



## Chief Elected Officials Board

Tuesday, March 7, 2023

2:00-3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86138470434?pwd=dTRrbkxodmJia2FxTkQxYU8rUXB0UT09>

Meeting ID: 861 3847 0434

Passcode: CEOB0307

1. Welcome and Introductions: Commissioner Wayne Wilt
2. CEOB Leadership Transition: Laura Rainwater (2:02)  
***Recommended Action: Appoint Commissioner Jim Howell of Sedgwick County to serve as Chair and Commissioner Jill Kuehny to serve as Vice Chair, of the Local Area IV CEOB.***
3. Workforce Alliance Budget & Audit Update (pp. 2-3): Chad Pettera (2:05)  
***Recommended Action: Receive and file.***
4. Career Services Agreement (pp. 4-8): Chad Pettera (2:15)  
***Recommended Action: Approve the agreement pending final review by USDOL and authorize the necessary signatures from the CEOB and LWDB.***
5. Workforce Alliance Local Workforce Development Board Member Appointments (pp. 9-10): Amanda Duncan (2:20)  
***Recommended Action: Take appropriate action.***
6. Local Area IV Workforce Center Operations Update (pp. 11-15): George Marko (2:25)  
***Recommended Action: Receive and file.***
7. Local Area IV County by County Labor Market Data: Amanda Duncan (2:35)  
***Recommended Action: Receive and file.***
8. Consent Agenda: Commissioner Howell (2:45)
  - A. Minutes from September 27, 2022 (pp. 16-18)
  - B. WIOA Performance (pg. 19-23)***Recommended Action: Approve consent agenda***

**Adjourn:** Commissioner Howell (3:00 p.m.)

**NEXT MEETING: TUESDAY, JUNE 27, 2023, at 2:00pm**

## Workforce Alliance Consolidated Budget PY22

July 2022 - June 2023

Expenditures Through 1/31/2023

WIOA					Community Impact Funds					Consolidated				
Category	Budget	Jan	YTD	% Budget	Budget	Jan	YTD	% Budget	Budget	Jan	YTD	% Budget	Budget	Remaining
		Expenditures	Expenditures	Remaining		Expenditures	Expenditures	Remaining		Expenditures	Expenditures	Remaining		
Wages	\$ 2,120,500	\$ 163,612	\$ 1,112,329	48%	\$ 1,379,202	\$ 118,978	\$ 773,787	44%	\$ 3,499,702	\$ 282,590	\$ 1,886,116	46%		
Fringe	\$ 547,814	\$ 35,297	\$ 249,922	54%	\$ 372,862	\$ 24,531	\$ 156,804	58%	\$ 920,676	\$ 59,828	\$ 406,726	56%		
Facilities	\$ 291,550	\$ 53,765	\$ 227,735	22%	\$ 196,153	\$ 6,192	\$ 33,998	83%	\$ 487,703	\$ 59,957	\$ 261,733	46%		
Contract/Pro Fees	\$ 265,284	\$ 10,380	\$ 146,191	45%	\$ 208,751	\$ 10,190	\$ 52,110	75%	\$ 474,035	\$ 20,570	\$ 198,301	58%		
Supplies/Equipment	\$ 82,510	\$ 6,431	\$ 43,792	47%	\$ 78,450	\$ 3,214	\$ 25,430	68%	\$ 160,960	\$ 9,645	\$ 69,222	57%		
Outreach/Cap Building	\$ 40,645	\$ 5,303	\$ 28,770	29%	\$ 90,548	\$ 14,316	\$ 105,084	-16%	\$ 131,193	\$ 19,619	\$ 133,854	-2%		
Travel/Conferences	\$ 48,720	\$ 6,001	\$ 23,865	51%	\$ 38,334	\$ 3,233	\$ 19,709	49%	\$ 87,054	\$ 9,234	\$ 43,574	50%		
Grants Awarded	\$ 88,100	\$ 13,668	\$ 70,674	20%	\$ 193,500	\$ 20,739	\$ 115,808	40%	\$ 281,600	\$ 34,407	\$ 186,482	34%		
Staff Development	\$ 16,600	\$ 4,523	\$ 7,750	53%	\$ 19,450	\$ 1,102	\$ 2,316	88%	\$ 36,050	\$ 5,625	\$ 10,066	72%		
Misc/Dep/Int	\$ -			0%	\$ 51,050	\$ -	\$ 31,165	39%	\$ 51,050	\$ -	\$ 31,165	39%		
Work Experience	\$ 978,047	\$ 48,384	\$ 375,464	62%	\$ 276,653	\$ 2,144	\$ 120,789	56%	\$ 1,254,699	\$ 50,528	\$ 496,253	60%		
On The Job Training	\$ -	\$ -	\$ -		\$ 476,800	\$ 19,328	\$ 118,123	75%	\$ 476,800	\$ 19,328	\$ 118,123	75%		
Incentives	\$ 25,000	\$ 100	\$ 500	98%	\$ 10,000	\$ 50	\$ 8,945		\$ 35,000	\$ 150	\$ 9,445	73%		
Occupational Training	\$ 307,066	\$ 8,570	\$ 42,553	86%	\$ 1,459,216	\$ 11,087	\$ 259,219	82%	\$ 1,766,282	\$ 19,657	\$ 301,772	83%		
Supportive Services	\$ 55,000	\$ 4,515	\$ 18,486	66%	\$ 317,500	\$ 10,482	\$ 59,673	81%	\$ 372,500	\$ 14,997	\$ 78,159	79%		
<b>Total</b>	<b>\$ 4,866,836</b>	<b>\$ 360,549</b>	<b>\$ 2,348,031</b>	<b>52%</b>	<b>\$ 5,168,469</b>	<b>\$ 245,586</b>	<b>\$ 1,882,960</b>	<b>64%</b>	<b>\$ 10,035,305</b>	<b>\$ 606,135</b>	<b>\$ 4,230,991</b>	<b>58%</b>		

### Analysis

Budget: The PY22 budget with expenditures through the end of the January 2022. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY22 budget allocates 37% on direct client spending including classroom training, work experience, on-the-job training and supportive services. The direct client spending is at 17% through the month of January. The budget has 58% remaining with a budget expectation of 42% remaining. Outreach and/Capacity Building is on track for WIOA, but over spend for CIF, but CIF funds overall are adequate.

### Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

### Recommended Action

Receive and file.

March 7, 2023

Prepared by: Chad Pettera

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**Item**

Fiscal Year 2021 (PY21) A-133 Audit

**Background**

The A-133 Audit for the period of July 2021 through June 2022 was completed in February of 2023.

**Analysis**

The A-133 Audit was a clean audit with no findings or recommendations. It has been filed with US Dept. of Labor and the State of Kansas.

The Audit will be presented to the LWDB Finance Committee and the LWDB at their upcoming meetings.

**Strategic Goals Supported**

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Enhance youth employment opportunities by expanding partnerships with businesses, schools, and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Expand the community impact of the Workforce Alliance through higher levels of board member participation
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

**Recommended Action**

*Take appropriate action.*

March 7, 2023

Submitted By: Chad Pettera

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**Item**

Workforce Innovation and Opportunity Act Career Services Agreement

**Background**

The Workforce Alliance (WA) has been a provider of career services since 2009 after drastic funding cuts in the federal Workforce Investment Act allocations to Local Area IV. With the passage of the Workforce Innovation and Opportunity Act (WIOA), for WA to continue to be the provider of career services, firewalls and conflicts of interests had to be implemented through an agreement agreed to by the WA, Chief Elected Officials Board (CEOB), and the Governor of Kansas. In September 2021, during a WIOA Key Provisions Review by the US Department of Labor (USDOL), it was determined WA was not in compliance and a new agreement would need to be implemented.

**Analysis**

WA worked with the Kansas Department of Commerce (KDC) to develop an agreement to implement firewalls and mediate conflicts of interest to allow WA to continue to be a provider of WIOA Title I Career Services. WA was under the impression that the career services agreement that was developed by WA and the KDC was reviewed by USDOL. WA was notified in the Fall of 2022 that USDOL had not reviewed the agreement and in fact was requesting some changes to the agreement.

An updated career services agreement with the changes highlighted is enclosed. The changes add some clarification into what partners and programs are responsible for what actions and add a little more detail. No other changes were requested. This new agreement was submitted to USDOL in February and WA and KDC is awaiting final approval on the document. KDC and WA is confident this agreement will be approved by USDOL.

**Recommended Action:**

*Approve the agreement pending final review by USDOL and authorize the necessary signatures from the CEOB and LWDB.*

## WIOA Career Services Agreement for KS LA IV

This is an agreement between the Workforce Alliance of South Central Kansas (WA) serving as the Local Workforce Development Board (LWDB) for Kansas Local Area IV (LAIV), the Chief Elected Officials Board (CEOB) for LAIV, and the State of Kansas for the provision of allowing the LWDB to provide Career Services. The LWDB employs a President and Chief Executive Officer that has the responsibility for the day-to-day administration of the Workforce Innovation and Opportunity Act in LAIV.

This agreement outlines WA's the duties/responsibilities required to serve as the Career Services Provider and will be continually reviewed/monitored for compliance with the duties outlined below. This signed agreement is effective January 1, 2021 and will be reviewed annually at the by the LWDB and CEOB. Any revisions will result in a modification of this agreement signed by all parties.

### CONFLICTS OF INTEREST, FIREWALLS AND INTERNAL CONTROLS

For the purpose of this agreement, the following applies:

- a) Conflict of Interest – Every board member must sign the Conflict of Interest and Code of Conduct Policy form. All employees must sign the Personnel, Code of Conduct and Business Ethics Handbook Acknowledgement page that states they have read the handbook and agree to comply with the policies contained within the document.
- b) Firewall – The One Stop Operator which is a separate entity procured and contracted with by the LWDB and CEOB and is responsible for the **operations (was Delivery of Career Services)** and of the One Stop Center (American's Job Center or AJC) coordination of the delivery of Career Services and has functional supervision duties of staff delivering Career Services. The One Stop Operator ensures Career Services are delivered as defined by WIOA. The One Stop Operator reports on activity and performance to the LWDB and CEOB at each scheduled meeting. The WA Director of Integrated Services formally supervises the American Job Center WIOA Title I staff responsible for implementing Basic Career Services and the WA Director of Training and Policy formally supervises WA staff providing Individualized Career Services that involve case management services for **WIOA Title I (added Title I)**
- c) Internal Control -To the extent possible, WA segregates duties within the provision of Career Services. WA Workforce Professionals conduct eligibility determinations for Adult and Dislocated Worker programs; which is then reviewed and approved or denied by a WA supervisor. **WA (changed from identifying specific positions to WA)** and Kansas Department of Commerce

LAIV Regional Operations Manager all work together under the **direction(*changed from oversight*)** of the One Stop Operator to oversee and coordinate all American Job Center staff who provide Career Services

## **SERVICES, DUTIES AND RESPONSIBILITIES**

The One Stop Operator oversees and directs the coordination for the provision of career services in a blended model utilizing American's Job Center staff. The One Stop Operator also coordinates the provision of applicable partner services to avoid duplication and redundancy, but not to the sole benefit of achieving a single partner's program objectives.

