



Chief Elected Officials Board

Thursday, June 16, 2022

2:00 – 3:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/84736521423?pwd=NmM1M3EzMHpaNkN6cW5PMs4ZlZOdz09>

Meeting ID: 847 3652 1423

Passcode: CEOB0616

Welcome and Introductions: Commissioner Wilt (2:00 pm)

1. Local Workforce Development Board (LWDB) Nominations: Keith Lawing (pp.3-7) (2:05)
CEOB will receive nominations for the LWDB.
Recommended Action: Approve appointments to the Local Workforce Development Board

2. Workforce Innovation and Opportunity Act (WIOA) Budget for Fiscal Year 2021 and Proposed 2022: Chad Pettera (pp.8-15) (2:10)
Staff will present the budget for the Fiscal Year (PY22) fiscal year.
Recommended Action: Approve the budget as presented, with authorization for final adjustments once final carry over funding is known.

3. Contracts: Chad Pettera (pp.16-21) (2:25)
Workforce Alliance staff will present contracts that have extensions available.
 - CPRF Contract Renewal Budget
 - Cowley Community College
 - Employer of Record Agreement (Manpower, The Arnold Group)
 - The Paymaster Agreement
 - Leased Space Agreement**Recommended Action: Authorize the CEO to extend the presented contracts**

4. Road trip Nation (RTN) - Project Wichita 2022: Keith Lawing (2:35) (pp.22-25)
The Workforce Alliance and USD 259 are working with Road trip Nation on a Wichita project. An update on the project will be shared.
Recommended Action: Approve modifications to the project agreement and authorize funding support not to exceed \$150,000.

5. Proposed Policy Revisions: Denise Houston (2:40) (pp.26-29)
Staff is requesting the following policy revisions for continuous improvement and changes in the local area to be approved.
Recommended Action: Approve the proposed policy changes.

6. Regional Economic Impact/Workforce Center Operations: Amanda Duncan/George Marko (pp. 30-35) (2:45)
An update will be provided on the effects related to the Coronavirus on Workforce Center operations, services, and the economic impact to the region.
 - 10 County LMI**Recommended Action: Receive and file**

7. Consent Agenda: Keith Lawing (2:55)
- A. Approval of Minutes from February 22, 2022, CEOB Meeting: Keith Lawing (pp.36-41)
 - B. Workforce Alliance A-133 Audit Report for Program Year 2020 (pp.42-74)
 - C. Workforce Center Operations/ One-Stop Operator Report (pp.75-78)
 - D. State Workforce Innovation Conference- October 3rd and 4th in Lawrence, Kansas (pp.79-80)
 - E. WIOA Performance Report: Denise Houston (pp.81-90)
 - F. Helping Youth Prepare for Employment (HYPE) Work Plan Update: Keith Lawing (pp.91-92)
- Recommended Action: Approve the Consent Agenda items as presented***

Adjourn: Commissioner Wilt (3:05 p.m.)

Item:

CEOB Appointments/Reappointments of the Local Workforce Development Board (LWDB)

Background:

The CEOB appoints members to the Local Workforce Development Board (LWDB). Attached to this report are the nomination letters and recommended appointments (highlighted).

The LWDB will be comprised of the following:

- 51% Representatives from private sector who are owners of businesses, chief executive or operating officers of businesses, and other business executives with policymaking or hiring authority, and represent businesses, including small business or organizations representing businesses with employment opportunities that provide that, at a minimum, include: high-quality, work-relevant training and development in high demand industry sectors or occupations in the local area.
- 20% Labor Representatives from local labor federations in local areas where employees are represented by labor organizations. Additionally, will include a representative from a joint labor-management apprenticeship program in the local area who shall be a labor organization representative or training director.
- At least one representative from each of the following partners:
 - Adult Education (WIOA Title II)
 - Higher Education
 - Wagner Peyser (WIOA Title III)
 - Vocational Rehabilitation (WIOA Title IV)
 - Economic Development
- Additional members can be appointed as appropriate/needed by the CEOB and can include:
 - Community Based Organizations
 - Philanthropic Organizations
 - Governmental Organizations Representing Transportation or Housing

The following individuals are nominated for membership to the LWDB:

Private Sector

- John Rolfe, Wichita Chamber Regional Chamber (letter of nomination from the Wichita Regional Chamber of Commerce is attached)
- Jennifer McDonald, Jenny Dawn Wine Cellars (letter of nomination from the Wichita Regional Chamber of Commerce is attached)
- Alana McNary, BG Products (letter of nomination from El Dorado, Inc. is attached)

Community Partner

- Laura Ritterbush, Goodwill and NexStep Alliance

Labor

- Cornell Beard, International Association of Machinists Lodge 70

June 16, 2022

Submitted by: Keith Lawing

The following LWDB members are up for reappointment to the LWDB (terms expiring June 30, 2022). (Nominations for reappointment are included in the attached letter from the Wichita Chamber of Commerce for private sector members):

Private Sector

- Rod Blackburn, Partners in Education Foundation
- Robyn Heinz, Vornado Air (POP Co-Chair)
- Patrick Jonas, Center Industries/CPRF
- Jeff Longwell, Eck Auto Group
- Melissa Musgrave, Airbus (Chair)
- Luis Rodriguez, keycentrix
- Andrew Chance, Iron Workers Local Union 24 (Labor)
- John Clark, Plumbers & Pipefitters (Labor)

Community Partners

- Erica Ramos, KS. Dept. of Commerce, Wagner Peyser
- Sally Stang, City of Wichita

Members vacating their membership on the LWDB

- Jennifer Hughes (Private Sector)
- Dan Hink (Labor)

Recommended action: Approve appointments and changes to the Local Workforce Development Board.

June 14, 2022

Commissioner Wayne Wilt
Chief Elected Officials Board
300 W. Douglas, Suite 850
Wichita KS 67202

Dear Commissioner Wilt,

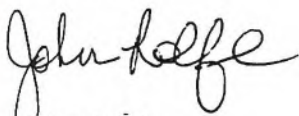
The Wichita Regional Chamber of Commerce places in nomination for appointment to the Workforce Alliance Local Workforce Development Board (LWDB) for Local Area IV, Jennifer McDonald, Jenny Dawn Wine Cellars and John Rolfe, President and CEO, of the Wichita Regional Chamber from the private sector. Please note that my nomination to the board is included in these nominations, which follows tradition established by my predecessor, Gary Plummer, of serving on the LWDB and has been discussed with Keith Lawing, Workforce Alliance President and CEO and Melissa Musgrave, Board Chair.

The skills and background of these nominees will complement and enhance the work of the LWDB and will be an asset to the Workforce Alliance of South Central Kansas.

In addition to the above nominations, the following individuals term end on June 30, 2022, and are nominated for reappointment to the LWDB:

- Rod Blackburn, Partners in Education Foundation
- Robyn Heinz, Vornado Air (POP Co-Chair)
- Patrick Jonas, Center Industries/CPRF
- Jeff Longwell, Eck Auto Group
- Melissa Musgrave, Airbus (Chair)
- Luis Rodriguez, Keycentrix
- Erica Ramos, KS. Dept. of Commerce, Wagner Peyser
- Sally Stang, City of Wichita

Sincerely,



John Rolfe
President and CEO
Wichita Regional Chamber of Commerce



An Economic Development Partnership

June 15, 2022

Commissioner Wayne Wilt
Chief Elected Officials Board
300 W. Douglas, Suite 850
Wichita KS 67202

Dear Commissioner Wilt,

El Dorado Inc. places in nomination for appointment to the Workforce Alliance Local Workforce Development Board (LWDB) for Local Area IV, Alana McNary, Director of Human Resources at BG Products to represent private sector employers.

The skills and background of Ms. McNary and BG Products will complement and enhance the work of the LWDB, and will be an asset to the Workforce Alliance of South Central Kansas.

Sincerely,



Signature

Executive Director

Title

Local Workforce Development Board Members (LWDB)	Exp.
Local Area IV	
PRIVATE SECTOR	
Rod Blackburn, Partners in Education Foundation	2025
Bill Cantwell, Spirit AeroSystems	2023
Ebony Clemons-Ajibolade, Evergy	2023
Michele Gifford, Textron Aviation	2023
Laura Hands, Koch	2023
Robyn Heinz, Vornado Air (POP Co-Chair)	2025
Kathy Jewett, XLT Ovens	2024
Patrick Jonas, Center Industries/CPRF	2025
Kristina Langrehr, Ascension Via Christi Health	2024
Jeff Longwell, Eck Auto Group (Vice Chair)	2025
Jennifer McDonald, Jenny Dawn Wine Cellars	2024
Alana McNary BG Products	2024
Alex Munoz, Creekstone Farms	2023
Melissa Musgrave, Airbus (Chair)	2025
Matt Peterson, Cargill	2023
Luis Rodriguez, keycentrix	2025
John Rolfe, Wichita Regional Chamber	2025
Ashley Scheideman, FlagshipKS.Tech	2024
Gabe Schlickau, CoBank (Immediate Past Chair)	2024
<u>PARTNERS</u>	
Kami Moore, Cowley College - Adult Education Program	2024
Dan Decker, KansaS Dept. of Children and Families	2023
Dr. Kimberly Krull, Butler Community College, Higher Education	2023
Erica Ramos, KS. Dept. of Commerce, Wagner Peyser	2025
Laura Ritterbush, Goodwill and NexStep Alliance	2024
Sally Stang, City of Wichita	2025
Sheree Utash, WSU Tech	2023
<u>LABOR</u>	
Cornell Beard, International Association of Machinists Lodge 70	2023
Andrew Chance, Iron Workers Local Union 24	2025
John Clark, Plumbers and Pipefitters	2025
Marcus Curran, Sheet Metal Workers Local Union #29	2023
Russell Kennedy, IBEW, #271	2024
B.J. Moore, SPEEA	2024
Tony Naylor, Wichita Electrical Apprenticeship Joint Training	2024

Item

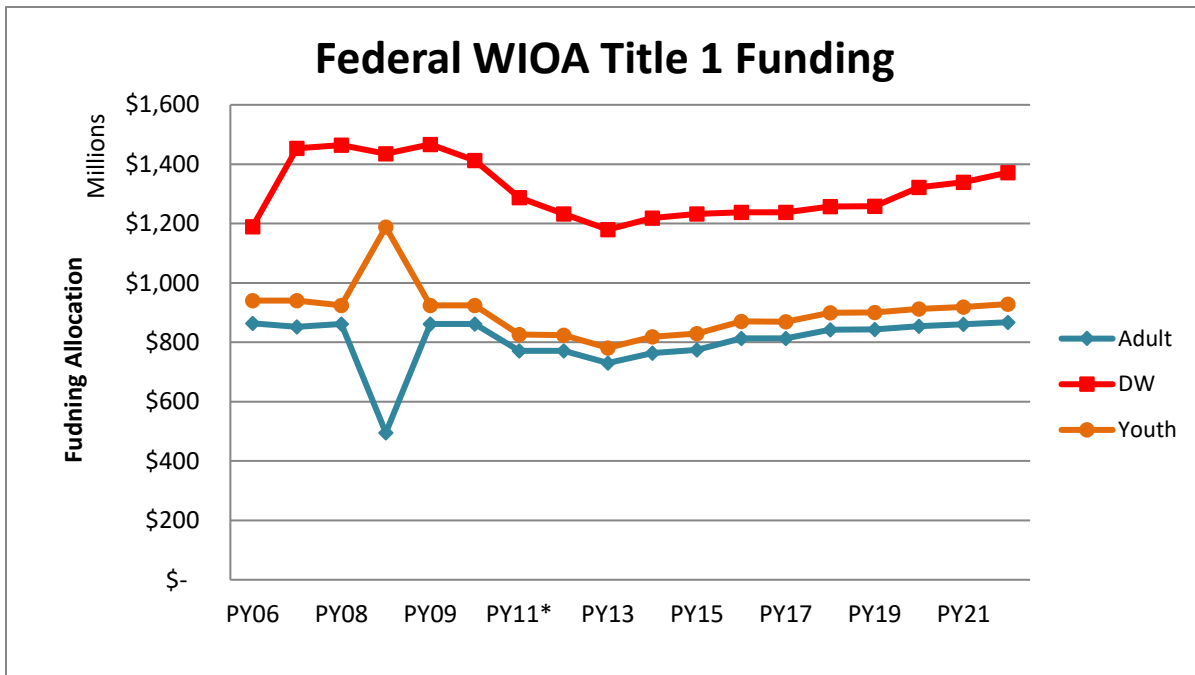
Program Year 2022 (PY22) July 2022 – June 2023 Budget

Background

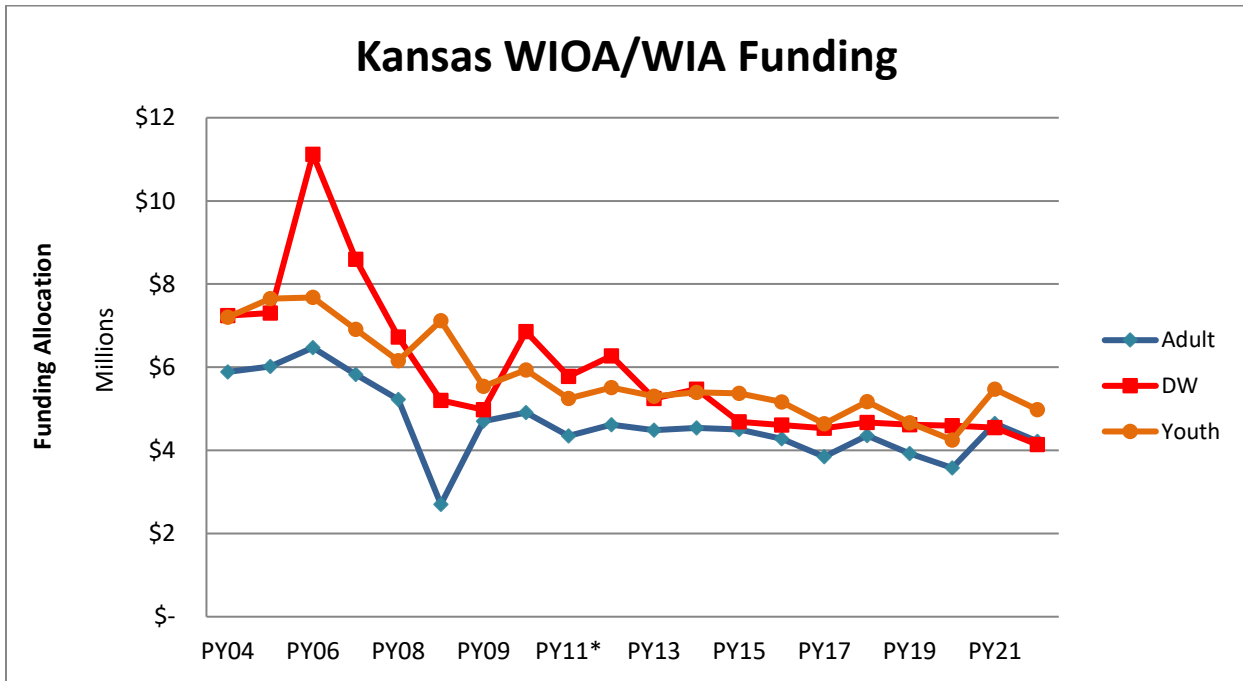
WA received its planning allocation for WIOA for the program/fiscal year that starts July 1, 2022. WA will see its second increase in WIOA funding in seven years. The Finance Committee met on May 25th, and recommended approval of the proposed budget to the Workforce Alliance Board and the Chief Elected Officials Board (CEOB).

Analysis

Funding for the WIOA Title I programs at the federal level will have an \$49.6 -million-dollar increase for PY22 or roughly 1.6%. Funding for the individual programs is Adult at \$8.6 billion, Dislocated Worker \$1.34 billion, and Youth \$9.28 billion.



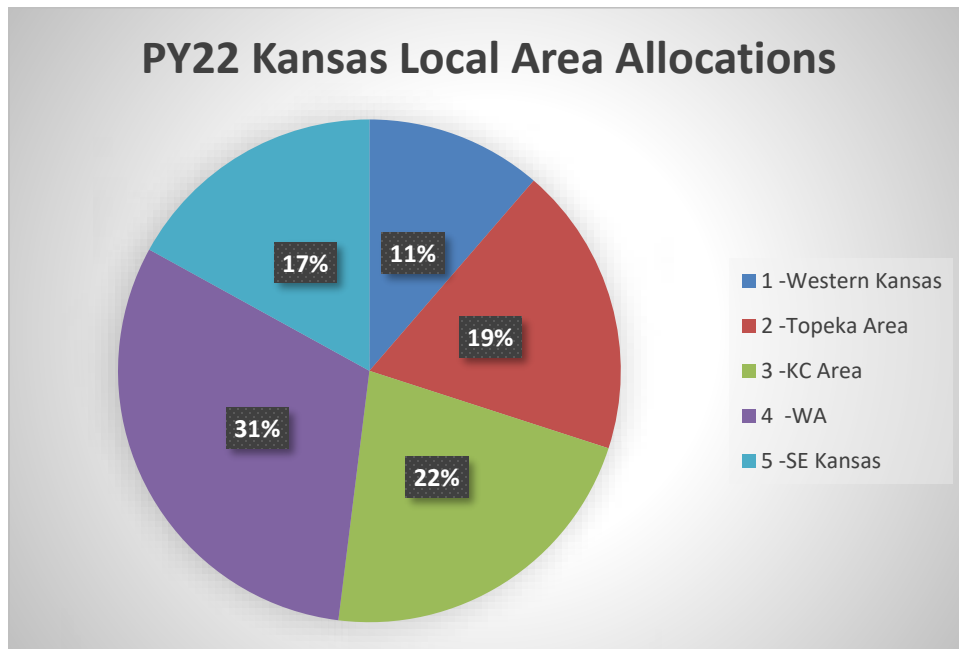
WIOA funding for the State of Kansas for all funding streams is being reduced by almost 10%. Adult is decreasing from \$4.6 to \$4.2 million. Dislocated Worker is decreasing from \$4.5 million to \$4.14 million. Youth funding is decreasing from \$5.47 to \$4.97 million. For Kansas the total WIOA allocation is decreasing by \$1,328,162 or about 9.5%.



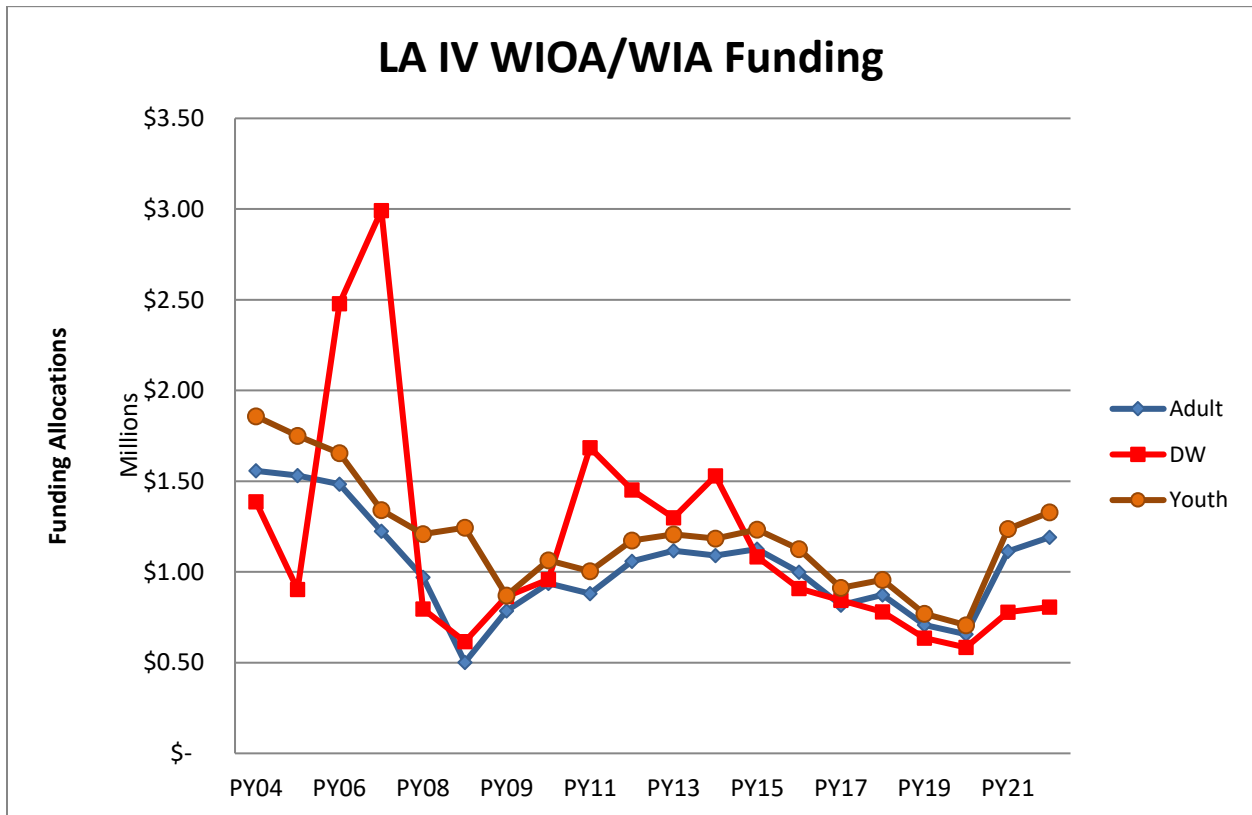
WIOA funding across Kansas is increasing in Local Areas 1, 2 and 4 and decreasing in 3 and 5.

