



**Workforce Alliance (WA) Board of Directors  
Meeting Agenda**

Wednesday, July 24, 2024 • 10:00 AM to 11:30 AM  
Wichita Workforce Center, 2021 N. Amidon, Suite 1100

***Mission—Supporting and advancing a competitive workforce in South Central Kansas***

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1. **Welcome, Introductions and Public Comment:** Jeff Longwell (10:00)
  2. **One Stop Operator Introduction:** Keith Lawing (10:05)  
*The Workforce Alliance and Goodwill of Kansas entered into a partnership for One-Stop operations and Lindsay McWilliams has been appointed to be One-Stop Operations Manager.*  
**Recommended Action:** Receive and file
  3. **Workforce Center Services One Stop Services Integration Policy:** Keith Lawing (10:10) (pp. 2-10)  
*The Local Area IV One Stop Customer Services Integration Policy has been modified and updated.*  
**Recommended Action:** Adopt the Local Area IV Workforce Centers One Stop Services Integration Policy.
  4. **WIOA Adult, Dislocated Worker and Youth Program Policies: Self-Sufficient Wage Standard:** Janet Sutton (10:15) (p. 11)  
*The Workforce Innovation and Opportunity Act (WIOA) tasks the Local Workforce Development Board (LWDB) with setting an economic self-sufficiency standard for the local area.*  
**Recommended Action:** Approve the 3.5% wage increase bringing the self-sufficient wage to \$16.15/hour or \$33,592.00/year.
  5. **Program Year 2024 (PY24) Budget Presentation:** Chad Pettera (10:30) (pp. 12-20)  
*Staff are presenting a proposed budget for Program Year 2024.*  
**Recommended Action:** Adopt the proposed budget and direct staff to make adjustments to include final carryover.
  6. **Community Impact Projects/Strategic Plan Updates:** Keith Lawing and Amanda Duncan (10:45) (pp. 21-29)
    - A. Home Base Wichita
    - B. Youth Employment (YEP) and Work Based Learning (WBL)**Recommended action:** Take appropriate action.
  7. **Consent Agenda:** Jeff Longwell (11:00)  
*The action items in the following reports have been reviewed, discussed and acted upon at the Committee level. Members of the LWDB may request discussion on any of the action items at the meeting or the reports may be accepted as presented in a single motion.*
    - A. Approval of Meeting Minutes from April 24, 2024 (pp. 30-32)
    - B. Midwest Urban Strategies (MUS) Membership (pp. 33-35)
    - C. A-133 Audit Firm Procurement (p. 36)
    - D. Additions to the Eligible Training Provider List - Butler Community College and Allied Health (pp. 37-38)
    - E. Youth Contract Amendment - Allied Health (p. 39)
    - F. Workforce Alliance Board and Committee Membership (p. 40-44)
    - G. Project Reports - Fair Chance, Registered Apprenticeship and Communications (pp. 45-51)
    - H. LWDB Executive Committee Actions (p. 52)
    - I. Program Year 2022 (PY22) Tax Return and A-133 Audit (p. 53)
    - J. On-the-Job Training (OJT) Contract for TEC Systems Group (p. 54)
    - K. Workforce Alliance Operations / One-Stop Operator Report (pp. 55-61)**Recommended action:** Approve the recommendations as presented in the consent agenda.
  8. **Adjourn** (11:30)
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*The next WA Board of Directors meeting will be on October 23, 2024 at 10:00 a.m.*

**KANSASWORKS.com** In Partnership with **AmericanJobCenter**

*The Workforce Alliance is the Local Workforce Development Board for Local Area IV*

July 24, 2024

Submitted By: Keith Lawing

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**Item****Workforce Centers One Stop Services Integration Policy****Background**

The vision of the Workforce Innovation and Opportunity Act (WIOA) is for the workforce system to increase program collaboration at the federal, state, and local level to ultimately integrate all available programs and services to job seekers and businesses through American Job Centers (AJC). WIOA established the Local Workforce Development Boards (LWDBs) and the state of Kansas charged them with designating, overseeing, and continually operating the workforce centers in each of the local areas in the state, including the integration of programs under the “One-Stop” model. Additionally, the LWDBs have the responsibility to ensure employment and training programs in their communities operate at a high level of quality and satisfy the expectations and needs of their customers. State policy encourages LWDBs to design, implement, and seek to continuously improve a demand-driven, skills-based, service plan that includes enhancements to customer flow and service delivery that supports and advances the integration of employment and training services<sup>1</sup>. According to State policy, the LWDBs functionally manage all one-stop programs.<sup>2</sup> The LWDB serving six counties designated as Local Area IV in the Wichita, Kansas region is the Workforce Alliance of South Central Kansas (WA).

**Analysis**

The WA first adopted a customer service integration policy for one-stop workforce center operations in 2007. From 2006 to 2016 the WA was granted a waiver from the Governor to serve as the One-Stop Operator (OSO) in Local Area IV. The passage of WIOA in 2014 limited the ability of LWDB to serve as the OSO, and the WA entered into a contract with Eckerd Connects in 2016.

The WA finalized the partnership agreement for OSO services with Goodwill beginning July 1, 2024, and a part of the transition process is to update the Local Area IV One Stop Customer Services Integration Policy.

The draft policy was reviewed by the Executive Committee at its May meeting. The draft has been shared with all WA Workforce Center and community partners and posted through all WA social media tools. The WA accepted public comments on the policy from May 9 through June 10. No public comments were received. The Executive Committee approved the policy at its meeting on June 12, 2024 and recommended to the Workforce Alliance Board of Directors for adoption.

**Recommended Action**

*Adopt the Local Area IV Workforce Centers One Stop Services Integration Policy.*

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<sup>1</sup> KW policy 5-22-00, pg. 1

<sup>2</sup> KANSASWORKS (KW) policy 5-22-22, pg. 3

When enacted in 2014, the vision of the Workforce Innovation and Opportunity Act (WIOA) was to redesign the workforce system to increase program collaboration at the federal, state, and local level to ultimately integrate all available programs and services to job seekers and businesses through American Job Centers (AJC). WIOA established the Local Workforce Development Boards (LWDBs) and the state of Kansas has charged them with designating, overseeing, and continually operating the workforce centers in each of the local areas in the state, including the integration of programs under the One-Stop model. Additionally, the LWDBs have the responsibility to ensure employment and training programs in their communities operate at a high level of quality and satisfy the expectations and needs of their customers.

State policy encourages LWDBs to design, implement, and seek to continuously improve a demand-driven, skills-based, service plan that includes enhancements to customer flow and service delivery that supports and advances the integration of employment and training services<sup>1</sup>. According to State policy, the LWDBs functionally manage all one-stop programs.<sup>2</sup> The LWDB serving six counties designated as Local Area IV in the Wichita, Kansas region is the Workforce Alliance of South Central Kansas (WA).

To best leverage resources and align services from the **KANSASWORKS** Workforce Centers in Local Area IV, a customer service integration strategy will be implemented by the one-stop partners. The goal of the service integration model is to provide high quality services to employers and job seekers, even when faced with limited resources. Through an integrated services model, the local workforce system will operate programs based upon unified purposes, goals, and policies and will be better positioned to meet the needs of customers - job seekers and employers.

Employers are recognized as the primary customer for the Workforce Alliance in order to better serve job seekers. The intent of the One Stop service integration model is to coordinate employer engagement in a partnership strategy to support employment goals and program outcomes for one-stop partners. It is also a way to improve services to employers and increase engagement of the business community in the public workforce system.

WIOA implemented common performance measures across workforce programs. Programs are operating with the same goals for the participants they serve, with the end goal of long-term self-sufficiency for job seekers. Integrated services ensure job seekers have an opportunity to know their skills, improve their skills, and obtain a good job<sup>3</sup> which best matches their skills. Services are tied to regional labor market data relative to local job driven occupational needs determined by the LWDB when determining demand occupations and self-sufficient wages.

A key feature of the integrated service model is to co-enroll eligible customers across programs when possible to support seamless service delivery. Customers who progress to a Job Seeker Services level are co-enrolled, creating a group of integrated customers. This commitment to building an integrated customer pool allows all staff, including Wagner Peyser (WP), WIOA Adult, Dislocated Worker, and Youth, Senior Community Service Employment Program (SCSEP), Trade Adjustment Assistance, Jobs for Veterans State Grant, and RESEA to be

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<sup>1</sup> KW policy 5-22-00, pg. 1

<sup>2</sup> **KANSASWORKS** (KW) policy 5-22-22, pg. 3

<sup>3</sup> TEGL 07-22 part 4

fully integrated and able to provide consistent services to any customer without concern for programmatic guidelines, and the documentation requirements which need to be followed. Thus, defining a service delivery process which does not emphasize program eligibility nor program participation.

### **Integrated Service Delivery and Functional Management**

To administer these efforts a “Functional Manager” is designated by the WA to manage the day to day operations of service integration strategies in Local Area IV. The Functional Manager in Local Area IV is the One Stop Operator (OSO). The primary duty of the OSO is to reduce duplication of services, streamline customer flow throughout the workforce system, and ensure a non-sequential service delivery process based on individual customer needs that does not emphasize program eligibility nor program participation.<sup>4</sup> The OSO coordinates operations in conjunction with leadership at the **KANSASWORKS** Wichita Center including the Director of Integrated Job Seeker Services, the Director of Integrated Employer Services, and the Regional Operations Manager for the Kansas Department of Commerce.

One-Stop operations in Local Area IV utilize a functional services model<sup>5</sup>; workforce center staff are organized by services provided, rather than by program or partner agency. Each service group is overseen by a functional supervisor who provides oversight and supervision of day-to-day activities. Formal managers, representing a one-stop partner, are also available for guidance specific to an agency or organization (including staff evaluations, wage concerns, etc.). As LWDBs are responsible for functionally managing all one-stop programs,<sup>6</sup> the WA will work in conjunction with partners to designate an appropriate functional supervisor for each service group. Attempts are made for all WIOA and WP staff to be cross-trained on each function, but staff will be assigned a primary function based on skills, knowledge and experience.<sup>7</sup>

#### **One-Stop Service Functions:**

- Welcome Function
  - Information Services
  - Job Seeker Services
- Skills Training Function
- Business Services Function

The description of functional and formal supervision for customer service at KansasWORKS Workforce Centers is below.

**Functional Supervision:** Each Functional Supervisor will serve as primary supervisor for day-to-day work activities. The Functional Supervisor will be responsible for the following:

- Providing oversight of daily activities/group functions
- Organizing and maintaining staffing schedule for group
- Directing, assigning and reassigning group members based upon operational needs

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<sup>4</sup> KW policy 5-22-00 pg. 1

<sup>5</sup> KW policy 5-22-00, pg. 3

<sup>6</sup> KW policy 5-22-00 pg. 3

<sup>7</sup> KW policy 5-22-00, pg. 5

- Monitoring and tracking services provided by group
- Providing coaching and feedback based upon observations and staff inquiries
- Identifying and facilitating the timely resolution of questions, problems, concerns/complaints and other issues affecting or involving group
- Responding to questions/concerns of group members
- Addressing customer issues that involve group members or services provided by group
- Coordinating approvals of leave requests for group members
- Scheduling and conducting staff meetings and trainings for group members
- Communicating any meaningful action of the above-mentioned tasks timely to Formal Supervisors

Formal Supervision: Each staff member will retain a Formal Supervisor, as identified by the respective employer upon hire. The Formal Supervisor will be responsible for the following:

- Ensuring employees work in accordance with the agency's personnel policies
- Addressing behavior and performance concerns of employees at corrective action level based upon the agency's personnel policies
- Signing time sheets
- Approving expense reports/travel vouchers
- Communicating agency policies, procedures, required activities, news etc. to Functional Supervisor in a timely manor

The Functional and Formal Supervisors for each staff member will work closely together on the following:

- Ensuring work performance is, at a minimum, falling within an acceptable level
- Identifying and monitoring performance goals/priority outcomes
- Conducting performance reviews and preparing staff development plans
- Coordinating staff meetings and trainings
- Communicating changes to daily activity or tasks timely
- Ensuring all reports or spreadsheets are shared between agencies monthly

As mentioned above, the Workforce Centers in Local Area IV are overseen by a single functional manager: The One-Stop Operator. The responsibilities of the Functional Manager (One Stop Operator) are:

- Coordinating the one-stop delivery system and ensuring all required services are being effectively delivered in the local area
- Ensuring access to career and training services (will not provide direct client services)
- Providing data, information, and analysis of appropriate labor market data
- Supporting partnerships employers, their intermediaries and other community based organizations to boost and build the system of job placements for one stop operations in Local Area IV.
- Assisting in developing convening and/or implementing industry or sector partnerships to support one stop operation in Local Area IV.

Within the Centers, functional service groups are broken into two categories: Employment and Employer services. Employment services include Welcome and Skills Training functions; Employer services include the Business Services function.

The responsibilities of each functional service group are as follows:

**Welcome Function:**

Staff assigned to this function work with job seekers to determine the best set of services available given their needs<sup>8</sup>. This group is responsible for processing registrations, conducting preliminary evaluations of service needs based on skills, interests, and labor market information. The WA Board has divided this function into two areas: Information Services and Job Seeker Services.

*Information Services (Front Desk & Public Access Computers area)*

While the WA funds a full-time staff position with responsibilities covering the Information Desk, as part of the Integrated Service Model, all staff and partners providing services in the Centers have a responsibility for coverage of the Information Desk. This also includes staffing for the Resource Area as well as the job search computers. All customers entering a Center shall receive a prompt initial greeting, be checked in for services per Centers' policies and procedures, and given a Career Intake Assessment. As the first point of contact for all customers, the expectation is to provide exceptional customer service and have a working knowledge of all partners and programs within the Centers<sup>9</sup>. Information Services staff are also responsible for determining a customer's need for auxiliary aides and services.

*Job Seeker Services*

Staff associated with Job Seeker services are responsible for providing Career Services in the Integrated Services Delivery model. Job Seeker Services include but are not limited to WIOA, WP, and JVSG programs<sup>10</sup> and focus on the assessment and enhancement of job seeking skills. Staff meet with customers one-on-one to provide individualized job search assistance as well as in group settings to conduct workshops. Required functional activities include:

- Conduct initial assessments to determine service needs based on skills, interests, and on labor market information<sup>11</sup>
- Provide information and demonstration of available services, including on-line registration, occupational and labor market information, assessments to identify interests and aptitudes, and other employment related tools
- Assist job seekers with identification of basic skills deficits using generally available resources including WorkKeys Assessments and pre-screening assessments developed by employers
- Collect and submit documentation for eligibility for local, state, and federal programs utilizing M-Files or other means as appropriate

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<sup>8</sup> KW policy 5-22-00 pg.5

<sup>9</sup> TEGL 16-16, Section 4 C

<sup>10</sup> KW policy 5-22-00

<sup>11</sup> KW Policy 5-22-00 pg. 5



- Support and document customers' individual career goals by instituting customized Individual Employment Plans (IEP)<sup>12</sup>
- Provide case management services to customers enrolled in local, state, and federal programs in accordance with policies, procedures, and forms
- Support One-Stop and other partners through knowledge of resources and referral processes to eliminate customer barriers to meeting employment goals and outcomes
- Document and maintain customer contacts, services, and activities in electronic filing systems such as **KANSASWORKS** and M-Files in accordance with standard procedures, rules and regulations for the purpose of coordinating partner services and documenting program performance
- Participate as needed in job fairs, career day events, workshops, seminars, Rapid Response, networking events and other employment related activities
- Participate in all aspects of daily operations, including: staff-assisted career services including intensive one on one job search activities, and labor market information

#### Skills Training Function

Staff associated with Skills Training are responsible for providing one-on-one case management services to customers who have already received Job Seeker Services and are enrolled in training activities that ultimately lead to employment (as eligibility and funding allows). Required functional activities include:

- Collect and submit documentation for eligibility for local, state, and federal programs
- Assist customers with assessments
- Support and document customers individual training goals by instituting customized Individual Employment Plans (IEP)
- Provide one-on-one case management services to customers enrolled in local, state, and federal programs in accordance with policies, procedures, and forms
- Help to eliminate customer barriers during training by offering supportive services and referrals to partner and community resources to eliminate customer barriers
- Maintain and document contact with customers; track progress and performance outcomes in electronic filing systems such as **KANSASWORKS**, Alliance Database, and M-Files in accordance with standard procedures, rules and regulations for the purpose of coordinating partner services and documenting program performance
- Support One-Stop Partners to meet employment goals and outcomes
- Participate as needed in job fairs, career day events, workshops, seminars, Rapid Response, networking events and other employment related activities
- Assist as needed with Career Services in LAIV American Job Centers

#### Business Services Function

Staff serving in the Business Services function work with area employers to assist in identifying solutions for workforce needs. Business Services staff work to match job-ready applicants with the open positions held by

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<sup>12</sup> TEGL 19-16, Section 6

area employers with emphasis on positions that meet the federal standards for “good jobs”<sup>13</sup>. The Business Services staff are divided into those that provide internal services and those that provide external services.

Internal Functional activities include:

- Assist placing job seekers in employment opportunities with emphasis on good jobs
- Support One-Stop Partners to meet employment goals and outcomes
- Obtain, input and review job orders. Match applicants with job requirements, using manual and/or computerized file searches. Contact applicants to inform them of employment opportunities
- Refer qualified applicants to employers based on pre-screening assessment results, application review, or other identified criteria
- Document and maintain customer contacts, services and activity in **KANSASWORKS** in accordance with standard procedures, rules and regulations for the purpose of coordinating partner services and documenting program performance
- Coordinate and participate as needed in job fairs, career day events, workshops, seminars, Rapid Response, networking events and other employment related activities
- Communicate regularly with all other functional groups regarding employer and job seeker services as well as providing information on job postings and employer feedback

External Functional activities include:

- Develop and maintain relationships with new and existing employer customers
- Work with employers to determine preferred skills assessments and establish basic skill levels necessary for job seekers utilizing the AJC to gain employment
- Document and maintain customer contacts, services and activity in **KANSASWORKS** in accordance with standard procedures, rules and regulations for the purpose of coordinating partner services and documenting program performance
- Coordinate and participate as needed in job fairs, career day events, workshops, seminars, Rapid Response, networking events and other employment related activities

## **Performance**

The success of One Stop services is measured by a comprehensive performance accountability system in order to optimize the return on investment of federal funds, to assess the effectiveness of services, and to ensure continuous improvements.

All WIOA core partner programs are outcome based. The effectiveness of each program is measured by capturing customer performance information collected through **KANSASWORKS**. Current performance measures that apply to job seeker customers are:

### **Common Measures**

- Entered Employment Rate 2<sup>nd</sup> Quarter– The percentage of program participants who are in education or training activities, or in unsubsidized employment during the second quarter after exit

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<sup>13</sup> TEGL 07-22



- Entered Employment Rate 4<sup>th</sup> Quarter– The percentage of program participants who are in education or training activities, or in unsubsidized employment during the fourth quarter after exit
- Median Earnings – The median earnings of program participants who are in unsubsidized employment during the second quarter after exit
- Credential Attainment- The percentage of participants enrolled in an education or training program (excluding those in OJT and customized training) who attained a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit
- Measurable Skills Gain- The percentage of participants who, during a program year, are in an education or training program that leads to a recognized postsecondary leading to credential or employment and who are achieving documented academic, technical, occupational, or other forms of progress, towards such a credential or employment
- Effectiveness in Serving Employers- Retention with the same employer measures the percentage of participants who exit and were employed by the same employer in the second and fourth quarters after exit and repeat business customers measures the percentage of employers who have used WIOA core program services more than once during the last three program year

Staff are provided the current negotiated standards of common measures for all programs, and are expected to contribute to the achievement of meeting or exceeding the highest of the WIOA program standards.

### **Integration Oversight & Continuous Improvement**

The WA is committed to regular review of service delivery practices to ensure an ongoing focus on continuous improvement within LA IV. The WA One Stop Operator will manage/oversee the delivery of integrated services and works in coordination with the Regional Operations Manager for the Kansas Department of Commerce and other WIOA core partner programs.

Input from customers, internal partners, and community partners is critical to the progression of delivering a high level of customer service while aiming to meet needs of area businesses by connecting employers with a skilled workforce.

The WA will conduct ongoing oversight and monitoring of services, customer files, eligibility documentation, customer payments, level of integration, effectiveness of functional supervision, and performance to ensure compliance with federal and state laws, regulations, and local policies and procedures. In addition, the WA will conduct customer interviews on a quarterly basis.

Data validation is conducted annually by the State of Kansas to ensure that all information entered into **KANSASWORKS** is accurate and documented in the customer file.

