

WIOA Youth CPRF Contract Monitoring Summary

Prepared by
Dawn Fanning

March 23, 2022

The Workforce Alliance Monitoring Department (WAMD) conducted a comprehensive program review, in accordance with the Comprehensive Monitoring Guide (CMG), during the months of January and March 2022. This review targeted the provision of WIOA Youth Program services under the Cerebral Palsy Research Foundation (CPRF) contract running from January 2021-June 2022. A total of 25 unique customers received documented services from CPRF through the WIOA Youth Program during the contract timeframe; please reference Attachments A & B for further information on these customers.

Monitoring was conducted to determine compliance with and effectiveness of core activity indicators for this program. The contract between the Workforce Alliance of South Central Kansas (WA) and CPRF was examined and compared to the processes being implemented by program and contractor staff. A contractor site visit was conducted on February 15, 2022 at which a meeting took place between the following individuals:

Dawn Fanning, Workforce Alliance Compliance & Oversight Specialist
Janis Krohe, CPRF Vice President of Employment Services
Linda Oxford, CPRF Director of Job Placement

The Youth Program Supervisor, Stacy Cotten, was interviewed on February 23, 2022 by Dawn Fanning. Youth Program staff Trang (Jan) Trinh and John Grant were interviewed by Dawn Fanning on March 10, 2022.

Following is a summary of the review process and any items requiring further attention.

Outreach, Recruitment, and Orientation

CPRF reported that they have done the majority of outreach and recruitment for the clients they have served under WIOA. This was stated to include coordinating with area school districts and Special Education counselors, attending job fairs, attending IEP meetings, and cold calling former CPRF clients who might be appropriate for the program. They also stated that they have created promotional videos for their website and used TikTok for promotion.

CPRF stated that they have received a total of 4 referrals from WA staff over the course of the contract thus far. Their self-established enrollment goal was to have served 50 WIOA Youth clients by this point in time, but they have currently only served 26 as of the date of the monitoring interview. It is reasonable to assume that the COVID pandemic has had an impact on their enrollment progress, but there are probably some other factors at play as well.



It was discussed that CPRF primarily serves clients with disabilities and they clarified that they are open to all WIOA Youth referrals from WA staff. CPRF requested that they be provided with more referrals from WA staff if possible.

WA staff stated that they have only been referring youth with disabilities to CPRF and were not aware that they could refer other youth. WA staff reported that the referrals they receive from CPRF are routed back to them for case management, and a few outside referrals have been submitted as well. They also report that the Youth Program Intake Protocol is still not being utilized for tracking youth referrals in KansasWorks (KW). No explanation was given for this. WAMD was advised that the WA staff track referrals on a spreadsheet on the shared drive.

Based on this information, the WAMD has the following concerns:

1. There is not a clear referral process for the Youth Program.
2. The Youth Program Intake Protocol is not being utilized by WA staff.

WIOA Youth Program Eligibility

Program eligibility is a critical step in providing services funded under the WIOA Title I Program. The Monitor conducted comprehensive reviews of 10 files that had been submitted for WIOA Youth Program eligibility by CPRF; these customers are listed in Attachment A.

CPRF stated that they meet with youth clients to determine suitability and collect all required eligibility documentation. Paper files are kept and secured at the CPRF offices and electronic files are submitted through Dropbox.

WA staff stated that the Youth Program Supervisor then assigns these out to a WA staff and they contact the youth to come in and meet with them to complete KW registration and fill out WA specific forms related to eligibility. These are then submitted through M-Files to the Youth Program Supervisor for approval. CPRF receives an automatically generated email once eligibility has been approved through Dropbox.

CPRF reported that the files being submitted to the WA Youth Program Supervisor for eligibility approval are averaging 44 days to be approved and returned to the contractor. WAMD did not have access to Dropbox to confirm these numbers, but WA Youth Program Supervisor confirmed that she had a pending eligibility file in Dropbox at the time of monitoring that was 2 weeks old and at which she had not yet looked.

A review of the electronic files in the M-Files system revealed that one of the approved clients who had been assigned to CPRF was missing all of their eligibility documentation in M-Files.