PY22 WIOA Allocations by Local Area and Program					
Local Area	Adult	Dislocated Worker	Youth	Total	Change from Previous Year
1 -Western Kansas	\$ 330,972.00	\$ 488,062.00	\$ 395,671.00	\$ 1,214,705.00	\$ 11,062.00
2 -Topeka Area	\$ 596,712.00	\$ 527,075.00	\$ 873,553.00	\$ 1,997,340.00	\$ 10,854.00
3 -KC Area	\$ 749,869.00	\$ 825,013.00	\$ 780,253.00	\$ 2,355,135.00	\$ (861,138.00)
4 -WA	\$ 1,190,632.00	\$ 806,486.00	\$ 1,328,015.00	\$ 3,325,133.00	\$ 196,715.00
5 -SE Kansas	\$ 715,200.00	\$ 250,967.00	\$ 853,607.00	\$ 1,819,774.00	\$ (346,079.00)
Total	\$ 3,583,385.00	\$ 2,897,603.00	\$ 4,231,099.00	\$ 10,712,087.00	\$ (988,586.00)



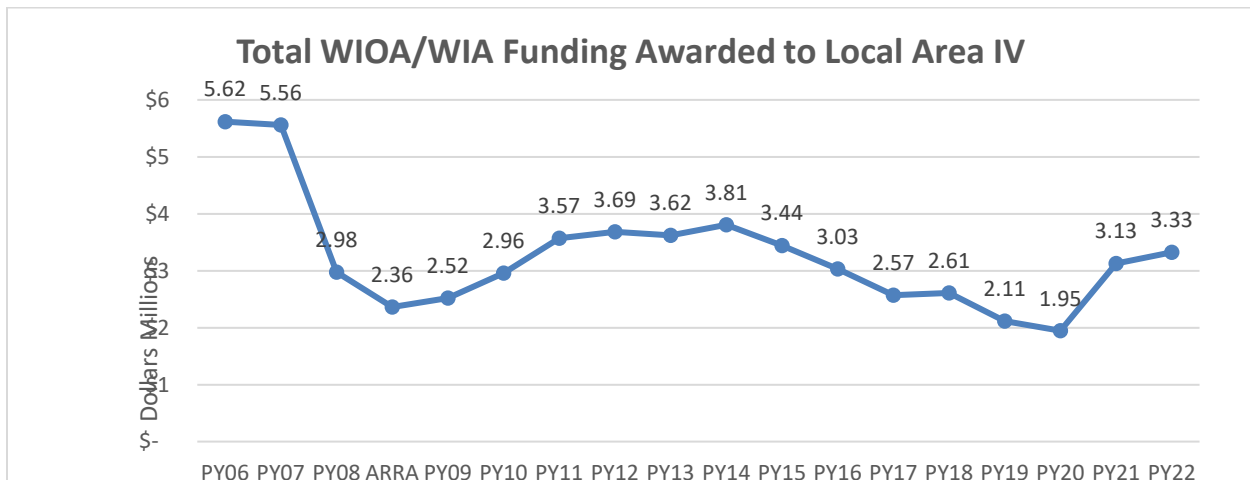


In total for PY21 LA 4 is receiving \$3.128 million, which is \$293K million more than last year of a 6% increase.



June 16, 2022

Submitted By: Chad Pettera



Other Planned Revenue Sources for PY22

- Senior Community Services Community Services Program- \$765,000
- Rapid Response- \$52,828
- RETAIN- \$369,818
- United Way Patient Care Assistant Program- \$126,653
- Work Based Learning- \$142,500
- PACES- \$39,482
- Pathways Home \$306,683
- YEP- \$85,000
- DWG- \$752,690
- REAP- \$236,643
- One Workforce- \$2,174,953
- OKEP- \$18,848
- MUS DWG- \$571,853
- Total Other Planned Revenue for PY22 \$5,716,622

Overall the PY22 Budget for the organization is decreasing next year from \$11.1 million to \$9.8 million due to the expiration of a few grants. Those expiring grants include the Dislocated Worker Grants, KAMP, KHPOP, and Apprentice Expansion. There is growth in wages and fringe, due to wage increases required to keep up with economic conditions and a few expansions of positions for new grants that are being implemented. Outreach budget is high this year due to funding acquired for Roadtrip Nation through the Kansas Department of Commerce. Reductions to client services are largely tied to the expiration of the KAMP Grant. The planned budget allocates 41% of funds to direct client services which include work experience, training and supportive services.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action: *Approve the budget as presented, with authorization for final adjustments once final carry over funding is known.*

Workforce Alliance Consolidated Budget PY21 July 2021 - June 2022

Expenditures Through 4/30/2022

Category	WIOA				Community Impact Funds				Consolidated			
	Budget	April Expenditures	YTD Expenditures	% Budget Remaining	Budget	April Expenditures	YTD Expenditures	% Budget Remaining	Budget	April Expenditures	YTD Expenditures	% Budget Remaining
Wages	\$ 1,769,689	\$ 137,640	\$ 1,374,676	22%	\$ 1,420,000	\$ 99,139	\$ 1,120,966	21%	\$ 3,189,689	\$ 236,779	\$ 2,495,642	22%
Fringe	\$ 456,295	\$ 40,738	\$ 356,704	22%	\$ 332,302	\$ 26,989	\$ 243,410	27%	\$ 788,597	\$ 67,727	\$ 600,114	24%
Facilities	\$ 253,578	\$ 50,790	\$ 286,315	-13%	\$ 168,172	\$ 5,917	\$ 74,236	56%	\$ 421,750	\$ 56,707	\$ 360,551	15%
Contract/Pro Fees	\$ 196,097	\$ 10,761	\$ 169,533	14%	\$ 167,796	\$ 5,224	\$ 75,120	55%	\$ 363,893	\$ 15,985	\$ 244,653	33%
Supplies/Equipment	\$ 54,583	\$ 4,667	\$ 78,123	-43%	\$ 70,483	\$ 1,963	\$ 34,270	51%	\$ 125,066	\$ 6,630	\$ 112,393	10%
Outreach/Cap Building	\$ 28,601	\$ 770	\$ 18,046	37%	\$ 245,910	\$ 202,457	\$ 282,447	-15%	\$ 274,511	\$ 203,227	\$ 300,493	-9%
Travel/Conferences	\$ 31,450	\$ (82)	\$ 18,918	40%	\$ 29,850	\$ 4,060	\$ 17,478	41%	\$ 61,300	\$ 3,978	\$ 36,396	41%
Grants Awarded	\$ 85,000	\$ 20,263	\$ 105,397	-24%	\$ 201,664	\$ 29,780	\$ 183,682	9%	\$ 286,664	\$ 50,043	\$ 289,079	-1%
Staff Development	\$ 26,750	\$ 100	\$ 865	97%	\$ 17,820	\$ -	\$ 1,705	90%	\$ 44,570	\$ 100	\$ 2,570	94%
Misc	\$ -	\$ -	\$ -	0%	\$ 20,666	\$ -	\$ 57,373	-178%	\$ 20,666	\$ -	\$ 57,373	-178%
Work Experience	\$ 1,013,065	\$ 37,783	\$ 377,716	63%	\$ 750,280	\$ 1,558	\$ 74,172	90%	\$ 1,763,345	\$ 39,341	\$ 451,888	74%
On The Job Training	\$ 75,000	\$ -	\$ 538		\$ 549,266	\$ 13,463	\$ 199,953	64%	\$ 624,266	\$ 13,463	\$ 200,491	68%
Incentives	\$ 6,000	\$ -	\$ 550	91%	\$ 25,000	\$ 16,060	\$ 29,753		\$ 31,000	\$ 16,060	\$ 30,303	2%
Occupational Training	\$ 449,495	\$ 1,388	\$ 49,386	89%	\$ 2,032,800	\$ 105,336	\$ 410,362	80%	\$ 2,482,295	\$ 106,724	\$ 459,748	81%
Supportive Services	\$ 98,226	\$ 991	\$ 19,198	80%	\$ 607,047	\$ 3,160	\$ 42,236	93%	\$ 705,273	\$ 4,151	\$ 61,434	91%
Total	\$ 4,543,830	\$ 305,809	\$ 2,855,965	37%	\$ 6,639,056	\$ 515,106	\$ 2,847,163	57%	\$ 11,182,886	\$ 820,915	\$ 5,703,128	49%

Analysis

Budget: The PY21 budget with expenditures through the end of the April 2022. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.

The PY21 budget allocates 51% on direct client spending including classroom training, work experience, on-the-job training and supportive services. YTD spending on direct client services is 21% of total expenditures for all funds. The Incentive line item for participants is mostly spent, most of those funds are for summer incentives for YEP, so it is expented to be mostly spent by this time of year. The CIF Outreach line item is where the Jobs Fore Youth Golf Tournament expenses are allocated, the tournament was held in September. The CIF miscellaneous line includes interest expense, depreciation, and \$1,800 in miscellaneous expenses. Outreach and Capacity Building line item is negative due to the first round of payments to Roadtrip Nation. \$200,000 was raised to support that expenditure. The budget has 49% remaining. At this point in the budget year the target for remaining budget would be 16% or greater.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Expand Youth Employment Opportunities to help develop the workforce of the future
- Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
- Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas
- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action

Receive and file.

**Proposed Workforce Alliance PY22 Budget
July 2022 - June 2023**

Planned Revenues

Revenue Stream	PY21 Carry Over	PY22 Allocation	Transfer (up to 100%)*	Total PY22 Funding	% of Budget
Adult	\$ 104,000	\$ 1,107,288	\$ 302,069	\$ 1,513,357	15.39%
Dislocated Worker	\$ 50,000	\$ 750,032	\$ (302,069)	\$ 497,963	5.06%
Youth	\$ 500,000	\$ 1,235,054		\$ 1,735,054	17.64%
Admin	\$ 139,740	\$ 232,759		\$ 372,499	3.79%
Senior	\$ -	\$ 765,000		\$ 765,000	7.78%
Rapid Response*	\$ 17,000	\$ 35,828		\$ 52,828	0.54%
REAP	\$ -	\$ 236,643		\$ 236,643	2.41%
PACES	\$ -	\$ 39,482		\$ 39,482	0.40%
YEP	\$ -	\$ 85,000		\$ 85,000	0.86%
United Way	\$ -	\$ 126,653		\$ 126,653	1.29%
RETAIN	\$ -	\$ 369,818		\$ 369,818	3.76%
One Workforce	\$ -	\$ 2,174,953		\$ 2,174,953	22.11%
OKEP	\$ 18,848	\$ -		\$ 18,848	0.19%
Work Based Learning	\$ -	\$ 142,500		\$ 142,500	1.45%
MUS DWG	\$ 571,853	\$ -		\$ 571,853	5.81%
Pathway Home	\$ -	\$ 306,683		\$ 306,683	3.12%
DOL DWG	\$ 752,690	\$ -		\$ 752,690	7.65%
General	\$ -	\$ 73,675		\$ 73,675	0.75%
	\$ 2,154,130	\$ 7,681,365	\$ (0)	\$ 9,835,494	100.00%

Planned Expenditures

Category	PY22 Proposed	PY21 Budget	PY21 Exp. Thru March	PY21 % of Expenditures	Budget Difference PY21/PY22
Wages	\$ 3,408,500	\$ 3,189,689	\$ 2,258,863	71%	\$ 218,811
Fringe	\$ 879,143	\$ 788,597	\$ 532,386	68%	\$ 90,546
Facilities	\$ 399,300	\$ 421,750	\$ 303,844	72%	\$ (22,450)
Contract/Pro Fees	\$ 437,094	\$ 363,893	\$ 228,668	63%	\$ 73,201
Supplies/Equipment	\$ 151,415	\$ 125,066	\$ 105,765	85%	\$ 26,349
Outreach/Meetings	\$ 116,893	\$ 274,511	\$ 103,465	38%	\$ (157,618)
Travel/Conference	\$ 88,320	\$ 61,300	\$ 32,418	53%	\$ 27,020
Grants Awarded	\$ 259,600	\$ 286,664	\$ 239,037	83%	\$ (27,064)
Staff Development	\$ 39,550	\$ 44,570	\$ 2,470	6%	\$ (5,020)
Misc	\$ 51,050	\$ 20,666	\$ 57,373	278%	\$ 30,384
Youth Work Experience	\$ 363,649	\$ 399,000	\$ 110,355	28%	\$ (35,351)
Adult WX/Incumbent	\$ 891,051	\$ 1,364,345	\$ 302,192	22%	\$ (473,294)
OJT	\$ 550,000	\$ 624,266	\$ 187,028	30%	\$ (74,266)
Incentives	\$ 35,000	\$ 31,000	\$ 8,043	26%	\$ 4,000
Education & Training	\$ 1,795,280	\$ 2,482,295	\$ 353,024	14%	\$ (687,015)
Supportive Services	\$ 369,650	\$ 705,273	\$ 57,282	8%	\$ (335,623)
	\$ 9,835,494	\$ 11,182,886	\$ 4,882,212	44%	\$ (1,347,392)

	PY22		PY21	YTD Expenditures	
Operations/Overhead	\$ 5,830,865	59%	\$ 5,576,707	\$ 3,864,289	79%
Direct Client	\$ 4,004,629	41%	\$ 5,606,179	\$ 1,017,924	21%

Workforce Alliance Consolidated Budget PY21 Comp PY22
July 2021- June 2023

PY21 Expenditures Through 03/31/2022

Category	WIOA					Community Impact Funds					Consolidated				
	PY21 Budget	PY22 Budget	PY21-PY22 Budget	PY21 YTD Expenditures	% Budget Remaining	PY21 Budget	PY22 Budget	PY21-PY22 Budget	PY21 YTD Expenditures	% Budget Remaining	PY21 Budget	PY22 Budget	PY21-PY22 Budget	PY21 YTD Expenditures	% Budget Remaining
Wages	\$ 1,769,689	\$ 2,120,500	\$ 350,811	\$ 1,095,068	38%	\$ 1,420,000	\$ 1,288,000	\$ (132,000)	\$ 1,192,764	16%	\$ 3,189,689	\$ 3,408,500	\$ 218,810.92	\$ 2,287,832	28%
Fringe	\$ 456,295	\$ 547,814	\$ 91,519	\$ 298,789	35%	\$ 332,302	\$ 331,330	\$ (973)	\$ 271,353	18%	\$ 788,597	\$ 879,143	\$ 90,546.05	\$ 570,142	28%
Facilities	\$ 253,578	\$ 302,550	\$ 48,972	\$ 162,200	36%	\$ 168,172	\$ 96,750	\$ (71,422)	\$ 211,258	-26%	\$ 421,750	\$ 399,300	\$ (22,450.48)	\$ 373,458	11%
Contract/Pro Fees	\$ 196,097	\$ 271,284	\$ 75,187	\$ 112,890	42%	\$ 167,796	\$ 165,810	\$ (1,986)	\$ 148,375	12%	\$ 363,893	\$ 437,094	\$ 73,200.86	\$ 261,265	28%
Supplies/Equipment	\$ 54,583	\$ 83,010	\$ 28,427	\$ 32,157	41%	\$ 70,483	\$ 68,405	\$ (2,078)	\$ 116,804	-66%	\$ 125,066	\$ 151,415	\$ 26,349.00	\$ 148,961	-19%
Outreach/Meetings	\$ 28,601	\$ 40,645	\$ 4,292	\$ 14,458	49%	\$ 245,910	\$ 76,248	\$ (169,662)	\$ 37,023	85%	\$ 274,511	\$ 116,893	\$ (157,618.30)	\$ 51,481	81%
Travel/Conference	\$ 31,450	\$ 52,720	\$ 21,270	\$ 699	98%	\$ 29,850	\$ 35,600	\$ 5,750	\$ 2,659	91%	\$ 61,300	\$ 88,320	\$ 27,020.00	\$ 3,358	95%
Grants Awarded	\$ 85,000	\$ 88,100	\$ 3,100	\$ 42,479	50%	\$ 201,664	\$ 171,500	\$ (30,164)	\$ 853,313	-323%	\$ 286,664	\$ 259,600	\$ (27,064.00)	\$ 895,792	-212%
Staff Development	\$ 26,750	\$ 22,100	\$ (4,650)	\$ 1,347	95%	\$ 17,820	\$ 17,450	\$ (370)	\$ 943	95%	\$ 44,570	\$ 39,550	\$ (5,020.00)	\$ 2,290	
Misc	\$ -	\$ -	\$ -	\$ -		\$ 20,666	\$ 51,050	\$ 30,384	\$ 20,131		\$ 20,666	\$ 51,050	\$ 30,383.75	\$ 20,131	3%
Youth Work Experience	\$ -	\$ 363,649		\$ 11,214	#DIV/0!	\$ 12,280	\$ 18,653			100%	\$ 12,280	\$ 382,301	\$ 370,021.18	\$ 11,214	9%
Adult WX/Incumbent	\$ 1,013,065	\$ 614,398		\$ 468,094	54%	\$ 738,000	\$ 258,000		\$ 74,868	90%	\$ 1,751,065	\$ 872,398	\$ (878,666.75)	\$ 542,962	69%
OJT	\$ 75,000	\$ -	\$ (75,000)	\$ 143	100%	\$ 549,266	\$ 550,000	\$ 734	\$ 32,901	94%	\$ 624,266	\$ 550,000	\$ (74,266.00)	\$ 33,044	95%
Incentives	\$ 6,000	\$ 25,000	\$ 19,000	\$ 1,100	82%	\$ 25,000	\$ 10,000	\$ (15,000)	\$ 15,067		\$ 31,000	\$ 35,000	\$ 4,000.00	\$ 16,167	48%
Education & Training	\$ 449,495	\$ 340,280	\$ (109,215)	\$ 196,644	56%	\$ 2,032,800	\$ 1,455,000	\$ (577,800)	\$ 604,894	70%	\$ 2,482,295	\$ 1,795,280	\$ (687,015.35)	\$ 801,538	68%
Supportive Services	\$ 98,226	\$ 64,650	\$ (33,576)	\$ 29,354	70%	\$ 607,047	\$ 305,000	\$ (302,047)	\$ 158,728	74%	\$ 705,273	\$ 369,650	\$ (335,622.86)	\$ 188,082	73%
Total	\$ 4,543,830	\$ 4,936,700	\$ 420,136	\$ 2,466,636	46%	\$ 6,639,056	\$ 4,898,795	\$ (1,284,404)	\$ 3,741,081	44%	\$ 11,182,886	\$ 9,835,494	\$ (1,347,392)	\$ 6,207,717	44%

Item

Contracts for Extension

Background

WIOA requires contracts to provide the services identified in the report below. The LWDB or Executive Committee has reviewed and approved the following contracts for extensions.

Analysis

Cerebral Palsy Research Foundation (CPRF)-

CRPF responded to the WIOA Youth RFP released 8/31/2020. The first term of the contract ran from 1/1/2021 to 6/30/2022. WA staff has monitored the services provided and has conducted contract extension discussions with CPRF. WA staff is recommending extending the contract as allowed for an annual term that would start 7/1/2022 and end 6/30/2023.

Performance and Budget to date: The chart is for a period of April 2021 through April of 2022. The planned expenditures and # of clients served was for a period of Jan 2021 through June 2022.