### **Basic Career Services (Title I-Provided by AJC staff**

- Eligibility Determination
- Outreach, Intake, Orientation
- Initial assessment of skill levels & supportive service needs
- Job search assistance (self-directed and staff assisted)
- Placement assistance
- Career counseling
- Providing info on in-demand sectors, occupations, or nontraditional employment
- Provision of referrals and associated coordination of activities with other programs and services
- Provision of workforce and labor market employment statistics information
- Provision of info on job vacancies
- Provision of info on job skills necessary to fill vacancies
- Provision of info on local demand occupations, with earnings, skills requirements, and opportunities for advancement for those jobs
- Provision of performance and program cost info for providers of education and training
- Provision of info on local performance
- Provision of info on availability of supportive services or assistance
- Referral to supportive services
- Provision of information and meaningful assistance filing for UI
- Assistance establishing eligibility for financial aid

### **Individualized Career Services (Title I-Provided by AJC Staff**

- Comprehensive and specialized assessments (diagnostic testing, assessment tools, in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals).
- Development of an individualized employment plan:
  - Employment Goals
  - Achievement Objectives
  - Services need to achieve goals

- Group and/or individual counseling and mentoring
- Career planning and case management
- Short-term pre-vocational services (learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, professional conduct, etc.
- Internships/Work Experiences, linked to careers.
- Workforce preparation activities (basic academic skills, critical thinking skills, digital literacy skills, self-management skills, working with others, utilizing resources, preparing for transition into and completion of PSE, training or employment.
- Financial literacy services
- Out-of-area job search and relocation assistance
- English language acquisition and integration into education/training programs

#### **Follow-up Services (Title I)-Provided by AJC Staff**

- Provided as appropriate placed into unsubsidized employment for up to 12 months after the first day of employment and involves counseling about the workplace.

### **MONITORING**

- Provision of WIOA Title I career services is monitored bi-annually by independent third party procured by the LWDB and the CEOB. The LWDB and CEOB receive the reports issued from the independent contracted monitor.
- Monitoring reviews conducted by the Kansas Department of Commerce Workforce Compliance and Oversight (WCO).
- All (expanded to be all partners) career services delivered through the comprehensive AJC are also reviewed during the One-Stop Certification process every three years.
- Monitoring and audit reports are reviewed at LWDB and CEOB meetings.
- The One Stop Operator issues reports on the delivery services to the LWDB and CEOB on a regular basis. A reporting template has been developed and includes items such as traffic, services provided, updates on partners, assessments conducted, and other items the LWDB and/or CEOB request (added this sentence).
- Performance reports are delivered to the LWDB and CEOB for discussion and review at their regularly scheduled meetings.

### **CEOB RESPONSIBILITIES**

- Serve as grant recipient and assume fiscal liability for grant funds for WIOA Title I adult, dislocated worker and youth activities; as well as other such appropriate federal workforce funds as may be awarded.
- Approve budgets for carrying out the responsibilities of the LWDB.
- Appoint members to LWDB.
- Review program oversight and evaluation through different monitoring and reporting provided and act to address any deficiencies.
- Review Policies approved by the LWDB.

In partnership with the LWDB:

- Participate in the development of the Regional and Local Area Plan.
- Conduct oversight of One-Stop delivery system, youth activities, and employment and training activities.
- Select One-Stop operator(s) and eligible service providers and oversee compliance and continued improvement (may subsequently terminate these for cause).
- Agree on Memorandums of Understanding between the Local Board and the Workforce Development Partners in LAIV
- Negotiate and reach agreement on performance standards and any additional local performance measures.
- Certify the Comprehensive and affiliate (added affiliate locations) One Stop American's Job Centers every three years.

In partnership with the Governor of Kansas:

- Agree on whether the LWDB may serve as the Provider of Career Services.
- Provide technical assistance and recommend best practices in service delivery.
- Negotiate waiver requests as needed.

## **SIGNATURES**



## Chief Elected Officials Board

### Item: Workforce Alliance Local Workforce Development Board (LWDB) Appointments

March 7, 2023

Submitted by: Amanda Duncan

Item #5

#### **Item:**

Workforce Alliance Local Workforce Development Board (LWDB) Appointments

#### **Background:**

The CEOB appoints members to the Workforce Alliance LWDB. The terms of Board members are three years, and they are staggered and overlap. The membership requirements under the Workforce Innovation and Opportunity Act (WIOA) are below. Private sector members must be nominated by a local business organization like a chamber of commerce or the Wichita Independent Business Association. Typically, Board appointments occur in May as terms run from July 1 to June 30. The CEOB also fills vacancies as needed.

#### **Analysis:**

There are currently 32 members from the following categories required in WIOA.

- (18 Members) At least 51% Representatives from private sector who are owners of businesses, chief executive or operating officers of businesses, and other business executives with policymaking or hiring authority, and represent businesses, including small business or organizations representing businesses with employment opportunities that provide that, at a minimum, include: high-quality, work-relevant training and development in high demand industry sectors or occupations in the local area.
- (7 Members) At least 20% Labor Representatives from local labor federations in local areas where employees are represented by labor organizations. Additionally, will include a representative from a joint labor-management apprenticeship program in the local area who shall be a labor organization representative or training director.
- (6 Members) At least one representative from each of the following partners:
  - Adult Education (WIOA Title II)
  - Higher Education
  - Wagner Peyser (WIOA Title III)
  - Vocational Rehabilitation (WIOA Title IV)
  - Economic Development (No current representation on Board)
- (1 member) Additional members can be appointed as appropriate/needed by the CEOB and can include:
  - Community Based Organizations
  - Philanthropic Organizations
  - Governmental Organizations Representing Transportation or Housing

In 2023 the terms of 11 members will expire. (See attached list) It is expected many are willing to continue serving. At this time there is no representation by a local economic development organization.

It is suggested that letters be sent to members with terms expiring in 2023 requesting if they are interested being reappointed to the Board. This data will be gathered by May 1, 2023, and nominations can then be accepted and presented to the CEOB. Consideration should be given to identifying a senior economic development official to serve on the Workforce Alliance Board.