In addition to WA oversight and monitoring, the State of Kansas and the U.S. Department of Labor monitors and/or audits the activities and documentation for services delivered.

### **Referrals**

As stated in the Local Area IV Local Plan, all partners are committed to making referrals when a customer may benefit from the services of another partner program or if the customer requests a referral. Referrals shall be made on an individual customer basis and not as blanket referrals to another partner. Partners have agreed to use the standardized Partner Referral Form available from the Workforce Center or a partner's electronic referral option. When sending a referral all the necessary documents requested on the form shall be included. Partners will ensure appropriate releases are obtained from the customers so the partners may work together on services for the customer reducing duplication. Partners are expected to make an initial contact attempt with referred customers within 48 hours of receiving the referral.

### **Business and Community Outreach**

The WA seeks to implement a collaborative and coordinated business outreach process to streamline employer and economic development engagement among partners. The purpose for this strategy is to improve services to employers and increase engagement of the business community in the public workforce system.

The partners will work to continue to coordinate outreach processes to employers. Coordinating employer contact is not intended to constrain access to employers, but rather to expand access to employers by enabling the workforce system to represent their customers equally, vigorously, and simplify the process for businesses. Regardless of who interacts with an employer, the employer's needs are met by including customers from all programs as potential employees.

Opening the dialogue between the partners and creating a streamlined approach to business outreach, will provide the opportunity for key stakeholders to discuss options for creating inclusion and targeted training programs. These programs will enhance employers' hiring capabilities, as well as providing people with multiple barriers to employment opportunities to become employed. This improved engagement will also provide additional paid job opportunities for youth while in school or immediately after, up to age 24. This can include, but is not limited to, internships, apprenticeships, job shadowing and/or training courses.

In an effort to increase the public's recognition of the workforce system, the WA Board adopted the State Workforce Services System Brand. The WA co-brands all outreach material, including print and digital material, with the WA logo and **KANSASWORKS** Workforce Center brand in accordance with State policy<sup>14</sup>. The state-wide branding will increase the visibility of all the connected Workforce Centers as well as easily identify access points and satellite centers.

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<sup>14</sup> KW policy 6-02-00

July 24, 2024

Submitted By: Janet Sutton

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**Item**

Self Sufficient Wage Standard

**Background**

The Workforce Innovation and Opportunity Act (WIOA) tasks the Local Workforce Development Board (LWDB) with setting an economic self-sufficiency standard for the local area. The Workforce Alliance determined last year the self-sufficient wage would be reviewed annually with the Demand Occupations. The WA Executive Committee and the Program Operations and Performance Committee (POP) Committee reviewed the data summarized below and requested additional data documenting the impact raising the wage may have on Occupational Skills Training, On-the-Job Training, and Incumbent Worker Training projects funded by the Workforce Alliance.

**Analysis**

The self-sufficient wage for Local Area IV (LAIIV) is currently \$15.60 for all programs. According to the MIT Living Wage calculator, the self-sufficient wage in the Wichita Metro Statistical Area for 2024 is \$19.31/hour or \$40,164.80/ year, an increase of \$3.71 per hour. Such a large increase in a single year will affect WA operations and eligibility for WIOA funded training projects.

After discussion at the Executive Committee meeting, staff is recommending raising the self-sufficient wage by 3.5%, or 55 cents per hour, to \$16.15 per hour or \$33,592.00 per year. This increase represents the Consumer Price Index increase between March 2023 and March 2024, and would have a limited impact on Demand Occupations and On-the-Job Training and Incumbent Worker wage requirements.

The following exceptions are allowed to the self-sufficient wage criteria and staff recommends keeping the exceptions:

- Training for justice involved individuals that includes a transitional job/work experience strategy or a career ladder that would result in a self-sufficient wage
- Training for persons with disabilities that includes a transitional job/work experience strategy or a career ladder that would result in a self-sufficient wage
- Training resulting in a career ladder in which the trainee would reach or exceed the self-sufficient wage within six months

The Program Operation and Performance Committee and Executive Committee have reviewed reports and data for this item at their meetings on May 2, 2024 and June 13, 2024 respectively; no action was taken and staff were asked to perform additional research in regard to how change would impact eligible training offerings. This recommendation was emailed to members of both committees on July 11, 2024 for review and comment.

**Recommended Action**

Approve the 3.5% wage increase bringing the self-sufficient wage to \$16.15/hour or \$33,592.00/year.

## Item

Program Year 2024 (PY24) July 2024 – June 2025 Budget

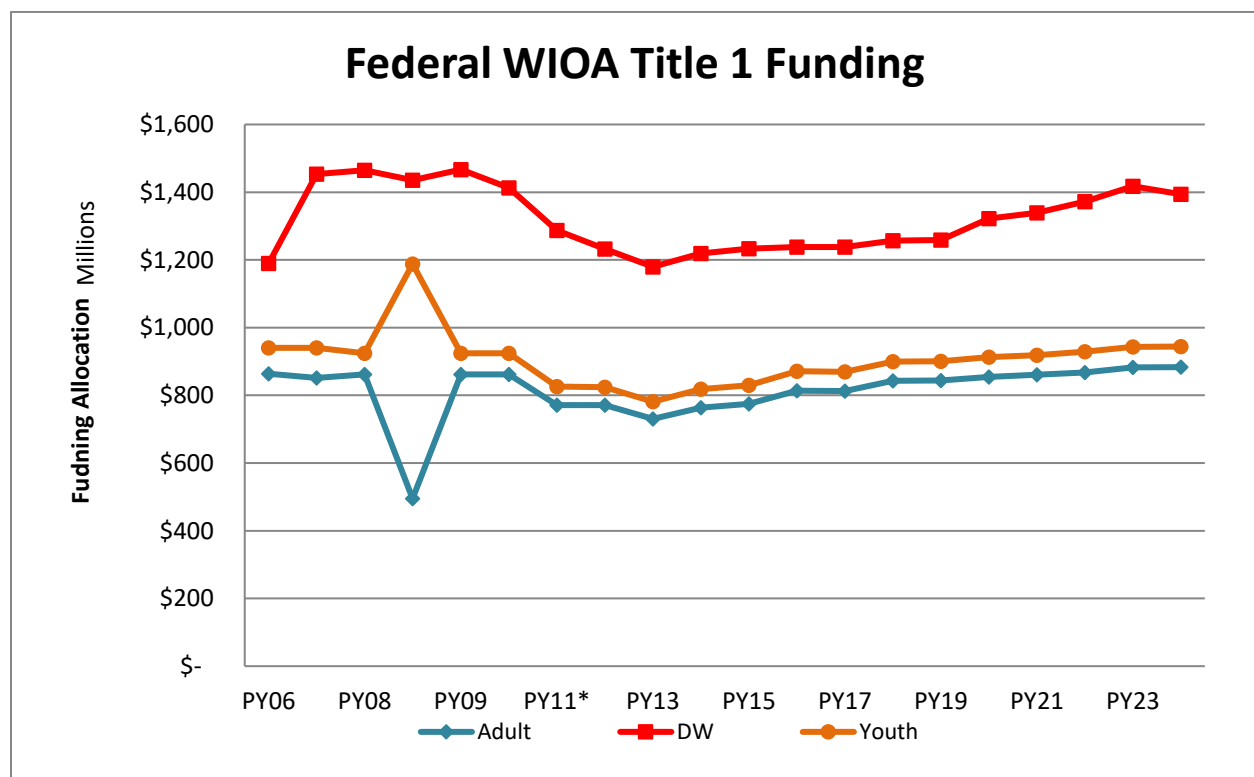
## Background

The Finance Committee met on May 28, 2024 and reviewed the budget and recommended the budget be approved by the Local Workforce Development Board (LWDB) and Chief Elected Officials Board (CEOB). It was presented to and approved by the WA Executive Committee and the Chief Elected Officials Board at their June meetings.

The Workforce Alliance (WA) received its planning allocation for Workforce Innovation and Opportunity Act (WIOA) for program/fiscal year that starts July 1, 2024. WA will see a cut in WIOA funds of about \$359,512 or about 9%. In the past two years, there has been a reduction of \$643,000 in WIOA funding to the WA.

## Analysis

Funding for the WIOA Title I programs at the federal level will have an \$22.9 million dollar decrease for PY24 or roughly 0.7%. Funding for the individual programs is Adult at \$8.8 million, Dislocated Worker \$1.4 billion, and Youth \$9.4 million.

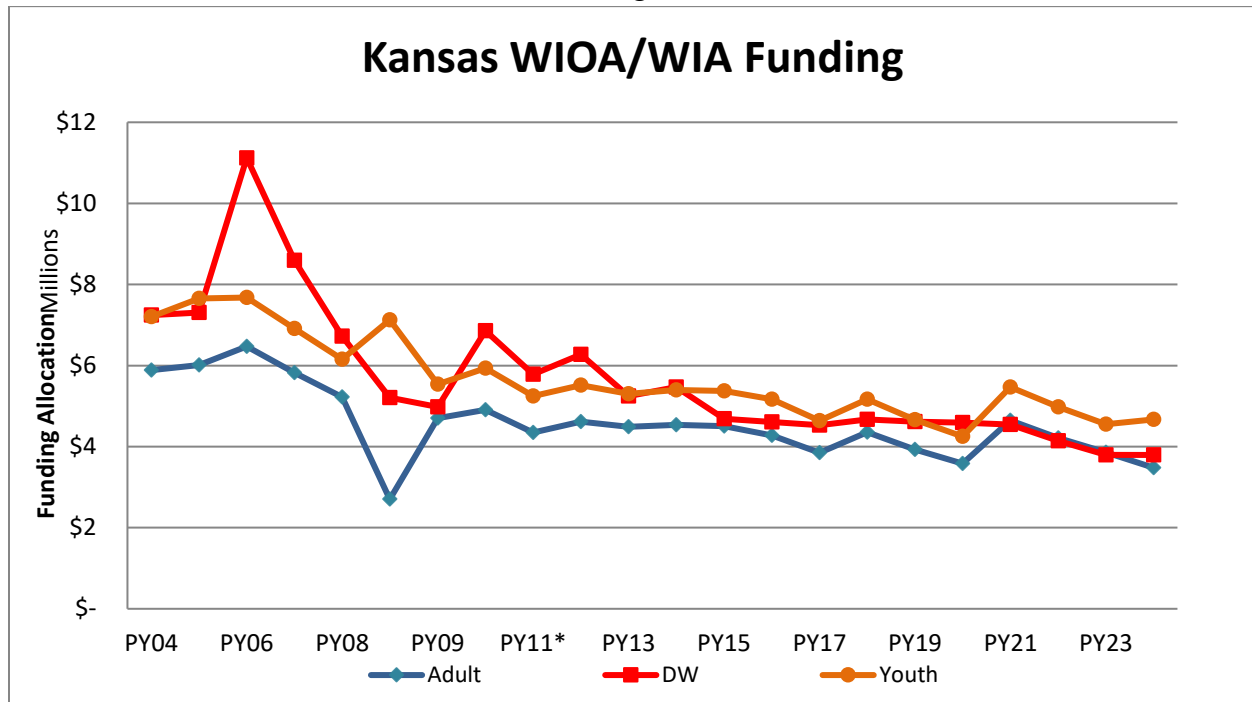


WIOA funding for the State of Kansas for all funding streams is being reduced by almost 9%. Adult is decreasing from \$3.8 to \$3.4 million or 10.5%. Dislocated Worker is remaining flat at \$3.79 million. Youth funding is increasing from \$4.55 to \$4.67 million or 2.5%. For Kansas the

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Submitted By: Chad Pettera

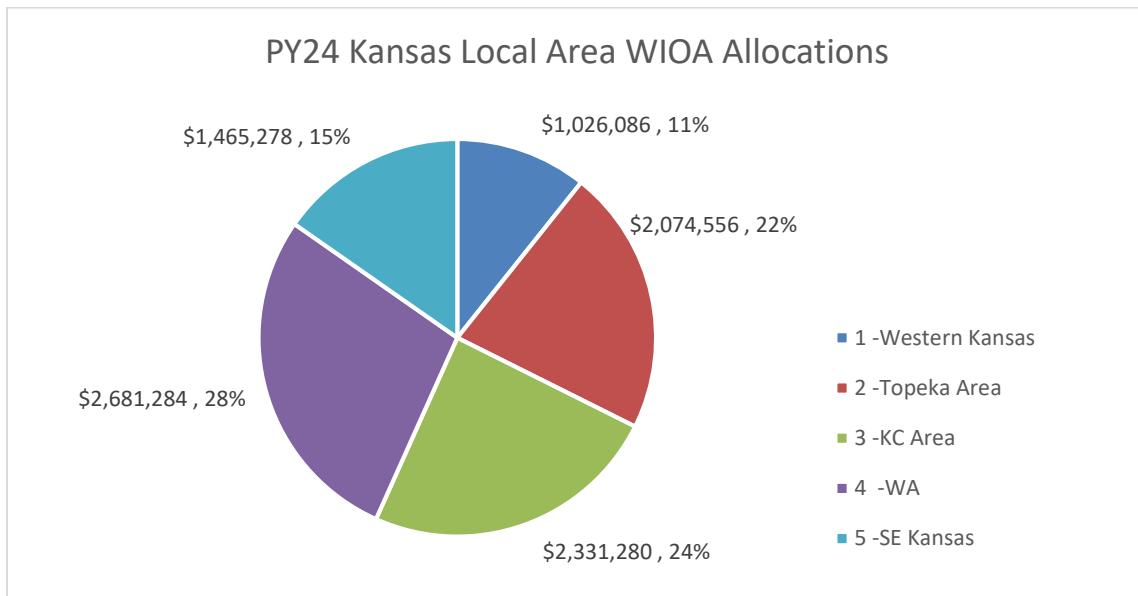
total WIOA allocation is decreasing by \$264,228. In the past three years, Kansas has seen a decrease of \$2.7 million dollars in WIOA funding.



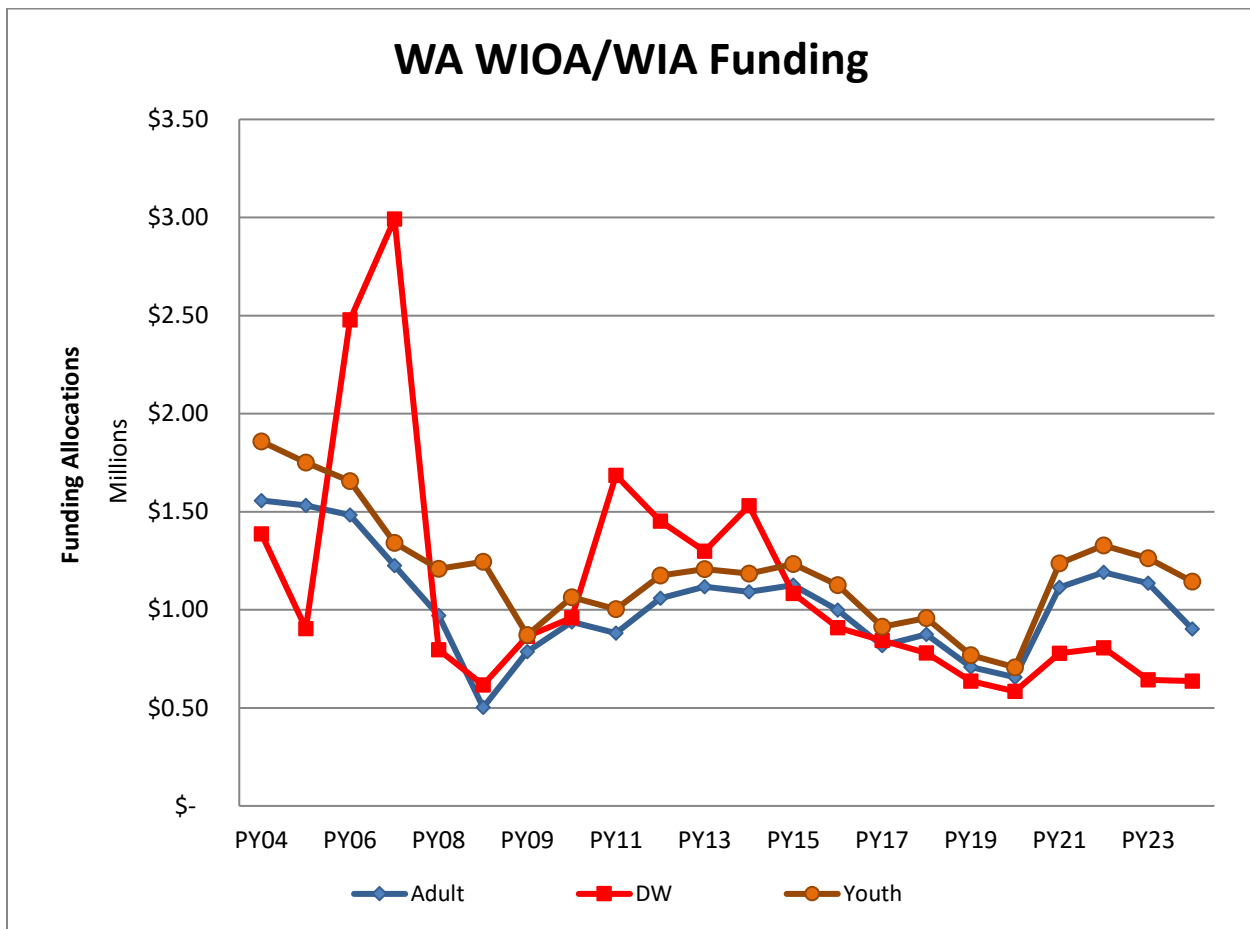
WIOA funding across Kansas is decreasing in three local areas, with WA absorbing the biggest decrease overall at \$359,512.

PY24 WIOA Allocations by Local Area and Program						
Local Area	Adult	Dislocated Worker	Youth	Total	Change from Previous Year	
1 -Western Kansas	\$ 230,015.00	\$ 482,993.00	\$ 313,078.00	\$ 1,026,086	\$ (13,368.00)	
2 -Topeka Area	\$ 626,109.00	\$ 452,827.00	\$ 995,620.00	\$ 2,074,556	\$ 192,709.00	
3 -KC Area	\$ 685,154.00	\$ 823,707.00	\$ 822,419.00	\$ 2,331,280	\$ 107,461.00	
4 -WA	\$ 901,686.00	\$ 636,439.00	\$ 1,143,159.00	\$ 2,681,284	\$ (359,512.00)	
5 -SE Kansas	\$ 510,755.00	\$ 261,114.00	\$ 693,409.00	\$ 1,465,278	\$ (156,498.00)	



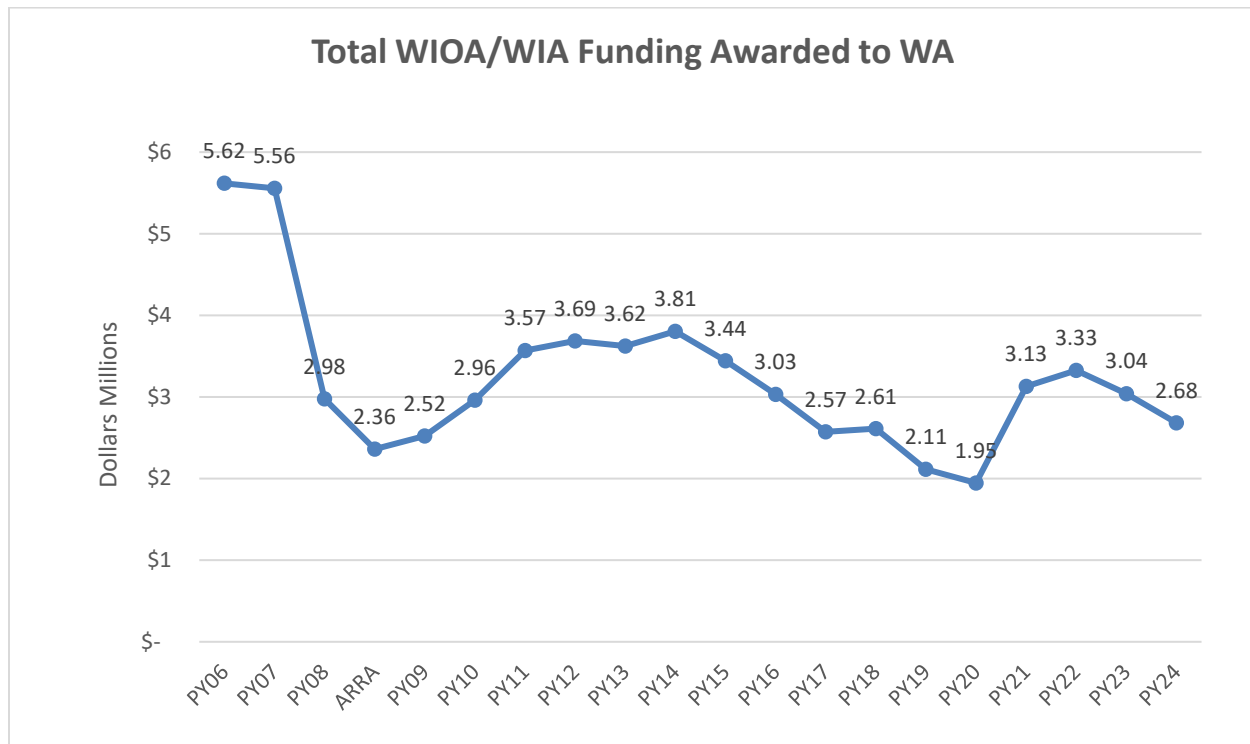


In total for PY24, Local Area IV (LAIV) is receiving \$2.681, million, which is \$359,512 less than last year or about a 9% decrease.