	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	Total	Planned
Case Management															
# of Clients Served	2	6	6	9	16	19	21	21	20	19	18	20	22		130
Cost	\$1,304.46	\$1,373.64	\$1,399.21	\$2,002.81	\$3,002.19	\$3,188.39	\$2,901.12	\$3,049.80	\$2,888.43	\$2,790.85	\$3,073.49	\$3,501.53	\$3,135.67	\$33,611.59	\$45,364
Work Experience															
# of Clients Served	2	5	6	9	15	16	16	16	18	16	17	17	12		130
Cost	\$330.00	\$1,500.00	\$2,955.00	\$1,815.00	\$3,525.00	\$4,530.00	\$5,895.00	\$4,170.00	\$4,725.00	\$4,380.00	\$3,660.00	\$8,040.00	\$4,665.00	\$50,190.00	\$135,000
Leadership Development															
# of Clients Served	1	1	6	0	3	1	0	0	4	0	4	4	3		5
Cost	\$60.00	\$30.00	\$390.00	\$-	\$255.00	\$60.00	\$-	\$-	\$375.00	\$-	\$390.00	\$390.00	\$270.00	\$2,220.00	\$600
Supportive Services															
# of Clients Served	1	0	0	0	0	1	0	0	0	1	1	1	0		375
Cost	\$60.00	\$-	\$-	\$-	\$-	\$30.00	\$-	\$-	\$-	\$30.00	\$90.00	\$30.00	\$-	\$240.00	\$22,500
Adult Mentoring															
# of Clients Served	0	0	0	0	0	0	0	0	0	0	0	0	0		10
Cost	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$1,200
Follow Up Services															
# of Clients Served	0	0	0	0	0	0	0	0	0	0	0	2	8		50
Cost	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$120.00	\$480.00	\$600.00	\$35,000
Literacy Education															
# of Clients Served	2	3	3	2	9	2	1	3	2	0	2	3	1		70
Cost	\$300.00	\$480.00	\$360.00	\$120.00	\$1,980.00	\$360.00	\$120.00	\$540.00	\$360.00	\$-	\$480.00	\$540.00	\$240.00	\$5,880.00	\$16,800
Labor Market Info															
# of Clients Served	3	2	1	3	5	3	2	2	1	1	1	2	1		70
Cost	\$200.00	\$120.00	\$60.00	\$180.00	\$300.00	\$180.00	\$120.00	\$120.00	\$60.00	\$60.00	\$60.00	\$120.00	\$60.00	\$1,640.00	\$4,200
Total	\$2,254.46	\$3,503.64	\$5,164.21	\$4,117.81	\$9,062.19	\$8,348.39	\$9,036.12	\$7,879.80	\$8,408.43	\$7,260.85	\$7,753.49	\$12,741.53	\$8,850.67	\$94,381.59	\$255,664.00

Budget:

CPRF Contract Renewal Budget

Participants Enrolled Prior to 7/1/2022 that will continue in PY22

Elements		QTR 1	QTR 2	QTR 3	QTR 4	Total Participants
Case Management	# Participants	16	12	5		
	Cost	\$ 4,450.00	\$ 2,650.00	\$ 1,150.00		
Work Experience	# Participants	15	12	5		
	Cost	\$ 15,200.00	\$ 6,800.00	\$ 1,360.00		
Leadership Dev.	# Participants	5				
	Cost	\$ 1,000.00				
Follow Up	# Participants	11	14	21	15	
	Cost	\$ 2,800.00	\$ 3,200.00	\$ 4,400.00	\$ 3,280.00	
Literacy	# Participants	3				
	Cost	\$ 1,050.00				
Labor Market	# Participants	0	0	0	0	
	Cost					

Participants Enrolled on or after 7/1/2022 for PY22

Elements		QTR 1	QTR 2	QTR 3	QTR 4	Total Participants
Case Management	# Participants	25	40	35	30	50
	Cost	\$ 12,395.25	\$ 12,395.25	\$ 12,395.25	\$ 12,395.25	\$ 49,581.00
Work Experience	# Participants	25	35	30	28	50
	Cost	\$ 100,000.00	\$ 60,000.00	\$ 20,000.00	\$ 20,000.00	\$ 200,000.00
Leadership Dev.	# Participants	25	15	5	5	50
	Cost	\$ 5,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00
Follow Up	# Participants	0	0	10	15	15
	Cost	\$ -	\$ -	\$ 2,400.00	\$ 3,600.00	\$ 6,000.00
Literacy	# Participants	25	15	5	5	50
	Cost	\$ 8,750.00	\$ 5,250.00	\$ 1,750.00	\$ 1,750.00	\$ 17,500.00
Labor Market	# Participants	25	15	5	5	50
	Cost	\$ 5,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00

Total Budget PY22 for all Participants Served in PY22

Elements		QTR 1	QTR 2	QTR 3	QTR 4	Total Participants
Case Management	# Participants	41	52	40	30	50
	Cost	\$ 16,845.25	\$ 15,045.25	\$ 13,545.25	\$ 12,395.25	\$ 57,831.00
Work Experience	# Participants	40	47	35	28	50
	Cost	\$ 115,200.00	\$ 66,800.00	\$ 21,360.00	\$ 20,000.00	\$ 223,360.00
Leadership Dev.	# Participants	30	15	5	5	50
	Cost	\$ 6,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 11,000.00
Follow Up	# Participants	11	14	31	30	15
	Cost	\$ 2,800.00	\$ 3,200.00	\$ 6,800.00	\$ 6,880.00	\$ 19,680.00
Literacy	# Participants	28	15	5	5	50
	Cost	\$ 9,800.00	\$ 5,250.00	\$ 1,750.00	\$ 1,750.00	\$ 18,550.00
Labor Market	# Participants	25	15	5	5	50
	Cost	\$ 5,000.00	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00

Total # of Participants 50
Total Budget \$340,421

For PY22 a couple of contract changes will be made based on a recent monitoring to align services with the appropriate element. Support Service assistance will become a part of the case management service. Adult mentoring is not being offered as required by WIOA, and will become part of the work experience element to support youth on their worksite.

CPRF also provides occupational skills training and those costs are increasing.

Program	Current Costs	Proposed Cost
Customer Service	\$450	\$495
Introductory Word	\$600	\$660
Introductory Excel	\$600	\$660
Introductory Outlook	\$300	\$330
Introductory PowerPoint	\$300	\$330
Word Certification	\$1,140	\$1,200
Excel Certification	\$900	\$995

Cowley Community College-

WA is wrapping up a monitoring of the WIOA Contact with Cowley Community College (CCC). The monitoring report showed we have a lot of improvements to be made in how the contract is being implemented and supported by both WA and CCC. Performance and outcomes have been reported are not accurate based on services in the different management systems. WA is implementing a corrective action plan and one area that will be implemented first will be to fix data input and reporting. WA staff believes the contract can be effective and serve an underserved population, staff is recommending a one-year extension as a year to fix items identified in the

monitoring report. The contract has three annual extensions available, this would be the first of the three extensions.

Proposed Performance compared to current performance in contract.

	QTR 1	QTR 2	QTR 3	QTR 4	Total	Change from Previous Contract
In Person Employer Contacts	80	85	90	95	350	206
Adult/DW OJT Referrals	1	1	2	2	6	-1
New Employer Engagements	5	5	5	5	20	2
Pre-Employment Skills Assessment	10	10	10	10	40	-32
Pre-Screens/Applications	0	2	0	2	4	-68
WorkKeys Referrals	2	2	2	2	8	-22
New Participants Enrolled	10	10	10	10	40	-285
Workshop Attendees	3	3	3	3	12	-138
Services Provided in KansasWorks	90	90	90	90	360	-940
Training Referrals	2	2	2	2	8	-52

Items of performance WA staff is recommending added to the monthly outcomes include:

- Unique Employer Contacts
- Total Employer Services Provided
- Job Referrals Completed
- Unique Job Seeker's Served
- Partner Referrals Completed

All future performance will be tracked and reported through KansasWorks.

Budget

			Proposed Budget:	\$57,740
			WIOA Cost	\$57,740
Contract Period:	July 1, 2022 - June 30, 2023		Other Funding	\$0
<hr/>				
Item of Expenditure	WIOA (\$)	Other Funding (\$)	Total Budget	
Personnel	\$40,186	\$0	\$40,186	
Fringe Benefit	\$10,754	\$0	\$10,754	
Professional Fees	\$0	\$0	\$0	
Materials and Supplies	\$100	\$0	\$100	
Staff Development & Travel	\$1,000	\$0	\$1,000	
Dues, Memberships & Publications	\$0	\$0	\$0	
Occupancy Costs	\$5,700	\$0	\$5,700	
Other (Please specify)	\$0	\$0	\$0	
Other (Please specify)	\$0	\$0	\$0	
Indirect Costs	\$0	\$0	\$0	
TOTAL	\$57,740	\$0	\$57,740	

Employer of Record Contracts-

- Manpower- Work Experience Employer of Record. Hourly mark-up rates range from 32% to 41.5% dependent on the type of work.
- The Arnold Group- Work Experience Employer of Record. Hourly mark-up rates range for 39% to 42% dependent on the type of work.

Paymaster-

- Allen, Gibbs and Houlik (AGH)- AGH provides paymaster services and the current contract has two annual extensions available. AGH provides accounting, tax, reporting and payroll services. The average cost the past eight months was \$5,329.10 for a total of \$42,633. Costs are set by the service provided and invoiced monthly, there is no cost increases for PY22.

General Fees

\$4.75 per check/deposit
\$2,200 per month for reporting
\$300 plus \$5 per 1099 form
\$2,100 for 990 Tax Return
\$3,250 Annual Closeouts

Payroll Fees

\$1.60 per employee (50 employee minimum Process bi-weekly
\$10.00 direct deposit fee per bi-weekly payroll
\$10.00 EFTPR Tax Payments (federal and state)
\$300.00 + \$3.00 per form for W-2/W-3 Annual Fee
\$125.00 for quarterly payroll tax return preparation
\$100.00 annually and \$3.00 per form for ACA annual reporting
\$50.00 + \$1.00 per employee per month for ACA
\$1.00 per month per employee for Online Payroll Access for Employees
Hourly Rates for Requested Services:
\$200.00 per hour for Supervisor of Out Sourcing Services or similar
\$125.00 per hour for Accounting Associate or similar

Leased Space-

The Wichita Workforce Center lease is eligible for renewal 6/30/2022. The existing lease has a provision to allow for a two-year extension through 6/30/2024 with a rate increase average of \$0.25 per square foot. Rent would increase from \$15.88/sq. ft to \$16.13/sq. ft. As part of the renewal process staff is going to request some finishes be updated, including some painting and other general up keep be completed. The landlord has been responsive to our needs and staff has no complaints.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas

Recommended Action

Authorize CEO to extend contracts.



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

Roadtrip Nation and the Workforce Alliance of South Central Kansas
FUTURE OF THE WICHITA WORKFORCE PROJECT
June 15, 2022

Roadtrip Nation (RTN) is an Emmy Award winning media and career guidance non-profit, focused on leveraging human-centered storytelling to assist those at pivot points in life with their career journeys. RTN and the Workforce Alliance (WA) are collaborating to bring a project to Wichita in 2022. The total cost is \$665,000 and a funding collaborative has been created to support the project. The funders are listed below along with a summary of the overall project.

Project Funders (6/15/22)

- Kansas Department of Commerce \$200,000 (committed)
- Strada Foundation \$135,000 (committed)
- Textron Aviation \$10,000 (committed)
- Bank of America \$10,000 (committed)
- USD 259 \$50,000 (committed)
- WSU Tech \$50,000 (committed)
- WSU \$50,000 (committed)
- Workforce Alliance \$150,000 (committed)

Funds to date: \$655,000
Funding Gap: \$10,000

Project Summary

Each year, RTN selects socially relevant topics upon which to focus its narrative-based storytelling projects. Content from these “roadtrips” is then disseminated across a wide range of education and media channels to inspire the next generation with a more inclusive view of the future of work. Core to RTN’s education model is its Interview Archive, a database of 9,000+ video assets showcasing the career stories of a diverse set of individuals from all walks of life, which is accessible to 14 million students nationwide through our education partnerships. Each RTN production project fuels new stories for this database, in addition to creating documentary content for PBS (100 million households annually) and other digital distribution channels.

This project will be completed in two phases,

- PHASE I: WORK-BASED LEARNING DIGITAL COMMUNITY HUB
- PHASE II: *WICHITA ROADTRIP + DOCUMENTARY*

RTN will build a Future of the Wichita Workforce Digital Community Hub designed to leverage engaging stories from those who have found unique ways to overcome hurdles and find career success throughout various industries in South Central Kansas.

The Digital Community Hub will be available to all who utilize the Workforce Alliance’s services along with high school students, parents, teachers, career counselors, college students and other educational institutions in South Central Kansas. Content will include dynamic stories and resources to support workers in transforming challenges into opportunities. The combination of high-quality video production, targeted resources and a platform for leaders and jobseekers to share their own stories will provide greater opportunities for individuals – especially those from underrepresented backgrounds – to understand their professional options in South Central Kansas and/or their industry of interest.

Elements of the Digital Community Hub will include:

- Thematic RTN Interview Videos– The Digital Community Hub will feature a curated collection of videos – including highlights, full interviews and topic-specific advice – from the local market and from industries important to the target audience (ex: manufacturing, information technology, aviation). Video assets can also be leveraged through the Workforce Alliance’s partnership with KWCH12, raising awareness of career and educational pathways to workers through South Central Kansas.
- Virtual Video Production: Wichita Leaders–The RTN video production team will conduct virtual interviews with five Wichita leaders, selected with guidance from the Workforce Alliance, which will produce a minimum of 20 short-form videos that will be integrated into the Digital Community Hub. These powerful conversations will explore topics such as:
 - The impact of technology and automation on the next generation of jobs.
 - Current skills and education gaps for jobs of the future and the emerging/alternative pathways to gain skills: apprenticeships, workplace training, certification programs, credentials and various forms of accessible post-secondary education (ex: Wichita State University’s ISME program).
 - The importance of developing social and emotional learning skills or “soft skills,” such as interpersonal communication, emotional intelligence, active/lifelong learning, judgment, decision-making, leadership, cultural intelligence, change management, ability to deal with complexity and ambiguity, problem solving, critical thinking, innovation and creativity — all critical to success in the workplace.
 - Navigating systemic barriers to employment, including housing, healthcare, transportation and childcare.



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- Day-in-the-Life Video Segments– RTN has close to 200 videos of leaders taking the audience through their typical day and what their on-the-job experience is like, providing a virtual alternative to in-person job shadowing opportunities. This virtual opportunity is especially important in the midst of the pandemic, and also provides critical access and education for job seekers from disadvantaged backgrounds who simply do not have the capacity to either take on, or travel to, unpaid internships.

A recent example of a Digital Community Hub, built for the Chicago Cook County Workforce Board, can be found [here](#).

As a second phase to this partnership, Roadtrip Nation is developing a Wichita Roadtrip (official title TBD), designed to highlight the unique career opportunities across the region that often go unnoticed by young adults and those at career pivot points. Wichita has a rich history in the aviation industry, as well as in entrepreneurship, most notably as the founding city of Pizza Hut and Rent-A-Center. Through the eyes of three young adults who will travel across the region interviewing a unique collection of leaders from different backgrounds, Roadtrip Nation will tell the stories of the industries, careers and individuals that have built and will continue to build the Wichita workforce.

The final result of the project will be a public television documentary that will be aired nationally in 40-60 million households, as well as 50+ short-form video assets that can be integrated into the Wichita Workforce Digital Community Hub and made available to workforce-focused partners across the region.

RTN will execute a process that selects roadtrippers and leaders who represent a collection of backgrounds that match the communities we seek to serve. Roadtrip Nation defines diverse populations as (but is not limited to) individuals identifying as Black, Latinx, Asian, Pacific Islander, Indigenous, members of the LGBTQIA community and people living with disabilities.

Aspects of the Roadtrip will include:

- **Roadtripper Recruiting** – RTN will launch a digital application to recruit applicants. In addition, RTN and participating partners will conduct promotional activities and outreach to encourage applicants to apply.
- **Roadtrip Microsite** – To serve as a resource, marketing tool and landing page, RTN will build and launch a microsite dedicated to the Roadtrip, featuring dynamic elements that evolve throughout the partnership phases. Examples of features include: introducing the selected roadtripper team, showcasing the content once filmed and edited, partner logo attribution and links to associated resources.

- **Trip Building and Content Production** – RTN will work with the selected team to plan their route, coach them in how to conduct the interviews and coordinate other factors necessary for managing the trip. In addition, an RTN camera crew will be along for the ride to mentor the roadtrippers, help facilitate the experience and capture high-definition footage to be produced for online, classroom and television purposes.
- **Content Distribution** – Roadtrip Nation will then disseminate the content from this experience through a variety of channels, including RTN's public television reach (40-60 million households per project) and RTN's education partnerships (14 million students annually).
- **Public Television** – One-hour special will be released to public television stations nationally, with expected reach of 40-60 million households, based on RTN's 15 seasons of broadcasts.
- **PSAT and SAT Score Report** – College Board's Career Finder exploration tool, powered by Roadtrip Nation content and resources, reaches 6 million+ students annually through the PSAT and SAT Score Report.
- **Naviance** – Half of America's high school guidance counselors will have access to the content through their Career Exploration platform.
- **AVID** – Targeting first-generation college students, AVID leverages RTN content as part of its weekly focus on career exploration.
- **Boys & Girls Clubs of America** – All 4,000+ Clubs, reaching over 4 million young people annually, will have access to the video assets produced from this partnership.
- **Social Media** – RTN's budding partnership with YouTube Learning, as well as its traditional social media channels
- **PBS Learning Media** – Content to be packaged for use as a resource for PBS Learning Media users.

Item

Proposed Policy Revisions: Workforce Innovation and Opportunity Act (WIOA), Dress Code and Policy Handbook

Background – WIOA Policy

Staff is requesting the following policy revisions for continuous improvement and to address changes in the regional economy. The proposed revisions are as follows:

Adult, Dislocated Worker, and Youth Supportive Services Policies

- Remove the limit that Adult Supportive Services can only be used for the first four months of training or the first six months of SCSEP program participant for the following:
 - Fuel Assistance
 - Bus Passes
 - Child Care
- Remove the limit that Youth Supportive Services can only be used for the first four months of training or the first 60 days of a work experience for the following:
 - Fuel Assistance
 - Bus Passes
 - Child Care
- This limitation was already removed for Dislocated Workers
- Removing this limitation will allow programs to better support customers through the entirety of their training

Adult, Dislocated Worker, and Youth Eligibility and Training Policies

- Update self-sufficient wage to \$15.60 per hour or \$32,448 per year.
 - Based on the MIT Living Wage calculator for Wichita MSA

Adult, Dislocated Worker, and Youth Training Policies

- Increase ITA and scholarship limits to the following:
 - \$4,500 to \$5,500 for General Program training
 - \$6,000 to \$7,000 for Aviation Manufacturing training
 - \$6,000 to \$7,000 for Healthcare training
 - \$5,000 to \$6,000 for Information Technology training
- This will allow for the full cost of CDL training to be covered and increase the amounts for the other industries to allow for cost increases

Background – Dress Code

Currently, the dress code in the WA's Code of Business Conduct and Ethics and the Center's Handbook is gender-specific. Partners have met to discuss making changes to the policy to be more inclusive. WA also has a few miscellaneous changes to the Code of Conduct and Ethics to fix issues that have arisen since the last update in 2018. The dress code for the Workforce Centers is in the Centers Handbook and WA's Code of Business Conduct and Ethics. Discussions started last year during diversity workshops regarding opportunities to be more

inclusive to all individuals and the dress code was one area that was identified as needing updates. A group of staff meet and circulated ideas on changes to the dress code. The recommended changes to the Centers Handbook and WA's Code of Business Conduct and Ethics is as follows.

Recommended Dress Code Policy

The appearance of employees at work influences the public's perception of the Workforce Center's competence and professionalism. The Workforce Centers rely on employees to present a positive, professional, business-like image to internal and external customers through dress and personal appearance for their position. This includes the appearance of their work areas. It is important to remember that clothing, body art/tattoos, piercings, hair color, and other grooming techniques that impair performance or disrupt the transaction of public business are not permitted. Below is guidance on personal appearance; please note that supervisors and senior management may use their discretion for specific events or occasions, when appropriate. Employees should consult their supervisors if they have questions as to what constitutes an appropriate appearance for their position.

Guidance

To facilitate customer service and safety, everyone working in the Centers is given an ID badge and an engraved name tag. A name tag or ID badge shall be worn at all times including networking events or other off-site events where the employee is representing the Workforce Centers.

- Name tags and ID badges should not be modified in any way
- ID badges may be worn on decorative lanyards as long as they present a professional image

The general standard of dress is *Business Casual*; however, there may be times when specific attire may be requested by senior management based on business needs or special occasions. On those occasions, *Business Professional* or *Workplace Casual* will be announced by senior management.

Accessories should be professional and not to excess. Head coverings, including scarves (not worn as bandana), are permitted as long as they complement the other clothing items and present a professional image. Outdoor hats do not present a professional image and are not permitted. Visible tattoos are permitted under Business Casual Dress Code guidelines except for tattoos that display words or images of violence, hate, gore, blood, obscene language, or that may violate a staff member or customer's equal opportunity protections under the law.

Body piercings, other than those in the ears and nose, are not permitted. Nose piercings are limited to small studs. Protective face masks are allowed to be worn at any time, as long as they meet the above guidelines for professionalism and are not distracting.

Business Casual dress code guidelines:

Tops

- Button-down and polo-style shirts are appropriate
- Sleeveless tops are permitted, as long as they are professional in style and the entire top of the shoulder is covered
- Shirts that have sheer or lace material on the shoulders are permitted; sheer or lace material should not extend to the middle of the back where undergarments may be exposed
- Tops and dresses should cover the entire top of the shoulder, back, and midriff

Bottoms

- Dress pants and khakis may be worn, but hems must be below the knee (full-length, ankle-length/cropped, or Capris) and should be professional and in good condition; styles that are extremely casual, faded, frayed, wrinkled, or worn are not permitted
- Denim and jean-like material are not appropriate for business casual dress
- Stirrup pants, leggings, and other pants that fit like hosiery do not project a professional image and are not permitted
- Skirts and dresses are appropriate and should be of proper length and style for the business environment: no shorter than two inches above the knee when standing

Hosiery, Foot Coverings, Misc.

