**Workforce Alliance of South Central Kansas**

**Priority of Service Policy**

**Background**: Section 134 of WIOA specifies that priority will be given to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient.

**Policy:** Priority of Service for individualized career and training services in LAIV shall be given to the following populations as follows:

1. Receives or is a member of a family who is receiving or in the past six months has received SNAP, TANF, Supplemental Security Income, or state or local income based public assistance
2. Member of a family with a total family income that does not exceed the poverty line or 70% of the lower living standard income level
3. Homeless
4. Individual with a disability whose own income does not exceed the poverty line or 70% of the lower living standard income level, but who is a member of a family whose income does not meet the requirements
5. Basic skills deficient defined as: An individual who is unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual’s family, or in society

Priority shall be provided in the following order:

1. First, to veterans and eligible spouses who are included in the priority populations listed above. This means that veterans and eligible spouses who are included in the populations listed above receive first priority.
2. Second, to individuals who are not veterans or eligible spouses who are included in populations listed above.
3. Third, to veterans and eligible spouses who are not included in one of populations listed above.

At a minimum 75% of participants receiving individualized career services or training services in the WIOA Adult program shall meet one of the priority populations listed or veteran’s priority. Definitions and documentation requirements regarding Priority of Service are found in the Priority of Service Supporting Documentation Requirements Protocol.

This policy applies only to the WIOA Adult Program. Other funding streams or programs are not subject to Priority of Service determinations by WIOA.