All other documentation from the OA/ISS to each element plan and invoice was located by the WAMD, but the eligibility documents could not be found.

One area of concern was identified in this process:

3. Youth Program eligibility approvals are taking a long time to process resulting in the loss of some eligible clients.

One finding was identified for eligibility:

4. Eligibility documents are not always making it into the M-Files system.

Objective Assessment (OA) and Individual Service Strategy (ISS)

It was reported that WA staff contact the youth applicants to schedule a meeting to complete the OA and ISS. CPRF stated that their staff are invited to this meeting approximately 75% of the time. During the OA/ISS meeting, WA staff meet with clients and conduct an initial assessment of their academic skills, basic skills, occupational skills, prior work experience, employability, interests, aptitudes, supportive service needs, mental health support needs, and developmental needs. Using this information, an initial ISS is developed by the WA staff. CPRF reported that completion and approval of the OA/ISS process usually takes an additional week.

Once this meeting has been completed, a voucher is sent to CPRF by WA staff advising them of what Youth Program Elements they are authorized to provide to that specific youth client. WA staff stated that they open services in KW according to what is expected to be provided and create budgets for each client based on estimated start and end dates and costs for the services.

One concern was noted in this process:

5. There is not a clear process for how clients are referred to providers for each element, how the services should be opened in KW, and how these will get processed for payment for services rendered.

Youth Elements

The contract allows for the provision of case management services and the following WIOA Youth Program elements to approved participants by CPRF:

- Work Experience
- Leadership Development
- Supportive Services
- Adult Mentoring

- Financial Literacy
- Labor Market Information
- Occupational Skills Training
- Follow Up Services

After the OA and ISS are developed for the client by the WA staff, CPRF stated that they provide case management services. This is also when they begin providing any approved elements in the following manner.

Work readiness training would typically be the first element provided to the client. During this time, CPRF works with the client to identify a vocational goal, create an employment plan, develop a resume, cover letter, and list of references, discuss the soft skills needed for employment, prepare them for job interviews, and identify any potential barriers to their progress (see Attachment C for further information). It was originally estimated that this process would take approximately 30 hours per client, but CPRF reports that they are averaging more like 40 hours per client, and some take about 50 hours of personalized guidance for this area.

This was originally being billed under the Work Experience element, but CPRF staff stated that they were told this needed to be billed under the Leadership Development element. WA Youth Program Supervisor stated that this was being handled this way because the WA's OA form lists resumes under this element.

The following issue was noted for this process:

6. CPRF indicated that they were billing resume development under Work Experience in accordance with all provided guidance, but that these invoices were being rejected by WA staff. CPRF stated that they were told to bill resume development under the Leadership Development element. This is not congruent with the element descriptions provided in 20 CFR § 681.520 and TEGL 21-16:

Leadership development opportunities are opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors such as:

- (a) Exposure to postsecondary educational possibilities;*
- (b) Community and service learning projects;*
- (c) Peer-centered activities, including peer mentoring and tutoring;*
- (d) Organizational and team work training, including team leadership training;*
- (e) Training in decision-making, including determining priorities and problem solving;*
- (f) Citizenship training, including life skills training such as parenting and work behavior training;*
- (g) Civic engagement activities which promote the quality of life in a community; and*

(h) Other leadership activities that place youth in a leadership role such as serving on youth leadership committees, such as a Standing Youth Committee.

Next, CPRF engages the client in basic labor market analysis to identify local labor market trends and potential career pathways that would best fit with that client. This is billed under the Career Guidance service in KW for the Labor Market Information element. No issues were noted with this process at this time.

Then CPRF creates a plan for overcoming any identified barriers with the client and gathers any documentation required for supportive service assistance requests. The following issue was noted with this process:

7. CPRF's budget for Supportive Services had not been laid out in accordance with the guidance in TEGL 21-16; a discussion was had and plans were made by CPRF to amend this line item to be included under case management on the new contract bid that will be due in the next couple of months.

CPRF engages the client in financial literacy training. This is billed under the Financial Literacy element. No issues were noted with this process at this time.

