



**Chief Elected Officials Board
August 27, 2019
Wichita Workforce Center - Earhart Room
2021 N. Amidon Suite 1100, Wichita, Ks, 67203
3:00 – 4:00 p.m.**

If you are unable to attend in person a conference line will be available:

Wichita Call in #: 316-771-6790

Outside of Wichita #: 855-353-1808

1. **Welcome and Introductions:** Keith Lawing (3:00pm)
2. **Update on State Monitoring Report:** Keith Lawing (3:05pm)
3. **Appoint CEOB Chair and Vice Chair:** Keith Lawing (3:10)
Recommended action: Appoint CEOB Chair and Vice Chair to serve one-year terms
4. **Approval of Minutes from Chief Elected Official Meeting from December 19, 2018:** CEOB Chair (3:20pm)
Recommended action: Approve the minutes from the December 19, 2018, Chief Elected Officials Board Meeting
5. **Approval of CEOB Amended Bylaws:** Chad Pettera (3:22)
Due to mandated changes by the State, the CEOB bylaws need to be amended to reflect the allowed representation on the CEOB.
Recommended Action: Approve CEOB Bylaws Amended August 27, 2019
6. **Approval of PY 2019 Local Area IV WIOA Budget Update:** Chad Pettera (3:25pm)
Staff will present an overview of the PY 2019 Local Area IV WIOA Budget
Recommended action: Approve the PY 2019 Local Area IV WIOA Budget
7. **Local Workforce Development Board (LWDB) Nominations and Appointments:** Keith Lawing (3:35pm)
CEOB will receive nominations for the LWDB.
Recommended Action: Approve appointments to the Local Workforce Development Board
8. **Upcoming Meetings and Events:** Keith Lawing (3:40pm)
Staff will provide information on Workforce Alliance LWDB meeting and state workforce conference.
Recommended Action: Receive and file.
9. **Adjourn:** Keith Lawing (4:00pm)
10. **Wichita Workforce Center Tour**

Item

Update on Kansas Department of Commerce Monitoring Report

Background

The Kansas Department of Commerce (KDC) carried out monitoring the governance of the Workforce Alliance in late 2018. The report resulted in 17 findings. Workforce Alliance staff disputed most of these findings, specifically those related to the bylaws and governance structure of the WA. Both of these issues had been addressed as a result of a previous monitoring report conducted in 2017. WA staff did acknowledge that changes were needed to the Chief Elected Officials Board (CEOB) agreement and operations. A response was sent to the KDC by the WA in January. After consulting with the United States Department of Labor, the KDC sent a follow up to the WA in April calling for no further action.

Analysis

To comply with requirements of the Workforce Innovation and Opportunity Act (WIOA), several amendments were made to the CEOB agreement and then it was presented to the local governments in the region for approval. The required changes include:

- All local governments must be given the opportunity to participate in the CEOB agreement. WA published notices in all local newspapers and sent information to all the clerks of each city and county in the six county region encouraging participation in the CEOB. (Only the City of Wichita took action to become part of the CEOB.)
- CEOB membership can't come from organizations of elected officials, only units of local government. REAP, WAMPO and SCAC were no longer allowed to appoint membership to the CEOB.

The primary duties of the CEOB under WIOA remain the same and include the following.

- Grant Recipient for WIOA
- Appoint members to the Local Workforce Development Board (LWDB)
- Approve annual WIOA Budgets
- Review any contract with a value over \$50,000
- Select a One Stop Operator in coordination with the LWDB
- Certify the Comprehensive One Stop Center
- Designate the provider of Career Services
- Review and act on Monitoring Reports

All of the counties in Local Area IV took action on the CEOB agreement and made appointments to the Board. The list of members is below:

<u>Name</u>	<u>Position</u>	<u>Organization</u>
Debbie Norris	Master County Clerk	Sumner County
Jill Kuehny	Council Member, Caldwell	Sumner County
Michael O'Donnell	Commissioner	Sedgwick County
Wayne Wilt	Commissioner	Cowley County
Brian Waldschmidt	Commissioner	Harper County
Clayton Snyder	Council Member, Harper	Harper County
Dan Woydziak	Commissioner	Butler County
Vince Haines	Mayor, City of El Dorado	Butler County
Carol Noblit	County Clerk	Kingman County
Jeff Longwell	Mayor, City of Wichita	City of Wichita

Recommended Action

Take appropriate action

**Chief Elected Officials Board
December 19, 2018
Wichita Workforce Center - Earhart Room
2021 N. Amidon Suite 1100, Wichita, Ks, 67203
2:00 - 3:30p.m.**

1. Welcome and Introductions

Mayor Jeff Longwell, Chair called the meeting to order and introductions were done.

2. Approval of Minutes from Chief Elected Official Meeting from May 23, 2018

Approval of Minutes from the May 23, 2018 Chief Elected Officials Board Meeting.

Council Member Pete Meitzner, Wichita, (Commissioner Dave Unruh, Sedgwick County) moved to approve the minutes from the May 23, 2018, Chief Elected Officials Board Meeting. Motion adopted.

3. Update CEOB Agreement

The current CEOB agreements were completed in 2016. Some of the regulations have changed and it is time to review/update the current agreement in place to reflect current regulations.

Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128) (WIOA) is designed to help job seekers access quality services related to employment, education and training, and supportive services to succeed and to match employers with a skilled workforce they need to compete in the global economy. The counties of Butler, Cowley, Harper, Kingman, Sedgwick and Sumner counties have been designated as the Kansas WIOA Local Area IV by the Governor of the State of Kansas. The Workforce Alliance of South Central Kansas (WA) serves as the Local Workforce Development Board (LWDB), operates the workforce centers in the region and manages the employment and training programs.

