



Chief Elected Officials Board (CEOB) Meeting Agenda

Thursday, June 26, 2025

3:00 - 4:00 p.m.

ZOOM Only: <https://us02web.zoom.us/j/82527562020>

1. **Welcome and Introductions:** Commissioner Jim Howell (3:00)
2. **Program Year 2024 (PY24) Budget Review & Proposed Program Year 2025 (PY25) Budget Presentation:** Chad Pettera (3:05) (pp. 2-7)
Staff are reviewing the Program Year 2024 budget and presenting a proposed budget for Program Year 2025.
Recommended Action: Approve the proposed PY25 budget with authorization to make adjustments once final carry over funding is known.
3. **Workforce Alliance Board Appointments:** Keith Lawing (3:20) (pp. 8-12)
As directed by the Workforce Innovation and Opportunity Act (WIOA), the CEOB appoints members to the Local Workforce Development Board.
Recommended action: Approve appointments and reappointments to the Workforce Alliance Local Workforce Development Board.
4. **Youth Employment Project (YEP) Updates:** Marcy Aycok (3:30)
An update will be provided on the collaborative initiatives, including creating high school internship opportunities with local governments.
Recommended action: Receive and share with appropriate stakeholders.
5. **2026 – 2028 Workforce Alliance Strategic Planning Sessions:** Keith Lawing (3:40) (pp. 13-14)
The WA Board will be hosting a series of planning sessions to identify strategic goals and develop partnerships to create significant community impact.
Recommended Action: Receive and share with appropriate stakeholders.
6. **Consent Agenda:** Keith Lawing (3:45)
 - A. Approval of Minutes from the May 8, 2024 Meeting (pp. 15-17)
 - B. One Stop Operator Update (pp. 18-25)**Recommended action:** Approve the Consent Agenda as presented.
7. **Adjourn:** Commissioner Howell (4:00)

Item

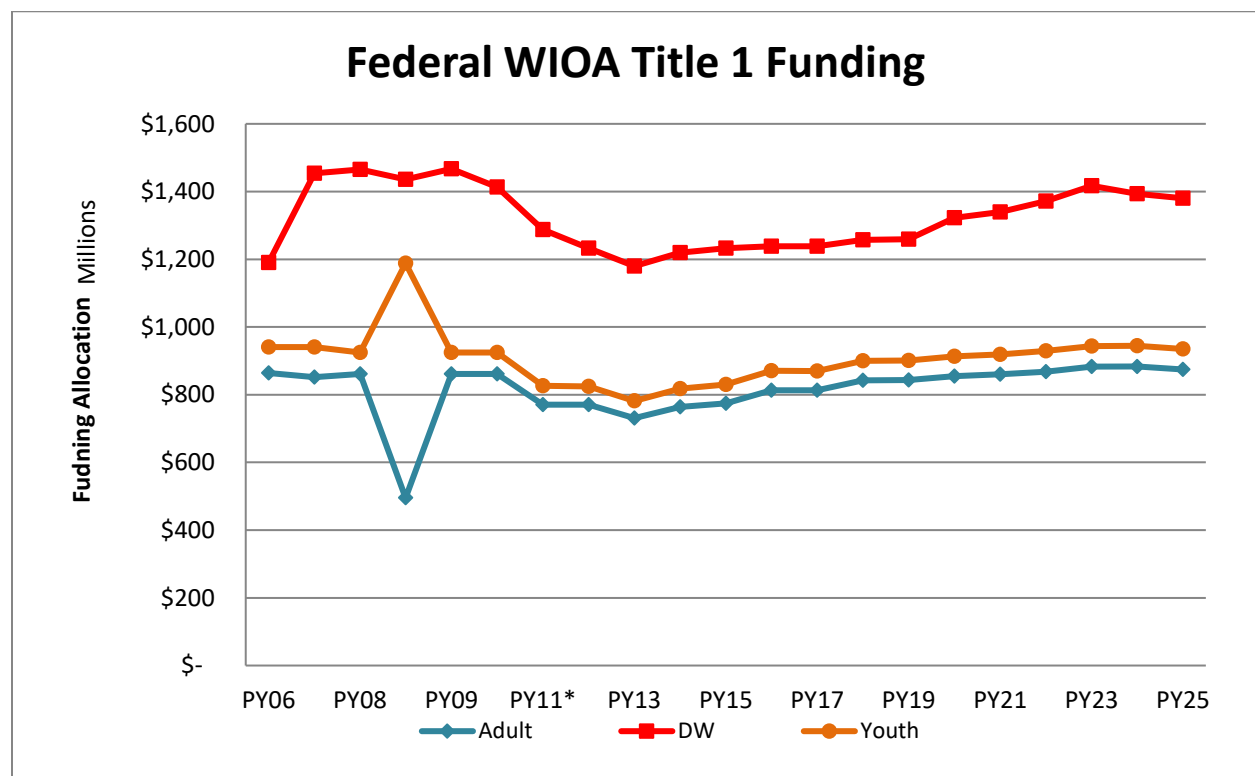
Program Year 2025 (PY25) July 2025 – June 2026 Budget

Background

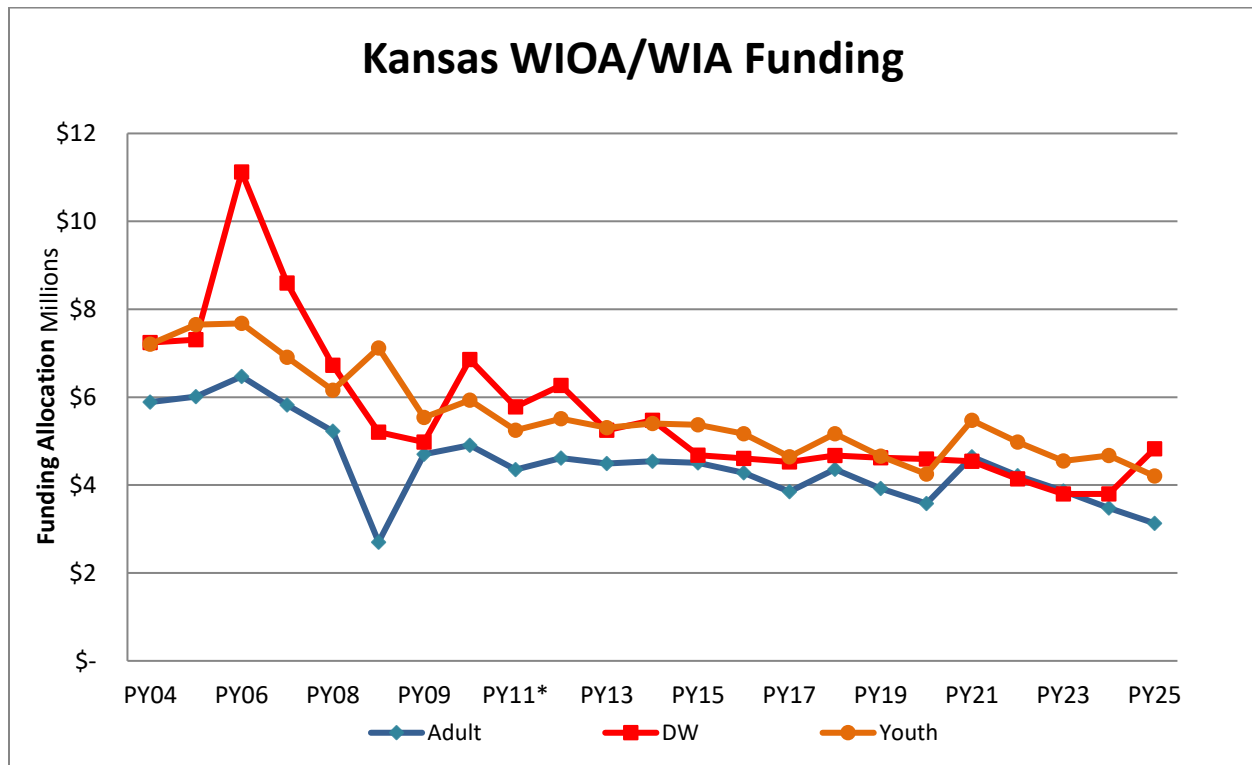
WA received its allocation for Workforce Innovation and Opportunity Act (WIOA) for program/fiscal year that starts July 1, 2025. WA will see an increase in WIOA of about \$192,444 or about 7%. However, the overall PY25 budget is down by 18% due to grants that end in early 2026. The Finance and Executive Committee have reviewed and recommended the budget to the Chief Elected Officials Board.

Analysis

Funding for the WIOA Title I programs has been announced by DOL. Federal funding will have an \$32.2 million dollar decrease for PY25 or roughly 1%. Funding for the individual programs is estimated at Adult at \$8.7 million, Dislocated Worker \$1.4 billion, and Youth \$9.3 million.