July 24, 2024

Submitted By: Chad Pettera



#### Other Planned Revenue Sources for PY24

Senior Community Services Community Services Program- \$755,000

Rapid Response- \$57,027

MeadowLark \$312,251

REAP- \$168,622

PACES- \$21,126

YEP- \$101,760

Evergy \$287,728

RETAIN- \$491,608

One Workforce- \$3,335,680

OKEP- \$99,840

Work Based Learning- \$179,999

SNAP \$20,966

Pathway Home \$83,565

Digital Skills \$88,000

Total Other Planned Revenue for PY22 \$6,050,521

July 24, 2024

Submitted By: Chad Pettera

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Overall the PY23 Budget for the organization is decreasing next year from \$10,602,058 million to \$9,650,012 million. There is a decrease in wages and fringe, WA has not filled some positions in the past several months. The budget funds current filled positions for PY24. Reductions in direct client services is mostly tied to the loss of the MUS DWG and Home Based Wichita. The planned budget allocates 33% of funds to direct client services which include work experience, training and supportive services.

**Recommended Action:**

*Adopt the proposed budget and direct staff to make adjustments to include final carryover.*

## Workforce Alliance Consolidated Budget PY23

July 2023 - June 2024

Expenditures Through 4/30/2024

WIOA					Community Impact Funds					Consolidated			
		April	YTD	% Budget		April	YTD	% Budget		April	YTD	% Budget	
Category	Budget	Expenditures	Expenditures	Remaining	Budget	Expenditures	Expenditures	Remaining	Budget	Expenditures	Expenditures	Remaining	
	Wages	\$ 1,978,521	\$ 147,492	\$ 1,213,520	39%	\$ 1,810,000	\$ 112,929	\$ 1,383,750	24%	\$ 3,788,521	\$ 260,421	\$ 2,597,270	31%
	Fringe	\$ 465,593	\$ 26,636	\$ 271,351	42%	\$ 446,326	\$ 23,527	\$ 282,414	37%	\$ 911,919	\$ 50,163	\$ 553,765	39%
	Facilities	\$ 269,800	\$ 52,967	\$ 277,259	-3%	\$ 151,955	\$ 12,317	\$ 133,520	12%	\$ 421,755	\$ 65,284	\$ 410,779	3%
Contract/Pro Fees	\$ 94,646	\$ 12,219	\$ 65,489	31%	\$ 184,851	\$ 1,786	\$ 43,698	76%	\$ 279,497	\$ 14,005	\$ 109,187	61%	
Supplies/Equipment	\$ 60,330	\$ (12,916)	\$ 29,909	50%	\$ 44,675	\$ 1,521	\$ (6,478)	114%	\$ 105,005	\$ (11,395)	\$ 23,431	78%	
	IT	\$ 249,900	\$ (15,561)	\$ 78,579	69%	\$ 46,350	\$ 409	\$ 29,960	35%	\$ 296,250	\$ (15,152)	\$ 108,539	63%
Outreach/Cap Building	\$ 51,075	\$ 27,672	\$ 38,057	25%	\$ 103,248	\$ 166,969	\$ 293,291	-184%	\$ 154,323	\$ 194,641	\$ 331,348	-115%	
Travel/Conferences	\$ 52,083	\$ 6,372	\$ 47,129	10%	\$ 36,743	\$ 7,008	\$ 29,742	19%	\$ 88,826	\$ 13,380	\$ 76,871	13%	
	Grants Awarded	\$ 121,636	\$ 5,759	\$ 98,081	19%	\$ 153,000	\$ 56,516	\$ 155,581	-2%	\$ 274,636	\$ 62,275	\$ 253,662	8%
Staff Development	\$ 34,100	\$ -	\$ 5,012	85%	\$ 23,950	\$ -	\$ 4,239	82%	\$ 58,050	\$ -	\$ 9,251	84%	
	Indirect	\$ -	\$ 13,717	\$ 150,320	0%	\$ -	\$ 30,343	\$ 377,895	0%	\$ -	\$ 44,060	\$ 528,215	0%
	Misc/Dep/Int	\$ -			0%	\$ 27,050	\$ -	\$ 44,239	-64%	\$ 27,050	\$ -	\$ 44,239	-64%
Work Experience	\$ 904,398	\$ 70,205	\$ 742,782	18%	\$ 431,388	\$ 101,143	\$ 363,055	16%	\$ 1,335,786	\$ 171,348	\$ 1,105,837	17%	
On The Job Training	\$ -	\$ -	\$ -		\$ 579,803	\$ 29,286	\$ 175,374	70%	\$ 579,803	\$ 29,286	\$ 175,374	70%	
	Incentives	\$ 2,000	\$ 575	\$ 1,373	31%	\$ 17,000	\$ 850	\$ 22,854		\$ 19,000	\$ 1,425	\$ 24,227	-28%
Occupational Training	\$ 127,294	\$ 14,511	\$ 69,067	46%	\$ 1,603,383	\$ 204,385	\$ 911,910	43%	\$ 1,730,677	\$ 218,896	\$ 980,977	43%	
Supportive Services	\$ 30,000	\$ 9,053	\$ 83,878	-180%	\$ 500,962	\$ 14,624	\$ 153,449	69%	\$ 530,962	\$ 23,677	\$ 237,327	55%	
Total	\$ 4,441,376	\$ 358,701	\$ 3,171,806	29%	\$ 6,160,684	\$ 763,613	\$ 4,398,493	29%	\$ 10,602,060	\$ 1,122,314	\$ 7,570,299	29%	

### Analysis

Budget: The PY23 budget with expenditures through the end of the April 2024. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY23 budget allocates 39% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 33% through the month of April. The budget has 29% remaining with budget expectations at 12%.

### Recommended Action

*Receive and file.*

**Proposed Workforce Alliance PY24 Budget  
July 2024 - June 2025**

**Planned Revenues**

Revenue Stream	PY23 Carry Over	PY24 Allocation	Transfer (up to 100%)*	Total PY24 Funding	% of Budget
Adult	\$ 435,548	\$ 956,518	\$ 274,000	\$ 1,666,066	17.26%
Dislocated Worker	\$ 379,426	\$ 572,796	\$ (274,000)	\$ 678,222	7.03%
RRAA/Set A Side	\$ -	\$ -		\$ -	0.00%
Youth	\$ 11,002	\$ 1,068,844		\$ 1,079,846	11.19%
Admin	\$ 92,233	\$ 83,125		\$ 175,358	1.82%
Senior	\$ -	\$ 755,334		\$ 755,334	7.83%
Rapid Response*	\$ -	\$ 57,027		\$ 57,027	0.59%
Meadowlark	\$ -	\$ 312,251		\$ 312,251	3.24%
REAP	\$ -	\$ 168,622		\$ 168,622	1.75%
PACES	\$ -	\$ 21,126		\$ 21,126	0.22%
YEP	\$ -	\$ 101,760		\$ 101,760	1.05%
Home Base Wichita	\$ -	\$ -		\$ -	0.00%
Evergy	\$ 50,000	\$ 237,728		\$ 287,728	2.98%
RETAIN	\$ -	\$ 491,608		\$ 491,608	5.09%
One Workforce	\$ -	\$ 3,335,680		\$ 3,335,680	34.57%
OKEP	\$ -	\$ 99,840		\$ 99,840	1.03%
Work Based Learning	\$ -	\$ 179,999		\$ 179,999	1.87%
MUS DWG	\$ -	\$ -		\$ -	0.00%
SNAP	\$ -	\$ 20,966		\$ 20,966	0.22%
Pathway Home	\$ -	\$ 83,565		\$ 83,565	0.87%
Digital Skills	\$ -	\$ 88,000		\$ 88,000	0.91%
General	\$ -	\$ 47,015		\$ 47,015	0.49%
	<b>\$ 968,209</b>	<b>\$ 8,681,804</b>	<b>\$ (0)</b>	<b>\$ 9,650,012</b>	<b>100.00%</b>

**Planned Expenditures**

Category	PY24 Proposed	PY23 Budget	PY23 Exp. Thru April	PY23 % of Expenditures	Budget Difference PY23/PY24
Wages	\$ 3,233,316	\$ 3,788,521	\$ 2,597,270	69%	\$ (555,205)
Fringe	\$ 770,890	\$ 911,919	\$ 553,765	61%	\$ (141,029)
Facilities	\$ 388,745	\$ 421,755	\$ 410,779	97%	\$ (33,010)
Contract/Pro Fees	\$ 113,058	\$ 279,497	\$ 109,186	39%	\$ (166,439)
Supplies/Equipment	\$ 38,085	\$ 105,005	\$ 23,432	22%	\$ (66,920)
IT-Supplies/Hardware/Licenses	\$ 187,245	\$ 296,250	\$ 108,539	37%	\$ (109,005)
Outreach/Meetings	\$ 150,700	\$ 154,323	\$ 331,347	215%	\$ (3,623)
Travel/Conference	\$ 86,702	\$ 88,825	\$ 76,871	87%	\$ (2,123)
Indirect	\$ 553,058	\$ -	\$ 528,215		\$ 553,058
Grants Awarded	\$ 367,500	\$ 274,636	\$ 253,662	92%	\$ 92,864
Staff Development	\$ 23,750	\$ 58,050	\$ 9,251	16%	\$ (34,300)
Misc/Dep/Int	\$ 27,000	\$ 27,050	\$ 44,239	164%	\$ (50)
Youth Work Experience	\$ 205,770	\$ 290,000	\$ 152,199	52%	\$ (84,230)
Adult WX/Incumbent	\$ 1,164,398	\$ 1,045,786	\$ 953,638	91%	\$ 118,613
OJT	\$ 660,000	\$ 579,803	\$ 175,374	30%	\$ 80,197
Incentives	\$ 22,800	\$ 19,000	\$ 24,227	128%	\$ 3,800
Education & Training	\$ 1,155,000	\$ 1,730,677	\$ 980,977	57%	\$ (575,677)
Supportive Services	\$ 501,995	\$ 530,962	\$ 237,327	45%	\$ (28,967)
Indirect	<b>\$ 9,650,012</b>	<b>\$ 10,602,058</b>	<b>\$ 7,570,298</b>	<b>71%</b>	<b>\$ (952,046)</b>

	PY24		PY23		YTD Expenditures
Operations/Overhead	\$ 5,940,049	62%	\$ 6,405,830	\$ 5,046,556	67%
Direct Client	\$ 3,709,963	38%	\$ 4,196,228	\$ 2,523,742	33%



## Workforce Alliance Consolidated Budget PY23 Comp PY24

July 2023- June 2025

PY23 Expenditures Through 04/30/2024

Category	WIOA					Community Impact Funds					Consolidated				
	PY23 Budget	PY24 Budget	PY23-PY24 Budget	PY23 YTD Expenditures	% Budget Remaining	PY23 Budget	PY24 Budget	PY23-PY24 Budget	PY23 YTD Expenditures	% Budget Remaining	PY23 Budget	PY24 Budget	PY23-PY24 Budget	PY23 YTD Expenditures	% Budget Remaining
Wages	\$ 1,978,521	\$ 1,831,334	\$ (147,187)	\$ 1,213,520	39%	\$ 1,810,000	\$ 1,401,982	\$ (408,018)	\$ 1,383,750	24%	\$ 3,788,521	\$ 3,233,316	\$ (555,205)	\$ 2,597,270	31%
Fringe	\$ 465,593	\$ 423,200	\$ (42,393)	\$ 271,351	42%	\$ 446,326	\$ 347,690	\$ (98,636)	\$ 282,414	37%	\$ 911,919	\$ 770,890	\$ (141,029)	\$ 553,765	39%
Facilities	\$ 269,800	\$ 260,835	\$ (8,965)	\$ 277,259	-3%	\$ 151,955	\$ 127,910	\$ (24,045)	\$ 133,520	12%	\$ 421,755	\$ 388,745	\$ (33,010)	\$ 410,779	3%
Contract/Pro Fees	\$ 94,646	\$ 83,008	\$ (21,108)	\$ 65,489	31%	\$ 184,851	\$ 30,050	\$ (154,801)	\$ 43,698	76%	\$ 279,497	\$ 113,058	\$ (166,439)	\$ 109,187	61%
Supplies/Equipment	\$ 60,330	\$ 21,595	\$ (38,735)	\$ 29,909	50%	\$ 44,675	\$ 16,490	\$ (28,185)	\$ (6,478)	114%	\$ 105,005	\$ 38,085	\$ (66,920)	\$ 23,431	78%
IT	\$ 249,900	\$ 137,500	\$ (112,400)	\$ 78,579	69%	\$ 46,350	\$ 49,745	\$ 3,395	\$ 29,960	35%	\$ 296,250	\$ 187,245	\$ (109,005)	\$ 108,539	63%
Outreach/Meetings	\$ 51,075	\$ 27,175	\$ (14,430)	\$ 38,057	25%	\$ 103,248	\$ 123,525	\$ 17,603	\$ 293,291	-184%	\$ 154,323	\$ 150,700	\$ (3,623)	\$ 331,348	-115%
Travel/Conference	\$ 52,083	\$ 52,140	\$ 58	\$ 47,129	10%	\$ 36,743	\$ 34,562	\$ (2,181)	\$ 29,742	19%	\$ 88,825	\$ 86,702	\$ (2,123)	\$ 76,871	13%
Grants Awarded	\$ 121,636	\$ 215,000	\$ 93,364	\$ 98,081	19%	\$ 153,000	\$ 152,500	\$ (500)	\$ 155,581	-2%	\$ 274,636	\$ 367,500	\$ 92,864	\$ 253,662	8%
Staff Development	\$ 34,100	\$ 9,700	\$ (24,400)	\$ 5,012	85%	\$ 23,950	\$ 14,050	\$ (9,900)	\$ 4,239	82%	\$ 58,050	\$ 23,750	\$ (34,300)	\$ 9,251	84%
Indirect	\$ -	\$ 272,402	\$ 272,402	\$ 150,320		\$ -	\$ 280,656	\$ 280,656	\$ 377,895	0%	\$ -	\$ 553,058	\$ 553,058	\$ 528,215	0%
Misc	\$ -	\$ -	\$ -	\$ -	0%	\$ 27,050	\$ 27,000	\$ (50)	\$ 44,239	-64%	\$ 27,050	\$ 27,000	\$ (50)	\$ 44,239	-64%
Youth Work Experience	\$ 290,000	\$ 205,770	\$ (84,230)	\$ 152,199	48%	\$ 31,388	\$ -	\$ 150,000	\$ -	100%	\$ 321,388	\$ 205,770	\$ (115,618)	\$ 152,199	53%
Adult WX/Incumbent	\$ 614,398	\$ 614,398	\$ -	\$ 590,583	4%	\$ 400,000	\$ 550,000	\$ 190,197	\$ 363,055	9%	\$ 1,014,398	\$ 1,164,398	\$ 150,000	\$ 953,638	6%
OJT	\$ -	\$ 40,000	\$ 40,000	\$ -	0%	\$ 579,803	\$ 620,000	\$ 40,197	\$ 175,374	70%	\$ 579,803	\$ 660,000	\$ 80,197	\$ 175,374	70%
Incentives	\$ 2,000	\$ 800	\$ (1,200)	\$ 1,373	31%	\$ 17,000	\$ 22,000	\$ 5,000	\$ 22,854	-34%	\$ 19,000	\$ 22,800	\$ 3,800	\$ 24,227	-28%
Education & Training	\$ 127,294	\$ 130,000	\$ 2,706	\$ 69,067	46%	\$ 1,603,383	\$ 1,025,000	\$ (578,383)	\$ 911,910	43%	\$ 1,730,677	\$ 1,155,000	\$ (575,677)	\$ 980,977	43%
Supportive Services	\$ 30,000	\$ 86,995	\$ 56,995	\$ 83,878	-180%	\$ 500,962	\$ 415,000	\$ (85,962)	\$ 153,449	69%	\$ 530,962	\$ 501,995	\$ (28,967)	\$ 237,327	55%
Indirect															
<b>Total</b>	\$ 4,441,375	\$ 4,411,852	\$ (29,523)	\$ 3,171,806	29%	\$ 6,160,683	\$ 5,238,160	\$ (695,913)	\$ 4,398,493	29%	\$ 10,602,058	\$ 9,650,012	\$ (952,046)	\$ 7,570,299	29%

WA Skills Training Participants **Funding Paid to Providers**  
Program Year 2016 - 2022

Training Providers	Total	PY22	PY21	PY20	PY19	PY18	PY17	PY16
Butler Community College	\$ 456,104	\$ 101,834	\$ 23,098	\$ 113,259	\$ 35,746	\$ 55,983	\$ 44,256	\$ 81,928
Cowley College	\$ 187,178	\$ 47,592	\$ 63,126	\$ 44,850	\$ 8,445	\$ 9,150	\$ 5,156	\$ 8,860
Hutchinson Community College	\$ 85,510	\$ 6,122	\$ 4,514	\$ 27,296	\$ 19,574	\$ 13,563	\$ 7,256	\$ 7,185
WSU Tech	\$ 4,430,300	\$ 195,533	\$ 107,722	\$ 2,153,238	\$ 450,875	\$ 747,547	\$ 384,656	\$ 390,729
WSU	\$ 1,725,567	\$ 469,193	\$ 163,090	\$ 614,171	\$ 89,178	\$ 92,595	\$ 111,206	\$ 186,134
Allied Health Training Center	\$ 886,963	\$ 40,582	\$ 90,318	\$ 168,446	\$ 228,701	\$ 134,496	\$ 145,399	\$ 79,021
Freedom Road Truck Driving	\$ 40,082	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,607	\$ 31,475
Friends University*	\$ 442,951	\$ 8,930	\$ -	\$ 46,140	\$ 61,573	\$ 38,266	\$ 75,397	\$ 212,645
Kansas Truck Driving	\$ 138,980	\$ 26,473	\$ 30,747	\$ 60,893			\$ 20,868	
Whiteline CDL	\$ 511,287	\$ 29,984	\$ 43,740	\$ 162,160	\$ 104,879	\$ 135,524	\$ 35,000	\$ -
160 Driving/Rock Gate Capital	\$ 24,750	\$ 24,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insight Direct USA	\$ 21,064	\$ 21,064	\$ -		\$ -	\$ -	\$ -	\$ -
WTI	\$ 857,013	\$ 18,492	\$ 28,150	\$ 522,228	\$ 87,859	\$ 75,166	\$ 72,029	\$ 53,089
Heartland Welding Academy	\$ 27,775		\$ 11,825	\$ 15,950	\$ -	\$ -	\$ -	\$ -
Bethel House*	\$ 41,398	\$ 1,790	\$ 15,065	\$ 15,600	\$ 8,943	\$ -	\$ -	\$ -
Newman University*	\$ 69,612			\$ 34,874	\$ -	\$ 3,965	\$ 12,674	\$ 18,099
Total	\$ 9,946,534	\$ 992,338	\$ 581,395	\$ 3,979,105	\$ 1,095,773	\$ 1,306,255	\$ 922,504	\$ 1,069,165

\* Only TAA

Registered Apprenticeship	Total	PY22	PY21	PY20	PY19	PY18	PY17	PY16
WEJACT	\$ 233,291	\$ -	\$ 31,800	\$ 18,600	\$ 38,071	\$ 64,885	\$ 51,470	\$ 28,465
Plumbers and Pipefitters	\$ 258,650	\$ -	\$ 13,600	\$ 7,100	\$ 102,000	\$ 109,200	\$ 23,500	\$ 3,250
Sheet Metal Apprentice	\$ 69,440	\$ -	\$ 5,400	\$ -	\$ 36,000	\$ 28,040	\$ -	\$ -
Total	\$ 561,381	\$ -	\$ 50,800	\$ 25,700	\$ 176,071	\$ 202,125	\$ 74,970	\$ 31,715