***Recommended action: Take appropriate action.***

<b>Local Workforce Development Board Members (LWDB)</b>	<b>Exp.</b>
Local Area IV	
<b><u>PRIVATE SECTOR</u></b>	
Rod Blackburn, Partners in Education Foundation	2025
Bill Cantwell, Spirit AeroSystems	2023
Ebony Clemons-Ajibolade, Evergy	2023
Michele Gifford, Textron Aviation	2023
Laura Hands, Koch	2023
Robyn Heinz, Vornado Air (POP Co-Chair)	2025
Kathy Jewett, Human Resources Consultant	2024
Patrick Jonas, Center Industries/CPRF	2025
Kristina Langrehr, Ascension Via Christi Health	2024
Jeff Longwell, Eck Auto Group (Vice Chair)	2025
Alana McNary, Professional Engineering Consultants	2024
Alex Munoz, Creekstone Farms	2023
Melissa Musgrave, Airbus (Chair)	2025
Matt Peterson, Cargill	2023
Luis Rodriguez, keycentrix	2025
John Rolfe, Wichita Regional Chamber	2025
Vacant, FlagshipKS.Tech	2024
Gabe Schlickau, CoBank (Immediate Past Chair)	2024
<b><u>PARTNERS</u></b>	
Kami Moore, Cowley College - Adult Education Program	2024
Dan Decker, Kansas Dept. of Children and Families	2023
Dr. Kimberly Krull, Butler Community College, Higher Education	2023
Erica Ramos, KS. Dept. of Commerce, Wagner Peyser	2025
Laura Ritterbush, Goodwill and NexStep Alliance	2024
Sally Stang, City of Wichita	2025
Sheree Utash, WSU Tech	2023
<b><u>LABOR</u></b>	
Cornell Beard, International Association of Machinists Lodge 70	2023
Andrew Chance, Iron Workers Local Union 24	2025
John Clark, Plumbers and Pipefitters	2025
Marcus Curran, Sheet Metal Workers Local Union #29	2023
Russell Kennedy, IBEW, #271	2024
B.J. Moore, SPEEA	2024
Tony Naylor, Wichita Electrical Apprenticeship Joint Training	2024

Chief Elected Officials Board  
 Item:  
 March 7, 20223  
 Submitted by: George Marko

Item #6

## Item

Workforce Centers Operations December Update

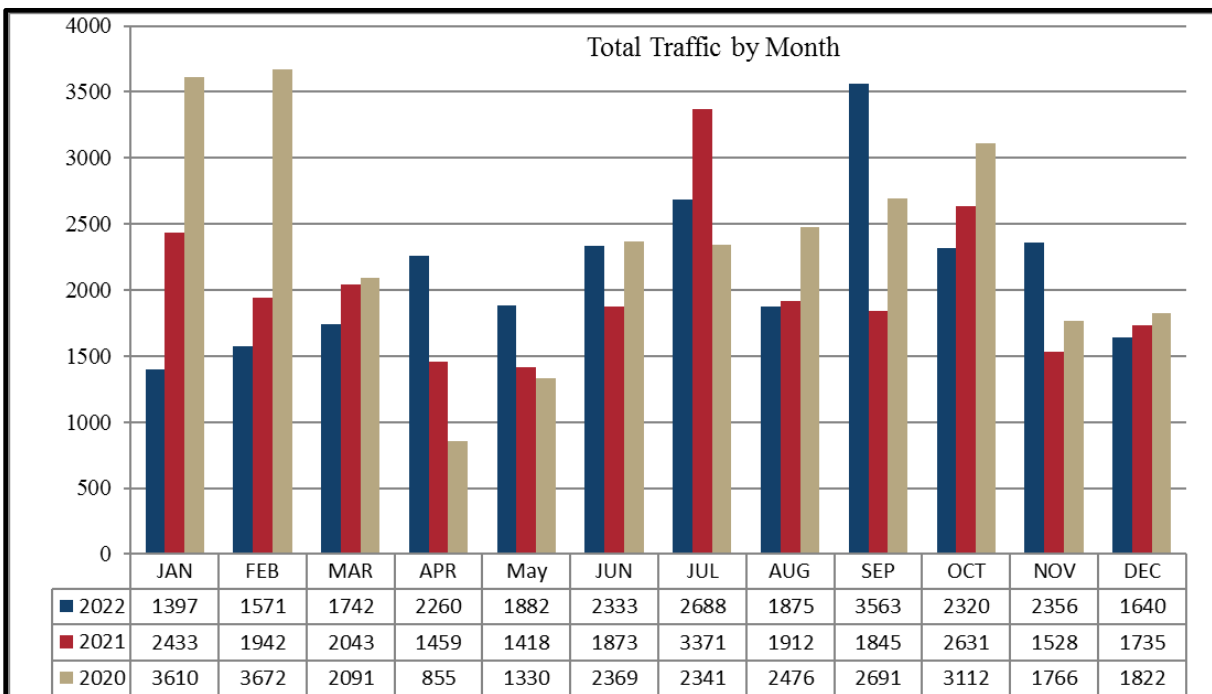
## Background

### Operating Hours:

- Wichita Workforce Center - Monday–Thursday 7 am–6 pm, Friday 9 am – noon
- Butler Workforce Center (El Dorado) – Monday-Thursday 8 am – 5 pm
- Sumner Workforce Center (Wellington) – Monday and Wednesday 8 am – 5 pm
- Cowley Workforce Center (Cowley College, Ark City) - Monday-Friday 8 am-5 pm

## Total Customer Traffic

Across all Centers, there were 1,640 individuals served in December. That includes job seekers who came in for business services, attended workshops, took the WorkKeys test, participated in a virtual job fair and youth who engaged in workshops and other events in the community. The bar graph below illustrates how traffic has changed monthly since January 2020.



