




**Workforce Alliance
Finance Committee Meeting Agenda**

Zoom Only Meeting: <https://us02web.zoom.us/j/86383287701>

Monday, June 1, 2026 • 1:00 p.m. – 1:45 p.m.

1. **Welcome and Introductions:** Scott Stiles, Committee Chair (1:00)
2. **Program Year 2025 (PY25) Budget Review and Draft Program Year 2026 (PY26) July 2026 – June 2027 Budget:** Chad Pettera (1:05) (pp. 2-8)
The current PY25 budget will be reviewed and staff are presenting a draft proposed budget for PY26.
Recommended action: Recommend the proposed budget to the Workforce Alliance Executive Committee and Chief Elected Officials Board (CEOB), with authorization to make adjustments once final carry over funding is known.
3. **Program Year 2024 (PY24) July 1, 2024 – June 30, 2025 Tax Return:** Chad Pettera (1:20) (p.9 and Attachment)
The PY24 990 Tax Return will be reviewed by the Finance Committee.
Recommended action: Receive and File
4. **Program Year 2024 (PY24) July 1, 2024 – June 30, 2025 A-133 Audit:** Chad Pettera (1:30) (p. 10 and Attachment)
The PY24 A-133 Audit will be reviewed by the Finance Committee.
Recommended action: Receive and File
5. **Minutes from the June 4, 2025 Finance Committee Meeting:** Chad Pettera (1:35) (pp. 11-12)
Recommended action: Approve the minutes from the June 4, 2025 Finance Committee meeting as presented.
6. **Unscheduled Topics/Announcements** (1:40)
7. **Adjourn** (1:45)

 **KANSASWORKS.com** In Partnership with  **AmericanJobCenter**

The Workforce Alliance is the Local Workforce Development Board for Local Area IV

Workforce Alliance Consolidated Budget PY25

July 2025 - June 2026

Expenditures Through 3/30/2026

Category	WIOA				Community Impact Funds				Consolidated			
	Budget	March Expenditures	YTD Expenditures	% Budget Remaining	Budget	March Expenditures	YTD Expenditures	% Budget Remaining	Budget	March Expenditures	YTD Expenditures	% Budget Remaining
Wages	\$ 1,675,282	\$ 102,131	\$ 898,623	46%	\$ 1,149,341	\$ 100,012	\$ 1,087,563	5%	\$ 2,824,623	\$ 202,143	\$ 1,986,186	30%
Fringe	\$ 412,880	\$ 30,517	\$ 240,423	42%	\$ 282,472	\$ 16,615	\$ 217,804	23%	\$ 695,352	\$ 47,132	\$ 458,227	34%
Facilities	\$ 262,996	\$ (33,477)	\$ 200,241	24%	\$ 141,360	\$ 9,710	\$ 92,666	34%	\$ 404,356	\$ (23,767)	\$ 292,907	28%
Contract/Pro Fees	\$ 58,685	\$ 18,394	\$ 63,934	-9%	\$ 31,063	\$ 13,427	\$ 41,465	-33%	\$ 89,748	\$ 31,821	\$ 105,399	-17%
Supplies/Equipment	\$ 28,049	\$ 3,132	\$ 27,834	1%	\$ 22,325	\$ 2,176	\$ 24,675	-11%	\$ 50,374	\$ 5,308	\$ 52,509	-4%
IT	\$ 88,800	\$ 13,025	\$ 35,988	59%	\$ 67,290	\$ 12,816	\$ 65,706	2%	\$ 156,090	\$ 25,841	\$ 101,694	35%
Outreach/Cap Building	\$ 31,120	\$ 744	\$ 13,716	56%	\$ 78,010	\$ 5,286	\$ 71,505	8%	\$ 109,130	\$ 6,030	\$ 85,221	22%
Travel/Conferences	\$ 44,568	\$ 2,129	\$ 23,344	48%	\$ 35,860	\$ 1,943	\$ 31,278	13%	\$ 80,428	\$ 4,072	\$ 54,622	32%
Grants Awarded	\$ 185,000	\$ 4,429	\$ 25,058	86%	\$ 75,000	\$ -	\$ 133,447	-78%	\$ 260,000	\$ 4,429	\$ 158,505	39%
Staff Development	\$ 7,890	\$ -	\$ 889	89%	\$ 12,050	\$ -	\$ 631	95%	\$ 19,940	\$ -	\$ 1,520	92%
Indirect	\$ 302,184	\$ 8,628	\$ 103,270	66%	\$ 295,000	\$ 21,495	\$ 315,511	-7%	\$ 597,184	\$ 30,123	\$ 418,781	30%
Misc/Dep/Int	\$ -	\$ -	\$ -	0%	\$ 27,000	\$ 13,237	\$ 19,530	28%	\$ 27,000	\$ 13,237	\$ 19,530	28%
Work Experience	\$ 862,749	\$ 47,846	\$ 463,747	46%	\$ 325,000	\$ 10,590	\$ 401,051	-23%	\$ 1,187,749	\$ 58,436	\$ 864,798	27%
On The Job Training	\$ -	\$ -	\$ -	-	\$ 765,250	\$ -	\$ 254,164	67%	\$ 765,250	\$ -	\$ 254,164	67%
Incentives	\$ 2,000	\$ 100	\$ 300	85%	\$ 74,000	\$ 550	\$ 21,525	71%	\$ 76,000	\$ 650	\$ 21,825	71%
Occupational Training	\$ 186,201	\$ 2,709	\$ 39,643	79%	\$ 780,000	\$ 53,441	\$ 512,879	34%	\$ 966,201	\$ 56,150	\$ 552,522	43%
Supportive Services	\$ 139,704	\$ 11,582	\$ 72,833	48%	\$ 379,200	\$ 1,195	\$ 60,231	84%	\$ 518,904	\$ 12,777	\$ 133,064	74%
Total	\$ 4,288,108	\$ 211,889	\$ 2,209,843	48%	\$ 4,540,221	\$ 262,493	\$ 3,351,631	26%	\$ 8,828,329	\$ 474,382	\$ 5,561,474	37%