Private Employers	Total	PY22	PY21	PY20	PY19	PY18	PY17	PY16
Cox Machine	\$ 669,163	\$ 113,978	\$ 94,430	\$ 254,487	\$ 22,420	\$ 144,540	\$ 39,113	\$ 195
Global Aviation Technologies	\$ 91,724	\$ -	\$ -	\$ 86,000	\$ -	\$ -	\$ 5,724	\$ -
GSI Engineering*	\$ 130,000	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -
JR Custom Metals	\$ 129,043	\$ 2,679	\$ 48,363	\$ 50,482	\$ 7,735	\$ 19,784	\$ -	\$ -
LearJet*	\$ 42,266	\$ -	\$ 19,266	\$ 23,000	\$ -	\$ -	\$ -	\$ -
Optemtric Billing Solutions*	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Creekstone	\$ 13,902	\$ 13,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kansas Truck Driving School	\$ 57,220	\$ 26,473	\$ 30,747	\$ -	\$ -	\$ -	\$ -	\$ -
Novacoast	\$ 78,657	\$ 51,809	\$ 26,848	\$ -	\$ -	\$ -	\$ -	\$ -
Center Industries	\$ 14,964	\$ 14,964	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spirit Aerosystems	\$ 1,638,205	\$ 102,264	\$ 27,653	\$ 136,088	\$ 193,250	\$ 620,200	\$ 558,750	\$ -
Tech Aerospace	\$ 65,672	\$ 31,177	\$ -	\$ 34,495	\$ -	\$ -	\$ -	\$ -
Mahaney Roofing	\$ 29,000	\$ -	\$ -	\$ 18,000	\$ 11,000	\$ -	\$ -	\$ -
Keycentrix	\$ 75,207	\$ 34,299	\$ 40,908	\$ -	\$ -	\$ -	\$ -	\$ -
Youngers and Sons	\$ 31,698	\$ -	\$ 31,698	\$ -	\$ -	\$ -	\$ -	\$ -
Wolf Electric	\$ 38,490	\$ -	\$ -	\$ 18,000	\$ 20,490	\$ -	\$ -	\$ -
Total	\$ 3,355,211	\$ 391,545	\$ 319,913	\$ 1,000,552	\$ 254,895	\$ 784,524	\$ 603,587	\$ 195

\* CARES Act Funding

Supportive Services	Total	PY22	PY21	PY20	PY19	PY18	PY17	PY16
City of Wichita	\$ 49,843	\$ 11,532	\$ 6,686	\$ 16,194	\$ 8,312	\$ 13,690	\$ 5,784	\$ 5,863
Kansas Gas Service	\$ 37,340	\$ 7,626	\$ 4,033	\$ 12,419	\$ 6,215	\$ 7,706	\$ 6,437	\$ 4,563
Energys	\$ 124,689	\$ 27,510	\$ 14,604	\$ 50,670	\$ 15,498	\$ 29,251	\$ 14,432	\$ 14,838
Black Hills Utilities	\$ 1,667	\$ 393	\$ -	\$ 1,011	\$ -	\$ 367	\$ 209	\$ 80
All Other Supportive Services	\$ 444,460	\$ 98,124	\$ 58,253	\$ 133,502	\$ 33,223	\$ 86,032	\$ 81,953	\$ 109,750
Total	\$ 657,999	\$ 145,185	\$ 83,576	\$ 213,796	\$ 63,248	\$ 137,046	\$ 108,815	\$ 135,094

Figures include TAA funding that is administered by the KDC and paid by KDC to providers

July 24, 2024

Submitted by: Keith Lawing

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**Item:**

Workforce Alliance (WA) 2023-2025 Strategic Goals Update

**Background:**

The long-standing operational philosophy of the Workforce Alliance (WA) is to leverage funds and align services to have community impact beyond the annual allocation of federal funds from the Workforce Innovation and Opportunity Act (WIOA). To help determine priorities and develop plans to create community impact above and beyond the annual WIOA allocations, the WA Board conducts strategic planning every two to three years. The Board adopted the current strategic plan for 2023 - 2025 last July.

**Analysis:**

For the past several years, annual funding from WIOA to Kansas and the Workforce Alliance continues to decline, and generating revenue through creative and innovative partnerships is a critical strategic objective. A Leveraged Funds Task Force was asked to review how the WA can better leverage grant projects and develop community partnership to bring on non-WIOA funding. In order to sustain and expand operations to continue to create community impact beyond WIOA, the Leveraged Fund Task Force identified several funding opportunities and recommends a number of tactics for the WA Board to support a strategic goal of generating revenue that were discussed at the April 24, 2024 meeting.

The overall consensus was to integrate the Task Force Recommendations into the 2023-2025 WA Strategic Plan. The Board also discussed the following questions and suggestions.

**WA Board Member Questions / Challenges**

- How many are active on social media and also actively follow the WA on social media?
- How many attended, participated in, or sponsored WA organized projects?
- How many had their organization sponsor or provide financial support for a WA program?
- How many attended a job fair or been part of job fair?
- How many attended community events that the WA hosted or sponsored?
- How many hired employees from WA programs?
- What are different ways that board members and their organizations can partner together to impact WA programs?
- What can board members do that they are not doing?

**WA Board Engagement Suggestions**

- Board members being ambassadors and encouraging other businesses to use WA programs and services and promote the WA
- Having their organization and employees share WA news, success stories and testimonials on social media to the public and to legislators
- Requesting support as a partnership of multiple employers and community organizations rather than just staff making the request
- Making more of an effort to reach outlying counties

***Recommended Action: Take Appropriate Action***

# Workforce Alliance of South Central Kansas

## 2023—2025 Strategic Goals



### Mission:

Growing the Regional Economy through  
a Skilled Workforce

### Vision:

Supporting and Advancing a Competitive Workforce in  
South Central Kansas

**Exceed Workforce Innovation  
and Opportunity Act (WIOA)  
Performance Goals in  
Program and One-Stop  
Operations**

#### Tactical Focus:

- WIOA Title I
- Senior Community  
Employment Service  
Program (SCSEP)
- Integrated Service Delivery  
Model

**Leverage Resources and  
Align Services to Create  
Community Impact Beyond  
Annual WIOA Allocations**

#### Tactical Focus:

- Generate non-WIOA Funds
- Develop Creative and  
Innovative Partnerships
- Strategic Communication

**Support Youth Employment  
and Career Awareness  
through Work-Based  
Learning and Applied  
Learning Models**

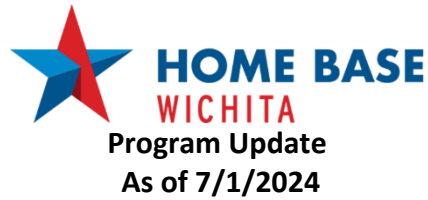
#### Tactical Focus:

- Youth Employment Project  
(YEP)
- Work-Based Learning (WBL)
- Roadtrip Nation

### Workforce Alliance Core Values:

- Collaboration
- Access & Opportunity
- Digital Literacy
- Job Quality
- Applied Learning
- Employer-Led Sector Strategies

### Diversity, Equity and Inclusion



In June, HBW program activity included 53 new enrollments with a total impact of 308 Veterans, transitioning military, guard/reserve, or military spouses, military connected individuals (MCIs) engaged with the program.

New Enrollments	53
Event Attendance	255
<b>Total Impact</b>	<b>308</b>

- 4 on-the-job orientation sessions were held and attended by 11 veterans
- 15 applications submitted for OJT, resulting in 3 interviews and 2 hires
- 4 job fairs, attended by 33 employers and 35 Veterans, transitioning military, or MCIs
- 10 community partner and employer events attended by 265 employers and 255 MCIs

Below is a summary of all grant outcomes to date:

**Participants Served**

<b>Quarter/Month Ending 6/30/24</b>	<b>Cumulative</b>	<b>Percentage</b>
<b>Individual Participants Served</b>		
Veterans	1980	<b>95.70%</b>
Transitioning Military Personnel	56	<b>2.71%</b>
Military Spouses	33	<b>1.59%</b>
<b>Total Participants Served</b>	<b>2069</b>	<b>100.00%</b>
<b>Race</b>		
White	1009	<b>48.77%</b>
Black or African American	292	<b>14.11%</b>
American Indian or Alaska Native	40	<b>1.93%</b>
Asian	30	<b>1.45%</b>
Native Hawaiian or Other Pacific Islander	6	<b>0.29%</b>
Not Disclosed	692	<b>33.45%</b>
<b>Total Participants by Race</b>	<b>2069</b>	<b>100.00%</b>
<b>Ethnicity</b>		
Hispanic	353	<b>17.06%</b>
Non-Hispanic	1010	<b>48.82%</b>
Not Disclosed	706	<b>34.12%</b>
<b>Total Participants by Ethnicity</b>	<b>2069</b>	<b>100.00%</b>
<b>Equity Impact Zip Code</b>		
Individuals with address in an Equity Zip Code	600	<b>29.00%</b>
Individuals in Other Zip Codes	1469	<b>71.00%</b>
<b>Total Participants by Zip Code</b>	<b>2069</b>	<b>100.00%</b>



### Employment Outcomes

Industry Where Individuals were Hired		
Advanced Manufacturing/Aviation	32	33%
Agriculture	2	2%
Transportation	3	3%
Construction	5	5%
Education	6	6%
Engineering	1	1%
Government	2	2%
IT	5	5%
Hospitality	3	3%
Human Resources	8	8%
Law Enforcement	4	4%
Logistics	9	9%
Healthcare	2	2%
Non-Profit	10	10%
Retail/Customer Service	5	5%
<b>Total Industry Placements</b>	<b>97</b>	<b>100%</b>

### Employer Engagement

Number of Employers Engaged	1516
Number of Events to Connect Individuals to Employers	73
Number of Employers Receiving Technical Assistance	87
Number of Employers Receiving Training Funds to Hire Veterans	15

### Social Media and Web Activity

HBW utilizes website and social media platforms to engage with potential participants and employers. HBW ambassador videos and information posts continue to drive organic web traffic and interaction on all HBW digital platforms. HBW social media has increased job openings, ambassador videos, and Why Wichita posts resulting in a wave of activity on the Facebook page.

#### LinkedIn:

The HBW LinkedIn page has grown to 694 followers. In June, LinkedIn activity included 56 posts, resulting in 5,659 impressions.

LinkedIn	Followers	Posts	Unique visitors	Impressions	Page Views	Reactions
July 2023	56	20	41	1,991	91	66
August 2023	524	52	85	4,112	203	152
September 2023	554	60	84	3,845	104	104
October 2023	565	41	31	2,627	82	44
November 2023	574	41	34	3,494	91	73

December 2023	586	59	31	2,867	78	52
January 2024	596	65	28	3,828	108	64
February 2024	618	71	35	7,209	73	157
March 2024	626	61	30	5,233	95	86
April 2024	637	61	24	4,677	65	133
May 2024	655	80	54	5,330	160	158
June 2024	694	56	33	5,659	70	198

#### Facebook:

In June, the HBW Facebook platform followers grew 6.8% over the last month to 141.

<b>Facebook</b>	<b>Follower s</b>	<b>Posts</b>	<b>Post Reach</b>	<b>Engagemen t</b>	<b>Page visits</b>	<b>Reactions</b>
July 2023	6	18	179	31	13	6
August 2023	52	50	326	137	257	91
September 2023	60	53	296	100	59	79
October 2023	65	50	548	123	77	87
November 2023	68	52	930	291	133	144
December 2023	82	50	762	161	170	84
January 2024	102	72	2,158	403	300	90
February 2024	105	77	522	95	105	63
March 2024	110	63	1,500	121	128	62
April 2024	112	58	996	200	156	71
May 2024	132	63	4,374	482	412	100
June 2024	141	49	1,700	159	188	44

#### Website:

This month 156 unique visitors accessed the HBW website.

<b>Website</b>	<b>Total Unique Visitors</b>	<b>New Unique Visitors</b>	<b>Returning Unique Visitors</b>	<b>Total Sessions</b>	<b>Total Page Views</b>
July 2023	129	118	27	192	336
August 2023	152	140	33	277	737
September 2023	25	21	4	34	51
October 2023	81	61	7	167	391
November 2023	101	93	8	115	658
December 2023	80	74	14	92	579
January 2024	152	141	11	118	1,034
February 2024	210	200	10	157	1,055
March 2024	147	134	13	133	906
April 2024	212	204	8	292	571
May 2024	641	638	3	382	1,500
June 2024	156	147	9	140	624

**Item:**

Youth Employment Project (YEP) 2024 Update

**Analysis:**

YEP 2024 Goals and Year-to-Date measures as of 7/1/2024 are below:

Measure	2024 Actual	2024 Goal	2023 Actual	2022 Actual
Total Young Adults Served	5,532	6,000	5,732	3,583
Workshop Participation	600	1,000	858	913
Badges Awarded	954	2,000	1,545	2,151
ESC Certificates Earned	374	800	515	717
Total Employment	677	2,500	2,392	2,261
Camp HYPE Participation	TBD	200	164	92
Employer Engagement	358	450	435	244
Job Fairs	17	25	20	11
Wages Paid	TBD	\$3,500,000	\$3,444,480	\$2,913,120
Job Fair Attendance by Young Adults	2373	3,000	2,653	1,833
Job Fair Attendance by Employers	306	250	248	207
Events (Outreach, Job Fair, Workshop)	125	150	115	42
Schools and Districts Engagement	24 schools in 15 districts	30 schools 16 districts	27 schools 16 districts	20 schools 14 districts
Counties Engaged	7	6	6	6
WIOA Referrals	11	50	30	N/A

**2024 YEP Employment Outcomes**

Employment Type	Total
WIOA	TDB
YEP Employer Funded	677
YEP Subsidized	TBD
Youth Self-Reported	3
<b>Total</b>	<b>246</b>

July 24, 2024

Submitted By: Chelsea Daniel

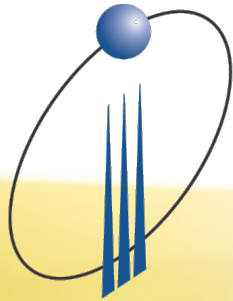
**Camp HYPE Schedule and Registration Updates**

<b>Date</b>	<b>Camp HYPE Session</b>	<b>Location</b>	<b>Attended</b>
06/03- 06/06/2024	Sumner County	Sumner County	5
06/10-06/13/2024	Wichita Crime Commission Public Safety	Wichita WFC	23
06/17-06/20/2024	Via Christi	Urban League	13
06/24-06/27/2024	Trade Skills	Wichita WFC	15
07/08-07/11/2024	Financial Services * Newly announced*	Wichita WFC	18
07/08-07/11/2024	FlagshipKansas.Tech Technology	Groover Labs	13
07/15-07/18/2024	Spirit	Wichita WFC	15
07/22-07/25/2024	Bombardier	Wichita WFC	Registered 39
07/29-08/01/2024	Textron Aviation	Wichita WFC	Registered 39

**Recommended Action:***Receive and file.*



# the 2024 JOBS FORE YOUTH Golf Tournament



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**INTEGRA**  
TECHNOLOGIES  
*An Employee Owned Company*

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Thursday • September 19



Hidden Lakes Golf Course  
6020 Greenwich Road, Derby

**THIS TOURNAMENT HELPS FUND THE YOUTH EMPLOYMENT PROJECT**

## How the Youth Employment Project Benefits Young Workers:

- Direct connections to local businesses and industries through work-based learning opportunities with high schools in South-Central Kansas
- Development of paid internships for high school students
- No-cost workshop offerings educating youth on workplace etiquette, financial literacy, and finding employment

*For more information please contact Shirley Lindhorst  
at [slindhorst@workforce-ks.com](mailto:slindhorst@workforce-ks.com) or 316-771-6604*



Registration Sponsor





Thank you for helping to provide a first job  
or work-based learning experience!

11:30 Lunch/12:30 Tee Off

Thursday, Sept. 19, 2024

Hidden Lakes Golf Course, Derby, KS



Registration  
Sponsor

Fill out the form  
below or online



- ☐ **Event Sponsor: \$1,500** (Incl. Team Registration: \$600 value, see below) Logo on website & at event
- ☐ **Beverage Cart Sponsor: \$750** - Logo displayed on website and on beverage cart
- ☐ **Prize Sponsor:** Donated Items: \_\_\_\_\_ - Logo displayed on website & prize table
- ☐ **Hole Sponsor: \$500** - Logo displayed on website & hole sign at tee box
- ☐ **Team Registration: \$600** - 18 hole green fees, cart, lunch, contests, 2 beverage tickets, gift, and unlimited driving range access (Included with Event Sponsorship)

**Team Members:** (1) \_\_\_\_\_ (2) \_\_\_\_\_  
(3) \_\_\_\_\_ (4) \_\_\_\_\_

- ☐ I would be interested in providing or sponsoring a work experience opportunity for a youth.

Contact Information:

Contact Name

Organization

Address

City, State

Zip Code

E-Mail

Payment Options:

- ☐ Check enclosed: Payable to Workforce Alliance, 300 W. Douglas, Suite 850, Wichita KS 67202
- ☐ Please invoice my organization at the address above ☐ Tax deductible receipt requested
- ☐ To pay by credit card/PayPal invoice please email Shirley Lindhorst at: [slindhorst@workforce-ks.com](mailto:slindhorst@workforce-ks.com)  
A PayPal invoice will be emailed to you - (a 3% PayPal fee applies). It's easy and no PayPal account is necessary.



**Workforce Alliance (WA) Board of Directors Meeting Minutes**  
April 24, 2024

**1. Welcome and Introductions**

The LWDB assembled in person and via Zoom; Chair Jeff Longwell called the meeting to order and asked for self-introductions.

**2. Public Comment**

No requests for public comment were received.

**3. National Association of Workforce Boards (NAWB) Forum**

The NAWB Forum took place on March 23 through 26 in Washington, DC. Board member Kathy Jewett serves on the NAWB Board and is on the event's planning committee. Board members Alana McNary, Laura Ritterbush, Cheryl Childers and staff Keith Lawing, George Marko and Denise Houston attended the event and shared key takeaways. The Forum is an opportunity to share best practices and learn from other workforce professionals from around the nation. McNary, Childers and Jewett shared some highlights from the event - building impactful workforce strategies, focusing on state funding versus federal funding, workforce board member training, addressing the national child care crisis, discussing strategies for growing the workforce, upskilling workers to provide better employment opportunities and learning DEI strategies for a more inclusive workforce. Jewett noted that 1,323 members attended this year's Forum and planning efforts have already begun on next year's event. Lawing and Houston attended the SNAP E&T pre-session to share experiences in implementing the program. The use of artificial intelligence (AI) in employment and training was also a topic. Staff have created an informal work group to do more research on available AI tools that can be integrated to better serve job seekers and improve the way staff do their jobs. Also discussed was the current reauthorization of the Workforce Innovation and Opportunity Act (WIOA) - House Bill 6655, A Stronger Workforce for America Act. The legislation has passed the House and there are concerns regarding a higher mandate on training funds spent; currently the State of Kansas established a goal of 35% of WIOA funding be spent on client services and skills training. The higher mandate would have some unintended consequences and significantly impact overall operations on programs, services and staffing that are outside of training functions - case management, workshops, digital literacy, job fairs, etc. Staff are working with NAWB, Senators Moran and Marshall's offices and other legislators to address these concerns.

*Report was received and filed.*

**4. One-Stop Operator Procurement Update**

WIOA regulations require the function of a One Stop Operator (OSO) to be competitively procured. A request for proposals (RFP) was released in January; due to the ending of the previous agreement with Eckerd Connects. The only proposal received was from Goodwill Industries of Kansas (GIK). The WA requested and received sole source approval from the Kansas Department of Commerce (KDC). An OSO taskforce was appointed to review the proposal. It was presented to and approved by the WA Executive Committee and the Chief Elected Officials Board. The proposed term of the agreement would be for July 1, 2024 through June 30, 2028 with an earlier date if possible. GIK and WA have met several times to negotiate a contract and fine tune a scope of services including an overview of activities, key functions and budget, which was provided to the Committee for review.