WIOA requires local governments to establish a Chief Elected Officials Board (CEOB) to oversee the operations of a local area. **The Workforce Alliance will be requesting adoption, approval of the attached agreement and appointment of elected officials to serve on the CEOB by February 1, 2019.** The CEOB functions as Grant Recipient for funds under WIOA Title I Adult, Dislocated Worker and Youth Programs for Local Area IV, and appoints members to the Local Workforce Development Board. Approximately \$3 million is allocated annually to Local Area IV. This funding is critical to serve both employers and job seekers in South Central Kansas.

The changes were primary housekeeping changes including: updating the Designations descriptions (1.01 and 1.02), updating the meeting schedule (2.02), outlining role of Workforce Alliance (2.06-2.08), and adding program monitoring (3.02)

As proposed the membership of the CEOB will consist of:

- Up to two (2) members from counties of Butler, Cowley, Harper, Kingman, Sedgwick and Sumner counties. Those appointed must be an elected official (commissioner/mayor/council member) in the county which they are appointed to represent.
- Active Councils of Local Governments in Local Area IV may also appoint a member to the CEOB.

Council Member Pete Meitzner, Wichita, (Commissioner Dave Unruh, Sedgwick County) moved to approve CEOB agreement. Motion adopted.

4. PY 2018 Local Area IV WIOA Budget Update

Staff will presented an overview of the PY 2018 Local Area IV WIOA Budget including new grants for Dislocated Worker and Registered Apprenticeship.

Council Member Pete Meitzner, Wichita, (Commissioner Dave Unruh, Sedgwick County) moved to receive and file. Motion adopted.

5. Local Workforce Development Board Nominations and Appointments

The CEOB appoints members to the Local Workforce Development Board (LWDB) for the Kansas Workforce Investment Area IV. The appointments shall be made pursuant to the provisions of WIOA and applicable federal and state regulations. New Members recommendation is Todd Conklin, COO, Via Christi/Ascension nominated for Business/Private/Health Care replacing Ronald Ratzlaff from Larksfield Place.

Commission Jim Howell, Sedgwick County (Council Member Gina Gregory, Valley Center) moved to approve Todd Conklin to the Local Workforce Development Board. Motion adopted.

6. A WIOA Memorandum of Understanding (MOU) – Infrastructure Cost Sharing

The current WIOA Memorandum of Understanding (MOU) was established in 2015. Over the past year the infrastructure cost sharing has been a major focus of the One Stop Advisory Committee (OSAC) and the committee recommended reviewing and updating the MOU to ensure full compliance with WIOA. Infrastructure Cost Sharing MOU were approved by the One-Stop Advisory Council (OSAC) at its August 2, 2018 meeting and approved by the Executive Committee on August 8, 2018.

The current MOU provides standards and instruction for partner responsibilities under WIOA Section121(b) which includes:

1. Availability of Career Services
2. Services to Employers
3. Method of referral between One-Stop partners
4. Partner Responsibilities
5. Methods to ensure job seekers with barriers have access to services
6. Infrastructure and other cost sharing
7. Continuous improvement and duration the MOU

Memorandum of Understanding Review

The current MOU provides standards and instruction for partner responsibilities under WIOA Section121(b) which includes; availability of Career Services, Method of referral between One-Stop partners, Methods to ensure job seekers with barriers are have access to services, Cost sharing, and the duration the MOU.

Cost Sharing Update

Staff have met and worked on establishing some baseline costs for the identified in-kind services and will continue to work with partners on the delivery of in-kind costs. The menu of in-kind services and baseline costs developed include.

Available In-Kind Services

In-kind Services that offset costs for co-located partners will be available to partners to contribute through the year to cover their share of infrastructure costs. Base costs of services are as follows.

- A. Resource Room Services:
 - a. Customer Check In/Reception: \$35 hour
 - b. One on One Service with Customers: \$50 hour
- B. Workshop Facilitation: \$400
- C. Workshop/Curriculum Development: Partner Cost of Development to be negotiated prior to development
- D. System Training for Staff: \$500
- E. Proctoring a WorkReady Testing Session at an America's Job Center: \$100/session
- F. Proctoring a WorkReady Test at a partner location: To be negotiated prior to event and based on locations costs
- G. Business Services (Job Fair Staffing, etc): \$50 per staff per hour for events coordinated by co-located partner. Job Fair hosting at partner or other location, costs will be negotiated with partner based on partner's costs.
- H. Outreach Events Staffing: \$25 per hour per staff member, must promote the system not just the partners program(s)
- I. Purchasing of Outreach Materials and providing them to System Partners: Cost of materials
- J. Access Point: Computer, equipment, and any supplies will be at partner's costs. Use of the space will be allocated a cost based by per participant served and will be negotiated based on serves provided.
- K. Supplies and Equipment: Cost of items. Any training provided will be negotiated prior to delivery of training.
- L. Other items will be negotiated prior to delivery.

Commissioner Dave Unruh, Sedgwick County (Council Member Pete Meitzner, Wichita) moved to approve MOU and authorized the board chair to execute the new MOU. Motion adopted.

7. Project Reports:

- **Youth Employment Project (YEP) 2018 Update** The Youth Employment Project (YEP) is an opportunity to assist young adults in finding a first job or work experience opportunity. Services through YEP include assistance in resume creation, job search, preparing for interviews as well as education on soft skills, customer service and financial literacy. YEP is a collaboration of community partners including the Workforce Alliance of South Central Kansas, the City of Wichita, the Greater Wichita YMCA and school districts throughout the service area. These partners all have well- established youth employment programs and are

working together to achieve significant community impact. The final report on 2018 outcomes follows.

The final report on the 2018 YEP outcomes is available at <http://workforce-ks.com/wp-content/uploads/2015/05/5B.1-2018-Youth-Employment-Project-FINAL-Report.pdf>.