Analysis

Budget: The PY25 budget reflects expenditures from July 2025 through March 2026. While the contract line item is currently overspent for the year, there are surpluses in other budget categories, so this is not a concern at this time.

The budget provides a breakdown of funding between WIOA (LWDB budget) and non-WIOA sources (Community Impact Funds), as well as combined totals. Direct client spending accounts for 33% of total expenditures so far this fiscal year, totaling \$1,826,373.

Recommended Action

Receive and file.

Item

Program Year 2025 (PY25) Budget Review and Draft Program Year 2026 (PY26) July 2026 – June 2027 Budget

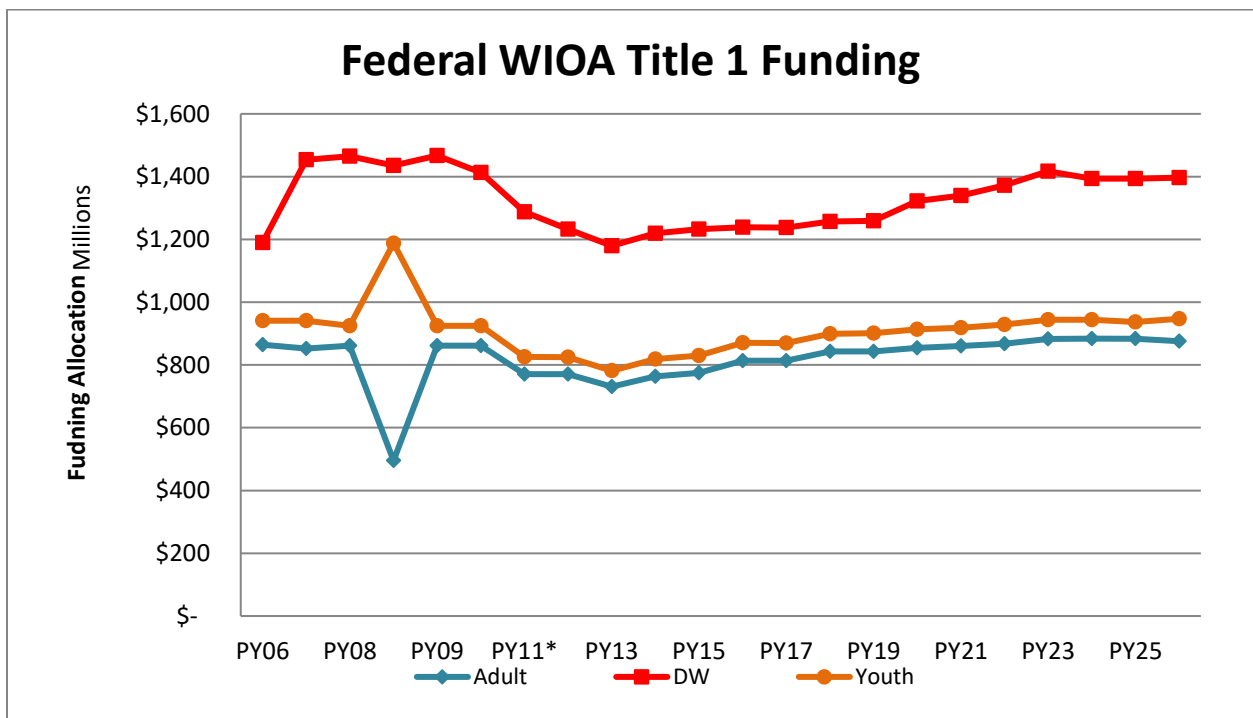
Background

The federal government released state funding levels for Workforce Innovation and Opportunity Act (WIOA) for program/fiscal year that starts July 1, 2026, the final allocations from the Kansas Department of Commerce (KDC) have not been released, but are expected soon. A draft PY26 is being presented based on level WIOA funding, and staff bringing back a final budget to the committee once allocations are received from KDC.