Chief Elected Officials Board  
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 March 7, 20223  
 Submitted by: George Marko

Item #6

### Job Seeker Services

As Career Center staff met to help job seekers with resumes, mock interviews, job search activities and assisted with unemployment insurance questions, they also provided assistance in the following areas.

- Facilitated *Basic Computers 102* and *Starting Off Right Workshops*
- Worked 18 KansasWorks chat sessions, each in 4-hour periods
- Since July 2022 a Career Center staff person has presented the *Attitude Determines Altitude* workshop at St. Anthony's Family Shelter, assisting a total of 32 individuals. She also recently began teaching the *Intro to Workforce Center Services* session as part of a weekly group visit from Miracles totaling participation of 36 participants.
- Whenever needed, the Career Center staff have returned phone calls to job seekers who have left messages on the main or MRP phone lines, which resulted in a total of 1,850 returned calls.

Below is a breakdown of job seeker traffic numbers in multiple locations within Local Area IV.

Job Seeker Services	Wichita	Butler	Sumner
# Walk In Customers	34	37	5
# Phone Appointments	88	10	3
# Zoom Appointments	11	0	0
# In Person Appointments	219		
# Customers Booked	380		
Total Customers Served	269	47	8

Workforce Center	# Job Seekers Served												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Wichita	270	209	407	345	390	410	443	455	351	360	295	269	4204
Butler	89	80	77	89	184	79	69	87	71	73	60	47	1005
Cowley	9	20	18	24	8	37	14	23	13	24	6	7	203
Sumner	3	10	20	9	6	5	11	14	11	12	12	8	121
Corrections	4	17	22	18	54	43	30	26	24	24	31	40	333
McConnell	4	9	16	19	29	30	27	19	20	33	31	21	258

### Workshops

YouTube workshops have been a strong resource for partner agencies and job seekers in 2022. There are currently 196 subscribers to the channel with over 5,000 total views last year. Below is a list of the most frequently watched YouTube videos, followed by attendance data on live workshops facilitated at the Wichita Workforce Center.

2022 Top Viewed Workshop Videos	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Total Views	496	410	534	441	312	470	344	328	440	405	412	422
Starting Off Right		15	8	17	12	13	6	4	21	18	38	41
Attitude Determines Altitude	43	67	57	90	66	45	36	31	58	22	44	39
Intro to the Workforce Center and Services	30	29	41	34	50	31	34	32	23	18	29	31
WorkKeys National Career Readiness Certificate	51	35	54	40	27	33	39	50	32	33	37	25
Creating a Resume Using Templates	41	31	14	4	5	30	11	8	25	30	51	24
Basic Computers 101- Part 1			24	6	3	8	11	12	17	7	31	16

In House Workshops	December Registered	December Attended	2022 Attended
Basic Computers 101	9	12	58
Basic Computers 102	12	7	78
Intro to Word	14	8	93
Intro to Excel	20	6	91
Online Applications 101	8	4	49
Resumes Start to Finish (Part 1)	6	2	28
Resumes Start to Finish (Part 2)	4	1	15
Interview Bound	4	1	15
<b>TOTAL</b>	<b>77</b>	<b>71</b>	<b>427</b>

### One Stop Operator Update

The One Stop Operator has been working with the Workforce Center leadership to update service delivery through the collaboration with community partners. This will include regular meetings to engage partners at different levels. The first Workforce Partner Collaboration Meeting was held in December and the Workforce 101 and Access Point Meeting are being planned for January 2023.

- ❖ Workforce 101 - 4<sup>th</sup> Tuesday at 1-2:30 pm
  - This will be a single exposure event for any new partner organization or a new staff member of an existing partner. The meeting will include a tour of the Wichita Workforce Center and an introduction to Workforce Center services. Individuals in attendance will be invited to identify the level at which their organization would like to engage with the Workforce Center.
- ❖ Workforce Partner Collaboration Meeting - 2nd Tuesday of the month 11:30-1 (lunch provided)
  - This meeting will alternate each month with Access Point Meetings. It is expected to be the largest, most inclusive of all the partner meetings, with an opportunity to meet and develop relationships and to learn about programs and services to benefit all organizations.
- ❖ Access Point - 2nd Tuesday of the month 11:30-1 (lunch provided)
  - This meeting will alternate each month with Workforce Partner Collaboration meetings. It is intended to engage organizations strategically to deliver services. The group will discuss

opportunities to deliver services of all partners from multiple sites. The focus will be on integration, co-enrollment and a high level of partnership

- These partners will understand the purpose to identify job seekers who have the ability to maintain a job and fill open positions for employers. The Workforce Center will provide job search resources and offer Train the Trainer classes for partners to provide services to job seekers. Depending on staff resources, Workforce Center staff may connect with partner clients, offer workshops or host job fairs in coordination with Access Point partners. Access points are organizations who desire a high level of collaboration, are flexible and innovative with a mutual goal to meet the needs of both organizations and serve the best interests of the customer.
- ❖ WIOA Partners - Twice a year
  - Partners receiving WIOA funding are required to integrate with Workforce services. These meetings will focus on infrastructure costs and MOU agreements. It is the hope that WIOA partners will engage at every level to be the most highly integrated partner from which others would emulate.

## Business Services

Area IV posted 547 jobs in KansasWorks in December, which makes 9,114 for the year. State-wide, there are currently 58,858 open positions, with 7,197 active resumes in KansasWorks, consistent with the number of active resumes during the month of November.

67 job seekers attended 1 job fair in December, representing 20 employers. Job seeker and employer participation were lower due to the holidays and fewer job fairs. With the new year, employers are eager to get the ball rolling. The Workforce Center will host two job fairs, each consisting of 10 employers, within the first two weeks of February.

The number of WorkReady! testers increased in December. With 254 people testing, about 88% percent passed. Additional testing sessions were scheduled to accommodate Spirit AeroSystems' increased hiring.

