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**Local Workforce Development Board (LWDB)
Youth Employment Committee Meeting Agenda**

Join Zoom Meeting: <https://us02web.zoom.us/j/86785307895>

Meeting ID: 867 8530 7895

Thursday, February 11, 2021 • 11:30 a.m. – 1:00 p.m.

1. Welcome and Introductions: Amy Williams/Jennifer Hughes (11:30)
2. Review and Approval of the Minutes from the January 22, 2021 Meeting: Keith Lawing *pp. (2-3)*
Recommended action: *Approve the meeting minutes as presented.*
3. Workforce Innovation and Opportunity Act (WIOA) Youth Program Overview: Denise Houston/Stacy Cotten (11:35) (*pp.4-7*)
The WIOA Youth performance metrics, program design and operational structure will be summarized.
Recommended action: *Receive and file.*
4. City of Wichita – Way to Work Program: Sally Stang (11:50)
An overview of the City Wichita’s Way to Work program will be provided.
Recommended action: *Receive and file*
5. Planning for 2021: Keith Lawing/Aliex Kofoed (12:15)
A draft work plan for the Helping Youth Prepare for Employment (HYPE) collaborative is being developed and the Committee is asked to help establish goals and identify strategies.
Recommended action: *Take appropriate action.*
6. Next Steps / Adjourn: Amy Williams/Jennifer Hughes (12:45)

*The next LWDB Youth Employment Committee Meeting is scheduled for
Thursday, March 11, 2021 at 11:30 a.m.*

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Local Workforce Development Board (LWDB) Youth Employment Committee Meeting Minutes

January 22, 2021 – 11:30 AM

1. **Welcome and Introductions**

The LWDB Youth Employment Committee assembled via ZOOM. Co-Chair Jennifer Hughes welcomed Committee members and called the meeting to order. As this was the first meeting for this committee, members were asked to provide self-introductions. Other appointments to the Committee may be made in the future and members were asked to suggest business and community leaders that they feel might bring value to the work of the committee. Staff are currently working with the YMCA, a HYPE partner, to appoint a representative from that organization to be on the committee.

2. **Committee Purpose and Establish Meeting Schedule**

One of the goals of the recently adopted 2020-2022 Workforce Alliance Strategic Plan is to enhance youth employment opportunities by expanding partnerships with businesses, schools and other community organizations. This will be the assignment for this committee and taking on this assignment for the LWDB to achieve this goal. Amy Williams noted that due to the current pandemic other people from their networking build upon momentum that was started before the pandemic. Jennifer Hughes stated that one of the goals before the pandemic was to increase outreach to parents to make them more aware of the programs and services that are available so they can promote to their children. Discussion took place in regard to a recurring meeting schedule for the committees. All agreed setting a schedule is important and meeting more often in the beginning may be necessary and then maybe every other month. Committee members will be polled as to their availability to meet the week of February 8th and again the week of March 8th and then assess schedules after that.

3. **Summary of the Youth Employment Project (YEP) and Overview of Helping Youth Prepare for Employment (HYPE)**

The Workforce Alliance's Youth Employment Project is one of the partners in the larger HYPE collaborative. WA operates YEP, which is administered through WA trainings and workshops, job placement and to help youth be more competitive in the job market. The City of Wichita has a youth employment program, Way to Work, and the YMCA has a Job Prep program. Both programs will be asked to present at the next Committee meeting. All of these programs are different but can complement each other. HYPE is the collaborative system of these three programs coming together in a sequential fashion. The Committee will be asked for recommendations on how these programs can work together better and build upon the current successes of each program. Also, to see where there is some overlap, so that a possible reduction in redundancies can occur and produce better outcomes. Another goal is to see how this collaboration can be replicated in other areas of the region. The Committee will have an opportunity to hear how these programs are operated, what the target audiences are and how they funded.

Report was received and filed.