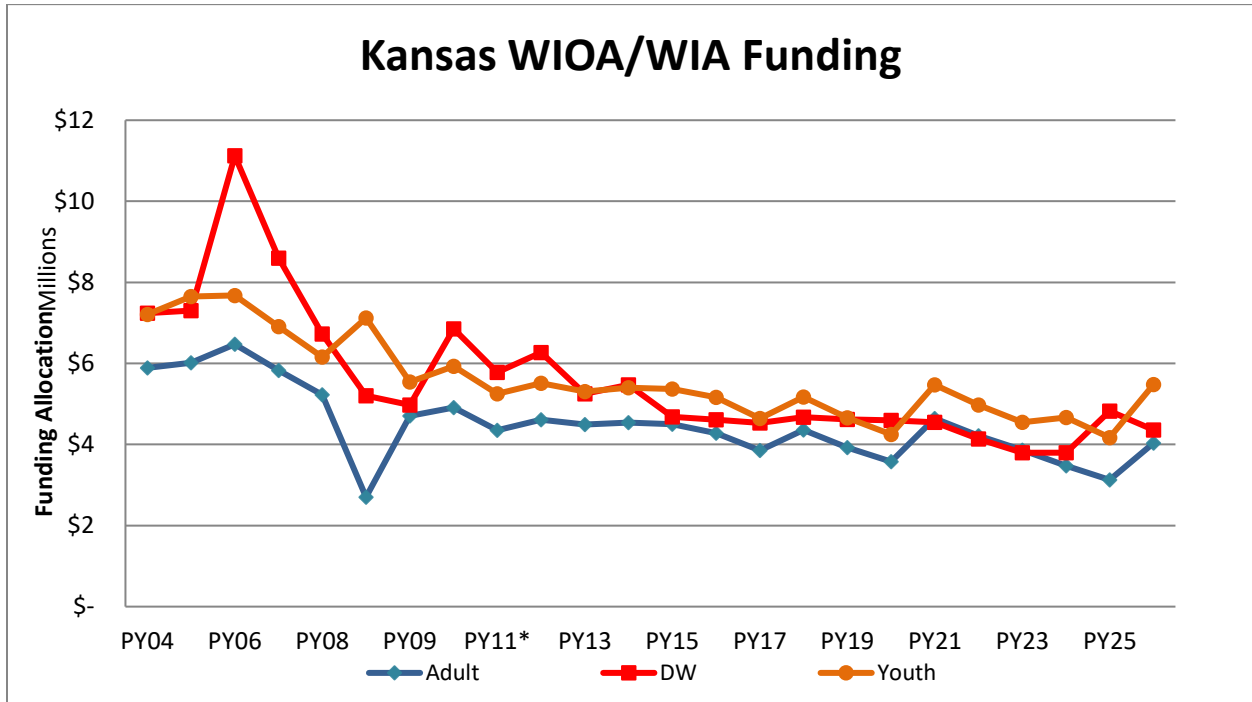
Analysis

Overall total WIOA funding allocated to the states increased 0.15% or \$4.9 million from last year. Funding for the individual programs is estimated at Adult at \$8.75 million, Dislocated Worker \$1.4 billion, and Youth \$9.3 million.

	PY26	PY25	Change \$	Change %
Adult	\$875,480,000	\$883,351,000	\$(7,871,000)	-0.90%
Dislocated Worker	\$1,396,161,000	\$1,393,378,000	\$2,783,000	0.20%
Youth	\$946,979,800	\$936,974,800	\$10,005,000	1.06%
Total	\$3,218,650,800	\$3,213,703,800	+\$4,917,000	0.15%

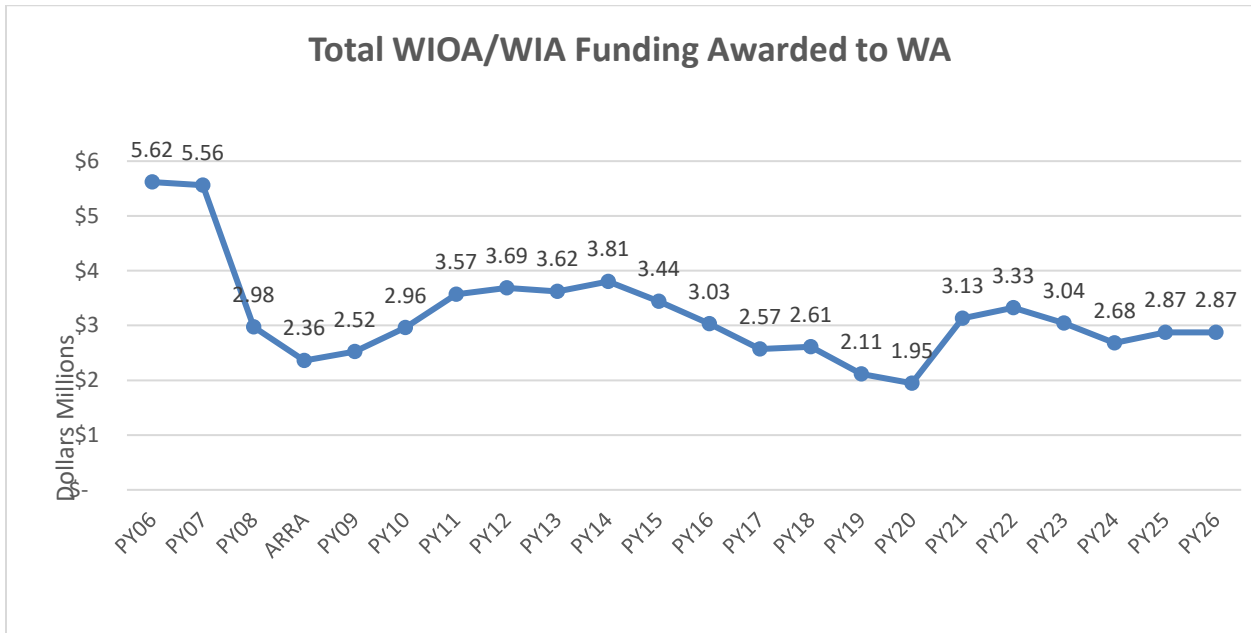
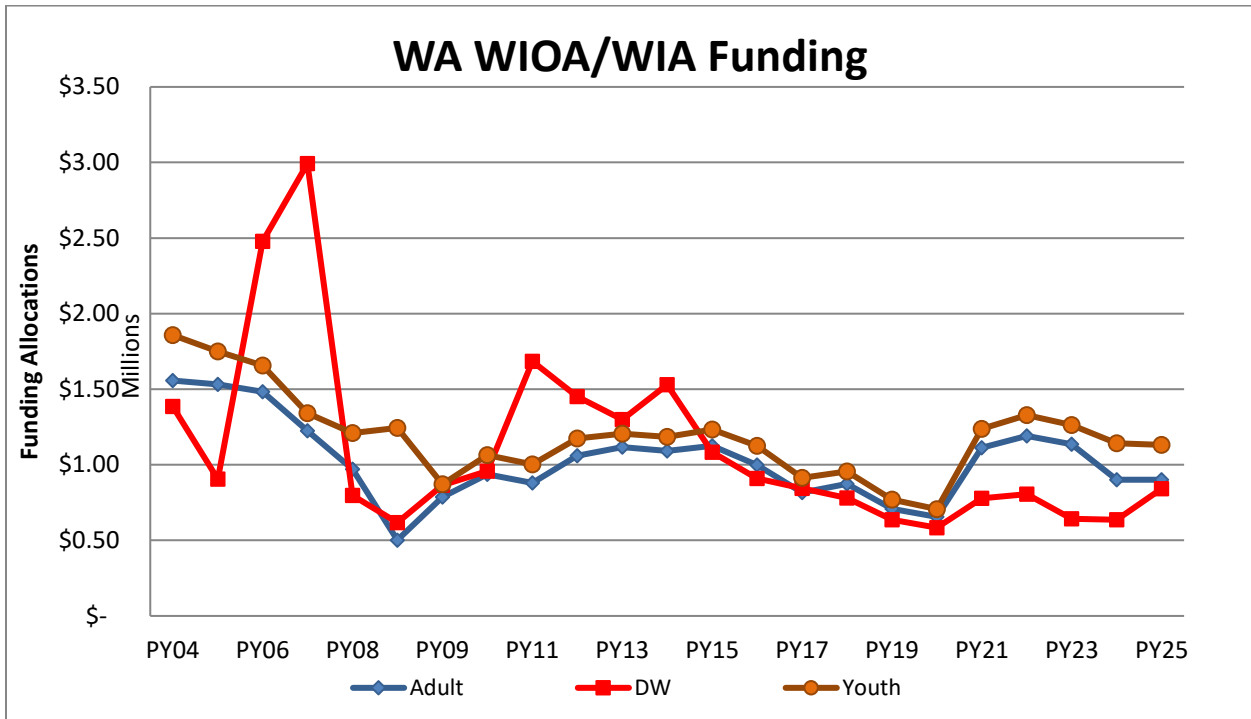