CPRF stated that they engage with area employers to place the client in a work experience that matches their interests and skills. Their staff coordinate with a WA Business Team Representative (BSR) whenever possible, although it was stated that this has not usually been an option due to some staff fluctuations at the WA for this position. CPRF stated that they conduct weekly work site visits and support to the client during this time. These hours are billed under the Work Experience element.

WA staff reported that there is now a BSR assigned to work directly with CPRF and ensure that they receive their reports of hours paid out from Manpower on a weekly basis. WA staff stated that they now meet with clients to complete the Youth Worksite Manual and sign off on this prior to clients starting at a worksite.

Leadership Development can be provided to any client who is interested, but CPRF stated they had not had any youth who had expressed an interest in the actual tasks listed under Leadership Development in WIOA so far.

Adult Mentoring was budgeted in the contract for 2 hours of guidance and assisting with identifying a mentor. CPRF stated that all of the clients who are approved for this element are referred by WA staff to another contractor to receive these services. CPRF indicated that they believed providing the Adult Mentoring element in conjunction with case management and the



other services they provide would result in less confusion and more consistency for the youth clients.

One issue was noted with this process:

8. The original CPRF proposal does not meet the contract requirements for Adult Mentoring as laid out by the WA, and so this element should not be provided unless a proper contract amendment is completed. CPRF stated that they would be willing to revise their contract to reflect the year of Adult Mentoring required to be offered per WA specifications.

CPRF budgeted to provide Occupational Skills Training, but as of this time they have not requested or received authorization to do so on any clients.

CPRF budgeted a considerable amount for the provision of follow up services to clients. CPRF staff stated that they meet with WA staff every other week to discuss client progress and propose any clients who have completed active services for follow up. It was stated that during these meetings, a verbal agreement between CPRF and WA staff is reached on which clients to exit into follow up. However, after this occurs, CPRF staff stated that they are not receiving authorization to begin providing follow up services. As of the dates of these interviews, CPRF reported that they had not been authorized to provide follow up services to any WIOA Youth clients and that they were not being notified of exit approvals.

CPRF stated that they are providing follow up services to clients and just not billing any of their time for this to WA because of the inability to receive approval. The Youth Program Supervisor stated that this was due to an issue with the WIOA data management software, KW. She stated that WA staff is unable to open follow up services in KW, and so they cannot figure out how to process payments for these services. This contract has been in effect for 15 months at this point, and the contractor should not be held accountable for any malfunctions in the KW database.

The following issue with this process is noted:

9. CPRF is providing unbilled/unbillable services to clients even though a contract to provide these services as billable is in place.

Billing for Elements

CPRF reported that they submit itemized invoices for service rendered to the WA on a monthly basis, and also include an updated spreadsheet documenting the expenditures by category. They reported that there had been delays of several months in receiving payments for services



rendered, as well as some discrepancies between the amounts billed and the amounts received as payment.

WA staff stated that CPRF invoices were initially being paid through the administration sheet by fiscal, but this process had changed in September or October 2021 and these invoices were sent to WA staff Jan Trinh for processing before being sent to fiscal for payment. WA staff indicated that due to the errors that had been brought to their attention, they were working on developing a CPRF invoice process.

WA staff stated that they expect this process to improve the turnaround time for invoices immensely, but stated that one remaining issue is that a lot of time is required by WA staff to go in and correct start dates and budgets for invoices. It was suggested by staff that if CPRF would be allowed to correct the start dates and estimated end dates for services once these are determined, this would save some time on processing invoices when they are received.

It appears that CPRF staff typically enter a case note into KW to document when specific services/elements are provided to clients and the amount of time spent on these services. However, a comparison of invoices with case notes indicated that this is not always being done. There were several instances across multiple clients where hours were billed without a corresponding case note being located in KW. These also did not appear to be caught by WA staff when they were processing invoices for payment.

A couple of areas of concern were noted:

10. Invoices are frequently not being promptly or accurately processed for payment.
11. There is not a clear process for documenting the provision of services in KW case notes, leading to the potential for billing errors and confusion.

Case Management

CPRF provides case management services to clients assigned to them throughout their participation in the WIOA Youth Program. Based on the files reviewed by the WAMD, CPRF staff typically have contact with their clients at least once a week and there is a clear description of services provided and actions taken in the case notes. CPRF staff appear to be actively engaging with youth clients and providing support throughout their services, as well as after they complete program participation.