Highlights include:

- 1,791 youth participants
- 1,630 Credly badges awarded to participants
- Six job fairs with 80 employers and attended by 529 young adults
- 687 job placements, 447 directly paid by employers

The YEP Work Team is meeting to start planning for 2019. Funding support for a marketing and outreach strategy is anticipated from the City of Wichita, Sedgwick County and Bank of America. Members of the work team include:

- Keith Lawing, Workforce Alliance
- Amanda Duncan, Workforce Alliance
- Becky Tuttle, YMCA
- Tyrone Baker, YMCA
- Laura Barker, USD 259
- Jim Means, USD 259
- Donte Martin, City of Wichita,
- Michelle Rucker, City of Wichita
- Katie Givens, WSU

Planning for 2019 includes: funding of YEP, rebranding of the programs, and an outreach plan.

- **KAMP Update**

In 2017, the Employment and Training Administration, U.S. Department of Labor awarded approximately \$100 million in grant funds for the America's Promise program. Under this program, South Central Kansas was awarded \$5.9 million to serve 1070 participants for manufacturing occupations from July 1, 2017 to Dec 30, 2020 through the Kansas Advanced Manufacturing Promise (KAMP) grant. KAMP involves a broad partnership with industry, education and government, with initial partners including multiple employers, the Greater Wichita Partnership, Wichita Area Technical College (WATC), Wichita State University, Hutchinson Community College, and the Kansas Department of Commerce. The KAMP Grant is based on earn-and-learn training strategies. It is employer driven and there are funds to support three types of training projects: occupational skills training for new hires; on the job training; and incumbent worker training.

For the grant to date, 342 participants have completed the eligibility process, and 333 participants began training. A total of 260 individuals have successfully completed training and earned a credential, and 243 have entered employment, with 186 exits processed.

- **Workforce Alliance Training Report**

Workforce Centers Training Report for fall of 2018 was provided, it includes information on enrollments, training program occupations and funding streams for current participants of workforce center programs for our Local Area.

Highlights include 455 current training participants, over 200 enrollments for Registered Apprenticeship training programs and 146 participants in healthcare programs. The Workforce Alliance has leveraged resources from 10 different funding streams to support the individuals currently enrolled in skills training programs.

8. Adjourned at 3:00 pm.

CEOB Attendance:

Commissioner Dave Unruh, Sedgwick County	Commissioner Jim Howell, Sedgwick County
Council Member Pete Meitzner, Wichita	Council Member Gina Gregory, Valley Center
Mayor Shelly Hansel, Wellington (phone)	

Staff:

Keith Lawing	Amanda Duncan
Marla Canfield	Chad Pettera
Tisha Cannizzo	

August 27, 2019

Submitted By: Chad Pettera

**BYLAWS
of the
CHIEF ELECTED OFFICIALS BOARD
Kansas Workforce Development Local Area IV**

ARTICLE I

Name of the Organization

This organization is named the Chief Elected Officials Board (CEO Board) of Kansas Workforce Development Local Area IV, comprised of representatives of one or more of the Counties of Butler, Cowley, Harper, Kingman, Sedgwick, Sumner, and the City of Wichita, as representatives of each may be appointed pursuant to the Chief Elected Officials' Agreement ("Agreement"), and subject to change as provided in the Agreement. The area encompassed by these governmental entities is defined herein as the "Local Area".

ARTICLE II

Purpose

Section 1 The purpose of the CEO Board shall be consistent with those purposes which are identified under the Workforce Innovation & Opportunity Act of 2014 and any amendments thereto ("WIOA"), and other purposes which in accordance with public law may be bestowed upon the CEO Board by the Governor of the State of Kansas or other legal authority.

Section 2 It is the purpose of the CEO Board, in partnership with the Local Workforce Development Board ("LWDB") in Local Area IV, to oversee workforce development programs within the Local Area which are funded under WIOA.

ARTICLE III

Duties

Section 1 The authority of the CEO Board shall be consistent with that authority which is identified for "chief elected officials" under WIOA, and other authority which in accordance with public law may be bestowed upon the CEO Board by the Governor of the State of Kansas or other legal authority.

Section 2 In partnership with the LWDB, the CEO Board will establish policy through the joint submission of a Workforce Development Plan and Regional Plan and modifications to the Governor of the State of Kansas.

August 27, 2019

Submitted By: Chad Pettera

Section 3 Additional duties of the CEO Board are as described in the Agreement, including without limitation, appointment of LWDB members and responsibilities listed in Sections II and IV of the Agreement.

ARTICLE IV

Membership

Section 1 CEO Board Members shall be selected by active council of local governments or members of the board of county commissioners, as a whole; or city council, as a whole from among its members, subject to appointment as provided in the Agreement.

Section 2 The CEO Board shall be comprised of no fewer than two (2) and no more than fourteen (14) members.

Section 3 The term of membership on the CEO Board will extend for the duration of the appointing authority's appointment.

Section 4 Vacancies on the CEO Board caused by elections, resignations or other reasons during the term of membership shall be filled in the same manner as the original position.

ARTICLE V

Meetings

Section 1 Special meetings of the CEO Board may be called upon request of the Chair or by a majority of the CEO Board. Local Area IV's LWDB Chair will be notified of any special meetings of the CEO Board.

Section 2 All meetings of the CEO Board are open to the public, except as a portion of a meeting may be properly closed as permitted by applicable State law.

Section 3 A quorum of any meeting of the CEO Board shall be a majority of its then-current membership. The CEO Board shall act as provided in the Agreement.

Section 4 In all matters of parliamentary procedures not specifically covered by these Bylaws, Roberts Rules of Order, Revised, shall be observed.

Section 5 CEO Board Members shall be required to announce a "conflict of interest" and abstain from voting on any item of business which might reasonably be expected to benefit any person or immediate family member or organization in which the Member has any financial or other personal interest distinguishable from the interests of the general public.

August 27, 2019

Submitted By: Chad Pettera

ARTICLE VI

Officers

- Section 1 The Officers of the CEO Board shall consist of a Chair and a Vice-Chair.
- Section 2 The CEO Board shall elect Officers from among its Members, not including Alternates.
- Section 3 The term of office for each Officer shall be one (1) year. Officers may serve consecutive terms without limitation.
- Section 4 The Chair shall be the spokesperson for the CEO Board and shall preside at all meetings of the CEO Board. The Vice-Chair will act in the absence of the Chair. In the absence or inability of the Chair and the Vice-Chair to perform all of the duties as prescribed, the Chair shall appoint a member of the CEO to perform these duties, or the Members shall elect a temporary Chair.