WIOA funding for the State of Kansas for all funding streams is increasing 13% from PY25 with an increase in Adult and Youth. Adult is increasing from \$3.1 to \$4.0 million (24%), Dislocated Worker is decreasing 4.8 million to \$4.3 million (-11.6%), Youth funding is increasing from \$4.2 to \$5.5 million (25.8%). Overall Kansas will see an increase of 13.5% or \$1.7 million.



WIOA funding streams allocated to the WA over the past four years. (PY26 Estimated)

WA Allocation	PY26	PY25	PY24	PY23
Adult	\$901,304	\$901,304	\$901,686	\$1,135,921
DW	\$841,273	\$841,273	\$636,439	\$642,268
Youth	\$1,131,151	\$1,131,151	\$1,143,159	\$1,262,607
Total	\$2,873,728	\$2,873,728	\$2,681,284	\$3,040,796



Other CIF Planned Revenue Sources for PY26

- Senior Community Services Community Services Program- \$751,915
- Rapid Response- \$42,875
- Work Based Learning- \$147,125
- PACES- \$24,192
- YEP- \$100,622
- REAP- \$86,510

OKEP- \$85,400
 Evergy- \$104,125
 EPA Brownfields- \$228,130
 Vets HVRP- \$495,450
 SNAP- \$14,740
 Total Other Planned Revenue for PY26- \$2,946,005

Overall the PY26 Budget for the organization is decreasing next fiscal year from \$8,828,329 million to \$6,898,215 million. There is a reduction in wage/fringe, operations costs as well as for customer training. WA has not filled some positions in the past several months, to avoid layoffs and some of the current funded FTEs may be covered by grants in process. The planned budget allocates 34% of funds to direct client services which include work experience, training and supportive services.

History of WA Budgets by Fiscal Year

	WIOA	CIF	Total
PY26	\$4,654,001.00	\$2,244,214.00	\$6,898,215.00
PY25	\$4,274,005.00	\$4,554,324.00	\$8,828,329.00
PY24	\$4,411,852.00	\$5,238,160.00	\$9,650,012.00
PY23	\$4,521,839.00	\$5,938,723.00	\$10,460,562.00
PY22	\$4,798,226.00	\$5,237,078.00	\$10,035,304.00
PY21	\$4,121,313.00	\$5,762,762.00	\$9,884,075.00
PY20	\$3,612,962.00	\$6,974,078.00	\$10,587,040.00
PY19	\$3,461,552.00	\$4,189,013.00	\$7,650,565.00
PY18	\$4,108,420.00	\$4,016,105.00	\$8,124,525.00

Recommended Action: *Recommend the proposed budget to the Workforce Alliance Executive Committee and Chief Elected Officials Board (CEOB), with authorization to make adjustments once final carry over funding is known.*