WA staff reported that they provide co-case management on clients assigned to CPRF whenever they need elements not provided by CPRF, such as supportive services. They reported that meetings occur between CPRF staff and WA staff every other week to discuss client progress and address any concerns that may arise.

The other following contractual items were also discussed during these sessions.

CPRF stated that they had started making services available to clients at the Workforce Centers at the beginning of the contract, but that due to COVID, they had been advised that the Workforce Centers had been routinely closed to the public. CPRF staff indicated that they were available to have a presence in the Wichita Workforce Center, the Butler Workforce Center, and the Sumner Workforce Center whenever requested with adequate notice. The Youth program Supervisor stated that she was not aware of there being space available for them in the Centers at this time.

CPRF discussed their local partnerships with a variety of schools and agencies and how they use these for outreach and recruitment purposes. They also described their relationships with area employers and how this benefits their clients seeking work experience placements or employment options in general. No issues were noted in this area.

CPRF expressed an interest in collaborating with a WA BSR, but stated that this has been difficult to establish due to WA staffing changes. CPRF stated that they do sometimes receive the work experience hours reports from WA staff, but indicated that they would like to receive these more routinely so they can stay apprised of where their clients are at on their hours for this element.

The contract states that CPRF is required to attend at least one training regarding understanding, recognizing, and responding to the effects of trauma and mental health needs for clients. It also stated that 2 additional trainings would be offered on how to identify and access additional mental health resources for staff and participants. It was noted that the WA had not offered any trainings related to this topic, but CPRF staff stated that they had attended the Youth Mental Health First Aid training offered through KCSL of their own volition. They also stated that they regularly seek out and attend trainings offered on the Workforce GPS website offered through the US Department of Labor, Employment and Training Administration.

The contract also requires that contractor staff attend staff development activities hosted by the WA. CPRF reported that they had received notice of the in-service trainings offered by the WA, but that these had not been relevant to working with their clients. The Monitor concurred with this assessment.

Contractor is to utilize KW and are responsible for meeting performance goals according to the State of Kansas and as outlined in the contract. However, it was noted that CPRF does not have access to the KW performance reporting system in order to monitor their client performance outcomes. CPRF staff stated that they monitor the performance of their clients internally based



on their own tracking of outcomes, but that it would be useful to know what is being reported through the KW system on these clients. This was discussed with the Youth Program Supervisor.

Summary

The following finding was identified by the WAMD:

- Some youth eligibility documentation could not be located by the Monitor.

The following areas of concern were identified by the WAMD which require prompt attention:

- Youth eligibilities are not being processed in a timely fashion.
- There is a general lack of guidance and clear processes in place for the contractor staff and WA staff to reference during almost all stages of the Youth Program.
- The existing Youth Program Intake Protocol is not being adhered to by WA staff.
- The contractor budget includes element areas that do not comply with the available program guidance (RFP).
- The timely and accurate processing of invoices so that payments can be made to the contractor is not occurring.

The following items were identified as best practices:

- Job shadowing and coordination of support for work experience placements is happening frequently and is well documented.
- Client contacts are occurring often and are typically well documented.
- CPRF is reporting a high percentage of permanent job placements for clients at their work experience job sites. The cooperative relationships that CPRF has formed with youth work sites is a best practice.



Youth Program File Monitoring Summary
Attachment: A

WIOA Youth Program customer files reviewed for the months of February-March 2022:

Last name	First name	participant ID
		2018577
		1693158
		1727391
		2612554
		2624043
		2627330
		2615570
		2613445
		2615095
		2617600

Youth Program File Monitoring Summary
Attachment: B

WIOA Youth Program customer files assigned to CPRF since January 2021:

Last Name	First Name	Participant ID
		2018577
		1693158
		1782440
		2166129
		1727391
		2613619
		2612554
		2054621
		2612205
		2615627
		2619549
		2624043
		2602389
		2627330
		2615570
		2608536
		1882773
		2613445
		2615095
		2597523
		2612577
		2616872
		2630389
		2617600
		2615571