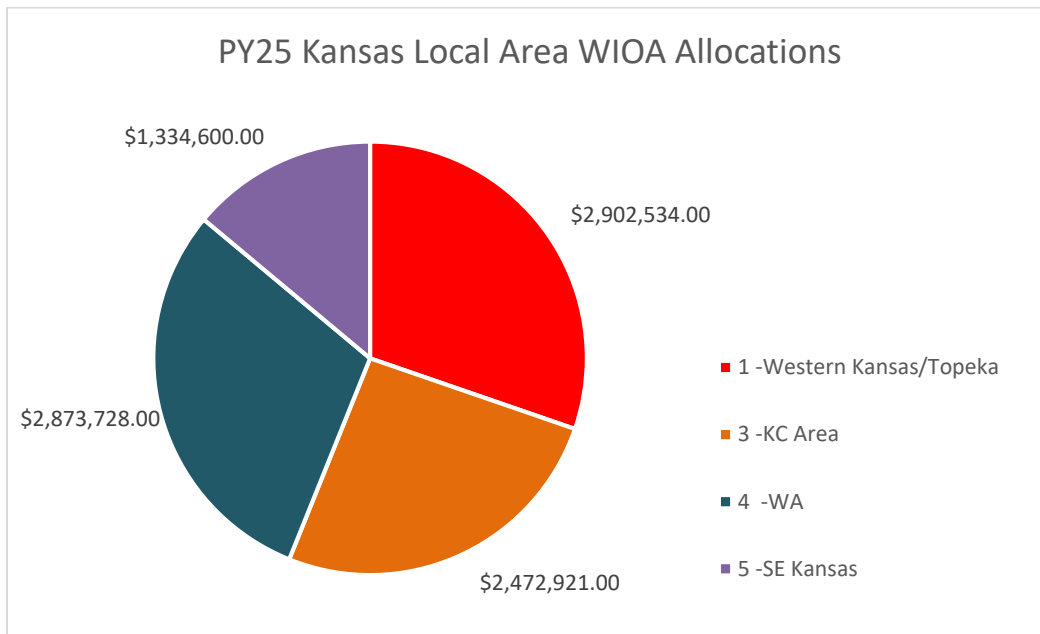


WIOA funding for the State of Kansas for all funding streams is increasing 1.8% from PY24 with an increase from Dislocated Worker driving the increase. Adult is decreasing from \$3.4 to \$3.1 million (-10.5%), Dislocated Worker is increasing from \$3.8 million to \$4.8 million (+24%), Youth funding is decreasing from \$4.6 to \$4.2 million (-10.5%). This is the first year total overall WIOA funding for Kansas has increased in the past 4 years.



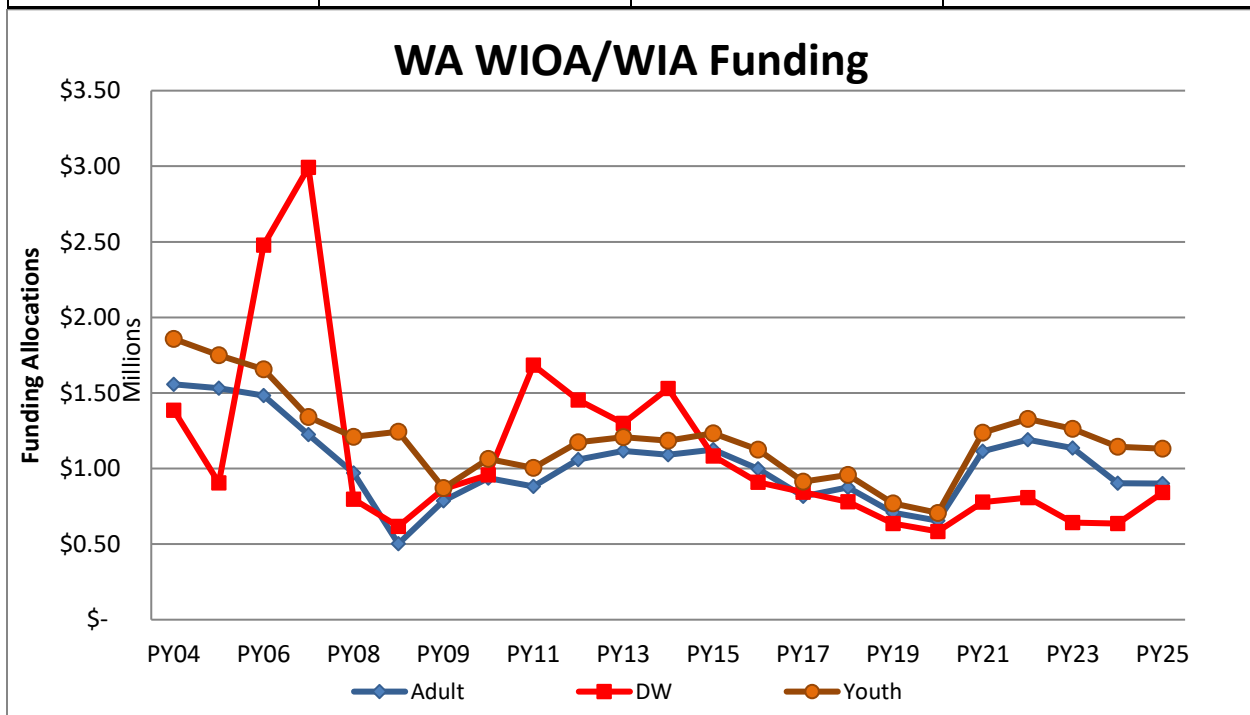
WIOA funding across Kansas is decreasing in areas I (Western Kansas and Topeka Area) and V (SE Kansas) and increasing in areas III (KC area) and IV. WA is seeing the biggest increase after absorbing the biggest decrease in PY24.

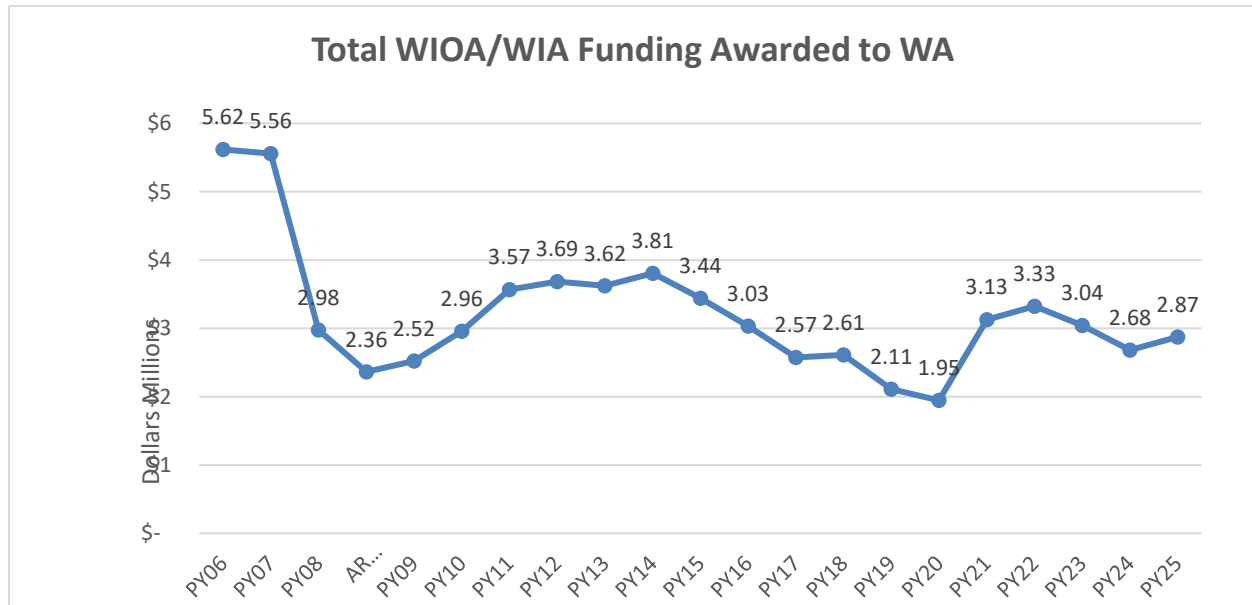
PY25 WIOA Allocations by Local Area and Program					
Local Area	Adult	Dislocated Worker	Youth	Total	Change from Previous Year
Western Kansas/Topeka	\$ 691,805.00	\$ 1,137,235.00	\$ 1,073,494.00	\$ 2,902,534.00	\$ (198,108.00)
3 - KC Area	\$ 638,543.00	\$ 1,069,732.00	\$ 764,646.00	\$ 2,472,921.00	\$ 141,641.00
4 - WA	\$ 901,304.00	\$ 841,273.00	\$ 1,131,151.00	\$ 2,873,728.00	\$ 192,444.00
5 - SE Kansas	\$ 427,982.00	\$ 329,970.00	\$ 576,648.00	\$ 1,334,600.00	\$ (130,678.00)
Total	\$ 2,659,634.00	\$ 3,378,210.00	\$ 3,545,939.00	\$ 9,583,783.00	\$ 5,299.00



In total for PY25, Local Area IV (LAIV) is receiving \$2.873, million, which is \$192,444 more than last year or about a 7% increase.

WA Allocation	PY25	PY24	PY23
Adult	\$901,304	\$901,686	\$1,135,921
DW	\$841,273	\$636,439	\$642,268
Youth	\$1,131,151	\$1,143,159	\$1,262,607
Total	\$2,873,728	\$2,681,284	\$3,040,796





Other Planned Revenue Sources for PY25

Senior Community Services Services Program (SCSEP)- \$755,000

Rapid Response (RR)- \$39,025

RETAIN- \$395,347

Work Based Learning (WBL)- \$179,999

PACES- \$24,097

YEP/HYPE- \$102,070

REAP- \$72,593

One Workforce- \$2,948,950

Older Kansas' Employment Program (OKEP)- \$68,781

Evergy \$123,556

MeadowLark \$139,328

SNAP \$13,729

Total Other Planned Revenue for PY22 \$6,050,521

Overall the PY25 Budget for the organization is decreasing next year from \$10,025,597 million to 8,250,872 million. There is a decrease in wages and fringe, WA has not filled some positions in the past several months, and current funded FTEs maybe covered by grants in process. The planned budget allocates 30% of funds to direct client services which include work experience, training and supportive services.