**Proposed Workforce Alliance PY26 Budget
July 2026 - June 2027**

Planned Revenues

Revenue Stream	PY25 Carry Over	PY26 Allocation	Transfer (up to 100%)*	Total PY26 Funding	% of Budget
Adult	\$ 250,000	\$ 856,239	\$ 400,000	\$ 1,506,239	21.84%
Dislocated Worker	\$ 315,000	\$ 799,209	\$ (400,000)	\$ 714,209	10.35%
RRAA/Set A Side	\$ -	\$ -		\$ -	0.00%
Youth	\$ 425,000	\$ 1,018,036		\$ 1,443,036	20.92%
Admin	\$ 125,727	\$ 70,000		\$ 195,727	2.84%
Senior	\$ -	\$ 751,915		\$ 751,915	10.90%
Rapid Response*	\$ -	\$ 42,875		\$ 42,875	0.62%
Pathway 6	\$ -	\$ 198,519		\$ 198,519	2.88%
DOCK	\$ -	\$ 22,185		\$ 22,185	0.32%
REAP	\$ -	\$ 86,510		\$ 86,510	1.25%
PACES	\$ -	\$ 24,192		\$ 24,192	0.35%
YEP	\$ -	\$ 100,622		\$ 100,622	1.46%
EPA	\$ -	\$ 228,130		\$ 228,130	3.31%
Evergy	\$ -	\$ 104,125		\$ 104,125	1.51%
RETAIN	\$ -	\$ 594,261		\$ 594,261	8.61%
Vets HVRP	\$ -	\$ 495,450		\$ 495,450	7.18%
OKEP	\$ -	\$ 85,400		\$ 85,400	1.24%
Work Based Learning	\$ -	\$ 147,125		\$ 147,125	2.13%
SNAP	\$ -	\$ 14,740		\$ 14,740	0.21%
General	\$ -	\$ 49,955		\$ 49,955	0.72%
	\$ 1,115,727	\$ 5,782,489	\$ -	\$ 6,898,216	100.00%

Planned Expenditures

Category	PY26 Proposed	PY25 Budget	PY25 Exp. Thru March	PY25 % of Expenditures	Budget Difference PY25/PY26
Wages	\$ 2,447,209	\$ 2,824,623	\$ 1,986,186	70%	\$ (377,415)
Fringe	\$ 615,977	\$ 695,352	\$ 458,227	66%	\$ (79,375)
Facilities	\$ 425,088	\$ 404,356	\$ 292,907	72%	\$ 20,732
Contract/Pro Fees	\$ 118,365	\$ 84,486	\$ 105,399	125%	\$ 33,879
Supplies/Equipment	\$ 45,440	\$ 50,374	\$ 52,508	104%	\$ (4,934)
supplies/Hardware/Licenses	\$ 121,830	\$ 156,090	\$ 101,694	65%	\$ (34,260)
Outreach/Meetings	\$ 84,080	\$ 109,130	\$ 85,221	78%	\$ (25,050)
Travel/Conference	\$ 55,900	\$ 74,240	\$ 54,622	74%	\$ (18,340)
Indirect	\$ 520,535	\$ 362,691	\$ 418,782		\$ 157,844
Grants Awarded	\$ 110,000	\$ 435,893	\$ 158,505	36%	\$ (325,893)
Staff Development	\$ 8,590	\$ 14,990	\$ 1,520	10%	\$ (6,400)
Misc/Dep/Int	\$ 27,000	\$ 102,000	\$ 19,531	19%	\$ (75,000)
Youth Work Experience	\$ 459,977	\$ 306,886	\$ 100,885	33%	\$ 153,092
Adult WX/Incumbent	\$ 788,228	\$ 880,863	\$ 763,912	87%	\$ (92,636)
OJT	\$ 251,177	\$ 765,250	\$ 254,164	33%	\$ (514,073)
Incentives	\$ 26,500	\$ 76,000	\$ 21,825	29%	\$ (49,500)
Education & Training	\$ 388,956	\$ 966,201	\$ 552,522	57%	\$ (577,245)
Supportive Services	\$ 403,364	\$ 518,904	\$ 133,064	26%	\$ (115,540)
Indirect	\$ 6,898,216	\$ 8,828,329	\$ 5,561,474	63%	\$ (1,930,113)

	PY26		PY25	YTD Expenditures	
Operations/Overhead	\$ 4,580,013	66%	\$ 4,951,534	\$ 3,735,102	67%
Direct Client	\$ 2,318,202	34%	\$ 3,514,104	\$ 1,826,373	33%