Youth Program File Monitoring Summary
Attachment: C

CPRF Case Manager Work Readiness Checklist

- Resume, Cover Letter, References
- Instruct on Employers Expectations vs. Employee Expectations
- Review Proper Work Behaviors, Attendance and Work Ethics
- Job Search Training
- Interview Practice
- Discuss and Develop Transportation Plan
- Discuss and Develop Hygiene and Clothing
- Discuss Reasonable Accommodations
- Register with Staffing Agency and Review Time Clock Procedure and Reporting for Client

ID	Numerator	Date DE 900	901	Manager			
1	3517408	20161130	20200715	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1666882/case_details/univers
1	3599366	20170515	20200902	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1669382/case_details/univers
4	3586439	20170320	20200924	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1685912/case_details/univers
3	4436398	20200603	20201223	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1644114/case_details/univers
0	4584661	20200825	20201205	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1712997/case_details/univers
1	4463032	20200622	20201030	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1721026/case_details/univers
5	4071524	20200408	20201207	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1789678/case_details/univers
3	4946939	20201104	20201221	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1879639/case_details/univers
7	4438243	20200609	20210129	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1734584/case_details/univers
4	3852910	20181218	20210131	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1745548/case_details/univers
4	4396552	20200520	20210127	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1758064/case_details/univers
4	4794775	20200930	20210304	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1895441/case_details/univers
3	5276278	20210105	20210120	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/2228718/case_details/univers

ID	ID	Numerator	Date DE 900	901	Manager			
615	3648007	Yes	20170828	20200224	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1689972/case_details/univ
268	3740050	No	20180510	20200115	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1714411/case_details/univ
742	3863615	Yes	20190116	20200205	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1721651/case_details/univ
651	4062134	Yes	20200303	20200303	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1730729/case_details/univ
986	3517805	No	20161121	20200518	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1673373/case_details/univ
432	3828614	Yes	20181101	20200629	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1737188/case_details/univ
813	4014199	Yes	20191126	20200626	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1773073/case_details/univ
667	4050050	Yes	20200211	20200429	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1785045/case_details/univ
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231	3599366	Yes	20170515	20200902	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1669382/case_details/univ
364	3586439	Yes	20170320	20200924	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1685912/case_details/univ

ID	ID	Numerator	Date DE 900	DE 901	Manager		
35231	3599366	N/A	20170515	20200902	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
32364	3586439	N/A	20170320	20200924	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
99753	4436398	N/A	20200603	20201223	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
17850	4584661	N/A	20200825	20201205	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
26351	4463032	N/A	20200622	20201030	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
35005	4071524	N/A	20200408	20201207	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
99633	4946939	N/A	20201104	20201221	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
91597	4438243	N/A	20200609	20210129	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
99934	4396552	N/A	20200520	20210127	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
37584	4794775	N/A	20200930	20210304	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV
38893	5276278	N/A	20210105	20210120	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV

https://www.kansasworks.com/job_seekers/1669382/case_details/Unitv

https://www.kansasworks.com/job_seekers/1685912/case_details/Unitv

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https://www.kansasworks.com/job_seekers/1789678/case_details/Unitv