- Leggings are permitted only when worn in the same manner as hosiery
- Tennis shoes and sports shoes are not permitted
- Sandals and other open-toed shoes must have a discernable heel; foam-soled footwear is not permitted
- Flip flops or beach/pool sandals are not permitted
- Flats are permitted, but they should not resemble house shoes or slippers
- Combat and work boots are not permitted; Cowboy boots may be worn, but they must be clean and in good condition
- Hairstyles should be well-groomed and clean
- Facial hair must be neat and trimmed

Business Professional dress code guidelines:

- Suits (skirt or pants) with a coordinating shirt and tie are preferred
- Dresses and dress skirts or slacks with a coordinating shirt, sweater, jacket, vest, or blazer are also appropriate
- Skirts should be of proper length for the business environment: no shorter than two inches above the knee while standing
- Denim or jean-like material does not reflect a professional image and is not considered appropriate
- Dress shoes and dress boots are appropriate footwear

Workplace Casual dress code guidelines:

Senior Management may permit jeans and tennis shoes to be worn from time to time. Announcements will be made by Senior Management or from the Communications/Employee Activities Group as special days are announced.

Other Changes

Tornado Procedures:

- Remove the McConnel and Air Capital Room and replace it with the Restrooms as an emergency shelter.
- Remove the Cowley Workforce Center from all Emergency Procedures

Change of Personal Information:

- Changes should be reported to HR and updated in workforcealliance.ease.com.

Strategic Goals Supported -

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Approve the policy changes and updates to the Center's Handbook and WA's Code of Business Conduct and Ethics.

BUTLER COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	32,722	31,599	1,163	3.6%	115	not available
Feb-20	33,025	31,904	1,121	3.4%	150	not available
Mar-20	32,811	31,839	972	3.0%	227	1,961
Apr-20	33,259	28,435	4,824	14.5%	2,506	1,065
May-20	32,900	29,232	3,668	11.1%	2,239	214
Jun-20	32,513	29,781	2,732	8.4%	2,132	223
Jul-20	32,876	30,155	2,721	8.3%	1,642	199
Aug-20	32,306	29,825	2,481	7.7%	1,386	291
Sep-20	31,819	29,902	1,917	6.0%	1,133	319
Oct-20	32,847	31,100	1,747	5.3%	986	407
Nov-20	33,084	31,186	1,898	5.7%	974	456
Dec-20	32,441	31,193	1,248	3.8%	1,666	623
Jan-21	32,859	30,914	1,945	5.9%	330	322
Feb-21	32,612	30,984	1,628	5.0%	377	75
Mar-21	32,748	31,374	1,374	4.2%	583	81
Apr-21	32,455	31,234	1,221	3.8%	187	41
May-21	32,656	31,356	1,300	4.0%	206	36
Jun-21	32,998	31,446	1,552	4.7%	194	29
Jul-21	32,992	31,336	1,656	5.0%	143	27
Aug-21	32,445	31,063	1,383	4.3%	130	31
Sep-21	32,431	31,266	1,205	3.7%	110	27
Oct-21	32,211	31,062	1,149	3.6%	84	22
Nov-21	32,197	31,293	904	2.8%	76	12
Dec-21	32,489	31,795	694	2.1%	91	25
Jan-22	32,622	31,711	911	2.8%	98	66
Feb-22	32,815	31,861	954	2.9%	99	106
Mar-22	32,918	32,016	902	2.7%	79	24
Apr-22	32,862	32,152	710	2.2%	57	21
May-22						

Labor Force	Persons 16 years and older who are either working or actively looking for work. It excludes active-duty military personnel and the institutionalized population, such as prison inmates.
Employment	Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.
Unemployment	Persons aged 16 years and older who had no employment during the reference week, were available for work, except for temporary illness, and had made specific efforts to find employment sometime during the 4-week period ending with the reference week. Persons who were waiting to be recalled to a job from which they had been laid off need not have been looking for work to be classified as unemployed.
Unemployment Rate	The number unemployed as a percent of the labor force.
Ongoing UI Claims	The number of unique individual claimants living in Kansas receiving regular UI payment, including workshare, reported for the last week of the month or most current data available
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COWLEY COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	16,109	15,536	573	3.6%	63	not available
Feb-20	16,329	15,752	577	3.5%	58	not available
Mar-20	16,732	16,212	520	3.1%	85	346
Apr-20	17,345	14,913	2,432	14.0%	1,160	415
May-20	16,927	15,119	1,808	10.7%	943	89
Jun-20	17,107	15,369	1,468	8.6%	858	94
Jul-20	17,211	15,789	1,422	8.3%	735	122
Aug-20	17,035	15,860	1,355	8.0%	589	140
Sep-20	16,840	15,832	1,008	6.0%	449	121
Oct-20	17,506	16,573	933	5.3%	437	272
Nov-20	17,511	16,433	1,078	6.2%	396	201
Dec-20	16,961	16,362	599	3.5%	695	270
Jan-21	16,506	15,741	765	4.6%	126	149
Feb-21	16,797	16,001	796	4.7%	150	122
Mar-21	16,681	15,995	686	4.1%	275	25
Apr-21	16,465	15,831	634	3.9%	72	16
May-21	16,530	15,842	688	4.2%	83	20
Jun-21	16,472	15,659	813	4.9%	77	13
Jul-21	16,877	16,015	862	5.1%	51	12
Aug-21	17,663	16,003	730	4.1%	54	13
Sep-21	16,808	16,181	627	3.7%	51	11
Oct-21	16,917	16,312	605	3.6%	46	11
Nov-21	16,622	16,152	470	2.8%	41	2
Dec-21	16,543	16,201	342	2.1%	41	16
Jan-22	16,420	15,977	443	2.7%	42	26
Feb-22	16,680	16,260	474	2.8%	35	22
Mar-22	16,694	16,200	494	3.0%	30	11
Apr-22	16,326	16,052	374	2.3%	19	6
May-22						
Labor Force	Persons 16 years and older who are either working or actively looking for work. It excludes active-duty military personnel and the institutionalized population, such as prison inmates.					
Employment	Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.					
Unemployment	Persons aged 16 years and older who had no employment during the reference week, were available for work, except for temporary illness, and had made specific efforts to find employment sometime during the 4-week period ending with the reference week. Persons who were waiting to be recalled to a job from which they had been laid off need not have been looking for work to be classified as unemployed.					
Unemployment Rate	The number unemployed as a percent of the labor force.					
Ongoing UI Claims	The number of unique individual claimants living in Kansas receiving regular UI payment, including workshare, reported for the last week of the month or most current data available					
New UI Claims	The number of new unique initial claims for claimants living in Kansas, including those on workshare reported for the last week of the month or most current data available					

HARPER COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	2,987	2,905	82	2.7%	7	
Feb-20	2,988	2,913	75	2.5%	18	
Mar-20	3,006	2,933	73	2.4%	14	39
Apr-20	2,812	2,643	169	6.0%	74	30
May-20	2,858	2,685	173	6.1%	91	8
Jun-20	2,768	2,614	154	5.6%	101	7
Jul-20	2,694	2,523	171	6.3%	98	19
Aug-20	2,687	2,512	175	6.5%	82	24
Sep-20	2,651	2,519	132	5.0%	56	13
Oct-20	2,831	2,701	130	4.6%	66	34
Nov-20	2,850	2,716	134	4.7%	52	41
Dec-20	2,805	2,710	95	3.4%	115	60
Jan-21	2,970	2,766	204	6.9%	16	25
Feb-21	2,881	2,770	111	3.9%	11	6
Mar-21	2,887	2,795	92	3.2%	30	4
Apr-21	2,821	2,741	80	2.8%	6	2
May-21	2,920	2,737	83	2.8%	8	1
Jun-21	2,861	2,756	105	3.7%	8	2
Jul-21	2,744	2,627	117	4.3%	6	1
Aug-21	2,699	2,605	94	3.5%	6	2
Sep-21	2,692	2,612	80	3.0%	1	1
Oct-21	2,725	2,665	70	2.6%	2	3
Nov-21	2,719	2,660	59	2.2%	2	2
Dec-21	2,779	2,731	48	1.7%	2	1
Jan-22	2,808	2,754	55	2.0%	2	5
Feb-22	2,825	2,767	58	2.1%	2	2
Mar-22	2,850	2,796	54	1.9%	3	2
Apr-22	2,812	2,786	44	1.6%	2	0
May-22						

Labor Force	Persons 16 years and older who are either working or actively looking for work. It excludes active-duty military personnel and the institutionalized population, such as prison inmates.
Employment	Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.
Unemployment	Persons aged 16 years and older who had no employment during the reference week, were available for work, except for temporary illness, and had made specific efforts to find employment sometime during the 4-week period ending with the reference week. Persons who were waiting to be recalled to a job from which they had been laid off need not have been looking for work to be classified as unemployed.
Unemployment Rate	The number unemployed as a percent of the labor force.
Ongoing UI Claims	The number of unique individual claimants living in Kansas receiving regular UI payment, including workshare, reported for the last week of the month or most current data available
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KINGMAN COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	3,432	3,305	119	3.5%	17	
Feb-20	3,462	3,353	109	3.1%	24	
Mar-20	3,434	3,342	92	2.7%	24	112
Apr-20	3,286	2,968	318	9.7%	168	62
May-20	3,362	3,111	251	7.5%	156	19
Jun-20	3,376	3,177	199	5.9%	145	19
Jul-20	3,433	3,190	243	7.1%	159	22
Aug-20	3,431	3,220	211	6.1%	122	29
Sep-20	3,366	3,212	154	4.6%	86	49
Oct-20	3,512	3,357	155	4.4%	83	45
Nov-20	3,550	3,367	183	5.2%	89	60
Dec-20	3,477	3,342	135	3.9%	178	98
Jan-21	3,408	3,220	188	5.5%	30	46
Feb-21	3,354	3,214	140	4.2%	43	9
Mar-21	3,340	3,213	127	3.8%	63	4
Apr-21	3,266	3,170	96	2.9%	25	5
May-21	3,356	3,247	109	3.2%	29	9
Jun-21	3,423	3,288	135	3.9%	32	11
Jul-21	3,446	3,289	157	4.6%	24	5
Aug-21	3,413	3,284	129	3.8%	15	12
Sep-21	3,354	3,247	107	3.2%	28	6
Oct-21	3,344	3,237	107	3.2%	17	5
Nov-21	3,337	3,263	74	2.2%	15	2
Dec-21	3,287	3,232	55	1.7%	15	6
Jan-22	3,280	3,209	71	2.2%	17	52
Feb-22	3,285	3,207	78	2.4%	24	13
Mar-22	3,262	3,192	70	2.1%	24	7
Apr-22	3,208	3,148	60	1.9%	18	6
May-22						

Labor Force	Persons 16 years and older who are either working or actively looking for work. It excludes active-duty military personnel and the institutionalized population, such as prison inmates.
Employment	Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.
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SEDGWICK COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	253,382	243,656	9,726	3.8%	1,473	not available
Feb-20	256,380	246,239	10,141	4.0%	1,937	not available
Mar-20	254,263	245,749	8,514	3.3%	2,324	17,967
Apr-20	270,060	219,653	50,407	18.7%	25,678	8,737
May-20	264,806	225,227	39,529	14.9%	24,408	2,776
Jun-20	259,175	229,396	29,799	11.5%	22,257	2,601
Jul-20	263,046	232,572	30,474	11.6%	20,494	2,732
Aug-20	257,390	229,348	28,042	10.9%	16,233	3,094
Sep-20	251,462	230,032	21,430	8.5%	12,832	3,446
Oct-20	257,794	239,173	18,621	7.2%	10,409	3,454
Nov-20	259,417	239,795	19,622	7.6%	9,559	3,431
Dec-20	251,242	240,154	11,088	4.4%	13,984	6,121
Jan-21	256,932	237,765	18,167	7.1%	3,234	2,851
Feb-21	256,842	239,444	17,398	6.8%	3,896	734
Mar-21	257,172	242,846	14,296	5.6%	6,542	872
Apr-21	255,202	242,047	13,155	5.2%	1,755	486
May-21	256,278	242,424	13,854	5.4%	2,156	395
Jun-21	258,513	242,677	15,836	6.1%	1,940	308
Jul-21	258,550	241,790	16,760	6.5%	1,534	360
Aug-21	253,291	239,981	13,910	5.5%	1,534	271
Sep-21	253,465	241,083	12,382	4.9%	1,153	273
Oct-21	251,766	239,843	11,923	4.7%	865	237
Nov-21	251,007	241,568	9,439	3.8%	752	156
Dec-21	255,480	246,430	9,050	3.5%	821	305
Jan-22	257,063	247,769	9,294	3.6%	930	527
Feb-22	257,063	247,769	9,294	3.6%	941	866
Mar-22	258,262	249,291	8,971	3.5%	808	247
Apr-22	257,958	250,893	7,075	2.7%	493	209
May-22						

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Sources

<https://public.tableau.com/profile/kdol#!vizhome/KansasLaborForceUnemploymentRatesbyCounty/KansasLaborForceUnemploymentRates>

SUMNER COUNTY

Month	Labor Force	Employment	Unemployment	Unemployment Rate	Ongoing UI Claims	New UI Claims
Jan-20	10,923	10,552	372	3.4%	46	
Feb-20	11,068	10,671	397	3.6%	69	
Mar-20	11,007	10,649	358	3.3%	120	637
Apr-20	11,502	9,493	2,009	17.5%	1,160	467
May-20	11,305	9,809	1,496	13.2%	1,055	84
Jun-20	11,175	10,010	1,165	10.4%	967	134
Jul-20	11,426	10,098	1,328	11.6%	958	134
Aug-20	11,183	10,067	1,116	10.0%	747	116
Sep-20	10,940	10,091	849	7.8%	563	110
Oct-20	11,220	10,495	725	6.5%	472	165
Nov-20	11,346	10,532	814	7.2%	456	193
Dec-20	10,941	10,495	446	4.1%	722	240
Jan-21	10,945	10,285	660	6.0%	144	171
Feb-21	10,996	10,297	699	6.4%	160	26
Mar-21	10,956	10,380	576	5.3%	299	18
Apr-21	10,803	10,308	495	4.6%	58	16
May-21	10,920	10,405	515	4.7%	68	16
Jun-21	11,106	10,492	614	5.5%	56	25
Jul-21	11,119	10,453	666	6.0%	60	16
Aug-21	10,495	10,397	548	5.2%	44	7
Sep-21	10,873	10,413	460	4.2%	32	6
Oct-21	10,789	10,347	442	4.1%	25	4
Nov-21	10,781	10,436	345	3.2%	22	6
Dec-21	10,737	10,477	260	2.4%	31	5
Jan-22	10,760	10,432	328	3.0%	42	44
Feb-22	10,813	10,463	350	3.2%	42	37
Mar-22	10,826	10,483	343	3.2%	36	14
Apr-22	10,379	10,475	264	2.5%	22	10

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**Chief Elected Officials Board
Tuesday, February 22, 2022
3:00-4:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/85940822642?pwd=WW1PL3J4L3RMcTk1UVo3c084Ym9pZz09>

Meeting ID: 859 4082 2642

Passcode: CEOB0222

1. Welcome: Commissioner Wilt
2. Workforce Alliance Budget Update (pg. 2): Chad Pettera (3:05)
 - Analysis
 - Budget: The PY21 budget with expenditures through the end of the December 2021. The budget includes a breakdown between WIOA (LWDB budget) and non-WIOA Funding (Community Impact Funds) and combined totals.
 - The PY21 budget allocates 50% on direct client spending including classroom training, work experience, on-the-job training and supportive services. YTD spending on direct client services is 21% of total expenditures for all funds. The Incentive line item for participants is mostly spent, most of those funds are for summer incentives for YEP, so it is expected to be mostly spent by this time of year. The CIF Outreach line item is where the Jobs Fore Youth Golf Tournament expenses are allocated, the tournament was held in September. The CIF miscellaneous line includes interest expense, depreciation, and \$1,800 in miscellaneous expenses. The budget has 62% remaining. At this point in the budget year the target for remaining budget would be 42% or greater.
 - Strategic Goals Supported
 - Expand Youth Employment Opportunities to help develop the workforce of the future
 - Strengthen relationships with WIOA partners, community organizations and educational/training institutions to leverage resources and align services through the one-stop workforce centers (American Job Centers)
 - Create and implement a more effective and comprehensive communication plan to increase public awareness about employment and training services, and skills needed for current and future careers in South Central Kansas

- Generate revenue to increase community impact of WIOA and Workforce Centers

Recommended Action: Receive and file.

3. Workforce Alliance Board Member Nominations (pp. 3-5): Keith Lawing (3:15)
 - Background
 - The CEOB appoints members to the Local Workforce Development Board (LWDB). The terms of the Board members are three years, and they are staggered and overlap. The membership requirements under the Workforce Innovation and Opportunity Act (WIOA) are below. Private sector members must be nominated by a local business organization like a chamber of commerce or the Wichita Independent Business Association. Typically, Board appointments occur in May as terms run from July 1 to June 30. The CEOB also fills vacancies as needed.
 - Analysis
 - The current member representing Spirit AeroSystems, Suzanne Scott, is retiring and Bill Cantwell has been nominated to fill the vacancy. Attached is a letter from the Wichita Chamber of Commerce. In addition, Marcus Curran is replacing Jeff Townsend representing the Sheet Metal Workers, Local Union #29

ACTION TAKEN: Debbie Horris moved to approve the nominations of Bill Cantwell and Marcus Curran to the Local Workforce Development Board. Greg Thompson Seconded the motion. **MOTION PASSED.**

4. Local Area IV Workforce Center Operations Update (pp. 6-10): Keith Lawing (3:20)
 - Background
 - The Career Center serves as the front door to the Workforce Center so those staff provide a variety of services to meet job seekers where they are. Some of those job seekers are forwarded on to other areas of the Center, like training, workshops, testing, etc., but others will continue to work with Career Center staff until they become employed. The work being done in the Butler, Cowley and Sumner County offices are also supported by the Career Center Supervisors. The Career Center staff continue to assist with the Department of Labor's My Reemployment Program (MRP) and Kansas Works chat sessions in addition to their typical appointments to help job seekers with resumes, mock interviews and job search. Two Career Center staff have also volunteered to be trained as workshop facilitators.



- Customer Traffic
 - We saw a spike in July 2021, but it dipped back down in August.
 - As COVID continues to decrease, we anticipate the number of job seekers to increase.
 - We're trying to use the technology that we gained and used throughout COVID to best suit the needs of the job seekers coming to visit.
 - Virtual and in-person opportunities are becoming more available.

Recommended Action: Receive and file.

5. Workforce Alliance Special Projects Update (pp. 11-19): Keith Lawing (3:30)
 - Background
 - The long-standing operational philosophy of the Workforce Alliance (WA) is to leverage funds and align services to have community impact beyond the annual allocation of federal funds from the Workforce Innovation and Opportunity Act (WIOA). Over the last 15 years, over \$30 million of funds have been generated from employment and skills training projects above and beyond annual WIOA allocations. Of the current budget, nearly 42 percent is from WIOA, and the remaining made up from other funding streams.
 - Analysis
 - The Workforce Alliance is administering several grant projects and exploring a number of initiatives to address the employment and skills training challenges facing the regional economy. The federal government is releasing funding opportunities to support employment and training strategies. There are also a few the projects that WA staff are analyzing and determining how they could be best pursued as part of a regional economic recovery strategy. A summary of these are below.
 - One Workforce Grant
 - To address future job growth possibilities as more technology is deployed in advanced manufacturing, Deloitte is partnering with the Greater Wichita Partnership on a research project examining the Future of Work and Workforce. The information from this report will be valuable for guiding activities and strategies for the One Workforce Grant. It is a 12-week project, and results will be available in early 2022.

- Fair Chance and Pathways Home
 - The WA has a long-standing strategy to support Justice Involved Individuals (JII) through the Fair Chance Initiative. This project has been jointly funded by the Kansas Department of Corrections, Sedgwick County and the Workforce Alliance for a number of years. The most recent report is attached. To augment this strategy, the Workforce Alliance received a Pathways Home grant for \$916,000 through Midwest Urban Strategies along with Kansas City, Missouri and Pittsburgh, Pennsylvania. It is a two-year project to serve 100 JII beginning with pre-release employment preparation activities.

- SNAP E&T
 - The Workforce Alliance is part of the National Association of Workforce Boards (NAWB) SNAP E&T learning cohort. The goal is to determine by the end of calendar year 2021 the opportunities and options to expand operations into SNAP E&T. There are multiple models for LWDBs to be directly engaged in providing employment and training services to individuals receiving SNAP benefits. By leveraging Workforce Innovation and Opportunity Act (WIOA) funds, the goal would be to connect those on public assistance to employment requiring skills training or targeted preemployment services. Similar strategies led by the Workforce Alliance have been successful in serving Justice Involved Individuals, low wage workers and out of school youth.
 - The WA was assigned a site coach from the Seattle Jobs Initiative to provide technical assistance, and a meeting with leadership from the Department of Children and Families is being scheduled. Conversations have also been initiated with local partners about SNAP E&T and the response has been very positive.