*Tony Naylor (Scott Stiles) moved to approve the Agreement with Goodwill Industries of Kansas for One-Stop Operator Services in Local Area IV. Laura Ritterbush, Goodwill Industries of Kansas abstained from the vote. Motion adopted.*

## 5. Leveraged Funds Strategy Task Force Update

A task force was created to review a strategy to leverage funds and align services to create greater community impact. Annual funding from WIOA continues to decline and generating revenue is critical. Since 2007, over \$60 million has been added to fund operations above the annual WIOA allocations through grants and community partnerships. The task force reviewed current funding sources and identified several funding opportunities (federal, state, local, philanthropic/community, employer partnerships); a number of tactics for the WA Board to support the strategic goal of generating revenue have also been identified. The goal is to develop and implement a Board of Directors led strategy to obtain funding to leverage with WIOA resources and WA operations that target specific sectors (advanced/aviation manufacturing, healthcare, data/IT and skilled trades/construction, etc.) and populations (youth, veterans and military connected individuals and justice involved individuals). Alana McNary, the task force chair, reviewed the core issues for this strategy, which are to demonstrate the WA's value and be recognized as a credible and relevant organization by businesses and the community and also to increase the visibility of WA Board members in order to raise awareness and support for the WA. She posed some challenging questions to board members:

- How many are active on social media and also actively follow the WA on social media?
- How many attended, participated in, or sponsored WA organized projects?
- How many had their organization sponsor or provide financial support for a WA program?
- How many attended a job fair or been part of job fair?
- How many attended community events that the WA hosted or sponsored?
- How many hired employees from WA programs?
- What are different ways that board members and their organizations can partner together to impact WA programs?
- What can board members do that they are not doing?

Board members discussed some answers to these questions and how they can be more engaged. Some discussion points and suggestions included:

- Board members being ambassadors and encouraging other businesses to use WA programs and services and promote the WA
- Having their organization and employees share WA news, success stories and testimonials on social media to the public and to legislators
- Requesting support as a partnership of multiple employers and community organizations rather than just staff making the request
- Making more of an effort to reach outlying counties

WA board members must see WIOA and the WA as an important community resource for their own organization, utilize WA services (job posting, pre-screening, job fairs, skills training resources), engage in conversations with, the federal, state and local elected leaders on the impact of WA programs, partner with the WA on grants and projects, provide financial support for WA and engage with the business community and community partners in promoting WA programs and services.

Chair Longwell suggested that the task force adopt the task force report and roll it into the current strategic goals. Jewett suggested that board member responsibilities need to be documented for board members and included in a job description. It was requested that McNary's list of questions be distributed to board members to use as reminder of the ways they can engage.

*No action was taken on this item.*

## 6. Regional and State Labor Market Information

Amanda Duncan presented employment data and trends that impact the regional economy. The data for the presentation for 2020 through 2024 was taken from the Kansas Labor Information Center and KansasWorks and includes unemployment rates, labor participation rates, job openings and population trends. The data shows that there is a disruption in the labor market. The number of people looking

for work is decreasing and there is a need to determine how to capture those that do not fall within the data and how to assist them. The largest loss in labor force in the state of Kansas is in Local Area IV region and the unemployment rate in the area is higher than the state. The reasons for this need to be determined in order to be addressed. Another issue is people that are working, but fall below the poverty level and need assistance to empower them to obtain a better paying job. Staff will continue to do research in this area and update the Committee as needed. The presentation will be posted to the WA website along with the other meeting materials.

*Report was received and filed.*

**7. Community Impact Project Updates - Home Base Wichita and Youth Employment Project**

Home Base Wichita, currently funded with American Rescue Plan funds from the City of Wichita assists military-connected individuals with employment opportunities. The program works to retain military members and their spouses in South Central Kansas after retirement and recruit individuals that are leaving the service from military installations outside of Wichita. Funds for on-the-job training are available for those that qualify. An update was provided on program outcomes including job placements, events hosted and participants served. The Youth Employment Project (YEP) staff have been busy with job fairs, interview days, the USD 259 career fair and looking for employers to provide jobs and work experiences for young people. While there are more employers participating this year, staff are ramping up efforts to greatly increase the number of employers who participate next year as there are far more young people interested in working than businesses to place them. A report of outcomes for this year to date including participation, events, and career camps was provided.

*Report was received and filed.*

**8. Consent Agenda**

Approval of meeting minutes from January 24, 2024, Program Year 2023 (PY23) budget update, SNAP E&T project update, reports for Fair Chance, Registered Apprenticeship and Communications projects, adoption of actions taken by the WA Executive Committee since January 24, 2024, on-the-job training (OJT) contracts for Global Aviation Tech and Milling Precision Tool Corp and WA Operations/One-Stop Operator Report were provided to board members for review and or approval.

*Kathy Jewett (Dr. Kim Krull) moved to approve the recommendations as presented in the consent agenda. Motion adopted.*

**9. Additional Topics/Announcements**

Dr. Krull, President of Butler Community College, has announced that she is retiring.

**10. Meeting was adjourned at 11:20.**

*Present LWDB Members*

- Rod Blackburn via Zoom
- Cheryl Childers
- Marcus Curran
- Michele Gifford
- Robyn Heinz
- Eric Hunt via Zoom
- Jessica Istas
- Kathy Jewett
- Russell Kennedy
- Dr. Kim Krull
- Jeff Longwell
- Alana McNary via Zoom
- B.J. Moore
- Alex Munoz via Zoom
- Erica Ramos
- Laura Ritterbush
- John Rolfe
- Sally Stang via Zoom
- Scott Stiles
- Dr. Sheree Utash via Zoom

*Guests & Staff*

- Amanda Duncan
- Denise Houston
- Keith Lawing
- Shirley Lindhorst
- Mary Mann
- George Marko
- Kim Uttinger
- Justin Albert, Spirit AeroSystems via Zoom
- Peter Bodyk, KS Dept. of Children & Families
- Commissioner Jim Howell, CEOB via Zoom

## **Memorandum**

**Date:** 7/1/2024

**TO:** WA Staff and Board

**From:** Denise Houston & Chad Pettera

**RE:** MUS Pathways and DWG Grant Administration Summary

The Workforce Alliance became members of Midwest Urban Strategies (MUS) in July 2018. MUS is an intermediary of urban workforce development boards serving their local communities to connect the stakeholders of the workforce ecosystem. WA has partnered with MUS on two Dislocated Worker Grants and a Pathway Home reentry project with total funding of over \$2.9 million. Current MUS members include:

- Chicago, IL- The Chicago Cook Workforce Partnership
- Gary/Valparaiso, IN= The Northwest Indiana Workforce Board
- Detroit, MI- Detroit Employment Solutions Corporation
- Minneapolis, MN- city of Minneapolis Employment and Training
- Kansas City, MO- The Employment Council
- St. Louis, MO- St. Louis Agency on Training and Employment
- Canton, OH- Stark Tascaras Workforce Development Board
- Cincinnati, OH- Workforce Council of Southwest Ohio
- Cleveland, OH- Cleveland/Cuyahoga County Workforce Development Board
- Columbus, OH- The Workforce Development Board of Central Ohio

### **CAREER Dislocated Worker Grant 2021**

WA was one of three MUS members receiving funds from a CAREER Dislocated Worker Grant to assist those impacted by COVID to get back to the labor force along with Minneapolis MN, and Kansas City MO. WA was awarded total funding of \$800,000 on October 1, 2021 through September 23, 2024. As of April 2024, WA had total expenditures of \$654,663 and enrolled 220 participants leaving a balance of \$127,044. On April 12, 2024 WA was notified verbally by MUS that the grant funds were being cut and WA would have a total budget of \$10,000 for the months of April and May 2024 and all services had to be completed, and no further costs could be allocated to this grant after May 31, 2024. MUS stated that was all the money left in the grant. WA lost \$117,044.45 in funding that was anticipated through 9/30/2024.

Since the grant was unfunded by MUS participants and staff costs had to be shifted to the Local WIOA Dislocated Worker funding. The shift in funding was completed so participant activities would not abruptly end.



By continuing to support MUS grant participants the WA's WIOA Performance should not be negatively impacted and a bad precedence avoided of the WA not supporting job seekers through completion of skills training/employment plans. It is anticipated the adjusted dates will have a negative impact on MUS's grant performance due to impacting customers training activities and employment timelines.

Grant Details:

- Original contract end date was September 23, 2023 but a 12 month no cost extension (NCE) was received establishing new end date of September 23, 2024.
- MUS conducted monitoring of the CDWG in 2022 that lead to several fiscal findings. New fiscal policies were implemented to resolve the findings. Part of the findings were the MUS Budget Templates were insufficient. WA was asked to submit several budget modification documents, but those were never acted upon by MUS.
- Each site was required to submit a Corrective Action Plan in fall of 2023 on how they were going to increase their enrollments into the program as part of the NCE. Heavy outreach and enrollment sessions were scheduled. Lots of participants were in the pipeline to enroll and receive services.
- October 2023 NCE was approved but no new enrollments were allowed. The WA was allowed to enroll some individuals that had already started enrollment process, but had to cancel several orientation/enrollment sessions and tell customers they could not enroll in the program. WA was told to focus on getting customers already enrolled into training
- February 23, 2024 MUS said no new customers could enroll in training after March 1, 2024. WA had to notify customers enrolled that had not selected a training yet that they were no longer able to enroll in training. This is also when WA was told that all participants needed to be exited by June 1, 2024, even though the grant period of performance was through September 23, 2024. After notification to close out the grant on June 1, 2024, WA explained several times that WA would have customers in training beyond the June 1, 2024 date as closing out the grant early was not discussed when the NCE was announced. Customers were allowed to enroll in training programs that ended near September 2024. Closing out the grant early would impact the grants performance criteria including credential, measurable skills gain, and employment performance measures as not all customers would complete training and be employed. Additionally, WA would not be able to use grant funds to pay for those customer trainings as planned.
- April 12, 2024 MUS stated only \$5,000 for April 2024 and \$5,000 for May 2024 was available. That amount was to pay for staffing costs and participant training and supportive services. MUS stated that was all the money left in the grant. WA's remaining budget was over \$127,000 in the grant agreement.

- Three staff persons were assigned to this grant that had to be funded with local Dislocated Worker Funds. The case managers were able to be absorbed by other programs. However, the data entry specialist specifically hired for this grant was going to have to be laid off. Fortunately, a position in another department opened and that person agreed to take that position.
- April 12, 2024 when the funding was cut from the budget WA had 30 active participants. 21 participants were participating in training at that time with a balance of \$21,378.88. WA had to find a way to pay those training costs without CDWG funding.
- May 2024 MUS completed a virtual monitoring of the CDWG and no findings were reported.

### **Pathway Home Grant 2020**

WA is a partner in a MUS led Pathway Home Grant to assist justice involved individuals with returning to the labor force with Kansas City MO and Pittsburg PA. WA was awarded funding of \$916,657 on July 1, 2020 with the grant expiring on December 31, 2024. Through April 2024 WA had total expenditures of \$756,552 with an available balance of \$160,105. WA will not fully expend the grant, due to the inability to maintain contact and provide follow up services to participants. WA estimates to return approximately \$100,000 in funding. As of December 31, 2024, WA enrolled 124 participants in the grant, exceeding the enrollment goal of 100.

### **Grant Details**

- MUS attempted to also close this grant early but after push back from MUS partners, MUS backed off this requirement for the Pathway Home grant as they had the 12 month follow up period to close out the grant
- Currently in Follow Up period until December 31, 2024
- Currently WA has one staff person working part time on the grant gathering outcomes in regards to employment and recidivism
- Only a few customers actually participating in Follow Up services

### **Dislocated Worker National Emergency Grant 2018**

WA was a part of a Dislocated Worker National Emergency Grant to assist dislocated workers to return to the labor force. WA was awarded total funding of \$1,211,840 on October 1, 2018 with the grant expiring on March 31, 2021. WA had total expenditures of \$1,211,840. WA enrolled 302 in the grant. MUS partners in the grant include Workforce Alliance, Cleveland, Columbus, Gary, Indianapolis, and Pittsburgh.

**Item**

**A-133 Audit Firm Procurement**

**Background**

The current contract for A-133 Audit services procured through Kansas Association of Workforce Boards (KAWB) expired in Program Year 2023 (PY23) and had no options to extend available.

KAWB released a joint request for proposals for A-133 Audit Services in February 2024 for services beginning with an audit of fiscal year end June 30, 2024. Only one proposal was received by the due date. KAWB decided to re-release the RFP in May and five proposals were received. Local Areas I, II, IV, and V participated in the procurement and independently evaluated the proposals. Local Areas I, II, IV and V have recommended Wipfli. Workforce Alliance's scores were:

Wipfli	50
CLA/Clifton Larson Allen	37
Thomas and Company	37
Cummins, Coffman & Schmidtlein	32
SSC CPA's	32

Wipfli's cost for the Workforce Alliance would be \$140,000 for five years (if extended for the full five years) at approximately \$28,000 each year. The new contract for audit services would be for three years with two annual extensions available.

**Recommended Action:**

*Authorize the President/CEO to engage WIPFLI for Audit services with WIPFLI for three years beginning with year end June 30, 2024.*



**Item**

The following additions are recommended for the Eligible Training Provider List.

**Background**

All programs on the Eligible Training Provider List must be approved.

**Analysis**

Pending Initial Programs

Three programs are recommended for inclusion on the ETP list. All show projected growth in Kansas and meet the proposed self-sufficient wage of \$15.16/hour.

**Recommended Action**

Approve the initial programs as presented.

**WIOA Eligible Training Provider  
Programs Information  
July 2024**

Provider Name	Program Name	Demand Occupation/ Industry in Area IV	Length of Training	Approximate Cost Per Credit Hour In State	Approximate Total Program Cost	Type of Attainment	Avg. Wage Per Hr.	ONET Projected Growth 2020-2030	Recommended Action
<b><i>Pending Initial Programs</i></b>									
Butler Community College	Adobe Certified Professional (Vouchers Included)	Web Developer	270 hrs.	N/A	\$2,795.00	Industry Certification	\$32.24	14%	Approve
Butler Community College	Medical Coding & Billing Professional	Acute Coding/Medical Billing	560 hrs.	N/A	\$4,000.00	Industry Certification	\$20.19	3%	Approve
Allied Health Career Training	LPN	LPN	40 wks.	N/A	\$20,850.00	Industry Certification	\$26.70	6%	Approve

July 24, 2024

Submitted By: Chad Pettera

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**Item**

Workforce Innovation and Opportunity Act (WIOA) Youth Contract Amendment

**Background**

The Workforce Alliance has an agreement with Allied Health Training Center (AHTC) for WIOA Youth Element Services in health care services occupational skills training.

**Analysis**

AHTC's has some occupational skills training courses that need extended past June 30, 2024. The price for some of the courses has also changed. The price changes would take effect July 24, 2024. AHTC and WA Staff is also requesting to add several programs to the youth occupational skills training options.

Course	Current Cost	New Cost 7/24/2024
Adult Care Home Operators Training	\$697	\$635
Pharmacy Tech	\$2,490	\$1,985
Restorative Aide	\$274	\$374
Medical Terminology	\$265	\$189
Home Health Aide	\$269	\$369
Certified Clinical Medical Assistant (CCMA)	\$2,897	No Change
Social Services/Activity Director	\$374	No Change

**Recommended Action**

*Authorize contract amendment as presented.*

July 24, 2024

Submitted by: Keith Lawing

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**Item:**

Workforce Alliance Board of Directors Membership

**Background:**

The Chief Elected Officials Board (CEOB) appoints members to the Board of Directors for the Workforce Alliance of South Central Kansas, the designated LWDB for Local Area IV by the State of Kansas. The CEOB approved reappointments to the Board at its meeting on June 13, 2024. Attached is a list of all members and their terms; the reappointments are highlighted.

The LWDB will be comprised of the following:

- 51% Representatives from private sector who are owners of businesses, chief executive or operating officers of businesses, and other business executives with policymaking or hiring authority, and represent businesses, including small business or organizations representing businesses with employment opportunities that provide that, at a minimum, include: high-quality, work-relevant training and development in high demand industry sectors or occupations in the local area.
- 20% Labor Representatives from local labor federations in local areas where employees are represented by labor organizations. Additionally, will include a representative from a joint labor-management apprenticeship program in the local area who shall be a labor organization representative or training director.
- At least one representative from each of the following partners:
  - Adult Education (WIOA Title II)
  - Higher Education
  - Wagner Peyser (WIOA Title III)
  - Vocational Rehabilitation (WIOA Title IV)
  - Economic Development
- Additional members can be appointed as appropriate/needed by the CEOB and can include:
  - Community Based Organizations
  - Philanthropic Organizations
  - Governmental Organizations Representing Transportation or Housing

The following LWDB members were reappointed to the LWDB (terms expiring June 30, 2024). (Nominations for reappointment are included in the attached letter from the Wichita Regional Chamber of Commerce for private sector members):

**Private Sector**

- Kathy Jewett, Human Resources Consultant
- Kristina Langrehr, Ascension Via Christi
- Alana McNary, Professional Engineering Consultants
- Gabe Schlickau, CoBank

**Higher Education**

- Kami Moore, Cowley College, Adult Education

**Labor**

- Russell Kennedy, International Brotherhood of Electrical Workers #271
- B.J. Moore, Society of Professional Engineering Employees in Aerospace (SPEEA)
- Tony Naylor, Wichita Electrical Apprenticeship Joint Training Center

Laura Ritterbush, Goodwill term expired on June 30, 2024 and was not reappointed due to Goodwill becoming the WA's One-Stop Operator on July 1, 2024.

***Recommended Action:*** Receive and file

<b>Workforce Alliance Board Members</b>	<b>Exp.</b>
Local Area IV	
<b><u>PRIVATE SECTOR</u></b>	
Rod Blackburn, Partners in Education Foundation (Youth Employment Co-Chair)	2025
Cheryl Childers, Cox Machine	2026
Ebony Clemons-Ajibolade, Evergy	2026
Michele Gifford, Textron Aviation	2026
Robyn Heinz, Vornado Air (POP Co-Chair)	2025
Kevin Hunt, Spirit AeroSystems	2026
Jessica Istas, Bombardier	2025
Kathy Jewett, Human Resources Consultant	2027
Patrick Jonas, Center Industries/CPRF	2025
Kristina Langrehr, Ascension Via Christi Health	2027
Jeff Longwell, Eck Auto Group (Chair)	2025
Alana McNary, Professional Engineering Consultants	2027
Alex Munoz, Creekstone Farms	2026
Luis Rodriguez, Freelance Consultant	2025
John Rolfe, Wichita Regional Chamber	2025
Gabe Schlickau, CoBank	2027
Scott Stiles, Schaefer Architecture	2027
<b><u>PARTNERS</u></b>	
Eric Hunt, Kansas Dept. of Children and Families	2026
Dr. Kimberly Krull, Butler Community College, Higher Education	2026
Kami Moore, Cowley College - Adult Education Program	2027
Erica Ramos, KS. Dept. of Commerce, Wagner Peyser	2025
Sally Stang, City of Wichita	2025
Sheree Utash, WSU Tech	2026
<b><u>LABOR</u></b>	
Cornell Beard, International Association of Machinists Lodge 70	2026
Andrew Chance, Iron Workers Local Union 24	2025
John Clark, Plumbers and Pipefitters	2025
Marcus Curran, Sheet Metal Workers Local Union #29	2026
Russell Kennedy, IBEW, #271	2027
B.J. Moore, SPEEA	2027
Tony Naylor, Wichita Electrical Apprenticeship Joint Training Center/IBEW (POP Co-	2027



*Serving Employers and Job Seekers in  
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

## **Workforce Alliance of South Central Kansas Board of Directors Committees July 2024**

The Workforce Alliance of South Central Kansas (WA) is the Local Workforce Development Board (LWDB) serving Local Area IV to oversee and implement the Workforce Innovation and Opportunity Act (WIOA). The WA Board seeks to leverage resources and align services with WIOA resources to create significant community impact. The WA has a number of standing committees to oversee operations and provide governance. A summary of the committees and current members is below.

### **WA Executive Committee**

The Committee provides leadership to the Workforce Alliance Board and other standing committees and task forces. The Executive Committee is empowered to act on behalf of the full Board, and all members are notified in advance of meetings. In addition, the Executive Committee is responsible for tasking the committees of the Board, and setting the agenda for WA Board meetings. The WA Executive Committee is appointed by the Board Chair.

#### **Purpose -**

- Identify and assess workforce issues and needs of business and the community and endeavor to establish partnerships to align Workforce Alliance services to meet the community's workforce needs.
- Solicit input and participation from the public and private sectors for joint planning and the provision of services to the residents of the Local Area IV.
- Provide overall policy guidance and oversight on the use of funds and on the approach to delivery of services.
- Establish a committee structure that ensures adequate review of proposals, oversight of program operations, long-range planning, and outreach to the business community.
- Act on behalf of the Board as needed.