https://www.kansasworks.com/job_seekers/1879639/case_details/Unitv

https://www.kansasworks.com/job_seekers/1734584/case_details/Unitv

https://www.kansasworks.com/job_seekers/1758064/case_details/Unitv

https://www.kansasworks.com/job_seekers/1895441/case_details/Unitv

https://www.kansasworks.com/job_seekers/2228718/case_details/Unitv

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986	3517805	Yes	20161121	20200518	Wendy Rios	Wichita Workforce Center	Workforce Investment Area IV https://www.kansasworks.com/job_seekers/1673373/case_details/univ
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6087749	No	20210422	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1673506/case_details/universal
4563906	Yes	20200818	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1710452/case_details/universal
3936536	Yes	20190606	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1760904/case_details/universal
4525890	No	20200720	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1843010/case_details/universal
5311635	Yes	20201221	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1898701/case_details/universal
6140108	No	20210722	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/2613445/case_details/universal
6087749	Yes	20210422	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1673506/case_details/universal
4563906	No	20200818	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1710452/case_details/universal
4525890	Yes	20200720	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1843010/case_details/universal
5311635	No	20201221	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1898701/case_details/universal
6140108	Yes	20210722	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/2613445/case_details/universal
6087749	No	20210422	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1673506/case_details/universal
6280449	No	20220211	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1710743/case_details/universal
6227084	No	20211215	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1820275/case_details/universal
4525890	No	20200720	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1843010/case_details/universal
5311635	No	20201221	Null	Jennifer Stoffel	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/1898701/case_details/universal
6140108	No	20210722	Null	Trang Trinh	Wichita Workforce Center	Workforce Investment Area IV	https://www.kansasworks.com/job_seekers/2613445/case_details/universal

WIOA Youth Performance Reports PY21

WIOA Quarterly Report (Youth)



Filters

Quarter: September 30, 2021 | 1 Qtr or 4 Rolling Qtr: Quarterly | Office: All | LDWB: Workforce Investment Area IV

PY 2021 Q1 Performance Report
 Participant, MSG & VPOS Cohort Date: 7/1/2021 - 9/30/2021
 Exiter Cohort Date: 4/1/2021 - 6/30/2021
 Youth Placement Q2 & Median Earnings Cohort Date: 7/1/2020 - 9/30/2020
 Youth Placement Q4 & Credential Attainment Cohort Date: 1/1/2020 - 3/31/2020

Performance Items		Received Services Other Than Occupational Skills Training	Received Occupational Skills Training	Total Current Period	
A. Summary Info	1. Total Exits	0	0	0	
	2. Total Participant	41	24	65	
B. Participant Summary and Service Information	Sex	1a. Male	17	6	23
		1b. Female	24	18	42
	Ethnicity/Race	2a. Hispanic/Latino	7	7	14
		2b. American Indian or Alaskan Native	3	0	3
		2c. Asian	0	0	0
		2d. Black or African American	15	11	26
		2e. Native Hawaiian or Other Pacific Islander	0	2	2
		2f. White	22	11	33
	2g. More Than One Race	4	4	8	
	Other Demographics	3a. Eligible Veterans	0	0	0
		3b. Individuals with a Disability	23	6	29
		3c. Out-of-School Youth	41	21	62
		3d. In-School Youth	0	3	3
	3e. Unemployed Individuals	20	15	35	
	Education Level	4a. Secondary School Graduate or Equivalent	22	13	35
		4b. Completed 1 or more years of Postsecondary Education	2	2	4
		4c. Postsecondary Certification, License, or Educational Certification (non-degree)	0	1	1
		4d. Associate's Degree	1	0	1
		4e. Bachelor's Degree or Equivalent	1	0	1
4f. Not a Secondary School Graduate or Equivalent	14	8	22		
C. Employment Barrier	1. Displaced Homemakers	0	0	0	
	2. Low-Income Individuals	38	20	58	
	3. Ex-Offenders	4	3	7	
	4. Homeless Individuals or Runaway Youth	2	3	5	
	5. Current or Former Foster Care Youth	1	0	1	
	6. English Language Learners, Individuals with Low Levels of Literacy or Facing Substantial Cultural Barriers	11	3	14	
	7. Eligible Migrant and Seasonal Farmworkers	0	0	0	
	8. Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	3	3	
	9. Single Parents (Including Single Pregnant Women)	5	9	14	
	10. Long-Term Unemployed (27 or More Consecutive Weeks)	9	6	15	
D. Core Indicators of Performance	1. Youth Placement Q2 - Numerator	1	1	2	
	1. Youth Placement Q2 - Denominator	1	2	3	
	1. Youth Placement Q2 - Rate	100.00%	50.00%	66.67%	
	2. Youth Placement Q4 - Numerator	1	2	3	
	2. Youth Placement Q4 - Denominator	1	3	4	
	2. Youth Placement Q4 - Rate	100.00%	66.67%	75.00%	
	3. Median Earnings	\$3,628.37	\$175.11	\$1,901.74	
	4. Credential Rate - Numerator	0	3	3	
	4. Credential Rate - Denominator	0	3	3	
	4. Credential - Rate		100.00%	100.00%	
	5. Measurable Skill Gains - Numerator	0	3	3	
	5. Measurable Skill Gains - Denominator	0	6	6	
	5. Measurable Skill Gains - Rate		50.00%	50.00%	