Recommended Action:

Approve the proposed PY25 budget with authorization to make adjustments once final carry over funding is known.

**Proposed Workforce Alliance PY25 Budget
July 2025 - June 2026**

Planned Revenues

Revenue Stream	PY24 Carry Over	PY25 Allocation	Transfer (up to 100%)*	Total PY25 Funding	% of Budget
Adult	\$ 265,000	\$ 856,239	\$ 368,677	\$ 1,489,916	18.16%
Dislocated Worker	\$ 154,085	\$ 799,209	\$ (368,677)	\$ 584,617	7.12%
RRAA/Set A Side	\$ -	\$ -		\$ -	0.00%
Youth	\$ 315,000	\$ 1,018,036		\$ 1,333,036	16.25%
Admin	\$ 88,000	\$ 70,000		\$ 158,000	1.93%
Senior	\$ -	\$ 755,334		\$ 755,334	9.20%
Rapid Response*	\$ -	\$ 39,025		\$ 39,025	0.48%
Meadowlark	\$ -	\$ 139,328		\$ 139,328	1.70%
DOCK	\$ -	\$ 93,953		\$ 93,953	1.14%
REAP	\$ -	\$ 72,593		\$ 72,593	0.88%
PACES	\$ -	\$ 24,097		\$ 24,097	0.29%
YEP	\$ -	\$ 102,070		\$ 102,070	1.24%
EPA	\$ -	\$ 210,430		\$ 210,430	2.56%
Evergy	\$ 23,000	\$ 123,556		\$ 146,556	1.79%
RETAIN	\$ -	\$ 395,347		\$ 395,347	4.82%
One Workforce	\$ -	\$ 2,348,950		\$ 2,348,950	28.63%
OKEP	\$ -	\$ 68,781		\$ 68,781	0.84%
Work Based Learning	\$ -	\$ 179,999		\$ 179,999	2.19%
SNAP	\$ -	\$ 13,729		\$ 13,729	0.17%
General	\$ -	\$ 49,955		\$ 49,955	0.61%
	\$ 845,085	\$ 7,360,631	\$ -	\$ 8,205,716	100.00%

Planned Expenditures

Category	PY25 Proposed	PY24 Budget	PY24 Exp. Thru March	PY24 % of Expenditures	Budget Difference PY24/PY25
Wages	\$ 2,648,622	\$ 3,239,316	\$ 2,241,975	69%	\$ (590,694)
Fringe	\$ 641,475	\$ 771,690	\$ 484,559	63%	\$ (130,215)
Facilities	\$ 357,620	\$ 389,100	\$ 247,696	64%	\$ (31,480)
Contract/Pro Fees	\$ 99,463	\$ 113,058	\$ 113,822	101%	\$ (13,595)
Supplies/Equipment	\$ 48,445	\$ 38,125	\$ 25,583	67%	\$ 10,320
Supplies/Hardware/Licenses	\$ 139,190	\$ 187,645	\$ 69,487	37%	\$ (48,455)
Outreach/Meetings	\$ 109,130	\$ 150,750	\$ 114,302	76%	\$ (41,620)
Travel/Conference	\$ 75,790	\$ 87,202	\$ 65,085	75%	\$ (11,412)
Indirect	\$ 429,897	\$ 551,152	\$ 517,762		\$ (121,255)
Grants Awarded	\$ 215,000	\$ 367,500	\$ 145,259	40%	\$ (152,500)
Staff Development	\$ 19,490	\$ 23,750	\$ 6,196	26%	\$ (4,260)
Misc/Dep/Int	\$ 27,000	\$ 27,000	\$ 14,365	53%	\$ -
Youth Work Experience	\$ 320,918	\$ 205,770	\$ 98,311	48%	\$ 115,148
Adult WX/Incumbent	\$ 1,014,228	\$ 1,164,398	\$ 821,986	71%	\$ (150,170)
OJT	\$ 675,250	\$ 660,000	\$ 174,096	26%	\$ 15,250
Incentives	\$ 28,000	\$ 22,800	\$ 23,425	103%	\$ 5,200
Education & Training	\$ 1,001,201	\$ 1,398,383	\$ 441,120	32%	\$ (397,182)
Supportive Services	\$ 355,000	\$ 627,958	\$ 171,055	27%	\$ (272,958)
Indirect					
	\$ 8,205,716	\$ 10,025,597	\$ 5,776,085	58%	\$ (1,819,880)

	PY25		PY24	YTD Expenditures
Operations/Overhead	\$ 4,811,121	59%	\$ 5,395,136	\$ 4,046,091 70%
Direct Client	\$ 3,394,597	41%	\$ 4,079,309	\$ 1,729,993 30%

Workforce Alliance Consolidated Budget PY24

July 2024 - June 2025

WIOA						Community Impact Funds				Expenditures Through 04/30/2025			
										Consolidated			

Analysis

Budget: The PY24 budget with expenditures through the end of the April 2025. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY24 budget allocates 38% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 31% through the month of April. The budget has 37% remaining with 25% of the fiscal year remaining.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Receive and file.

June 26, 2025

Submitted by: Keith Lawing

Item:

Chief Elected Officials Board (CEOB) Appointments and Reappointments to the Workforce Alliance Local Workforce Development Board (LWDB)

Background:

The CEOB appoints members to the Board of Directors for the Workforce Alliance of South Central Kansas, the designated LWDB for Local Area IV by the State of Kansas. Attached is a list of all members and their terms. The terms for Board members are staggered and the members with terms that expire in 2025 are highlighted, and it is anticipated most would like to continue to serve. There will be some changes in 2025, and members of the CEOB are encouraged to suggest potential Workforce Alliance Board members.

- Current nominees are listed below:

Private Sector / Business

- Marilou Mewborn, Ascension Via Christi (Replacing Bruce Witt)
- Jill Kuehny, Kanokla (Nominated by Sumner County Economic Development)

Higher Education

- Dr. Tamara Daniel, Butler Community College (Replacing Dr. Jacqueline Vietti)

Adult Education

- Dr. Michelle Schoon, Cowley College (Replacing Dr. Rachel Bates)

Labor

- Justin Rochelle, Plumbers & Pipefitters (Replacing John Clark)

- The following LWDB members are up for reappointment to the LWDB (terms expiring June 30, 2025. (Nominations for reappointment are included in the attached letter from the Wichita Regional Chamber of Commerce for private sector members):

Private Sector / Business

- Robyn Heinz, Vornado
- Jessica Istas, Bombardier
- Pat Jonas, Cerebral Palsy Research Foundation
- Luis Rodriguez, TEC Systems
- John Rolfe, Wichita Regional Chamber of Commerce

Community Services Block Grant

- Sally Stang, City of Wichita

Wagner-Peyser

- Erica Ramos, Kansas Department of Commerce

Labor

- Andrew Chance, Iron Workers

June 26, 2025

Submitted by: Keith Lawing

- Members vacating their membership on the LWDB:
 - Dr. Rachel Bates, Cowley College (Adult Education)
 - Rod Blackburn, Partners in Education (Private Sector)
 - John Clark, Plumbers & Pipefitter (Labor)
 - Kevin Hunt, Spirit AeroSystems (Private Sector)
 - Jeff Longwell, Gilley's (Private Sector)
 - Dr. Jacqueline Vietti, Butler Community College (Higher Education)
 - Bruce Witt, Ascension Via Christi (Private Sector)

Analysis:

As required by the Workforce Innovation and Opportunity Act regulations, membership of the LWDB is comprised of the following:

- 51% Representatives from private sector who are owners of businesses, chief executive or operating officers of businesses, and other business executives with policymaking or hiring authority, and represent businesses, including small business or organizations representing businesses with employment opportunities that provide that, at a minimum, include: high-quality, work-relevant training and development in high demand industry sectors or occupations in the local area.
- 20% Labor Representatives from local labor federations in local areas where employees are represented by labor organizations. Additionally, will include a representative from a joint labor-management apprenticeship program in the local area who shall be a labor organization representative or training director.
- At least one representative from each of the following partners:
 - Adult Education (WIOA Title II)
 - Higher Education
 - Wagner Peyser (WIOA Title III)
 - Vocational Rehabilitation (WIOA Title IV)
 - Economic Development
- Additional members can be appointed as appropriate/needed by the CEOB and can include:
 - Community Based Organizations
 - Philanthropic Organizations
 - Governmental Organizations Representing Transportation or Housing

Recommended Action: Approve the appointments and reappointments to the Workforce Alliance Local Workforce Development Board as presented.

