis

The 11th annual Jobs FORE Youth Golf Tournament is scheduled for Thursday, September 21st at Hidden Lakes Golf Course in Derby.

Integra Technologies has agreed to be the tournament's Title Sponsor at a \$5,000 level. For the first time, there will be a Registration Table Sponsor at a \$1,500 level; Meritrust Credit Union has agreed to be that sponsor and in addition will help fund a financial services Camp HYPE during the summer.

The cost of sponsorship levels and team registrations have increased this year for the first time since the tournament's inception.

- Title Sponsor - \$5,000
- Registration Sponsor - \$1,500
- Event Sponsor - \$1,250
- Beverage Cart Sponsor - \$500
- Hole Sponsor - \$350
- Team Registration - \$600
- Prize Sponsorships are available

Save the Dates have been sent out to previous sponsors and players; letters asking for sponsorships and registrations will be sent out in the next few weeks.

Supports Strategic Goal:

- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Receive and file.



Registered Apprenticeship Report
As of 4/1/2023

[LAIV Registered Apprenticeship Information](#)

A strategic priority for the Workforce Alliance (WA) is to expand the use of Registered Apprenticeship (RA), both in traditional fields and for new and emerging occupations. The ‘earn and learn’ model benefits both employers and job seekers.

There are 26 Registered Apprenticeship (RA) sponsors and two SAEEI Intermediaries active in LAIV, totaling 46 approved RA programs. The WA accepts onsite applications for five RA programs. In March 2023, 23 individuals engaged in the RA application process, resulting in 18 completed applications delivered to RA program sponsors for consideration, details are below:

RA Application and Prescreen Activity			
2023	Applications and Prescreens	Completed Referrals	Completion Percentage
January	31	8	26%
February	25	4	16%
March	23	18	78%
Totals	79	30	38%

In LAIV, there are currently 599 active apprentices enrolled in 46 RA programs:

RA Sponsor	Active Apprentices
Airxcel Inc.	10
Butler Rural Electric	2
City of Augusta	3
City of Wellington	2
City of Winfield	3
Ferroloy	0
FlagshipKansas.Tech*	2
Independent Electrical Contractors	58
InterHab**	2
Ironworkers JAC	17
Metal Finishing	15
Plumbers & Pipefitters of Kansas	247
Sedgwick County Electric Cooperative	3
Sheet Metal Workers JAC	45
Spirit AeroSystems	47
TECT Aerospace	9
Wichita Electrical JAC	130
WSU Tech	4
Total	599

*Intermediary for tech occupations, active employers include Emprise Bank and Novacoast

**Intermediary for direct care occupations, active employers include Goodwill of Kansas

Ongoing RA Activity

Employer	Occupation	Status
Ferroloy	Maintenance Technician	Approved in March
Cox Machine	Machine Operator I	Pending
Wescon Controls	CNC Operator	In Development
Silgan Dispensary	Assembly Maintenance Technician	In Development
Bombardier	A&P Technician	In Development
Galaxy Tool	CNC Machinist	In Development

Other Activity

The WA hosted a RA outreach event and resource fair on 3/28/23 at the Wichita Workforce Center. The event was attended by 12 RA Sponsors and 31 job seekers.

The WA works in partnership with





Communications Reports
As of 4/01/2023

1. Building You

In September 2020, the Workforce Alliance and KWCH launched [Building You](#), a weekly feature story about jobs and the economy that airs each Wednesday at 4:00 pm, Lily Wu was the lead reporter until she left KWCH in March 2023. Additionally, *Building You* includes a Job of the Day highlighted on the 4 pm newscast and featured on the KWCH website with a link on how to access the job postings and other available jobs through the Workforce Center and Kansasworks.com. The Job of the Day segment also appears again on the KWCH morning newscast the following day. The Workforce Alliance provides content and leads for these features in strategic partnership with employers and partners who utilize the Workforce Center, and posts *Building You* and Job of the Day links on social media platforms. The weekly Building You feature story segment is in hiatus, but the Job of the Day segment continues.

March 2023 Building You Stories

3/8/23 [Building You: Jenny Dawn Cellars closing in downtown Wichita to find new location](#)

3/21/23 [Building You: Fidelity Bank parking garage opens new opportunities for small business](#)