E. Veterans' Priority of Service		Total Covered Entrants	Percent Served Current Period
1. Covered Entrants		0	
2. Covered Entrants Who Received a Service During the Entry Period		0	
3. Covered Entrants Who Received a Staff-Assisted Service During the Entry Period		0	

WIOA Quarterly Report (Youth)



Filters			
Quarter December 31, 2021	1 Qtr or 4 Rolling Qtr Quarterly	Office All	LDIWB Workforce Investment Area IV

PY 2021 Q2 Performance Report
 Participant, MSG & VPOS Cohort Date: 10/1/2021 - 12/31/2021
 Exiter Cohort Date: 7/1/2021 - 9/30/2021
 Youth Placement Q2 & Median Earnings Cohort Date: 10/1/2020 - 12/31/2020
 Youth Placement Q4 & Credential Attainment Cohort Date: 4/1/2020 - 6/30/2020

		Performance Items	Received Services Other Than Occupational Skills Training	Received Occupational Skills Training	Total Current Period
A. Summary Info		1. Total Exitors	1	2	3
		2. Total Participant	46	18	64
B. Participant Summary and Service Information	Sex	1a. Male	21	5	26
		1b. Female	25	13	38
	Ethnicity/Race	2a. Hispanic/Latino	8	5	13
		2b. American Indian or Alaskan Native	3	0	3
		2c. Asian	1	0	1
		2d. Black or African American	18	6	24
		2e. Native Hawaiian or Other Pacific Islander	0	2	2
		2f. White	24	9	33
		2g. More Than One Race	4	3	7
	Other Demographics	3a. Eligible Veterans	0	0	0
		3b. Individuals with a Disability	28	6	34
		3c. Out-of-School Youth	46	15	61
		3d. In-School Youth	0	3	3
		3e. Unemployed Individuals	24	13	37
	Education Level	4a. Secondary School Graduate or Equivalent	28	8	36
		4b. Completed 1 or more years of Postsecondary Education	2	2	4
		4c. Postsecondary Certification, License, or Educational Certification (non-degree)	0	1	1
		4d. Associate's Degree	1	0	1
		4e. Bachelor's Degree or Equivalent	1	0	1
		4f. Not a Secondary School Graduate or Equivalent	13	7	20
C. Employment Barrier		1. Displaced Homemakers	0	0	0
		2. Low-Income Individuals	43	15	58
		3. Ex-Offenders	3	2	5
		4. Homeless Individuals or Runaway Youth	4	1	5
		5. Current or Former Foster Care Youth	2	0	2
		6. English Language Learners, Individuals with Low Levels of Literacy or Facing Substantial Cultural Barriers	13	2	15
		7. Eligible Migrant and Seasonal Farmworkers	0	0	0
		8. Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	3	3
		9. Single Parents (Including Single Pregnant Women)	6	7	13
		10. Long-Term Unemployed (27 or More Consecutive Weeks)	9	5	14
D. Core Indicators of Performance		1. Youth Placement Q2 - Numerator	2	3	5
		1. Youth Placement Q2 - Denominator	2	3	5
		1. Youth Placement Q2 - Rate	100.00%	100.00%	100.00%
		2. Youth Placement Q4 - Numerator	3	0	3
		2. Youth Placement Q4 - Denominator	3	1	4
		2. Youth Placement Q4 - Rate	100.00%	0.00%	75.00%
		3. Median Earnings	\$6,000.49	\$5,865.94	\$5,865.94
		4. Credential Rate - Numerator	1	1	2
		4. Credential Rate - Denominator	1	1	2
		4. Credential Rate - Rate	100.00%	100.00%	100.00%
		5. Measurable Skill Gains - Numerator	0	3	3
		5. Measurable Skill Gains - Denominator	0	5	5
		5. Measurable Skill Gains - Rate		60.00%	60.00%