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**WorkReady! Certificates**  
*December Certificates Awarded - 224*  
*Award Rate – 88.2%*

*2022 Certificates Awarded – 1,646*  
*Award Rate – 85.9%*

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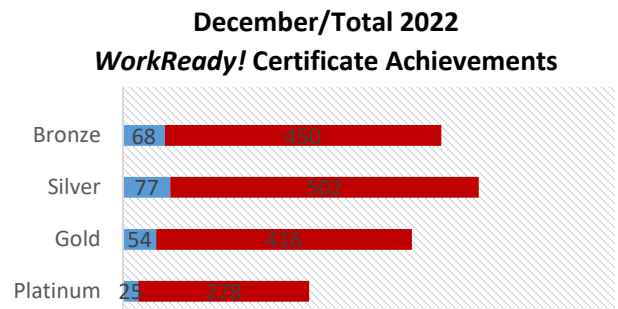
**WorkReady! Testing**  
*December Testing Sessions - 17*  
*Attendance Rate – 66%*

*2022 Testing Sessions – 164*  
*Attendance Rate – 66.9%*

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Chief Elected Officials Board  
 Item:  
 March 7, 20223  
 Submitted by: George Marko

Item #6




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	<b>December</b>	<b>2022 Totals</b>
<i>Pre-Employment Skills Assessments Administered</i>	146	2,224
<i>Applications Completed</i>	31	683
<i>Services to Employers</i>	262	2,953
<i>Job Postings</i>	547	9,114

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**Recommended Action**  
*Receive and File.*



**Local Elected Officials Board  
Tuesday, September 27, 2022  
1:30 – 2:30 pm**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89477934837?pwd=U1QzQzlWb2xubXJqdVdJbEcydGFvdz09>**

**Meeting ID: 894 7793 4837**

**Passcode: CEOB0927**

1. Welcome and Introductions: Commissioner Wilt
2. Review of Workforce Alliance Project Agreements: Keith Lawing  
*Staff will discuss current projects that include agreements to receive funds, expend funds, and deliver WIOA services consistent with the 2020-2022 WA Strategic plan and operations of WIOA.*
  - A. Road Trip Nation
    - Compliments work-based learning strategies
    - Highlights career opportunities and pathways
    - Target 18-22-year old's
    - Select 3 individuals to tour SCKA employers
    - Documentary will be produced and aired on PBS-1hour
    - Total cost \$660K-\$150K from WIOA funds
    - Approved by board and state
    - Filming early November
  - B. VETS ICT- ARPA Project
    - Connecting Individuals transitioning from military to civilians
    - High demand, high skilled jobs/careers such as aviation, healthcare, essential services and food processing
    - Awarded \$700K City of Wichita to ARPA
    - Funding up to \$2500 for training per Vet hired
    - Staff is hired to oversee project
    - Goal is to develop an ongoing and sustainable strategy funded by business/employers.
  - C. Youth Contract
    - Need for drivers with CDL's
    - Covers the cost of training- \$4,950 per student

***ACTION TAKEN: Council Member Mike Hohiesel (Wichita) motioned to approve the project agreements to the Local Workforce Development Board. Commissioner Jim Howell (Sedgwick County) seconded. Motion Passed 4-0.***



3. Monitoring Report: Chad Pettera

*A monitoring review of the partnership agreement with Cowley Community College to provide employment and training services and access to Workforce Innovation and Opportunity Act (WIOA) resources was conducted, and a Corrective Action Plan was developed in response. KDOC-Case Management Review*

KDOC Case Management Review

- Two areas of concerns
- Both areas have been addressed and corrected

Internal Monitoring Report-Cowley College Contract

- Corrective Action Plan in Place
- Co-branding issues resolved
- Lack of services issues are ongoing resolution
- Drafted a corrective action plan by Cowley
- On a good path with action steps

4. WIOA Performance: Denise Houston

*Staff presented Performance Reports for Program Year 2021 (PY21)*

- Good performance all year
- No issues locally or at State
- Wagner-Reyker no issues
- New performance measure on WIOA effectiveness
- SCSEP participants numbers are down
- 55+, low income
- We are at half capacity however numbers are rising
- Denise will follow up with exact numbers per County
- Need help in promoting programs

5. Consent Agenda: Keith Lawing

A. Approval of Minutes from June 16, 2022, CEOB Meeting

B. Workforce Center Operations Report

- More traffic in the center
- More workshops
- Most are looking for better jobs
- Bottom line-We need more people in the labor market

C. Workforce Alliance PY 2022 Budget Report

- Budget is in good shape
- We had to increase wages to attract and retain
- No concerns



- D. Self-Sufficient Wage Policy Modification
  - Policy Modification \$12/HR adult, \$15/HR dislocated workers
  - No changes in 10 years \$15.60 is the new target wage
  - One wage across all sectors
  - Exceptions for justice involved, disabled and career ladder trainees.
- E. WIOA Local Area Subsequent Designation
- F. WIOA LWDB Subsequent Designation

***ACTION TAKEN: Council Member Mike Hohiesel (Wichita) moved to approve the Consent Agenda. Commissioner Wayne Wilt (Cowley County) Seconded. Motion Passed 4-0.***

**Adjourn:** Commissioner Wilt (2:19pm)

**Attendance CEOB 9/27/22**

Commissioner Wayne Wilt, Cowley County	Commissioner Jim Howell, Sedgwick County
Keith Lawing, Workforce Alliance	Commissioner Lacy Cruse, Sedgwick County
Councilmember Mike Hohiesel, Wichita	Commissioner Jill Kuehny, Sumner County
Chad Pettera, Workforce Alliance	Denise Peters, Workforce Alliance
Laura Rainwater, Workforce Alliance	
Kennisha Rolfe, Workforce Alliance	

## **Item**

### **WIOA Performance Reports**

## **Background**

Program Year 2022 (PY22) began on July 1, 2022. The second quarter is complete and we are mid way thru the third quarter. While it is mid way thru the third quarter, it is still fairly early in the program year for performance.