ARTICLE VII

Committees

- Section 1 Standing committees and other committees may be established in order to carry out the functions of the CEO Board. The Chair will appoint Members to all committees.
- Section 2 When established, such committees will, after careful consideration, forward recommendations to the CEO Board for appropriate action.

ARTICLE VIII

Amendment of Bylaws

Any proposed amendment to these Bylaws shall be communicated to each CEO Board Member at least two (2) weeks prior to the meeting at which it is to be voted upon. A two-thirds (2/3) vote of the Members present shall be required to adopt any amendments to these Bylaws.

ARTICLE IX

Effective Date

These Bylaws and any amendments thereto shall become effective immediately upon adoption, and shall remain in continuous effect from that date until otherwise amended.

August 27, 2019

Submitted By: Chad Pettera

Bylaws amended date: August 27, 2019

Bylaws original date: June 7, 2017

CEO BOARD CHAIR

Chief Elected Officials Board for the Kansas
Local Workforce Innovation and Opportunity
Act Area IV

August 27, 2019

Submitted By: Chad Pettera

Item

PY19 Budget Presentation

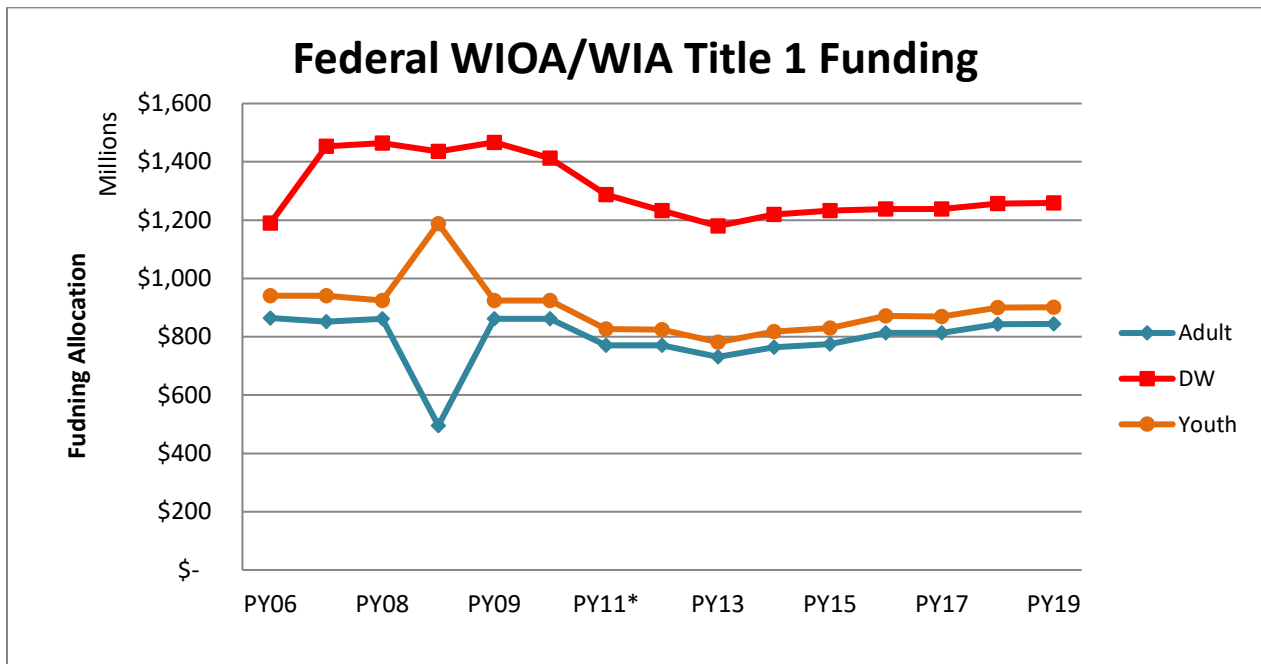
Background

The proposed budget for Program year 2019 (PY 19) was reviewed by the Local Workforce Development Board (LWDB) Finance Committee and Executive Committee; all recommended approval.

The Workforce Innovation and Opportunity Act (WIOA) requires final approval by the Chief Elected Officials Board (CEOB).

Analysis

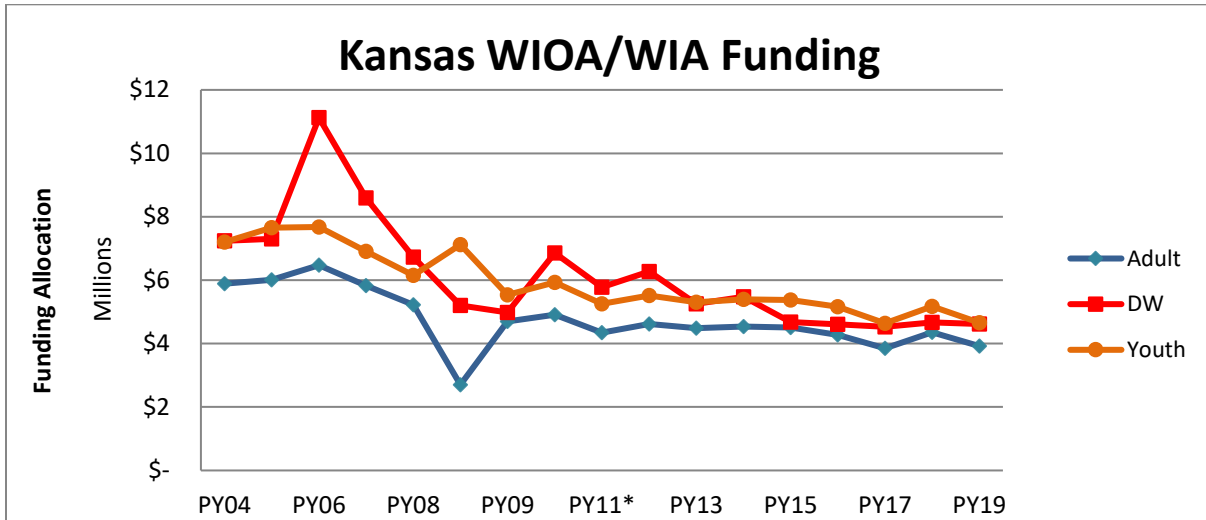
Funding for the WIOA programs at the federal level will have an \$3.5-million-dollar increase for PY19. Funding for the individual programs for Adult is \$8.43 billion, Dislocated Worker \$1.258 billion, and Youth \$9.0 billion.