- Good Jobs Challenge
 - The Federal Government released grant opportunities through the United States Economic Development Administration (EDA). The WA is part of a coalition of organizations including the Greater Wichita Partnership, WSU, and WSU Tech and others developing plans to apply for a Good Jobs grant to create or expand skills training programs to meet anticipated employment needs.
 - The application for the Good Jobs Challenge was submitted on February 10 requesting \$6 million to train 225 job seekers. Below is a summary of the project.

- Road Trip Nation (RTN)
 - RTN is a nonprofit organization that humanizes career exploration through story and empowers individuals to connect their interests to fulfilling lives and careers. RTN is interested in doing a project in the Wichita area, and WA staff along with officials from USD 259, the Kansas Department of Commerce and Wichita State University are in conversation about the attached project proposal. The benefits and tools that would be created by an RTN project include the following.

Recommended Action: Receive and file.

6. Consent Agenda: Keith Lawing (3:45)
 - A. Minutes (pg. 20)
 - B. Regional Employment Data by County (pp. 21-27)
 - C. WIOA Performance (pp. 28-29)

Recommended Action: Approve Consent Agenda

ACTION TAKEN: Greg Thompson moved to approve the minutes from the August 26, 2021 meeting. Seconded. MOTION APPROVED. Councilmember Mike Hohiesel abstained from the vote.

MEETING ADJOURNED AT 3:37 p.m.

Comissioner Wayne Wilt, Cowley County	Keith Lawing, Workforce Alliance
Debbie Norris, Sumner County	Chad Pettera, Workfroce Alliance
Commissioner Jim Howell, Sedgwick County	Laura Rainwater, Workforce Alliance
Councilmember Mike Hohiesel, Wichita	Zoe Sisco, Workforce Alliance
Councilmember Greg Thompson, Winfield	
Mayor Brandon Whipple, Wichita	

Item

Program Year 2020 (PY20) A-133 Audit

Background

The A-133 Audit for the period of July 2020 through June 2021 was completed in March of 2022.

Analysis

The A-133 Audit was a clean audit with no findings or recommendations. It has been filed with US Dept. of Labor and the State of Kansas.

The Audit was reviewed and approved by the LWDB Finance Committee Meeting at its meeting on May 25, 2022.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Enhance youth employment opportunities by expanding partnerships with business, schools, and other community organizations
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

Recommended Action

Receive and File

April 7, 2022

Board of Directors
Workforce Alliance of South Central Kansas, Inc.
300 West Douglas, Suite 850
Wichita, KS 67202

Dear Board of Directors:

We have audited the financial statements of Workforce Alliance of South Central Kansas, Inc. (the "Organization") for the year ended June 30, 2021, and have issued our report thereon dated April 7, 2022. Professional standards require that we provide you with the following information related to our audit:

[Our Responsibility Under Auditing Standards Generally Accepted in the United States and Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \(Uniform Guidance\).](#)

As stated in our engagement letter dated July 12, 2021, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the Organization's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with the Uniform Guidance, we examined, on a test basis, evidence about the Organization's compliance with the types of compliance requirements described in the U.S. *Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the purpose of expressing an opinion on the Organization's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the Organization's compliance with those requirements.

Supplementary Information Accompanying Audited Financial Statements

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Other Information in Documents Containing Audited Financial Statements

The auditor's responsibility for other information in documents containing audited financial statements does not extend beyond the financial information identified in our report, and we have no obligation to perform any procedures to corroborate other information contained in a document. Our responsibility is to read the other information and consider whether such information, or the manner of its presentation, is materially inconsistent with information, or the manner of its presentation, appearing in the financial statements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to your representative, Mr. Chad Pettera, in our meeting about planning matters, in addition to our engagement letter dated July 12, 2021, accepted by Mr. Chad Pettera.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the financial statements. No other new accounting policies were adopted, and the application of other existing policies was not changed during the year under audit.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were the property and equipment valuation and the grant award commitments.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. We proposed no audit adjustments that could, in our judgment, either individually or in the aggregate, have a significant effect on the Organization's financial reporting process.

Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 7, 2022, a copy of which accompanies this letter.

Management Consultations With Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. To our knowledge, management has not obtained any opinions from other independent accountants on the application of accounting principles generally accepted in the United States which would affect the Organization's financial statements or on the type of opinion which may be rendered on the financial statements.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors for the preceding year. However, these discussions occurred in the normal course of our professional relationship and our responses were not, in our judgment, a condition of our retention.

We appreciate the opportunity to be of service to Workforce Alliance of South Central Kansas, Inc.

This letter is intended solely for the information and use of management, Board of Directors, others within the organization, and federal awarding agencies and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Wippli LLP

Enclosure



*Serving Employers and Job Seekers in
Butler, Cowley, Harper, Kingman, Sedgwick & Sumner Counties*

April 7, 2022

Wipfli LLP
2501 West Beltline Highway, Suite 401
P.O. Box 8700
Madison, WI 53708-8700

This representation letter is provided in connection with your audit of the financial statements of Workforce Alliance of South Central Kansas, Inc. (the "Organization"), which comprise the statements of financial position as of June 30, 2021 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects in accordance with accounting principles generally accepted in the United States (GAAP).

This representation letter is also provided in connection with your audit of the federal award programs of Workforce Alliance of South Central Kansas, Inc. (the "Organization") as of and for the year ended June 30, 2021, which was performed in accordance with auditing standards generally accepted in the United States; Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

We understand that the purpose of your testing of transactions and records from the Organization's federal programs was to obtain reasonable assurance that the Organization had complied, in all material respects, with the compliance requirements that could have a direct and material effect on each of its major programs.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief as of the date of this letter, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated July 12, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with GAAP.
2. The financial statements referred to above are fairly presented in conformity with GAAP.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of GAAP.
7. Receivables recorded in the financial statements represent valid claims against debtors for sales or other charges arising on or before the statement of financial position date.
8. Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
9. We agree with the adjusting journal entries proposed by you and which are given effect to in the financial statements.
10. The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with GAAP.
11. Material concentrations have been properly disclosed in accordance with GAAP.
12. Guarantees, whether written or oral, under which the Organization is contingently liable, have been properly recorded or disclosed in accordance with GAAP.
13. As part of your audit, you prepared the draft financial statements and related notes and schedule of expenditures of federal awards. We acknowledge our responsibility as it relates to those nonattest/nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes and schedule of expenditures of federal awards.
14. We accept responsibility for and have designated an individual with suitable skill, knowledge, or expertise to oversee the following nonattest services:
 - a. Data Collection Form preparation
 - b. Financial statement preparation assistance

Information Provided

15. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and all audit or relevant monitoring reports, if any, received from funding sources.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the Organization from who you determined it necessary to obtain audit evidence.

- d. Minutes of the meetings of the governing body or summaries of actions of recent meetings for which minutes have not yet been prepared.
16. All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
 17. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
 18. We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization involving:
 - a. Management.
 - b. Employees who have significant roles in internal control.
 - c. Others where the fraud could have a material effect on the financial statements.
 19. We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, grantors, regulators, or others.
 20. We have no knowledge of any instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse whose effect should be considered when preparing financial statements.
 21. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with GAAP.
 22. We have disclosed to you the identity of the Organization's related parties and all the related party relationships and transactions of which we are aware.
 23. The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any material asset been pledged, except as disclosed in the notes to the financial statements.
 24. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.
 25. The Organization has identified all accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
 26. There are no estimates that may be subject to a material change in the near term that have not been properly disclosed in the financial statements. We understand that near term means the period within one year of the date of the financial statements. In addition, we have no knowledge of concentrations existing at the date of the financial statements that make the Organization vulnerable to the risk of severe impact that have not been properly disclosed in the financial statements.
 27. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.
 28. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.

29. We have identified and disclosed to you all instances, which have occurred or are likely to have occurred, of abuse that could be quantitatively or qualitatively material to the financial statements or other financial data significant to the audit objectives.
30. Heartland Works, Inc. is an exempt organization under Section 501 (c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up to date.
31. We acknowledge our responsibility for presenting the Schedule of Expenditures of Federal Awards in accordance with accounting principles generally accepted in the United States, and we believe the Schedule of Expenditures of Federal Awards, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States. The methods of measurement and presentation of the Schedule of Expenditures of Federal Awards have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

With Respect to Federal Award Programs

32. With respect to federal award programs:

- a. We are responsible for understanding and complying with, and have complied with the requirements of the Uniform Guidance and any other applicable laws and regulations and provisions of contracts and grant agreements.
- b. We are responsible for understanding and complying with the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the requirements of federal statutes, regulations and the terms and conditions of federal awards that are considered to have a direct and material effect on each major federal program.
- c. We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of federal awards. We believe the internal control system is adequate and is functioning as intended.
- d. We have made available to you all federal awards (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relating to federal programs and related activities.
- e. We have received no requests from a federal agency to audit one or more specific programs as a major program.
- f. We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Compliance Supplement*, relating to federal awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material compliance requirements of federal awards..
- g. We have disclosed any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the applicable compliance requirements, including

communications received from the end of the period covered by the compliance audit to the date of the auditor's report.

- h. We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- i. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB's Uniform Guidance (2CFR Part 200, Subpart E).
- j. We have disclosed to you our interpretation of compliance requirements that have varying interpretations, if any.
- k. We have made available to you all documentation relating to the compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- l. We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- m. There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- n. No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance subsequent to the date as of which compliance was audited.
- o. Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared.
- p. The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- q. We have monitored subrecipients, as necessary, to determine that they have expended subawards in compliance with federal statutes, regulations, and the terms and conditions of the subaward and have met the requirements of the Uniform Guidance.
- r. We have issued management decisions for audit findings that relate to federal awards made to subrecipients and such management decisions have been issued with six months of acceptance of the audit report by the Federal Audit Clearinghouse. Additionally, we have followed-up ensuring that the subrecipient has taken timely and appropriate action on all deficiencies detected through audits, on-site reviews, and other means that pertain to the federal award provided to the subrecipient.
- s. We have considered the results of subrecipient audits and have made any necessary adjustments to our books and records.
- t. We have charged costs to federal awards in accordance with applicable cost principles.
- u. We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all

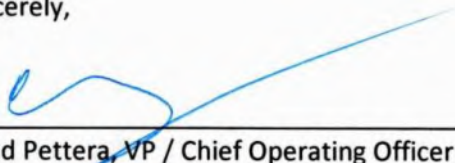
information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.

- v. We are responsible for and have ensured the reporting package does not contain protected personally identifiable information.
 - w. We are responsible for and have accurately completed the auditee section of the Data Collection Form as required by the Uniform Guidance.
33. There have been no irregularities or instances of fraud involving management, employees who administer federal or state programs, or other employees that could have a material effect on federal programs.
34. We have identified to you any previous audits, attestation engagements, or other studies related to the audit objectives and whether related recommendations have been implemented.

Schedule of Expenditures of Federal Awards

35. We acknowledge our responsibility for presenting the schedule of expenditures of federal awards (SEFA) in accordance with the requirements of the Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with the Uniform Guidance. The methods of measurement and presentation of the SEFA have not changed from those used in the prior period, and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the SEFA.
36. We have identified and disclosed to you all of our government programs and related activities subject to the Uniform Guidance compliance audit, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of federal awards, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.

Sincerely,



Chad Pettera, VP / Chief Operating Officer

Workforce Alliance of South Central Kansas, Inc.

Wichita, Kansas

Financial Statements and
Supplementary Information

Year Ended June 30, 2021



WIPFLI

Workforce Alliance of South Central Kansas, Inc.

Financial Statements and Supplementary Information

Year Ended June 30, 2021

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Independent Auditor's Report

Board of Directors
Workforce Alliance of South Central Kansas, Inc.
Wichita, Kansas

Report on Financial Statements

We have audited the accompanying financial statements of Workforce Alliance of South Central Kansas, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Workforce Alliance of South Central Kansas, Inc. as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 7, 2022, on our consideration of Workforce Alliance of South Central Kansas, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Workforce Alliance of South Central Kansas, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Workforce Alliance of South Central Kansas, Inc.'s internal control over financial reporting and compliance.

Wipfli LLP

Wipfli LLP

Madison, Wisconsin
April 7, 2022

Workforce Alliance of South Central Kansas, Inc.

Statement of Financial Position

June 30, 2021

Assets	
Current assets:	
Cash and funds held for others	\$ 587,698
Grants receivable	438,709
Related-party receivable	21,546
Prepaid expenses	112,281
<hr/>	
Total current assets	1,160,234
<hr/>	
Property and equipment, net	200,640
<hr/>	
TOTAL ASSETS	\$ 1,360,874

Liabilities and Net Assets	
Current liabilities:	
Accounts payable	\$ 161,625
Accrued payroll and related expenses	230,022
Compensated absences and related expenses	217,049
Funds held for others	134,778
Refundable advances	17,907
Current portion of capital lease payable	82,295
<hr/>	
Total current liabilities	843,676
<hr/>	
Capital lease payable	116,795
<hr/>	
Total liabilities	960,471
<hr/>	
Net assets:	
Without donor restriction	400,403
<hr/>	
TOTAL LIABILITIES AND NET ASSETS	\$ 1,360,874

See accompanying notes to financial statements.

3

Workforce Alliance of South Central Kansas, Inc.

Statement of Activities

Year Ended June 30, 2021

Revenue:	
Grant revenue	\$ 7,167,108
Program income	53,780
<hr/>	
Total revenue	7,220,888
<hr/>	
Expenses:	
Program activities:	
Workforce Investment Program	3,578,271
Senior Community Services Employment Program	686,845
KEEP H-1B Grant	348,401
Health Profession Opportunity Project	226,900
Apprenticeship USA	118,658
RETAIN	182,284
Workforce Innovation Fund	75,535
Pathways	62,955
CARES Act	967,480
Other programs	676,406
<hr/>	
Total program activities	6,923,735
<hr/>	
Management and general	317,413
<hr/>	
Total expenses	7,241,148
<hr/>	
Change in net assets	(20,260)
Net assets - Beginning of the Year	420,663
<hr/>	
Net assets - End of the Year	\$ 400,403

See accompanying notes to financial statements.

Workforce Alliance of South Central Kansas, Inc.

Statement of Functional Expenses

Year Ended June 30, 2021

	Program	Management & General	Total
Expenses:			
Wages	\$ 2,654,699	\$ 129,102	\$ 2,783,801
Payroll taxes	206,051	9,201	215,252
Benefits	459,025	19,562	478,587
Rent	315,139	16,146	331,285
Security	25,187	631	25,818
Utilities	29,312	5,877	35,189
Insurance	14,148	14,681	28,829
Office supplies	25,845	1,259	27,104
Office equipment / furniture	109,157	407	109,564
Postage	689	52	741
Dues and subscriptions	28,643	3,228	31,871
Conference	531	1,887	2,418
Job fairs	215	0	215
Meetings	7,278	725	8,003
Outreach	13,501	6,498	19,999
Staff development	1,831	560	2,391
Travel	6,122	749	6,871
Contract services	153,440	106,848	260,288
Miscellaneous	(392)	0	(392)
Depreciation expense	39,283	0	39,283
Interest expense	11,185	0	11,185
Incentives	18,717	0	18,717
Education and training	2,307,987	0	2,307,987
Supportive services	256,073	0	256,073
Subrecipient pass-thru	240,069	0	240,069
Total expenses	\$ 6,923,735	\$ 317,413	\$ 7,241,148

Workforce Alliance of South Central Kansas, Inc.

Statement of Cash Flows

Year Ended June 30, 2021

Increase (decrease) in cash and funds held for others:	
Cash flows from operating activities:	
Change in net assets	(\$ 20,260)
Adjustments to reconcile change in net assets to net cash used in operating activities:	
Depreciation	39,283
Changes in operating assets and liabilities:	
Grants receivable	92,955
Related-party receivable	76,629
Prepaid expenses	(15,585)
Accounts payable	(29,887)
Accrued payroll and related expenses	46,447
Compensated absences and related expenses	14,732
Funds held for others	45,567
Refundable advances	(278,784)
Net cash used in operating activities	(28,903)
Cash flows from financing activities	
Principal payments on capital lease obligation	(42,044)
Net cash used in financing activities	(42,044)
Change in cash and funds held for others	(70,947)
Cash and funds held for others - Beginning of the Year	658,645
Cash and funds held for others- End of the Year	\$ 587,698
Reconciliation of cash and funds held for others:	
Cash	\$ 452,940
Funds held for others	134,758
Total cash and funds held for others	\$ 587,698
Schedule of other cash activity	
Cash paid for interest expense	\$ 11,185
Noncash investing and financing activities:	
Asset acquisition through capital lease	\$ 159,512

See accompanying notes to financial statements.

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Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies

Nature of Operations

Workforce Alliance of South Central Kansas, Inc. (the "Organization") is a tax-exempt, nonprofit organization under Section 501(c)(3) of the Internal Revenue Code. The Organization incorporated in 2001 following the passage of the Workforce Investment Act (WIA) of 1998. As the Local Workforce Investment Board (LWIB) for Butler, Cowley, Harper, Kingman, Sedgwick, and Sumner counties in the state of Kansas, the primary duties of the Organization are to manage federal job training funds, operate One-Stop Workforce Centers and coordinate the public workforce system in South Central Kansas. The Workforce Innovation and Opportunity Act (WIOA) became effective July 1, 2015, and replaces WIA. The LWIB transitioned to the Local Workforce Development Board (LWDB) on that date and continues to operate programs and One-Stop centers across South Central Kansas.

The Organization's services are funded primarily through WIA/WIOA. A significant reduction in the level of this support could have an adverse effect on the Organization's programs and services. Approximately 73% of grant funding is direct from the United States Department of Labor and federal pass-through funds received from the State of Kansas Department of Commerce.

Basis of Presentation

All financial statements are prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Funds Held for Others

The Organization manages activities associated with the Regional Economic Area Partnership (REAP) program. The cash is held separately in a cash account with a corresponding liability as ownership of the funds rests with the REAP organization. Neither the receipt nor the disbursement of REAP funds are recognized as an operating activity in the Organizations financial statements as the Organization is acting as the fiscal agent.

Related-party Receivable

Related-party receivable represents costs shared with partner agencies for office spaces and other services that were requested for reimbursement. No estimate is made for doubtful receivables, as the Organization believes they are fully collectible.

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Property and Equipment

Property and equipment for which title passes to the Organization is capitalized and stated at cost. When assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is recognized in operations for the period. The cost of maintenance and repairs is charged to operations as incurred. Depreciation is provided by straight-line method over the estimated useful lives of the assets. The useful lives for computer equipment, software licenses, and office equipment are 3, 10, and 5 years, respectively. Whenever events or changes in circumstances occur that indicate the carrying amount of long-lived assets may not be recoverable, management reviews the assets for possible impairment.

Property and equipment purchased with grant funds are owned by the Organization while used in the program for which it was purchased or in other future authorized programs. However, the various funding sources have a reversionary interest in the equipment purchased with grant funds. Its disposition, as well as the ownership of any proceeds therefrom, is subject to funding source regulations. The net book value of grant-funded property and equipment as of June 30, 2021, is \$200,640.

Classification of Net Assets

Net assets and revenue, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations or where donor-imposed stipulations are met in the year of the contribution.

Net Assets With Donor Restrictions - Net assets subject to donor-imposed stipulations that may or may not be met, either by actions of the Organization and/or the passage of time. When a restriction expires, net assets with donor restrictions are transferred to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Currently, the Organization does not have any net assets with donor restrictions.

Revenue Recognition

Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions. A contribution or promise to give contains a donor or grantor condition when both of the following are present:

- An explicit identification of a barrier, that is more than trivial, that must be overcome before the revenue can be earned and recognized
- An implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promised, if the condition is not met

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Revenue Recognition (Continued)

Conditional contributions are recognized when the barrier(s) to entitlement are overcome. Unconditional contributions are recognized as revenue when received.

Unconditional contributions or conditional contributions in which the conditions have been substantially met or explicitly waived by the donor are recorded as support with or without donor restrictions, depending on the existence and nature of any donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award.

A. Grant Awards That Are Contributions

Grant awards that are contributions are evaluated for conditions and recognized as revenue when conditions in the award are satisfied. Unconditional awards are recognized as revenue when the award is received. Amounts received in which conditions have not been met are reflected as refundable advances.

B. Grant Awards That Are Exchange Transactions

Exchange transactions reimburse based on a predetermined rate for services performed. The revenue is recognized in the period the service is performed. Amounts received in excess of those earned are reflected in the statement of financial position as a contract liability.

Income Taxes

The Organization is a nonprofit organization under Section 501(c)(3) of the Internal Revenue Code and is exempt from Federal and Kansas income taxes.

The Organization is required to assess whether it is more likely than not that a tax position will be sustained upon examination on the technical merits of the position assuming the taxing authority has full knowledge of all information. If the tax position does not meet the more likely than not recognition threshold, the benefit of that position is not recognized in the financial statements. The Organization has determined there are no amounts to record as assets or liabilities related to uncertain tax positions.

Cost Allocation

Direct costs that can be identified specifically with a final cost objective are directly charged to the program benefited. Joint costs are allocated to benefiting programs using various allocation methods depending on the type of joint cost being allocated. Joint costs are those costs incurred for the common benefit of all of the Organization's programs, which cannot be readily identified with a final cost objective.