## **Analysis**

### *WIOA Adult, Dislocated Worker, and Youth (PY22)*

The Adult Program projected third quarter performance is to exceed the goal for Entered Employment 2<sup>nd</sup> Quarter, Entered Employment 4th Quarter and Median Earnings. LAIV is projected to not meet the sanction level for Credential Rate and Measurable Skills Gain. The low numbers in Measurable Skills Gain are a data entry issue.

The Dislocated Worker Program projected third quarter performance is to exceed the goal for Entered Employment 2<sup>nd</sup> Quarter, Entered Employment 4th Quarter and Median Earnings. LAIV is projected to not meet the sanction level for Credential Rate and Measurable Skills Gain. The low numbers in Measurable Skills Gain are a data entry issue.

The Youth Program projected third quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2<sup>nd</sup> Quarter, Placement in Employment, Education, or Training 4th Quarter, Credential Rate, and Median Earnings. LAIV is projected to not meet the sanction level for Measurable Skills Gain. The low numbers in Measurable Skills Gain are a data entry issue.

LAIV is projected to do a little better than the State in annual performance. LAIV is projected to exceed the goal for 12 measures, meet the goal for one measure, and not meet the sanction level for two measures. The State is projected to exceed the goal for nine measures, meet the goal for one measure and not meet the sanction level for five measures.

### *Wagner Peyser (PY22)*

Wagner-Peyser projected third quarter performance is to exceed the goal for Entered Employment 2nd Quarter, Employment 4th Quarter, and Median Earnings.

Youth Retention rate is 68.42%, and Wagner-Peyser Retention rate is 66.56%. Statewide Employer Penetration rate is 5.08%. Statewide Repeat Business Customers rate is 40.10%.

March 07, 2023

Submitted By: Denise Houston

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WIOA Average Indicator Scores (PY22)

For Average Indicator Score LAIV is projected to exceed the goal for Employment 2nd Quarter, Employment 4<sup>th</sup> Quarter, and Median Earnings, and meet the goal for Credential Rate and Measurable Skills Gain.

For Average Program Score LAIV is projected to exceed the goal for the Adult and Youth programs and meet the goal for the Dislocated Worker program.

**Strategic Goals Supported**

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

**Recommended Action:** Receive and file.

**WIOA Programs  
Program Year 2022  
Performance Report of LA IV  
as of 03/01/2023**

Adult		PY22 1st Qtr July 22 - Sept 22		PY22 2nd Qtr Oct 22 - Dec 22		PY22 3rd Qtr Jan 23 - Mar 23		PY22 4th Qtr Apr 23 - June 23		PY22 Annual Report July 22 - June 23		PY22 State / Annual Report July 22 - June 23		*Reporting Period
	Goal													
	Sanction													
Employment Rate (2nd Qtr. after Exit)	76.00%	99	64	90		360	1031	3rd Qtr= 01/01/22 to 03/31/22						
	68.40%	75.00	132	82	81.08	111	77.11	1337	Annual= 07/01/21 to 06/30/22					
Employment Rate (4th Qtr. after Exit)	71.90%	56	69	96		281	940	3rd Qtr= 07/01/21 to 09/30/21						
	64.71%	83.58	67	71.88	96	72.73	132	74.54	377	74.02	1270	Annual= 01/01/21 to 12/31/21		
(Median Earnings 2nd Qtr. after Exit)	\$6,784.00							3rd Qtr= 01/01/22 to 03/31/22						
	\$6,105.60	\$6,514.82	N/A	\$8,368.96	N/A	\$8,561.86	N/A	N/A	\$7,481.96	N/A	\$8,264.63	N/A	Annual= 07/01/21 to 06/30/22	
Credential Attainment (Within 4 Qtrs. after Exit)	76.50%	6	13	5		33	362	3rd Qtr= 07/01/21 to 09/30/21						
	68.85%	85.71	7	81.25	16	62.50	8		80.49	41	69.08	524	Annual= 01/01/21 to 12/31/21	
Measurable Skills Gain (Real Time Measure)	64.10%	3	1	0		4	186	3rd Qtr= 01/01/23 to 03/31/23						
	57.69%	50.00	6	50.00	2	0.00	2		66.67	6	31.00	600	Annual= 07/01/22 to 06/30/23	

**Dislocated Workers**

Employment Rate (2nd Qtr. after Exit)	77.00%		153		125		114				496		556		3rd Qtr= 01/01/22 to 03/31/22
	69.30%	85.00	180	88.65	141	92.68	123			87.02	570	85.54	650		Annual= 07/01/21 to 06/30/22
Employment Rate (4th Qtr. after Exit)	78.00%		92		174		148				540		588		3rd Qtr= 07/01/21 to 09/30/21
	70.20%	92.93	99	89.23	195	82.22	180			87.80	615	86.73	678		Annual= 01/01/21 to 12/31/21
(Median Earnings 2nd Qtr. after Exit)	\$9,653.00														3rd Qtr= 01/01/22 to 03/31/22
	\$8,687.70	\$10,064.41	N/A	\$11,656.90	N/A	\$11,293.63	N/A		N/A	\$11,107.08	N/A	\$11,107.08	N/A		Annual= 07/01/21 to 06/30/22
Credential Attainment (Within 4 Qtrs. after Exit)	86.90%		0		5		6				18		50		3rd Qtr= 07/01/21 to 09/30/21
	78.21%	0.00	1	50.00	10	60.00	10			62.07	29	75.46	66		Annual= 01/01/21 to 12/31/21
Measurable Skills Gain (Real Time Measure)	58.10%		0		2		0				2		30		3rd Qtr= 01/01/23 to 03/31/23
	52.29%	0.00	4	40.00	5	0.00	1			40.00	5	32.61	92		Annual= 07/01/22 to 06/30/23