WIOA funding for the State of Kansas for Adult, Dislocated Worker and Youth is decreasing across all funding streams based on the WIOA allocation formula. Adult is decreasing from \$4.3 to \$3.9 million. Dislocated Worker is decreasing from \$4.67 million to \$4.618 million. Youth funding is decreasing from \$5.17 to \$4.66 million.

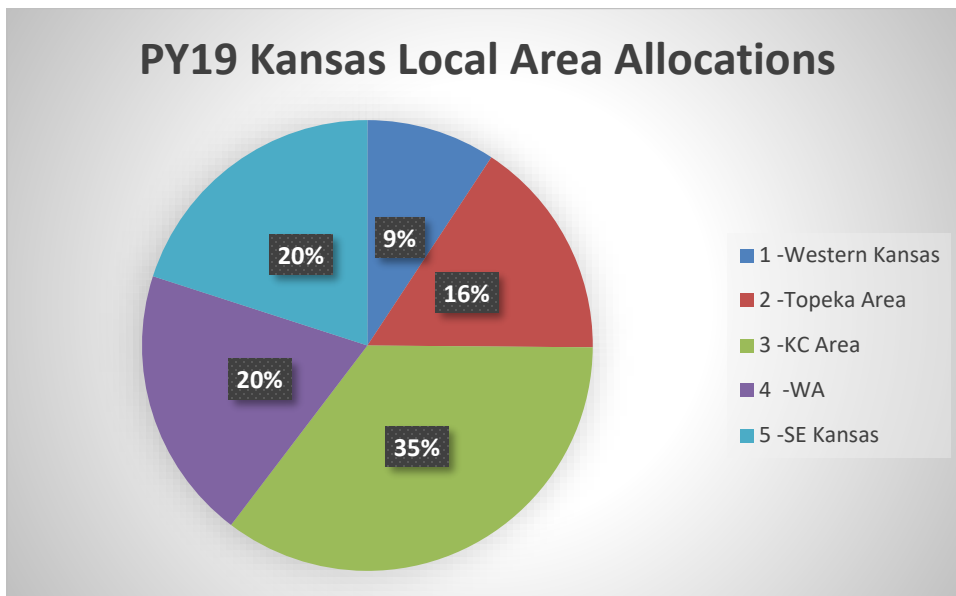
August 27, 2019

Submitted By: Chad Pettera



WIOA funding across Kansas is decreasing in all areas except LAIII (Kansas City). All other areas are taking a significant decrease.

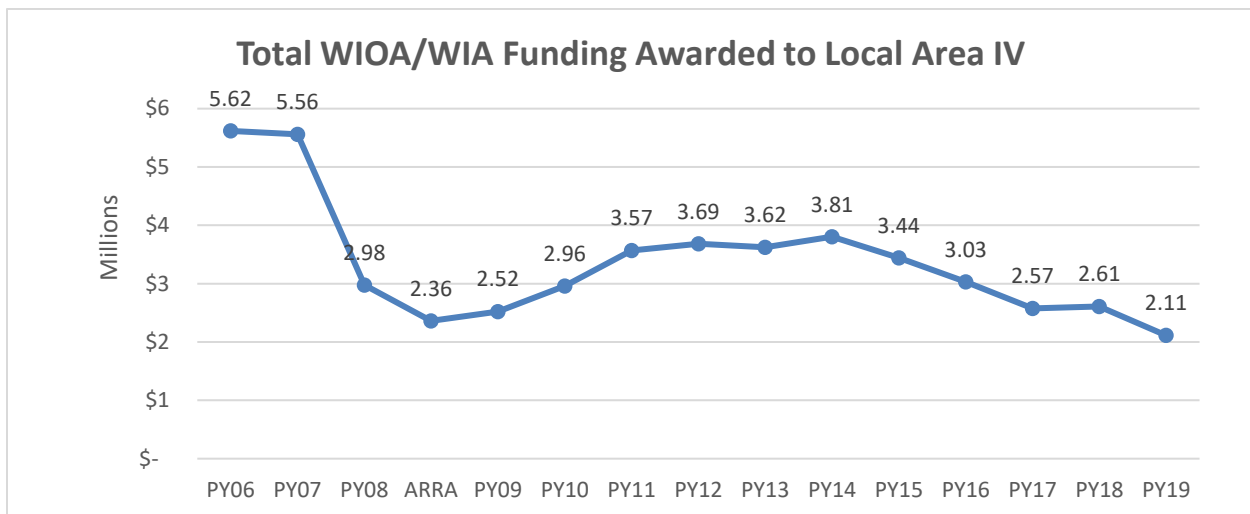
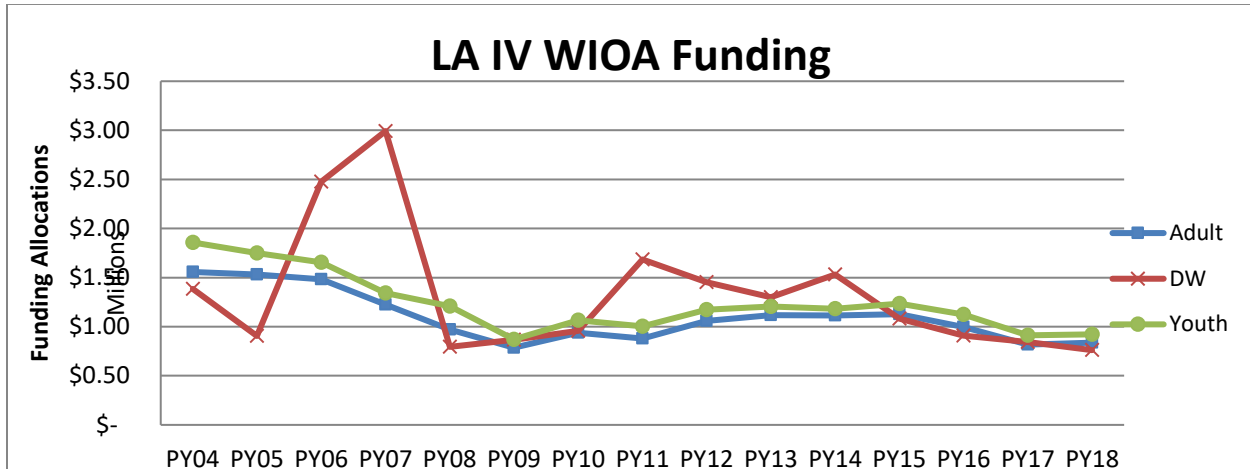
Local Area	Adult	Dislocated Worker	Youth	Total	Change from Previous Year
1 -Western Kansas	\$ 288,602.00	\$ 366,621.00	\$ 342,503.00	\$ 997,726.00	\$ (154,250.00)
2 -Topeka Area	\$ 482,413.00	\$ 488,471.00	\$ 735,714.00	\$ 1,706,598.00	\$ (334,192.00)
3 -KC Area	\$ 1,169,983.00	\$ 1,327,857.00	\$ 1,291,663.00	\$ 3,789,503.00	\$ 613,502.00
4 -WA	\$ 708,235.00	\$ 635,676.00	\$ 769,013.00	\$ 2,112,924.00	\$ (408,670.00)
5 -SE Kansas	\$ 687,708.00	\$ 645,440.00	\$ 822,246.00	\$ 2,155,394.00	\$ (236,882.00)
Total	\$ 3,336,941.00	\$ 3,464,065.00	\$ 3,961,139.00	\$ 10,762,145.00	\$ (520,492.00)