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

New Accounting Pronouncements

In 2016, the FASB issued ASU No. 2016-02, *Leases (Topic 842)*, which is intended to improve financial reporting on leasing transactions. ASU No. 2016-02 will require lessees to recognize right of use assets and lease obligations for operating and finance leases under terms greater than 12 months. On June 3, 2020, FASB issued ASU 2020, ASU No. 2016-12, *Leases (Topic 842)* that extended the effective date for certain entities to annual periods beginning after December 15, 2021. ASU No. 2016-02 must be applied modified retrospectively. The Organization is currently evaluating the impact of the provisions of ASU Topic 842.

Subsequent Events

Subsequent events have been evaluated through April 7, 2022, which is the date the financial statements were available to be issued.

Note 2: Liquidity and Availability

As of June 30, 2021, the Organization has \$286,572 of financial assets available within one year of the statement of financial position date consisting of cash of \$452,920, grants receivable of \$438,709 and related party receivable of \$21,546 offset by accounts payable of \$161,625, accrued expenses of \$447,071 and refundable advances of \$17,907. The Organization does not have a formal liquidity policy but generally maintains financial assets in liquid form such as cash. The Organization can rely on a lower cash balance as it is primarily funded with cost reimbursement grants. Under cost reimbursement grants, once expenses are incurred, an organization can request reimbursement from the funding source (see Note 10).

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 3: Cash and Funds Held for Others

The Organization maintains its cash in bank deposits that, at times, may exceed federally insured limits. The Organization has not experienced any losses in such accounts. The Organization believes it is not exposed to any significant credit risk on cash deposits. The following table represents the detail cash balances, as of June 30, 2021:

Bank account:	
WIOA cash	\$ 119,550
Non-Federal cash	333,390
<hr/>	
Total bank accounts	452,940
<hr/>	
Funds held for others:	
REAP	134,334
Flexible spending-employees	424
<hr/>	
Total funds held for others	134,758
<hr/>	
Total cash	\$ 587,698

Note 4: Grants Receivable

Grants receivable represents reimbursable expenditures incurred and accrued for WIOA program and other grant funds. Management does not believe that estimate for doubtful receivables would be necessary since such funds are awarded by the federal, state, and other local governments and are expected to be fully reimbursed. As of June 30, 2021, the Organization reported the following outstanding receivables:

Kansas Department of Commerce	\$ 82,210
U.S. Department of Labor	56,919
Partners 4 Work	24,932
Midwest Urban Strategies	17,180
Other	257,468
<hr/>	
Total	\$ 438,709

Note 5: Property and Equipment

Property and equipment consist of computer equipment, software licenses and office equipment. For the year ended June 30, 2021, depreciation expense was \$39,283. The net book value of property and equipment as of June 30, 2021, was \$200,640.

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 6: Capital Lease Obligations

The Organization leases various office systems under capital lease agreements. The minimum future lease payments under the capital leases as of June 30, 2021, in the aggregate are:

2022	\$93,894
2023	90,555
2024	27,196
2025	5,468
Total minimum lease payments	217,113
Less: amount representing interest	(18,023)
Total	\$199,090
Less: current portion	\$82,295
Total long-term portion	\$116,795

The assets recorded under the capital lease totaled \$264,376 with accumulated depreciation of \$63,736 for a net book value of \$200,640 as of June 30, 2021. Interest paid on the capital leases for the year ended June 30, 2021, was \$11,185.

Note 7: Operating Leases

The Organization leases various office space for its administrative and field offices under operating lease agreements. Lease payments net of sublease reimbursements for the year ended June 30, 2021, were \$331,285. The future rental commitments under these leases having remaining terms in excess of one year as of June 30, 2021, are as follows:

2022	\$444,901
2023	55,572
Total	\$500,473

The Organization also subleases space in the various buildings. Sublease receipts for the year ended June 30, 2021, were \$281,631. The financial statement amounts for the rent expense is reported net of these receipts. Anticipated future minimum lease receipts on the Organization's subleases as of June 30, 2021, are \$12,309.

Note 8: Retirement Plan

The Organization has a 403(b) plan covering substantially all employees. The Organization matches 100% of employee contributions up to a maximum of 3% of compensation once employed for six months. The Organization contributed \$61,451 to this Plan for the year ended June 30, 2021.

Workforce Alliance of South Central Kansas, Inc.

Notes to Financial Statements

Note 9: Related Parties

During the year ended June 30, 2021, the Organization entered into contracts for training services with the following entities. Officials of these entities also served as board members for the Organization, through June 30, 2021. The contracts were awarded through a competitive bid process and the Organization's policies were strictly followed. The board members of the Organization were not involved in the selection process and no special consideration was given in awarding the contracts. During the year ended June 30, 2021, the following amounts are reported in the Organization's financial statements:

	Expenses
Wichita Area Technical College	\$ 312,663
Wichita Electrical Joint Appr. Training Center	18,600
Plumbers & Pipefitters	7,100
Butler Community College	26,516
Spirit AeroSystems	136,088
Evergy	50,670
Kansas Department of Commerce	276,229
Wolfe Electric, Inc.	18,000
Wichita Chamber of Commerce	4,679
Sheet Metal Joint Alliance	5,400
Youngers and Sons Manufacturing	2,018
Fidelity Bank	1,309
Cowley Community College	26,050
Wichita Public Works	15,922
Total	\$ 901,244

Note 10: Grant Award Commitments

At June 30, 2021, the Organization had received future funding commitments under various grants. The remaining unspent amount of these commitments is approximately \$14,054,000. These commitments are not recognized in the accompanying financial statements as revenue and receivables as they are conditional awards.

Supplementary Information

Workforce Alliance of South Central Kansas, Inc.

Schedule A-1

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2021

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	AL Number	Pass-Through Entity Identifying Number	Program Year	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF DEFENSE					
Direct Funding					
WSU Robotics Initiative	12.611	(not provided)	05/01/16-05/01/20	\$ -	\$ 54
Total U.S. DEPARTMENT OF DEFENSE				-	54
U.S. DEPARTMENT OF LABOR					
Passed through Kansas Department of Commerce					
Employment Service Cluster					
Employment Service - RETAIN	17.207	PY18-RETAIN-004	10/01/18-12/31/21	5,722	182,284
Senior Community Service Employment	17.235	PY20-SCSEP-004	07/01/20-06/30/21	2,819	727,784
WIOA Cluster					
WIOA Adult Program	17.258	FY20-A-004	10/01/19-06/30/21	3,906	225,925
WIOA Adult Program	17.258	PY20-A-004	07/01/20-06/30/22	1,942	114,141
WIOA Adult Program	17.258	FY21-A-004	10/01/20-06/30/22	34,287	435,061
Total Federal Expenditures - AL 17.258				40,135	775,127
WIOA Youth Program	17.259	PY19-Y-004	04/01/19-06/30/21	8,562	360,067
WIOA Youth Program	17.259	PY20-Y-004	04/01/20-06/30/22	14,011	235,228
Total Federal Expenditures - AL 17.259				22,573	595,295
WIOA Dislocated Worker Program	17.278	FY20-DW-004	10/01/19-06/30/21	-	241,036
WIOA Dislocated Worker Program	17.278	PY20-DW-004	07/01/20-06/30/22	7,583	112,001
WIOA Dislocated Worker Program	17.278	FY21-DW-004	10/01/20-06/30/22	18,014	502,960
WIOA Dislocated Worker Program	17.278	FY21-RR-004	10/01/20-09/30/21	237	21,137
Total Federal Expenditures - AL 17.278				25,834	877,134
Total Federal Expenditures - WIOA Cluster (AL 17.258, 17.259, 17.278)				88,542	2,247,556
Direct Funding					
H-1B Job Training (KAMP)	17.268	HG-30145-17-60-A-20	01/01/17-12/31/21	3,441	272,820
H-1B Job Training (KAMP)	17.268	HG-35909-21-60-A-20	02/01/21-01/31/25	22,584	75,581
Total Federal Expenditures - AL 17.268				26,025	348,401
Passed through Midwest Urban Strategies					
Pathway Home Grant Program	17.270	WA-PE-35039-20-60-A-55	07/01/20-12/31/23	1,121	67,114
Direct Funding					
National Emergency Grant - DWG	17.277	DW-34833-20-60-A-20	01/01/20-12/31/21	25,084	1,267,827
Passed through Partners 4 Work					
Midwest Urban Strategies - DWG	17.277	PY18P4W1430.0	01/01/18-09/30/21	12,756	408,227
Total Federal Expenditures - AL 17.277				37,840	1,676,054
Passed through Kansas Department of Commerce					
Work Based Learning	17.283	FY20-WBL-004	01/01/20-12/31/20	473	35,425
Work Based Learning	17.283	FY21-WBL-004	01/01/21-06/30/21	659	40,110
Total Federal Expenditures - AL 17.283				1,132	75,535

Workforce Alliance of South Central Kansas, Inc.

Schedule A-2

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2021

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	AL Number	Pass-Through Entity Identifying Number	Program Year	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF LABOR, continued					
Passed through Kansas Department of Commerce					
Apprenticeship USA	17.285	FY17-APPEXP-004	11/01/16-10/31/20	\$ -	\$ 12,965
Apprenticeship USA	17.285	FY20-RASEG-004	07/01/19-06/30/22	-	105,693
Total Federal Expenditures - AL 17.285				-	118,658
TOTAL U.S. DEPARTMENT OF LABOR				163,201	5,443,386
U.S. DEPARTMENT OF TREASURY					
Passed through Kansas Department of Commerce					
COVID - Cares Act Funding	21.019	FY21-CARES-004	03/01/20-12/31/20	-	59,151
Passed through Sedwick County					
COVID - Cares Act Funding	21.019	700105-20C3	03/01/20-10/30/20	-	908,329
Total Federal Expenditures - AL 21.019				-	967,480
Passed through The City of Wichita Housing and Community Services Department					
COVID - Wichita Emergency Rental Assistance	21.023	(not provided)	02/24/21-09/30/21	38	17,490
TOTAL U.S. DEPARTMENT OF TREASURY				38	984,970
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES					
Passed through Kansas Department of Commerce					
ACA Health Profession Opportunity Grants	93.093	FY20-KHPOP-004	10/01/19-09/30/20	366	59,124
ACA Health Profession Opportunity Grants	93.093	FY21-KHPOP-004	10/01/20-09/30/21	3,260	159,104
KHPOP Impact Study - Year 4	93.093	FY20-KHPOPIMP-004	10/01/19-09/30/20	-	6,154
KHPOP Impact Study - Year 5	93.093	FY21-IMPACT-004	10/01/20-09/30/21	77	2,518
Total Federal Expenditures - AL 93.093				3,703	226,900
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES				3,703	226,900
TOTAL FEDERAL AWARDS				\$ 166,942	\$ 6,655,310

Notes to the Schedule of Expenditures of Federal Awards

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Workforce Alliance of South Central Kansas, Inc. under programs of the federal government for the year ended June 30, 2021. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Workforce Alliance of South Central Kansas, Inc., it is not intended to and does not present the financial position, changes in net assets or cash flows of Workforce Alliance of South Central Kansas, Inc.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3 - Indirect Cost Rate

Workforce Alliance of South Central Kansas, Inc. did not elect to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Workforce Alliance of South Central Kansas, Inc.
Wichita, Kansas

We have audited, in accordance with the auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Workforce Alliance of South Central Kansas, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 7, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Workforce Alliance of South Central Kansas, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Workforce Alliance of South Central Kansas, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Workforce Alliance of South Central Kansas, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Workforce Alliance of South Central Kansas, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and in considering Workforce Alliance of South Central Kansas, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wipfli LLP

Wipfli LLP

Madison, Wisconsin

April 7, 2022

Independent Auditor's Report on Compliance With Requirements for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

Board of Directors
Workforce Alliance of South Central Kansas, Inc.
Wichita, Kansas

Report on Compliance for Each Major Federal Program

We have audited Workforce Alliance of South Central Kansas, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Workforce Alliance of South Central Kansas, Inc.'s major federal programs for the year ended June 30, 2021. Workforce Alliance of South Central Kansas, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Workforce Alliance of South Central Kansas, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Workforce Alliance of South Central Kansas, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal programs. However, our audit does not provide legal determination on Workforce Alliance of South Central Kansas, Inc.'s compliance.

Opinion

In our opinion, Workforce Alliance of South Central Kansas, Inc. complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control Over Compliance

Management of Workforce Alliance of South Central Kansas Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Workforce Alliance of South Central Kansas, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Workforce Alliance of South Central Kansas, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Wipfli LLP

Wipfli LLP

Madison, Wisconsin
April 7, 2022

Workforce Alliance of South Central Kansas, Inc.

Schedule of Findings and Questioned Costs
Year Ended June 30, 2021

Section I - Summary Schedule of Findings and Questioned Costs

Financial Statements

Type of auditor's report issued?	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified?	None Reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major federal programs:	
Material weaknesses identified?	No
Significant deficiencies identified?	None Reported

Type of auditor's report issued on compliance for major program	Unmodified
---	------------

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance [2 CFR 200.516(a)]	No
--	----

Identification of major federal programs:

Name of Federal Major Program or Cluster	<u>AL No.</u>
--	---------------

U.S. Department of Labor

WIOA Cluster	17.258, 17.259, 17.278
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U.S. Department of Treasury

Coronavirus Relief Funding	21.019
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Dollar threshold used to distinguish between Type A and Type B programs:	
Federal	\$750,000

Auditee qualified as low-risk auditee?	Yes
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Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

Section IV - Summary Schedule of Prior Year Findings

None

Item

Workforce Centers Operations Update

Background

The Career Center serves as the front door to the Wichita Workforce Center so those staff provide a variety of services. Some customers are forwarded on to other areas of the Center, like training, workshops, testing, etc., but others will continue to work with Career Center staff until they become employed. The work being done in the Butler, Cowley and Sumner County offices are also supported by the Career Center Supervisors. In addition to their regular appointments to help job seekers with resumes, mock interviews and job search activities, Career Center staff:

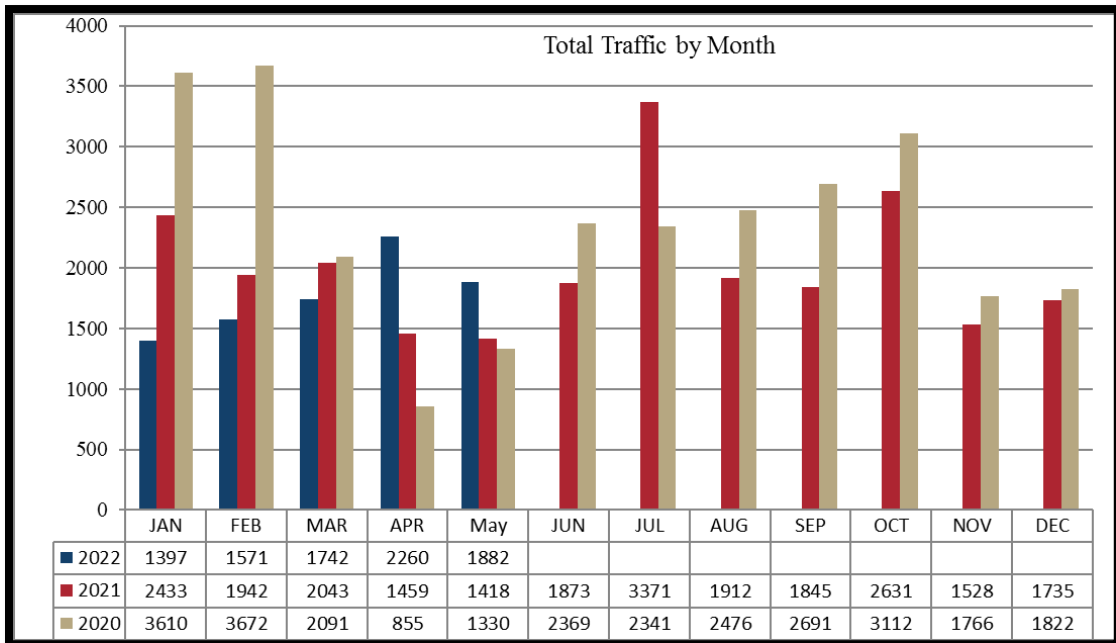
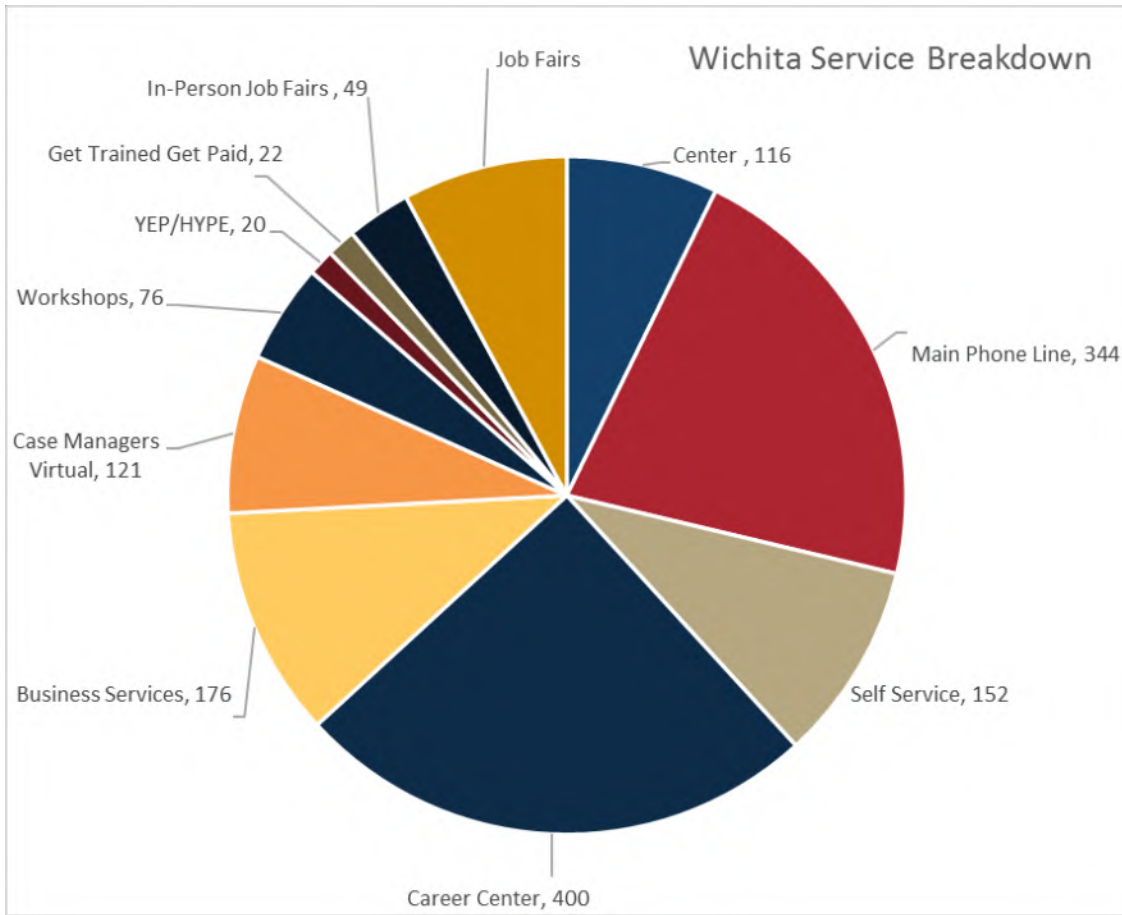
- Met with 390 appointments, 82 of which were walk-in customers,
- Followed up on eight outside referrals,
- Assisted 22 Unemployment Insurance customers with their My Reemployment Program (MRP) requirements,
- Worked 17 half-day KansasWorks chat sessions and
- 21 customers attended an orientation session and/or one on one appointment to learn about the Dislocated Worker and/or TAA programs.

<p><u>Operating Hours:</u></p> <ul style="list-style-type: none"> • Monday–Thursday 8 am–5 pm, virtually on Friday 8 am–noon <ul style="list-style-type: none"> ○ Wichita Workforce Center ○ Butler Workforce Center (El Dorado) ○ Sumner Workforce Center (Wellington) • Monday-Friday 8 am-5 pm <ul style="list-style-type: none"> ○ Cowley Workforce Center (Cowley College, Ark City) 	<p><u>Statewide Kansas Works Activity</u> (as of 6/10/22)</p> <ul style="list-style-type: none"> • Jobs posted – 73, 014 • Active resumes – 8,706
---	---

Total Customer Traffic

The Workforce Centers saw 1,882 jobseekers for various services across all Centers, which included 176 business services in the month of May.

- Cowley College Career Center served 8 job seekers, documented 25 services in KansasWorks and made 21 business contacts.
- The Butler Workforce Center assisted 184 customers which was more than double those seen in April. Holly Frontier was accepting applications, which contributed significantly to the increased traffic. Staff also documented 30 employer services in Kansas Works last month.
- A regular training case manager is temporarily serving the Sumner Workforce Center. She assisted six job seekers in addition to her regular case load.



