

Workforce Alliance of South Central Kansas Youth Training Policy

LOCAL AREA IV CRITERIA FOR TRAINING PLAN APPROVAL

Training may be available to assist youth in obtaining the requisite skills associated with demand occupations, as determined by the Local Workforce Development Board, in order to obtain permanent, unsubsidized employment in the Local Area IV labor market at a self-sufficient wage.

- Youth must have a high school diploma or GED prior to being placed in occupational skills training. Youth who do not have a high school diploma or GED may only attend occupational skills training if they are currently participating in high school or a GED program and the occupational skills training is offered through a partnership with a USD and the youth obtains high school credit for the occupational skills training or the occupational skills training is offered as a portion of the GED program.
- Training must be outcome-oriented and focused on an occupational goal specified in the individual service strategy, be of sufficient duration to impart the skills needed to meet the occupational goal and result in the attainment of a recognized post-secondary credential.
- Training may only be provided to youth who have been assessed and found to have the necessary skills to complete training in accordance with Service and Training Plans.
- Training will not be approved for positions with compensation based upon commission, unless the position includes a permanent base pay that is at or above the self-sufficient wage.
- Training costs for youth shall be the same as charged to any other enrollee.
- Training funds may be used for the last two years of a longer training program if the youth is unable to complete the training without WIOA assistance. Enrollment shall be based on successful achievement and progress to date.
- Youth must make application for other sources of training payment or reimbursement for which they may be eligible; including federal, state and local grants/assistance, scholarships, private grants, gifts, and educational assistance available from Community Based Organizations, before WIOA funds are approved.
- Loans may not be considered a source of funds.
- A youth's unmet financial need is determined by calculating the cost of attendance, minus Federal Pell Grant eligibility, minus financial aid from other sources. The total amount of training assistance the youth may receive may not exceed the youth's unmet needs.

Title: Youth Training Policy

Date: Revised June 20, 2022

Scholarships are available for maximum of \$5,500 and for training programs completed within 2 years or less, with the exception of the following:

- Aviation Manufacturing - \$7,000 Scholarship limit
- Healthcare - \$7,000 Scholarship limit
- Information Technology - \$6,000 Scholarship limit
- Any exceptions to this policy must be approved by a committee consisting of at least two WA Senior Staff members.
- The WA reserves the right to make determinations that training funds are limited. In the event of such a determination, training scholarships will be allocated using the WA Priority of Services Policy.
- Scholarships are only available for training programs for which the WA has an approved youth services contract.