August 27, 2019

Submitted By: Chad Pettera

In total for PY19 LAIV is receiving \$2.112 million, which is the lowest WIOA allocation over the past 16 years.



The draft budget follows; staff is projecting to transfer approximately \$130,000 from the Adult to Dislocated Worker program to maintain the current case load allocation. Carryover funding in the Adult program is significant, and is very important to the budget for PY19. The budget does provide 37% of total funding for direct client training and supportive services. WIOA funding next year is approximately 3.461 million or 45% of the budget, the lowest in many years. As seen in the budget, the WA has 18 different funding streams with WIOA making up five of those funding streams.

Wages increase next year; WA will over expend in wages for PY18, some of the increase is to account for increases in wages due to pay increases and new grants that fund specific positions.

August 27, 2019

Submitted By: Chad Pettera

Wages increase next year \$521K with most of that increase tied to specific grants that fund grant specific FTE's. Grants that are supporting the wage increase are:

RETAIN	\$142,295
YEP	\$125,000
<u>MUS (DW Grant)</u>	<u>\$182,423</u>
Total	\$449,718

The other significant changes come to the client services line items. While WA is maintaining a 37% allocation in direct client services, those funds will largely come from specific grants, and not WIOA. The WIOA funding will barely support the current one-stop centers. Staff is analyzing the centers' costs for additional operations savings.

Summary of the non-WIOA grants included in the budget for PY19:

KHPOP- Kansas Health Professional Opportunity Project training eligible individuals in health careers. This grant is funded through the Kansas Department of Commerce (KDC) and is planned to expired in September 2020.

RETAIN- Retaining Employment and Talent after Injury/Illness Network is funded through KDC and is a partnership between KDC, WA and Susan B. Allen Hospital. WA has 3 FTE's in the grant and operates out of the Butler Workforce Center.

KAMP- Kansas Advanced Manufacturing Project funding by USDOL through December 2020. This grant is driven by business demand through On-the-Job Training, Incumbent Worker Training, and Occupational Skills Training. KAMP supports multiple FTE's.

Apprentice Expansion- Funded through KDC supports an FTE and training for apprentices. This grant runs through October 2020.

United Way Patient Care Assistant- This grant supports an FTE and training in CMA and CNA. This grant runs through June 2020.

Vocational Rehabilitation Pre-Employment Training Services (VR Pre-ETS)- is a projected housing with our youth program assisting DCF youth enrolled in Vocational Rehabilitation that are still in high school. WA provides employment training and finds work experience placements and monitoring.

Wichita State University (WSU)- WSU has a funding agreement through the Defense Department through Economic Development activities to support base reduction. WA conducts the training and case management portion of the grant. The grant expired December 2019.

August 27, 2019

Submitted By: Chad Pettera

PACES- WA continues to operate PACES with funding through the National Fund for Workforce Solutions. Current operations include the Boeing OJT Grant and Good Companies. The United Way of the Plains also pays a part of PACES and a request for \$50,000 was submitted in the Fall of 2018 for FY 2019 operations.

Youth Employment Project (YEP)- YEP continues to operate and now has dedicated staff. Funding has been received through fundraising efforts conducted by staff and through agreements with the City of Wichita, Sedgwick County, Bank of America, and Emprise Bank.

Dislocated Worker Grant- WA partnered with Midwest Urban Strategies (MUS) on a dislocated worker grant which is currently launching. The grant is projected to serve 167 participants through September 2020. The grant targets individuals laid off from Transportation & Logistics, Information Technology, Financial Services, Advanced Manufacturing, and Healthcare.