Workforce Alliance Board Members	Exp.
Local Area IV	
<u>PRIVATE SECTOR</u>	
Cheryl Childers, Cox Machine	2026
Ebony Clemons-Ajibolade, Evergy	2026
Michele Gifford, Textron Aviation	2026
Robyn Heinz, Vornado Air (POP Co-Chair)	2028
Kevin Hunt, Spirit AeroSystems	2026
Jessica Ista, Bombardier	2028
Kathy Jewett, Human Resources Consultant	2027
Patrick Jonas, Center Industries/CPRF	2028
Jill Kuehny, Kanokla	2028
Alana McNary, Professional Engineering Consultants	2027
Marilou Mewborn, Ascension Via Christi Health	2027
Alex Munoz, Creekstone Farms	2026
Luis Rodriguez, TEC Systems	2028
John Rolfe, Wichita Regional Chamber	2028
Chip Schellhorn, CMJ Manufacturing	2028
Gabe Schlickau, CoBank	2027
Scott Stiles, Schaefer Architecture	2027
<u>PARTNERS</u>	
Dr. Tamara Daniel, Butler Community College, Higher Education	2026
Eric Hunt, Kansas Dept. of Children and Families, Vocational Rehabilitation	2026
Erica Ramos, KS. Dept. of Commerce, Wagner Peyser	2028
Dr. Michelle Schoon, Cowley College, Adult Basic Education	2027
Sally Stang, City of Wichita, Community Service Block Grant	2028
Sheree Utash, WSU Tech, Higher Education	2026
<u>LABOR</u>	
Andrew Chance, Iron Workers Local Union 24	2028
Marcus Curran, Sheet Metal Workers Local Union #29	2026
B.J. Moore, SPEEA	2027
Tony Naylor, Wichita Electrical Apprenticeship Joint Training Center/IBEW (POP Co-Chair)	2027
Justin Rochelle, Plumbers and Pipefitters	2028
Jeimeson Saudino, IBEW, #271	2027
Lisa Whitley, International Association of Machinists Lodge 70	2026

June 13, 2025

Commissioner Jim Howell
Chief Elected Officials Board
300 W. Douglas, Suite 850
Wichita KS 67202

Re: Workforce Alliance Local Workforce Development Board Appointment and Reappointments

Dear Commissioner Howell,

The Wichita Regional Chamber of Commerce places in nomination for appointment to the Workforce Alliance Local Workforce Development Board (LWDB) for Local Area IV, from business and industry Marilou Mewborn replacing Bruce Witt, Ascension Via Christi.

For reappointment to the LWDB, the Chamber nominates:

- Robyn Heinz, Vornado
- Jessica Ista, Bombardier
- Pat Jonas, Cerebral Palsy Research Foundation
- Luis Rodriguez, TEC Systems
- John Rolfe, Wichita Regional Chamber of Commerce

Each of these individuals are willing to serve another term.

The skills and background of these individuals complement and enhance the work of the LWDB, and will be an asset to the Workforce Alliance of South-Central Kansas.

Sincerely,



John Rolfe, President and CEO
Wichita Regional Chamber of Commerce



**SUMNER COUNTY
ECONOMIC
DEVELOPMENT**
Regional Unity. Shared Community.

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Mailing Address: P. O. Box 279, Wellington, Kansas 67152
Office Phone Number: (620) 326-8779 Office Fax Number: (620) 326-6544
Email Address: scedc@co.sumner.ks.us
Website: www.qosumner.com

June 12, 2025

Commissioner Jim Howell
Chief Elected Officials Board
300 W. Douglas, Suite 850
Wichita KS 67202

Re: Workforce Alliance Local Workforce Development Board Nomination

Dear Commissioner Howell,

The Sumner County Economic Development Commission (EDC) is a long-time partner of the Workforce Alliance. Employment and skills training strategies are closely aligned with economic development, and it is important for local businesses to be engaged in the operations of the Workforce Alliance. To help grow this partnership, and to support job growth in the region, the Sumner Count EDC nominates Ms. Jill Kuehny, CEO of KanOkla, for appointment to the Workforce Alliance Local Workforce Development Board (LWDB).

Her skills and background will complement and enhance the strategic operations of the Workforce Alliance of South Central Kansas.

Thank you for your consideration and let me know if you have any questions.

Sincerely,

Stacy Davis, Executive Director
Sumner County Economic Development Commission

SCEDC
Committed to Improving the Economy of Sumner County

June 26, 2025

Submitted By: Keith Lawing

Item

2026-2028 Workforce Alliance Board of Directors Strategic Planning Sessions

Background

The Workforce Alliance of South Central Kansas (WA) Board of Directors adopts a strategic plan every two years and will engage in the strategic planning process in 2025. The strategic plan is used to guide the operations and set goals for the organization.

As per past practice, the Board will conduct a series of strategic planning sessions in 2025 that will focus on key topics to review progress and outcomes related to goals and community impact to update the strategic plan for the next two years. The goal is to adopt the new strategic plan by the WA Board in January of 2026 for the 2026-2028 planning cycle.

Analysis

The planning session topics are listed below and all will be scheduled as working lunch sessions from 11:30 am to 1:30 pm, with the exception of the final session which will be held at the scheduled time for the October WA Board meeting. Dates for the other sessions will be finalized soon. All WA Board and CEOB members are invited and encouraged to participate in the planning sessions. Invitations will be sent to employer partners, community leaders, elected officials and Workforce Center partners.

Session: Current Labor Market Needs and Trends (August 13)

Purpose: Hear directly from employers about hiring needs and skills gaps to identify themes and patterns in the regional economy.

Format: Employer Panel, made up of combination of WA Board members and WA Employer Partners

- Advanced Manufacturing
- Healthcare
- Data / IT
- Construction Trades

Session: Labor Market Data and Community Partnerships (August 26)

Purpose: Provide labor market data to help align with the feedback heard from employers at the previous session, and engage one-stop and community partners in a conversation about leveraging resources and aligning services to develop more SKILLED workers prepared for high wage and high demand jobs in the region.

Format and Possible Speakers: Data presentation and panel discussion with community partners.

- Goodwill of Kansas, One-Stop Operations and Adult Education
- Kansas Department of Children and Families
- Butler County Community College
- Wichita Regional Chamber of Commerce, Veterans Employment

June 26, 2025

Submitted By: Keith Lawing

Session: Workforce Development Policy Roundtable Session (TBD)

Purpose: Engage in a candid conversation with leaders from education and skills training institutions and workforce development professionals on the *Good, Bad and Ugly* when it comes to public policy and legislation impacting creating a pipeline of skilled workers to help grow jobs and expand businesses in South Central Kansas.

Format: Panel discussion, and limit invites to WA Board and area elected officials, CEOB, REAP, South Central Delegation, Federal Delegation (staff)

Co-host: Wichita Chamber

Session: Economic Mobility to Build Community Wealth and Improve Community Health (TBD)

Purpose: Identify how a focused economic mobility strategy can be designed to connect more citizens to skilled employment and career opportunities that will reduce the defined number of “working poor” or ALICE and the outcomes can have significant impact on the economy and personal health of families in South Central Kansas.

Format: Invite Subject Matter Experts to share data and highlight best practices to address Economic mobility and discuss current efforts underway by community partners

Possible Speakers: (Amanda Duncan to moderate)

- National Fund
- Kansas Heath Foundation
- Greater Wichita Partnership
- Wichita Foundation

Final Session: “It’s a Wrap!!” (October 22, 10 am to 11:30)

Purpose: Review outcomes and key points from previous sessions and develop consensus on goals and operational priorities to recommend to the WA Board of Directors in January of 2026.

Format: Open discussion hosted by Alana McNary, conversations facilitated by Keith and Amanda.

Recommended Action

Receive and share with appropriate stakeholders.



**Chief Elected Officials Board
Meeting Minutes
Thursday, May 8, 2025
3:00 – 4:00 p.m.**

- **Welcome and Introductions:**
 - Commissioner Jim Howell (Sedgwick County) called the meeting to order at 3:00PM.
 - New members, Rick Roitman and Julie Lyon were recognized
 - An announcement was made about a special CEOB meeting, scheduled for June 26, 2025 at 3 PM. Marcy will send a calendar invitation and Zoom link.
- **Workforce Innovation & Opportunity Act (WIOA) Local Plan:** *Keith Lawing, President, Workforce Alliance, and Chad Pettera, VP/COO, Workforce Alliance*
 - Lawing/Pettera provided an update on the Workforce Innovation and Opportunity Act (WIOA), which requires each Local Area to have an approved Local Plan. These plans must be reviewed and updated every four years.
ACTION TAKEN: *Commissioner Jim Howell (Sedgwick County) moved to approve the draft Local Plan as presented, pending public comments. Council Member Greg Thompson (Winfield) seconded the motion. Motion passed unanimously.*
- **Kansas Local Workforce Boundaries:** *Keith Lawing, President, Workforce Alliance*
 - Lawing provided an update on the *merger of Local Areas I and II was approved by Governor Kelly, resulting in a change to the local area boundaries for the first time in over 40 years. Lawing shared the Local Area 3 & 4 Boards have written letters requesting a full boundary review.*
 - *There is inequity in the sizes of the four districts; boundaries define funding.*
 - Discussion of this action took place, with Lawing answering questions from CEOB members.
ACTION TAKEN: *Commissioner Jim Howell (Sedgwick County) moved to receive and file the information as presented. Council Member Greg Thompson (Winfield) seconded the motion. seconded the motion. Motion passed unanimously.*
- **Workforce Alliance Agreements and Contracts:** *Chad Pettera, VP/COO, Workforce Alliance*
 - *Pettera shared information about contracts for the Workforce Alliance in excess of \$50K. The CEOB approves contracts in excess of \$50K.*
 - *The contracts were for Workforce Innovation and Opportunity Act (WIOA) Youth Element Contract Amendments and Leases.*
 - *WIOA Youth Contract:*
 - *Cerebral Palsy Research Foundation (CPRF)*
 - *Leases:*
 - *Butler Workforce Center*
 - *Administrative Offices*

Recommended action:
ACTION TAKEN: *Council Member Mike Hoheisel (Wichita) moved to authorize the Workforce Alliance to enter into agreements as presented, pending review and approval*

by the Executive Committee. as presented. Council Member Jill Kuehny (Caldwell) seconded the motion. Motion passed unanimously.

