

**LWDB Program Operations and Performance (POP) Committee Meeting Notes**  
July 9, 2020

**1. Welcome and Introductions**

Co-Chair Tony Naylor welcomed Committee members and called the meeting to order. A quorum of Committee members was not present; all action items are recommendations to the Executive Committee for final approval.

**Workforce Center Operations:**

2. On June 25, a staff member tested positive for COVID-19 and two other staff members were suspected of being positive; the decision was made to close the Workforce Center and have staff work from home through the month of July. Reopening of the Workforce Center to customers will continue to be reassessed. Customers are being assisted over the phone, website and via KansasWorks' chat function. Customers are able to visit with workforce center staff one-on-one via virtual appointments. Workshops have been recorded and are available online by accessing the Workforce Center You Tube postings and traffic to those videos has greatly increased. Assisting customers via live streaming platforms is also being reviewed and will be implemented in the future. Other job seeker and employer resources are available on the website. Two statewide virtual job fairs have been held. The last job fair was held July 23<sup>rd</sup> through June 25<sup>th</sup>. The next virtual job fair is scheduled for August 25<sup>th</sup> through 27<sup>th</sup>. These job fairs will continue to be scheduled at least monthly through the end of the year. The Committee discussed the advantages of virtual job fairs over in-person and many have had a positive experience. The job fairs provide for attendance from those that may not other attended due to distance, which provides the opportunity to attract talent from more areas and provide a cost savings for employers. Committee members were encouraged to continue to provide staff with their experiences and needs so that employer needs can be met.

*Report was received and filed.*

**3. Workforce Investment & Opportunity Act (WIOA) Performance Reports for Program Year 2019 for Local Area IV (LAIIV)**

Program Year 2019 (PY 19) performance ended on June 30, 2020. The deadline for completing data entry of PY 19 data is toward the end of August; therefore, final performance numbers will be available in late August 2020. Staff are confident that the numbers presented to the Committee are close to what the final numbers will look like; however, some movement is possible.

For WIOA Adult, Dislocated Worker, and Youth (PY19) programs, LAIIV will exceed or meet all sanction levels except for Adult Median Earnings and Youth Credential Rate. While LAIIV may not meet the sanction level for Youth Credential Rate this year, the measure has improved each quarter. The first quarter was 26.67% and the fourth quarter was as 69.23%. The Committee tasked staff with developing a Corrective Action Plan and program changes to address the issues with this measure. Those changes are starting to reflect in performance and showing the positive impact on the Youth program. Due to a KansasWorks error, Measureable Skills Gain data for Youth will need to be reentered. There are no goals set for Youth Measurable Skills Gain or Median Earnings, but will be next year.

LAIIV is behind the State in projected annual performance. LAIIV is projected to exceed goals for six measures, meet goals for three measures, and not meet the sanction level for two measures. The State is projected to exceed the goal for seven measures and meet the sanction level for four measures.

For Wagner-Peyser, LAIIV is projected to exceed the goal for Entered Employment 2<sup>nd</sup> Quarter, Entered Employment 4th Quarter, and Median Earnings for PY19.

The Effectiveness in Serving Employers for WIOA and Wagner-Peyser measures are still in baseline status as Kansas recently began tracking and reporting on these measures. There are no goals

or sanctions for these measures as this report is still in an information gathering stage. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate. Adult Retention rate is 65.19%, Dislocated Worker Retention rate is 83.67%, Youth Retention rate is 44.44%, and Wagner-Peyser Retention rate is 67.67%. Statewide Employer Penetration rate is 6.18%. Statewide Repeat Business Customers rate is 41.17%. The Employer Penetration measure represents all businesses in Kansas that have used WIOA core services. There is a problem in KansasWorks in collecting data for this measure and for Retention Rates; it is in the process of being corrected.