4. **Helping Youth Prepare for Employment (HYPE) Report for 2020**

The goals and outcomes from the 2020 HYPE collaborative were reviewed. Participation had been increasing each year until the COVID situation began last year. Due to the pandemic, in-person workshops provided to students in the schools was not possible and job placements fell significantly. This year, WA staff are training school staff to provide workshop curriculum to students and report results back to WA staff for certificates and badges. In 2019, Camp HYPE was created to provide students with soft skills training and tours of area businesses and employers. The camp was structure was changed in 2020 due to COVID restrictions and it was hosted at the Wichita Workforce Center with smaller groups and health screenings funded by Spirit

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AeroSystems, Textron Aviation and trade partners. Soft skills training was provided in addition to presentations from community leaders. Upon successful completion of the camp, participants were given a \$200 stipend. A similar camp structure is planned for this year depending on COVID situation. Staff are also working with Kansas Department of Education on their Perkins V Work Based Learning Grant to improve communication and develop information to present to parents to help their children understand their career and education options. The Committee can assist staff in expanding employer partnerships to provide more job opportunities and apprenticeships, add employers to the work-based learning database and promote community engagement that helps to explain HYPE/YEP and how the programs benefits parents and students. The goal is to continue to build partnerships with employers and community centers and inform them about the support they can provide to and receive from WA programs.

The report was received and filed.

5. **Workforce Innovation and Opportunity Act (WIOA) Youth Program Overview:**
An overview and discussion of this program will be provided to the Committee at the next meeting.
6. **Other Discussion/Announcements**
There were no announcements or new business to discuss.
7. **Adjournment**
The meeting was adjourned at 12:30 PM.

Attendees:

LWDB Youth Employment Committee Members

Rod Blackburn
Anne Marie Coughlin
Laura Hands
Jennifer Hughes
Angela Perez
Dr. Dennis Rittle
Sally Stang
Amy Williams

Staff/Guests

Stacy Cotten
Denise Houston
Aliex Kofoed
Keith Lawing
Shirley Lindhorst

Item

WIOA Youth Report

Background

This report summarizes the Workforce Innovation and Opportunity Act (WIOA) Youth Program. It includes an overview of performance, eligibility, services and providers.

Analysis

PY20 WIOA Youth Performance

The current Program Year, (PY20) began on July 1, 2020 and will end on June 30, 2021. The third quarter of PY 2020 started January 1, and the performance levels in this report are subject to change as more data is collected. The Youth Program projected third quarter performance is to exceed the goal for Placement in Employment, Education, or Training 2nd Quarter, Placement in Employment, Education, or Training 4th Quarter and Credential Rate. LAIV is projected to not meet the sanction level for Median Earnings and Measurable Skills Gain. The low rate for Measurable Skills Gain is a data entry issue.

Local Area IV is exceeding the State in annual performance so far. Local Area IV is projected to exceed the goal for two measures, meet the goal for one measure, and not meet the sanction level for two measures. The State is projected to exceed the goal for one measure and not meet the sanction level for four measures.

WIOA Youth Eligibility

The WIOA Youth program is divided into In School and Out of School youth. At least 75% of youth funds must be spent on Out of School Youth each year. Additionally, at least 20% of youth funds must be spent on work experiences.

Out of school youth must meet the following criteria:

- Between the ages of 16 and 24
- Not attending any school
- Compliant with Selective Service requirements
- Eligible to work in the United States
- One of the following options
 - School dropout
 - Within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter
 - Offender
 - Homeless
 - Runaway
 - In foster care or has aged out of the foster care system
 - Receiving independent living services for youth transitioning out of foster care
 - An out of home placement including resource homes, relative and kinship placements, group homes, etc.

- Pregnant or parenting
- Individual with a disability
- Secondary school diploma, low income, and basic skills deficient or an English language learner
- Low income individual who requires additional assistance to enter or complete an educational program or to secure and hold employment

In School Youth must meet all the below criteria:

- Between the ages of 14 and 21
- Attending school
- Compliant with Selective Service requirements
- Eligible to work in the United States
- Low income
- One of the following options
 - Basic skills deficient
 - English language learner
 - Offender
 - Homeless
 - Runaway
 - In foster care or has aged out of the foster care system
 - Receiving independent living services for youth transitioning out of foster care
 - An out of home placement including resource homes, relative and kinship placements, group homes, etc.
 - Pregnant or parenting
 - Individual with a disability
 - Requires additional assistance to complete an educational program or to secure and hold employment
 - Eligibility under this option is limited to 5% of in school youth

WIOA Youth 14 Elements and Contractors

The WIOA Youth program offers 14 program elements to youth participating in the program. Each element goes through a procurement process to select contractors to provide the elements.

