

LWDB Program Operations and Performance (POP) Committee Meeting Minutes
May 7, 2020

1. Welcome and Introductions

Co-Chair Tony Naylor welcomed Committee members and called the meeting to order.

2. Regional Economic Impact Report and Update on Workforce Center Operations:

A Workforce Alliance (WA) report on how businesses and the economy are being impacted in the region during the Boeing 737 Max lay-offs and the COVID-19 health crisis was provided and discussed. This report is updated on a regular basis and is distributed to board members and partners. WA staff continue to research available competitive grants to obtain additional funding to assist job seekers and employers during this time. Staff provided an update on the effect of the stay-at-home order related to COVID-19 on Workforce Center operations and services and on the economic impact to the region. The Kansas Department of Labor's Unemployment Insurance (UI) Weekly Review is a report that shares claims, payments and other unemployment related data on its website <https://klic.dol.ks.gov/admin/gsipub/htmlarea/uploads/UI%20Weekly%20Review.pdf>. The current report was shared with the Committee.

Workforce Alliance (WA) operations and programs are being implemented while the Workforce Center is closed and most staff are working at home until the Workforce Center reopens. Customers are being assisted over the phone, website and via KansasWorks' chat function. Early on, most of the calls received were related to unemployment insurance. A few staff have been operating a UI triage center from the Workforce Center since April 9th. Staff have been able to filter calls and then transferring them to a UI representative only if necessary. A "Virtual Career Center" has been established on the Workforce Centers website. Services are available for the unemployed job seeker and for those interested in training to change careers. Customers are able to visit with workforce center staff one-on-one via virtual appointments. Workshops have been recorded and are available online by accessing the Workforce Center You Tube postings. Other job seeker and employer resources are available on the website. The Kansas Department of Commerce has purchased a platform called "Easy Virtual Fair" to provide virtual job fairs that all workforce centers in Kansas will be able to use. Staff have been and will continue to cross-train various positions and receive other training to improve their skills. Reopening of the Workforce Center will occur in the next few weeks on an appointment only basis and with staff safety being the main priority. Staff are obtaining the necessary safety supplies and equipment and have implemented other safeguards to protect staff and customers.

Report was received and filed.

3. Workforce Investment & Opportunity Act (WIOA) Performance Reports

WIOA performance for Program Year 2019 (PY19) and the measures for Program Years 2020 and 2021 that have been proposed by the Kansas Department of Commerce and are now being negotiated with the Department of Labor were discussed.

Of the proposed measures, three of the WIOA measures are slightly higher and most of the proposed measures are lower than the previous measures among them being the Youth Credential Rate that Local Area IV (LA IV) has struggled with in the past.

The current economic situation will most likely prevent Local Areas from attaining performance measures and although that cannot be taken into account at the present time, the Kansas Department of Labor will review after all of the data has been collected and presented.

WIOA performance was presented for Program Year 2019, which began on July 1, 2019 and is now halfway through the 4th quarter. For the Adult Program, projected fourth quarter performance is to exceed the goal for Credential Rate. LAIV is projected to not meet the sanction level for Entered Employment 2nd Quarter, Entered Employment 4th Quarter and Median Earnings. For the Dislocated Worker Program, projected fourth quarter performance is to exceed the goal for Credential Rate. LAIV

is projected to meet the goal for Entered Employment 2nd Quarter, Entered Employment 4th Quarter and Median Earnings. For the Youth Program, projected fourth quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter and Credential Rate. Median Earnings for the fourth quarter are currently \$7,972.98. LA IV is behind the State in projected annual performance. LA IV is projected to exceed the goal for four measures, meet the goal for four measures, and not meet the sanction level for three measures. The State is projected to meet the goal for seven measures and exceed the goal for four measures. For Wagner Peyser, LA IV is projected to exceed the goal for Entered Employment 2nd Quarter and Median Earnings in the fourth quarter. LA IV is projected to meet the goal for Entered Employment 4th Quarter. Effectiveness in Serving Employers will continue to be in baseline status and Kansas recently began tracking and reporting on this measure. and not have a goal set. Current performance reporting shows that Adult Median Earnings measure continues to be concerning; however all three of the Youth measures are being exceeded for the first time in long time, due to internal monitoring, training and improvements made by staff.

Report was received and filed.

4. Training Report

The report on participants active in training was discussed and an update on enrollments from workers impacted by the layoffs due to the 737 Max production pause was provided. Job seekers in Local Area IV have access to a number of different employment and training programs due to grants and other funds that are leveraged with the annual WIOA federal allocations, which brings more funding to the region. The report includes graphs representing current statistics by sectors, training providers, occupations, leveraged funds, and expended funds for training programs administered through the Workforce Centers of South Central Kansas which include: WIOA Adult, WIOA Dislocated Worker, WIOA Youth, Kansas Health Professions Opportunity Project (KHPOP), Pell Grants, Trade Adjustment Assistance (TAA), Kansas Advanced Manufacturing Program (KAMP), United Way Healthcare, Registered Apprenticeship, Retaining Employment and Talent After Injury/Illness Network (RETAIN) and Partner4Work Dislocated Worker Grant. The graphs also include active, completed, and participants waiting to begin training by demand occupations.

Report was receive and filed.

5. Consent Agenda and Committee Reports

Meeting minutes from January 9, 2020 and March 5, 2020 as well as the one-stop operator report, Program Year budget and Workforce Alliance strategic planning update were presented to the Committee for review.

The One-Stop Operator report focused on cross training and professional training opportunities that are being provided to staff while the center is closed. A special meeting of the One-Stop Advisory Council is being scheduled for May 21st to share how the Workforce Centers will be providing services upon reopening and receive information from partners on how they will be doing the same.

An update was provided on the budget for the current program year. All items are in line at this time. The recently awarded Dislocated Worker Emergency Grant will assist in covering the current training enrollments. Program Year 2020 allocations will be received soon for the budget period beginning July 1st.

The Workforce Alliance (WA) Local Workforce Development Board (LWDB) adopts a strategic plan every two years and has begun the process for 2020 through 2022. Due to the COVID-19 crisis, the strategic planning process has been adjusted with the goal now being to view a draft plan in September and adopt the new plan in October rather than July 2020. Stan Odenthal. The Odenthal Group, is facilitating the strategic planning sessions and producing the strategic plan. The sessions are being operated via Zoom. A schedule with the topics, dates, times and links to register were sent to LWDB members and stakeholders. The first two planning sessions, "Planning for the Future in this Economic Crisis" and "The Youth Program and Youth Employment Project (YEP)" have been

completed. Sessions for the third topic, which will most likely focus on One-Stop Operations/Partners and funding strategies, will begin May 18th. The sessions are being recorded and will be shared with participants. A survey is being prepared as well to provide an additional opportunity for input. *Tony Naylor (Kerri Falletti) moved to approve the consent agenda as presented. Motion approved.*

6. Adjournment

The meeting was adjourned at 12:33.

Present Committee & Board Members

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

Justin Albert

Kerri Falletti

Matt Peterson

Steve Porter

Erica Ramos

Staff/Guests

Keith Lawing

Amanda Duncan

Denise Houston

Shirley Lindhorst

George Marko

Chad Pettera

Tisha Cannizzo, Eckerd Connects