For the Performance Throughout the Program Year report, WIOA Average Indicator Score for PY19, LAIV is projected to exceed the goal for Employment 2<sup>nd</sup> Quarter after Exit and Median Earnings, and meet the sanction level for Employment 4<sup>th</sup> Quarter after Exit and Credential Rate. This report is a true measure of program performance throughout the program year and indicates areas where corrective action plan is necessary. All goals are exceeded or met; therefore no such action plan is required. For Average Program Score for PY19, LAIV is projected to exceed the goal for the Dislocated Worker Program, and meet the sanction level for the Adult and Youth Programs.

The Senior Community Service Employment Program (SCSEP) has made a great deal of progress over the last several months and is projected to exceed the goal for Service to Most in Need, Employment Rate 2<sup>nd</sup> Quarter After Exit, and Employment Rate 4<sup>th</sup> Quarter After Exit and is projected to meet the sanction level for Service Level. The COVID-19 situation is hampering the placement of participants and may affect future performance as a result.

*Report was received and filed.*

#### **4. Additions to the Eligible Training Provider (ETP) List**

Additions to the Eligible Training Provider (ETP) List were presented to the Committee for approval. Three education providers have requested programs be added to the ETP list; 31 initial programs from Butler Community College, five from Friends University and one from Crave Beauty Academy. Staff did not recommend approval of the Patient Care Technician program from Butler Community College or the Cosmetology program from Crave Beauty Academy as the median hourly wage in Kansas for these programs is below the self-sufficient wage. The Friends programs are four-year programs. The Workforce Alliance can only provide funding for the last two years of these programs. Staff were asked how long the programs can remain on the list. The list is reviewed annually to determine if the program remains on the list and can be removed due to performance, it no longer being offered or it having been removed from the Kansas Board of Regents list.

*Robyn Heinz (Kerri Falletti) moved to approve the initial programs as presented with the exception of the Patient Care Technician program from Butler Community College and the Cosmetology program at Crave Beauty Academy. Motion approved.*

#### **5. Consent Agenda and Committee Reports**

Meeting minutes from May 7, 2020 as well as the one-stop operator report, regional economic update, report, update on the workforce service delivery in Cowley and Sumner counties and an update on Workforce Alliance strategic planning were presented to the Committee for review.

The One-Stop Operator report focused on training opportunities that are being provided to staff through the Kansas Leadership Center and following up on staff surveys to enhance communication. Outreach to community partners is ongoing to improve collaboration; a meeting with the Kansas Department of Children and Families is scheduled. Workforce center access points at libraries and community centers in the region are being reviewed and updated.

The Workforce Alliance (WA) regional economic update report on how businesses and the economy are being impacted in the region during the Boeing 737 Max lay-offs and the COVID-19 health crisis was provided and discussed. This report includes information about unemployment and workforce enter training enrollments; one of the biggest challenges currently is not knowing how schools intend

to implement their programs during the COVID-19 crisis.

The Committee was updated on changes to the workforce service delivery model for Cowley and Sumner counties. The Sumner County center in Winfield is closed and the staff member rotating between that center and Cowley is based only in the Wellington office in Cowley County. A proposal Cowley College and Cowley First is being reviewed over the next few weeks to determine if a one year pilot plan to provide services in Cowley County. An update will be provided at the next meeting.

The Workforce Alliance (WA) Local Workforce Development Board (LWDB) adopts a strategic plan every two years and has begun the process for 2020 through 2022. Stan Odenthal. The Odenthal Group, has facilitated three strategic planning sessions and has developed a blueprint for finalizing the plan, which includes a session in July with board members and stakeholders to discuss the structure of the LWDB and its committees. The draft plan will presented to the Executive Committee in September and to the full Board in October.

*Robyn Heinz (Kerri Falletti) moved to approve the consent agenda as presented. Motion approved.*

## **6. Adjournment**

The meeting was adjourned at 12:28.

### *Present Committee & Board Members*

Tony Naylor, Co-Chair

Robyn Heinz, Co-Chair

John Clark

Kerri Falletti

Melissa Musgrave

Matt Peterson

### *Staff/Guests*

Keith Lawing

Amanda Duncan

Denise Houston

Shirley Lindhorst

George Marko

Chad Pettera

Tisha Cannizzo, Eckerd Connects