#### **Members -**

Jeff Longwell, Eck Auto Group (Committee Chair, WA Board Chair)
Alana McNary, Professional Engineering Consultants (WA Board Vice Chair)
Rod Blackburn, Partners in Education (WA Board)
Michele Gifford, Textron Aviation (WA Board)
Commissioner Jim Howell, Sedgwick County (CEOB)
Kathy Jewett, HR Consultant/NAWB (WA Board)
Patrick Jonas, Cerebral Palsy Research Foundation (WA Board)
Tony Naylor, Wichita Electrical Joint Apprenticeship & Training (WA Board)
Gabe Schlickau, CoBank (WA Board)
Scott Stiles, Schaefer Architecture (WA Board)

### **Program Operations and Performance (POP) Committee**

The Program Operations and Performance Committee (POP) oversees program operations, reviews performance, approves Eligible Training Providers for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth programs, and reviews industries and occupations for training in Local Area IV. The Committee is appointed by the WA Board chair.

**Membership** - Membership is not exclusive to the WA Board members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

**Purpose** - To advise the WA Board and Executive Committee on WIOA Adult, Dislocated Worker and Youth programs' strategic initiatives, and performance.

#### **Members -**

Tony Naylor, Wichita Electrical Joint Apprenticeship & Training (Committee Co-Chair, WA Board)
Robyn Heinz, Vornado Air (Committee Co-Chair, WA Board)
Justin Albert, Spirit AeroSystems (Employer Partner)
Kami Moore, Cowley College (WA Board/WIOA Title II)
John Clark, Plumbers & Pipefitters 441 (WA Board)
Alex Munoz, Creekstone Farms (WA Board)
Erica Ramos, Kansas Department of Commerce (WA Board /WIOA Title III)

### **WA Committee**

The Finance Committee oversees Workforce Innovation and Opportunity Act (WIOA) funds from the U.S. Department of Labor. Funding streams include Adult, Dislocated Worker, Youth, Senior Employment, grants and special projects. The Committee also reviews annual A-133 Audits and fiscal monitoring reports. The Finance Committee is appointed by the WA Board Chair.

**Membership** - Membership is not exclusive to the WA Board members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

#### **Purpose -**

- Develop an operating budget for the WA Board on an annual basis.
- Oversee and review audits of WIOA funds.
- Oversee and review procurements and the RFP process for the WA Board.
- Identify sources of revenue.

#### **Members -**

Alana McNary, Professional Engineering Consultants (Committee Chair, WA Board)
Russell Kennedy, IBEW 271 (WA Board)
Kim Krull, Butler Community College (WA Board)
Commissioner Greg Thompson, City of Winfield (CEOB)



*Serving Employers and Job Seekers in  
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

### **WA Youth Employment Committee**

The role of the Youth Employment Committee is to support the operations of the WA Youth Employment Project (YEP) and to identify and create partnerships to sustain and expand the Helping Youth Prepare for Employment (HYPE) initiative, and leverage the WIOA Youth program to help improve outcomes.

**Membership** - Membership is not exclusive to the WA Board members and may include representatives from WIOA mandated partners, community-based organizations and other stakeholders.

### **Members -**

Rod Blackburn, Partners in Education (Committee Chair, WA Board)
Laura Barker, Wichita Public Schools
Aletra Chaney-Profit, Butler Community College
Jordan Buxton, Circle Public Schools Board of Education (Partner)
Jakobe Davidson, Spirit AeroSystems (Employer Partner)
Phet Namphengsone, Textron Aviation
Cody Griffin, WSU Tech
Debbie Kennedy, Wichita Children's Home
Mim McKenzie, YMCA
Alana McNary, Professional Engineering Consultants (WA Board)
Sally Stang, City of Wichita (WA Board)





## Corrections Workforce Partnership Report

July 3, 2024

Since 2016, the Workforce Alliance of South-Central Kansas (WA), the Kansas Department of Corrections (KDOC) and Sedgwick County Department of Corrections (SCDOC) have formally partnered to in the Kansas Offender Risk Reduction and Reentry Plan (KOR3P), which includes various strategies to provide risk reduction and reentry programs, services and interventions.

The WA has been contracted to provide an Offender Workforce Development Specialist (OWDS) to assist with job readiness for individuals referred by KDOC and SCDOC and desires to continue and build on this partnership. Quarter 2 2024 Program Outcomes are below:

Quarter 2 2024	Sedgwick County Department of Corrections	Wichita Parole Office	Total
Employment Lab Attendees	50	0	50
Direct Referrals*	27	1	28
Individual Employment Services Provided	356	21	377
Appointments scheduled/NS or cancel	56/29	2/1	58/30
Individuals Entering Employment**	37	3	40
Entered Employment Rate	86%	100%	93%
Employment Retention: 6 Months	68%	80%	74%
Employment Retention: 12 Months	86%	86%	86%
Average Wage: 6 months	\$14.73	\$13.75	\$14.24
Average Wage: 12 months	\$14.76	\$16.31	\$15.54

*\*Total number of appointments held, does not count no show/reschedules*

*\*\*Includes referrals from previous quarter who gained employment this quarter*

The second quarter of 2024 is going along very well. The admissions to the Residential/Work Release were halted for the majority of this quarter so the employment lab attendees were lower. Admissions have resumed recently. The number of clients entering employment is very impressive, as well as the number who have maintained employment for a year. At Parole, the numbers remain lower due to the new referral process. However, the situation has changed and the numbers for the third quarter promise great improvement.

Services are still not being offered at the Wichita Work Release Facility but the employment lab is available to the Work Release clients who are housed at the Residential Facility.

Annual cumulative numbers for 2024 are below based on data available.

<b>2024 Summary</b>	<b>Sedgwick County Department of Corrections</b>	<b>Wichita Parole Office</b>	<b>Total</b>
Employment Lab Attendees	100	0	100
Direct Referrals*	52	4	56
Individual Employment Services Provided	689	66	755
Individuals Entering Employment**	101	7	108
Entered Employment Rate	85.5%	100%	92.5%
Employment Retention: 6 Months	74.25%	80%	77.12%
Employment Retention: 12 Months	80%	76.35%	75.3%
Average Wage: 6 months	\$14.37	\$13.75	\$14.06
Average Wage: 12 months	\$14.69	\$16.65	\$15.67

*\*Total number of appointments held, does not count no show/reschedules*

*\*\*Includes referrals from 2022 who gained employment in 2023*



Registered Apprenticeship Report  
As of 6/28/2024  
[LAIV Registered Apprenticeship Information](#)

A strategic priority for the Workforce Alliance (WA) is to expand the use of Registered Apprenticeship (RA), both in traditional fields and for new and emerging occupations. The ‘earn and learn’ model benefits both employers and job seekers.

The WA is an approved intermediary under the Meadowlark Grant, with five approved programs and four employers: CDH, Inc., Don Hattan Dealerships, UV&S, Cox Machine.

Employer	Occupation	Status	Active Apprentices
CDH	Construction Craft Laborer	Approved	2
Don Hattan	Automotive Mechanic	Approved	3
UV&S	Computer Support Specialist	Approved	1
Cox Machine	Router Operator	Approved	1
Cox Machine	Machine Operator	Approved	1

Below is the status on employer activity through the Workforce Alliance of South-Central Kansas intermediary for this month:

Employer	Occupation	Status
AMA/Sunshine Metals	NC Machinist	In Development
ISG Tech	Service Technician 1	In Development
AAR Component Services	Mechanic 1	In Development
Child Start	Early Childhood Educator	In Development
Wescon Controls	Tool and Die Maker	In Development
Yingling Aviation	A & P Mechanic	In Development
Wichita Children’s Home	Direct Support Specialist	In Development

Currently there are 25 Registered Apprenticeship (RA) sponsors/Intermediaries active in LAIV, totaling 50 approved RA programs. The WA accepts onsite applications for six RA programs. In June 2024, 11 individuals engaged in the RA application process, resulting in 5 completed applications delivered to RA program sponsors for consideration, details are below:

RA Application and Prescreen Activity			
2024	Applications and Prescreens	Completed Referrals	Completion Percentage
January	16	6	38%
February	15	7	47%
March	15	4	27%
April	17	10	58%
May	20	10	50%
June	11	5	45%
<b>Totals</b>	<b>94</b>	<b>42</b>	<b>45%</b>

Other Activity:

- Assisted Spirit AeroSystems with coordinating the McConnell Computer Lab (WFC) for their electrician aptitude assessments for 45 individuals.



Registered Apprenticeship Report  
As of 6/28/2024  
[LAIV Registered Apprenticeship Information](#)

- Presented “Why be an Apprentice” presentation to 15 WBL students during their Camp Hype experience.
- Onboarded two new apprentices to the Workforce Alliance of South-Central intermediary.
- Attended the IEC Apprentice Graduation.
- Met with Joel Gillaspie, KSDE Teacher Apprenticeship. There will be 11 Teacher apprentices in the LAIV region this year.
- Attended 3 Workforce Center job fairs. Spoke and shared registered apprenticeship benefits and ideas on upskilling their workforces.
- Provided apprentice guidance to 9 individuals interested in applying for an apprenticeship.
- Enrolled and provided instructions for 2 individuals in ACT Practice Math. These two individuals were prepping for the Plumbers and Pipefitters math aptitude assessment.
- Attended a Cultivating Talent Business conference in Overland Park.
- Participated in the USDOL SAA Review virtual meeting with Keith Lawing, Amanda Duncan, and KOA.
- Toured Textron Aviation.

In LAIV, there are 665 active apprentices enrolled in 50 RA programs as of 6/28/24:

RA Sponsor	Active Apprentices
Bombardier	7
Butler Rural Electric	1
City of Augusta	4
City of Winfield	1
Cox Machine	2
Independent Electrical Contractors	58
InterHab*	76
Ironworkers JAC	5
Metal Finishing	6
Plumbers & Pipefitters of Kansas	326
Sedgwick County Electric Cooperative	3
Sheet Metal Workers JAC	33
Spirit AeroSystems	53
Textron	15
The Ironworkers Joint Apprenticeship & Training Trust Fund	5
Wichita Electrical JAC	172
Workforce Alliance of South-Central Kansas**	8
<b>Total</b>	<b>775</b>

*\*Intermediary for direct care occupations, active employers include Goodwill of Kansas and Flint Hills*

*\*\*Multi-employer intermediary for advanced manufacturing/MRO, semiconductor, healthcare, and other in demand occupations*

The WA works in partnership with





### ***Communications Reports***

As of 07/01/24

#### **June 24 Feature Stories**

[Free Camp HYPE helps teens land their first job](#)

<b>June 24 Job of the Day</b>		
<b>Date</b>	<b>Job Title</b>	<b>Employer</b>
6/3/24	Substance Abuse Counselor	Wichita Comprehensive Treatment Center
6/4/24	Social Services Specialist	Senior Services, Inc. of Wichita
6/5/24	Foster Care Placement Specialist	DCCCA
6/6/24	Community Support Worker	Pyxis, Inc.
6/7/24	Pre-ETS Transition Specialist	Kansas Department for Children and Families
6/10/24	Production Supervisor	Weckworth Manufacturing Inc.
6/11/24	A&P Mechanic	Yingling Aviation
6/12/24	CNC Machine Operators	Accurus Aerospace
6/13/24	Engine Mechanic 2nd Shift	GE Aviation Services Strother
6/14/24	Machinist 2	AAR Corp
6/17/24	Water Utility Worker - Water Distribution	City of Wichita
6/18/24	Troubleshooter	Evergy
6/19/24	Lineman - Journeyman	Evergy
6/20/24	Digital Product Manager	Evergy
6/21/24	Utilities Manager	City of Valley Center
6/24/24	HAAS 5 Axis & Siemens Control CNC Machine Operator	Etezazi Industries
6/25/24	Machinist	R.D. Henry & Co.
6/26/24	Diesel Technician Mechanic	FedEx Freight, Inc.
6/27/24	Service Technician	Rusty Eck Ford
6/28/24	Injection Molding Machine Maintenance/Reliability Technician	Great Plains Industries - GPI

## Digital Media Report

The Workforce Alliance uses website and social media platforms to interact, inform, and educate the public on upcoming events and workforce development resources.

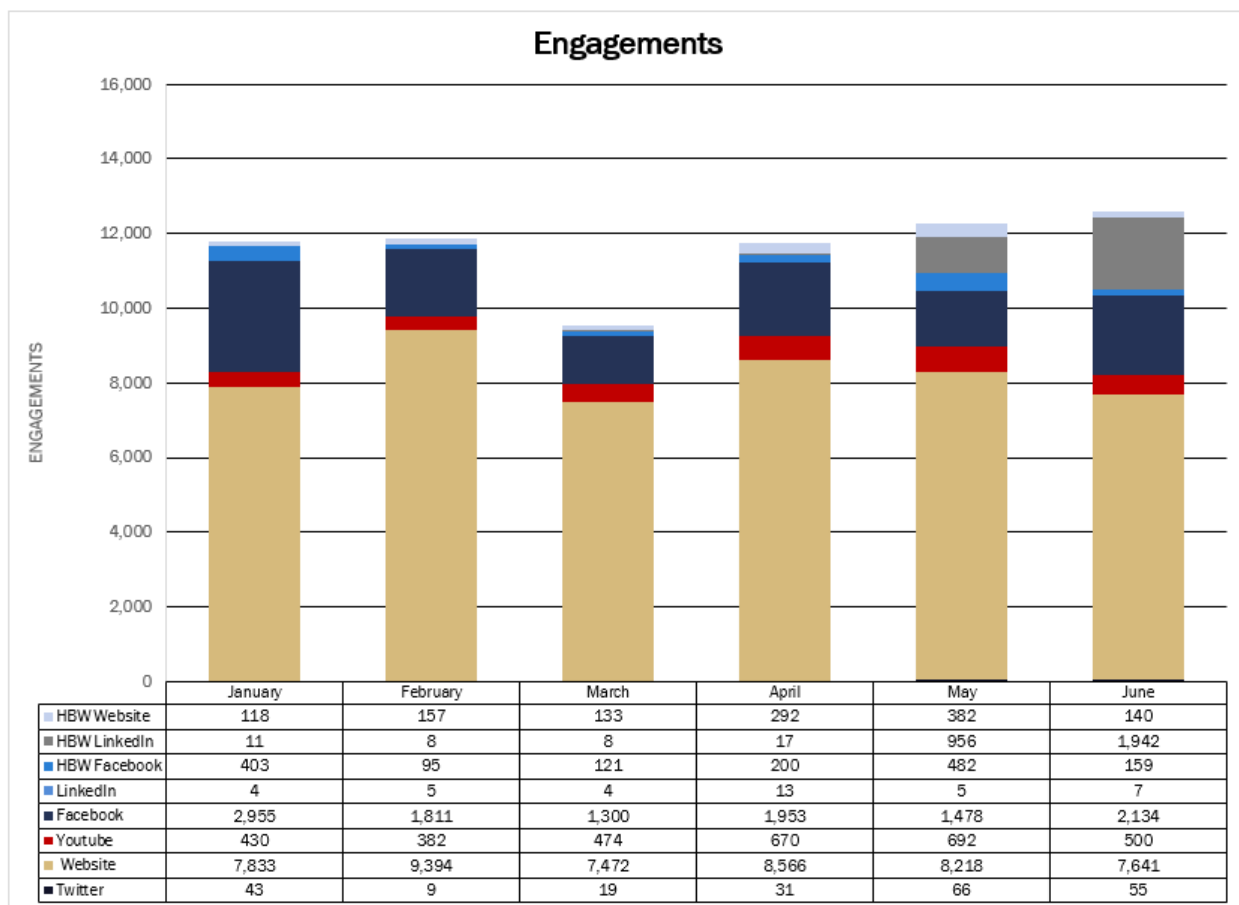
The digital traffic and impact numbers are broken down into the following key areas:

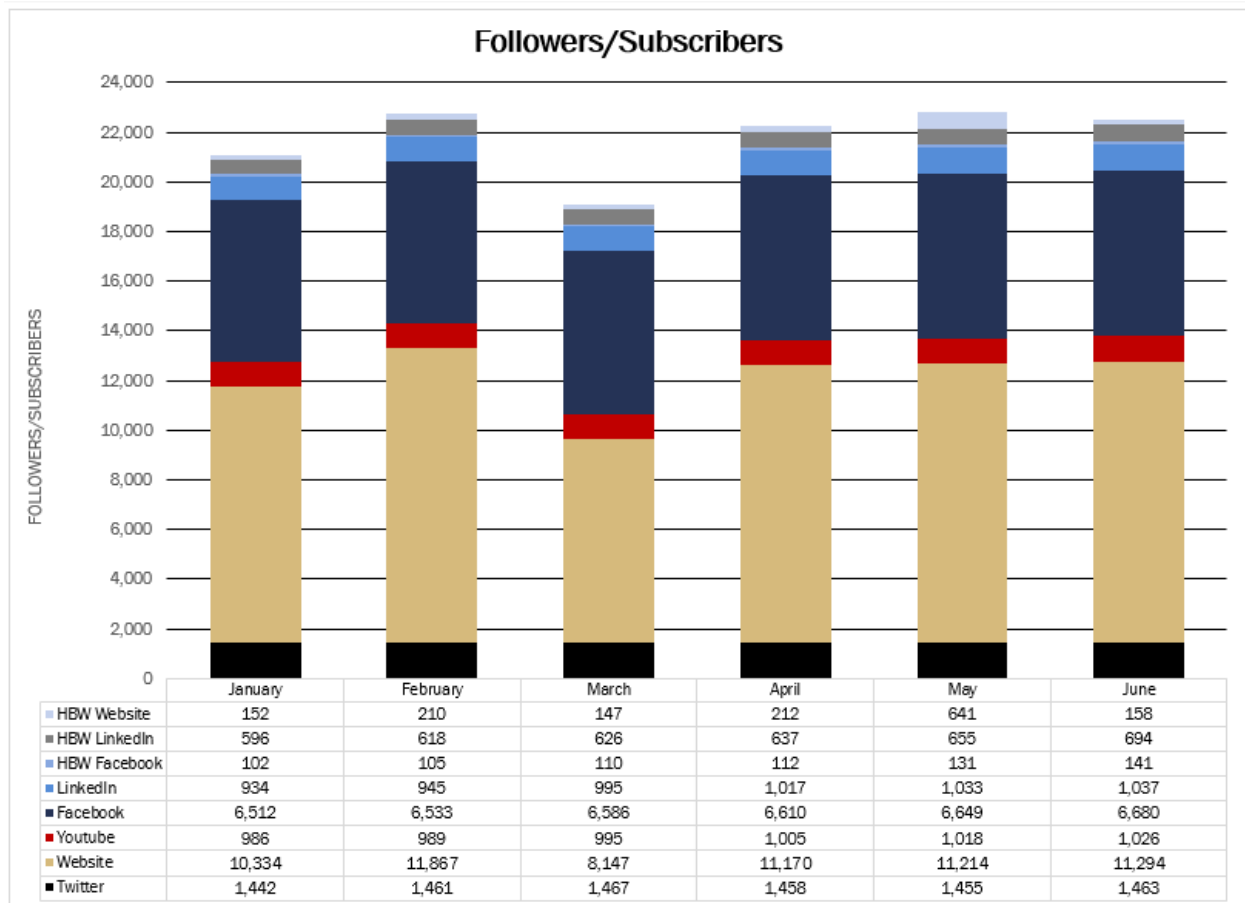
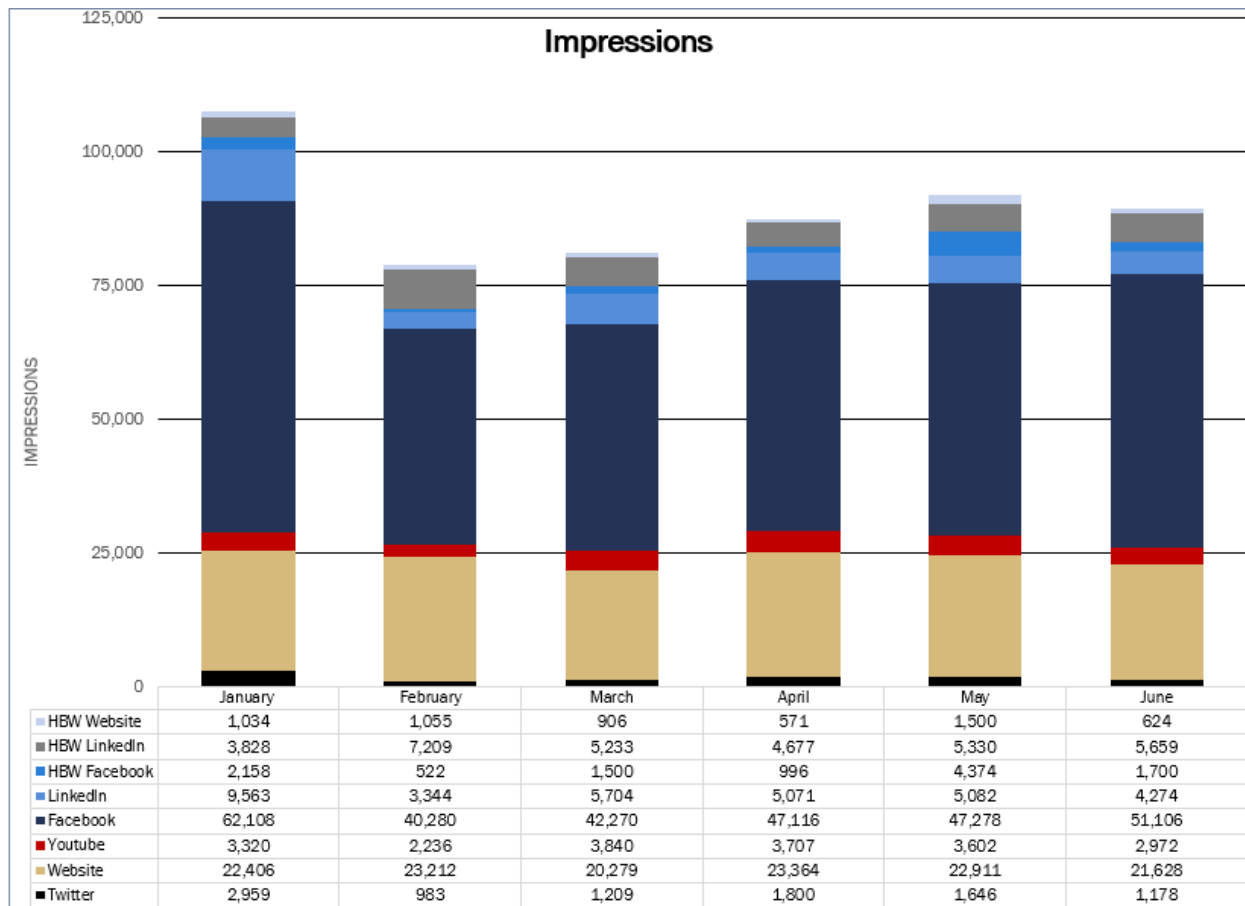
- Engagements - measures the total number of public interactions including shares, likes and comments
- Total Impressions - the number of times content is displayed to a user
- Followers – unique users who subscribe to receive updates