The 14 elements and contractors are:

1. Activities to help prepare for and transition to post-secondary education
 - a. Butler Community College
2. Adult mentoring
 - a. Cerebral Palsy Research Foundation
 - b. Pyxis
3. Alternative secondary school services
 - a. Butler Community College
 - b. Cowley Community College
 - c. Goodwill/NexStep Alliance
 - d. KANSEL
4. Education offered concurrently with workforce preparation services
 - a. Butler Community College

5. Entrepreneurial skills training
 - a. Pyxis
6. Financial literacy
 - a. Cerebral Palsy Research Foundation
 - b. KANSEL
 - c. Pyxis
7. Follow-up services
 - a. Cerebral Palsy Research Foundation
8. Guidance and counseling
 - a. Sunflower Counseling Services
9. Labor market information
 - a. Cerebral Palsy Research Foundation
10. Leadership development
 - a. Cerebral Palsy Research Foundation
 - b. Pyxis
11. Occupational skills training
 - a. Butler Community College
 - b. Cerebral Palsy Research Foundation
 - c. Cowley Community College
 - d. Heartland Welding Academy
 - e. Pyxis
 - f. Wichita State University Campus of Applied Science (WSU Tech)
 - g. Wichita Technical Institute
12. Supportive services
 - a. Cerebral Palsy Research Foundation
13. Tutoring
 - a. Cowley Community College
 - b. KANSEL
 - c. Margaret Harris
14. Work experience
 - a. Cerebral Palsy Research Foundation
 - b. Manpower
 - c. Pyxis
 - d. The Arnold Group

Strategic Goals Supported

This activity supports the following Strategic goals of the Local Workforce Development Board:

- Meet or exceed the negotiated performance of WIOA Title I programs to maximize community impact

Recommended Action: Receive and file.

**LAIV WIOA Youth Program
Program Year 2020
as of 01/05/2021**

Youth	Goal Sanction	PY20 1st Qtr July 20 - Sept 20		PY20 2nd Qtr Oct 20 - Dec 20		PY20 3rd Qtr Jan 21 - Mar 21		PY20 4th Qtr Apr 21 - June 21		PY20 Annual Report July 20 - June 21		PY20 State / Annual Report July 20 - June 21		*Reporting Period																							
		72.50%	65.25%	69.10%	62.19%	\$4,145.00	\$3,345.98	\$3,730.50	59.00%	53.10%	57.80%	51.84%	11.67	91.67	12	11	5	8	4	3	19	76.00	51.52	169	328	202	362	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20
Education and Employment Rate (2nd Qtr. after Exit)	65.25%	91.67	12	62.50	8	75.00	4	76.00	19	51.52	169	328	202	362	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19			
Education and Employment Rate (4th Qtr. after Exit)	62.19%	81.82	11	60.00	10	83.33	12	63.41	41	55.80	362	202	362	362	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19			
Earnings (Median Earnings 2nd Qtr. after Exit)	\$4,145.00	\$3,345.98	N/A	\$2,287.44	N/A	\$2,215.26	N/A	\$2,637.28	N/A	\$2,870.65	N/A	N/A	N/A	N/A	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19			
Credential Attainment (Within 4 Qtrs. after Exit)	59.00%	44.44	4	66.67	9	81.82	11	66.67	36	63.48	230	230	230	230	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19			
Measurable Skills Gain (Real Time Measure)	57.80%	0.00	13	0.00	13	0.00	13	0.00	15	11.45	15	15	15	15	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19	3rd Qtr= 01/01/20 to 03/31/20	Annual= 07/01/19 to 06/30/20	3rd Qtr= 07/01/19 to 09/30/19	Annual= 01/01/19 to 12/31/19			

Summary LA IV		1st Qtr		2nd Qtr		3rd Qtr		4th Qtr		Program to Date	
	Goal	Youth	State	Youth	State	Youth	State	Youth	State	Youth	State
Met Goal	2	1	3	2	2	2	2	2	2	2	2
Met Sanction	0	0	0	0	0	0	0	0	0	0	0
Did Not Meet Sanction	3	4	2	2	2	2	2	2	2	2	4

The KS Dept. of Commerce accesses confidential data to obtain additional wage info; therefore, the actual performance rating cannot be released, only whether the rating met, exceeded, or was below the goal or sanction level.
 *** No data showing in the quarter yet even though it is within the current reporting period.
 * Reporting Period = Participants who exited during the time frame indicated will count in performance measures