PY26 Budget by Funding Allocation

Revenue	Consolidated	WIOA Total	Admin	Adult	DW	OSY	SCSEP	RR	CIF Total	Pathway 6	knectY	Vets	DOCK	App. Exp.	EPA	WBL	PACES	YEP	REAP	General	Evergy	SNAP	OKEP
Carry Over	\$ 1,115,727	\$ 1,115,727	\$ 125,727	\$ 250,000	\$ 315,000	\$ 425,000		\$ -	\$ -	\$ -													
PY26 Allocation	\$ 5,782,489	\$ 3,538,274	\$ 70,000	\$ 856,239	\$ 799,209	\$ 1,018,036	\$ 751,915	\$ 42,875	\$ 2,244,214	\$ 198,519	\$ 594,261	\$ 495,450	\$ 22,185	\$ 93,000	\$ 228,130	\$ 147,125	\$ 24,192	\$ 100,622	\$ 86,510	\$ 49,955	\$ 104,125	\$ 14,740	\$ 85,400
Transfer	\$ -	\$ -	\$ -	\$ 400,000	\$ (400,000)																		
Total	\$ 6,898,216		\$ 195,727	\$ 1,506,239	\$ 714,209	\$ 1,443,036	\$ 751,915	\$ 42,875		\$ 198,519	\$ 594,261	\$ 495,450	\$ 22,185	\$ 93,000	\$ 228,130	\$ 147,125	\$ 24,192	\$ 100,622	\$ 86,510	\$ 49,955	\$ 104,125	\$ 14,740	\$ 85,400
Expenses	Consolidated		Admin	Adult	DW	OSY	SCSEP	RR		Pathway 6	RETAIN	One Work	DOCK	App Exp	VETS ICT	WBL	PACES	YEP	REAP	General	Evergy		
Wages	\$ 2,447,208.50	\$ 1,625,036.00	\$ 62,219.00	\$ 789,416.00	\$ 289,700.00	\$ 389,500.00	\$ 65,701.00	\$ 28,500.00	\$ 822,172.50	\$ 67,722.50	\$ 168,750.00	\$ 200,000.00	\$ 15,000.00	\$ 34,000.00	\$ 63,000.00	\$ 100,000.00	\$ 6,500.00	\$ 23,000.00	\$ 60,000.00	\$ 5,000.00	\$ 55,000.00	\$ 9,200.00	\$ 15,000.00
Tax	\$ 186,292.99	\$ 123,411.27	\$ 4,535.33	\$ 63,354.35	\$ 20,932.71	\$ 27,382.50	\$ 5,026.13	\$ 2,180.25	\$ 62,881.72	\$ 5,180.77	\$ 15,000.00	\$ 13,600.00	\$ 1,500.00	\$ 2,500.00	\$ 3,000.00	\$ 7,650.00	\$ 497.25	\$ 1,759.50	\$ 4,590.00	\$ 880.00	\$ 4,675.00	\$ 699.20	\$ 1,350.00
Benefits	\$ 429,684.18	\$ 309,728.18	\$ 10,232.85	\$ 161,010.68	\$ 47,099.50	\$ 76,110.00	\$ 11,855.15	\$ 3,420.00	\$ 119,956.00	\$ 11,750.00	\$ 25,000.00	\$ 30,000.00	\$ 2,200.00	\$ 4,300.00	\$ 2,805.00	\$ 10,000.00	\$ 975.00	\$ 1,000.00	\$ 4,520.00	\$ 1,500.00	\$ 8,250.00	\$ 1,656.00	\$ 16,000.00
Rent	\$ 331,560.00	\$ 216,600.00	\$ 1,800.00	\$ 124,000.00	\$ 24,700.00	\$ 60,700.00	\$ 5,000.00	\$ 400.00	\$ 114,960.00	\$ 14,000.00	\$ 42,000.00	\$ 30,000.00	\$ 1,560.00	\$ -	\$ 7,000.00	\$ 5,000.00	\$ 100.00	\$ 800.00	\$ 3,000.00	\$ 4,500.00	\$ 3,000.00	\$ 1,000.00	\$ 3,000.00
Building Enh	\$ 16,113.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,113.00	\$ -	\$ -	\$ -	\$ -	\$ 16,113.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Security	\$ 26,800.00	\$ 20,150.00	\$ 50.00	\$ 10,950.00	\$ 3,650.00	\$ 4,850.00	\$ 550.00	\$ 100.00	\$ 6,650.00	\$ 800.00	\$ 2,500.00	\$ 900.00	\$ 200.00	\$ -	\$ -	\$ 1,200.00	\$ 50.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ 300.00
Utilities	\$ 50,615.00	\$ 39,085.00	\$ 500.00	\$ 22,100.00	\$ 4,860.00	\$ 10,900.00	\$ 650.00	\$ 75.00	\$ 11,530.00	\$ 1,500.00	\$ 3,000.00	\$ 1,200.00	\$ 200.00	\$ -	\$ 1,280.00	\$ 1,400.00	\$ 50.00	\$ 150.00	\$ 400.00	\$ 200.00	\$ 1,500.00	\$ 150.00	\$ 500.00
Insurance	\$ 1,400.00	\$ 400.00	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -
Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 14,600.00	\$ 5,780.00	\$ 150.00	\$ 3,350.00	\$ 530.00	\$ 1,050.00	\$ 200.00	\$ 500.00	\$ 8,820.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 25.00	\$ 1,295.00	\$ 1,000.00	\$ 500.00	\$ -	\$ 600.00	\$ 200.00	\$ 1,000.00	\$ 2,000.00	\$ -	\$ 200.00
Equipment	\$ 30,500.00	\$ 26,900.00	\$ 400.00	\$ 14,000.00	\$ 1,650.00	\$ 9,150.00	\$ 1,500.00	\$ 200.00	\$ 3,600.00	\$ -	\$ -	\$ 1,200.00	\$ 100.00	\$ -	\$ -	\$ 1,250.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ 150.00	\$ 800.00
IT Supplies	\$ 53,675.00	\$ 24,250.00	\$ 300.00	\$ 8,800.00	\$ 3,150.00	\$ 12,000.00	\$ -	\$ -	\$ 29,425.00	\$ 1,500.00	\$ 8,000.00	\$ 1,000.00	\$ -	\$ -	\$ 875.00	\$ 6,500.00	\$ -	\$ 6,000.00	\$ -	\$ -	\$ 5,000.00	\$ 50.00	\$ 500.00
IT Licenses	\$ 41,100.00	\$ 29,350.00	\$ 400.00	\$ 12,600.00	\$ 3,200.00	\$ 12,000.00	\$ 850.00	\$ 300.00	\$ 11,750.00	\$ 500.00	\$ 4,000.00	\$ 800.00	\$ 100.00	\$ -	\$ 1,800.00	\$ 25.00	\$ 200.00	\$ 200.00	\$ -	\$ -	\$ 3,500.00	\$ 125.00	\$ 500.00