The data collected is from the platforms with the highest utilization:

- Facebook at <https://www.facebook.com/WorkforceCenter>
- Home Base Wichita Facebook at <https://www.facebook.com/HomeBaseWichita>
- YouTube at <https://www.youtube.com/c/Workforce-ks>
- Twitter at <https://twitter.com/workforcecenter>
- LinkedIn at <https://www.linkedin.com/workforce-centers-of-south-central-kansas/>
- Home Base Wichita LinkedIn at <https://www.linkedin.com/company/home-base-wichita/>
- Workforce Alliance Website at [www.workforce-ks.com](http://www.workforce-ks.com)
- Home Base Wichita Website at <https://homebasewichita.com/>

The month of June saw a decrease in engagements on all platforms except LinkedIn, the HBW LinkedIn, and Facebook. Impressions decreased on all platforms except Facebook and the HBW LinkedIn. Followers increased on all platforms except the HBW website.





July 24, 2024

Submitted by: Keith Lawing

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**Item:**

Workforce Alliance (WA) Executive Committee Actions

**Background:**

The WA Executive Committee provides leadership to the Board of Directors and other standing committees and task forces. The Executive Committee is empowered to act on behalf of the entire Board when action by the Board is not possible due to timing of full Board meetings and action is required, or as delegated by an approved motion from the Board. In addition, the Executive Committee is responsible for tasking the committees of the Board of Directors, and setting the agenda for meetings. The WA Executive Committee is appointed by the WA Board Chair.

**Analysis:**

Since the last WA Board of Directors meeting on April 24, 2024 the Executive Committee has taken the following actions:

May 8, 2024

## Approved:

- Draft Local Area IV Workforce Centers One Stop Services Integration Policy - The draft policy was released for public review and comment from May 9<sup>th</sup> to June 10<sup>th</sup>.
- On-the-Job Training (OJT) contract for Textron Aviation for Maintenance and Paint Apprentices.

June 12, 2024

## Approved:

- The Workforce Center Services One Stop Services Integration Policy - The policy update was available for a Public Comment period that ended June 10, 2024 and no comments were received.
- Workforce Alliance Operating Contract Approvals – Contract extensions include leases for the Wichita and Butler Workforce Centers, WIOA Youth program providers (Allied Health Career Training, Butler Community College, CPRF, Heartland Welding Academy, Pyxis, Whiteline CDL Training, Wichita Technical Institute, WSU Tech, Amber DiNapoli Counseling, 160 Driving Academy) as well as WIOA program monitoring by Regier, Carr, and Monroe, LLP
- Program Year 2024 (PY24) Budget - The budget was recommended to the Chief Elected Officials Board (CEOB) for approval.
- Youth Customer Incentives Policy Change - The policy was expanded to reward participants who are career laddering and gaining several credentials in succession. The goal is to further incentivize WIOA Youth participants to gain occupational credentials.
- On-the-Job Training (OJT) Contracts for Etezazi Industries, Kaman Composites & Vermillion Inc.

***Recommended Action:***

*Adopt the actions of the LWDB Executive Committee as presented.*



**Item**

Program Year 2022 (PY22) 990 Tax Return and A-133 Audit

**Background**

The PY22 July 2022 through June 2023 990 Tax Return was prepared by AGH after the completion of the A-133 Audit.

The A-133 Audit for the period of July 2022 through June 2023 was completed in February of 2024. The Finance Committee reviewed the tax return at its meeting on May 28, 2024. A copy of the tax return can be found on the Workforce Alliance website [PY22 Tax Return](#) or by request.

**Analysis**

The tax return is attached for Board review. Was sent to the finance Committee on May 8, 2024 for review and comment. The return was filed with the IRS on May 14, 2024.

The A-133 Audit was a clean audit with no findings or recommendations. It has been filed with US Dept. of Labor and the State of Kansas. The Finance Committee reviewed the audit at its meeting on May 28, 2024. A copy of the tax return can be found on the Workforce Alliance website [PY22 A-133 Audit Report](#) or by request.

**Recommended Action**

*Receive and file*

**Item**

On-the-Job Training (OJT) Contracts for the Eligible Training Provider List (ETP)

**Background**

*1. Approval of Addition to the ETP List for OJT*

The following employer has submitted an application to be added to the ETP list for OJT.

Employer:	<b>TEC Systems Group, Inc.</b>
Company Description:	Headquartered centrally in Wichita, Kansas, TEC Systems Group is a nationwide service company specializing in control systems integration. Since 1984 we've been providing automation engineering and enterprise integration/operational intelligence solutions to small, mid-size, and Fortune 500 companies in the industrial industry.
Location:	Wichita, Sedgwick County
Occupation(s):	Project Manager Automation Process Technology, Electrical Design Drafter, Advanced Analytics, Control Systems Engineers, Data Engineers
Training Length:	TBD
Average Wage Range:	Entry Level Wages are between \$60,000 & \$65,000 per year
Benefits:	Full benefit package
Comments:	Since the original contract started in June of 2022, TEC Systems has been reimbursed for 11 Incumbent Worker Trainings and 2 On the Job Trainings
OJT Funding Streams <i>subject to availability</i>	All Funding streams are available and appropriate based on occupation and new hire eligibility requirements.

**Recommended Action**

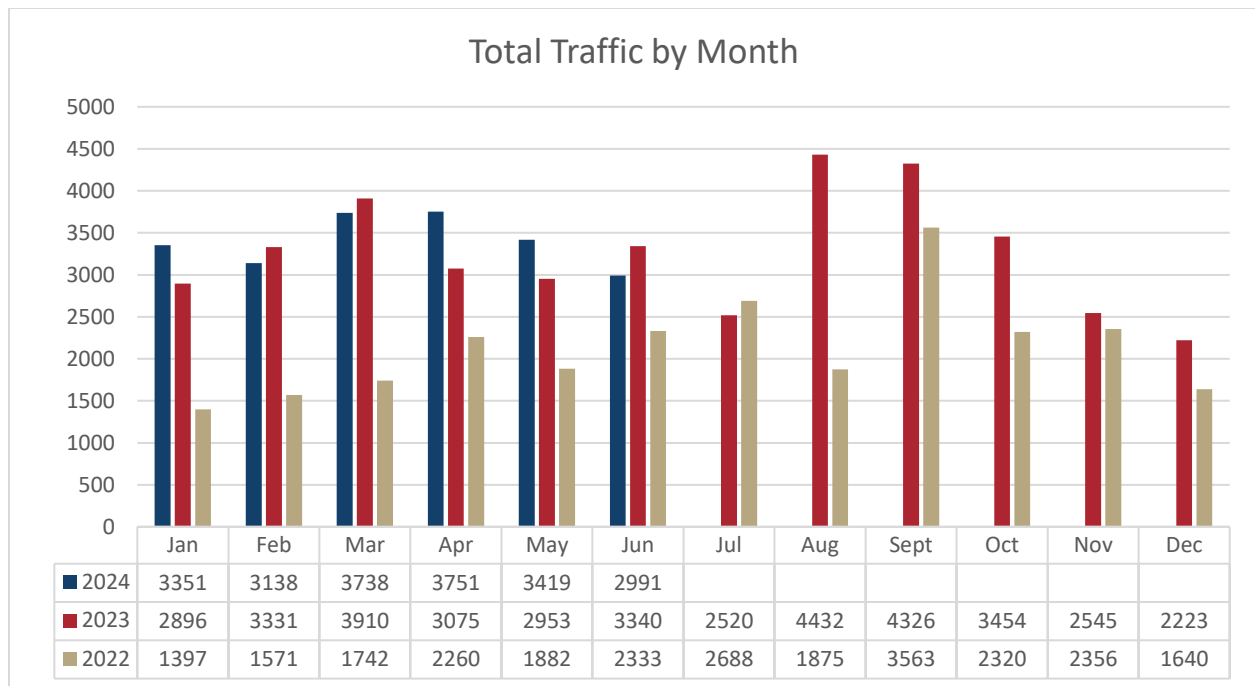
Approve **TEC Systems** to remain on the OJT ETP list.

## Item

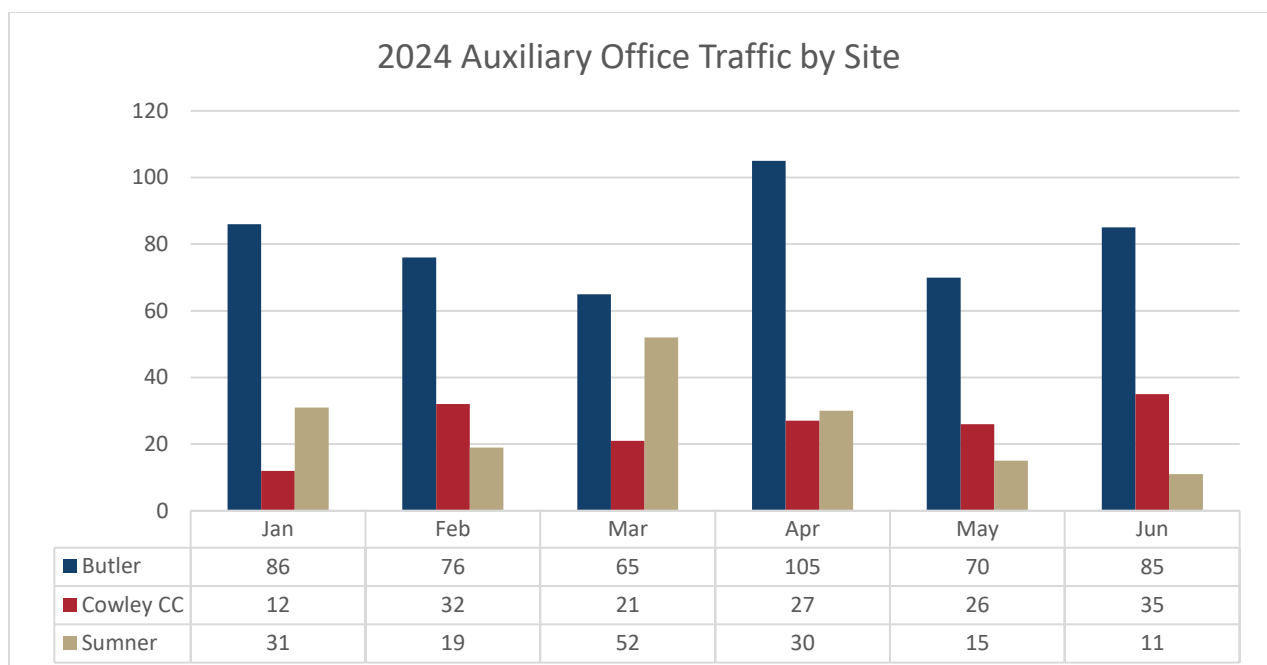
### Workforce Centers Operations June Update

#### Job Seeker Traffic

The bar graph below provides a visual representation of jobseeker traffic through June of 2024. The graph reveals a decrease of 349 participants as compared with June of 2023. Overall, job seeker engagement at all four centers is steady.

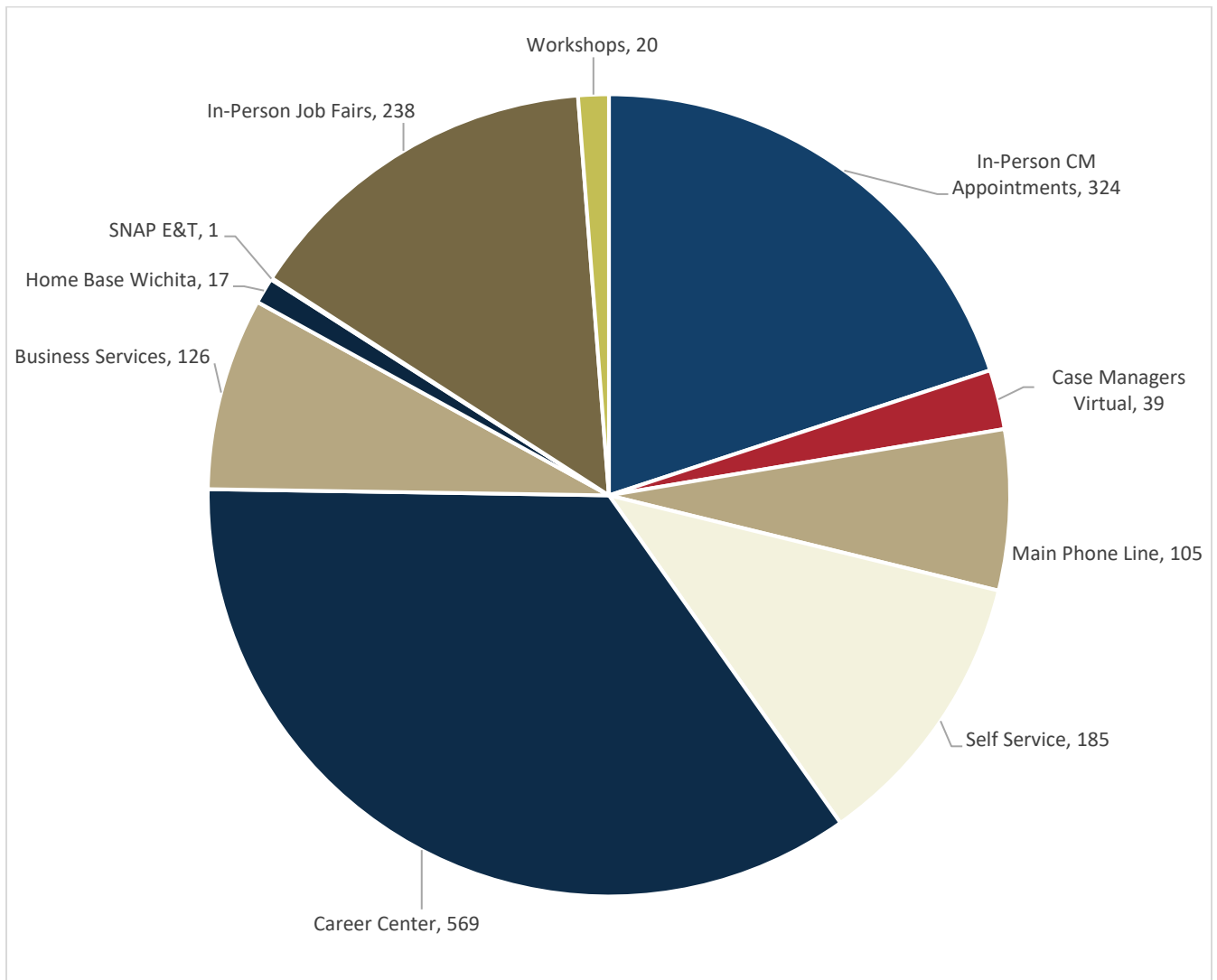


This bar graph offers a breakdown of the job seeker traffic by Area IV's Auxiliary Offices in Butler, Sumner, and Cowley counties.

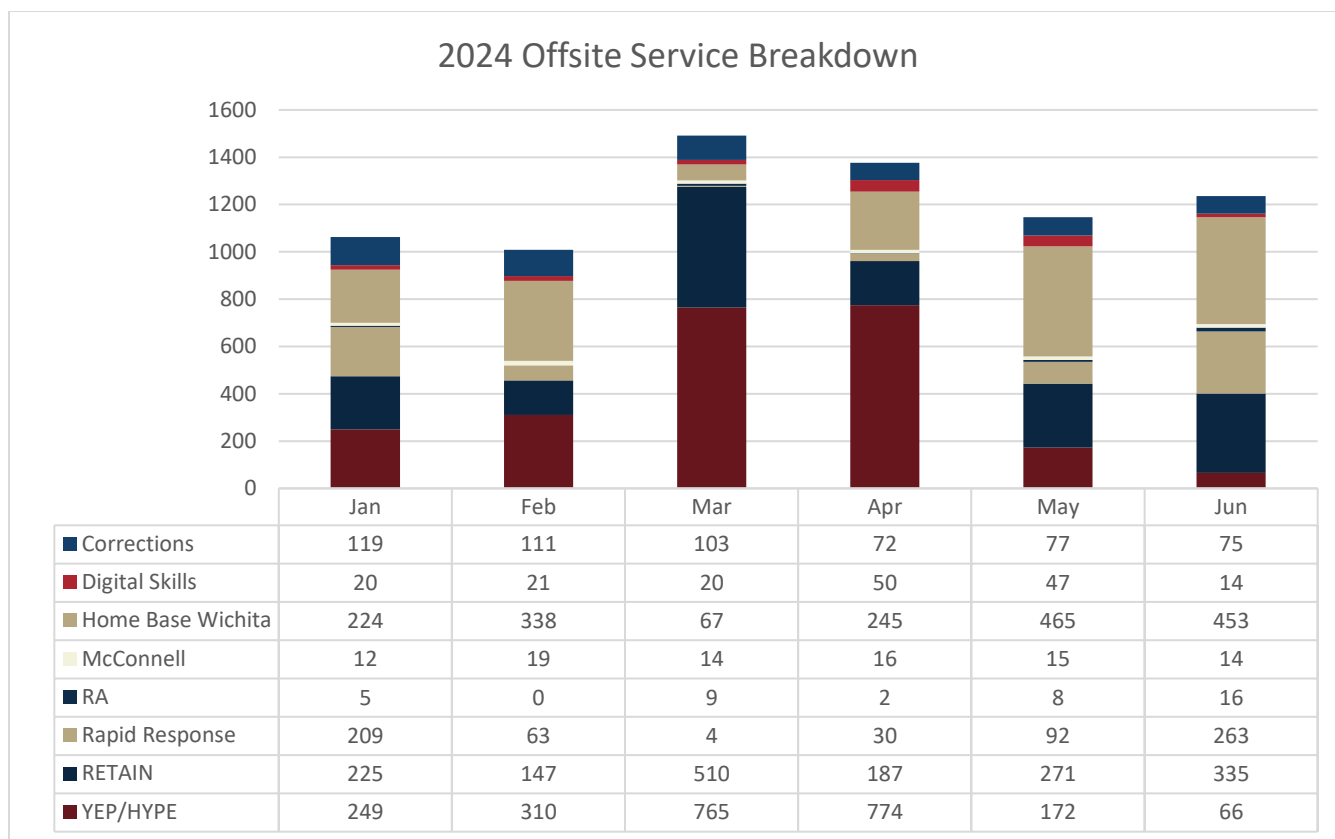


### Job Seeker Services

This pie chart offers a breakdown of the comprehensive job seeker services provided by Area IV's One Stop Center, the Wichita Workforce Center.