Regional Economic Area Partnership (REAP)- WA continues to provide REAP with staffing services convening elected officials from around the area to address economic opportunities.

Workforce Innovation Fund (WIF)- WA was awarded an extension and change of scope of work to fund new technology for the Workforce Centers and some staff to provide workshops and IT services. The grant will expire September 30, 2019.

General- General funds raised by WA to support additional operations that restricted funding does not allow.

The Budget charts are enclosed for review and discussion.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Approve the proposed Program Year 2019 budget.

**Proposed Workforce Alliance PY19 Budget
July 2019 - June 2020**

Planned Revenues

Revenue Stream	PY18 Carry	PY19		Total PY19 Funding	% of Budget
	Over	Allocation	Transfer (up to 100%)*		
Adult	\$ 366,720	\$ 637,412	\$ (93,570)	\$ 910,562	11.68%
Dislocated Worker	\$ 121,428	\$ 572,108	\$ 93,570	\$ 787,106	10.10%
RRAA/Set A Side*	\$ -	\$ 61,000		\$ 61,000	0.78%
Youth	\$ 106,987	\$ 692,112		\$ 799,099	10.25%
Admin	\$ 58,708	\$ 238,738		\$ 297,446	3.82%
Senior	\$ -	\$ 748,682		\$ 748,682	9.61%
Rapid Response*	\$ -	\$ -		\$ -	0.00%
KHPOP	\$ -	\$ 551,740		\$ 551,740	7.08%
KAMP	\$ -	\$ 1,320,095		\$ 1,320,095	16.94%
REAP	\$ -	\$ 145,355		\$ 145,355	1.87%
PACES	\$ -	\$ 90,000		\$ 90,000	1.15%
YEP	\$ 50,000	\$ 135,000		\$ 185,000	2.37%
VR Pre-ETS	\$ -	\$ 70,000		\$ 70,000	0.90%
Apprentice	\$ -	\$ 275,000		\$ 275,000	3.53%
United Way	\$ -	\$ 136,000		\$ 136,000	1.75%
WIF	\$ 49,000	\$ 64,178		\$ 113,178	1.45%
RETAIN	\$ -	\$ 326,631		\$ 326,631	4.19%
WSU	\$ -	\$ 90,000		\$ 90,000	1.15%
DWG	\$ -	\$ 836,015		\$ 836,015	10.73%
General	\$ -	\$ 50,000		\$ 50,000	0.64%
	\$ 752,843	\$ 7,040,065	\$ -	\$ 7,792,908	100.00%

Planned Expenditures

Category	PY19	PY18	PY18	PY18 % of	Budget
	Proposed	Budget	Exp. Thru March	Expenditures	Difference PY18/PY19
Wages	\$ 2,764,824	\$ 2,241,723	\$ 1,878,969	84%	\$ 523,101
Fringe	\$ 680,291	\$ 659,174	\$ 473,322	72%	\$ 21,117
Facilities	\$ 431,988	\$ 364,656	\$ 353,571	97%	\$ 67,332
Contract/Pro Fees	\$ 437,605	\$ 460,477	\$ 337,715	73%	\$ (22,872)
Supplies/Equipment	\$ 130,438	\$ 131,879	\$ 40,278	31%	\$ (1,441)
Outreach/Meetings/Cap Build	\$ 129,803	\$ 66,341	\$ 128,211	193%	\$ 63,462
Travel/Conference	\$ 116,426	\$ 85,652	\$ 79,570	93%	\$ 30,774
Grants Awarded	\$ 103,957	\$ 199,074	\$ 3,506	2%	\$ (95,118)
Staff Development	\$ 31,920	\$ 15,836	\$ 23,836	151%	\$ 16,084
Misc	\$ -	\$ -	\$ 33,269		\$ -
Youth Work Experience	\$ 190,000	\$ 236,896	\$ 45,377	19%	\$ (46,896)
Adult WX/Incumbent	\$ 767,777	\$ 949,080	\$ 476,010	50%	\$ (181,303)
OJT	\$ 500,000	\$ 359,000	\$ 171,407	48%	\$ 141,000
Incentives	\$ 4,500	\$ 34,000	\$ 6,355	19%	\$ (29,500)
Education & Training	\$ 1,323,627	\$ 1,858,722	\$ 869,165	47%	\$ (535,095)
Supportive Services	\$ 179,752	\$ 462,016	\$ 94,847	21%	\$ (282,264)
	\$ 7,792,907	\$ 8,124,525	\$ 5,015,408	62%	\$ (331,618)

	PY19		PY18		YTD Expenditures
Operations/Overhead	\$ 4,827,251	62%	\$ 4,224,811	\$ 3,352,247	67%
Direct Client	\$ 2,965,656	38%	\$ 3,899,714	\$ 1,663,161	33%

Item:

CEOB appointment of the Local Workforce Development Board (LWDB)

Background:

The CEOB appoints members to the Local Workforce Development Board (LWDB).

The LWDB will be comprised of the following:

- 51% Representatives of Business who are owners of businesses, chief executive or operating officers of businesses, and other business executives or employers with optimum policymaking or hiring authority, and represent businesses, including small business or organizations representing businesses with employment opportunities that provide that, at a minimum, include: high-quality, work-relevant training and development in high demand industry sectors or occupations in the local area.
 - Selected representatives will come from high demand sectors in the regions
 - Advanced Manufacturing
 - Health Care
 - Information Technology
 - Construction
 - BREG Sector Strategy
- 20% Labor Representatives from local labor federations in local areas where employees are represented by labor organizations. Additionally, will include a representative from a joint labor-management apprenticeship program in the local area who shall be a labor organization representative or training director.
- At least one representative from each of the following partners:
 - Adult Education (WIOA Title II)
 - Higher Education
 - Wagner Peyser (WIOA Title III)
 - Vocational Rehabilitation (WIOA Title IV)
 - Economic Development
- Additional members can be appointed as appropriate/needed by the CEOB and can include:
 - Community Based Organizations
 - Philanthropic Organizations
 - Governmental Organizations representing Transportation or Housing

Governance Structure

Governance structure in accordance with State Policy 5-01-00, Establishment of Local Workforce Development Boards.