IT Contracts	\$ 27,055.00	\$ 17,050.00	\$ 500.00	\$ 10,400.00	\$ 2,025.00	\$ 3,700.00	\$ 225.00	\$ 200.00	\$ 10,005.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 100.00	\$ -	\$ 800.00	\$ 25.00	\$ 30.00	\$ 1,000.00	\$ -	\$ -	\$ 4,500.00	\$ 50.00	\$ 500.00
Postage	\$ 340.00	\$ 265.00	\$ 25.00	\$ -	\$ 20.00	\$ 20.00	\$ 100.00	\$ 100.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 25.00	\$ -	\$ -	\$ -
Dues	\$ 19,339.00	\$ 4,605.00	\$ 400.00	\$ 2,450.00	\$ 525.00	\$ 1,100.00	\$ 80.00	\$ 50.00	\$ 14,734.00	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ 125.00	\$ 10,000.00	\$ 4,000.00	\$ 500.00	\$ 50.00	\$ -	\$ -	\$ 9.00
Conferences	\$ 26,200.00	\$ 18,600.00	\$ -	\$ 7,600.00	\$ 1,600.00	\$ 9,000.00	\$ -	\$ 400.00	\$ 7,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,400.00	\$ 1,000.00	\$ 3,000.00	\$ 150.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -
Job Fairs	\$ 8,200.00	\$ 7,200.00	\$ -	\$ 200.00	\$ 1,500.00	\$ 500.00	\$ -	\$ 5,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Meetings	\$ 21,001.00	\$ 7,450.00	\$ 2,800.00	\$ 1,850.00	\$ 1,300.00	\$ 950.00	\$ 50.00	\$ 500.00	\$ 13,551.00	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 200.00	\$ 8,500.00	\$ 3,000.00	\$ 1,500.00	\$ 200.00	\$ 1.00	\$ -
Outreach	\$ 35,540.00	\$ 6,240.00	\$ 500.00	\$ 2,840.00	\$ 1,750.00	\$ 1,000.00	\$ 150.00	\$ -	\$ 29,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,800.00	\$ 500.00	\$ 25,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
Performance incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Development	\$ 8,590.00	\$ 5,840.00	\$ 500.00	\$ 2,790.00	\$ 1,250.00	\$ 1,150.00	\$ -	\$ 150.00	\$ 2,750.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 50.00	\$ -	\$ 500.00	\$ -	\$ -	\$ 50.00
Travel	\$ 29,700.00	\$ 18,670.00	\$ 500.00	\$ 13,100.00	\$ 820.00	\$ 2,650.00	\$ 800.00	\$ 800.00	\$ 11,030.00	\$ 1,400.00	\$ 2,200.00	\$ -	\$ 200.00	\$ 110.00	\$ 520.00	\$ 4,500.00	\$ 100.00	\$ 800.00	\$ 1,000.00	\$ 200.00	\$ -	\$ -	\$ -
Contract Services	\$ 116,964.82	\$ 108,264.82	\$ 34,714.82	\$ 24,300.00	\$ 2,100.00	\$ 16,150.00	\$ 31,000.00	\$ -	\$ 8,700.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 200.00	\$ -	\$ -	\$ 6,000.00	\$ 1,000.00	\$ 100.00	\$ 400.00
Indirect	\$ 520,535.00	\$ 367,356.00	\$ 75,000.00	\$ 102,984.00	\$ 114,700.00	\$ 60,722.00	\$ 13,950.00	\$ -	\$ 153,179.00	\$ 16,166.00	\$ 77,811.00	\$ 15,000.00	\$ 1,000.00	\$ 3,500.00	\$ -	\$ 1,920.00	\$ -	\$ 7,432.00	\$ 8,000.00	\$ -	\$ 15,000.00	\$ 1,250.00	\$ 6,100.00
Sub/Grants Awarded	\$ 110,000.00	\$ 110,000.00	\$ -	\$ 25,000.00	\$ 15,000.00	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -
Depreciation	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
Interest	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -
Incumbent WRK	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
On The Job	\$ 251,176.76	\$ 175,926.76	\$ -	\$ 80,000.00	\$ 95,926.76	\$ -	\$ -	\$ -	\$ 75,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incentives	\$ 26,500.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 24,500.00	\$ 2,000.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Education	\$ 388,956.00	\$ 110,274.00	\$ -	\$ -	\$ -	\$ 110,274.00	\$ -	\$ -	\$ 278,682.00	\$ 45,000.00	\$ 42,500.00	\$ 100,000.00	\$ -	\$ 31,182.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Work Exp	\$ 1,248,205.17	\$ 1,074,205.17	\$ -	\$ -	\$ -	\$ 459,977.40	\$ 614,227.77	\$ -	\$ 174,000.00	\$ -	\$ 174,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supportive Services	\$ 403,364.15	\$ 199,364.15	\$ -	\$ 23,143.77	\$ 76,220.38	\$ 100,000.00	\$ -	\$ -	\$ 204,000.00	\$ 30,000.00	\$ 24,000.00	\$ 100,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Total	\$ 6,898,215.57	\$ 4,654,001.35	\$ 195,727.00	\$ 1,506,238.80	\$ 714,209.35	\$ 1,443,035.90	\$ 751,915.05	\$ 42,875.25	\$ 2,244,214.22	\$ 198,519.27	\$ 594,261.00	\$ 495,450.00	\$ 22,185.00	\$ 93,000.00	\$ 228,130.00	\$ 147,125.00	\$ 24,192.25	\$ 100,621.50	\$ 86,510.00	\$ 49,955.00	\$ 104,125.00	\$ 14,740.20	\$ 85,400.00