**Youth**

Education and Employment Rate (2nd Qtr. after Exit)	72.30%		3		6		5				21		150		3rd Qtr= 01/01/22 to 03/31/22
	65.07%	60.00	5	100.00	6	100.00	5			80.77	26	75.38	199		Annual= 07/01/21 to 06/30/22
Education and Employment Rate (4th Qtr. after Exit)	69.40%		5		3		4				19		155		3rd Qtr= 07/01/21 to 09/30/21
	62.46%	83.33	6	60.00	5	80.00	5			82.61	23	78.68	197		Annual= 01/01/21 to 12/31/21
(Median Earnings 2nd Qtr. after Exit)	\$3,050.00														3rd Qtr= 01/01/22 to 03/31/22
	\$2,745.00	\$7,805.43	N/A	\$3,109.70	N/A	\$7,112.00	N/A		N/A	\$7,112.00	N/A	\$4,684.42	N/A		Annual= 07/01/21 to 06/30/22
Credential Attainment (Within 4 Qtrs. after Exit)	66.30%		4		1		2				11		76		3rd Qtr= 07/01/21 to 09/30/21
	59.67%	80.00	5	25.00%	4	100.00	2			73.33	15	51.70	147		Annual= 01/01/21 to 12/31/21
Measurable Skills Gain (Real Time Measure)	49.20%		0		6		4				13		54		3rd Qtr= 01/01/23 to 03/31/23
	44.28%	0.00	13	35.29	17	20.00	20			54.17	24	23.38	231		Annual= 07/01/22 to 06/30/23

Summary LA IV	1st Qtr			2nd Qtr			3rd Qtr			4th Qtr		
	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth	Adult	DW	Youth
Met Goal	2	3	3	3	3	2	3	3	4			
Met Sanction	2			1								
Did Not Meet Sanction	1	2	2	1	2	3	2	2	1			

Summary Annual LA IV / State	Program to Date			
	Adult	DW	Youth	State
Met Goal	4	3	5	9
Met Sanction	1			1
Did Not Meet Sanction		2		5

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2022  
Performance Report of LAIV  
as of 03/01/2023**

Wagner-Peyser		PY22 1st Qtr July 21 - Sept 21		PY22 2nd Qtr Oct 21 - Dec 21		PY22 3rd Qtr Jan 22 - Mar 22		PY22 4th Qtr Apr 22 - June 22		*Reporting Period
	Goal									
	Sanction									
Employment Rate (2nd Qtr. after Exit)	66.50%	73.03%	972	76.02%	1103	81.35%	1767			3rd Qtr= 01/01/22 to 03/31/22
	59.85%		1331		1451		2172			Annual= 07/01/21 to 06/30/22
Employment Rate (4th Qtr. after Exit)	64.90%	74.35%	887	75.02%	856	72.94%	973			3rd Qtr= 07/01/21 to 09/30/21
	58.41%		1193		1141		1334			Annual= 01/01/21 to 12/31/21
Earnings (Median Earnings 2nd Qtr. after Exit)	\$5,653.00	\$6,637.48	N/A	\$8,248.17	N/A	\$9,997.46	N/A		N/A	3rd Qtr= 01/01/22 to 03/31/22
	\$5,087.70									Annual= 07/01/21 to 06/30/22

Wagner-Peyser	Goal	PY22 Annual Report July 21 - June 22		PY22 State / Annual Report July 21 - June 22		*Reporting Period
	Sanction					
<b>Employment Rate</b> (2nd Qtr. after Exit)	<b>66.50%</b>		5424		12282	3rd Qtr= 01/01/22 to 03/31/22
	<b>59.85%</b>	77.17%	7029	72.44%	16954	Annual= 07/01/21 to 06/30/22
<b>Employment Rate</b> (4th Qtr. after Exit)	<b>64.90%</b>		3762		8662	3rd Qtr= 07/01/21 to 09/30/21
	<b>58.41%</b>	73.29%	5133	66.45%	13036	Annual= 01/01/21 to 12/31/21
<b>Earnings</b> (Median Earnings 2nd Qtr. after Exit)	<b>\$5,653.00</b>					3rd Qtr= 01/01/22 to 03/31/22
	<b>\$5,087.70</b>	\$8,720.45	N/A	\$8,390.85	N/A	Annual= 07/01/21 to 06/30/22

Summary LA IV	Quarterly Local Area IV			
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Met Goal	3	3	3	
Met Sanction				
Did Not Meet Sanction				

Summary Annual LA IV / State	Program to Date	
	LAIV	State
Met Goal	3	3
Met Sanction		
Did Not Meet Sanction		

\*\*\*\*\* The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs  
Program Year 2022  
Performance Throughout the Program Year  
Local Area IV  
as of 03/01/2023**

Local Area IV Performance Through PY 2022							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	75.31%	99.09%	87.02%	113.01%	80.77%	111.72%	107.94%
	76.00%		77.00%		72.30%		
Employment 4th Quarter After Exit	74.54%	103.67%	87.80%	112.56%	82.61%	119.03%	111.76%
	71.90%		78.00%		69.40%		
Median Earnings 2nd Quarter After Exit	\$7,481.96	110.29%	\$11,107.08	115.06%	\$7,112.00	233.18%	152.84%
	\$6,784.00		\$9,653.00		\$3,050.00		
Credential Attainment Rate	80.49%	105.22%	62.07%	71.43%	73.33%	110.60%	95.75%
	76.50%		86.90%		66.30%		
Measurable Skill Gains	66.67%	104.01%	40.00%	68.85%	54.17%	110.10%	94.32%
	64.10%		58.10%		49.20%		
<b>Average Program Score</b>	<b>90.00%</b>	<b>104.46%</b>	<b>90.00%</b>	<b>96.18%</b>	<b>90.00%</b>	<b>136.93%</b>	

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)