March 2023 Job of the Day		
Date	Job Title	Employer
3/1/2023	Equipment Operator I	City of Bel Aire
3/2/2023	Crewperson 4 – Site Maintenance	USD 259 - Wichita Public Schools
3/3/2023	Heavy Equipment Operator - Front End Loader	Cornejo & Sons LLC
3/6/2023	SOC Analyst I	Novacoast
3/7/2023	ERP Business Analyst - IT	Sedgwick County
3/8/2023	Software Automation Engineer	Integra Technologies
3/9/2023	Linux Server Analyst, Senior	Wichita State University
3/10/2023	Account Specialist	Cox Machine Inc
3/13/2023	Technician 5a-c Direct Digital Controls	USD 259 - Wichita Public Schools
3/14/2023	Optometric Technician- Multiple Locations	Grene Vision Group
3/15/2023	Mechanic/Technician	Fedex
3/16/2023	A&P Mechanic	Textron
3/17/2023	A&P Mechanic	Yingling Aviation Inc
3/20/2023	Custodian 2	USD 259 - Wichita Public Schools
3/21/2023	Maintenance Worker (K) - 617 - Water Dist.	City of Wichita
3/22/2023	Facilities Maintenance Technician	Starkey Inc
3/23/2023	Maintenance Technician – Residential Homes	KETCH
3/24/2023	Facilities Maintenance Assistant	Ascension Living
3/27/2023	Accounts Payable Analyst-Hybrid Position	Sedgwick County
3/28/2023	Client Relationship Coordinator-Hybrid Position	ProHome, LLC
3/29/2023	Permanency Specialist-Hybrid	St. Francis Ministries
3/30/2023	Warranty Specialist WTO Lead-Remote	Case New Holland
3/31/2023	Intake Clinician-Hybrid	South Central Mental Health

2. Digital Media Report

The Workforce Alliance uses website and social media platforms to interact, inform, and educate the public on upcoming events and workforce development resources.

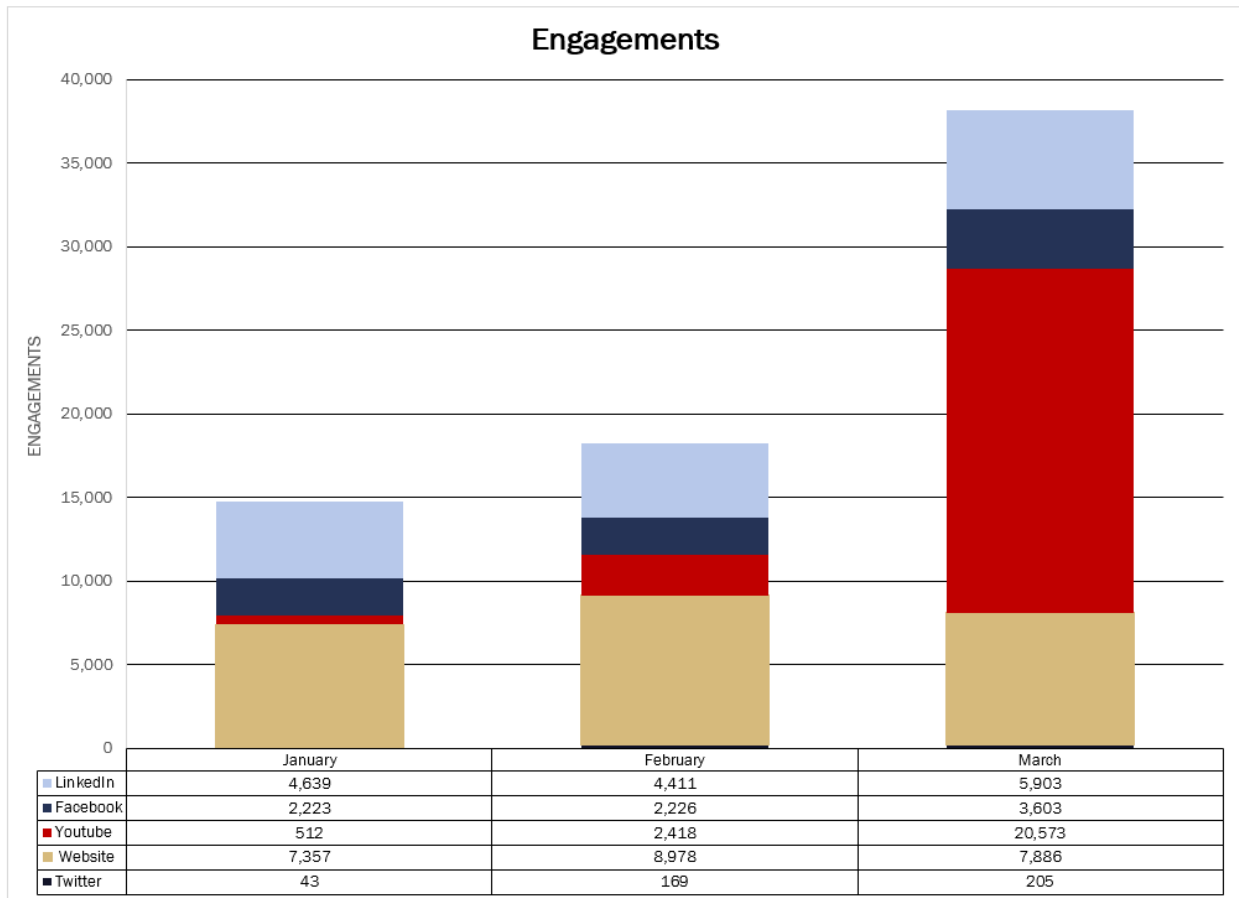
The digital traffic and impact numbers are broken down into the following key areas:

- Engagements - measures the total number of public interactions including shares, likes and comments
- Total Impressions - the number of times content is displayed to a user
- Followers – unique users who subscribe to receive updates

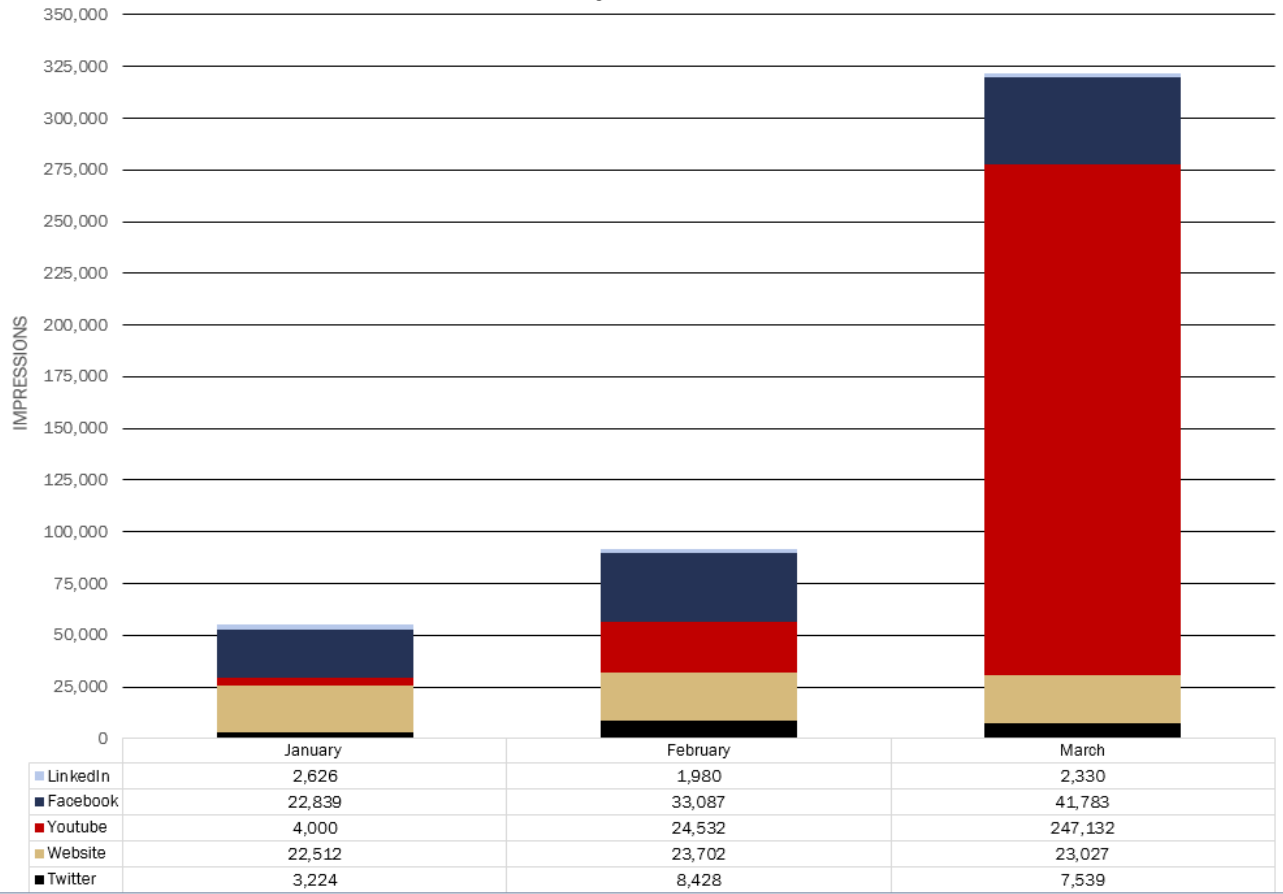
The data collected is from the platforms with the highest utilization:

- Facebook at <https://www.facebook.com/WorkforceCenter>
- YouTube at <https://www.youtube.com/c/Workforce-ks>
- Twitter at <https://twitter.com/workforcecenter>
- LinkedIn at <https://www.linkedin.com/workforce-centers-of-south-central-kansas/>
- Workforce Alliance Website at www.workforce-ks.com

The month of March saw an increase in engagements on all platforms except the website. Impressions and followers increased on all platforms except the website and Twitter.



Impressions



Followers/Subscribers