This graph offers a breakdown of the comprehensive offsite services provided by Area IV.



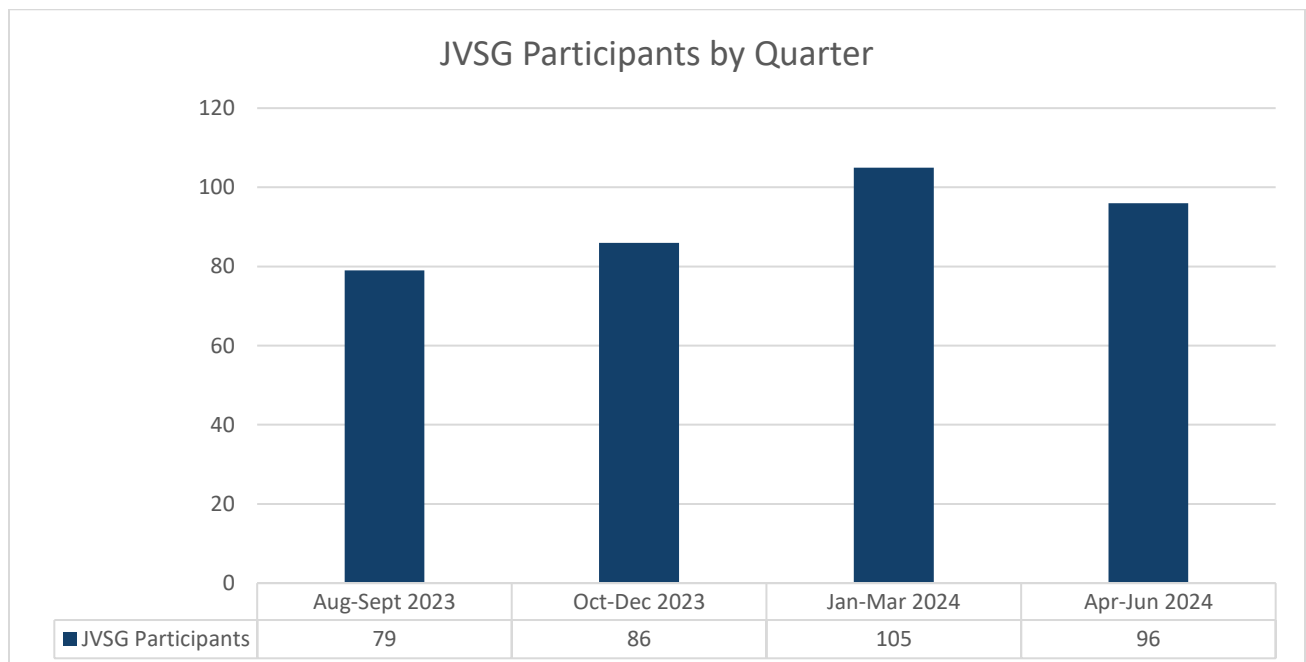
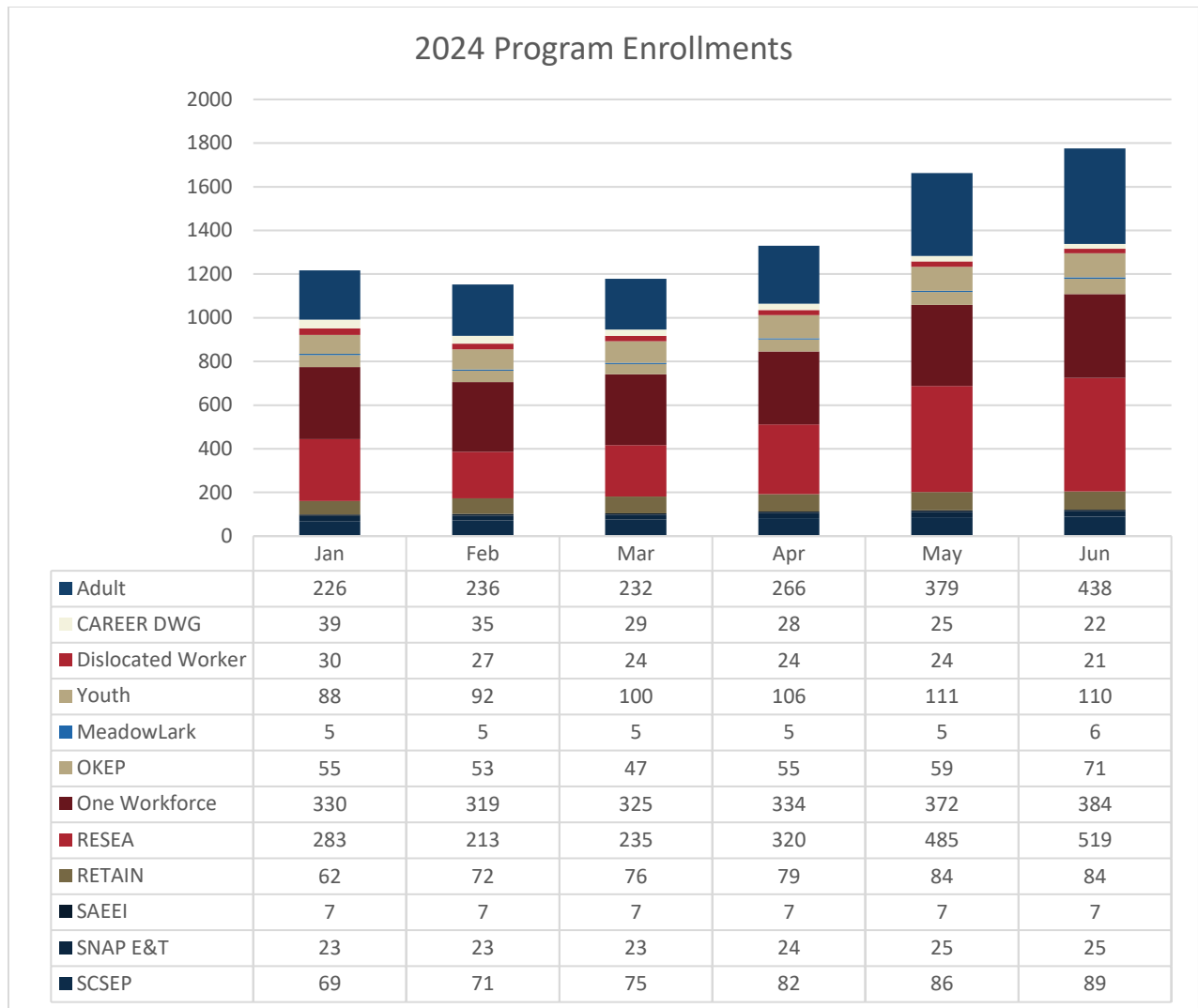
Throughout the last year, the Career Services staff has maintained a vital role in delivering comprehensive support to job seekers within Local Area IV. Their unwavering commitment extends to helping job seekers craft effective resumes, conduct mock interviews, navigate job searches, address barriers to employment, and promptly respond to inquiries related to unemployment insurance.

In addition to conducting one-on-one appointments, the dedicated workforce center staff actively engage with customers through various avenues. This proactive approach encompasses returning calls from individuals receiving unemployment benefits, orchestrating group activities both within and beyond the Workforce Center premises, and providing timely responses to inquiries via the KansasWorks chat platform. This diversified approach underlines the center's dedication to delivering comprehensive and easily accessible support to job seekers.

The Career Center served a total of 781 customers in the month of June. Among these, 569 have benefited from in-person individual appointments and another 212 through other various avenues such as KansasWorks chat and MRP call backs.

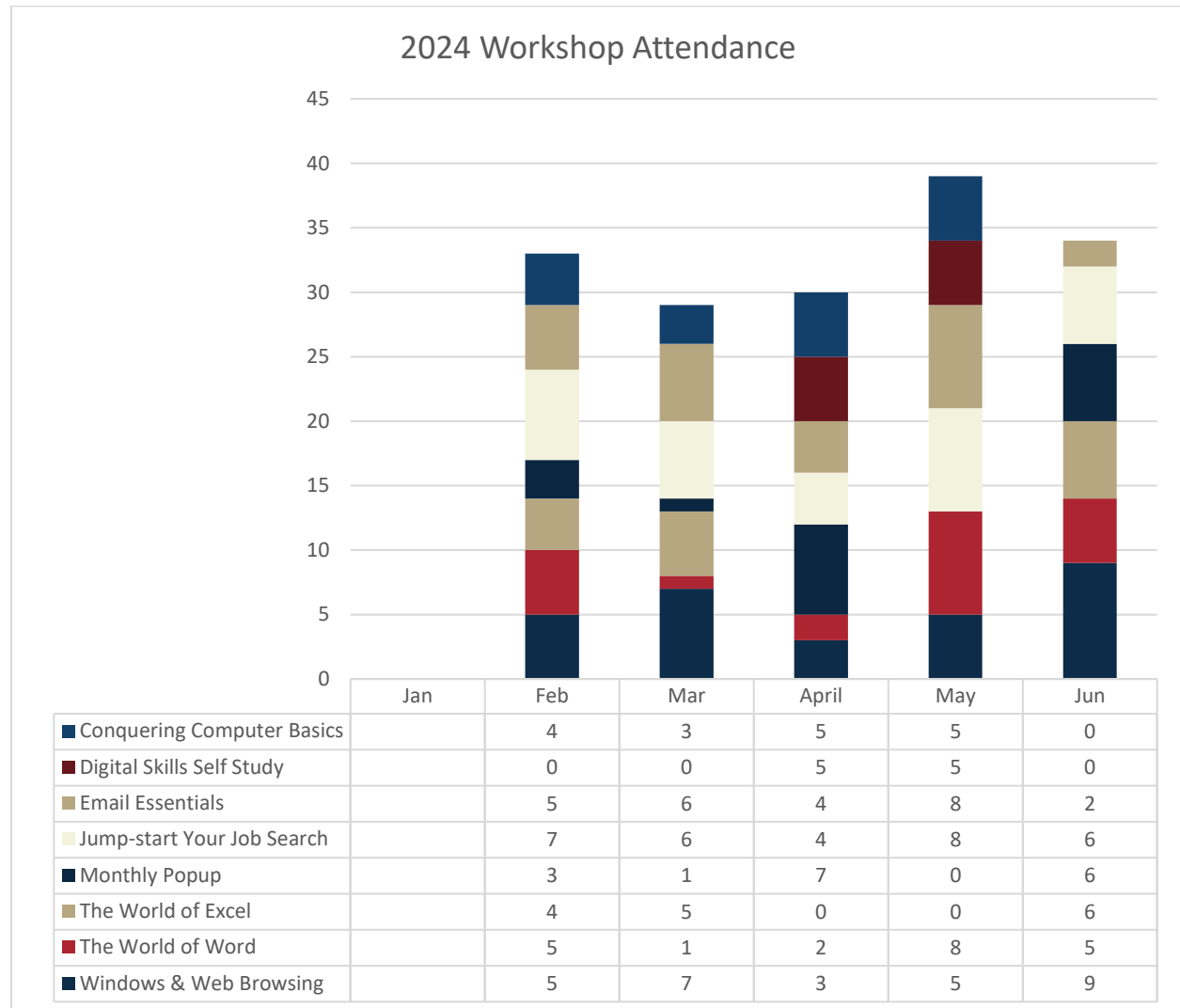
### Program Enrollments

Program enrollments have seen a fairly steady increase in 2024. The largest increases can be seen in WIOA Adult and RESEA enrollments. WIOA Adult enrollments increased 15.6% and RESEA enrollments increased 7.01% from the prior month.



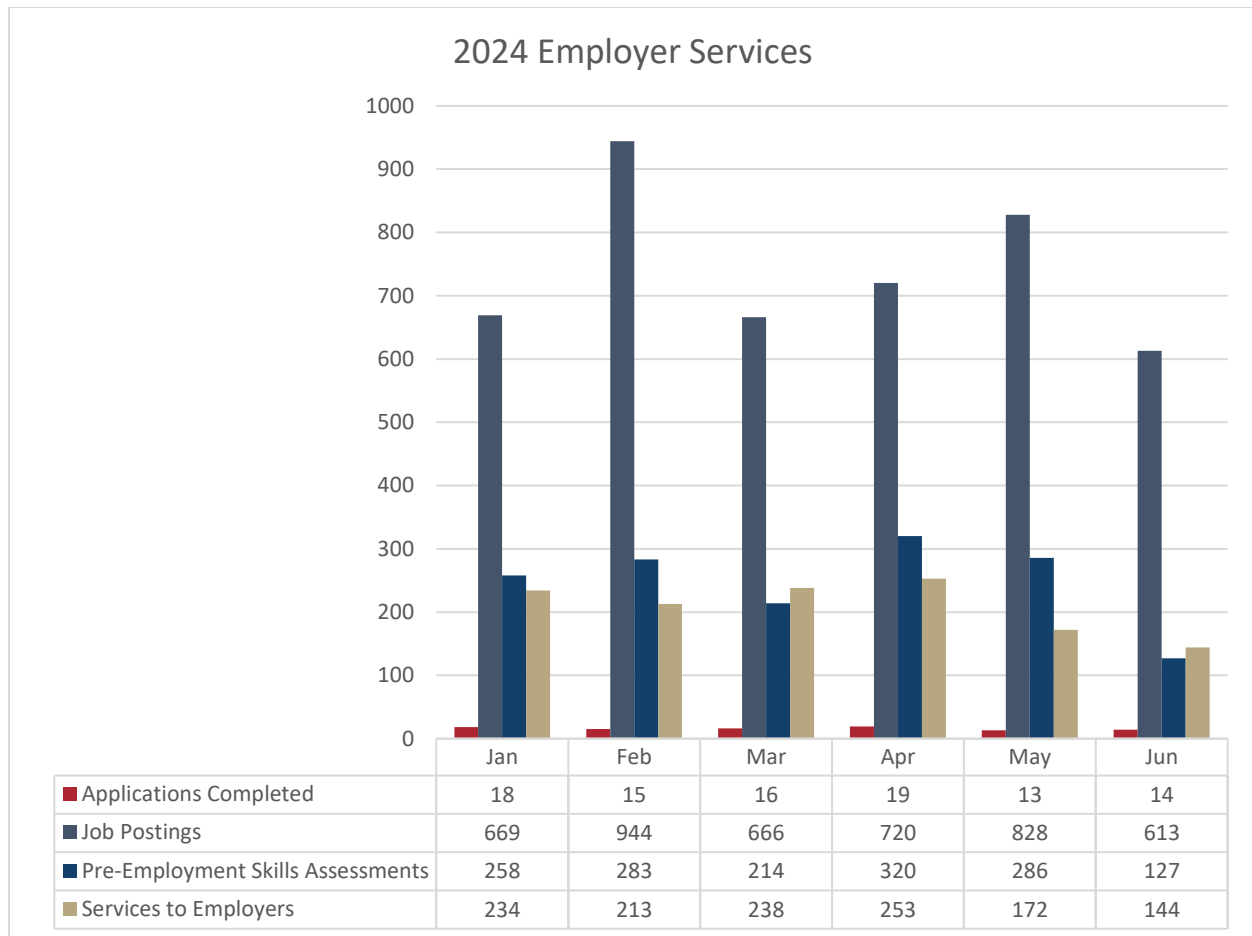
### Community Outreach & Workshops

In June, the Community Outreach and Workshop Team hosted two successful events. The first was the Workforce Center's monthly POP Workshop, which focused on using AI, particularly ChatGPT, to enhance resume writing. The second event was a "Train the Trainer" session for Heartspring, aimed at sharing and educating their staff and clients with our workshop material. Heartspring is a non-profit organization dedicated to serving children with special needs and developmental disabilities.



### Employer Services Overview

June saw a 26% decrease in job postings in Local Area IV compared to May. There were 613 total job openings across the 6-county radius for June. On a statewide level, there were 38,287 active positions available for job seekers to browse. Additionally, the system recorded a pool of 9,574 resumes for employers to consider during their recruitment efforts.



### Job Fairs

In June, our Workforce Centers coordinated 5 employer hiring events, achieving remarkable success in bridging connections between local job seekers and local businesses. Collectively, these events engaged a total of 241 candidates with representatives from 30 diverse companies, underscoring the vitality and reach of our initiatives.

Notably, the Wichita Workforce Center recently hosted two highly successful sector-specific job fairs: one for Aviation and Advanced Manufacturing employers, and the other for Transportation, Logistics, Distribution, and Warehousing. These events collectively attracted 149 job seekers, demonstrating the effectiveness of our targeted outreach strategies and underscoring the strong appeal of sector-based events within our community.

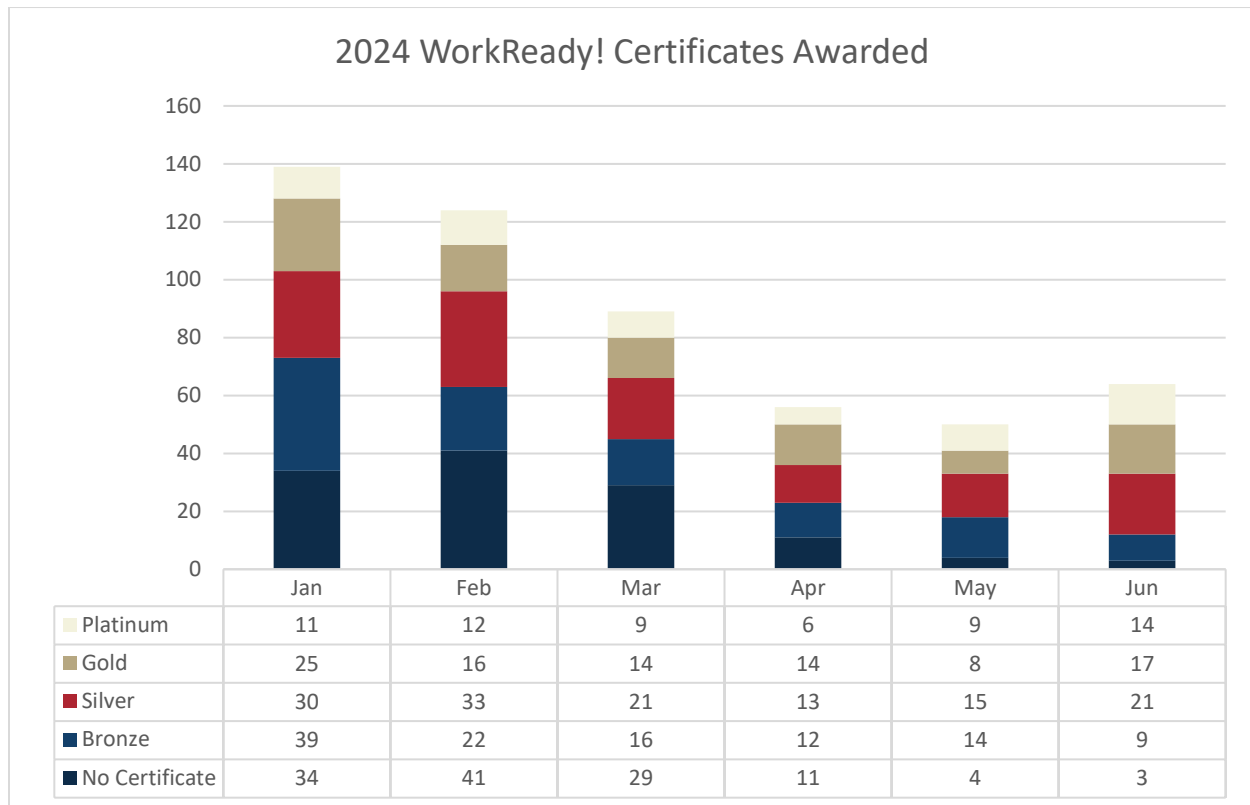
### Kansas WorkReady! Assessment - ACT National Career Readiness Certificate (NCRC)

The Workforce Center has maintained a steady pool of applicants ready to take the WorkKeys Assessment. A total of 10 sessions were offered during the month of June, with 88 job seekers scheduled to complete. Local Area IV saw a significant increase in the attendance rate, sitting at 72.7%, with it being at 42.7% in the previous month. A total of 61 participants completed the assessment, and an 95.3% award rate was documented.



July 24, 2024

Submitted By: Denise Houston



### One Stop Operator Update

Lindsay McWilliams began as the One Stop Operations Manager at the Workforce Centers on June 10, 2024. Lindsay has been training, shadowing, and reviewing Workforce Center operations. As we move into July she will continue to review operations and begin facilitating internal meetings. Lindsay will also begin engaging partners and developing a plan for partner meetings moving forward.

### Recommended Action

*Receive and File*