Workshops

Due to low attendance, @Home Workshops have been discontinued. Prerecorded workshops remain available on YouTube and in person workshops attendance is beginning to increase.

2022 Top Viewed Workshop Videos	Jan	Feb	Mar	Apr	May
Attitude Determines Altitude	43	67	57	90	66
Introduction to the Workforce Center and Services	30	29	41	34	50
WorkKeys NCRC (National Career Readiness Certificate)	51	35	54	40	27
Overcoming Ageism	16	13	22	11	13
Starting Off Right - Job Search Success		15	8	17	12
Onet Online and Career Pathways					12
How to Manage Your Worth By Creating Value				12	11

In House Workshops	May Registered	May Attended	2022 Attended
Basic Computers 101	10	4	14
Basic Computers 102	12	11	25
Intro to Word	15	15	30
Intro to Excel	13	12	28
TOTAL	50	42	97

One Stop Operator Update

The One Stop Operator has facilitated collaboration meetings with DCF and also with Catholic Charities. The Workforce Center hosted two meetings with DCF staff to tour the Workforce Center and join Workforce Center staff for discussion utilizing the Rose, Bud, Thorn method to identify areas where the two organizations can improve collaboration in serving customers. The referral and communication structure with Catholic Charities has stabilized so meetings will decrease from monthly to quarterly with a Career Center representative visiting St. Anthony's Homeless Shelter each month to deliver the Attitude Determines Altitude workshop. They will discuss Workforce Center services and schedule appointments.

The leadership Capstone Projects are wrapping up with 1) improved communication of KWCH Job of the Day to staff, 2) increased signage within the Wichita Workforce Center and 3) comprehensive training for new Business Service Representatives.

A new event has been planned to encourage Career Center and Business Service staff to work together to fill employer openings. An Interview Day is scheduled for Tuesday, 6/21/22. Four employers have been selected to be on-site to interview for 1-2 positions. The staff are working in teams of four to fully vet candidates and select the top six candidates for interviews. Staff are encouraged to be creative in their recruitment of job seekers. Each candidate must 1) have their resume reviewed, 2) participate in a mock interview and 3) apply to the job before being invited to interview. The hope is to have all 24 job seekers hired. Employers will provide detailed feedback on job seekers they don't hire so staff can continue to work with that individual to become employed.

Business Services

March 2022 saw the highest number of job postings in KansasWorks in recorded history. That demand decreased in Local Area IV to 701 job postings in May, which was the lowest level since February 2021. In addition, the Business Service Representatives reported 22 KWCH Featured Jobs with an average wage of \$19.14 an hour.

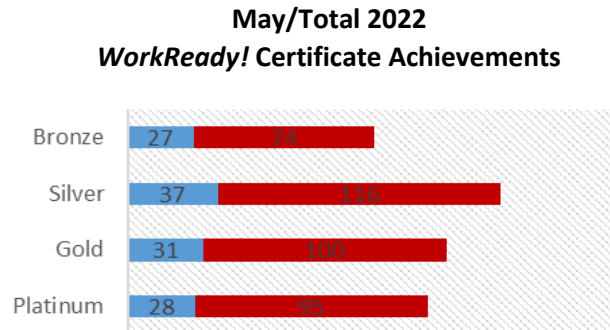
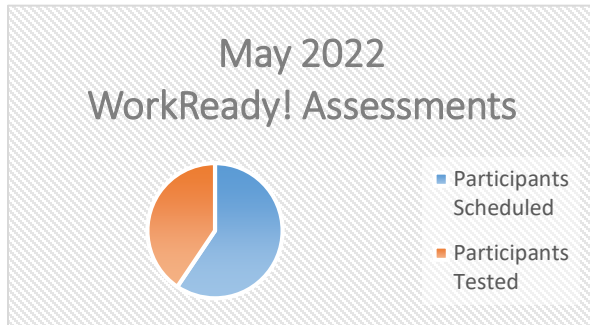
Statistics on WorkReady testing is below. Some of the organizations requesting WorkReady certificates included Butler Community College, HollyFrontier, Sinclair, HVAC, IEC, Iron Workers, Plumbers & Pipefitters Local 441, Sheet Metal Local 29, Spirit, Textron and programs like Kansas Pathway, RESEA and SCSEP.

WorkReady! Certificates
 May Certificates Awarded - 123
 Award Rate – 95.3%

2022 Certificates Awarded – 385
 Award Rate – 92.1%

WorkReady! Testing
 May Testing Sessions - 15
 Attendance Rate – 68.3%

2022 Testing Sessions - 67
 Attendance Rate – 70.1%



	May	2021 Totals
<i>Pre-Employment Skills Assessments Administered</i>	162	931
<i>Applications Completed</i>	82	335
<i>Services to Employers</i>	291	1,429
<i>Job Postings</i>	701	4,737

Recommended Action

Receive and File.

WORKFORCE INNOVATION CONFERENCE

**BUILDING
PARTNERSHIPS
TO ADDRESS THE
FUTURE OF WORK**

OCTOBER · 3-4 · 2022

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This is an opportunity for businesses and organizations to be a sponsor for the annual Workforce Innovation Conference. The conference will take place October 3 - 4, 2022 at the Double Tree by Hilton, Lawrence. Sponsors have opportunities to interface with attendees at vendor booths, social events and meals, in addition to branding opportunities on conference materials of all types. Attendees will include elected officials, government employees, business and industry, university/college/technical education providers, economic development professionals, workforce development professionals and partners and stakeholders in the workforce field.


Conference Website

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WORKFORCE INNOVATION CONFERENCE
 October 3-4, 2022
 DoubleTree by Hilton
 Lawrence, KS

SPONSORSHIP BENEFITS	\$1000 Platinum	\$750 Gold	\$500 Silver	\$250 Bronze
Logo and link on conference website & emails logo will be added when payment is received	●	●	●	●
Logo in conference program	large square	medium square	medium square	small square
Representative introduction during opening session	●	●	●	●
Vendor booth in exhibitor area	10'x10' booth	●	●	●
Complimentary admission to main conference	3	2	2	1
Logo on table tents for all general sessions	●	●	●	●
Conference attendee registration list	●	●	●	●
Social media mention	●	●	●	●
Exclusive sponsorship of one of the following: <ul style="list-style-type: none"> - lunch presentation (2 available) - keynote speakers (2 available) - vendor reception (2 available) 	●	●	●	●
Materials - conference bag, general session tables	●	●	●	●

Contact
 Paula Downs
 Wichita State University
 PPRAC
 paula.downs@wichita.edu
 (316) 978-6678



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Call for Presentations

You are invited to submit presentation proposals for the 2022 Workforce Innovation Conference. Proposals should include presentations on relevant topics for a variety of attendees, including elected officials, government employees, business and industry, university/college/technical education providers, economic development professionals, workforce development professionals and partners and stakeholders in the workforce field. Presentation Applications are due June 24!

[Submit Presentation](#)

The sponsoring organization will not be recognized in any promotional materials until this application is completed. Applications must be received prior to September 9, 2022. Logo and other information must be received by September 16, 2022. Please return application with payment. Payment must be received prior to conference.

For any sponsorship questions, please contact Paula Downs, Conference Coordinator, paula.downs@Wichita.edu or 316-978-6678.



Item

Performance Reports

Background

Program Year 2021 (PY21) began on July 01, 2021. The program year is almost over and will end on June 30, 2022.

Analysis

WIOA Adult, Dislocated Worker, and Youth (PY21)

The Adult Program projected fourth quarter performance is to exceed the goal for Median Earnings and Credential Rate. LAIV is projected to meet the goal for Entered Employment 2nd Quarter and Entered Employment 4th Quarter. LAIV is projected to not meet the sanction level for Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

The Dislocated Worker Program projected fourth quarter performance is to exceed the goal for Entered Employment 4th Quarter and Median Earnings. LAIV is projected to meet the goal for Entered Employment 2nd Quarter. LAIV is projected to not meet the sanction level for Credential Rate and Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

The Youth Program projected fourth quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter, Median Earnings, and Credential Rate. LAIV is projected to not meet the sanction level for Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

Local Area IV is doing a little better than the State in annual performance so far. Local Area IV is projected to exceed the goal for 10 measures, meet the goal for 3 measures, and not meet the sanction level for 2 measures. The State is projected to exceed the goal for 5 measures, meet the goal for 7 measures, and not meet the sanction level for 3 measures.

Wagner Peyser (PY21)

Wagner-Peyser projected fourth quarter performance is to exceed the goal for Median Earnings, Entered Employment 2nd Quarter, and Entered Employment 4th Quarter.

Effectiveness in Serving Employers for WIOA and Wagner-Peyser (PY21)

The Effectiveness in Serving Employers measure is still in baseline status. Only the Retention rate is calculated at the local level. The Employer Penetration and Repeat Business Customer rates are calculated at the State level. LAIV is very close to the State for all programs for the Retention rate. Adult Retention rate is 62.85%, Dislocated Worker Retention rate is 73.45%,

June 16, 2022

Submitted By: Denise Houston

Youth Retention rate is 75%, and Wagner-Peyser Retention rate is 64.63%. Statewide Employer Penetration rate is 6.55%. Statewide Repeat Business Customers rate is 45.34%.

WIOA Average Indicator Scores (PY21)

For Average Indicator Score, LAIV is projected to exceed the goal for Employment 2nd Quarter, Employment 4th Quarter, Credential Rate, Measurable Skills Gain and Median Earnings.

For Average Program Score, LAIV is projected to exceed the goal for the Adult and Youth programs and to meet the goal for the Dislocated Worker program.

Senior Community Service Program (PY21)

Third quarter information is available for the Senior Community Service Program. LAIV projected third quarter performance is to exceed the goal for Service to Most in Need and Employment Rate 4th Quarter. LAIV is projected to not meet the sanction level for Service Level, Community Service, Median Earnings, and Employment Rate 2nd Quarter.

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Recommended Action: Receive and file.

**WIOA Programs
Program Year 2021
Performance Throughout the Program Year
Local Area IV
as of 06/07/2022**

Local Area IV Performance Through PY 2021							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	70.33%	92.54%	79.27%	96.08%	85.71%	118.22%	102.28%
	76.00%		82.50%		72.50%		
Employment 4th Quarter After Exit	65.46%	88.46%	75.93%	96.11%	80.00%	115.77%	100.12%
	74.00%		79.00%		69.10%		
Median Earnings 2nd Quarter After Exit	\$7,303.50	127.00%	\$10,196.19	112.05%	\$6,032.58	145.54%	128.19%
	\$5,751.00		\$9,100.00		\$4,145.00		
Credential Attainment Rate	80.49%	107.90%	42.86%	54.53%	83.33%	141.24%	101.22%
	74.60%		78.60%		59.00%		
Measurable Skill Gains	56.67%	106.52%	74.07%	106.88%	72.73%	126.27%	113.22%
	53.20%		69.30%		57.60%		
Average Program Score	90.00%	104.48%	90.00%	93.13%	90.00%	129.41%	

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

**WIOA Programs
Program Year 2021
Performance Throughout the Program Year
Statewide
as of 06/07/2022**

Overall State Performance Through PY 2021							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	75.55%	99.41%	78.52%	95.18%	73.49%	101.37%	98.65%
	76.00%		82.50%		72.50%		
Employment 4th Quarter After Exit	73.31%	99.07%	75.00%	94.94%	74.91%	108.41%	100.80%
	74.00%		79.00%		69.10%		
Median Earnings 2nd Quarter After Exit	\$7,447.99	129.51%	\$9,957.82	109.43%	\$3,821.81	92.20%	110.38%
	\$5,751.00		\$9,100.00		\$4,145.00		
Credential Attainment Rate	79.37%	106.39%	61.90%	78.75%	54.64%	92.61%	92.59%
	74.60%		78.60%		59.00%		
Measurable Skill Gains	51.38%	96.58%	61.11%	88.18%	31.31%	54.36%	79.71%
	53.20%		69.30%		57.60%		
Average Program Score	90.00%	106.19%	90.00%	93.29%	90.00%	89.79%	

Indicator / Program totals will meet sanction by achieving 50% (i.e. Red = 0%-49.99%; Yellow = 50%-99.99%; Green = 100% or greater)

Average Program Score and Average Indicator Score totals will meet sanction by achieving 90% (i.e. Red = 0%-89.99%; Yellow = 90%-99.99%; Green = 100% or greater)

Performance Through PY Year – Calculation Key

Local Area IV Performance Through PY 2017							
Indicator / Program	Performance / Goal	Title I Adults	Performance / Goal	Title I DW	Performance / Goal	Title I Youth	Average Indicator Score
Employment 2nd Quarter After Exit	A 72.27%	91.83%	75.00%	90.36%	65.15%	88.04%	90.08%
	B 78.70%		83.00%		74.00%		
Employment 4th Quarter After Exit	72.34%	102.18%	78.00%	103.59%	66.15%	92.65%	99.47%
	70.80%		75.30%		71.40%		
Median Earning 2nd Quarter After Exit	\$5,235	85.86%	\$9,607	125.01%	X	N/A	105.43%
	\$6,097		\$7,685		X		
Credential Attainment Rate	83.02%	151.50%	66.67%	122.78%	24.07%	39.72%	104.67%
	54.80%		54.30%		60.60%		
Average Program Score	90.00%	107.84%	90.00%	110.43%	90.00%	73.47%	

A = Performance / Goal Actual Rate

B = Performance / Goal Target Rate

1. Take **Actual Rate** / **Target Rate** = Percentage Rate/s for Title I Programs Adult, DW, Youth (i.e. 72.27% / 78.70% = 91.83%). Complete this for each indicator in each program to obtain all initial percentage rates (indicated by purple box above).

2. Average Program Score – To figure the Average Program Score:

Add the percentage totals for each Title I program column (i.e. Adult 91.83% + 102.18% + 85.86% + 151.50% = 431.37%). Then divide the total by the number of program indicators for each program (i.e. Adult 431.37% / 4 = 107.84%).

3. Average Indicator Score – To figure the Average Indicator Score:

Add the percentage totals for each Indicator / Program row (i.e. Employment 2nd Quarter After Exit 91.83% + 90.36% + 88.04% = 270.23%). Then divide the total by the number of Title I Programs in the indicator (i.e. Employment 2nd Quarter After Exit 270.23% / 3 = 90.08%).

All Actual Rate / Target Rate percentages pulled from WIOA Annual Performance Reports – Local Area/WIB & Statewide

**Senior Community Service Employment Program (SCSEP)
Program Year 2021
Performance Report of LAIV
as of 06/07/2022 (Updated Quarterly)**

SCSEP Measure	Description	Goal	PY21 1st Qtr July 21 to Sept 21	PY21 2nd Qtr Oct 21 to Dec 21	PY21 3rd Qtr Jan 22 to Mar 22	PY21 4th Qtr Apr 22 to June 22	PY21 YTD July 21 to June 22			
		Sanction								
Service Level	The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions	120.0%		57	44	50	52	80		
		108.0%	67.9%	84	52.4%	84	59.5%	84	61.9%	84
Community Service	The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period	55.0%		8979	8500	8358	0	25899		
		49.5%	39.2%	22915	37.1%	22891	36.6%	22864	N/A	22932
Service to Most In Need	Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided the number of participants who are active on the last day of the reporting period or who exited during the reporting period	2.79%		173	136	155	161	245		
		2.51%	3.04%	57	3.09%	44	3.10%	50	3.10%	52
Employment Rate (2nd Qtr. after Exit)	The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program.	24.8%		1	3	3	0	7		
		22.3%	100.0%	1	23.1%	13	18.8%	16	N/A	0
Employment Rate (4th Qtr. after Exit)	The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program	21.8%		3	1	1	0	5		
		19.6%	33.3%	9	50.0%	2	100.0%	1	N/A	0
Earnings (Median Earning 2nd Qtr. after Exit)	The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program	\$3,317								
		\$2,985	\$1,814	N/A	\$3,449	N/A	\$1,595	N/A	N/A	N/A
Effectiveness in Serving Employers, Participants, and Host Agencies	Average annual ACSI for employers	85.8%								
		77.2%	~~~~		~~~~		~~~~		~~~~	
	Average annual ACSI for participants	81.2%								
		73.1%	~~~~		~~~~		~~~~		~~~~	
	Average annual ACSI for host agencies	81.9%								
		73.7%	~~~~		~~~~		~~~~		~~~~	

Summary	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	YTD
Met Goal	3	2	2	1	2
Met Sanction		1			1
Did Not Meet Goal	3	3	4	1	1