June 1, 2026

Submitted By: Chad Pettera

Item

Program Year 2024 (PY24) 990 Tax Return

Background

The PY24 July 2024 through June 2025 990 Tax Return was prepared by AGH after the completion of the A-133 Audit.

Analysis

The tax return is attached for Board review. It was sent to the finance committee via email on May 12, 2026 for review and comment. The return was filed with the IRS on May 14, 2026.

Recommended Action

Receive and File

June 1, 2026

Submitted By: Chad Pettera

Item

Program Year 2024 (PY24) A-133 Audit

Background

The A-133 Audit for the period of July 2024 through June 2025 was completed in February of 2026.

Analysis

The A-133 Audit was a clean audit with no findings or recommendations. It has been filed with US Dept. of Labor and the State of Kansas.

Recommended Action

Receive and File



**Workforce Alliance (WA) Local Workforce Development Board (LWDB)
Finance Committee
Meeting Minutes
June 4, 2025 – 3:00 PM**

1. Welcome and Introductions

The Workforce Alliance Finance Committee assembled virtually via Zoom. Committee Chair Alana McNary welcomed attendees and called the meeting to order.

2. Program Year 2024 (PY24) Budget Review

Chad Pettera provided a review of the current budget for the program year ending 2024 (PY24). There is 42% of the budget remaining after March, which will result in a significant carryover for next year.

Report was received and filed.

3. Program Year 2025 (PY25) Budget Presentation

Pettera presented the proposed PY25 budget, which includes all current funding streams WIOA (Adult, Dislocated Worker (DW) and Youth programs) and non-WIOA/grants. WA received its planning allocation for WIOA programs for the program/fiscal year that starts July 1, 2025. In Local Area IV (LAIV), there was a slight decrease in funding across all three programs. The annual WIOA federal funding allocations are based on three factors - overall unemployment rate, areas of substantial unemployment and disadvantaged youth or adults. Kansas Local Areas are receiving a slight increase overall due to a 24% increase in funding to the DW program. The DW program has no cap on increases whereas the Adult and Youth are capped at 10%. LAIV received the largest decrease of around \$400,000 last year compared, but received an increase of over \$190,000 this year. The One Workforce grant is currently the largest source of non-WIOA funding and it will expire January 2026; this is the last fiscal year for the RETAIN grant. The budget does not reflect the recently acquired Brownfield EPA grant, a homeless vets' grant application that is moving forward that staff feel very positive about and a youth program grant with the state; other grant applications are being reviewed and submitted where applicable. Currently, the WA will have about \$8.2 million in revenue for PY25 including last year's carryover with more to be added when status on pending grants is known. The budget for next year, shows a large difference decrease in wages and fringe compared to last year. The WA has not been filling any positions and hope to be able to move staff between programs. Operations and overhead expenses are at 59% and direct client expenses are at 41%; the state's standard is 35% for direct client.

Kathy Jewett (Scott Stiles) moved to approve and recommend the proposed Program Year 2025 (PY25) Budget to the LWDB Executive Committee and Chief Elected Officials Board (CEOB), with authorization to make adjustments once final carry over funding is known. Motion Adopted.

4. Program Year 2023 (PY23) Tax Return

The PY23, July 2023 through June 2024, 990 Tax Return was prepared by AGH after the completion of the A-133 Audit. It was sent to the finance chair on May 9, 2025 for review and comment and filed with the IRS on May 13, 2025. An amendment can be filed if needed.

Report was received and filed.

5. **Program Year 2023 (PY23) A-133 Audit Review**

The A-133 Audit for the period of July 2023 through June 2024 was completed in earlier this year by WIPFLI. The audit was a clean report with no findings or recommendations. Staff have no concerns regarding the audit and as no corrective actions were required, it has been filed with U.S. Department of Labor and the State of Kansas.

Report was received and filed.

6. **Minutes from the May 28, 2024 Meeting**

Scott Stiles (Kathy Jewett) moved to recommend the minutes from the May 28, 2024 meeting. Motion adopted.

7. **Other Discussion**

- The current federal administration’s budget proposal combines eleven workforce development programs into one and block grants funds to the states. There are still questions as to how this would all work. It is possible that it could mean more flexibility in the system. The new budget if passed would affect operations in 2027.
- The administration has paused funding and closed Job Corps Centers effective the end of June. They have two offices at the Workforce Center and will be vacating. Current Job Corps participants who have not completed the program will be offered assistance in WA programs and services if they are interested and eligible.

8. The meeting was adjourned at 3:30.

Attendance

Kathy Jewett

Scott Stiles, Vice Committee Chair

Staff/Guests

Amanda Duncan

Chad Pettera