Current LWBD members (those with terms expiring in 2019):

<u>PRIVATE SECTOR</u>	
Rod Blackburn, Partners in Education Foundation	2019
Robin Heinz, Vornado Air (POP Co-Chair)	2019
Jennifer Hughes, Global Partner Solutions (Chair)	2019
Patrick Jonas, CPRF & Center Industries	2019
<u>PARTNERS</u>	
Erica Ramos, Kansas Department of Commerce, Wagner-Peyser	2019
<u>LABOR</u>	
Andrew Chance, Iron Workers Local Union 29	2019
John Clark, Plumbers & Pipefitters	2019
Dan Hink, Painters District Council #3	2019

Kristina Langrehr, Ascension Via Christi Health is replacing Todd Conklin, Ascension Via Christi Health representing Healthcare in the Private Sector:

<u>PRIVATE SECTOR</u>	
Kristina Langrehr, Ascension Via Christi Health	2021

Jeff Townsend, Sheet Metal Workers is replacing Sean Anderson, Sheet Metal Workers representing Labor:

<u>LABOR</u>	
Jeff Townsend, Sheet Metal Workers Local Union 29	2020

Current Members:

Ebony Clemons-Ajibolade, Westar	2020
Robert Giesen, B&B Electric Motor Co.	2020
Michele Gifford, Textron Aviation	2020
Laura Hands, Koch	2020
Kathy Jewett, XLT Ovens	2021
Gay Kimble, Rainbows United	2020

Matt Peterson, Cargill	2020
Gary Plummer, Wichita Regional Chamber	2020
Suzanne Scott, Spirit AeroSystems	2020
Gabe Schlickau, Meritrust Credit Union (Immediate Past Chair)	2021
John Weber, Assisted Living Locators	2020
<u>PARTNERS</u>	
Dave Alfaro, Butler County Economic Development	2020
Jennifer Anderson, Cowley College - Adult Education Program	2021
Michael Donnelly, KS Dept. of Children and Families, KRS	2020
Kerri Falletti, Cowley First, Economic Development	2020
Dr. Kimberly Krull, Butler Community College, Higher Education	2020
Sheree Utash, WSU Tech	2020
<u>LABOR</u>	
B.J. Moore, SPEEA	2021
Tony Naylor, IBEW, Local Union #271 (POP Co-Chair)	2021

Recommended action: make appointments to the Local Workforce Development Board.



August 18, 2019

Mayor Jeff Longwell
City of Wichita
Chief Elected Officials Board
300 W. Douglas, Suite 850
Wichita KS 67202

Dear Mayor Longwell,

The Wichita Regional Chamber of Commerce places in nomination for appointment to the Local Workforce Development Board (LWDB) for Local Area IV, Kristina Langrehr, Ascension Via Christi Health from the private sector, representing the healthcare industry cluster. She will replace Todd Conklin who has a new role with Ascension Via Christi.

The skills and background of Ms. Langrehr and Ascension Via Christi will complement and enhance the work of the LWDB, and will be an asset to the Workforce Alliance of South Central Kansas.

Sincerely,

Gary Plummer
President and CEO
Wichita Regional Chamber of Commerce

June 28, 2019

Mayor Jeff Longwell, City of Wichita
Chief Elected Official Board
300 W. Douglas, Suite 850
Wichita KS 67202

Dear Mayor Longwell,

The Wichita Regional Chamber of Commerce places in nomination for reappointment to the Local Workforce Development Board (LWDB) for Local Area IV the following members from the private sector, representing various industry clusters:

- Mr. Rod Blackburn, Partners in Education Foundation
- Ms. Robyn Heinz, Vornado Air
- Ms. Jennifer Hughes, Global Partner Solutions
- Mr. Patrick Jonas, Cerebral Palsy Research Foundation

The skills and backgrounds of these individuals and organizations will complement and enhance the work of the LWDB, and will be an asset to the Workforce Alliance of South Central Kansas.

Sincerely,



Gary Plummer, President and CEO
Wichita Regional Chamber of Commerce

Chief Elected Officials Board (CEOB)

August 27, 2019

Submitted By: Keith Lawing

Item #8

Upcoming Regional Meetings & Events

Power Through Policy

Thursday, August 29, at 11 AM – 4:30 PM

Wichita State University – Rhatigan Student Center

1845 Fairmount St, Wichita, KS 67260

City-to-City Tour: San Antonio

Date: Sept. 11-13

Focus: Economic Development, Mental Health & Homelessness and Education

Hosted by The Wichita Metro Chamber of Commerce

Local Workforce Development Board Executive Committee Meeting

Wednesday, September 11, 11:30 a.m. – 1:00 p.m.

Workforce Alliance Administrative Offices

Garvey Building, 300 W. Douglas, Suite 850, Wichita, KS

REAP Executive Committee Meeting

Thursday, September 26, 11:30 a.m. – 1:00 p.m.

Wichita Workforce Center, 2021 N. Amidon, Suite 1100, Wichita, KS

Economic Development Conference: WSU Center for Economic Development & Business Research

40th ANNUAL KANSAS ECONOMIC OUTLOOK CONFERENCE

Thursday, October 3, 2019 from 7:30-11:30 AM

Century II Convention Center

225 W Douglas Ave, Wichita, KS 67202

Workforce Innovation Conference: A series of presentations and workshops aimed at enhancing and improving workforce solutions in Kansas.

October 7-8

Hyatt Regency Hotel

Wichita, KS

Local Workforce Development Board Meeting

Wednesday, October 23, 2019, 10:00-11:30 a.m.

2021 N. Amidon, Suite 1100, Wichita, KS

South Central Regional Convening with South Central Kansas Legislative Delegation

Hosted by REAP and Kansas Global Trade Services

Friday, December 6, 8:30 a.m. – Noon

Location to be determined