E. Veterans' Priority of Service		
	Total Covered Entrants	Percent Served Current Period
1. Covered Entrants	0	
2. Covered Entrants Who Received a Service During the Entry Period	0	
3. Covered Entrants Who Received a Staff-Assisted Service During the Entry Period	0	

WIOA Quarterly Report (Youth)



Filters			
Quarter March 31, 2022	1 Qtr or 4 Rolling Qtr Quarterly	Office All	LDWB Workforce Investment Area IV

PY 2021 Q3 Performance Report
 Participant, MSG & VPOS Cohort Date: 1/1/2022 - 3/31/2022
 Exiter Cohort Date: 10/1/2021 - 12/31/2021
 Youth Placement Q2 & Median Earnings Cohort Date: 1/1/2021 - 3/31/2021
 Youth Placement Q4 & Credential Attainment Cohort Date: 7/1/2020 - 9/30/2020

		Performance Items	Received Services Other Than Occupational Skills Training	Received Occupational Skills Training	Total Current Period
A. Summary Info		1. Total Exitors	1	0	1
		2. Total Participant	44	19	63
B. Participant Summary and Service Information	Sex	1a. Male	21	5	26
		1b. Female	23	14	37
	Ethnicity/Race	2a. Hispanic/Latino	7	7	14
		2b. American Indian or Alaskan Native	3	0	3
		2c. Asian	1	0	1
		2d. Black or African American	15	6	21
		2e. Native Hawaiian or Other Pacific Islander	0	2	2
		2f. White	24	9	33
	Other Demographics	2g. More Than One Race	3	3	6
		3a. Eligible Veterans	0	0	0
		3b. Individuals with a Disability	28	6	34
		3c. Out-of-School Youth	44	16	60
		3d. In-School Youth	0	3	3
	Education Level	3e. Unemployed Individuals	21	15	36
		4a. Secondary School Graduate or Equivalent	29	9	38
		4b. Completed 1 or more years of Postsecondary Education	2	3	5
4c. Postsecondary Certification, License, or Educational Certification (non-degree)		0	1	1	
4d. Associate's Degree		0	0	0	
4e. Bachelor's Degree or Equivalent		1	0	1	
	4f. Not a Secondary School Graduate or Equivalent	11	6	17	
C. Employment Barrier		1. Displaced Homemakers	0	0	0
		2. Low-Income Individuals	41	17	58
		3. Ex-Offenders	3	2	5
		4. Homeless Individuals or Runaway Youth	4	1	5
		5. Current or Former Foster Care Youth	2	1	3
		6. English Language Learners, Individuals with Low Levels of Literacy or Facing Substantial Cultural Barriers	14	1	15
		7. Eligible Migrant and Seasonal Farmworkers	0	0	0
		8. Exhausting TANF within 2 years (Part A Title IV of the Social Security Act)	0	3	3
		9. Single Parents (Including Single Pregnant Women)	6	8	14
		10. Long-Term Unemployed (27 or More Consecutive Weeks)	8	6	14
D. Core Indicators of Performance		1. Youth Placement Q2 - Numerator	1	3	4
		1. Youth Placement Q2 - Denominator	1	4	5
		1. Youth Placement Q2 - Rate	100.00%	75.00%	80.00%
		2. Youth Placement Q4 - Numerator	1	1	2
		2. Youth Placement Q4 - Denominator	1	2	3
		2. Youth Placement Q4 - Rate	100.00%	50.00%	66.67%
		3. Median Earnings	\$1,589.98	\$7,854.73	\$5,717.66
		4. Credential Rate - Numerator	1	2	3
		4. Credential Rate - Denominator	1	2	3
		4. Credential Rate - Rate	100.00%	100.00%	100.00%
		5. Measurable Skill Gains - Numerator	0	0	0
	5. Measurable Skill Gains - Denominator	0	6	6	
	5. Measurable Skill Gains - Rate		0.00%	0.00%	

E. Veterans' Priority of Service		
	Total Covered Entrants	Percent Served Current Period
1. Covered Entrants		0
2. Covered Entrants Who Received a Service During the Entry Period		0
3. Covered Entrants Who Received a Staff-Assisted Service During the Entry Period		0