- **Workforce Alliance Board Appointments:** Keith Lawing, President, Workforce Alliance
 - *Lawing presented a proposed an appointment to the Local Workforce Development Board. following LWDB members are nominated for appointment to the LWDB:*

Labor:

- *Chip Schmellhorn, CMFJ Manufacturing (term expiring June 30, 2028)*

ACTION TAKEN: *Commissioner Jim Howell (Sedgwick County) moved to approve the appointment to the Workforce Alliance Local Workforce Development Board. Council Member Rick Roitman (Wellington) seconded the motion. Motion passed unanimously.*

- **Summer Internship Project:** Marcy Aycock, Director of Strategic Partnerships, Workforce Alliance
 - *Marcy Aycock, Director of Strategic Partnerships, Workforce Alliance. Aycock provided an update on the collaborative initiative with local governments to create high school internship opportunities. Aycock recognized Commissioner Jill Kuehny (Caldwell) for her commitment to high school summer interns and the importance of involvement by local governments*

ACTION TAKEN: *Commissioner Jim Howell (Sedgwick County) moved to receive and file the information as presented. Council Member Rick Roitman (Wellington) seconded the motion. seconded the motion. The motion passed unanimously.*

- **Consent Agenda:** Keith Lawing, President, Workforce Alliance
 - *Lawing reviewed the Consent Agenda items, including:*
 - A. Approval of Minutes from the February 13, 2025 Meeting
 - B. One Stop Operator Update
 - C. Workforce Innovation & Opportunity Act Performance
 - D. WA Board Consolidated Budget
 - E. CEOB Overview/Introduction

ACTION TAKEN: *Commissioner Jim Howell (Sedgwick County) motioned to approve the consent agenda. Council Member Greg Thompson (Winfeld) seconded the motion. Motion passed unanimously.*

- **Adjourn:** Commissioner Howell (4:00 PM)

The next CEOB Meeting is scheduled for June 26, 2025

Meeting Attendees:

Commissioner Jim Howell, Sedgwick County
Commissioner Wayne Wilt, Cowley County
Council Member Greg Thompson, Winfield
Commissioner Julie Lyon, Kingman County
Commissioner Jill Kuehny, (Caldwell) Sumner County
Council Member Rick Roitman, (Wellington) Sumner County
Council Member Mike Hoheisel, Wichita
Keith Lawing, Workforce Alliance
Chad Pettera, Workforce Alliance
Denise Houston, Workforce Alliance
Lindsey McWilliams, Goodwill Industries
Marcy Aycock, Workforce Alliance

Members Absent:

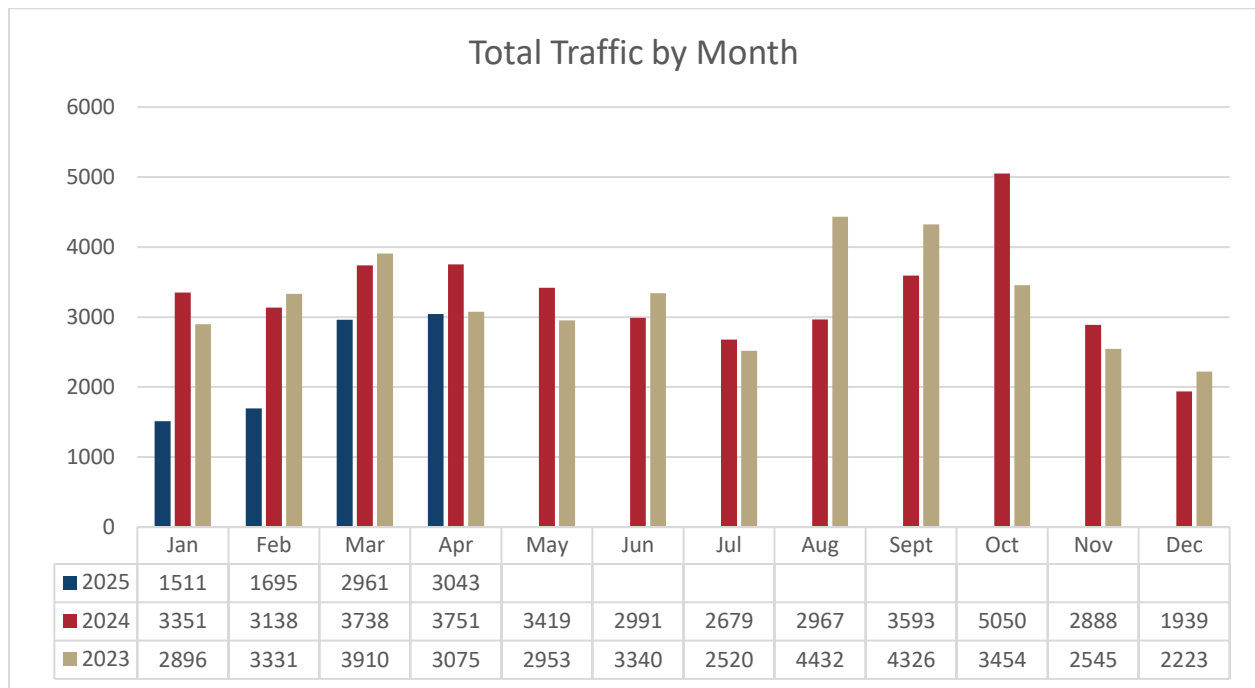
Brian Walschmidt, Commissioner, Harper County
Carol Noblit, County Clerk, Kingman County
Marc Murphy, Commissioner, Butler County
Kelly Herzet, Commissioner, Butler County
Lily Wu, Mayor, City of Wichita
Ryan Baty, Commission Chair, Sedgwick County

Item

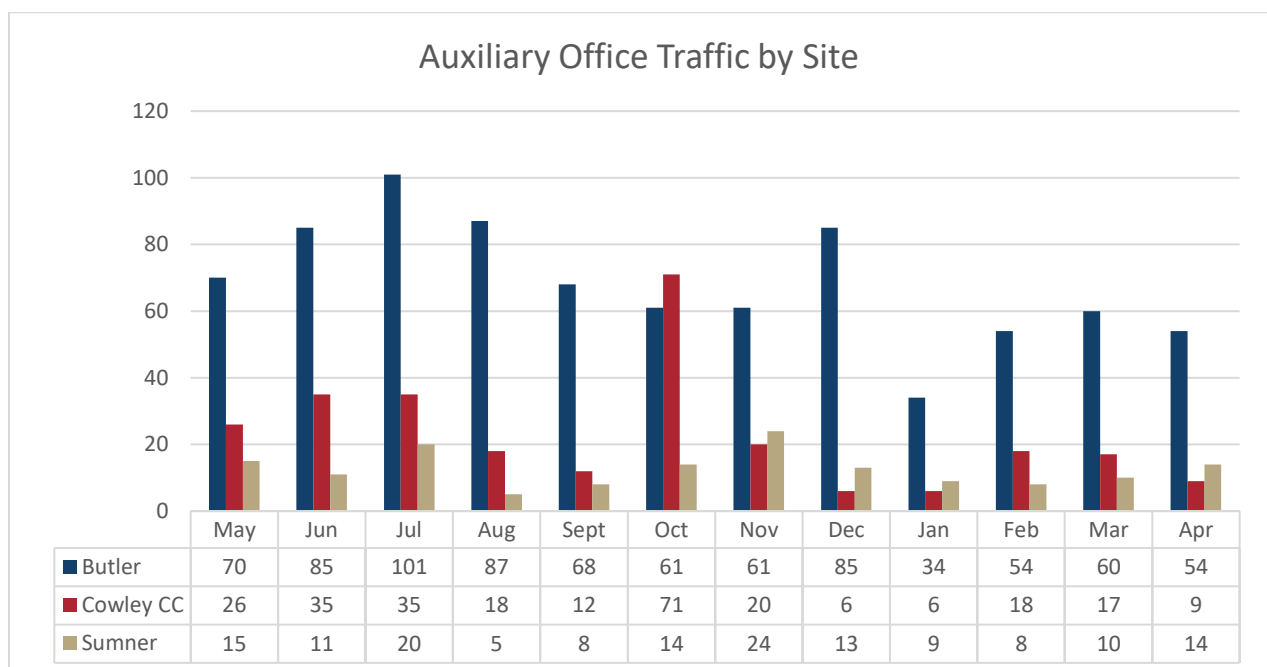
Workforce Centers Operations April Update

Job Seeker Traffic

The bar graph below provides a visual representation of jobseeker traffic through April of 2025. Overall, job seeker engagement at all four centers is steady.