Bold Numbers = Official numbers and will not change
~~~~ = Information is not available

**WIOA Effectiveness in Serving Employers  
Program Year 2021  
Performance Report of LAIV  
as of 06/07/2022**

Retention is the only measure that varies across WIOA / Wagner Peyser performance reports. The top table is a breakdown of the annual Retention performance percentages for Local Area IV and the State. The bottom chart reflects the statewide performance percentages for the 2 other employer based performance measures (Employer Penetration Rate & Repeat Business Customers Rate).

|                                                                                 | Goal     | PY21<br>Annual Report / LAIV<br>July 21 - June 22 |      | PY21<br>Annual Report / State<br>July 21 - June 22 |       | *Reporting Period            |
|---------------------------------------------------------------------------------|----------|---------------------------------------------------|------|----------------------------------------------------|-------|------------------------------|
|                                                                                 | Sanction |                                                   |      |                                                    |       |                              |
| <i>*No Goals / Sanctions set at this time*</i>                                  |          |                                                   |      |                                                    |       |                              |
| <b>Retention - Adult</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>             | N/A      | 62.85%                                            | 159  | 68.74%                                             | 686   | Annual= 01/01/20 to 12/31/20 |
|                                                                                 | N/A      |                                                   | 253  |                                                    | 998   |                              |
| <b>Retention - Dislocated Worker</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i> | N/A      | 73.45%                                            | 83   | 72.59%                                             | 143   | Annual= 01/01/20 to 12/31/20 |
|                                                                                 | N/A      |                                                   | 113  |                                                    | 197   |                              |
| <b>Retention - Youth</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>             | N/A      | 75.00%                                            | 15   | 52.02%                                             | 103   | Annual= 01/01/20 to 12/31/20 |
|                                                                                 | N/A      |                                                   | 20   |                                                    | 198   |                              |
| <b>Retention - Wagner Peyser</b><br><i>(2nd &amp; 4th Qtrs. After Exit)</i>     | N/A      | 64.63%                                            | 2275 | 63.94%                                             | 6420  | Annual= 01/01/20 to 12/31/20 |
|                                                                                 | N/A      |                                                   | 3520 |                                                    | 10040 |                              |

|                                                                                                                               | Goal     | PY21<br>State / Annual Report<br>July 21 - June 22 |       | *Reporting Period            |
|-------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------|-------|------------------------------|
|                                                                                                                               | Sanction |                                                    |       |                              |
| <b>Employer Penetration Rate</b><br><i>(% of Employers using WIOA Core Services)</i>                                          | N/A      | 6.55%                                              | 6027  | Annual= 07/01/20 to 06/30/21 |
|                                                                                                                               | N/A      |                                                    | 92070 |                              |
| <b>Repeat Business Customers Rate</b><br><i>(% of Employers that used WIOA Core Serv. more than once in the last 3 years)</i> | N/A      | 45.34%                                             | 4004  | Annual= 07/01/20 to 06/30/21 |
|                                                                                                                               | N/A      |                                                    | 8831  |                              |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**WIOA Programs  
Program Year 2021  
Performance Report of LA IV  
as of 06/07/2022**

| Adult                                                              | Goal<br>Sanction  | PY21                         | PY21                       | PY21                       | PY21                        | PY21                               | PY21                                       | PY21    | PY21                          | PY21       | PY21 | *Reporting Period |      |
|--------------------------------------------------------------------|-------------------|------------------------------|----------------------------|----------------------------|-----------------------------|------------------------------------|--------------------------------------------|---------|-------------------------------|------------|------|-------------------|------|
|                                                                    |                   | 1st Qtr<br>July 21 - Sept 21 | 2nd Qtr<br>Oct 21 - Dec 21 | 3rd Qtr<br>Jan 22 - Mar 22 | 4th Qtr<br>Apr 22 - June 22 | Annual Report<br>July 21 - June 22 | State / Annual Report<br>July 21 - June 22 |         |                               |            |      |                   |      |
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>             | <b>76.00%</b>     |                              | 64                         | 58                         | 51                          | 63                                 | 237                                        | 899     | 4th Qtr= 04/01/21 to 06/30/21 |            |      |                   |      |
|                                                                    | <b>68.40%</b>     | 71.91                        | 89                         | 65.17                      | 89                          | 77.27                              | 66                                         | 70.00   | 90                            | 70.33      | 337  | 75.55             | 1190 |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>             | <b>74.00%</b>     |                              | 75                         | 53                         | 66                          | 60                                 | 254                                        | 989     | 4th Qtr= 10/01/20 to 12/31/20 |            |      |                   |      |
|                                                                    | <b>66.60%</b>     | 56.82                        | 132                        | 70.67                      | 75                          | 72.53                              | 91                                         | 66.67   | 90                            | 65.46      | 388  | 73.31             | 1349 |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i>    | <b>\$5,751.00</b> |                              |                            |                            |                             |                                    |                                            |         | 4th Qtr= 04/01/21 to 06/30/21 |            |      |                   |      |
|                                                                    | <b>\$5,175.90</b> | \$6,229.80                   | N/A                        | \$6,494.06                 | N/A                         | \$9,122.28                         | N/A                                        | 8148.99 | N/A                           | \$7,303.50 | N/A  | \$7,447.99        | N/A  |
| <b>Credential Attainment</b><br><i>(Within 4 Qtrs. after Exit)</i> | <b>74.60%</b>     |                              | 8                          | 6                          | 9                           | 10                                 | 33                                         | 404     | 4th Qtr= 10/01/20 to 12/31/20 |            |      |                   |      |
|                                                                    | <b>67.14%</b>     | 80.00                        | 10                         | 85.71                      | 7                           | 69.23                              | 13                                         | 90.91   | 11                            | 80.49      | 41   | 79.37             | 509  |
| <b>Measurable Skills Gain</b><br><i>(Real Time Measure)</i>        | <b>53.20%</b>     |                              | 3                          | 10                         | 2                           | 0                                  | 17                                         | 372     | 4th Qtr= 04/01/22 to 06/30/22 |            |      |                   |      |
|                                                                    | <b>47.88%</b>     | 13.64                        | 22                         | 47.62                      | 21                          | 13.33                              | 15                                         | 0.00    | 13                            | 56.67      | 30   | 51.38             | 724  |

**Dislocated Workers**

|                                                                    |                   |            |     |            |     |            |     |          |                               |             |     |            |     |
|--------------------------------------------------------------------|-------------------|------------|-----|------------|-----|------------|-----|----------|-------------------------------|-------------|-----|------------|-----|
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>             | <b>82.50%</b>     |            | 29  | 38         | 81  | 155        | 306 | 362      | 4th Qtr= 04/01/21 to 06/30/21 |             |     |            |     |
|                                                                    | <b>74.25%</b>     | 69.05      | 42  | 73.08      | 52  | 82.65      | 98  | 82.01    | 189                           | 79.27       | 386 | 78.52      | 461 |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>             | <b>79.00%</b>     |            | 22  | 26         | 31  | 44         | 123 | 204      | 4th Qtr= 10/01/20 to 12/31/20 |             |     |            |     |
|                                                                    | <b>71.10%</b>     | 75.86      | 29  | 76.47      | 34  | 68.89      | 45  | 81.48    | 54                            | 75.93       | 162 | 75.00      | 272 |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i>    | <b>\$9,100.00</b> |            |     |            |     |            |     |          | 4th Qtr= 04/01/21 to 06/30/21 |             |     |            |     |
|                                                                    | <b>\$8,190.00</b> | \$8,121.98 | N/A | \$8,373.26 | N/A | \$9,965.41 | N/A | 11535.99 | N/A                           | \$10,196.19 | N/A | \$9,957.82 | N/A |
| <b>Credential Attainment</b><br><i>(Within 4 Qtrs. after Exit)</i> | <b>78.60%</b>     |            | 3   | 6          | 4   | 5          | 18  | 65       | 4th Qtr= 10/01/20 to 12/31/20 |             |     |            |     |
|                                                                    | <b>70.74%</b>     | 75.00      | 4   | 30.00      | 20  | 44.44      | 9   | 55.56    | 9                             | 42.86       | 42  | 61.90      | 105 |
| <b>Measurable Skills Gain</b><br><i>(Real Time Measure)</i>        | <b>69.30%</b>     |            | 7   | 11         | 1   | 0          | 20  | 66       | 4th Qtr= 04/01/22 to 06/30/22 |             |     |            |     |
|                                                                    | <b>62.37%</b>     | 31.82      | 22  | 64.71      | 17  | 7.14       | 14  | 0.00     | 11                            | 74.07       | 27  | 61.11      | 108 |

**Youth**

|                                                                      |                   |            |     |            |     |            |     |            |                               |            |     |            |     |
|----------------------------------------------------------------------|-------------------|------------|-----|------------|-----|------------|-----|------------|-------------------------------|------------|-----|------------|-----|
| <b>Education and Employment Rate</b><br><i>(2nd Qtr. after Exit)</i> | <b>72.50%</b>     |            | 2   | 5          | 5   | 3          | 18  | 158        | 4th Qtr= 04/01/21 to 06/30/21 |            |     |            |     |
|                                                                      | <b>65.25%</b>     | 66.67      | 3   | 100.00     | 5   | 83.33      | 6   | 75.00      | 4                             | 85.71      | 21  | 73.49      | 215 |
| <b>Education and Employment Rate</b><br><i>(4th Qtr. after Exit)</i> | <b>69.10%</b>     |            | 3   | 3          | 3   | 6          | 20  | 206        | 4th Qtr= 10/01/20 to 12/31/20 |            |     |            |     |
|                                                                      | <b>62.19%</b>     | 75.00      | 4   | 75.00      | 4   | 75.00      | 4   | 100.00     | 6                             | 80.00      | 25  | 74.91      | 275 |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i>      | <b>\$4,145.00</b> |            |     |            |     |            |     |            | 4th Qtr= 04/01/21 to 06/30/21 |            |     |            |     |
|                                                                      | <b>\$3,730.50</b> | \$1,901.74 | N/A | \$5,865.94 | N/A | \$7,294.10 | N/A | \$6,734.94 | N/A                           | \$6,032.58 | N/A | \$3,821.81 | N/A |
| <b>Credential Attainment</b><br><i>(Within 4 Qtrs. after Exit)</i>   | <b>59.00%</b>     |            | 3   | 2          | 4   | 5          | 15  | 106        | 4th Qtr= 10/01/20 to 12/31/20 |            |     |            |     |
|                                                                      | <b>53.10%</b>     | 100.00     | 3   | 100.00%    | 2   | 100.00     | 4   | 100.00     | 5                             | 83.33      | 18  | 54.64      | 194 |
| <b>Measurable Skills Gain</b><br><i>(Real Time Measure)</i>          | <b>57.60%</b>     |            | 3   | 3          | 1   | 1          | 8   | 62         | 4th Qtr= 04/01/22 to 06/30/22 |            |     |            |     |
|                                                                      | <b>51.84%</b>     | 50.00      | 6   | 60.00      | 5   | 16.67      | 6   | 14.29      | 7                             | 72.73      | 11  | 31.31      | 198 |

**Summary LA IV**

|                       | 1st Qtr |    |       | 2nd Qtr |    |       | 3rd Qtr |    |       | 4th Qtr |    |       |
|-----------------------|---------|----|-------|---------|----|-------|---------|----|-------|---------|----|-------|
|                       | Adult   | DW | Youth | Adult   | DW | Youth | Adult   | DW | Youth | Adult   | DW | Youth |
| Met Goal              | 2       |    | 2     | 2       |    | 5     | 2       | 2  | 4     | 2       | 2  | 4     |
| Met Sanction          | 1       | 2  | 1     | 1       | 3  |       | 2       |    |       | 2       | 1  |       |
| Did Not Meet Sanction | 2       | 3  | 2     | 2       | 2  |       | 1       | 3  | 1     | 1       | 2  | 1     |

**Summary Annual LA IV / State**

|                       | Program to Date |    |       |       |
|-----------------------|-----------------|----|-------|-------|
|                       | Adult           | DW | Youth | State |
| Met Goal              | 3               | 2  | 5     | 5     |
| Met Sanction          | 1               | 2  |       | 7     |
| Did Not Meet Sanction | 1               | 1  |       | 3     |

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures



**WIOA Programs  
Program Year 2021  
4th Quarter Performance Report  
Comparison of Local Areas as of 06/07/2022**

| Adults                                               | Report Period*          | Goal       | LA IV<br>South Central<br>Kansas<br>6 Counties | LA I<br>Western<br>Kansas<br>62 Counties | LA II<br>North East<br>Kansas<br>17 Counties | LA III<br>Kansas City<br>Area<br>3 Counties | LA V<br>South East<br>Kansas<br>17 Counties | State      |
|------------------------------------------------------|-------------------------|------------|------------------------------------------------|------------------------------------------|----------------------------------------------|---------------------------------------------|---------------------------------------------|------------|
|                                                      |                         | Sanction   |                                                |                                          |                                              |                                             |                                             |            |
| Employment Rate<br>(2nd Qtr. after Exit)             | 04/01/21 to<br>06/30/21 | 76.00%     |                                                |                                          |                                              |                                             |                                             |            |
|                                                      |                         | 68.40%     | 70.00                                          | 97.83                                    | 85.71                                        | 65.42                                       | 66.20                                       | 73.07      |
| Employment Rate<br>(4th Qtr. after Exit)             | 10/01/20 to<br>12/31/20 | 74.00%     |                                                |                                          |                                              |                                             |                                             |            |
|                                                      |                         | 66.60%     | 66.67                                          | 87.50                                    | 85.71                                        | 77.42                                       | 72.09                                       | 74.91      |
| Earnings<br>(Median Earnings 2nd Qtr. after Exit)    | 04/01/21 to<br>06/30/21 | \$5,751.00 |                                                |                                          |                                              |                                             |                                             |            |
|                                                      |                         | \$5,175.90 | \$8,148.99                                     | \$9,349.46                               | \$10,662.52                                  | \$4,287.44                                  | \$10,909.94                                 | \$8,648.79 |
| Credential Attainment<br>(Within 4 Qtrs. after Exit) | 10/01/20 to<br>12/31/20 | 74.6%      |                                                |                                          |                                              |                                             |                                             |            |
|                                                      |                         | 67.14%     | 90.91                                          | 70.00                                    | 95.24                                        | 86.84                                       | 68.75                                       | 83.02      |
| Measurable Skills Gain<br>(Real Time Measure)        | 04/01/22 to<br>06/30/22 | 53.20%     |                                                |                                          |                                              |                                             |                                             |            |
|                                                      |                         | 47.88%     | 0.00                                           | 67.11                                    | 5.05                                         | 42.31                                       | 6.52                                        | 27.06      |

**Dislocated Workers**

|                                                      |                         |            |             |        |      |             |            |             |
|------------------------------------------------------|-------------------------|------------|-------------|--------|------|-------------|------------|-------------|
| Employment Rate<br>(2nd Qtr. after Exit)             | 04/01/21 to<br>06/30/21 | 82.50%     |             |        |      |             |            |             |
|                                                      |                         | 74.25%     | 82.01       | ^^^    | ^^^  | 57.14       | 60.00      | 80.60       |
| Employment Rate<br>(4th Qtr. after Exit)             | 10/01/20 to<br>12/31/20 | 79.00%     |             |        |      |             |            |             |
|                                                      |                         | 71.10%     | 81.48       | 100.00 | ^^^  | 52.94       | 100.00     | 76.32       |
| Earnings<br>(Median Earnings 2nd Qtr. after Exit)    | 04/01/21 to<br>06/30/21 | \$9,100.00 |             |        |      |             |            |             |
|                                                      |                         | \$8,190.00 | \$11,535.99 | ^^^    | ^^^  | \$15,899.34 | \$9,983.00 | \$11,736.51 |
| Credential Attainment<br>(Within 4 Qtrs. after Exit) | 10/01/20 to<br>12/31/20 | 78.60%     |             |        |      |             |            |             |
|                                                      |                         | 70.74%     | 55.56       | 0.00   | ^^^  | 76.92       | 0.00       | 60.00       |
| Measurable Skills Gain<br>(Real Time Measure)        | 04/01/22 to<br>06/30/22 | 69.30%     |             |        |      |             |            |             |
|                                                      |                         | 62.37%     | 0.00        | 53.85  | 0.00 | 40.00       | 0.00       | 19.57       |

**Youth**

|                                                        |                         |            |            |             |            |            |            |            |
|--------------------------------------------------------|-------------------------|------------|------------|-------------|------------|------------|------------|------------|
| Education and Employment Rate<br>(2nd Qtr. after Exit) | 04/01/21 to<br>06/30/21 | 72.50%     |            |             |            |            |            |            |
|                                                        |                         | 65.25%     | 75.00      | 100.00      | 76.19      | 69.23      | 81.82      | 76.81      |
| Education and Employment Rate<br>(4th Qtr. after Exit) | 10/01/20 to<br>12/31/20 | 69.10%     |            |             |            |            |            |            |
|                                                        |                         | 62.19%     | 100.00     | 75.00       | 66.67      | 71.43      | 78.57      | 77.27      |
| Earnings<br>(Median Earnings 2nd Qtr. after Exit)      | 04/01/21 to<br>06/30/21 | \$4,145.00 |            |             |            |            |            |            |
|                                                        |                         | \$3,730.50 | \$6,734.94 | \$12,421.80 | \$5,731.62 | \$5,441.08 | \$1,834.70 | \$5,697.86 |
| Credential Attainment<br>(Within 4 Qtrs. after Exit)   | 10/01/20 to<br>12/31/20 | 59.00%     |            |             |            |            |            |            |
|                                                        |                         | 53.10%     | 100.00     | 66.67       | 60.00      | 60.00      | 20.00      | 53.57      |
| Measurable Skills Gain<br>(Real Time Measure)          | 04/01/22 to<br>06/30/22 | 57.60%     |            |             |            |            |            |            |
|                                                        |                         | 51.84%     | 14.29      | 30.77       | 4.08       | 28.00      | 11.11      | 14.05      |

**Quarterly Summary - All 5 Local Areas / State**

|                       | LA IV |    |       | LA I  |    |       | LA II |    |       |
|-----------------------|-------|----|-------|-------|----|-------|-------|----|-------|
|                       | Adult | DW | Youth | Adult | DW | Youth | Adult | DW | Youth |
| Met Goal              | 2     | 2  | 4     | 4     | 1  | 4     | 4     | ^^ | 3     |
| Met Sanction          | 2     | 1  |       | 1     | ^^ |       |       | ^^ | 1     |
| Did Not Meet Sanction | 1     | 2  | 1     |       | 2  | 1     | 1     | 1  | 1     |

|                       | LA III |    |       | LA V  |    |       | State |    |       |
|-----------------------|--------|----|-------|-------|----|-------|-------|----|-------|
|                       | Adult  | DW | Youth | Adult | DW | Youth | Adult | DW | Youth |
| Met Goal              | 2      | 1  | 3     | 1     | 2  | 2     | 3     | 1  | 3     |
| Met Sanction          |        | 1  | 1     | 2     |    |       | 1     | 2  | 1     |
| Did Not Meet Sanction | 3      | 3  | 1     | 2     | 3  | 3     | 1     | 2  | 1     |

The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met,exceeded, or was below the goal or sanction level.

^^^ No data showing in the quarter yet even though it is within the current reporting period.

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

**Wagner-Peyser  
Program Year 2021  
Performance Report of LAIV  
as of 06/07/2022**

| Wagner-Peyser                                                   | Goal       | PY21<br>1st Qtr<br>July 21 - Sept 21 |      | PY21<br>2nd Qtr<br>Oct 21 - Dec 21 |     | PY21<br>3rd Qtr<br>Jan 22 - Mar 22 |      | PY21<br>4th Qtr<br>Apr 22 - June 22 |                              | *Reporting Period             |
|-----------------------------------------------------------------|------------|--------------------------------------|------|------------------------------------|-----|------------------------------------|------|-------------------------------------|------------------------------|-------------------------------|
|                                                                 | Sanction   |                                      |      |                                    |     |                                    |      |                                     |                              |                               |
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>          | 70.60%     | 68.90%                               | 802  | 69.86%                             | 679 | 74.77%                             | 892  | 75.04%                              | 845                          | 4th Qtr= 04/01/21 to 06/30/21 |
|                                                                 | 63.54%     |                                      | 1164 |                                    | 972 |                                    | 1193 |                                     | 1126                         | Annual= 07/01/20 to 06/30/21  |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>          | 69.80%     | 63.15%                               | 1532 | 69.27%                             | 453 | 72.44%                             | 886  | 73.88%                              | 724                          | 4th Qtr= 10/01/20 to 12/31/20 |
|                                                                 | 62.82%     |                                      | 2426 |                                    | 654 |                                    | 1223 |                                     | 980                          | Annual= 01/01/20 to 12/31/20  |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i> | \$5,356.00 | \$5,546.50                           | N/A  | \$6,305.58                         | N/A | \$7,301.40                         | N/A  | \$7,902.06                          | N/A                          | 4th Qtr= 04/01/21 to 06/30/21 |
|                                                                 | \$4,820.40 |                                      | N/A  |                                    | N/A |                                    | N/A  |                                     | Annual= 07/01/20 to 06/30/21 |                               |

| Wagner-Peyser                                                   | Goal       | PY21<br>Annual Report<br>July 21 - June 22 |      | PY21<br>State / Annual Report<br>July 21 - June 22 |       | *Reporting Period             |
|-----------------------------------------------------------------|------------|--------------------------------------------|------|----------------------------------------------------|-------|-------------------------------|
|                                                                 | Sanction   |                                            |      |                                                    |       |                               |
| <b>Employment Rate</b><br><i>(2nd Qtr. after Exit)</i>          | 70.60%     | 72.58%                                     | 3283 | 66.96%                                             | 9195  | 4th Qtr= 04/01/21 to 06/30/21 |
|                                                                 | 63.54%     |                                            | 4523 |                                                    | 13733 | Annual= 07/01/20 to 06/30/21  |
| <b>Employment Rate</b><br><i>(4th Qtr. after Exit)</i>          | 69.80%     | 68.43%                                     | 3626 | 66.10%                                             | 10157 | 4th Qtr= 10/01/20 to 12/31/20 |
|                                                                 | 62.82%     |                                            | 5299 |                                                    | 15365 | Annual= 01/01/20 to 12/31/20  |
| <b>Earnings</b><br><i>(Median Earnings 2nd Qtr. after Exit)</i> | \$5,356.00 | \$6,669.00                                 | N/A  | \$6,581.56                                         | N/A   | 4th Qtr= 04/01/21 to 06/30/21 |
|                                                                 | \$4,820.40 |                                            | N/A  |                                                    | N/A   | Annual= 07/01/20 to 06/30/21  |

| Summary LA IV         | Quarterly Local Area IV |         |         |         |
|-----------------------|-------------------------|---------|---------|---------|
|                       | 1st Qtr                 | 2nd Qtr | 3rd Qtr | 4th Qtr |
| Met Goal              | 1                       | 1       | 3       | 3       |
| Met Sanction          | 2                       | 2       |         |         |
| Did Not Meet Sanction |                         |         |         |         |

| Summary Annual LA IV / State | Program to Date |       |
|------------------------------|-----------------|-------|
|                              | LAIV            | State |
| Met Goal                     | 2               | 1     |
| Met Sanction                 | 1               | 2     |
| Did Not Meet Sanction        |                 |       |

\*\*\*\*\* The Kansas Department of Commerce accesses confidential databases to obtain additional wage data; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level

\* Reporting Period = Participants who exited during the time frame indicated will count in performance measures

June 16, 2021

Prepared by: Keith Lawing

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**Item**

Youth Employment Project (YEP) / Helping Youth Prepare for Employment (HYPE)

**Background****Analysis**

The Youth Employment Project (YEP) is an initiative to assist young adults in finding a first job or work experience opportunity in partnership with the Helping Youth Prepare for Employment (HYPE) collaboration. The HYPE partners include the Workforce Alliance, the City of Wichita, the Greater Wichita YMCA, and USD 259. These partners all have well-established youth employment programs and work together to achieve significant community impact. Bank of America is a local financial supporter of YEP and the Workforce Alliance.

YEP / HYPE Activities for 2022 are underway and highlights include the series of Career Camps for High School Students:

- June 6 - Health Care Sector with Ascension Via Christi – 18 Attendees
- June 13 - Technology Sector – Flagship Kansas Tech – 14 Attendees
- June 27 - Spirit AeroSystems – 38 Attendees
- July 11 - Trade Skills (IBEW #271, Plumbers and Pipefitters #441, Sheetmetal Workers #29) – 31 Attendees
- July 18 - Textron Aviation – 40 Attendees

For the past two years, the WA has been involved in the state-wide Work-Based Learning Intermediary pilot project.

The funding was approved by the Legislative and Governor to expand the WBL initiative and directly fund the five Local Workforce Development Boards in Kansas. The plan for the WBL initiative will be reviewed by the Youth Employment Committee and the Workforce Alliance Board later this summer.

The WA is working with the schools listed below.

- USD 259 (Wichita)
- USD 266 (Maize)
- USD 375 (Circle)
- USD 353 (Wellington)
- USD 361 (Chaparral, Harper County)
- USD 511 (Attica, Harper County)
- USD 490 (El Dorado)
- USD 262 (Valley Center)
- USD 465 (Winfield)

**Strategic Goals Supported**

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

June 16, 2021

Prepared by: Keith Lawing

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- Enhance youth employment opportunities by expanding partnerships with businesses, schools, and other community organizations
- Increase the awareness of workforce programs and services throughout South Central Kansas
- Expand the community impact of the Workforce Alliance through higher levels of board member participation
- Continue to increase non-WIOA funding
- Proactively approach the employment and skills training challenges and opportunities of the future with energy and planning today

**Recommended Action**

*Take appropriate action.*