

Workforce Alliance of South Central Kansas Adult and Dislocated Worker Training Policy

LOCAL AREA IV CRITERIA FOR TRAINING PLAN APPROVAL

Training may be available to assist participants in obtaining the requisite skills associated with demand occupations, as determined by the Local Workforce Development Board, in order to obtain permanent, unsubsidized employment in the Local Area IV labor market at a self-sufficient wage.

- Training may be provided only to participants who after an interview, evaluation, or assessment and career planning have been determined unable to obtain or retain permanent employment at self-sufficient wages or wages comparable to or higher than wages from previous employment through Career Services and have been assessed and found to have the necessary skills to complete training.
- Participants must have a high school diploma or GED prior to being placed in occupational skills training. Participants who do not have a high school diploma or GED prior to the commencement of training must participate in Adult Education and Literacy Activities in combination with their occupational skills training.
- Training funds must lead to a recognized post-secondary credential.
- Training will not be approved for positions with compensation based upon commission, unless the position includes a permanent base pay that is at or above the self-sufficient wage.
- Training costs for participants shall be the same as charged to any other enrollee.
- Training funds may be used for the last two years of a longer training program if the participant is unable to complete the training without WIOA assistance. Enrollment shall be based on successful achievement and progress to date.
- Participants must make application for other sources of training payment or reimbursement for which they may be eligible; including federal, state and local grants/assistance, scholarships, private grants, gifts, and educational assistance available from Community Based Organizations, before WIOA funds are approved.
- A participant's unmet financial need is determined by calculating the cost of attendance, minus Federal Pell Grant eligibility, minus financial aid from other sources. The total amount of training assistance the participant may receive may not exceed the participant's unmet needs.
- Scholarships are available for maximum of \$5,500 and for training programs completed within 2 years or less, with the exception of the following:
 - Aviation Manufacturing-\$7,000 ITA limit
 - Healthcare-\$7,000 ITA limit
 - Information Technology-\$6,000 ITA limit
- Any exceptions to this policy must be approved by a committee consisting of at least two WA Senior Staff members.
- Priority for training services under the Adult Program shall be given based on the WA Priority of Services Policy.
- ITAs are only available for training programs and training providers approved and appearing on the Eligible Training Provider list or Registered Apprenticeships.