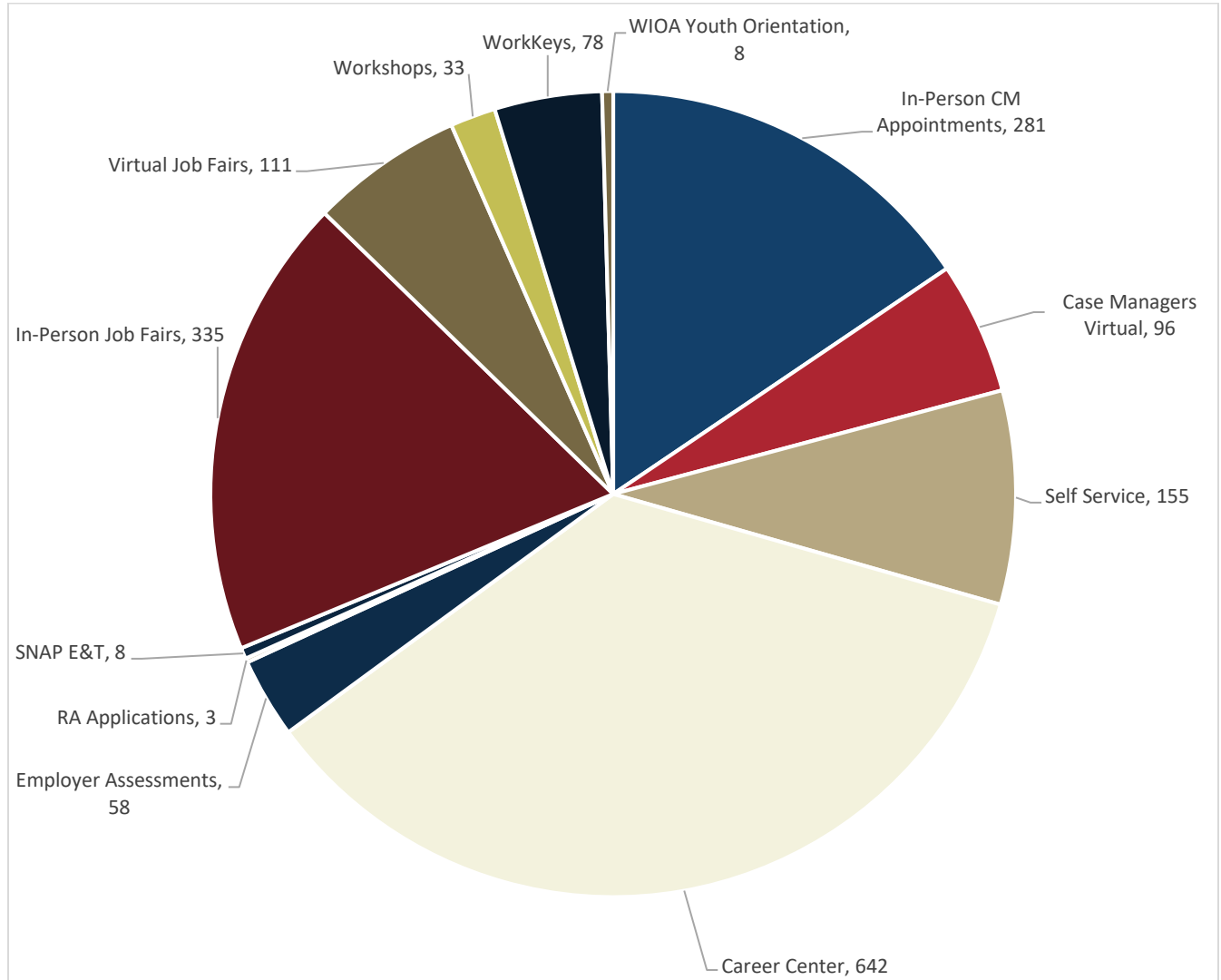


This bar graph offers a breakdown of the job seeker traffic by Area IV's Auxiliary Offices in Butler, Sumner, and Cowley counties.



Job Seeker Services

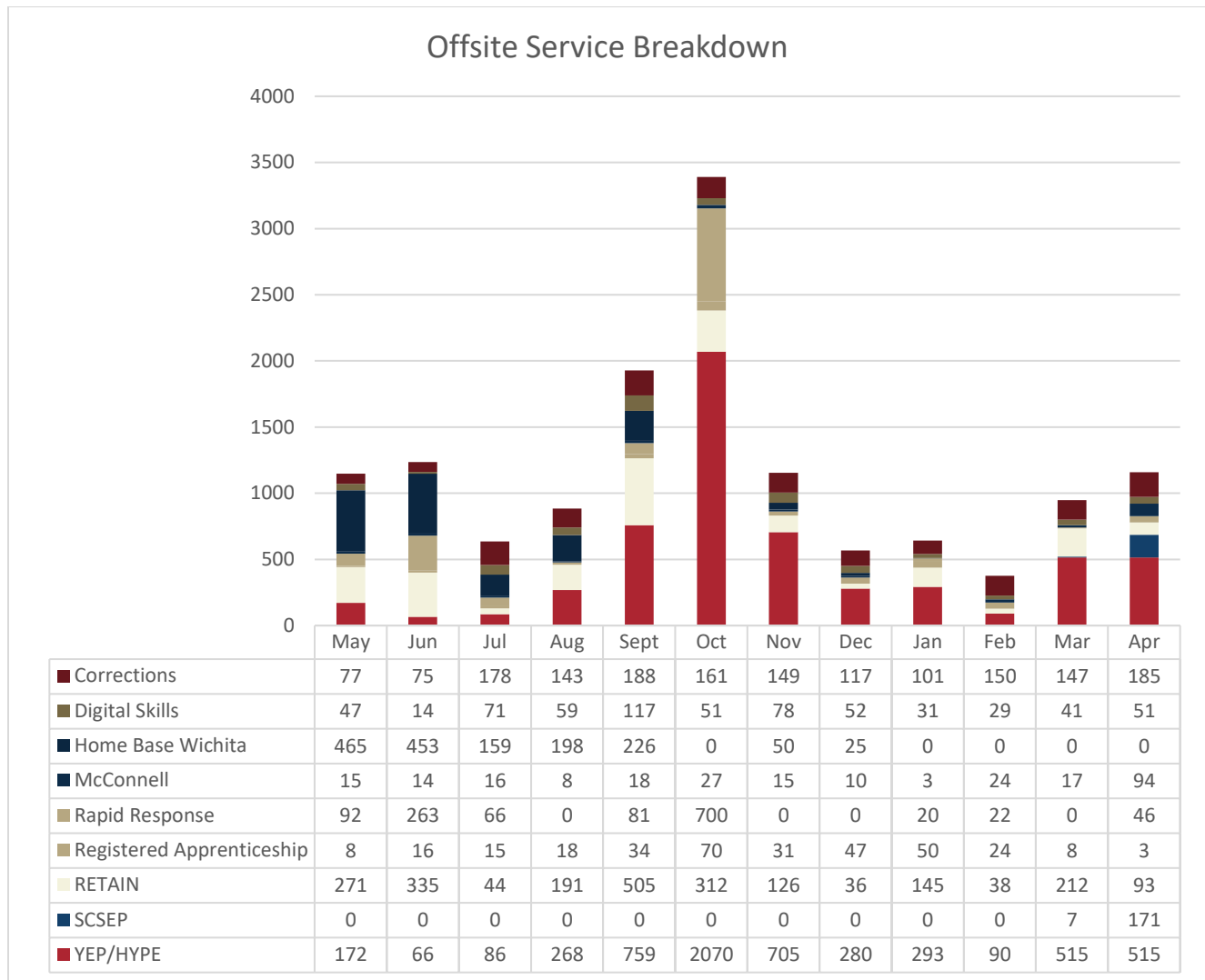
This pie chart offers a breakdown of the comprehensive job seeker services provided by Area IV's One Stop Center, the Wichita Workforce Center.



This graph offers a breakdown of the comprehensive offsite services provided by Area IV.

June 26, 2025

Submitted By: Denise Houston and Lindsay McWilliams



Throughout the last year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

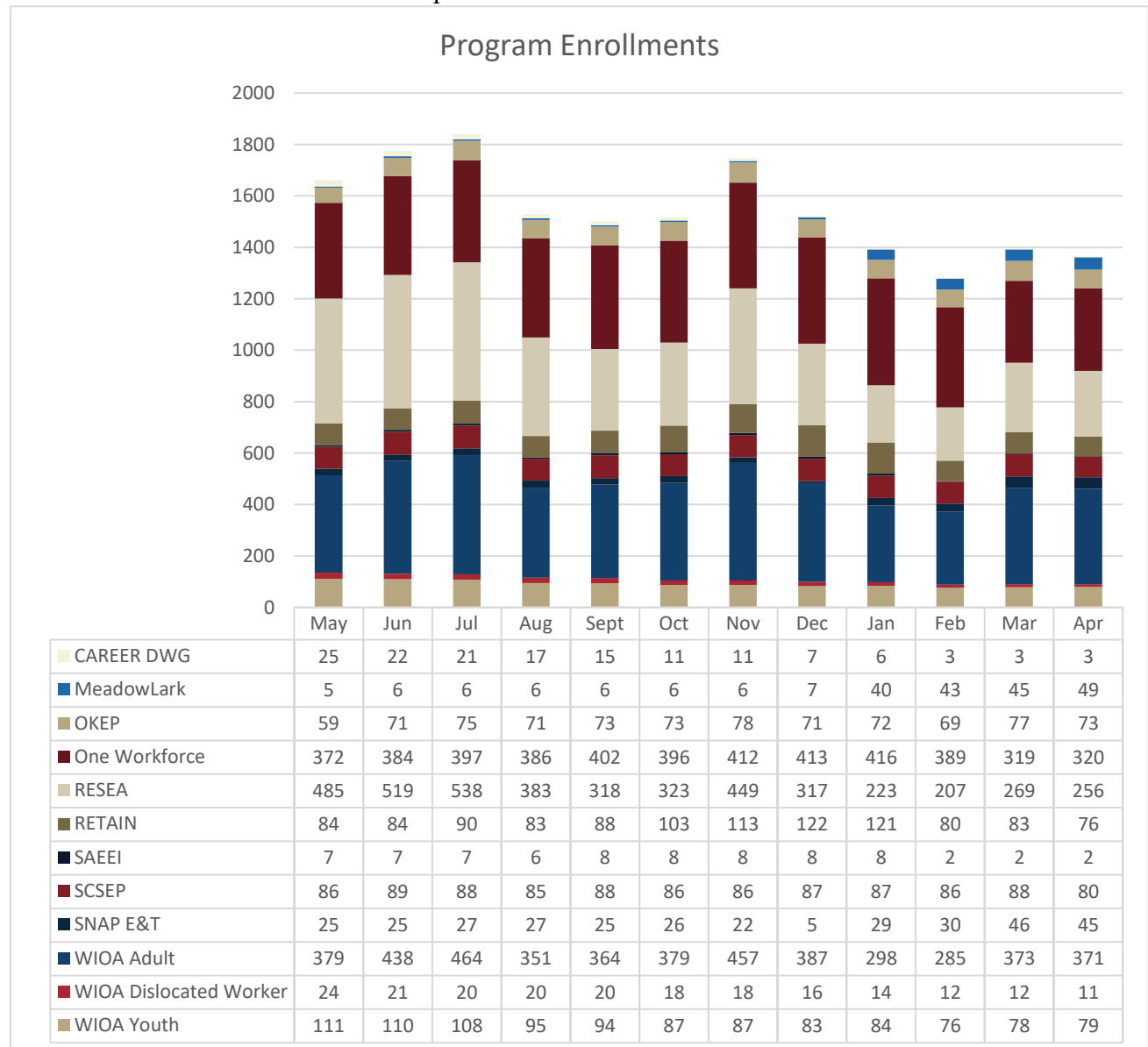
In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engage with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

