

Workforce Alliance of South Central Kansas Youth Client Incentive Policy

The goal of incentives is to recognize the achievements of Youth Program clients as they attain education and employment goals. Clients may receive monetary incentives as personal milestones and performance measures are met.

Incentives may be earned during active participation through the first quarter after exit, as funding allows. Only clients who are actively participating in the Youth Program in accordance with their Service and Training Plan(s) will be eligible for incentives.

The achievements that result in monetary incentives and the amounts of such incentives are as follows:

Increase of One Educational Functioning Level (for those out-of-school youth determined basic skills deficient) <i>Acceptable Documentation: TABE Pre and Post Test Scores</i>	\$100 <i>per increase in educational functioning level until client has exited or is no longer basic skills deficient</i>
Obtaining High School Diploma <i>Acceptable Documentation: Photocopy of High School Diploma</i>	\$100 <i>(one-time payment)</i>
Obtaining Recognized Occupational Skills Certificate <i>Acceptable Documentation: Photocopy of Occupational Skills Certificate</i>	\$100 one time, unless career laddering, then \$100 per certificate up to \$500.
Passing individual GED tests <i>Acceptable Documentation: Photocopy of passing scores for each test</i>	\$50 per test with a maximum of \$200
Successfully Completion of 1 st year of a Registered Apprenticeship Training Program and Enrollment in 2 nd year <i>Acceptable Documentation: Photocopy of Advancement Letter and Credentials Earned and proof of enrollment in 2nd year</i>	\$100 <i>(one time payment)</i>
Increase one level in a skills assessment through individual practice or tutoring sessions <i>Acceptable Documentation: Print out from skills assessment showing practice time and increase of one level</i>	Gift card in the range of \$10-\$25
Attend scheduled appointment for TABE testing <i>Acceptable Documentation: TABE test results</i>	Gift card in the range of \$10-\$25
Road Trip Nation Lessons <i>Acceptable Documentation: Print out from Roadtrip Nation Site showing lesson completion</i>	
Complete Lesson 1, Sections 1-3	\$25 Gift Card
Complete Lesson 1, Section 5 and Interview Project	\$50 Gift Card
Complete Lesson 2, Sections 1-3	\$25 Gift Card
Complete Lesson 2, Section 5 and Interview Project	\$50 Gift Card
Complete Lesson 3, Sections 1-3	\$25 Gift Card
Complete Lesson 3, Section 5 and Interview Project:	\$50 Gift Card
Complete Lesson 4, Sections 1-3	\$25 Gift Card
Complete Lesson 4, Section 5 and Interview Project	\$50 Gift Card

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Complete Lesson 5, Sections 1-3	\$25 Gift Card
Complete Lesson 5, Section 5 and Interview Project	\$50 Gift Card

The client shall provide documentation of any achievement that will result in award of incentive within 60 days of achievement or graduation. Acceptable documentation is listed in the chart above. Any exceptions to this policy must be approved by a committee consisting of at least two WA Senior Staff members.