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Program Enrollments

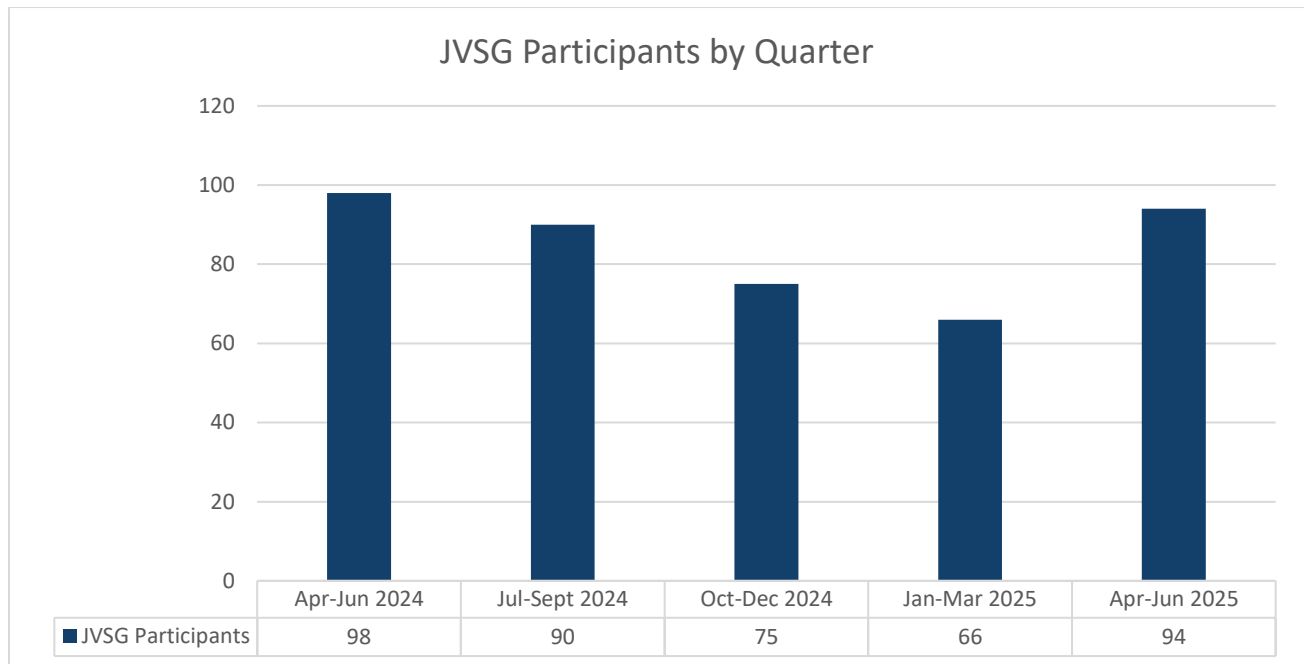
Program enrollments have remained steady going into 2025. There was little change in enrollment numbers from March to April.

**Program Enrollment Glossary**

- CAREER DWG=Comprehensive and Accessible Reemployment Through Equitable Employment Recovery National Dislocated Worker Grant
- MeadowLARK=Leading Apprenticeship Results in Kansas
- OKEP=Older Kansans Employment Program
- RESEA=Reemployment Services and Eligibility Assessment
- RETAIN=Retaining Employment and Talent After Injury/Illness Network
- SAEI=State Apprenticeship Equity, Expansion, and Innovation
- SCSEP=Senior Community Service Employment Program
- SNAP E&T=Supplement Nutrition Assistance Program Employment and Training
- WIOA=Workforce Innovation and Opportunity Act

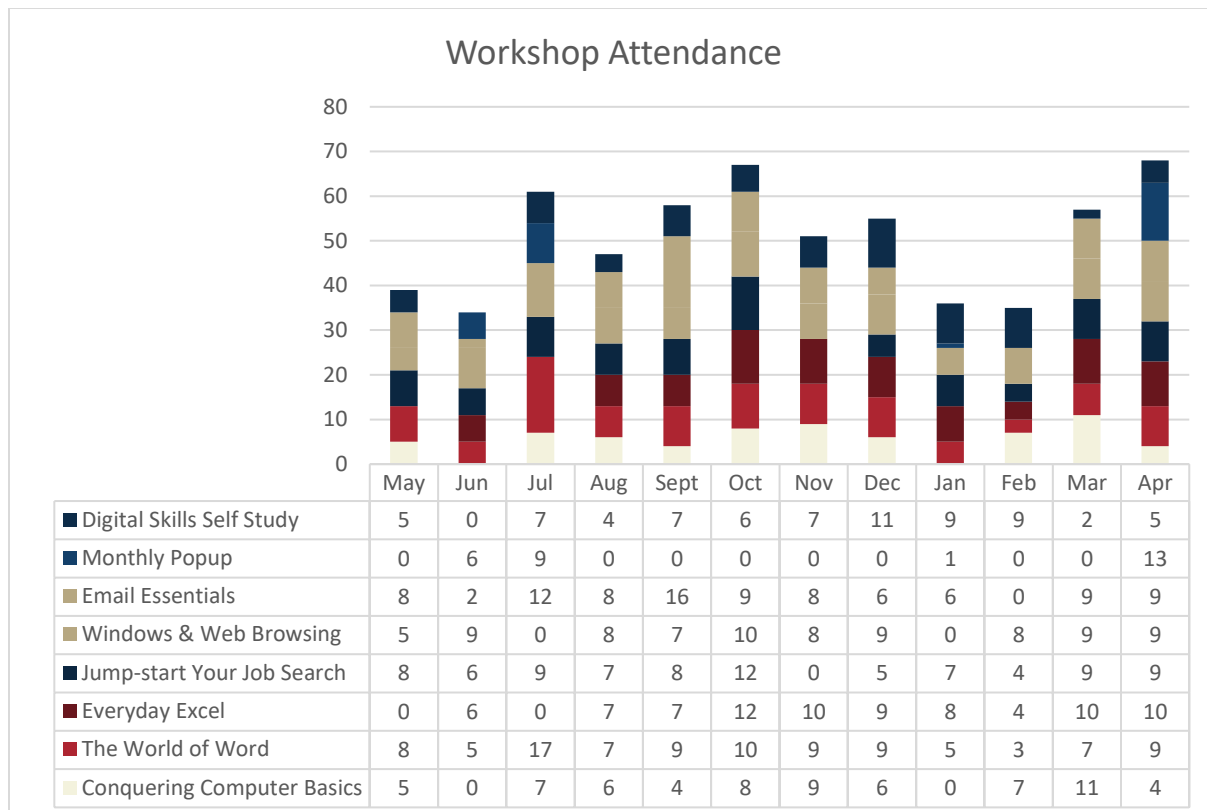
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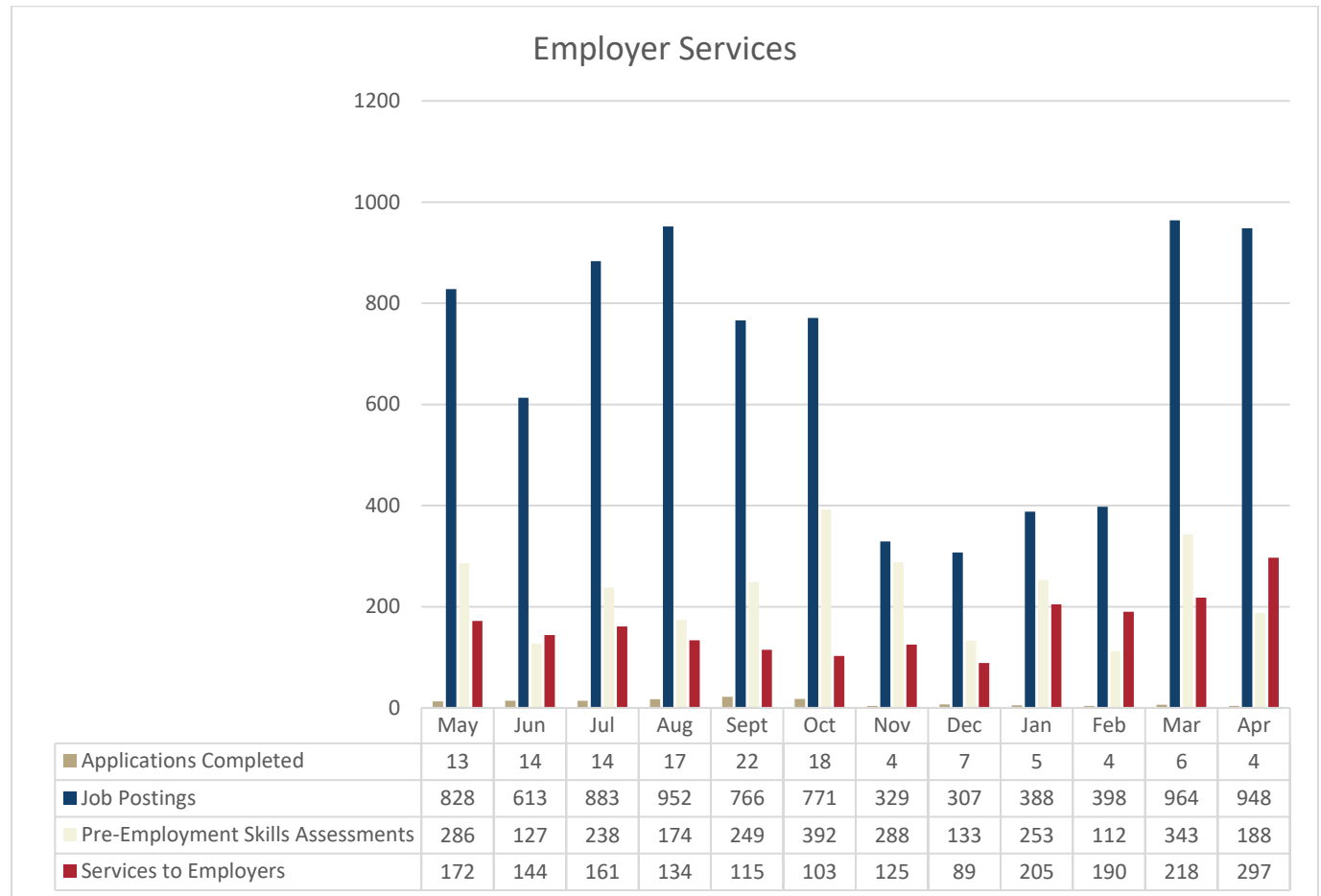
Community Outreach & Workshops

In April, WA staff conducted outreach to 50 individuals across 3 off site events with a focus on digital upskilling. The WA also facilitated a total of 15 workshops for 83 customers, with another 34 enrolling in online training, resulting in 117 individuals accessing digital skills services. 8 job seekers secured employment after participating in / accessing services through the digital skills access project.



Employer Services Overview

April saw a slight decline of 1.7% in job postings in Local Area IV compared to March. This is still a significant increase from the previous few months, and more in line with the job posting numbers in 2024. Staff will continue to monitor this trend as we continue into 2025. There were 948 total job postings across the 6-county radius for April. On a statewide level, there were 35,911 active positions available for job seekers to browse. Additionally, the system recorded a pool of 12,577 resumes for employers to consider during their recruitment efforts.



Job Fairs

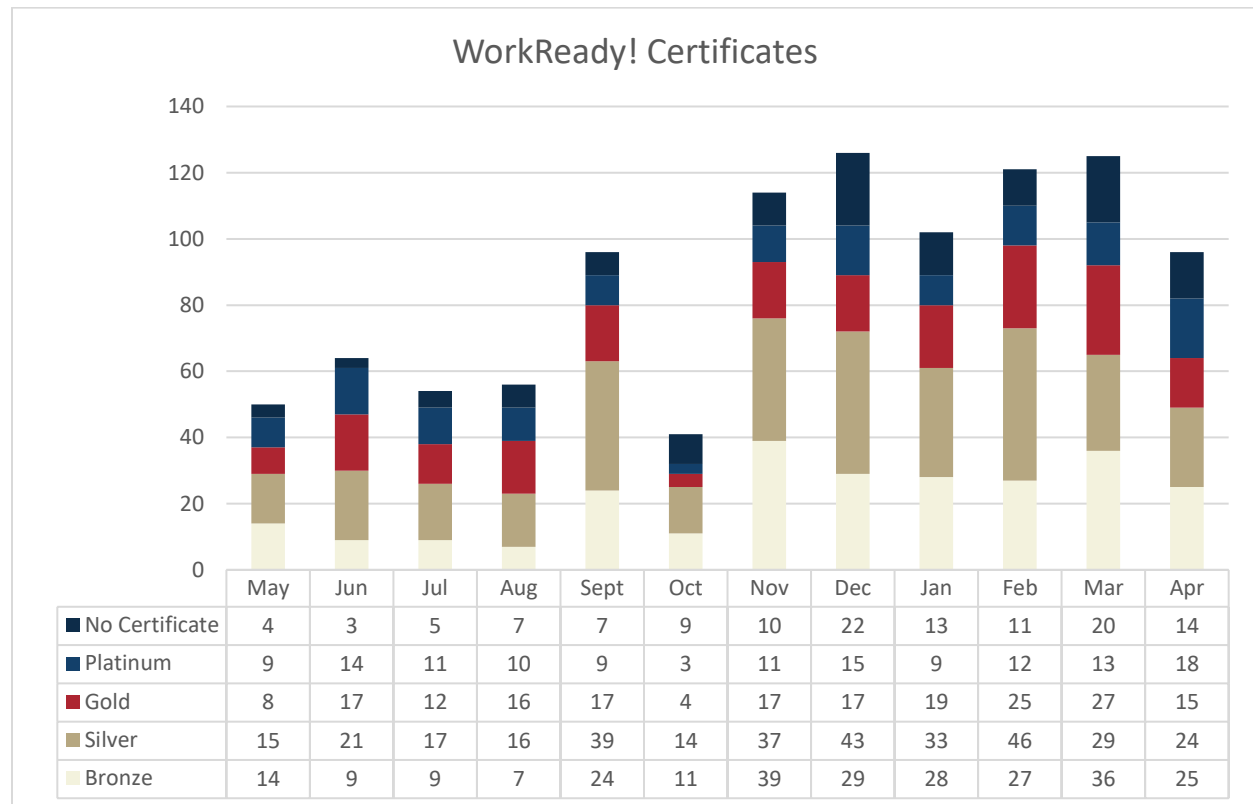
In April, our Workforce Centers coordinated three in person employer hiring events, achieving remarkable success in bridging connections between local job seekers and local businesses. Collectively, these events engaged a total of 274 candidates with representatives from 17 diverse companies underscoring the vitality and reach of our initiatives.

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Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)

The Workforce Center has maintained a steady pool of applicants ready to take the WorkKeys Assessment. A total of 10 sessions were offered during the month of April, with 135 job seekers scheduled to complete. Local Area IV saw a slight decline in attendance rate, sitting at 71.1%, with it being at 74% in the previous month. A total of 96 participants completed the assessment and an 85.4% award rate was documented.

**One Stop Operator Update**

April was a month of intentional planning and collaboration, with a focus on developing strategies to improve service delivery and internal communication at the Workforce Center.

Center Operations & Communication

The One-Stop Operator (OSO) is evaluating a shift in the current structure of the Center's All-Staff/Partner meetings. To better align with service hours and increase overall efficiency, we are exploring a transition to a once-a-month All-Staff meeting model. This would allow departments to hold their own meetings during the remaining weeks and enable the Center to begin seeing walk-in traffic as early as 9:00 a.m. on Fridays—an adjustment aimed at improving customer access and reducing downtime.

In support of continuous communication, we are in the process of developing a weekly internal newsletter. This initiative is intended to keep staff and partners informed of center-wide updates, events, and opportunities for collaboration.

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Partnership & Collaboration

April was also a month marked by meaningful connection. On April 24th, the WIOA-mandated partners met to begin discussions around establishing a universal referral process. This collaborative effort is focused on creating a streamlined system to braid services and support our shared customers more effectively. Our next partner meeting will take place in person this summer, where we will continue advancing this effort and explore ways to leverage each other's strengths.

Additionally, the OSO participated in a two-day Kansas Leadership Center (KLC) partner gathering. We are excited to report that all 15 allocated seats for Center staff are expected to be filled, offering broad access to this valuable leadership development opportunity.

Customer Experience & Feedback

Customer feedback was collected via the Department of Commerce's statewide satisfaction surveys, available to all individuals receiving services at the Center. While the overall sentiment was positive, several themes emerged that highlight areas for improvement:

- **Job Fairs:** While well attended, feedback suggests a need for clearer communication and expectation-setting. Some individuals commented that the virtual job fair did not have enough employer engagement and some clarity would be helpful around if employers at an in-person job fair would be interviewing candidates. The comments emphasize the importance of preparing both job seekers and employers for productive engagement.
- **Lobby Environment:** Feedback also pointed to the lobby area as needing some improvements. In response, we are exploring options to enhance the space, including adding additional furniture and incorporating artwork to create a more welcoming atmosphere.

Recommended Action

Receive and File.